

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

June 17, 2014

The Board of Trustees of Pearl River Community College met Tuesday, June 17, 2014, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room on in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman	Mr. Frank Ladner
Mr. Brian Freeman, Vice Chairman- Absent	Mr. Herbert Ray Nobles - Absent
Mr. M. L. "Sonny" Knight, Secretary	Mr. Craig Robbins
Ms. Tess Smith	Mr. Albert Brooks
Mr. Alan Lumpkin	Mr. Alan Dedeaux
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Ike Haynes - Absent
Dr. Gale Harris	Mr. Anthony Charles "Tony" Waits
Mr. Don Welsh	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for Community and Economic Development Dr. Scott Alsobrooks, Attorney Mr. Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Ms. Angela Herzog, Herzog CPA Company, PLLC

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Alan Dedeaux provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

At the request of Dr. Lewis, Roger Knight recognized and introduced Angela Herzog. Ms. Herzog provided an overview of the **PRCC Audited Financial Statements and Supplementary Information for the Year Ended June 30, 2013**. After her presentation, Ms. Herzog stated that the College received one recommendation involving an internal control and received no findings relative to federal awards.

Chairman Purvis requested approval of the **May 13, 2014, board meeting minutes**. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to approve the May 13, 2014, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Breerwood and Dr. Alsobrooks. The Buildings and Grounds Committee had no recommendations for today's meeting.

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for May 31, 2014**. No action was necessary.

Mr. Knight then presented for review and approval the **May 2014 Disbursement Register (Claim Docket) in the amount of \$1,284,729.32**. A motion was made by Craig Robbins, seconded by Alan Lumpkin, to approve the May 2014 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report** for approval. This report, in the amount of \$15,289.39, contains various unserviceable electronic and computer items that will be prepared for salvage. A motion was made by Tony Waits, seconded by Frank Ladner, to approve said report. The motion was unanimous.

The **PRCC FY 2015 Instructional Salary Schedule** was presented for approval by Mr. Knight. A motion was made by Craig Robbins, seconded by P. W. Polk, to approve said Instructional Salary Schedule as presented herein. The motion was unanimous. A copy of the PRCC FY 2015 Instructional Salary Schedule is attached hereto as Exhibit "A" and made a part of these official minutes.

Mr. Knight then distributed and presented an overview of the **PRCC Budgets for the Fiscal Year Ending June 30, 2015**. After the presentation and discussion, Mr. Knight requested approval of said budgets. A motion was made by P. W. Polk, seconded by Tony Waits, to approve the PRCC Budgets for the Fiscal Year Ending June 30, 2015. The motion was unanimous. The original PRCC Budgets for the Fiscal Year Ending June 30, 2015 is on file in the PRCC Business Office.

Dr. Lewis then presented the following personnel matters for board approval and acceptance.

Resignations

- Resignation of **Dr. Leslie Butler** from the position of Title III Learning Specialist effective June 30, 2014. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to accept the resignation of Dr. Butler as presented herein. The motion was unanimous.

Recommendations/Transfers

- Recommendation of employment of **Ms. Emma Robin Lyon** for the position of Learning Lab Instructor (FCC) effective August 11, 2014;
- Employee transfer of **Ms. Melissa Bryant** for the position of Instructor of Practical Nursing (FCC) effective July 1, 2014;
- Recommendation for **Mr. Patrick Stokley**, Instructor of Biology/Anatomy and Physiology (FCC), to receive a contract for the Fall 2014 Semester only. A contract for Spring 2015 will be recommended pending satisfactory evaluation results.

A motion was made by Tony Waits, seconded by Alan Lumpkin, to approve the recommendations for Ms. Lyon, Ms. Bryant, and Mr. Stokley as stated and defined herein. The motion was unanimous.

Dr. Lewis then presented the annual **PRCC FY 2014-2015 Personnel Recommendations (effective July 1, 2014)** for board approval. A motion was made by Craig Robbins, seconded by Tony Waits, to approve said PRCC FY 2014-2015 Personnel Recommendations as presented and defined herein. The motion was unanimous.

Legal Matters – At the request of Martin Smith, Dr. Lewis reported that the EEOC charge involving Dr. Pauline Janet Thornton vs. PRCC has been dismissed by the Equal Employment Opportunity Commission.

Other Business – Dr. Lewis recommended board approval to reschedule the July 8, 2014 board of trustees meeting to coincide with the MACJC Trustees Conference to be held Friday, July 11, 2014, at Mary Mahoney’s Restaurant in Biloxi, Mississippi. A motion was made by Frank Ladner, seconded by Tony Waits, to approve rescheduling the July 8 board of trustees meeting to July 11 as stated and defined herein. The motion was unanimous.

In the **President’s Report**, Dr. Lewis discussed the following items:

- Discussed the MACJC Trustees Conference to be held July 11-13, 2014, at the Beau Rivage Resort in Biloxi, Mississippi. Registration check-in will be held from 1:00 to 3:00 p.m. Friday, July 11, 2014.
- Provided an overview of the MACJC Legislative Workshop held June 8-11, 2014, in Vicksburg, Mississippi.
- Stated that Sounds of the South Band Camp is being held this week. Students from all parts of the state are on campus participating in this annual event.
- Extended an invitation to board members for a retirement reception to be held Wednesday, June 25, for Dr. Becky Askew and Mr. Dow Ford. The retirement reception will be held in the lobby of the Ethel Holden Brownstone Center for the Arts.

There being no further business to come before the Board of Trustees, a motion was made by Frank Ladner, seconded by Tony Waits, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Friday, July 11, 2014**, at 5:00 p.m. at Mary Mahoney’s Restaurant in Biloxi, Mississippi, in conjunction with the MACJC Trustees Conference.

Glenn Dale Purvis, Board Chairman

M. L. “Sonny” Knight, Board Secretary

Exhibit Item(s) for the June 17, 2014 Board of Trustees Meeting Minutes

Exhibit A FY 2015 Instructional Salary Schedule

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President’s Office and are available for viewing upon request.