

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 12, 2017

The Board of Trustees of Pearl River Community College met Tuesday, December 12, 2017, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Lumpkin, Chairman
Mr. Alan Dedeaux, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Tess Smith
Mr. Dale Purvis
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Ms. Wendy Bracey
Mr. Donnie Williamson
Mr. Brian Freeman
Mr. Will Russell
Mr. Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. Adam Breerwood, Vice President for College Operations Mr. Roger Knight, Vice President for Poplarville Campus and Instruction Dr. Martha Lou Smith, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Forrest County Operations Dr. Jana Causey, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, Executive Director of the Development Foundation/Alumni Association Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, PRCC Board Attorney Ms. Manya Bryan, and President's Executive Administrative Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Will Russell provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

No guests present for today's meeting.

Presentations

No presentations for today's meeting.

Approval of Minutes

Chairman Lumpkin requested approval of the **November 14, 2017 board meeting minutes**. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to approve the November 14, 2017 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith and Ernie Lovell.

Financial Reports

Mr. Roger Knight, Vice President for College Operations, presented today's Financial Reports.

Mr. Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending November 30, 2017**. No action was necessary.

Mr. Knight presented for review and approval the **November 2017 Disbursement Register (Claim Docket) in the amount of \$2,269,844.07**. A motion was made by Tony Waits, seconded by Will Russell, to approve the November 2017 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented and recommended for approval to establish a \$10.00 minimum wage rate to be effective January 1, 2018. He stated that the College is now financially positioned to accomplish this goal. He reported the College currently has 38 payroll positions that fall below a \$10.00 per hour pay rate. A motion was made by Will Russell, seconded by Frank Ladner, to approve the \$10.00 minimum wage rate as stated and defined herein. The motion was unanimous.

Roger Knight presented the Board with an update concerning the financing of the renovation work to be completed on the FCC with the use of funds from the Forrest County Board of Supervisors. Due to complications with requirements being expected by the Attorney General's Office as well as the lenders, it was recommended by Mr. Knight that the College "self- fund" the project, eliminating the interest expense as well as any anticipated legal expenses. It would enable the College to experience the full \$1.5 million being supplied by the Forrest County Board of Supervisors over the next 15 years.

Personnel Matters (Retirements)

Dr. Smith recommended for acceptance the **retirement of Dr. Kyle Hill** from the position of Department Chair/Director of Bands/Director of the Brownstone Performing Arts Center effective June 30, 2018, and the **retirement of Ms. Laura Berry** from the position of Instructor of Speech effective December 31, 2017.

Dr. Alsobrooks recommended for acceptance of the **retirement of Mr. Daniel Smith** from the position of Instructor of Commercial Truck Driving/CDL Testing effective December 31, 2017.

A motion was made by Tony Waits, seconded by Herbert Ray Nobles, to accept the retirements of Dr. Hill, Ms. Berry, and Mr. Smith as presented and defined herein. The motion was unanimous.

Personnel Matters (Employment Recommendations)

Dr. Alsobrooks recommended the **employment of Mr. Jordan Cotton** for the position of G Instructor of Unmanned Aerial Systems Technology effective December 13, 2017; and the **employment of Ms. Claire Cottrell** for the position of Instructor of Associate Degree Nursing effective January 3, 2018. A motion was made by Sonny Knight, seconded by Tony Waits, to accept the employment of Mr. Cotton and Ms. Cottrell as stated and defined herein. The motion was unanimous.

Other Business

- **Buildings and Grounds Committee Recommendation:** On behalf of the Buildings and Grounds Committee, Chairman Sonny Knight **recommended approval that the former president's home, currently housing the PRCC Development Foundation and Alumni Association, be officially named the Verlene Cole Alumni House effective December**

Board of Trustees Meeting Minutes

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12, 2017. A motion was made by Herbert Ray Nobles, seconded by Will Russell, to approve Mr. Knight's recommendation as stated and defined herein. The motion was unanimous.

- **Board Officer Committee Recommendations:** On behalf of the Board Officer Committee, Frank Ladner, committee chairman, recommended the following nominations for the 2018-2019 Board Officer positions: Alan Dedeaux, Chairman; Tess Smith, Vice Chairman; and Sonny Knight, Secretary. The floor opened for other nominees from the board. There being no further nominations, the floor closed. A motion was then made by Herbert Ray Nobles, seconded by Brian Freeman, that the following nominees recommended by the Board Officer Committee be approved: Alan Dedeaux, Chairman; Tess Smith, Vice Chairman; and Sonny Knight, Secretary. Said officers will serve a two-year term effective January 1, 2018 to December 31, 2019. The motion was unanimous.
- **PRCC Board of Trustees 2018 Meeting Schedule:** Chairman Lumpkin informed the board that the 2018 Meeting Schedule has two conflicting dates that will need to be considered for rescheduling. Tuesday, February, 13, 2018, will conflict with the two-day Mardi Gras holiday, and Tuesday, March 13, 2018, will conflict with the College's week-long Spring Break. After discussion, it was consensus of the board to discuss and finalize these calendar conflicts at the January 9, 2018 board meeting.

President's Report

- December 14 was the closing date for the Hancock County Property. This property will become home to the future PRCC Hancock County Center. The College will be pursuing funding sources for this construction project.
- The Mississippi Department of Finance's Bureau of Building and Grounds will be the funding source for the renovation of the Mathematics/Science Building Annex and for four science labs.
- The Brick, Block, and Stone Masonry Program has experienced low student enrollment over the past few years. The teach-out/closure of this program will be effecting at the end of the 2018 spring semester.
- The Industrial Truck Driving Program has also experienced low student enrollment. This program will remain dormant for one semester effective for the 2018 spring semester.
- A meeting was recently held with representatives from the Louisiana Workforce Commission to discuss a potential partnership agreement to train students from three Louisiana parishes. If the partnership comes to fruition, it will be supported with federal funds. Updates will be provided on the progress of this project.
- Seven Mississippi students are semi-finalists for the Jack Kent Cooke Scholarship. Out of these seven students, four are from Pearl River Community College.
- The updated PRCC Organizational Chart was presented to the board of trustees. The updated organizational chart will be effective January 2018.

Legal Matters

In legal matters, Chairman Lumpkin requested the need to consider entering Executive Session to discuss a legal matter. A motion was made by Frank Ladner, seconded by Dale Purvis, to **consider entering** Executive Session to discuss a legal matter. The motion was unanimous.

A motion was then made by Tony Waits, seconded by Sonny Knight, to **enter into and remain** in Executive Session. The motion was unanimous.

A motion was then made by Sonny Knight, seconded by Tony Waits, to **exit** Executive Session. The motion was unanimous.

The meeting returned to Open Session. There was no action taken during the Executive Session.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, January 9, 2018, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the College's main campus in Poplarville, Mississippi.

Alan Lumpkin, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s), if applicable, are on file in the PRCC President's Office and are available for viewing upon request.