

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**August 12, 2014**

The Board of Trustees of Pearl River Community College met Tuesday, August 12, 2014, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room on in the Olivia Bender Cafeteria on the Poplarville Campus.

### **TRUSTEES IN ATTENDANCE/ABSENT:**

|   |                          |
|---|--------------------------|
| Mr. Dale Purvis, Chairman                 | Mr. Frank Ladner         |
| Mr. Brian Freeman, Vice Chairman          | Mr. Herbert Ray Nobles   |
| Mr. M. L. "Sonny" Knight, Secretary       | Mr. Craig Robbins        |
| Ms. Tess Smith - Absent                   | Mr. Albert Brooks        |
| Mr. Alan Lumpkin                          | Mr. Alan Dedeaux         |
| Mr. Purvis W. "P.W." Polk, Jr.            | Mr. John Daley           |
| Dr. Gale Harris                           | Don Welsh                |
| Mr. Anthony Charles "Tony" Waits - Absent | Ms. Teresa Lynn Stafford |

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr Cecil Burt, Director of Public Relations Mr. Chuck Abadie, Vice President for Community and Economic Development Dr. Scott Alsobrooks, Director of Development Foundation and Alumni Affairs Mr. Ernie Lovell, Attorney Mr. Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

**GUESTS:** Mississippi Army National Guard Personnel

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Craig Robbins provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Dr. Lewis recognized and welcomed members of the Army National Guard to today's meeting. Captain Terry Adair provided an overview of a proposed ROTC Program that would be available for the 2015 Spring Semester. This program would be staffed by National Guard personnel who will be responsible for all facets of the program: instruction, recruiting, drill, etc. Dr. Lewis recommended board approval to allow the college to enter into this agreement with the Army National Guard and to authorize signature of the agreement for the ROTC program. A motion was made by Craig Robbins, seconded by Dr. Gale Harris, to approve as recommended and defined by Dr. Lewis. The motion was unanimous.

Chairman Purvis requested approval of the **July 11, 2014, board meeting minutes**. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to approve the July 11, 2014, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by Dr. Smith, Dr. Burt, Dr. Alsobrooks, and Ernie Lovell. The Buildings and Grounds Committee had no recommendations for today's meeting.

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for July 31, 2014**. No action was necessary.

Mr. Knight then presented for review and approval the **July Disbursement Register (Claim Docket) in the amount of \$2,137,527.23**. A motion was made by Craig Robbins, seconded by Alan Dedeaux, to approve the July 2014 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report** for approval. This report, in the amount of \$6,485.97, contains various unserviceable electronic and computer items that will be prepared for salvage. A motion was made by Frank Ladner, seconded by Alan Dedeaux, to approve said report. The motion was unanimous.

Mr. Knight presented a **Single Source Item** to vendor IPSC (Inner Parish Security Corporation) in the amount of \$22,263.22 (total of two purchase orders) for the purchase of camera security systems for the Poplarville and Hattiesburg libraries. A motion was made by Herbert Ray Nobles, seconded by Brian Freeman, to approve said single source item for purchase as defined herein. The motion was unanimous.

**The following personnel matters were presented for board approval and acceptance.**

**Resignations**

- Dr. Burt presented the resignation of **Mr. Patrick Stokley** from the position of Instructor of Biology/Anatomy and Physiology (FCC) effective July 31, 2014.
- Dr. Lewis presented the resignations of **Ms. Wendy Aubé**, from the position of Academic Counselor effective July 31, 2014, and **Ms. Christina Meador** from the position of Instructor of Associate Degree Nursing effective July 11, 2014.

A motion was made by Alan Dedeaux, seconded by Craig Robbins, to accept the above defined resignations as presented herein. The motion was unanimous.

**Retirements**

- Dr. Lewis presented the retirement of **Ms. Belinda Holden** from the position of Instructor of Associate Degree Nursing effective June 30, 2014.

A motion was made by Allen Lumpkin, seconded by Craig Robbins, to accept the retirement of Ms. Holden as stated and defined herein. The motion was unanimous.

**Recommendations**

- Dr. Burt recommended the employment of **Ms. Nicole Watkins** for the position of Instructor of Biology and Anatomy and Physiology; **Mr. Adam Purvis** for the position of Instructor of Practical Nursing (Dual Enrollment), **Ms. Dannelle Nunaley** for the position of Instructor of Practical Nursing, and **Mr. Edward Kirk Powell** for the position of Instructor of Mathematics (3/5)(FCC) and VA/ADA Coordinator (2/5)(FCC).
- Dr. Alsobrooks recommended the employment of **Mr. Heath Ladner** for the position of Instructor of Welding and Cutting Technology effective August 11, 2014.
- Dr. Lewis recommended the employment of **Ms. Christina Hatten Sumrall** for the position of Academic Counselor (Poplarville), **Ms. Brandy Maulden** for the position of

Athletic Trainer/Instructor of HPR (12 months), and **Ms. Aimee Suggs** for the position of Instructor of Mathematics effective August 11, 2014.

A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve the above defined employment recommendations as presented. The motion was unanimous.

### **Transfers**

- Dr. Lewis recommended the transfer of **Ms. Cindy Boutwell** from the position of Instructor of Practical Nursing (FCC) to the position of Instructor of Associate Degree Nursing (Poplarville) effective July 11, 2014, and the transfer of **Ms. Karen Bond** from the position of Department Chair/Instructor of Mathematics (10 mos) to the position of Director of Institutional Effectiveness (50%) and Chair of Science, Mathematics, and Business (50 %) (12 mos) effective August 1, 2014.

A motion was made by Alan Dedeaux, seconded by Don Welsh, to approve the above defined personnel transfers as presented. The motion was unanimous.

**Legal Matters** – There were no **Legal Matters** to be presented at today’s meeting.

**Other Business** – There were no **Other Business** matters to be presented at today’s meeting.

In the **President’s Report**, Dr. Lewis discussed the following items:

- Discussed the Performance Based Funding initiative.
- Announced that all faculty members will return to campus Monday, August 11, for Professional Development Sessions.
- Reported the new Master Plan for the Poplarville Campus will be presented to the board during the September 9 meeting.
- Discussed the Excel By 5 Early Childhood Learning Initiative and partnership with the City of Poplarville to provide a building to be used as a Resource Center. Excel By 5 is a grant-funded, community-based certification program designed to improve a child’s overall well-being by age five. This program emphasizes the important roles communities play in educating their children during their most formative years – birth to five. Dr. Lewis stated that the building formerly used to house the truck driving program is available for use as the Excel By 5 Resource Center. He added that the College’s only partnership responsibility would be to provide office space for the Resource Center. Funding for the resource Center will come from a grant award from Mississippi State University. A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to approve the College’s partnership with the City of Poplarville and Excel By 5. The motion was unanimous.

There being no further business to come before the Board of Trustees, a motion was made by Craig Robbins, seconded by Sonny Knight, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, September 9, 2014**, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.