

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

September 8, 2015

The Board of Trustees of Pearl River Community College met Tuesday, September 8, 2015, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE:

Mr. Dale Purvis, Chairman
Mr. Brian Freeman, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Tess Smith
Mr. Alan Lumpkin
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Mr. Craig Robbins
Mr. Albert Brooks
Mr. Alan Dedeaux
Mr. Will Russell
Mr. Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President of Economic and Community Development Dr. Scott Alsobrooks, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/ Alumni Association Mr. Ernie Lovell, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President of Planning and Institutional Research Dr. Jennifer Seal, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Ms. Sheila Grogan, Executive Director of Blue Cross & Blue Shield Foundation of Mississippi; Ms. Tara Rouse, PRCC Wellness Center Director; and Dr. Amy Townsend, PRCC Director of the Office of Student Success and Quality Enhancement Plan (QEP)

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Tony Waits provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Presentation: Blue Cross & Blue Shield Foundation of Mississippi

At the request of Dr. Lewis, Tara Rouse and Sheila Grogan provided a presentation and an overview of the Wildcat Wellness Initiative Grant from Blue Cross & Blue Shield Foundation of Mississippi in the amount of \$198,171.00. This grant will provide funding for healthy lifestyles for the College's faculty and staff and for the community of Poplarville.

Presentation: Quality Enhancement Plan (QEP)

At the request of Dr. Lewis, Dr. Amy Townsend presented a Power Point presentation on the College's Quality Enhancement Plan. The Quality Enhancement Plan is an integral part of the accreditation process, emphasizing SACSCOC's and the institution's commitment to continuous improvement. The QEP addresses a single, specific issue that can help strengthen and improve student learning. Pearl River Community College's QEP consists of a program built on four well-researched First Year Experience (FYE) components: pre-term orientation, first-year seminar, early alert

and intervention, and professional development and training. The FYE mission is to create a first-year student experience that enriches the learning environment wherein students ENHANCE self-efficacy skills, ENGAGE with the college culture, and ESTABLISH academic goals. The QEP will be the major focus of the SACSCOC On-Site Review Committee visit October 27-29, 2015.

Craig Robbins stated that the College has received many awards, recognitions, and growth during his tenure on the Board of Trustees. He expressed his appreciation and commended President Lewis and his staff for the success of the College.

Approval of Minutes

Chairman Purvis requested approval of the **August 11, 2015 board meeting minutes**. A motion was made by Frank Ladner, seconded by Herbert Ray Nobles, to approve the August 11, 2015 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Breerwood, Dr. Alsobrooks, and Mr. Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for August 31, 2015**. No action was necessary.

Mr. Knight presented for review and approval the **August 2015 Disbursement Register (Claim Docket) in the amount of \$2,226,121.70**. A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the August 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the **September 2015 Fixed Asset Deletions Reports** in the amount of \$50,889.37 for approval. Said reports contain various non-serviceable electronic and computer items which will be prepared for salvage. A motion was made by P. W. Polk, seconded by Sonny Knight, to approve the September 2015 Fixed Asset Deletions Report. The motion was unanimous. Said report is on file in the PRCC Business Office.

Personnel Matters

The following **personnel matters** were presented for board approval and acceptance.

Resignation presented by Dr. Alsobrooks:

- Resignation of **Ms. Carmen Perry** from the position of ABE/GED Instructor (Hattiesburg) effective August 19, 2015.

A motion was made by Tony Waits, seconded by Alan Lumpkin, to approve and accept the resignation of Ms. Perry as presented and defined herein. The motion was unanimous.

Recommendation presented by Dr. Alsobrooks:

- Recommendation of employment of **Ms. Brittny Ezelle** for the position of Recruiter (Poplarville) effective September 21, 2015.

A motion was made by Craig Robbins, seconded by Brian Freeman, to approve and accept the recommendation of employment of Ms. Ezelle as presented and defined herein. The motion was unanimous.

Legal Matters

There were no items under Legal Matters to present at today's meeting.

Other Business

There were no items under Other Business to present at today's meeting.

President's Report

- The College's nursing program has been ranked highest in the state and third in the eastern part of the United States by NurseJournal.org.
- The College's annual Homecoming will be held October 17.
- SACSCOC On-Site Review Committee will be on campus October 27-29, 2015.
- The Hancock Center will host a breakfast and business workshop September 17.
- A Legislative Budget Office Hearing will be held in Jackson September 22.

Adjournment

There being no further business to come before the Board of Trustees, a motion was made by Craig Robbins, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, October 27, 2015, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit items (if applicable) are on File in the PRCC President's Office and are available for viewing upon request.