

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

August 11, 2015

The Board of Trustees of Pearl River Community College met Tuesday, August 11, 2015, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman	Mr. Frank Ladner
Mr. Brian Freeman, Vice Chairman	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Mr. Craig Robbins
Ms. Tess Smith	Mr. Albert Brooks
Mr. Alan Lumpkin	Mr. Alan Dedeaux - Absent
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President of Economic and Community Development Dr. Scott Alsobrooks, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/ Alumni Association Mr. Ernie Lovell, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Public Safety/Chief of Campus Police Mr. Doug Rowell, PRCC Board Attorney Ms. Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Ms. Angela Herzog, Herzog CPA Company, PLLC; Mr. Bill Cruz, McDonald, Patch & Bryan, PLLC, Attorneys at Law; and Mr. Shea McNease, Architect, Shows, Dearman and Waits, PE

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Herbert Ray Nobles provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Presentation: FY 2014 Audit

Ms. Angela Herzog, with Herzog CPA Company, PLLC, provided an overview of the **Pearl River Community College Audited Financial Statements and Supplementary Information for the Year Ended June 30, 2014**. After her presentation, Ms. Herzog informed the board that the College has an excellent audit with no findings or recommendations. A motion was made by Herbert Ray Nobles, seconded by Will Russell, to accept the College's Audited Financial Statements for FY 2014 as presented and defined herein. The motion carried.

Bid Award: MDOT Pedestrian Commons Courtyard Project (Poplarville Campus)

Mr. Shea McNease provided a report on the Bid Award for the MDOT Pedestrian Commons Courtyard Project for the Poplarville Campus. In order to proceed with this project, Mr. McNease requested board approval on the following items:

- Award of the construction contract for the Extension of Pedestrian Commons Project (STP-2172-00(001)LPA/106709-701000) to Precision Construction, LLC, the low bidder, in the amount of \$494,172.00 and authorize Dr. William Lewis as the LPA Official to execute the contract documents for the project pending MDOT approval.

A motion was made by Craig Robbins, seconded by Brian Freeman, to approve the award of the contract and to authorize Dr. William Lewis as the LPA Official to execute the contract documents for the project pending MDOT approval as stated and defined herein. The motion carried.

- Also to authorize Dr. William Lewis, as the LPA Official, to execute the contract for Construction Engineering and Inspection services with Shows, Dearman & Waits, Inc., for the construction of Extension of Pedestrian Commons Project (STP-2171-00(001)LPA/106709-701000).

A motion was made by Will Russell, seconded by Alan Lumpkin, to authorize Dr. William Lewis, as the LPA Official, to execute the contract for Construction Engineering and Inspection services with Shows, Dearman & Waits, Inc., for the construction of the Extension of Pedestrian Commons Project (STP-2172-00(001)LPA/106709-701000) as stated and defined herein. The motion carried.

Presentation: Campus Security and Safety Enhancements

At the request of Dr. Lewis, Dr. Breerwood and Doug Rowell presented a power point presentation on the Campus Security and Safety Enhancements that are now being used on the Poplarville Campus and in student dormitories.

Approval of Minutes

Chairman Purvis requested approval of the **July 10, 2015 board meeting minutes**. A motion was made by Alan Lumpkin, seconded by Tony Waits, to approve the July 10, 2015 board meeting minutes. The motion was unanimous.

Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for July 31, 2015**. No action was necessary.

Mr. Knight presented for review and approval the **July 2015 Disbursement Register (Claim Docket) in the amount of \$2,118,734.57**. A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve the July 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the **August 2015 Fixed Asset Deletions Reports** in the amount of \$31,530.68 for approval. Said reports contain various non-serviceable electronic and computer items which will be prepared for salvage. A motion was made by Brian Freeman, seconded by

Sonny Knight, to approve the August 2015 Fixed Asset Deletions Report. The motion was unanimous. Said report is on file in the PRCC Business Office.

Personnel Matters

The following **personnel matters** were presented for board approval and acceptance.

Retirements presented by Dr. Breerwood:

- Retirement of **Ms. Marilyn Gardner** from the position of Professional Tutor/Educational Advisor effective August 31, 2015.

A motion was made by Tony Waits, seconded by Frank Ladner, to approve and accept the retirement of Ms. Gardner as presented and define herein. The motion was unanimous.

Retirements presented by Dr. Alsobrooks:

- Retirement of **Ms. Gwen Jordan** from the position of G Child Development Lab Assistant effective July 31, 2015.

A motion was made by Tony Waits, seconded by Will Russell, to approve and accept the retirement of Ms. Jordan as presented and defined herein. The motion was unanimous.

Recommendations presented by Dr. Alsobrooks:

- Recommendation of employment of **Mr. Brad Necaise** for the position of Dislocated Worker/ITA Coordinator effective August 12, 2015.
- Recommendation of employment of **Ms. Katherine Davenport** for the position of Instructor of Business Marketing/Management Technology effective August 12, 2015.
- Recommendation of employment of **Ms. Nancy Gilbert** for the position of G Instructor of Practical Nursing (12 Mos) (Poplarville) effective August 12, 2015.
- Recommendation of Employment of **Ms. Tamela Hyland** for the position of Instructor of Practical Nursing (12 Mos) (Poplarville) effective August 12, 2015.

A motion was made by Will Russell, seconded by Craig Robbins, to approve and accept the recommendations of employment as presented and defined herein. The motion was unanimous.

Recommendations presented by Dr. Lewis:

- Recommendation of employment of **Mr. Dakota Dale** for the position of Advisor/Recruiter (12 Mos) (FCC) effective August 17, 2015.
- Recommendation of employment of **Ms. Jennifer Mraz** for the position of Instructor of Biology (FCC) effective August 12, 2015.

A motion was made by Sonny Knight, seconded by Don Welsh, to approve and accept the recommendations of employment as presented and defined herein. The motion was unanimous.

Transfers presented by Dr. Alsobrooks and Dr. Lewis:

- Transfer of **Ms. Tabitha Craft, Ms. Brittney McDaniel, and Matthew McCoy** from hourly instructors to full-time instructors in the Adult Basic Education/GED program effective July 1, 2015.
- Transfer of **Ms. Carmen Perry** from an hourly instructor position to a part-time instructor position in the Adult Basic Education/GED program effective July 1, 2015.
- Transfer of **Mr. Adam Parker** from the position of Police Officer (FCC) to the position of Assistant Director of Public Safety for Forrest County Operations (12 Months) effective August 12, 2015.
- Transfer of **Ms. Chelsie Dobbins** from the position of Recruiter (Poplarville) to the position of Advisor/Recruiter (FCC) effective August 12, 2015.
- Transfer of **Ms. Sherri McDonald** from an adjunct nursing position to the position of Instructor of Practical Nursing (12 Mos) (FCC) effective August 12, 2015

A motion was made by Tony Waits, seconded by Will Russell, to approve the employee transfers as stated and defined herein. The motion carried.

Legal Matters

Attorney Manya Bryan stated she attended the MACJC Attorney's Meeting Friday, July 10. Topics discussed during the meeting included the Initiative 42 Referendum and federal guidelines relating to Violence Against Women.

Ms. Bryan also reported that the pleadings for the transferring the Moody Family Trust funds to the PRCC Development Foundation have been submitted. A ruling on this issue is expected in the near future.

Other Business

Roger Knight shared a report regarding Dun and Bradstreet's Overview of the College's Business Credit Scores. Mr. Knight stated that the report received excellent scores in all categories (Paydex, Delinquency Predictor, Financial Stress, and Supplier Evaluation Risk Rating). He added that this report confirms a solid financial structure of the College.

President's Report

- Professional staff and faculty will return Monday, August 10, for the annual In-Service Professional Development Sessions.
- Classes will begin Monday, August 17, 2015.

- The SACSCOC (Southern Association of Colleges and Schools Commission on Colleges visiting committee will be on campus October 27-29, 2015.
- The Bureau of Building and Grounds will be visiting the Poplarville Campus Thursday, August 13, 2015.
- A 10 Year Hurricane Katrina Commemoration Service will be held at 11:00 a.m. in Malone Chapel Thursday, August 27, 2015.
- Presented copies of the book, **SPIRIT OF THE PEARL THE LIFE, LEGEND, AND LEGACY OF T.D. "DOBIE" HOLDEN**, to board members. This book was written by Carole Holden Lund, daughter of Coach Dobie Holden, and Thomas J. Malone.

Adjournment

There being no further business to come before the Board of Trustees, a motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Tuesday, September 8, 2015, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) if applicable,
are on file in the PRCC President's Office and are
available for viewing upon request.