

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

March 21, 2017

The Board of Trustees of Pearl River Community College met Tuesday, March 21, 2017, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

All TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Lumpkin, Chairman - Absent	Mr. Frank Ladner
Mr. Alan Dedeaux, Vice Chairman	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Tess Smith	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman - Absent
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris - Absent	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Director of the Development Foundation and Alumni Affairs Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, PRCC Assistant Director of Institutional Research/Office of Student Success Data Analyst Dr. Tim Dedeaux, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

Invocation and Pledge

In the absence of Chairman Lumpkin, Vice Chairman Dedeaux opened the meeting by welcoming all attendees to today's meeting. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

No guests were present at today's meeting.

Presentations

Dr. Tim Dedeaux provided a presentation on **Student Academic Readiness**. Success and available resources for PRCC's College Ready, Non-College Ready, and Adult Basic Education students (2012-2015) were analyzed for planned continued improvement.

Dr. Jennifer Seal presented the **PRCC 2017-2018 Mission Statement, Strategic Goals, and Internal Performance Indicators**. Minor revisions to the Strategic Goals were reviewed and discussed with the Board of Trustees. Dr. Lewis requested board approval of the PRCC 2017-2018 Mission Statement, Strategic Goals, and Internal Performance Indicators as presented. A motion was made by Sonny Knight, seconded by Dale Purvis, to approve the PRCC 2017-2018

Mission Statement, Strategic Goals, and Internal Performance Indicators as presented and defined. The motion was unanimous. Said document is on file in the Office of Planning and Institutional Research and will be available for viewing on the PRCC website.

Approval of Minutes

Chairman Lumpkin requested approval of the **February 14, 2017 board meeting minutes**. A motion was made by Frank Ladner, seconded by Will Russell, to approve the February 14, 2017, board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Breerwood, Dr. Alsobrooks, and Ernie Lovell.

On behalf the Buildings and Grounds Committee, Sonny Knight stated that the committee had met prior to the board meeting, but had no items to present to the board.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending February 28, 2017**. No action was necessary.

Mr. Knight presented for review and approval the **February 2017 Disbursement Register (Claim Docket) in the amount of \$1,505,336.51**. A motion was made by Tony Waits, seconded by Sonny Knight, to approve the February 2017 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval a **single source item** for purchase from Snap-On Industrial in the amount of \$5,007.71 for a MODIS Edge Unit for the CTE Automotive Program. The purchase will be funded by Carl Perkins. A motion was made by Tony Waits, seconded by Dale Purvis, to approve the single source purchase as stated and defined herein. The single source letter that provides justification for this purchase is on file in the PRCC Business Office. The motion was unanimous.

Mr. Knight presented for approval the **March 2017 Fixed Asset Deletions Report** in the total amount of \$7,394.76. The report contains various unserviceable computer and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Dale Purvis, seconded by Will Russell, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

Personnel Matters

Dr. Causey recommended the acceptance of the **resignation** of **Ms. Jennifer Mraz** from the position of Instructor of Biology (FCC) effective May 12, 2017. A motion was made by Dale Purvis seconded by Tony Waits, to accept the resignation of Ms. Mraz as stated and defined herein. The motion was unanimous.

Dr. Causey recommended the **transfer** of **Ms. Abigail Warden** from the position of Instructor of Biology (Poplarville) to the position of Instructor of Biology (FCC) effective August 7, 2017. A

motion was made by Dale Purvis, seconded by Teresa Stafford, to approve of the transfer of Ms. Warden as stated and defined herein. The motion was unanimous.

Legal Matters

There were no legal matters to present to the board at today's meeting.

Other Business

Dr. Lewis presented the **Resolution of the Board of Supervisors of Forrest County: Renovation and Repair of Building Number 5 and the Construction of a New Parking Facility and Adjoining Roadway on the Hattiesburg Campus**, to the board of trustees for consideration of approval. A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve said resolution as presented herein. The motion was unanimous.

President's Report

- Discussed the possibility of budget cuts to Pell Grant Funds, Perkins Funds, Title III, and the federal work study program as proposed for the new federal budget. If budget cuts to these programs are enacted, the College will be affected. With the past state level budget cuts and the possibility of additional appropriations cuts in the future, there could be financial challenges ahead.
- In closing, Dr. Lewis discussed many student successes in the areas of the Honors Institute, Phi Theta Kappa, and Student Support Services.

Executive Session

A motion was made by Frank Ladner, seconded by Tony Waits, to consider entering into Executive Session. The motion was unanimous.

A motion was made by Dale Purvis, seconded by Frank Ladner, to enter into Executive Session to discuss a personnel matter. The motion was unanimous.

A motion was made by Sonny Knight, seconded by Will Russell, to exit Executive Session. The motion was unanimous.

The meeting then returned to Open Session. No action was taken during Executive Session.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Dale Purvis, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, April 11, 2017, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

The official signed minutes and Exhibit Item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.