

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 11, 2018

The Board of Trustees of Pearl River Community College met Tuesday, December 11, 2018, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Dedeaux, Chairman
Ms. Tess Smith, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Melissa Holston
Mr. Dale Purvis
Ms. Teenia Perry
Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Mr. Will Russell
Mr. Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Communications and Marketing Ms. Delana Harris, President's Assistant Ms. Marilyn Dillard, and PRCC Board Attorney Ms. Manya Bryan.

Invocation and Pledge

Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

Dr. Breerwood welcomed Mr. Brad Davis to today's meeting. Mr. Davis represents Jones Walker Law Firm.

Approval of Minutes

Chairman Dedeaux requested approval of the **November 13, 2018 board meeting minutes**. A brief discussion was held regarding a notation in the minutes that reflects Mr. Nobles being absent from the November 13 meeting. It was board consensus that the minutes be amended to reflect Mr. Nobles being present for November 13 board meeting. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the amended November 13, 2018 board meeting minutes as stated and defined herein. The motion was unanimous.

Departmental Reports

A departmental report was given by Ernie Lovell.

Financial Reports

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending November 30, 2018**. No action was necessary.

Mr. Knight presented for review and approval the **November 2018 Disbursement Register (Claim Docket) in the amount of \$2,174,200.76**. A motion was made by Will Russell, seconded by Tony Waits, to approve the November 2018 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the purchase of the following **single source item**:

- Patterson Dental for the purchase of a Schick 33 SZ2 6' Starter Kit with Cable and RMT for the Dental Hygiene/Dental Assisting Program in the amount of \$13,470.40 (2 units). This purchase is funded with Carl Perkins Federal Funds.

A motion was made by Herbert Ray Nobles, seconded by Will Russell, to approve the purchase of the **single source purchase** as presented and defined above. The motion was unanimous.

Personnel Matters

- Dr. Breerwood recommended for acceptance the **retirement of Ms. Patricia Magee** from the position of Adult Education Coordinator/Instructor effective November 30, 2018. A motion was made by Teresa Stafford, seconded by Sonny Knight, to accept the retirement of Ms. Magee as stated and defined herein. The motion was unanimous.

Legal Matters

Manya Bryan gave a brief history of when the College, in 2015, hired her law firm, which at that time was McDonald, Patch & Bryan, PLLC, to provide legal representation for the College's board of trustees. She reported that after Buddy McDonald resigned from the firm, it became Patch & Bryan, PLLC, and then she (Mrs. Bryan) assumed attending the board meetings and providing legal representation for board matters. She further reported that her current firm partner, Gerald Patch, is retiring effective December 31, 2018, and their firm will then dissolve. Ms. Bryan further stated that effective January 1, 2019, her firm will become Manya Creel Bryan, LLC, and requested the board's consideration for her to continuation to provide legal representation for the College.

A motion was made by Tony Waits, seconded by Frank Ladner, to **consider entering** into Executive Session at this time. The motion was unanimous.

A motion was then made by Sonny Knight, seconded by Dr. Gale Harris, to **remain** in Executive Session to discuss a personnel matter. The motion was unanimous.

A motion was made by Tony Waits, seconded by Dale Purvis, to **exit** Executive Session. The motion was unanimous.

No board action was taken during Executive Session.

Other Business

None.

President's Report

- Mr. Herbert Ray Nobles was honored and recognized for 25 years of service to the College and for his retirement from the board effective December 31, 2018.

Board of Trustees Meeting Minutes

December 11, 2018

- Reported that the College's Winter Wonderland held November 30, 2018 was a huge success. He expressed appreciation to everyone who had made this community event possible.
- The bid opening for the renovation/construction to the Mathematics and Science Building is scheduled for January 17, 2019.
- Reported that the architectural and engineering selection process for the new Hancock Center Project is now in the planning phase.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, January 8, 2019, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.


Alan Dedeaux, Board Chairman


M. L. "Sonny" Knight, Board Secretary