

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**September 12, 2017**

The Board of Trustees of Pearl River Community College met Tuesday, September 12, 2017, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

### **ALL TRUSTEES IN ATTENDANCE/ABSENT:**

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| Mr. Alan Lumpkin, Chairman              | Mr. Frank Ladner         |
| Mr. Alan Dedeaux, Vice Chairman         | Mr. Herbert Ray Nobles   |
| Mr. M. L. "Sonny" Knight, Secretary     | Ms. Wendy Bracey         |
| Ms. Tess Smith                          | Mr. Donnie Williamson    |
| Mr. Dale Purvis                         | Mr. Brian Freeman        |
| Mr. Purvis W. "P.W." Polk, Jr. - Absent | Mr. Will Russell         |
| Dr. Gale Harris                         | Mr. Don Welsh            |
| Mr. Anthony Charles "Tony" Waits        | Ms. Teresa Lynn Stafford |

**PRCC STAFF:** President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Director of the Development Foundation and Alumni Affairs Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, PRCC Board Attorney Ms. Manya Bryan, and President's Executive Administrative Assistant Ms. Marilyn Dillard

### **Invocation and Pledge**

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Don Welsh provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Welcome/Guests**

No guests.

### **Presentations**

No presentations.

### **Approval of Minutes**

Chairman Lumpkin requested approval of the **August 8, 2017 board meeting minutes**. A motion was made by Tony Waits, seconded by Will Russell, to approve the August 8, 2017 board meeting minutes. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Causey, and Ernie Lovell.

On behalf of the Buildings and Grounds Committee, Chairman Sonny Knight reported that the committee recommends authorization for the College to begin upgrades to its existing physical

facilities. He also stated that it is the consensus of the committee to no longer pursue the construction of the new Mathematics and Science Building. A motion was made by Sonny Knight, seconded by Tony waits, to begin upgrading physical facilities and to no longer pursue the construction of the new Mathematics and Science Building as recommended by the Buildings and Grounds Committee herein. The motion was unanimous.

### **Financial Reports**

Mr. Roger Knight, Vice President for College Operations, presented today's Financial Reports.

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending August 31, 2017**. No action was necessary.

Mr. Knight presented for review and approval the **August 2017 Disbursement Register (Claim Docket) in the amount of \$2,060,880.05**. A motion was made by Tony Waits, seconded by Will Russell, to approve the August 2017 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the **August 2017 Fixed Asset Deletions Report** in the total amount of \$161,787.41. The report contains various unserviceable computer and other electronic items that are no longer in use and will be prepared for salvage. These items come from the Johnston Library (\$11,105.01) and institution-wide (\$150,682.40). A motion was made by Will Russell, seconded by Tony Waits, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

### **Personnel Matters (Employment/Transfer)**

Dr. Alsobrooks recommended the **employment** of **Mr. Jason Walters** for the position of Instructor of Instrumentation Technology effective August 14, 2017.

A motion was made by Frank Ladner, seconded by Will Russell, to approve the recommendation of employment of Mr. Walters as presented and defined herein. The motion was unanimous.

Dr. Seal recommended the acceptance of **retirement** of **Ms. Brenda Wells** from the position of Director of Institutional Research (50%)/Director of Professional and Community Development (50%) effective September 30, 2017.

A motion was made by Brian Freeman, seconded by Alan Dedeaux, to accept the recommendation of retirement of Ms. Wells as presented and defined herein. The motion was unanimous.

Dr. Seal also recommended for approval the departmental **transfer** of **Ms. Melanie Davis** for the position of Director of Institutional Research (50%)/Director of Professional and Community Development (50%) effective September 13, 2017. The motion was unanimous.

### **Personnel Matters (Termination)**

Mr. Knight recommended the acceptance of **termination** of **Ms. Valerie Horne** from the position of Director of Financial Aid effective September 30, 2017.

A motion was made by Dale Purvis, seconded by Tony Waits, to accept the termination of Ms. Horne as presented by Mr. Knight. The motion was unanimous.

Mr. Knight recommend the acceptance of the **transfer** of **Ms. Tyia Brooks** from the position of Assistant Director of Financial Aid Compliance to the position of Director of Financial Aid effective October 1, 2017.

A motion was made by Dr. Gale Harris, seconded by Frank Ladner, to approve the recommendation of transfer of Ms. Brooks as stated and defined herein. The motion was unanimous.

### **Legal Matters**

There were no legal matters to present to the board at today's meeting.

### **Executive Session**

At this time, a motion was made by Sonny Knight, seconded by Tony Waits, to **consider entering** Executive Session to discuss a personnel matter. The motion was unanimous.

A motion was then made by Will Russell, seconded by Frank Ladner, to **enter into and remain** in Executive Session. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Alan Dedeaux, to **exit** Executive Session. The motion was unanimous.

The meeting then returned to Open Session. There was no action taken during the Executive Session.

### **Other Business**

- Dr. Breerwood reported that at the request of William Carey University, Pearl River Community College and Pearl River County School Superintendents recently participated in a meeting to discuss a potential solution to the teacher shortage crisis. The proposal is a collaboration between WCU and PRCC to offer Bachelor's degree education courses to PRCC students. Upon completion of an AA degree at PRCC, WCU would teach Junior and Senior level courses on the Poplarville Campus. The intent of the program would be to offer the WCU courses tuition free. External funding sources are being explored to implement this program in August of 2018. This would allow students who are seeking an education degree, from WCU, to begin their coursework at PRCC and complete their degree from WCU, while remaining on the Poplarville Campus. Students who enter this program would be required to sign a contract requiring them to teach in a Pearl River County School district for a period of three years.

Upon recommendation by Dr. Breerwood that the board approve this collaboration between WCU and PRCC, a motion was made by Sonny Knight, seconded by Alan Dedeaux, to approve this initiative as stated and defined herein. The motion was unanimous.

- Reported that the November 14 meeting could be a potential conflict with a meeting called by the Governor to announce allocation of BP Funds on November 14. The College is waiting for further information on the Governor's meeting; therefore, this issue will be discussed again at the October 10 meeting.

- Dr. Smith presented the **PRCC Fall 2018 through Summer 2019 Calendar** for review and approval. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the PRCC Fall 2018 through Summer 2019 Calendar as presented. The motion was unanimous.

### **President's Report**

- Dr. Breerwood stated that he met with the Board of Trustees earlier in the day for a planning and discussion meeting.
- The Hancock County Center Project is in the planning stage with the architect. This project will be discussed in detail during the October board meeting.
- Fall enrollment is experiencing an increase of approximately 6.7 percent. Since student retention is a priority, faculty and staff have been reaching out to students who may be planning to withdraw or dropout.
- Reminded everyone that Dr. Robert Ballard, world's foremost undersea explorer, archaeologist, author, and pioneer, will be at the Ethel Holden Brownstone Center for the Arts October 17, 2017, at 7:00 p.m.

### **Adjournment**

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Tony Waits, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, October 10, 2017, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

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Alan Lumpkin, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.