

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**October 27, 2015**

The Board of Trustees of Pearl River Community College met Tuesday, October 27, 2015, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

### **All TRUSTEES IN ATTENDANCE:**

Mr. Dale Purvis, Chairman	Mr. Frank Ladner
Mr. Brian Freeman, Vice Chairman - Absent	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Mr. Craig Robbins
Ms. Tess Smith	Mr. Albert Brooks
Mr. Alan Lumpkin	Mr. Alan Dedeaux - Absent
Mr. Purvis W. "P.W." Polk, Jr. - Absent	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh - Absent
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President of Economic and Community Development Dr. Scott Alsobrooks, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Jana Causey, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

**GUESTS: SACSCOC Reaffirmation Committee Chair Dr. Jerry Faulkner and SACSCOC Vice President Dr. Nuria Cuevas**

Dr. Lewis introduced and welcomed Dr. Faulkner and Dr. Cuevas to today's board meeting. After the introductions, he requested all PRCC staff members be dismissed to allow Dr. Faulkner and Dr. Cuevas to meet with the Board of Trustees.

After Dr. Faulkner and Dr. Cuevas' meeting with the Board of Trustees, Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Herbert Ray Nobles provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

### **Approval of Minutes**

Chairman Purvis requested approval of the **September 8, 2015 board meeting minutes**. A motion was made by Craig Robbins, seconded by Frank Ladner, to approve the September 8, 2015 board meeting minutes. The motion was unanimous.

### **Departmental Reports**

Departmental reports were given by Dr. Smith, Dr. Alsobrooks, and Dr. Causey.

Dr. Lewis informed the board that Roger Knight and Dr. Adam Breerwood are currently attending a meeting with the SACSCOC Reaffirmation Committee and will re-join the board meeting as soon as the SACSCOC meeting concludes.

### **Financial Reports**

In the Financial Reports, Ms. Bettye Clark, on behalf of Roger Knight, presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for September 30, 2015**. No action was necessary.

Mrs. Clark presented for review and approval the **September 2015 Disbursement Register (Claim Docket) in the amount of \$2,399,127.95**. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the September 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented a **Single Source Item** for a Charlie Cart Program in the amount of \$8,000.00 for the PRCC Wellness Center. The Charlie Cart Project is the sole source provider of the Charlie Cart Program which is a fully integrated educational program that combines a comprehensive cooking and food system curriculum with a fully equipped mobile kitchen. A motion was made by Will Russell, seconded by Alan Lumpkin, to approve the purchase of the Charlie Cart Program as defined herein. The motion was unanimous.

Ms. Clark presented the **October 2015 Fixed Asset Deletions Report** in the amount of \$167,959.83 for approval. Said report contains various non-serviceable electronic and computer items which will be prepared for salvage. A motion was made by Will Russell, seconded by Herbert Ray Nobles, to approve the October 2015 Fixed Asset Deletions Report. The motion was unanimous. Said report is on file in the PRCC Business Office.

### **Personnel Matters**

The following **personnel matters** were presented for board approval and acceptance.

#### **Resignation presented by Dr. Causey:**

- Resignation of **Ms. Debbie Goldberg** from the position of Instructor of Occupational Therapy Assistant Technology (Clinical)(12 months) effective December 31, 2015.

A motion was made by Tony Waits, seconded by Craig Robbins, to approve and accept the resignation of Ms. Goldberg as presented and defined herein. The motion was unanimous.

#### **Non-Renewal and Retirement presented by Dr. Alsobrooks:**

- Recommendation of non-renewal of employment contract for **Ms. Hope Baldwin** from the position of \*G WIN Office Technology Instructor. Due to the termination of the grant agreement with Southern Mississippi Planning and Development District, Pearl River Community College will no longer maintain this position as of October 31, 2015.
- Retirement of **Ms. Kathryn "Kaycee" Hairston** from the position of \*G Career and Technical Student Services Coordinator effective December 31, 2015.

A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve and accept the non-renewal and retirement of Mr. Baldwin and Ms. Hairston as presented and defined herein. The motion was unanimous.

**Recommendation and Resignation presented by Dr. Lewis:**

- Recommendation of employment of **Ms. Lauren Baker** for the position of Academic Success Coach/Peer Tutor/Coach Supervisor effective October 14, 2015. This position is federally funded through the PRCC Student Support Services TRIO Grant.

A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the recommendation of employment of Ms. Baker as defined herein. The motion carried.

- Resignation of **Mr. Paul Martin** from the position of Fitness/Wellness Specialist and Head Men's Soccer Coach effective October 16, 2015.

A motion was made by Tony Waits, seconded by Herbert Ray Nobles, to approve the resignation of Mr. Martin as defined herein. The motion was unanimous.

**Legal Matters**

There were no items under Legal Matters to present at today's meeting.

**Other Business**

Dr. Lewis requested the need for an Executive Session to discuss a personnel matter. A motion was made by Tony Waits, seconded by Frank Ladner, to **consider entering** Executive Session. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Herbert Ray Nobles, to **remain** in Executive Session. The motion was unanimous.

A motion was made by Alan Lumpkin, seconded by Craig Robbins, to **exit** Executive Session. The motion carried.

There was no action taken during the Executive Session.

**President's Report**

- Informed the board of The Telling Project, sponsored by the Mississippi Humanities Council, will be held at The Brownstone Center for the Arts on Thursday, November 12, 2015, at 7:30 p.m. This event will be performed by South Mississippi Veterans of Foreign Wars. There is no charge for admission.
- Discussed Al Brooks' retirement from the PRCC Board of Trustees effective December 31, 2015.

**Adjournment**

There being no further business to come before the Board of Trustees, a motion was made by Sonny Knight, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, November 10, 2015, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

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Glenn Dale Purvis, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit items (if applicable) are on File in the PRCC President's Office and are available for viewing upon request.