

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**February 10, 2016**

The Board of Trustees of Pearl River Community College met Wednesday, February 10, 2016, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

### **ALL TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Alan Lumpkin, Chairman	Mr. Frank Ladner
Mr. Alan Dedeaux, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Tess Smith	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh - Absent
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Director of Career-Technical Education Dr. Ed Pinero, Instructor of Music/Director of Choral Groups Ms. LaDona Tyson, PRCC Board Attorney Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

**GUESTS:** None

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Teresa Stafford provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Presentation – Skills USA**

Dr. Ed Pinero reported on the Region V Skills USA Competition to be held tomorrow, February 11, on the Poplarville Campus. This year, there will be competitors from 18 in-district high schools and numerous other high schools. It is anticipated that a record number of students will participate in all of the Skills USA categories with more than 400 students expected to participate in the various competitions.

### **Presentation – Show Choir Competition**

Ms. LaDona Tyson reported on the Mississippi Show Choir Competition held February 5-6, 2016, at the PRCC Brownstone Center for the Performing Arts. Ms. Tyson reported that there were 23 show choirs from 18 schools and between 700 to 800 students participated in this event.

**Presentation – 2016-2017 Mission Statement**

Dr. Jennifer Seal discussed and reviewed the PRCC 2016-2017 Mission Statement, Strategic Goals, and Internal Performance Indicators.

**Approval of Minutes**

Chairman Lumpkin requested approval of the **January 12, 2016 board meeting minutes**. A motion was made by Frank Ladner, seconded by Will Russell, to approve the January 12, 2016 board meeting minutes. The motion was unanimous.

**Departmental Reports**

Departmental reports were given by Dr. Causey, Dr. Breerwood, and Ernie Lovell.

**Financial Reports**

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for January 31, 2016**. No action was necessary.

Mr. Knight presented for review and approval the **January 2016 Disbursement Register (Claim Docket) in the amount of \$2,506,019.27**. A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve the January 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the following **single source item** for purchase:

- PRCC 2016 Wildcat Yearbook CD, 2500 copies, to sole distributor Tri-Plex Packaging Corporation, in the amount of \$12,315.00. The sole source letter for this purchase is on file in the Business Office.

A motion was made by Tony Waits, seconded by Dale Purvis, to approve this single source purchase as stated and defined herein. The motion was unanimous.

Mr. Knight then presented the **February 2016 Fixed Asset Deletions Report** in the amount of \$268,799.48. This report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Dale Purvis, seconded by P.W. Polk, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

**Personnel Matters**

The following **personnel matters** were presented for board approval and acceptance.

**Resignations presented by Dr. Breerwood:**

- Resignation of **Mr. Derrick LeBlanc** from the position of Assistant Football Coach (2/5)/Instructor of HPR and LLS (3/5) effective January 31, 2016.

- Resignation of **Ms. Cathy Clark Davis** from the position of Instructor of Associate Degree Nursing effective February 12, 2016.
- Resignation of **Ms. Casey Rawls** from the position of FYE Engagement Coordinator effective February 15, 2016.

A motion was made by Brian Freeman, seconded by Frank Ladner, to approve and accept the resignations of Mr. LeBlanc, Ms. Davis, and Ms. Rawls as presented and defined herein. The motion was unanimous.

**Retirements presented by Dr. Breerwood:**

- Retirement of **Ms. Stephanie Lee** from the position of Instructor of Biology effective May 31, 2016.
- Retirement of **Ms. Judy Roane** from the position of Administrator for Math Labs Plus/Instructor of Mathematics effective May 31, 2016.

A motion was made by Will Russell, seconded by Dale Purvis, to approve and accept the retirements of Ms. Lee and Ms. Roane as presented and defined herein. The motion was unanimous.

**Transfer presented by Dr. Breerwood:**

- Transfer of **Mr. Ted Egger** from the position of Assistant Football Coach (2/5) and Student Services Assistant (3/) (12 Months) to the position of Assistant Football Coach-Defensive Coordinator (2/5)/Instructor of HPR and LLS (3/5) effective February 10, 2016.

**Transfer presented by Dr. Causey:**

- Transfer of **Mr. Kirk Powell** from the position of Instructor of Mathematics (3/5)/VA/ADA Coordinator (2/5) (9 Mos) (FCC) to the position of Instructor of Learning Lab (10 Mos) (FCC) effective February 10, 2016.

A motion was made by Tony Waits, seconded by Dale Purvis, to approve the transfers of employment for Mr. Egger and Mr. Powell as stated and defined herein by Dr. Breerwood and Dr. Causey. The motion was unanimous.

**Legal Matters**

There were no Legal Matters to present at today's meeting.

**Other Business**

Dr. Lewis reminded board members that the Mississippi Ethics Commission's Statement of Economic Interest is due no later than May 1, 2016. The Statement of Interest form should be completed and submitted electronically to the Mississippi Ethics Commission at ([www.ethics.state.ms.us](http://www.ethics.state.ms.us)).

**President's Report**

- Briefly reported on Budget Hearings.
- Reported on spring enrollment.

**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was adjourned. A motion was made by Dr. Gale Harris, seconded by Herbert Ray Nobles, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, March 8, 2016, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

---

Alan Lumpkin, Board Chairman

---

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)  
Are on file in the PRCC President's Office and are  
Available for viewing upon request.