

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 8, 2015

The Board of Trustees of Pearl River Community College met Tuesday, December 8, 2015, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

ALL TRUSTEES IN ATTENDANCE:

Mr. Dale Purvis, Chairman
Mr. Brian Freeman, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Tess Smith
Mr. Alan Lumpkin
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Mr. Craig Robbins
Mr. Albert Brooks
Mr. Alan Dedeaux
Mr. Will Russell
Mr. Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Assistant Vice President for Forrest County Operations Dr. Amanda Parker, Vice President for Planning and Institutional Research Dr. Jennifer Seal, PRCC Board Attorney Mr. Buddy McDonald, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Mr. Donnie Williamson and Mr. Drew Galant

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Dr. Gale Harris provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Dr. Lewis recognized and welcomed Mr. Donnie Williamson to today's meeting. He stated that Mr. Williamson will begin his term on the board of trustees in January 2016, and will replace Mr. Al Brooks who resigned from the board effective December 31, 2015.

Dr. Lewis also recognized and welcomed Mr. Drew Galant. He informed the board that a recommendation will be presented later in the meeting for Mr. Galant to fill the vacant position of Head Men's Soccer Coach.

Approval of Minutes

Chairman Purvis requested approval of the **November 10, 2015 board meeting minutes**. A motion was made by Frank Ladner, seconded by Sonny Knight, to approve the November 10, 2015 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Breerwood, Dr. Parker, and Ernie Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for November 30, 2015**. No action was necessary.

Mr. Knight then presented for review and approval the **November 2015 Disbursement Register (Claim Docket) in the amount of \$1,647,846.60**. A motion was made by Sonny Knight, seconded by Tony Waits, to approve the November 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the following **single source items** for purchase:

- A PBU 50 Adult X-Ray Phantom with moving joints for the Medical Radiologic Technology Program (Forrest County Center) to sole distributor Kyotoo Kagaku America, Inc., in the amount of \$24,975.00. Funding will be provided by Carl Perkins Funds. The sole source letter is on file for this purchase.
- A Physiomed HivaMat 200 Therapy System for the Occupational Therapy Assistant Program (Forrest County Center) to sole distributor Physiomed North America in the amount of \$6,875.00. Funding will be provided by Carl Perkins Funds. The sole source letter is on file for this purchase.

A motion was made by Tony Waits, seconded by Frank Ladner, to approve these single source purchases as stated and defined herein. The motion was unanimous.

Mr. Knight also presented the **December 2015 Fixed Asset Deletions Reports** for approval in the amounts of \$83,711.19 and \$1,663.98 (total \$85,375.17). Said reports contain various non-serviceable electronic and computer items which will be prepared for salvage. A motion was made by Brian Freeman, seconded by Herbert Ray Nobles, to approve the December 2015 Fixed Asset Deletions Reports. The motion was unanimous. Said report is on file in the PRCC Business Office.

Personnel Matters

The following **personnel matters** were presented for board approval and acceptance.

Recommendation presented by Dr. Breerwood:

- Recommendation of employment for **Mr. Drew Galant** for the position of Head Men's Soccer Coach (11 Mos) /Fitness Wellness Specialist (12 Mos) effective December 1, 2015.

A motion was made by Sonny Knight, seconded by Frank Ladner, to approve and accept the recommendation of employment for Mr. Galant as presented and defined herein. The motion was unanimous.

Recommendation presented by Dr. Parker:

Recommendation of employment for **Ms. Nikki Page** for the position of Instructor of Occupational Therapy Assistant Technology (Clinical)(12 Mos) (FCC) effective January 5, 2016.

A motion was made by Craig Robbins, seconded by Tony Waits, to approve and accept the recommendation of employment for Ms. Page as presented and defined herein. The motion was unanimous.

Recommendation presented by Dr. Lewis:

- Recommendation of **Ms. Carol Williams** for the position of Public Relations/Marketing Coordinator (2/5)(11 Mos).

A motion was made by Brian Freeman, seconded by Herbert Ray Nobles, to approve and accept the recommendation of employment for Ms. Williams as presented and defined herein. The motion was unanimous.

- Transfer of **Ms. Tina Smith** from the position of Learning Lab/Online Testing Assistant (11 Mos)(FCC) to the position of G ABE Administrative Assistant (FCC)(12 Mos) effective December 7, 2015.

A motion was made by Tony Waits, seconded by Brian Freeman, to approve and accept the recommendation of employment for Ms. Smith as presented and defined herein. The motion was unanimous.

Terminations presented by Dr. Lewis:

- Termination of the following football staff: **Scott Anderson, Derrick LeBlanc, David Saunders, Stephen Sorrells, Kelvin Bolden, Brian Harris, and Frank Walker** effective December 31, 2015. These terminations will allow the new Head Football Coach to be able to pick the staff of his choosing.

A motion was made by Herbert Ray Nobles, seconded by Dr. Gale Harris, to approve and accept these terminations as presented and defined herein. The motion was unanimous.

Legal Matters

There were no items under Legal Matters to present at today's meeting.

Other Business

February Board Meeting: Dr. Lewis requested board approval to reschedule the February board meeting from February 9, 2016 to February 10, 2016. The Mardi Gras holiday scheduled for February 8-9, 2016 will conflict with the February 9 meeting of the Board of Trustees. A motion was made by Sonny Knight, seconded by Brian Freeman, to approve the rescheduling of the February 9 board meeting for February 10, 2016. The motion was unanimous.

Board Officer Selection Committee: Committee Chair Frank Ladner reported that the Board Officer's Selection Committee, consisting of Frank Ladner (Chair), Herbert Ray Nobles, Tony Waits, Alan Lumpkin, Al Brooks, and Dale Purvis, met today prior to the board meeting. The committee's recommendations for board officers for the next two years (January 2016 through December 2017) are Alan Lumpkin, Chairman; Alan Dedeaux, Vice Chairman; and Sonny Knight, Secretary. A motion was made by Frank Ladner, seconded by H. R. Nobles, to approve and accept these board officers to serve for the next two years as stated and define. The motion was unanimous.

President's Report

- Informed the board of trustees of the recent passing Coach Ed Walley, PRCC's former women's basketball.
- Wished happy birthday to trustees with December birthdays (P. W. Polk and Will Russell).
- Updated the board on the Head Football Coach search. Two committees (screening and selection) were appointed to review a total of 41 applicants. A recommendation for this position will soon be forthcoming. Dr. Lewis requested board approval that if necessary (1) the application process can be extended, and (2) because of the short recruiting window for student athletes to populate the football team, when the selection committee completes the interview process, the recommended applicant's credentials can be forwarded to the Board to respond and authorize the employment of the successful applicant. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve Dr. Lewis's requests to recommend an applicant for Head Football Coach. The motion carried. Subsequently, the credentials for Coach David Saunders was submitted to the board via email and approval for Coach Saunders' hiring was approved.
- Presented a plaque to Craig Robbins for 17 years of service on the board of trustees. Due to the election results for Superintendent of Education in Marion County, his term will expire December 31, 2015.
- Presented a gavel plaque to Chairman Dale Purvis for serving two years as chairman of the board of trustees.

Adjournment

There being no further business to come before the Board of Trustees, Dr. Lewis wished everyone a Merry Christmas. A motion was made by Craig Robbins, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, January 12, 2016, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit items (if applicable) are on File in the PRCC President's Office and are available for viewing upon request.