

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

June 16, 2016

The Board of Trustees of Pearl River Community College met Thursday, June 16, 2016, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

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| Mr. Alan Lumpkin, Chairman | Mr. Frank Ladner |
| Mr. Alan Dedeaux, Vice Chairman | Mr. Herbert Ray Nobles |
| Mr. M. L. "Sonny" Knight, Secretary | Ms. Wendy Bracey |
| Ms. Tess Smith | Mr. Donnie Williamson |
| Mr. Dale Purvis - Absent | Mr. Brian Freeman - Absent |
| Mr. Purvis W. "P.W." Polk, Jr. - Absent | Mr. Will Russell |
| Dr. Gale Harris | Mr. Don Welsh |
| Mr. Anthony Charles "Tony" Waits - Absent | Ms. Teresa Lynn Stafford |

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Sonny Knight provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

Dr. Lewis welcomed Coach Michael Avalon and PRCC staff members Sports Information Director Stan Caldwell and Coordinator of Student Life Jeff Long.

Approval of Minutes

Chairman Lumpkin requested approval of the **May 10, 2016 board meeting minutes**. A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to approve the May 10, 2016 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Breerwood, Dr. Alsobrooks, and Ernie Lovell.

Dr. Lewis informed the board that the College has been presented an opportunity by the mayor of the City of Waveland the use of a 10,000 square foot building at no cost to the College. He stated that there is a possibility that the deed to the building could be presented to the College in the

future. The College will continue to explore this opportunity and more discussions will be held in the near future.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for May 31, 2016**. No action was necessary.

Mr. Knight presented for review and approval the **May 2016 Disbursement Register (Claim Docket) in the amount of \$1,142,079.19**. A motion was made by Sonny Knight, seconded by Alan Dedeaux, to approve the May 2016 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the **June 2016 Fixed Asset Deletions Report** in the amount of \$27,260.60. This report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Alan Dedeaux, seconded by Frank Ladner, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

Mr. Knight presented for approval the **PRCC FY 2017 Budgets**. After review and discussion, a motion was made by Don Welsh, seconded by Sonny Knight, to approve the PRCC FY 2017 Budgets. The motion was unanimous. The PRCC FY 2017 Budget is on file in the PRCC Business Office.

Mr. Knight presented and reviewed an informational flyer “What Do I Need to Know About My EBook?”

Personnel Matters

Dr. Lewis presented the following resignation:

- Resignation of **Mr. Edward Kirk Powell** from the position of Instructor of Learning Lab (10 Mos) (FCC) effective May 16, 2016.

A motion was made by Frank Ladner, seconded by Herbert Ray Nobles, to accept the resignation of Mr. Powell as stated herein. The motion was unanimous.

Dr. Alsobrooks presented the following resignations and transfers:

- Resignation of **Ms. Brittney McDaniel** from the position of ABE/GED Instructor (Poplarville/HC) effective June 30, 2016.
- Resignation of **Ms. Susan McVeigh** from the position of Instructor of Associate Degree Nursing effective May 13, 2016.
- Transfer of **Ms. Jennifer Laborde** from the position of Instructor of Associate Degree Nursing to the position of Associate Degree Skills Lab Manager effective August 8, 2016.

- Transfer of **Ms. Rebecca Entrekin** from the position of Learning Lab/Online Testing Assistant (11 Mos) (FCC) to the position of G Director of Student Support Services effective July 1, 2016.

A motion was made by Don Welsh, seconded by Donnie Williamson, to accept the resignations and transfers of Ms. McDaniel and Ms. McVeigh, Ms. Laborde, and Ms. Entrekin as stated herein. The motion was unanimous.

Dr. Breerwood presented the following employee transfers:

- Transfer of **Ms. Georgia Field** from the position of Assistant Director of Student Support Services to the position of Director of Student Support Services effective July 1, 2016.
- Transfer of **Mr. Jason Francis** from the position of Athletic Director to the position of Coordinator of Student Activities effective July 1, 2016.
- Transfer of **Mr. Jeff Long** from the position of Coordinator of Student Life (3/5)/Instructor of LLS (2/5) to the position of Athletic Director effective July 1, 2016.
- Transfer of **Mr. Drew Gallant** from the position of Head Soccer Coach (3/5)/Wellness Center Specialist (2/5) to the position of Head Men's Soccer Coach (3/5)/Instructor of LLS (2/5) effective July 1, 2016.
- Transfer of **Ms. Leah Blossman** from the position of Mathematics Laboratory Coordinator (9 Mos) (50%) to the position of Administrator for Math Labs Plus/Instructor of Mathematics (9 Mos) effective August 8, 2016.

A motion was made by Frank Ladner, seconded by Herbert Ray Nobles, to approve the employee transfers as presented and defined above by Dr. Breerwood. The motion was unanimous.

Dr. Breerwood presented the following new employee recommendations:

- Employment of **Ms. Krystyn Knight** for the position of Instructor of Biology effective August 8, 2016.
- Employment of **Mr. Michael Avalon** for the position of Head Baseball Coach (3/5) / Athletic Advisor (1/5) / Instructor of HPR (1/5) effective July 1, 2016.

Dr. Alsobrooks presented the following new employee recommendations:

- Employment of **Ms. Candice Benoit** for the position of G Adult Education Instructor (11 Mos) (HC) effective July 1, 2016.
- Employment of **Mr. Jeffery McCoy** for the position of Instructor of Computer Networking Technology effective August 1, 2016.

A motion was made by Don Welsh, seconded by Frank Ladner, to approve the new employee recommendations as presented and defined above by Dr. Breerwood and Dr. Alsobrooks. The motion was unanimous.

FY 2016-2017 Personnel Recommendations

Dr. Lewis presented the FY 2016-2017 Personnel Recommendations for approval. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the FY 2016-2017 Personnel Recommendations as presented. The motion was unanimous.

Legal Matters

Board attorney Manya Creel Bryan updated the board of trustees on the status of pending litigation in the Pearl River County civil action number 16-CV-0083 and also U.S.D.C. for the Southern District of Mississippi action number 1:16CV182 LG RHW.

The need to seek additional counsel, if necessary, was discussed. A motion was then made by Frank Ladner, seconded by Dr. Gale Harris, to approve and authorize Dr. Lewis to seek additional counsel, if needed, in the pending actions. The motion was unanimous.

Other Business

Dr. Breerwood presented a proposal to request the implementation of a competitive **PRCC Rodeo Team** to be effective for the fall 2016 Semester if approved by the board. He reported that a committee was established to investigate the interest and financial cost of a rodeo program. The committee's belief is that the College will incur no financial cost due to donations from members of the district who have already been secured and have begun fundraising events for the fall. As word through the community that this program could possibly be established at the College, the response from potential students has been overwhelming. After discussing the proposal, a motion was made by Frank Ladner, seconded by Dr. Gale Harris, to approve and authorize the establishment of a competitive Rodeo Team for the College. The motion was unanimous.

President's Report

- Dr. Lewis provided an overview of the MACJC Legislative Workshop held June 12-15.
- Reminded board members that the MACJC Trustees Conference will be held July 8-9, 2016 at the Beau Rivage Resort in Biloxi, Mississippi. The July board meeting will be held in conjunction with the Trustees Conference on Friday, July 8, at 10:00 a.m. in the Executive Conference Room on the Mezzanine Level. Marilyn Dillard will be mailing additional conference information within the next week.
- The Fall 2016 Professional Development for Faculty and Staff will be held Monday, August 8. An invitation has been extended to Lieutenant Governor Tate Reeves to be the keynote speaker for this event. All board members are invited to the session and the luncheon.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Friday, July 8, 2016, at 10:00 a.m. in the Beau Rivage's Executive Conference Room in conjunction with the annual MACJC Trustees Conference.

Alan Lumpkin, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s) (if applicable) are on file in the President's Office and are available for viewing upon request.