

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 13, 2016

The Board of Trustees of Pearl River Community College met Tuesday, December 13, 2016, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Alan Lumpkin, Chairman	Mr. Frank Ladner
Mr. Alan Dedeaux, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Tess Smith - Absent	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Executive Director of the Development Foundation and Alumni Affairs Mr. Ernie Lovell, Director of Public Relations Mr. Chuck Abadie, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

Invocation and Pledge

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Tony Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Welcome/Guests

No guests were present at today's meeting.

Approval of Minutes

Chairman Lumpkin requested approval of the **November 8, 2016 board meeting minutes**. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the November 8, 2016 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Breerwood, and Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures ending November 30, 2016**. No action was necessary.

Mr. Knight presented for review and approval the **November 2016 Disbursement Register (Claim Docket) in the amount of \$1,601,474.95**. A motion was made by Tony Waits, seconded by Will Russell, to approve the November 2016 Disbursement Register as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented for approval an **emergency purchase** for vendor KONE for the repair of the elevator at the Forrest County Center in the amount of \$13,905.00. A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to approve the emergency purchase as stated and defined herein. The motion was unanimous.

Mr. Knight presented for approval the **December 2016 Fixed Asset Deletions Report** in the total amount of \$89,974.37. These reports include items from the Forrest County Center Library (\$1,164.59) and other items from the Poplarville Campus and Forrest County Center (\$88,809.78). The reports contain various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Herbert Ray Nobles, seconded by Tony Waits, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

Personnel Matters

Mr. Knight recommended the acceptance of the **retirement** of **Ms. Lisa Michelle Owens** from the position of Data Management Coordinator (Poplarville) effective February 28, 2017. A motion was made by Dale Purvis, seconded by Frank Ladner, to accept the retirement of Ms. Owens as stated and defined herein. The motion was unanimous.

Legal Matters

Board Attorney, Manya Creel Bryan, presented an update regarding State of Mississippi versus Laderrick J. Scott and the Ethel Holden Brownstone estate proceedings.

Other Business

At the request of Dr. Lewis, Dr. Smith presented and reviewed the **PRCC Fall 2017 – Summer 2018 Calendar** for board approval. A motion was made by P.W. Polk, seconded by Herbert Ray Nobles, to approve the PRCC Fall 2017 – Summer 2018 Calendar. The motion was unanimous.

President's Report

- Reported that Teresa Stafford has been reappointed to the Board of Trustees for a five-year term by the Pearl River County Board of Supervisors. Her new appointment will be effective January 1, 2017 to December 31, 2021.
- Provided a report on the Joint Legislative Budget Office Committee Recommendations for a reduction in appropriations for the state community college system for FY18. Those recommendations will be considered by the state's legislature during the 2017 session.
- Reported that the new PRCC post office is now complete. Renovations were made in-house by the PRCC Physical Plant employees. The former post office will be renovated for additional space for the PRCC student nurse.

Adjournment

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Dale Purvis, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, January 10, 2017, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville, Mississippi Campus.

Alan Lumpkin, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.