

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**February 11, 2014**

The Board of Trustees of Pearl River Community College met Tuesday, February 11, 2014, at 1:00 p.m. for their monthly meeting in the Pearl River Community College Olivia Bender Cafeteria's Board of Trustees Room on the Poplarville Campus.

### **TRUSTEES IN ATTENDANCE/ABSENT:**

Mr. Dale Purvis, Chairman  
Mr. Brian Freeman, Vice Chairman  
Mr. M. L. "Sonny" Knight, Secretary  
Dr. Ben Burnett - Absent  
Mr. Alan Lumpkin  
Mr. Purvis W. "P.W." Polk, Jr.  
Dr. Gale Harris  
Mr. Don Welsh

Mr. Frank Ladner  
Mr. Herbert Ray Nobles  
Mr. Craig Robbins  
Mr. Albert Brooks  
Mr. Alan Dedeaux  
Mr. Ike Haynes - Absent  
Mr. Anthony Charles "Tony" Waits  
Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Director of Public Relations Mr. Chuck Abadie, Vice President for Planning and Institutional Research Dr. Becky Askew, Vice President for Enrollment Management Mr. Dow Ford, and President's Administrative Assistant Ms. Marilyn Dillard

### **GUESTS: None**

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Tony Waits provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Dr. Lewis then recognized Dr. Becky Askew who provided a review of the **PRCC Strategic Plan--Mission Statement, Strategic Goals, and Internal Performance Indicators (2014 – 2015)**. After review and discussion, Dr. Lewis recommended the board's approval of the Strategic Plan. A motion was made by Frank Ladner, seconded by Herbert Ray Nobles, to accept and approve the PRCC Strategic Plan—Mission Statement, Strategic Goals, and Internal Performance Indicators (2014-2015) as presented. The motion was unanimous.

At this time, Dr. Lewis requested an addition to the meeting agenda (Item # 9 – Other Business) to include a revision of the FY 2014-2015 Calendar. It was consensus of the board to revise today's meeting agenda as requested by Dr. Lewis.

Chairman Purvis requested approval of the **January 14, 2014, board meeting minutes**. A motion was made by Sonny Knight, seconded by Craig Robbins, to approve the January 14, 2014, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Smith, Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for January 31, 2014**. No action was necessary.

Mr. Knight then presented for review and approval the **January 2014 Disbursement Register (Claim Docket) in the amount of \$2,198,128.13**. A motion was made by Alan Dedeaux, seconded by Brian Freeman, to approve the January 2014 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report** for approval. This report, in the amount of \$50,467.00, contains various unserviceable electronic items that will be prepared for salvage. A motion was made by Sonny Knight, seconded by Alan Lumpkin, to approve said report. The motion was unanimous.

The following personnel matters were then presented for board approval and acceptance.

**Recommendation to Rescind:**

- Dr. Lewis recommended approval to **rescind the employment of Ms. Chelsie Dobbins** for the position of Recruiter which was approved by the board at the January 14, 2014 meeting. Dr. Lewis informed the board that advertising requirements for this position was not followed according to the College's Employment Plan Policy. A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to rescind the employment of Ms. Dobbins as stated herein. The motion was unanimous.

**Resignations:**

- **Resignation of Ms. Debbie Huntington** from the position of Public Services Librarian effective January 15, 2014. A motion was made by Frank, seconded by Tony Waits, to accept the resignation of Ms. Huntington as stated herein. The motion was unanimous.
- **Resignation of Dr. Benny Hornsby** from the position of Department Chair/Instructor of Humanities & Social Sciences effective February 14, 2014. A motion was made by P. W. Polk, seconded by Brian Freeman, to accept the resignation of Dr. Hornsby as stated herein. The motion was unanimous.

**Recommendations:**

- **Employment of Mr. Oliver Gibson** for the position of Assistant Football Coach/Student Services Assistant (10 months) effective January 31, 2014. A motion was made by Frank Ladner, seconded by Herbert Ray Nobles, to approve the employment of Mr. Gibson as stated herein. Sonny Knight voted no on the motion. The motion carried.
- **Employment of Mr. Keeath Magee** for the position of Assistant Football Coach (2/5)/Wellness Center Assistant (3/5) (12 months) effective January 27, 2014. A motion was made by Herbert Ray Nobles, seconded by Dr. Gale Harris, to approve the employment of Mr. Magee as stated herein. Sonny Knight voted no on the motion. The motion carried.
- **Employment of Ms. Chelsie Dobbins** for the position of Recruiter effective February 12, 2014. A motion was made by Dr. Gale Harris, seconded by Sonny Knight, to approve the employment of Ms. Dobbins as stated herein. The motion was unanimous.

**Legal Matters** – There were no legal issues to present to the board today.

**Other Business**

- Dr. Lewis discussed the necessity for a **revision to the 2014 Spring Semester Calendar**. He stated that the College was closed for three days in January due to winter weather. He added that this will require makeup time during the 2014 spring semester. To allow for this makeup time, he presented the following changes to the 2014 spring semester calendar:

- Tuesday night classes will meet Tuesday, March 4, 2014 (Mardi Gras Holiday)
- MWF and MW classes will meet Monday, May 5, 2014 (originally scheduled as a day for makeup tests/reviews, etc.)
- TR classes will meet Tuesday, May 6, 2014
- Final exams will be given Wednesday, May 7 – 10, 2014

A motion was made by Sonny Knight, seconded by Alan Dedeaux, to approve the 2014 Spring semester/calendar revision as presented and defined above. The motion was unanimous.

- Dr. Martha Lou Smith presented the following revisions to the previously approved **PRCC Fall 2014 – Summer 2015 Calendar**:

- August 8 – Hancock Center Registration
- August 11 – Faculty Return
- August 11 - 13 Professional Development
- August 14 - 15 Registration at All Locations

A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the revisions to the PRCC Fall 2014 – Summer 2015 Calendar as presented and defined above. The motion was unanimous.

In the **President’s Report**, Dr. Lewis discussed the following items:

- Announced that Herbert Ray Nobles’ 20-Year plaque now graces the wall of the Board of Trustees Room. Dr. Lewis expressed his appreciation to Mr. Nobles for twenty years of service as a member of the PRCC Board of Trustees.
- **Requested board approval to name the newly constructed men’s dormitory Lamar Hall and to re-name the existing Lamar Hall dormitory to Marion Hall.** Roger Knight shared with the board that an auditor from the Inspector General’s Office has been onsite for some time now auditing various financial records related to FEMA expenditures and funding. The auditor has placed the College on notice that we will be required to remove the Lamar Hall name from its current location to the new dorm just completed. Our failure to do so would be considered by their office as a misuse of FEMA funds, and would require us to return all FEMA funds provided in the construction of the new dorm. Their logic is that FEMA funds were provided for the construction of a new Lamar Hall, and that the new facility must be appropriately named as such. A motion was made by Sonny Knight, seconded by Frank Ladner, to approve the dormitory name changes as presented and defined herein. The motion was unanimous.

- Reminded board members that the MACJC Trustees Conference will be held July 11-13, 2014, at the Beau Rivage Resort in Biloxi. Board members should contact Marilyn Dillard if they are planning to attend.
- Informed the board that Doug Daniels will be inducted into the PRCC Sports Hall of Fame this year.
- Informed board members that Dr. Cecil Burt has been selected as for the Phi Theta Kappa Distinguished Administrator Award. He will be honored at this year's PTK International Convention.
- Due to the winter weather in January, the MACJC Legislative Luncheon has been rescheduled from January 28 to February 25 at the Galloway Methodist Church in Jackson.

There being no further business to come before the Board of Trustees, a motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Friday, March 7, 2014**, at 1:00 p.m. in the Olivia Bender Cafeteria's Board of Trustees Room on the Poplarville Campus.

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Glenn Dale Purvis, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.