

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

March 7, 2014

The Board of Trustees of Pearl River Community College met Friday, March 7, 2014, at 1:00 p.m. for their monthly meeting in the Pearl River Community College Olivia Bender Cafeteria's Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman
Mr. Brian Freeman, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Dr. Ben Burnett
Mr. Alan Lumpkin
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris
Mr. Don Welsh

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Mr. Craig Robbins
Mr. Albert Brooks
Mr. Alan Dedeaux
Mr. Ike Haynes
Mr. Anthony Charles "Tony" Waits
Ms. Teresa Lynn Stafford - Absent

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Director of Public Relations Mr. Chuck Abadie, Vice President for Community and Economic Development Dr. Scott Alsobrooks, Attorney Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: None

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Dr. Ben Burnett provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Chairman Purvis requested approval of the **February 11, 2014, board meeting minutes**. A motion was made by Frank Ladner, seconded by Alan Lumpkin, to approve the February 11, 2014, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for February 28, 2014**. No action was necessary.

Mr. Knight then presented for review and approval the **February 2014 Disbursement Register (Claim Docket) in the amount of \$2,134,842.90**. A motion was made by Dr. Ben Burnett, seconded by Craig Robbins, to approve the February 2014 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report** for approval. This report, in the amount of \$90,831.69, contains various unserviceable electronic and computer items that will be

prepared for salvage. A motion was made by Craig Robbins, seconded by Alan Dedeaux, to approve said report. The motion was unanimous.

Mr. Knight then presented a **Single Source Item** to single source vendor, BullEx, for a BullsEye Base Package (a hands-on fire extinguisher training system) in the amount of \$11,229.29. Funding for this system will be provided by Workforce Training. A motion was made by Tony Waits, seconded by Frank Ladner, to approve this Single Source Item for purchase. The motion was unanimous.

The following personnel matters were then presented for board approval and acceptance.

Retirements:

- Dr. Burt recommended acceptance of the retirement of **Ms. Lillie McCullum** from the position of Instructor of Reading (FCC) effective May 9, 2014.
- Dr. Lewis recommended acceptance of the retirement of **Mr. J. Dow Ford** from the position of Vice President of Enrollment Management effective June 30, 2014.

A motion was made by Herbert Ray Nobles seconded by Dr. Ben Burnett, to accept the retirements of Ms. McCullum and Mr. Ford as stated and defined herein. The motion was unanimous.

Recommendation for Transfer:

- Dr. Burt recommended approval of the transfer of **Dr. Aaryn Purvis**, from the position of Instructor of Sociology (Poplarville Campus) to the position of Instructor of Sociology (Forrest County Center) effective August 11, 2014.

A motion was made by Allen Dedeaux, seconded by Brian Freeman, to approve of the transfer of Dr. Purvis as stated and defined herein. The motion was unanimous.

Legal Matters – There were no legal issues to present to the board today.

Other Business

- Dr. Lewis presented and recommended board approval for the College to implement a **four-day summer work schedule for the months of June and July 2014**. The four-day work schedule will provide an increase in work time from Monday through Thursday that will be equivalent to a standard five-day per work week schedule. This schedule will authorize the College to be open Monday through Thursday from 7:30 a.m. until 5:00 p.m. with the College being closed on Friday (June and July). This schedule has proven to be an energy cost savings for the College and for employees in past years.

A motion was made by Frank Ladner, seconded by Brian Freeman, to approve the 2014 Summer Work Schedule as defined herein. The motion was unanimous.

In the **President's Report**, Dr. Lewis discussed the following items:

- Reported that Steve Lippa will be performing Simply Sinatra in the Ethel Holden Brownstone Center for the Arts March 28.
- Reported on activities with the Legislative Session.

- Reminded board members that the April 8 board meeting will be held at the Hancock Center in Waveland. The College will provide transportation from the Poplarville Campus to Waveland.

There being no further business to come before the Board of Trustees, a motion was made by Tony Waits, seconded by Dr. Ben Burnett, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, April 8, 2014**, at 1:00 p.m. at the PRCC Hancock Center in Waveland, Mississippi.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.