

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

October 10, 2017

The Board of Trustees of Pearl River Community College met Tuesday, October 10, 2017, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

### ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Lumpkin, Chairman	Mr. Frank Ladner
Mr. Alan Dedeaux, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Tess Smith - Absent	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits - Absent	Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Director of Public Relations Mr. Chuck Abadie, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, PRCC Board Attorney Ms. Manya Bryan, and President's Executive Administrative Assistant Ms. Marilyn Dillard

### Invocation and Pledge

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Brian Freeman provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### Welcome/Guests

Dr. Breerwood welcomed Mr. Shea McNease, Architect, representing Shows, Dearman and Waits Engineering.

### Presentations

At the request of Dr. Breerwood, Mr. McNease provided a report on the recent bid opening held October 3, 2017, for the **PRCC Pedestrian Commons Hattiesburg/Forrest County Center**. He reported that only one bid was submitted by Precision Construction in the amount of \$399,446.00. He stated that the engineer's opinion of probable cost for this project is \$250,223.00, and in light of receiving only one bid, and the amount of said bid exceeding the estimated cost, the recommendation of Shows, Dearman and Waits, Inc., is that the Board reject all bids for the project. It is also the recommendation of Shows, Dearman and Waits, Inc., that the Board authorize re-advertisement of the project at the earliest available date.

A motion was made by Frank Ladner, seconded by Brian Freeman, to approve the recommendation by Mr. McNease to **reject all bids received on October 3, 2017, for the PRCC Pedestrian Commons Hattiesburg/Forrest County Center**. The motion was unanimous.

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A motion was then made by Herbert Ray Nobles, seconded by Teresa Stafford, to authorize Shows, Dearman and Waits, Inc., **to re-advertise this project at the earliest available date.** The motion was unanimous.

**Approval of Minutes**

Chairman Lumpkin requested approval of the September 12, **2017 board meeting minutes.** A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the September 12, 2017 board meeting minutes. Upon discussion, Chairman Lumpkin stated that a suggestion was made to amend a statement (Page 2 under Departmental Reports) regarding a report from the Buildings and Grounds Committee. Chairman Lumpkin suggested the following statement should be amended to read as: “He also stated that it is the consensus of the committee to ~~place on hold the renovation and addition project of the Mathematics and Science Building~~ no longer pursue the construction of the new Mathematics and Science Building.” The struck verbiage will be removed from the original minutes. A vote was called on the motion to approve the minutes as amended herein, and the motion was unanimous.

**Departmental Reports**

Departmental reports were given by Dr. Smith and Dr. Causey.

On behalf of the Buildings and Grounds Committee, Dr. Breerwood stated that the committee met with Coach Michael Avalon and Athletic Director Jeff Long prior to today’s board meeting to discuss renovation plans of the baseball complex. Mr. Dub Herring has donated \$100,000.00 for this renovation project. In light of Mr. Herring’s support of the baseball program, the Buildings and Grounds Committee is recommending the baseball complex be named something similar to the Dub Herring Complex (exact verbiage will be determined at a later date). A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to approve the naming of the baseball complex in honor of Mr. Herring. The motion was unanimous.

**Financial Reports**

Mr. Roger Knight, Vice President for College Operations, presented today’s Financial Reports.

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending September 30, 2017.** No action was necessary.

Mr. Knight presented for review and approval the **September 2017 Disbursement Register (Claim Docket) in the amount of \$2,118,976.09.** A motion was made by Will Russell, seconded by Sonny Knight, to approve the September 2017 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval the **October 2017 Fixed Asset Deletions Report** (campus-wide in the amount of \$69,671.50 and from the College Library in the amount of \$2,120.04). The report contains various unserviceable computer and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Will Russell, seconded by Frank Ladner, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

Mr. Knight presented for approval the purchase of a **single source item** from vendor, **Badge Pass, Inc.,** for a Student ID System and Exterior Door Access for the women’s dorms in the amount of \$51,011.00. A motion Sonny Knight, second by Dale Purvis, to approve the single source purchase as stated and defined herein. The motion was unanimous.

Mr. Knight presented a **bid** for **Pearl River Community College Campus Bicycle Improvements Grant Award** to lowest bidder, Culpepper Construction & Masonry, in the amount of \$74,763.65. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the bid as stated and defined herein. The motion was unanimous.

#### **Personnel Matters (Resignations)**

Dr. Causey recommended acceptance of the **resignations** of **Ms. Kelli Spears** from the position of Instructor of Respiratory Care effective October 20, 2017; and **Ms. Jenny Brown** from the position of Instructor of Mathematics effective December 11, 2017.

A motion was made by Brian Freeman, seconded by Will Russell, to accept the resignations of Ms. Spears and Ms. Brown as presented and defined herein. The motion was unanimous.

#### **Personnel Matters (Recommendation)**

Dr. Causey presented for approval the **employment** of **Ms. Frances Wright** to the position of Instructor of Respiratory Care Technology effective October 23, 2017.

A motion was made by Will Russell, seconded by Frank Ladner, to approve the recommendation of employment of Ms. Wright as presented and defined herein. The motion was unanimous.

#### **Legal Matters**

There were no legal matters to present to the board at today's meeting.

#### **Executive Session**

At this time, a motion was made by Dr. Gale Harris, seconded by Frank Ladner, to **consider entering** Executive Session to discuss a personnel matter. The motion was unanimous.

A motion was then made by Herbert Ray Nobles, seconded by Dr. Gale Harris, to **enter into and remain** in Executive Session. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Brian Freeman, to **exit** Executive Session. The motion was unanimous.

The meeting then returned to Open Session. There was no action taken during the Executive Session.

#### **Other Business**

- Chairman Lumpkin reported on a tuition assistance program that will provide financial assistance to high school graduates in the College's six-county district. He stated that a committee will be established to form guidelines for the **County Tuition Assistance Program**. He informed the board that Dale Purvis has been researching options to begin forming and selecting this committee. He recommended Board approval to authorize Mr. Purvis to chair the County Tuition Assistance Program committee. A motion was made by Will Russell, seconded by Brian Freeman, to authorize Mr. Purvis to serve as chairman of this committee as stated and defined herein. The motion was unanimous.

**President's Report**

- Reported that the Dr. William Lewis Honors Institute will be dedicated to Dr. Lewis at 10:00 a.m. on Homecoming Day, October 21. The new sign will be unveiled at the dedication ceremony.
- Encouraged board members to attend the College's annual Homecoming Day on October 21. The game begins at 2:00 p.m. with the Wildcats hosting Mississippi Gulf Coast Community College.
- Reminded the board that the November 14 meeting date could still be a potential conflict due to the possibility of the Governor calling a meeting to announce allocation of BP funds on November 14. Board members will be contacted if the meeting is called by the Governor.
- The Marion/Jefferson Davis County Alumni's Scholarship Steak Dinner will be held November 14 at Canes Restaurant in Columbia, MS.
- The Forrest/Lamar County Alumni Chapter will host the annual fish fry at Cooperative Energy in Hattiesburg on October 24. The event is scheduled from 4:30 p.m. to 6:30 p.m.
- Reminded the board about Dr. Robert Ballard's presentation at the Brownstone Center for the Arts at 7:00 p.m. October 17. Dr. Ballard is a world acclaimed oceanographer and discoverer of the Titanic.
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**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Dale Purvis, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, November 14, 2017, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

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Alan Lumpkin, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.