

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

September 9, 2014

The Board of Trustees of Pearl River Community College met Tuesday, September 9, 2014, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room on in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman
Mr. Brian Freeman, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Tess Smith
Mr. Alan Lumpkin
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris - Absent
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Herbert Ray Nobles - Absent
Mr. Craig Robbins
Mr. Albert Brooks - Absent
Mr. Alan Dedeaux
Mr. John Daley
Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Senior Accountant for Business and Administrative Services Ms. Bettye Clark, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr Cecil Burt, Director of Public Relations Mr. Chuck Abadie, Vice President for Community and Economic Development Dr. Scott Alsobrooks, Director of Development Foundation and Alumni Affairs Mr. Ernie Lovell, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Director of the Physical Plant Mr. Craig Tynes, Attorney Mr. Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Mr. Lewis Griffin, Griffin Architecture

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Alan Lumpkin provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Dr. Lewis then welcomed and recognized Architect Lewis Griffin to today's meeting. Mr. Griffin provided a report on the **Master Plan for the Poplarville Campus**. After presentation and discussion, Dr. Lewis recommended board approval and acceptance of the Master Plan for the Poplarville Campus. A motion was made by Frank Ladner, seconded by Tony Waits, to approve the Master Plan as presented by Mr. Griffin. The motion was unanimous.

Chairman Purvis requested approval of the **August 12, 2014, board meeting minutes**. A motion was made by Craig Robbins, seconded by Alan Lumpkin, to approve the August 12, 2014, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Smith, Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Ernie Lovell. The Buildings and Grounds Committee had no recommendations for today's meeting.

In the Financial Reports, Bettye Clark presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for August 31, 2014**. No action was necessary.

Ms. Clark then presented for review and approval the **August Disbursement Register (Claim Docket) in the amount of \$1,890,766.35**. A motion was made by Tony Waits, seconded by Alan Dedeaux, to approve the August 2014 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

A **Single Source Item** for vendor Economic Modeling Specialists International for a Career Coach Site License in the amount of \$11,700.00 was presented for approval. Career Coach is a web-based, public-facing program marketing and career guidance tool being purchased for the Career-Technical Education Department. A motion was made by Frank Ladner, seconded by Tony Waits, to approve said single source item for purchase as defined herein. The motion was unanimous.

Ms. Clark presented a **bid** for the purchase of a Steinway Grand Piano for the Holden-Brownstone Center from lowest bidder Hall Piano Company in the amount of \$119,120.00. A motion was made by Sonny Knight, seconded by Brian Freeman, to approve said bid for purchase. The motion was unanimous.

Ms. Clark then presented the **Fixed Asset Deletions Report** for approval. This report, in the amount of \$44,291.59, contains various unserviceable electronic and computer items that will be prepared for salvage. A motion was made by Tony Waits, seconded by Brian Freeman, to approve said report. The motion was unanimous.

A motion was then made by Tony Waits, seconded by Frank Ladner, to **consider entering** into Executive Session to discuss a personnel matter. The motion was unanimous.

A motion was made by Frank Ladner, seconded by Brian Freeman, to **enter** into Executive Session. The motion was unanimous.

A motion was made by Sonny Knight, seconded by Tony Waits, to **exit** Executive Session. The motion was unanimous.

No action was taken during the Executive Session.

The following **personnel matters** were presented for board approval and acceptance.

Retirement

- Dr. Smith presented the retirement of **Mr. Joe Polk** from the position of Systems Analyst effective August 31, 2014.

A motion was made by Alan Lumpkin, seconded by Tony Waits, to accept the retirement of Mr. Polk as stated and defined herein. The motion was unanimous.

Legal Matters – No **Legal Matters** were presented at today’s meeting.

Other Business – There was no **Other Business** matters to be presented at today’s meeting.

In the **President’s Report**, Dr. Lewis discussed the following items:

- Discussed the pre-game dinner on September 18 prior to the football game when Pearl River Community College will host Jones County Junior College. District-wide elected officials and others will be invited to the pre-game dinner in the cafeteria at 5:30 p.m.

- The Mississippi Court of Appeals will be holding a hearing in the Holden-Brownstone Center on September 24.
- Reported that Dr. Rodney Bennett, President of The University of Southern Mississippi, will be visiting the Poplarville Campus on October 1.
- The Fellowship of Christian Athletes Chapter of Pearl River Community College will present Coach Bobby Bowden at the Holden-Brownstone Center November 11, 2014, at 11:30 a.m.
- The College did not make the Top 10 finalists for the 2015 Aspen Prize after being named to the final 150 institutions eligible for the Prize.

There being no further business to come before the Board of Trustees, a motion was made by Frank Ladner, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, October 14, 2014**, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.