

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

September 13, 2016

The Board of Trustees of Pearl River Community College met Tuesday, September 13, 2016, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

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| Mr. Alan Lumpkin, Chairman | Mr. Frank Ladner |
| Mr. Alan Dedeaux, Vice Chairman - Absent | Mr. Herbert Ray Nobles |
| Mr. M. L. "Sonny" Knight, Secretary | Ms. Wendy Bracey |
| Ms. Tess Smith - Absent | Mr. Donnie Williamson |
| Mr. Dale Purvis | Mr. Brian Freeman |
| Mr. Purvis W. "P.W." Polk, Jr. | Mr. Will Russell |
| Dr. Gale Harris | Mr. Don Welsh |
| Mr. Anthony Charles "Tony" Waits | Ms. Teresa Lynn Stafford |

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight,, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Executive Director of the Development Foundation and Alumni Affairs Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, Director of Public Relations Mr. Chuck Abadie, Director of HPR Dr. Tara Rouse, Director of Institutional Research Ms. Brenda Wells, Director of the Honor's Institute Dr. Stephen Black, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Donnie Williamson provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

PRCC Honors Institute Students Leah Balli, Jenna Lee, and Madden Stockstill.

Presentations

Ms. Brenda Wells and Dr. Tara Rouse gave power point presentations of the 2016 Summer Kids Camps.

The Director of the PRCC Honors Institute Dr. Stephen Black and Honors Institute students Leah Balli, Jenna Lee, and Madden Stockstill gave a power point presentation on participating in the 2016 Summer Study Abroad program. The group departed July 1 for London, England. During their 18 day visit, they visited the British Museum, Harrods, Parliament, the Globe Theater, St. James, and Regency Parks. They also visited Oxford, UK, Bath Spa, UK and Paris, France. Included in the study abroad program was a course taught by Dr. Black: Customs and

Culture of Britain as part of Sociology 2113- Problems in Sociology. All participants earned three hours honors credit.

Approval of Minutes

Chairman Lumpkin requested approval of the **August 9, 2016 board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the August 9, 2016 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Breerwood, Dr. Alsobrooks, and Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for August 31, 2016**. No action was necessary.

Mr. Knight presented for review and approval the **August 2016 Disbursement Register (Claim Docket) in the amount of \$3,674,050.49**. A motion was made by Herbert Ray Nobles, seconded by Will Russell, to approve the August 2016 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the following three **Single Source Items** for the purchase:

- **Smartvue Camera System** for the Forrest County Center and the Hancock Center in the amount of \$44,789.20. This purchase will be funded by the Enlargement and Improvement Fund.
- **Riddell Recertification and Repair** of Football Helmets in the amount of \$9,324.62. This purchase will be funded by the Football Budget.
- **BSN Sports for Football Game Uniforms** in the amount of \$14,134.00. This purchase will be funded by the Football Budget.
- **Aztec Software for an Aztec Learning System** (HiSet Prep Solution, Foundation Series, Bridge Series) in the amount of \$7,470.00. This purchase will be funded by Adult Basic Education (ABE).

A motion was made by Sonny Knight, seconded by Tony Waits, to approve the single source items for purchase as presented and defined herein. Documentation for all single purchases are on file in the Business Office. The motion was unanimous.

Personnel Matters - Resignations

Dr. Causey recommended the acceptance for the **resignation** of **Ms. Lynn Jones** from the position of Secretary, Physical Therapist Assistant Program effective September 16, 2016.

Dr. Alsobrooks recommended the acceptance for the **resignation** of **Mr. Matt McCoy** from the position of ABE/GED Instructor effective August 13, 2016.

A motion was made by Tony Waits, seconded by Frank Ladner, to accept the resignations of Ms. Jones and Mr. McCoy as stated and defined herein. The motion was unanimous.

Personnel Matters – Recommendations

Dr. Causey recommended the **employment** of **Ms. Rosalynn Vaughn** for the position of Advisor/Recruiter (FCC)(12 Mos) effective August 22, 2016.

Dr. Alsobrooks recommended the **employment** of **Ms. Constance Yates** for the position of Instructor of Health Information Technology effective August 16, 2016.

Dr. Breerwood recommended the **employment** of **Ms. Haley Warner-Amacker** for the position of Student Support Services Academic Support Coach effective September 15, 2016.

A motion was made by Sonny Knight, seconded by Tony Waits, to approve the employment of Ms. Vaughn, Ms. Yates, and Ms. Warner-Amacker as stated and defined herein. The motion was unanimous.

Personnel Matters – Transfer and New Position

Dr. Alsobrooks recommended the **transfer** of **Ms. Jennifer Balli** from an hourly/timesheet ABE/GED Instructor position to a contracted part-time ABE/GED Instructor position effective October 1, 2016.

A motion was made by Tony Waits, seconded by Dale Purvis, to approve the transfer of Ms. Balli as stated and defined herein. The motion was unanimous.

Dr. Alsobrooks recommended the establishment of a new position, **Child Development Lab School Assistant**, for the Child Development Technology program. This position will be 9.5 months and funded by the EHS-CC Partnership.

A motion was made by Teresa Stafford, seconded by Will Russell, to approve the new position, Child Development Lab School Assistant, as stated and defined herein. The motion was unanimous.

Legal Matters

There was no legal matters to present at today's board meeting.

Other Business

There was no other business to report.

President's Report

- Discussed new state budget cuts issued by Governor Bryant.
- Invited board members to the tailgating event prior to the September 15 football game.
- Reminded board members that the October 11 board meeting will be held Thursday, October 13, due to a conflict with the Mississippi Association of Colleges Conference that is scheduled on October 10-11, 2016.

- Reported that Alan Lumpkin and Dr. Adam Breerwood will be attending the Association of Community Colleges Trustees Conference October 5-8, 2016 in New Orleans.
- Discussed upcoming events scheduled in the Brownstone Center.
- Reported that 115 students have received scholarships from Pearl River Valley Electric Power Association this year.
- Discussed the positive transformations and changes that are now in place in the College's football program.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Tony Waits, seconded by Dale Purvis, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Thursday, October 13, 2016, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville, Mississippi Campus.

Alan Lumpkin, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.