

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**August 9, 2016**

The Board of Trustees of Pearl River Community College met Tuesday, August 9, 2016, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

### **ALL TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Alan Lumpkin, Chairman	Mr. Frank Ladner
Mr. Alan Dedeaux, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Tess Smith	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford - Absent

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight,, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for Workforce and Economic Development Dr. Scott Alsobrooks, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Executive Director of the Development Foundation and Alumni Affairs Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Jana Causey, Director of Public Relations Mr. Chuck Abadie PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

### **Invocation and Pledge**

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Don Welsh provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Welcome/Guests**

Dr. Lewis welcomed Ms. Angela Herzog, CPA, to today's meeting.

### **Presentations**

Ms. Herzog presented and reviewed the **PRCC FY 2015 Financial Audit**. After review, Ms. Herzog reported that the College had a successful audit for FY 2015 with no findings or recommendations.

### **Approval of Minutes**

Chairman Lumpkin requested approval of the **July 8, 2016 board meeting minutes**. A motion was made by Tony Waits, seconded by Dale Purvis, to approve the July 8, 2016 board meeting minutes. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Breerwood, Dr. Alsobrooks, and Ernie Lovell.

### **Financial Reports**

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for July 31, 2016**. No action was necessary.

Mr. Knight presented for review and approval the **July 2016 Disbursement Register (Claim Docket) in the amount of \$1,970,434.89**. A motion was made by Will Russell, seconded by Dale Purvis, to approve the July 2016 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **August 2016 Fixed Asset Deletions Report** in the amount of \$69,085.70. This report contains various unserviceable furniture, computer, and other electronic items that are no longer in use and will be prepared for salvage. A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to approve the Fixed Asset Deletions Report as defined and stated herein. The motion was unanimous.

Mr. Knight presented a **Single Source Item** for the purchase of cheerleader uniforms from sole source provider Varsity Spirit Fashion in the amount of \$6,491.25. A motion was made by Dale Purvis, seconded by P.W. Polk, to approve the purchase of cheerleader uniforms as presented and defined herein. The motion was unanimous.

### **Personnel Matters**

#### **Dr. Breerwood presented the following resignations:**

- Resignations of **Ms. Melissa Dunaway** from the position of Instructor of Associate Degree Nursing effective August 1, 2016; **Ms. Tonyia Benton** from the position of Instructor of English (Poplarville) effective July 30, 2016; and **Ms. Mari Kenney** from the position of Instructor of English (Hancock Center) effective July 30, 2016.

A motion was made by Tony Waits, seconded by Frank Ladner, to accept the resignation of Ms. Dunaway, Ms. Benton, and Ms. Kenney as stated and defined herein. The motion was unanimous.

#### **Dr. Breerwood presented the following new employee recommendation:**

- Employment of **Mr. Jacob Havard** for the position of Instructor of English (Poplarville/Hancock Center) effective August 8, 2016.
- Employment of **Ms. Rosemary Davis** for the position of Instructor of English (Poplarville) effective August 8, 2016.

#### **Dr. Alsobrooks presented the following new employee recommendation and transfer:**

- Employment of **Mr. Ryan Andrews** for the position of Instructor of Associate Degree Nursing effective August 8, 2016;

- Transfer of **Ms. Sonya Hunt** from the position of Secretary to the Director of Career and Technical Education to the position of \*G Dislocated Worker/ITA Coordinator effective August 10, 2016.

**Mr. Knight presented the following employee transfer:**

Transfer of **Mr. Dakota Dale** from the position of Recruiter (FCC) to the position of Advisor/Recruiter (Poplarville) effective July 18, 2016.

**Dr. Causey presented the following new employee recommendation:**

Employment of **Mr. Jason Pitts** for the position of Instructor of Welding (9 Mos) (FCC) effective August 1, 2016.

A motion was made by Tony Waits, seconded by Will Russell, to approve the employment recommendations for Mr. Havard, Ms. Davis, Mr. Andrews, Ms. Hunt, Mr. Dale and Mr. Pitts as stated and defined herein. The motion was unanimous.

**Legal Matters**

There was no legal matters to present at today's board meeting.

**Other Business**

There was no other business to report.

**President's Report**

- Dr. Lewis discussed with the board a proposal that was brought forward by the **Picayune School District Early Head Start (EHS) Partnership Agreement**. The proposal requests the College's permission to expand the existing Early Head Start Agreement with the College. The EHS proposes to submit a federal grant proposal to build an EHS facility on College property. The College would benefit from new and expanded space for the existing Child Development Program. Also, there are programming possibilities in the new facility for the Associate Degree Nursing and Licensed Practical Nursing Programs as well as possibly developing a new culinary arts program. A motion was made by Frank Ladner, seconded by Dale Purvis, to approve the proposal request by the Picayune School District Early Head Start Partnership Agreement as defined herein. The motion was unanimous.
- Reported that the August 8, 2016 Professional Development Day was a successful event with Lieutenant Governor Tate Reeves as the keynote speaker. There were five district senators attending this event.
- Discussed concerns relative to expanding the police force for each campus. Concerns were expressed for maintaining competitive salaries for college law enforcement officials.
- Briefly discussed the Restore Act Fund and the designated \$1 million that was provided from those funds by the Mississippi Legislature and earmarked for the purchase of property for the Hancock Center.

**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was called for adjournment. A motion was made by Dale Purvis, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, September 13, 2016, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville, Mississippi Campus.

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Alan Lumpkin, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Item(s) (if applicable) are on file in the President's Office and are available for viewing upon request.