

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

January 14, 2014

The Board of Trustees of Pearl River Community College met Tuesday, January 14, 2014, at 1:00 p.m. for their monthly meeting in the Pearl River Community College Olivia Bender Cafeteria's Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman
Mr. Brian Freeman, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Dr. Ben Burnett
Mr. Alan Lumpkin
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris
Mr. Don Welsh

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Mr. Craig Robbins
Mr. Albert Brooks
Mr. Alan Dedeaux
Mr. Ike Haynes
Mr. Anthony Charles "Tony" Waits
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Director of Public Relations Mr. Chuck Abadie, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: None

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. He then provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Dr. Lewis then recognized Frank Ladner by presenting to him the customary board gavel plaque. He expressed appreciation to Mr. Ladner for serving as board chairman for the last two years and for his many years of service as a member of the PRCC Board of Trustees. Dr. Lewis also recognized Herbert Ray Nobles for twenty years of membership on the PRCC Board of Trustees. A plaque to honor Mr. Nobles for his twenty years of service to the College is being prepared to place on the wall of PRCC Board of Trustees Room.

Chairman Purvis requested approval of the **December 10, 2013, board meeting minutes**. A motion was made by Tony Waits, seconded by Craig Robbins, to approve the December 10, 2013, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Smith, Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for December 31, 2013**. No action was necessary.

Mr. Knight then presented for review and approval the **December 2013 Disbursement Register (Claim Docket) in the amount of \$2,279,858.34**. A motion was made by Dr. Ben Burnett,

seconded by Craig Robbins, to approve the December 2013 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented two **single source items** for approval:

- IC3 License for 500 exams with IC3 GS3 Unlimited Practice Tests **for the Career-Tech Health Information Technology Program to Certiport** in the amount of \$7,750.00, and 3M™ Coding and Reimbursement System for the **Career-Tech Health Information Technology Program to 3M** in the amount of \$7,641.00.

A motion was made by Craig Robbins, seconded by Alan Lumpkin, to approve the single source items for payment as stated and defined herein. Single Source letters for both items are on file in the Business Office. The motion was unanimous.

The following personnel matters were then presented for board approval and acceptance.

Resignations:

- **Resignation of Mr. Mark Graham** from the position of Assistant Football Coach/Student Services Assistant effective January 31, 2014.

A motion was made by Herbert Ray Nobles, seconded by Brian Freeman, to accept the resignation of Mr. Graham as stated herein. The motion was unanimous.

Recommendations:

- **Employment of Dr. Melissa Dunaway** for the position of Instructor of Associate Degree Nursing effective January 3, 2014. A motion was made by Sonny Knight, seconded by Dr. Ben Burnett, to approve the employment of Dr. Dunaway as stated herein. The motion was unanimous.
- **Employment of Ms. Mari Kenney** for the position of Instructor of English (Hancock Center) effective January 3, 2014. A motion was made by Alan Dedeaux, seconded by Brian Freeman, to approve the employment of Ms. Kenney as stated herein. The motion was unanimous.
- Employment of **Ms. Leah Blossman** for the position of Mathematics Laboratory Instructor effective January 3, 2014. A motion was made by Sonny Knight, seconded by Alan Lumpkin, to approve the employment of Ms. Blossman as stated herein. The motion was unanimous.
- Employment of **Ms. Chelsie Dobbins** for the position of Recruiter effective January 15, 2014. A motion was made by Alan Dedeaux, seconded by Brian Freeman, to approve the employment of Ms. Dobbins as stated herein. The motion was unanimous.

Legal Matters – There were no legal issues to present to the board today.

In **Other Business**, Dr. Lewis discussed the necessity of rescheduling the March 11 and June 10 board meetings due to the Spring Break Holiday in March and the MACJC Legislative Workshop in June. After discussion, he recommended the **March 11 meeting be changed to March 7 and the June 10 meeting be changed to June 17**. It was consensus of the board to reschedule the March and June meeting dates as recommended and stated herein.

Dr. Lewis informed the board that the April 8, 2014 board meeting will be held at the PRCC Hancock Center in Waveland, MS.

In the **President's Report**, Dr. Lewis discussed the following items:

- Dates have been set to meet with architects to begin the planning phase of the College's new Master Plan.
- The expected completion date of the M. R. White Coliseum is February 28, 2014.
- Discussed plans to hold the May 2014 Graduation ceremony at the Lynn Cartledge Multipurpose Center in Hattiesburg. This will ensure an indoor facility for graduation services since it is anticipated that the M. R. White Coliseum will not be completed early enough for the planning of graduation. It was board consensus to reserve the Lynn Cartledge Multipurpose Center for this year's graduation.
- Distributed the MACJC FY 2015 Legislative Recommendations. These recommendations were reviewed and discussed by the board.
- Reported that a Legislative Budget Hearing will be held in Jackson Thursday, January 23.
- The Women's Health Symposium is a sold out event with almost 500 people registered to attend.

There being no further business to come before the Board of Trustees, a motion was made by Herbert Ray Nobles, seconded by Craig Robbins, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, February 11, 2014**, at 1:00 p.m. in the Olivia Bender Cafeteria's Board of Trustees Room on the Poplarville Campus.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit items(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.