

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

February 6, 2018

The Board of Trustees of Pearl River Community College met Tuesday, February 6, 2018, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman	Mr. Frank Ladner
Ms. Tess Smith, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary - Absent	Ms. Wendy Bracey
Ms. Melissa Holston	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, and PRCC Board Attorney Mr. Gerald Patch.

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Dr. Gale Harris provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

No guests were present for today's meeting.

Presentations/Recognitions

No presentations or recognitions for today's meeting.

Approval of Minutes

Chairman Dedeaux requested approval of the **January 9, 2018 board meeting minutes**. A motion was made by Frank Ladner, seconded by Will Russell, to approve the January 9, 2018 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Causey, Dr. Smith, Dr. Seal, and Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending January 31, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **January 2018 Disbursement Register (Claim Docket) in the amount of \$1,924,658.65**. A motion was made by Tony Waits, seconded by Will Russell, to approve the January 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the following **single source items** for purchase:

- Electronix Express (MFT-3072 Kit Set Up, Function Generator, Oscilloscope, and Power Supply) for the Electronics Technology Program, in the amount of \$46,568.00 (Carl Perkins Funds).
- Future Tek, Inc., (Model 8505 Pneumatic Training System) for the FCC Career Technology Industrial Maintenance Workers Training Program, in the amount of \$33,940.00 (MS Development Authority Funds).
- Industrial Training Solutions (Basic Controls Training Systems, MecLab Complete Package) for the FCC Career Technology Industrial Maintenance Workers Training Program, in the amount of \$89,462.36 (MS Development Authority Funds).
- Sivad, Inc. (Electrical Wiring Learning System with Accessories and Support Systems) for the FCC Career Technology Industrial Maintenance Workers Training Program, in the amount of \$126,912.00 (MS Development Authority Funds).

A motion was made by Will Russell, seconded by Teresa Stafford, to approve the above **single source items for purchase** as stated and defined herein. The motion was unanimous.

Mr. Knight then presented for approval the bid for Renovation of Building #3, Pearl River Community College's Forrest County Center, to low bidder/contractor Culpepper Construction and Masonry, LLC, in the amount of \$1,058,953.00, which includes a base bid of \$859,753.00 and four (4) alternates. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the bid for Renovation of Building #3 as stated and defined herein. The motion was unanimous.

Mr. Knight presented for approval and adoption the **RESOLUTION OF THE BOARD OF TRUSTEES OF PEARL RIVER COMMUNITY COLLEGE DISTRICT AUTHORIZING APPLICATION FOR FISCAL YEAR 2018 MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS RECREATIONAL TRAILS PROGRAM**. This program will provide funding for campus-wide pedestrian and bicycle path improvements. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the adoption of the resolution as defined herein. The motion was unanimous.

Personnel Matters (Retirement)

Dr. Smith recommended for acceptance of the **retirement** of **Ms. Cynthia Wetzel** from the position of Public Services Librarian effective June 30, 2018. A motion was made by Tony Waits, seconded by Dale Purvis, to accept the retirement of Ms. Wetzel as presented and defined herein. The motion was unanimous.

Dr. Causey recommended for acceptance of the **retirement** of **Dr. Barbara Gandy** from the position of Academic Advisor/Instructor (FCC) effective May 31, 2018. A motion was made by Frank Ladner, seconded by Will Russell, to accept the retirement of Dr. Gandy as presented and defined herein. The motion was unanimous.

Personnel Matters (New Position)

Dr. Breerwood requested board approval of a new professional, grant-funded position, **G Families First Coordinator (FCC) (12 Months)**. This position will be located at the Forrest County Campus in the Department of Adult Education and will be funded by an approved grant from Families First of Mississippi. A motion was made by Teresa Stafford, seconded by Dale Purvis, to approve the establishment of this new grant position as stated herein. The motion was unanimous.

Legal Matters

There was no legal matters to present to the board at today's meeting.

Other Business

On behalf of the Buildings and Grounds Committee, Dr. Breerwood reported that earlier today the committee members toured the former Movie Star building on Highway 11 which currently houses the New Beginnings Church.

The College has an interest in the purchase of the facility with plans to relocate the College's Physical Plant Department as well as the Shipping and Receiving Department to that location. The DFA Bureau of Buildings has authorized funding for the proposed purchase through the use of the College's bond funds currently on hand at the Bureau. The College has been encouraged by the Bureau to earmark enough bond funds to not only purchase the facility, but to also complete any necessary repairs or renovations to the building. Two commercial appraisals have been obtained on the facility to provide guidance in the offer to be made to the current owners. Upon approval by the Board of Trustees, the College will submit a formal offer to the current owners.

Tony Waits made a motion to approve proceeding with the acquisition and negotiation of this building as stated and defined herein. The motion was seconded by Frank Ladner, and the motion was unanimous.

Executive Session

At this time, Chairman Dedeaux requested the need to **consider entering** Executive Session to discuss a legal matter. A motion was made by Dr. Gale Harris, seconded by Dale Purvis, to **consider entering** Executive Session to discuss a legal matter. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Tony Waits, to **enter into and remain** in Executive Session. The motion was unanimous.

A motion was then made by Tony Waits, seconded by Frank Ladner, to **exit** Executive Session. The motion was unanimous.

The meeting returned to Open Session.

The January 9, 2018 executive session minutes were approved during executive session and no other action was taken.

President's Report

- Dr. Breerwood gave a brief update on House Bill 1543. This bill is a special bond allocation in the amount of \$5 million for the construction of the Hancock Center.
- The application process is underway for the Southern Mississippi Planning and Development District to provide \$2 million (BP match funds).
- The Forrest County Board of Supervisors has donated three acres of property adjacent to the PRCC Lowery A. Woodall Center for workforce development pending a financial donation for the construction of additional workforce development facilities.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Will Russell, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, March 6, 2018, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

Alan Dedeaux, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.