

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 10, 2015

The Board of Trustees of Pearl River Community College met Friday, July 10, 2015, at 1:00 p.m. for their monthly meeting at The Beau Rivage Resort in Biloxi, Mississippi, in conjunction with the annual MACJC Trustees Conference.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman	Mr. Frank Ladner
Mr. Brian Freeman, Vice Chairman	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Mr. Craig Robbins
Ms. Tess Smith	Mr. Albert Brooks - Absent
Mr. Alan Lumpkin - Absent	Mr. Alan Dedeaux
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Don Welsh - Absent
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President of Economic and Community Development Dr. Scott Alsobrooks, PRCC Board Attorney Mr. Buddy McDonald, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: None

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Dr. Gale Harris provided the Invocation. Following the Invocation, the following business was transacted.

Chairman Purvis requested approval of the **June 9, 2015 board meeting minutes**. A motion was made by Tony Waits, seconded by Frank Ladner, to approve the June 9, 2015 board meeting minutes. The motion was unanimous.

At the request of Dr. Lewis, Dr. Alsobrooks provided a report on the **Picayune School District (PSD) Early Head Start (EHS) Childcare Partnership Agreement**. This is a grant program that will begin with the FY 2015-16 school year, and it has the option to renew annually during the 5-year EHS Child Care Partnership funding period. This program is for low-income families that will provide 18 Early Head Start openings for preschool children. The grant will reimburse PRCC a fee of \$6,600 annually per child which will provide the funding for the salaries for the PRCC child lab assistants. Dr. Lewis requested board approval to allow the College to enter into this partnership agreement with the Picayune School District Early Head Start for the Poplarville Campus. A motion was made by Frank Ladner, seconded by P. W. Polk, to approve the College's participation in the Early Head Start Childcare Partnership Grant program. The motion was unanimous.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for June 30, 2015**. No action was necessary.

Mr. Knight presented for review and approval the **June 2015 Disbursement Register (Claim Docket) in the amount of \$1,294,839.43**. A motion was made by Herbert Ray Nobles, seconded by Brian Freeman, to approve the June 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the **July 2015 Fixed Asset Deletions Reports** in the amounts of \$63,196.08 and \$13,358.99 (Library) for approval. Said reports contain various non-serviceable electronic and computer items which will be prepared for salvage. A motion was made by Craig Robbins, seconded by Tony Waits, to approve the July 2015 Fixed Asset Deletions Report. The motion was unanimous. Said report is on file in the PRCC Business Office.

Mr. Knight presented the following **Single Source Items**:

- **Standbury Uniforms, Inc. for band uniforms** in the amount of \$59,387.00. A motion was made by Will Russell, seconded by Craig Robbins, to approve said Single Source item for purchase as presented and defined herein. A single source letter from this vendor is on file. The motion was unanimous.
- **WiFi Sports Network, LLC for a WiFi WSN Advanced Streaming Package** in the amount of \$34,995.00. A motion was made by Tony Waits, seconded by Brian Freeman, to approve the WiFi Streaming Package for purchase as presented and defined herein. A single source letter from this vendor is on file. The motion was unanimous.

Personnel Matters

The following **personnel matters** were presented for board approval and acceptance.

Resignations presented by Dr. Lewis:

- Resignation of **Ms. Verena Johnson** from the position of Instructor of Associate Degree Nursing effective May 15, 2015;
- Resignation of **Mr. John Gibson** from the position of Instructor of Advanced Construction Technology effective June 30, 2015;
- Resignation of **Ms. Kim Boutwell** from the position of Assistant Softball Coach (2/5) I/Instructor of HPR (3/5) effective June 30, 2015;
- Resignation of **Mr. James Hudson** from the position of Instructor of Speech effective July 31, 2015.

A motion was made by Brian Freeman, seconded by Alan Dedeaux, to approve and accept the employee resignations as presented and define herein. The motion was unanimous.

Transfers presented by Dr. Lewis:

- Transfer of **Ms. Susan McVeigh** from the position of Instructor of Associate Degree Nursing (Temporary) to Instructor of Associate Degree Nursing effective August 10, 2015;
- Transfer of **Ms. Gina Whitehead** from the position of Instructor of Associate Degree Nursing (Temporary) to Instructor of Associate Degree Nursing effective August 10, 2015;
- Transfer of **Ms. Lois McDonald** from the position of Adjunct Instructor of English to Instructor of English (Poplarville) effective August 10, 2015;

- Transfer of **Mr. Jeff Long** from the position of Instructor of English to Coordinator of Student Life (3/5)/Instructor of LLS (2/5) (12 Months) effective August 1, 2015;
- Transfer of **Ms. Kirsten Perry** from the position of Head Resident Moody Hall (10 Months) to Assistant Softball Coach (2/5)/Student Services Assistant (3/5) (11 Months) effective August 1, 2015;
- Transfer of **Dr. Amanda Parker** from the position of Instructor of Biology to the position of Assistant Vice President for Forrest County Operations effective July 13, 2015.

A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to approve and accept the employee transfers as presented and defined herein. The motion was unanimous.

Recommendations presented by Dr. Alsobrooks:

- Recommendation of employment of **Mr. Stanley Caldwell** for the position of Sports Information Director effective August 10, 2015;
- Recommendation of employment of **Mr. Chris Maul** for the position of *G ABE/GED Instructor (Hattiesburg) effective July 1, 2015.

A motion was made by Brian Freeman, seconded by Craig Robbins, to approve and accept the recommendations of employment as presented and defined herein. The motion was unanimous.

Recommendations presented by Dr. Lewis:

- Recommendation of employment of **Ms. Kimberly Woods** for the position of Instructor of Associate Degree Nursing effective August 10, 2015;
- Recommendation of employment of **Mr. David Saunders** for the position of Assistant Football Coach (2/5)/Student Services Assistant (3/5) (12 Months) effective July 13, 2015;
- Recommendation of employment of **Ms. Rachel Harris** for the position of Curriculum Planning Specialist (12 Months) (Poplarville) effective July 27, 2015;
- Recommendation of Employment of **Dr. David Bunch** for the position of Instructor of Psychology effective August 10, 2015;
- Recommendation of employment of **Mr. Joel Dickens** for the position of Instructor of Welding and Cutting (FCC) effective August 3, 2015;
- Recommendation of a salary increase for **Ms. Marilyn Dillard**, Executive Administrative Assistant to the President, Personnel, and Trustee Services.

A motion was made by Craig Robbins, seconded by Tony Waits, to approve and accept the recommendations of employment and a salary increase as presented and defined herein. The motion was unanimous.

Legal Matters

Attorney Buddy McDonald provided a brief report on the process of transferring the Moody Family Trust funds to the PRCC Development Foundation.

Other Business

On behalf of Dr. Lewis, Mr. Knight recommended, as requested by the Mississippi Department of Transportation, the board's **authorization of the activation of TAP Pedestrian Commons Project and Dr. Lewis's signature authorization of the MOU (Memorandum of**

Understanding) for the Forrest County Center’s Campus Pedestrian Commons Project. A motion was made by Brian Freeman, seconded by Alan Dedeaux, to authorize and approve the activation of said project and to authorize Dr. Lewis’s signature for the MOU of said project. The motion was unanimous.

President’s Report

Informed the board that a Prayer Service commemorating the tenth anniversary of Hurricane Katrina will be held August 27 in Malone Chapel.

Briefly discussed issues of the Proposition 42 Referendum that will appear on the state general election ballot in November 2015.

Adjournment

There being no further business to come before the Board of Trustees, a motion was made by Frank Ladner, seconded by Brian Freeman, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, August 11, 2015, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

Glenn Dale Purvis, Board Chairman

M. L. “Sonny” Knight, Board Secretary

The official signed minutes and exhibit items(s) if applicable are on file in the PRCC President’s Office and are available for viewing upon request.