

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

October 14, 2014

The Board of Trustees of Pearl River Community College met Tuesday, October 14, 2014, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman - Absent	Mr. Frank Ladner
Mr. Brian Freeman, Vice Chairman	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Mr. Craig Robbins
Ms. Tess Smith	Mr. Albert Brooks
Mr. Alan Lumpkin	Mr. Alan Dedeaux - Absent
Mr. Purvis W. "P.W." Polk, Jr.	Mr. John Daley
Dr. Gale Harris	Don Welsh
Mr. Anthony Charles "Tony" Waits	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr Cecil Burt, Director of Public Relations Mr. Chuck Abadie, Director of Development Foundation and Alumni Affairs Mr. Ernie Lovell, Vice President for Planning and Institutional Research Dr. Jennifer Seal, Instructor of Marketing/Public Relations/Marketing Coordinator Ms. Carol Williams, Attorney Mr. Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Ellucian Representatives: Lawrence Rhew, Bob Cominsky, Beverly Fratesi, Christi Segal, and Kevin Poster

In the absence of Chairman Dale Purvis, Vice Chairman Brian Freeman opened the meeting by welcoming all attendees and guests to today's meeting. Tess Smith provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Dr. Lewis recognized and welcomed Carol Williams, PRCC Instructor of Marketing/Public Relations/Marketing Coordinator, to today's meeting. Carol provided a presentation entitled "Is Social Media A Fad". Board members were provided a copy of the Power Point presentation as well as a visual presentation of the College's media pages including Facebook, Twitter, Instagram, and Pinterest.

Dr. Lewis welcomed guests from Ellucian who will be introduced later in the meeting.

Vice Chairman Freeman requested approval of the **September 9, 2014, board meeting minutes**. A motion was made by Frank Ladner, seconded by Tony Waits, to approve the September 9, 2014, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Smith, Dr. Burt, and Ernie Lovell. The Buildings and Grounds Committee had no recommendations for today's meeting.

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for September 30, 2014**. No action was necessary.

Mr. Knight then presented for review and approval the **September Disbursement Register (Claim Docket) in the amount of \$1,678,630.81**. A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve the September 2014 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report** for approval. This report, in the amount of \$152,944.46, contains various unserviceable electronic and computer items that will be prepared for salvage. A motion was made by Craig Robbins, seconded by Alan Lumpkin, to approve said report. The motion was unanimous.

The following **personnel matters** were presented for board approval and acceptance.

Recommendations

- Dr. Smith presented the **employment of Ms. Whitney Chambers** for the position of Student Success Center Assistant Coordinator effective October 27, 2014; and the **employment of Ms. Jaime Missimer** to the position of Student Success Center Program Specialist effective October 15, 2014.
- Dr. Lewis presented the **employment of Dr. Karen Taylor** for the position of Associate Degree Nursing Program Chair effective November 3, 2014; and the **retirement of Ms. Barbara Whiddon** from the position of Lead Instructor of Practical Nursing effective December 31, 2014.

A motion was made by Tony Waits, seconded by Herbert Ray Nobles, to accept the recommendations of employment for Ms. Chambers, Ms. Missimer, and Dr. Taylor and to accept the retirement of Ms. Whiddon as stated and defined above. The motion was unanimous.

Legal Matters – No **Legal Matters** were presented at today's meeting.

Other Business

Dr. Lewis recommended approval of the **PRCC Calendar for Fall 2015 through Spring 2016**. A motion was made by Tony Waits, seconded by Sonny Knight, to accept and approve said calendar. The motion was unanimous.

Regarding the November 11 board meeting, Dr. Lewis reminded the board that Coach Bobby Bowden will be speaking at the Brownstone Center November 11 at 11:30 a.m. He requested that the board have lunch at 12:45 with the board meeting to begin at 1:30 which will allow time for board members to attend Coach Bowden's presentation.

Also, Dr. Lewis requested approval for the December 9 meeting to be rescheduled to December 11 due to the conflict of the SACSCOC annual meeting that will be held in Nashville, Tennessee, December 6-9, 2014. Dr. Lewis added that the College's 10 year accreditation visit will be held in October 2015 and that it is extremely important that he attend this year's meeting for planning and preparation of the accreditation visit.

A motion was made by Frank Ladner, seconded by Don Welsh, to approve the time change for the November 11 meeting and the date change of the December 9 meeting to December 11 as stated and defined above. The motion was unanimous.

In the **President's Report**, Dr. Lewis discussed the following item:

- At this time, Dr. Lewis recognized today's special guests representing Ellucian. He stated that Ellucian is a company with decades of experience working in higher education. They will offer support to the College through the Information Technology Department. To name a few, their services will come in the form of overall analysis of business processes, on-the-ground technical support, and a 24/7 Help Desk for students, faculty, and employees. **Dr. Lewis recommended board approval to authorize the College to enter into a seven year service contract with Ellucian effective November 1, 2014 to manage the College's Information Technology Department.** Upon Dr. Lewis's recommendation, a motion was made by Dr. Gale Harris, seconded by Don Welsh, to authorize the College to enter into said service contract as stated and defined herein. The motion was unanimous.

There being no further business to come before the Board of Trustees, a motion was made by Tony Waits, seconded by Craig Robbins, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, November 11, 2014**, at 1:30 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus. Lunch will be served at 12:45 prior to the board meeting.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

Brian Freeman, Board Vice Chairman

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.