

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**March 8, 2016**

The Board of Trustees of Pearl River Community College met Tuesday, March 8, 2016, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

### **ALL TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Alan Lumpkin, Chairman  
Mr. Alan Dedeaux, Vice Chairman  
Mr. M. L. "Sonny" Knight, Secretary  
Ms. Tess Smith  
Mr. Dale Purvis  
Mr. Purvis W. "P.W." Polk, Jr.  
Dr. Gale Harris  
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner  
Mr. Herbert Ray Nobles  
Ms. Wendy Bracey  
Mr. Donnie Williamson  
Mr. Brian Freeman  
Mr. Will Russell  
Mr. Don Welsh  
Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Vice President for Economic and Workforce Development, PRCC Board Attorney Many Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

**GUESTS:** None

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Tess Smith provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Approval of Minutes**

Chairman Lumpkin requested approval of the **February 10, 2016 board meeting minutes**. A motion was made by Tony Waits, seconded by Dale Purvis, to approve the February 10, 2016 board meeting minutes. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Breerwood, and Ernie Lovell.

### **Financial Reports**

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for February 29, 2016**. No action was necessary.

Mr. Knight presented for review and approval the **February 2016 Disbursement Register (Claim Docket) in the amount of \$2,034,518.39**. A motion was made by Alan Dedeaux, seconded by Dale Purvis, to approve the February 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **March 2016 Fixed Asset Deletions Report** in the amount of \$377,533.97. This report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Will Russell, seconded by Dale Purvis, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

### **Personnel Matters**

#### **Retirements presented by Dr. Causey, Dr. Breerwood, Mr. Knight, and Dr. Lewis:**

- Retirement of **Mr. David Armstrong** from the position of Department Chair/Instructor of Medical Radiologic Technology (12 Mos) effective June 30, 2016 as presented by Dr. Causey.
- Retirement of **Ms. Lori Gregory** from the position of Instructor of Chemistry (4/5) effective May 31, 2016 as presented by Dr. Breerwood.
- Retirement of **Mr. Milton Lee** from the position of Maintenance (Warehouse Comptroller)/Campus Post Office Attendant (PT) effective April 15, 2016 as presented by Roger Knight.
- Retirement of **Ms. Cheryl May** from the position of Secretary/Receptionist to the President effective June 30, 2106 as presented by Dr. Lewis.

A motion was made by Frank Ladner, seconded by P.W. Polk, to approve and accept the retirements of Mr. Armstrong, Ms. Gregory, Mr. Lee, and Ms. May as presented and defined herein. The motion was unanimous.

#### **Recommendations and Transfers presented by Dr. Smith, Dr. Causey, and Dr. Breerwood:**

- Employment of **Ms. Emily Scheckells** for the position of the Office of Student Success FYI Orientation Coordinator effective March 28, 2016 as presented by Dr. Smith.

A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to accept and approve the employment of Ms. Scheckells as presented by Dr. Smith. The motion was unanimous.

- Employment transfer of **Ms. Elizabeth Strahan** from the position of Mathematics Laboratory Instructor (9 Mos) (FCC) to the position of Instructor of Mathematics (3/5) (FCC)/VA/ADA Coordinator (2/5) (9 Mos) (FCC) effective February 29, 2016 as presented by Dr. Causey.

A motion was made by Tony Waits, seconded by P.W. Polk, to approve the employment transfer of Ms. Strahan as presented by Dr. Causey. The motion was unanimous.

- Employment transfer of **Ms. Amy Bishop** from an adjunct Instructor of Mathematics position to the position of Mathematics Laboratory Instructor (3/5)(9 Mos)(FCC) effective March 9, 2016 as presented by Dr. Causey.

A motion was made by Dale Purvis, seconded by P.W. Polk, to approve the employment transfer of Dr. Bishop as presented by Dr. Causey. The motion was unanimous.

#### **Resignations and Terminations presented by Dr. Alsobrooks and Dr. Breerwood:**

- Resignation of **Ms. Brittyn Ezelle** from the position of Recruiter effective March 11, 2016 as presented by Dr. Alsobrooks.
- Termination of **Ms. Donna O'Quinn** from the position of Assistant Director of Financial Aid effective June 30, 2015 as presented by Dr. Breerwood.

A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve and accept the resignation of Ms. Ezelle and the termination of Ms. O'Quinn as presented by Dr. Alsobrooks and Dr. Breerwood. The motion was unanimous.

#### **Legal Matters**

There were no Legal Matters to present at today's meeting.

#### **Other Business**

- In other business, Dr. Lewis requested board consideration and approval to **reschedule the following 2016 board meeting dates:**
  - June 14, 2016 (conflicts with the MACJC Legislative Workshop); rescheduled date is recommended for Thursday, June 16, 2016;
  - July 12, 2016 (conflicts with the MACJC Trustees Conference); rescheduled date is recommended for Friday, July 8, 2016 in conjunction with the MACJC Trustees Conference in Biloxi, Mississippi;
  - October 11, 2016 (conflicts with the Mississippi Association of Colleges Conference); rescheduled date is recommended for Thursday, October 13, 2016.

A motion was made by Donnie Williamson, seconded by Brian Freeman, to approve the rescheduled board meeting dates as presented and defined herein by Dr. Lewis. The motion was unanimous.

#### **President's Report**

- Dr. Lewis discussed changing the kickoff time for home football games from 7:00 p.m. to 6:00 p.m. He stated this issue has been presented for consideration by Coach Saunders and Athletic Director Jason Francis. It is believed that an earlier kickoff time will result in a higher attendance of the games and especially families with young and/or school aged children. After discussion, it was agreed by board consensus that the 6:00 p.m. kickoff time will be used as a pilot project for the 2016 playing season.

- Dr. Lewis reported to the board that Sandi Patty's Farewell Tour/Concert held March 7 was very well attended and was an almost sold-out event. The College is extremely fortunate to have had the opportunity and facility to host this event.
  
- Dr. Lewis discussed plans to travel with Chairman Alan Lumpkin to attend and represent the College at the Championing Completion: Improving College Outcomes for Pell Students event sponsored by the U.S. Department of Education. The event will be held March 23-24, 2016 in Washington, DC. A motion was made by Frank Ladner, seconded by Tony Waits, to approve Dr. Lewis and Alan Lumpkin attending this event as stated and defined herein. The motion was unanimous.

**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Herbert Ray Nobles, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, April 12, 2016, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

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Alan Lumpkin, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)  
Are on file in the PRCC President's Office and are  
Available for viewing upon request.