

Institutional Planning
and
Effectiveness Document

Fall Semester

2014-2015



Pearl River Community College

Poplarville Campus – Forrest County Center – Hancock
County Center

Pearl River Community College
Institutional Planning and effectiveness Document
2014-2015
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Introduction

INTRODUCTION



The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has a planning and evaluation process that is broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation process is continuous and provides assurance that the Mission Statement is being fulfilled, provides a method to measure performance, and provides documentation that improvements are being made as needed.

Pearl River Community College has established a systematic, broad-based, interrelated, and appropriate evaluation process which includes a number of methods to assist in evaluating and determining the effectiveness of educational activities. The Institutional Effectiveness Assessment Charts have been developed to give positive and definitive direction to the various administrative, student services, and instructional programs. The objectives are stated in terms of outcomes to be accomplished, the assessment criteria are identified, and the use of the results is given for each of the objectives at the end of the school year. After careful review of the Mission and Strategic Goals of the College, each of the administrative units, student services units, and instructional programs develops objectives which ensure that the Mission and Strategic Goals of the College will be met during the year. The relationship of each unit or program to the PRCC Mission is also reviewed. Members of the Planning and Effectiveness Committee review the objectives and work with administrators, faculty, and staff to ensure that the units develop objectives that are appropriate for the College. The Institutional Effectiveness Assessment Charts are then reviewed by the President and members of the Administrative Council. If approved, each chart is completed prior to the next fall semester. Accomplishments are evaluated by the President and Administrative Council, and, if needed, recommendations are made for the following year. If the chart is not approved, the process begins again with additional guidance from members of the Planning and Effectiveness Committee.

In addition to preparing the Institutional Effectiveness Assessment Charts, academic departments are scheduled to undergo a program review every three years. Program review is a formal process designed to assist in the evaluation of the College's educational programs and services. The promotion of program improvement and growth is the primary focus of these reviews. A second goal of the program reviews is to provide information for planning and decision making. As can be seen by reviewing these reports, program reviews document strengths and weaknesses, describe improvements made since the last evaluation, and note recommendations for the future. In addition, the Career and Technical Division conducts program reviews annually.


Personnel evaluations also play a major role in evaluating and improving educational activities at Pearl River Community College. Faculty members are evaluated by students primarily during the Fall Semester. Evaluations by supervisors occur annually for employees with fewer than six years of experience at Pearl River Community College, and every three years for employees with six or more years' experience at PRCC. Both the supervisor and the student evaluation results are used by the supervisor when meeting with individual faculty members to discuss the evaluation of the faculty member. Areas for improvement are noted on the evaluation form, and a plan for correcting deficiencies is discussed and documented on the evaluation form. Results from the previous evaluation are compared to results from the current year in order to ensure that needed improvements or modifications in specific areas have been accomplished. A follow-up of faculty performance when indicated by the evaluation is scheduled by the supervisor. Also, it should be noted that the same cycle for evaluation is used for supervisors by personnel reporting to them. Results are compiled and used in planning for improvements. Faculty and staff development opportunities are often based on recommendations

resulting from this evaluation process.

Institutional Research, an integral part of the College's planning and evaluation process, is an important responsibility of personnel in several offices and is coordinated by the Director of Institutional Research in the Office of Planning and Research. Statistics regarding demographics, transfer student data, grade comparisons, distance education, survey data, personnel evaluation data, and department/unit assessment and evaluation information are coordinated and provided to faculty, staff, and administrators by the Vice President for Planning and Institutional Research and the Director of Institutional Research. Distribution of this research is accomplished through newsletters, focus group reports, program reviews, assessment charts, annual reports, State reports, and individual and group presentations. Evaluations of services provided by these offices can be found in annual assessment charts, personnel reviews, and survey data; therefore, improvement in services is an ongoing process.

In addition to these planning and evaluation activities, many committees composed of faculty, staff, and administrators are involved in monitoring the achievement of goals and objectives. Additional data and/or additional methods of evaluation can be suggested at any time. These committees meet on a regular basis and add another avenue for input regarding planning and evaluation for all Pearl River Community College personnel.

The information contained in this document is an example of Pearl River Community College's commitment to growth and change. Many changes and modifications have been made in the instructional, administrative, and educational support services as a result of the analysis of the informative data gathered by means of these assessment tools. Efforts will be continued to provide outstanding services in all areas of the College. Data collection, measurements, and plans for improvements, along with data from various surveys, will be reviewed and used to guide the planning and budgeting process, with particular emphasis being given to areas where improvements are needed. This process is repeated annually and ensures that the College is constantly evaluating, discussing, and improving its services.



Mission Statement and Strategic Goals

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Strategic Planning

STRATEGIC PLANNING



The basis for the strategic planning process at Pearl River Community College (PRCC) involves the formulation of the Mission Statement and of Strategic Goals, which serve as the foundation for all planning and evaluation at the College. In the past, the Mission Statement and Strategic Goals were reviewed annually by the Policy and Procedure Committee, which has representation from all areas of the College. In the spring of 2003, the President appointed a special committee composed of faculty, staff, administrators, student representatives, and community and alumni members to review them once again. Using historical data as a basis, this committee met, researched and reviewed data, and recommended a revised Mission Statement with Strategic Goals. The Proposed Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003.

The Mission Statement and Strategic Goals are reviewed annually by the Planning and Effectiveness Committee with recommendations for changes being made as needed to the Administrative Council and Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a goal has been met, are written with the assistance of the Vice President of Planning and Institutional Research, the Director of Institutional Research, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division. As shown on the Annual Planning and Evaluation Cycle, operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and transmitted to the College President and other appropriate administrators for final review and approval.

As indicated in the Annual Planning and Evaluation Cycle, each year, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine how well Pearl River Community College is meeting its Strategic Goals. This compilation assists in determining the extent to which the College is fulfilling its mission. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific Strategic Goals. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review and that are used to document improvements.

STRATEGIC PLANNING

Policy:

Pearl River Community College will utilize an institutional Strategic Plan as a general process to develop and maintain college goals, purpose, and direction.

Procedure:

This ongoing plan which provides the structure to assess institutional effectiveness is reviewed at least annually and revised as needed. The process used in its development is institution-wide and based on research, planning, and evaluation. The results of this plan are demonstrated by continuous improvements being made college-wide and by accomplishing the mission of the College.

The Strategic Plan committee structure is as follows:

Section I Administrative Council/Management Committee is chaired by the President. Its members are the Vice President for Economic and Community Development; Vice President for Planning and Institutional Research; Vice President for Poplarville Campus and Hancock Center; Vice President for Forrest County Operations; Vice President for Business and Administrative Services; Vice President for General Education and Technology Services; Director of Development Foundation and Alumni Association; Director of Public Relations; Special Assistant to the President for Grants and Special Projects; Director of Career and Technical Education Programs (Poplarville); Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Physical Plant; Assistant Vice President for Hancock Center; Director of the Office of Student Success and Director of the Quality Enhancement Plan; Director of Recruitment and Orientation; Director of Admissions and Records and ADA/Civil Rights Coordinator; Interim Athletic Director/Coordinator of Intramurals; President of the Faculty Association (Poplarville Campus and Hancock Center); and President of the Faculty Association (Forrest County Center).

Section II Planning and Effectiveness Committee is chaired by the Vice President for Planning and Institutional Research. Its members are the Vice President for Poplarville Campus and Hancock Center, Director of Institutional Research/Director of Professional and Community Development, faculty representatives, and others as appointed by the President.

- Section III Policy and Procedure Committee is chaired by the Vice President for Forrest County Operations. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Business and Administrative Services, Director of Career and Technical Education Programs (Poplarville), Vice President for Planning and Institutional Research, the Student Government Association President, faculty representatives, staff members, and others as appointed by the President.
- Section IV Fiscal Management Committee is chaired by the Vice President for Business and Administrative Services. Its members are the President, Vice President for Poplarville Campus and Hancock Center, Vice President for Forrest County Operations, Vice President for General Education and Technology Services, and Director of Career and Technical Education Programs (Poplarville).
- Section V Instructional Council is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.
- Section VI Professional Development Committee is chaired by the Director of Institutional Research/Director of Professional and Community Development. Its members are the Vice President for Planning and Institutional Research, Assistant Vice President for Hancock Center, faculty representatives, staff members, and others as appointed by the President.
- Section VII Student Services Committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Assistant Vice President for Hancock Center, Director of Recruitment and Orientation, Assistant Dean for Student Life, Director of Financial Aid, Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President, and Secretary of the Student Government Association.
- Section VIII Workforce Education Committee is chaired by the Vice President for Economic and Community Development. Its members are the WIN Office Technology Instructor, Director of the Lowery Woodall Center, Workforce Training Project Manager, Director of Nursing Education, Dislocated Worker/ITA Coordinator, Director of Career and Technical Education Programs (Poplarville), GIS Training Manager (Hancock County), Director of Adult Education Services, and the Secretary to the Vice President for Economic and Community Development.

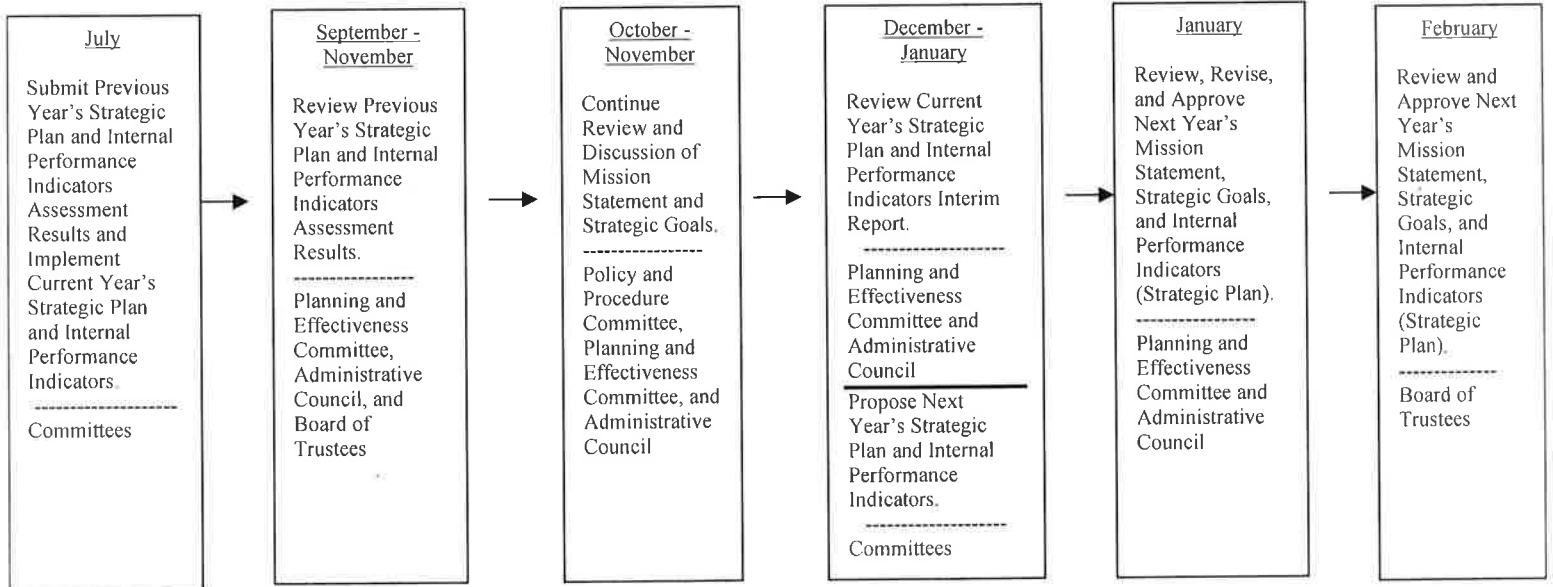
REVIEW, REVISION, AND EVALUATION PROCESS

Annual steps in the review, revision, and evaluation process are as follows:

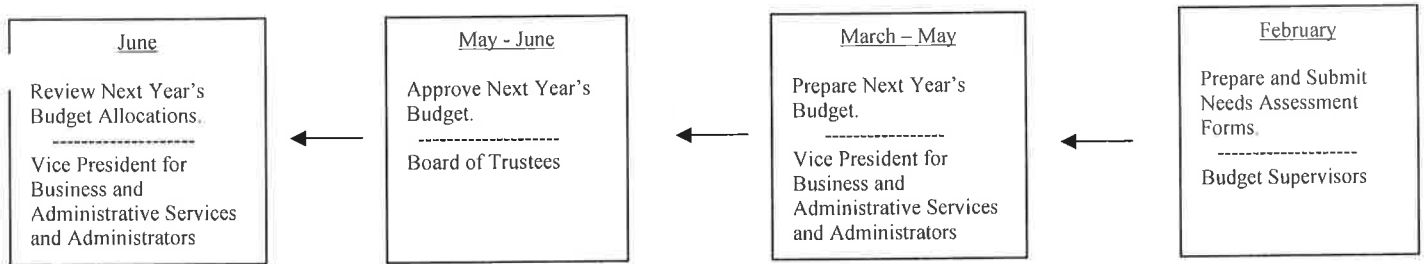
- Step I In December/January, the Planning and Effectiveness Committee and the Administrative Council review the current year's Strategic Plan (Mission Statement and Strategic Goals) and Internal Performance Indicators Interim Report.
- Step II In December/January, committee chairs involved with strategic planning review and propose next year's Strategic Plan and Internal Performance Indicators.
- Step III In January, the Planning and Effectiveness Committee reviews and evaluates the proposed Strategic Plan and Internal Performance Indicators for the next year and prepares recommendations.
- Step IV In January, the Administrative Council reviews and evaluates recommendations from the Planning and Effectiveness Committee and submits recommendations to the Board of Trustees.
- Step V In February, the revised Strategic Plan and Internal Performance Indicators document for next year is completed, and the Board of Trustees is requested to take formal action.
- Step VI In February, the budget requests based on the Strategic Plan and Internal Performance Indicators are submitted to the Vice President for Business and Administrative Services.
- Step VII In June, the Vice President for Business and Administrative Services and respective administrators review budget allocations as assigned to Strategic Goals and Internal Performance Indicators.
- Step VIII At the end of the Fiscal Year, June 30, persons responsible for reporting accomplishments of the Strategic Plan and Internal Performance Indicators update the Interim Report with accomplishments from December to June.
- Step IX Early in the Fall Semester, the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees review the Strategic Plan and Internal Performance Indicators assessment results from the previous year.

**PEARL RIVER COMMUNITY COLLEGE
ANNUAL PLANNING AND EVALUATION CYCLE**

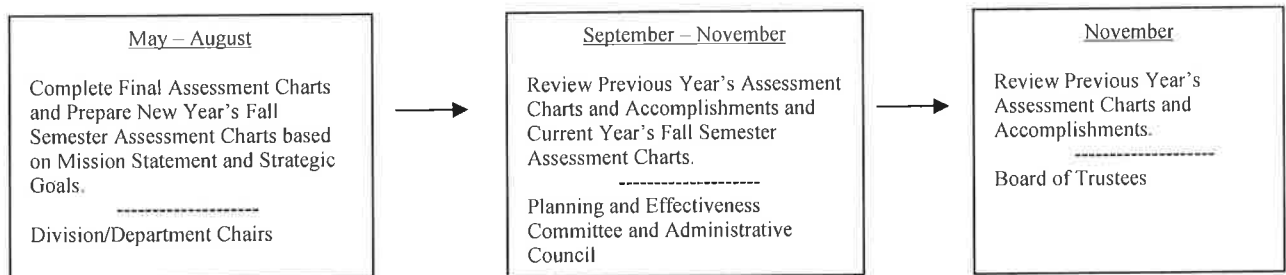
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS



Institutional
Effectiveness
Planning & Evaluation
Calendar

Annual Planning &
Evaluation Cycle

INSTITUTIONAL EFFECTIVENESS PLANNING AND EVALUATION CALENDAR

2014 - 2015

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
July	Accumulation of 2013-2014 Internal Performance Indicators (IPI) Data	Internal Committees	Dr. Seal
July	Completion of 2014-2015 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Bond
August	Professional Development Sessions	Faculty and Professional Staff	Dr. Seal/Ms. Wells
August	Collection of Professional Development Records	Ms. Ladner	Dr. Seal
August-May	Professional Development Evaluations	Ms. McCardle	Ms. Wells
September	Preparation and Distribution of Policy and Procedure Manuals	Ms. Ladner	Dr. Seal
September	Review of 2013-2014 Strategic Plan and IPI Assessment Results	Planning and Effectiveness Committee	Dr. Seal
September	Completion of Pearl River Community College 2013-2014 Strategic Plan and IPI Document	Ms. Ladner	Dr. Seal
September	Completion of 2013-2014 Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
September	Support Staff Professional Development Sessions	Support Staff	Ms. Wells
October	Review of Mission Statement and Strategic Goals	Policy and Procedure Committee Planning and Effectiveness Committee Administrative Council	Dr. Burt/Dr. Seal
October	Review of 2013-2014 Assessment Charts and Accomplishments and 2014-2015 Fall Semester Assessment Charts	Planning and Effectiveness Committee Administrative Council	Dr. Seal
October	Review of 2013-2014 Strategic Plan and IPI Assessment Results	Administrative Council	Dr. Seal

2014-2015 IEPAEC Continued

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
October/ November/ April/June/July	Student Evaluations of Instruction	Ms. Ladner Faculty	Dr. Seal
October/ November	Campus Climate Survey	Ms. McCardle	Dr. Breerwood/ Ms. Wells
November	Review of 2013-2014 Strategic Plan and IPI Assessment Results and Review of 2013-2014 Institutional Planning and Effectiveness Document	Board of Trustees	Dr. Seal
November	Publication of 2013-2014 Strategic Plan and IPI Assessment Results Document and 2013-2014 Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
December	Completion of Fall Semester 2014-2015 Assessment Charts and Institutional Planning and Effectiveness Document	Ms. Ladner	Ms. Bond
December	2014-2015 IPI Interim Report Submission for Review	Committee Chairs	Ms. Bond
December	SACSCOC Annual Conference	Leadership Team Members	Dr. Lewis
December	Publication of Fact Book	Ms. McCardle	Ms. Wells
January	Development of Proposed 2015-2016 Strategic Plan and IPIs	Committees	Committee Chairs
January	Review of 2014-2015 Strategic Plan and IPI Interim Report and Review, Revision, and Approval of Proposed 2015-2016 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Planning and Effectiveness Committee Administrative Council	Ms. Bond
January	Performance Reviews of Supervisors	Ms. Ladner Faculty and Staff	Dr. Seal
January	Women's Health Symposium	Committee	Dr. Seal

2014-2015 IEPAEC Continued

<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
January	Review and Approval of Proposed 2015-2016 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Board of Trustees	Dr. Seal
February	Completion of Revised 2015-2018 Strategic Plan and IPI Document	Ms. Ladner	Ms. Bond
February	Budget Requests/Needs Assessment Forms	All	Mr. Knight
February-March	Evaluations of Personnel	Supervisors	Dr. Seal
March	Department Chair Facilities Survey	Ms. McCardle	Ms. Wells
April	Evaluations of Office of Planning and Institutional Research	Planning and Effectiveness Committee	Dr. Seal
April	Committee Updates	Ms. Ladner	Dr. Seal/Dr. Lewis
April	Graduate Survey	Ms. McCardle	Ms. Wells
April-May	Employee Satisfaction Survey	Ms. McCardle	Ms. Wells
May	Completion of 2014-2015 Assessment Charts	Division/Department Chairs	Ms. Bond
May/June	Completion of 2015-2016 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Bond
June-December	Post-Graduate (2014) Survey	Ms. McCardle	Ms. Wells
June	Completion of Developmental Education Program Review	Faculty and Staff	Dr. Smith/Dr. Seal
June	Review of Budget Allocations	Administrators	Mr. Knight
June	Submission of 2014-2015 Strategic Plan and Internal Performance Indicators Assessment Results (December to June)	Committees	Committee Chairs

INSTITUTIONAL EFFECTIVENESS PLANNING AND EVALUATION CALENDAR

2014 - 2015

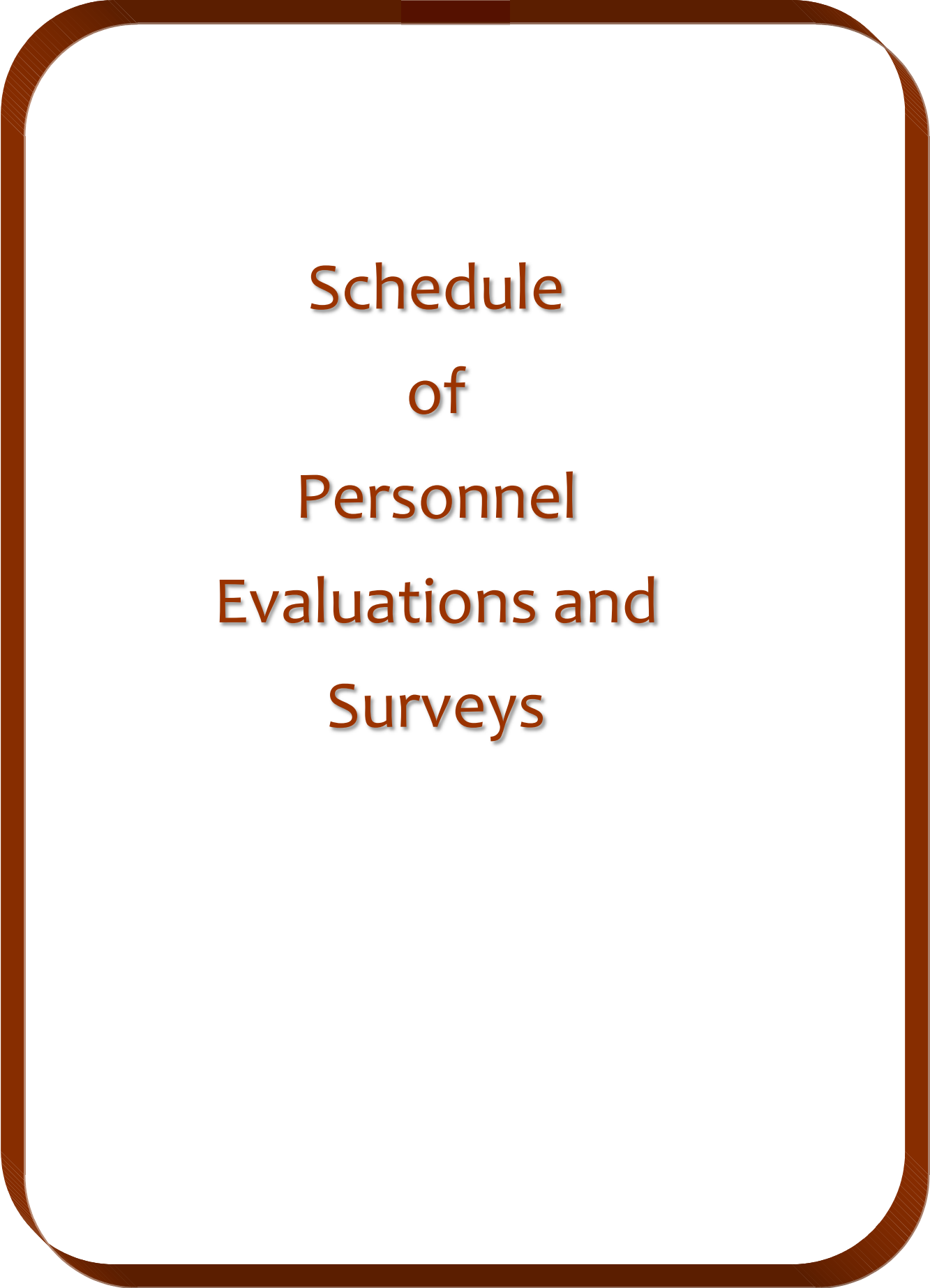
<u>MONTH</u>	<u>ACTIVITY</u>	<u>PERSONNEL INVOLVED</u>	<u>COORDINATOR</u>
July	Accumulation of 2013-2014 Internal Committees Performance Indicators (IPI) Data		Dr. Seal
July	Completion of 2014-2015 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Bond
August	Professional Development Sessions	Faculty and Professional Staff	Dr. Seal/Ms. Wells
August	Collection of Professional Development Records	Ms. Ladner	Dr. Seal
August-May	Professional Development Evaluations	Ms. McCardle	Ms. Wells
September	Preparation and Distribution of Policy and Procedure Manuals	Ms. Ladner	Dr. Seal
September	Review of 2013-2014 Strategic Plan and IPI Assessment Results	Planning and Effectiveness Committee	Dr. Seal
September	Completion of Pearl River Community College 2013-2014 Strategic Plan and IPI Document	Ms. Ladner	Dr. Seal
September	Completion of 2013-2014 Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
September	Support Staff Professional Development Sessions	Support Staff	Ms. Wells
October	Review of Mission Statement and Strategic Goals	Policy and Procedure Committee Planning and Effectiveness Committee Administrative Council	Dr. Burt/Dr. Seal
October	Review of 2013-2014 Assessment Charts and Accomplishments and 2014-2015 Fall Semester Assessment Charts	Planning and Effectiveness Committee Administrative Council	Dr. Seal
October	Review of 2013-2014 Strategic Plan and IPI Assessment Results	Administrative Council	Dr. Seal

2014-2015 IEPAEC Continued

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October/ November	Campus Climate Survey	Ms. McCardle	Dr. Breerwood/ Ms. Wells
November	Review of 2013-2014 Strategic Plan and IPI Assessment Results and Review of 2013-2014 Institutional Planning and Effectiveness Document	Board of Trustees	Dr. Seal
November	Publication of 2013-2014 Strategic Plan and IPI Assessment Results Document and 2013-2014 Institutional Planning and Effectiveness Document	Ms. Ladner	Dr. Seal
December	Completion of Fall Semester 2014-2015 Assessment Charts and Institutional Planning and Effectiveness Document	Ms. Ladner	Ms. Bond
December	2014-2015 IPI Interim Report Submission for Review	Committee Chairs	Ms. Bond
December	SACSCOC Annual Conference	Leadership Team Members	Dr. Lewis
December	Publication of Fact Book	Ms. McCardle	Ms. Wells
January	Development of Proposed 2015-2016 Strategic Plan and IPIs	Committees	Committee Chairs
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2014-2015 IEPAEC Continued

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February	Review and Approval of Proposed 2015-2016 Mission Statement, Strategic Goals, and IPIs (Strategic Plan)	Board of Trustees	Dr. Seal
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March	Department Chair Facilities Survey	Ms. McCardle	Ms. Wells
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April	Committee Updates	Ms. Ladner	Dr. Seal/Dr. Lewis
April	Graduate Survey	Ms. McCardle	Ms. Wells
April-May	Employee Satisfaction Survey	Ms. McCardle	Ms. Wells
May	Completion of 2014-2015 Assessment Charts	Division/Department Chairs	Ms. Bond
May/June	Completion of 2015-2016 Fall Semester Assessment Charts	Division/Department Chairs	Ms. Bond
June-December	Post-Graduate (2014) Survey	Ms. McCardle	Ms. Wells
June	Completion of Developmental Education Program Review	Faculty and Staff	Dr. Smith/Dr. Seal
June	Review of Budget Allocations	Administrators	Mr. Knight
June	Submission of 2014-2015 Strategic Plan and Internal Performance Indicators Assessment Results (December to June)	Committees	Committee Chairs



Schedule
of
Personnel
Evaluations and
Surveys

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

SCHEDULE FOR EVALUATIONS

2014 - 2015

STUDENT EVALUATIONS OF INSTRUCTION

October 1 – Student Evaluations of Instruction begin

October 1 - November 14, 2014 – Student Evaluations of Instruction

January 7 – Student Evaluations of Instruction reports distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 7 – Performance Review of Supervisor links emailed to employees

January 7 - 13, 2015 – Performance Reviews of Supervisors

January 27 – Performance Review of Supervisor reports distributed to administrators/supervisors

PERSONNEL EVALUATIONS

January 27 – Personnel Evaluation forms emailed to administrators/supervisors

February 3 – Schedules for Personnel Evaluations sent to Office of Planning and Institutional Research

January 28 - March 27, 2015 – Personnel Evaluations


**SCHEDULE FOR EVALUATIONS AND SURVEYS
2014 - 2015**

EVALUATION/SURVEY	MONTH	PURPOSE
Student Evaluations of Instruction	October-November, April, June, July	To determine students' perceptions of instruction and to make improvements as needed.
Campus Climate Survey	October-November	To measure what aspects of campus are important to students and how satisfied students are with them.
Performance Reviews of Supervisors	January	To determine perceptions of effectiveness and to make improvements.
Student Athletic Interest Survey	February-March	To determine the extent to which athletic interests and abilities of students are being met.
Evaluations of Personnel	February-March	To determine perceptions of effectiveness and to make improvements.
Student, Faculty, and Administrator/Staff Library Surveys	March - April	To determine student, faculty, and administrator/staff perceptions of effectiveness of library services in order to make improvements.
Evaluations of the Office of Planning and Institutional Research	April	To determine perceptions regarding the effectiveness of the services provided by personnel in the Office of Planning and Institutional Research and to make improvements.
Student (Graduates) Opinion Survey	April	To determine perceptions of College's programs and services and to make improvements as needed.
Employee Satisfaction Survey	April-May	To determine the extent to which campus services meet the needs of employees.
Department Chair Facilities Survey	Spring Semester	To determine the extent to which the classroom facilities meet the needs of faculty and students.
Post-Graduate Survey	June-December	To determine former students' perceptions of the services offered to students.
Medical Laboratory Technology (MLT) Graduate Follow-up	July	To determine the extent to which the MLT program meets the training needs of students.
Medical Laboratory Technology (MLT) Employer Survey	July	To determine the extent to which the MLT program meets the training needs of students.
Professional Development Evaluations	Ongoing	To determine the satisfaction level of faculty/staff with professional development sessions and to obtain recommendations for future sessions.
Recruiting Tour Survey	Ongoing	To determine the extent to which the campus tours meet the needs/expectations of students and parents.



Major Committee Objectives

Pearl River Community College
Major Committees' Objectives
and Accomplishments



2014-2015

Administrative Council/Management Committee
Planning and Effectiveness Committee
Policy and Procedure Committee
Fiscal Management Committee
Instructional Council
Professional Development Committee
Student Services Committee
Workforce Education Committee

ADMINISTRATIVE COUNCIL 2014--2015 OBJECTIVES

The purpose of the Administrative Council is to facilitate the day-to-day operations through an exchange of information, to resolve operational issues and, to serve in an advisory role to the President. The Council has scheduled bi-monthly meetings that are held at 8:30 a.m. on Wednesday following the Board of Trustees meeting that is normally held on the second Tuesday of each month.

The Administrative Council meetings allow college administrators an opportunity to review programs and activities in their respective areas for other members of the Council. The Council meetings also provide a forum for the discussion of college-wide issues and the resolution of significant issues that impact the operation of the institution.

Listed below are the OBJECTIVES for the Administrative Council for 2014-2015:

- Continued refinement of the admissions, registration and orientation process.
- Plan for student housing adjustments with the construction of new dormitories and the possible transition of some current facilities being used as dormitories to classrooms and faculty offices.
- Plan for continually improving relationships with all school districts in our service area.
- Receive input regarding the improvement of the College's buildings and grounds.
- Ensure the continuity of effort in providing services in recovering from the aftermath of Hurricane Katrina.
- Communicate the College's efforts to provide workforce education projects throughout the district.
- Plan for the explosive demand for instructional programs, student services and facilities at all College locations.
- Evaluate any changes needed in the formatting of the instructional schedule.
- Discuss program accreditation issues as well as SACS issues that affect the college in general.
- Provide for the continued development and growth of the Hancock Center.
- Help plan for the marketing of the College to the service area.
- Plan for the expanded use of technology as an instructional and management tool.
- Plan for the continuous improvement of the instructional program and for course redesign in appropriate program/content areas.

- Provide a forum for the implementation of the college reorganization of administrative responsibilities.
- Discuss changes to college policies and procedures.

ADMINISTRATIVE COUNCIL 2014--2015 OBJECTIVES

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- Receive input regarding the improvement of the College's buildings and grounds.
- Ensure the continuity of effort in providing services in recovering from the aftermath of Hurricane Katrina.
- Communicate the College's efforts to provide workforce education projects throughout the district.
- Plan for the explosive demand for instructional programs, student services and facilities at all College locations.
- Evaluate any changes needed in the formatting of the instructional schedule.
- Discuss program accreditation issues as well as SACS issues that affect the college in general.
- Provide for the continued development and growth of the Hancock Center.
- Help plan for the marketing of the College to the service area.
- Plan for the expanded use of technology as an instructional and management tool.
- Plan for the continuous improvement of the instructional program and for course redesign in appropriate program/content areas.

- Provide a forum for the implementation of the college reorganization of administrative responsibilities.
- Discuss changes to college policies and procedures.

Fiscal Management Committee FY 2014-2015

1. *Statement of Purpose*

To coordinate the funding needs in support of the educational mission of the college for operations and capital improvements.

2. *Objectives*

- To assure prudent use of college funds through monitoring, auditing and reporting methods.
- To assure financial stability of the college by seeking ways to expand and enhance various revenue sources.
- To evaluate capital improvement needs of the college and determine funding sources to accomplish those needs.
- To maintain operating fund balances at an adequate level to insure financial stability of the college.

3. *Action Plan*

- Implementation of balanced budget.
- Promotion of annual audit process.
- Analyze current year financials in comparison to previous years to identify financial trends.
- Establish plans for long-range capital improvement needs projected through FY 2015.

PEARL RIVER COMMUNITY COLLEGE
Instructional Council
Objectives for 2013 - 2014

The Instructional Programs Committee is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Vice President for Enrollment Management; Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.

The purpose of the Instructional Programs Committee is to provide guidance for the instructional programs of the College and to evaluate and to approve changes in the curriculum.

The objectives of the Committee are to consider:

- addition of new programs.
- addition of new courses to existing programs.
- significant changes in existing programs and courses.
- changes in graduation requirements.
- other matters related to instructional programs that may be presented.

**Pearl River Community College
Planning and Effectiveness Committee
Objectives and Action Plans 2014-2015**

The Planning and Effectiveness Committee is chaired by a faculty member appointed by the President. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Planning and Institutional Research, Director of Institutional Effectiveness, Director of Institutional Research, faculty representatives, and others appointed by the President.

The purpose of the Planning and Effectiveness Committee is to provide assistance in facilitating a program of institutional effectiveness and outcomes assessment for the College.

Meeting Schedule: Once a semester or as called by the Chair.

2014-2015 Planning and Effectiveness Committee:

Jennifer Seal, Director of Institutional Effectiveness, Chair; Becky Askew, Vice President for Planning and Institutional Research; Raymunda Barnes, Assistant Vice President for Hancock Center; Mike Bass, Assistant Director of Bands and Instructor of Music; Adam Breerwood, Vice President for Poplarville Campus and Hancock Center; Jana Causey, Assistant Vice President for Forrest County Operations; John Gibson, Co-Chair of Department of Occupational Training Technology and Instructor of Construction Management Technology; Valerie Horne, Director of Financial Aid; Steve Howard, Chief Technology Officer; Tara Rouse, Chair of Department of Health, Physical Education, and Recreation and Director of Wellness Center; Gwen Smith, Director of Career and Technical Education Programs; Evelyn Wallace, Chair of Department of Medical Laboratory Technology and Instructor of Medical Laboratory Technology; Brenda Wells, Director of Institutional Research; Barbara Whiddon, Lead Instructor of Practical Nursing; and Justin Williamson, Instructor of English

Objectives and Action Plans 2014-2015

Objective 1: Continue the publication of the Planning and Effectiveness Newsletter.

Action Plan:

- The PE Committee will continue to provide information and suggestions to the Office of Planning and Institutional Research to be included in the Planning and Effectiveness newsletter which assist campus personnel regarding matters of importance throughout the year (i.e. schedules of evaluations, committee meetings, assessment charts, survey research results, distance education, accreditation information, etc.).
- This document is prepared and sent by the Office of Planning and Institutional Research to campus administrators, faculty, and staff via email.

Objective 2: Continue assessment of documentation, etc., concerning the SACSCOC “Principles of Accreditation: Foundations for Quality Enhancement”.

Action Plan:

- The PE Committee will continue to meet regularly in order to discuss and make recommendations concerning the accreditation process and the execution of the functions

required.

Objective 3: Assist with the Strategic Planning Process as Needed.

Action Plan:

- The PE Committee will continue to assist in the Strategic Planning Process, which includes assessing the progress of the Internal Performance Indicators.

Objective 4: Assist the Administration and Faculty by reviewing outcomes, plans for assessment, data collected, and plans for use of results.

Action Plan:

- The PE Committee will review all outcomes, participate in focus groups pertaining to these outcomes, and present ideas and recommendations to administrators and faculty.
- The PE Committee will continue to assist in the development of the PRCC Factbook.
- The PE Committee will continue to monitor the progress and data collection toward meeting the 2013-2014 Internal Performance Indicators outlined for our institution.

Objective 5: Assist in the Development of a Staff Development Program.

Action Plan:

- The PE Committee will assist the Faculty and Staff Professional Development Committee with providing faculty and staff enhancement opportunities.

POLICY AND PROCEDURE COMMITTEE OBJECTIVES

2014-2015

The purpose of the Policy and Procedure Committee is to provide planning that will enable the College to meet the needs of those served by the College. As part of this planning process, the Committee will recommend policies and related procedures for the governance of the College to the President, who will then submit them to the Administrative Council and the Board of Trustees.

The objectives of the Committee for the academic year 2014-2015 are to:

- meet at least once during each semester and at other times as needed.
- review existing policies and procedures.
- solicit from the faculty and staff items to be considered by the Committee.
- consider all matters presented to the Committee, including:
 - proposed new policies.
 - proposed changes in procedure attached to existing policies.
- present recommendations to the President of the College and to the Administrative Council for their consideration.

Professional Development Committee Objectives and Action Plan for 2014-2015

The Professional Development Committee is chaired by a faculty/staff representative appointed by the President. Its members are the Director of Institutional Research, Vice-President for Instruction, Dean of Hancock Center, faculty representatives, staff members, and others as appointed by the President.

The purpose of the Professional Development Committee is to propose and plan activities for the development of the faculty and staff.

Objectives:

- Coordinate professional development programs for faculty and professional staff.
- Plan faculty and staff development activities for Fall Orientation.
- Plan special activities for new faculty members for Fall Orientation.
- Implement plans for professional development workshops for faculty and for the support staff during fall and spring semester.
- Disseminate an annual summary report form for the purpose of documenting professional improvement that faculty and staff obtain through workshops, formal training sessions, etc.
- Evaluate faculty and staff professional development activities.

Action Plan:

- Coordinate with the Office of Planning and Institutional Research in order to obtain a keynote speaker on a topic of importance to the faculty and staff for Fall Orientation.
- Meet as a committee during the fall and spring semesters to discuss and implement improvement of special activities for new faculty/staff members.
- Disseminate evaluations of sessions offered in order to ascertain effectiveness.

STUDENT SERVICES COMMITTEE

2014-2015 Objectives

This committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Director of Recruitment and Orientation, Director of Student Life, Director of Financial Aid, Vice President for Enrollment Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President and Secretary of the Student Government Association.

The purpose of the Student Activities Committee is to provide assistance in planning and evaluating activities to enrich and improve student life.

Objectives for the 2014-2015 year are as follows:

- To provide support and suggestions during the implementation of the new college housing project.
- To continue to place a strong emphasis on academic achievement related to eligibility for financial aid, student housing, as well as admission to specific programs at PRCC.
- To improve student services as it relates to students with disabilities. (Review ADA guidelines and make necessary changes.)
- To continue to provide a strong campus police department that will enhance the safety of our campus as well as proper student conduct and provide security with the necessary facilities to promote a professional approach to safety.
- To recruit and retain students from a diverse population.
- To deal with diversity issues on campus as well as the adaption of total quality management in all areas of Student Services.
- To improve physical facilities such as on-campus lighting, parking, streets, etc. Also, work toward the zoning of student parking on campus.
- To expand student services and student activities wherever possible to enhance student life at PRCC.
- To continue to expand and improve the delivery of Student Services at the Hattiesburg Campus and Hancock Center.
- To maintain and keep the updated goals and assessment of these goals in Student Services. Also to make improvements and changes in Student Services as deemed necessary by documented data.
- To improve on campus living through more student activities and a strong intramural program.

2014-2015 WORKFORCE EDUCATION COMMITTEE

This committee is chaired by the Workforce Education Center Director. Its membership consists of the Workforce Education staff. The purpose of the Workforce Education Committee is to plan and deliver workforce training to businesses, industries, educational and public service entities in the PRCC six-county district.

Workforce Training

Objective 1: Plan and deliver workforce training

Action Plan:

- Program Managers develop and execute plans for offering workforce training to area businesses, industry and agencies.
- Committee will identify emerging technologies and businesses requiring new training programs.

Objective 2: Provide effective and efficient Program Managers

Action Plan:

- Program Managers will participate in development of programs and activities which keep them on the cutting edge of workforce training.

Objective 3: Assist businesses and industry with identifying their training needs

Action Plan:

- Assist customers with the development of long range training plans.
- Provide leadership training.

Objective 4: Keep business, industry and agencies within the PRCC district aware of the benefits of Workforce Education

Action Plan:

- Create and maintain a cutting edge web presence on the internet.
- Engage organizations, agencies and societies to create a dialog of training needs and resources.


Objective 5: Make the Advanced Technology Center the premier training center in Mississippi

Action Plan:

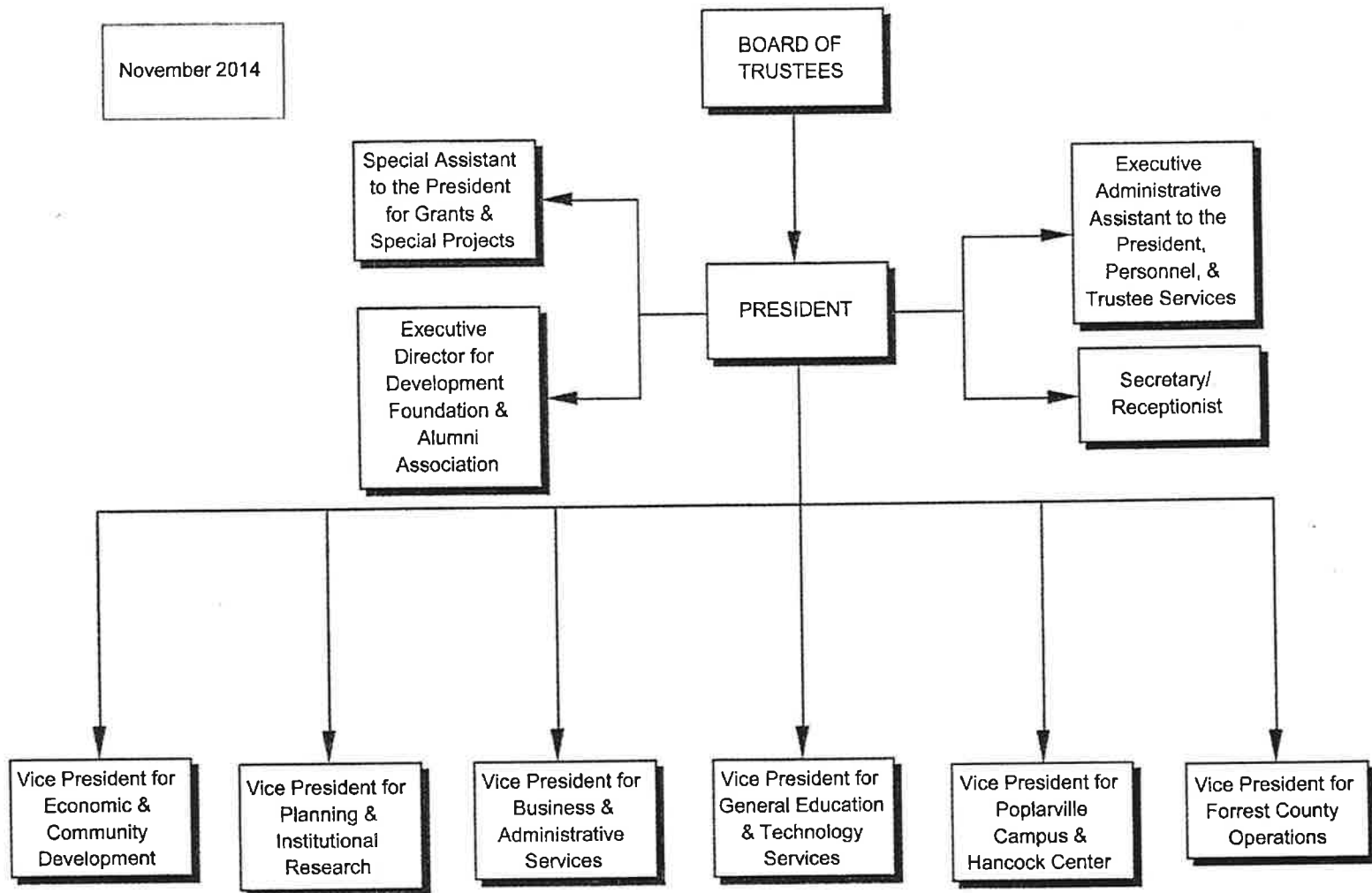
- Solicit and integrate state and national resources into increasing the ATC curriculum development capability, increase the development of alternative training techniques and to expand its physical training capability.
- Increase the outreach to business and industry to expand the use of the ATC as their training venue

Organizational Charts

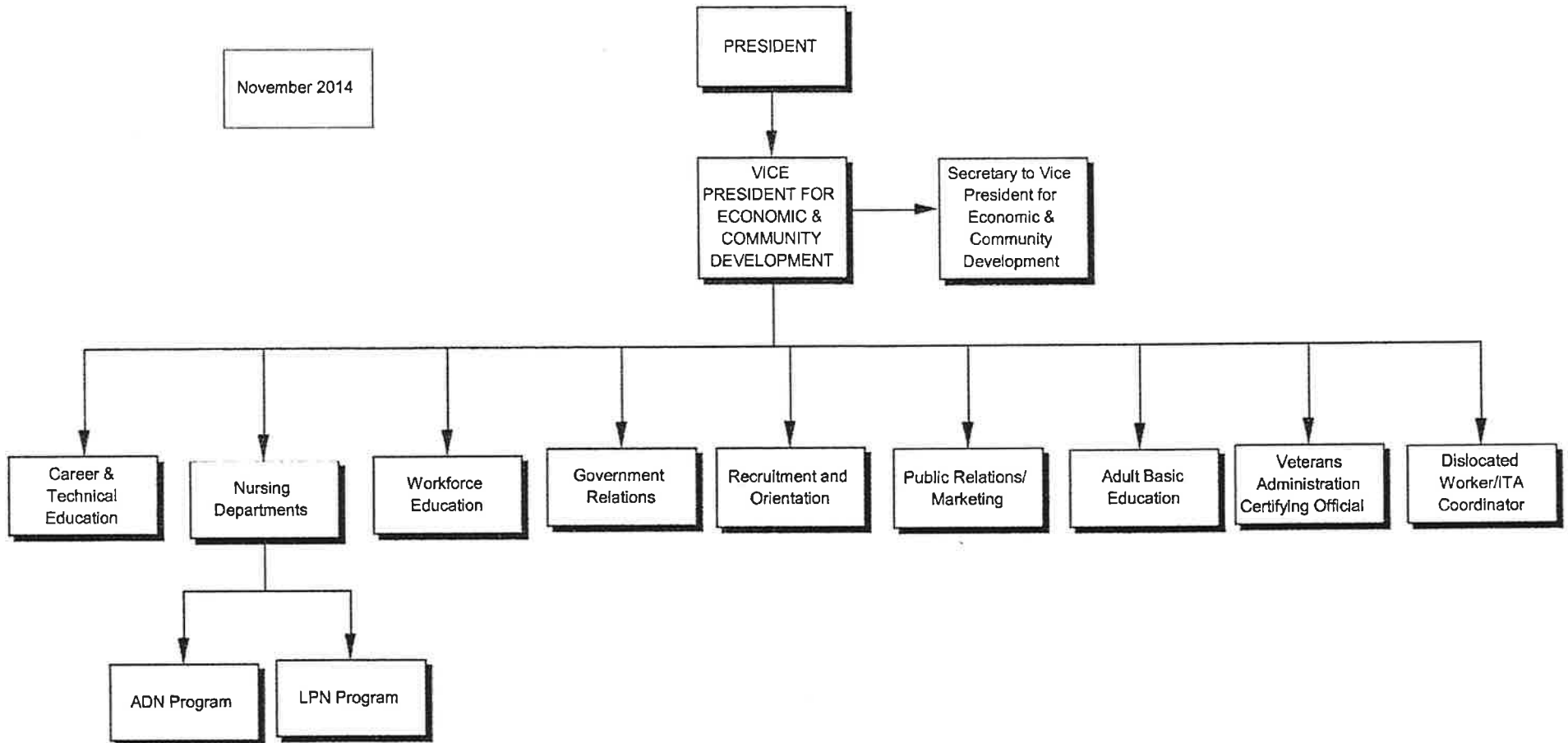
Pearl River Community College
Organizational Charts

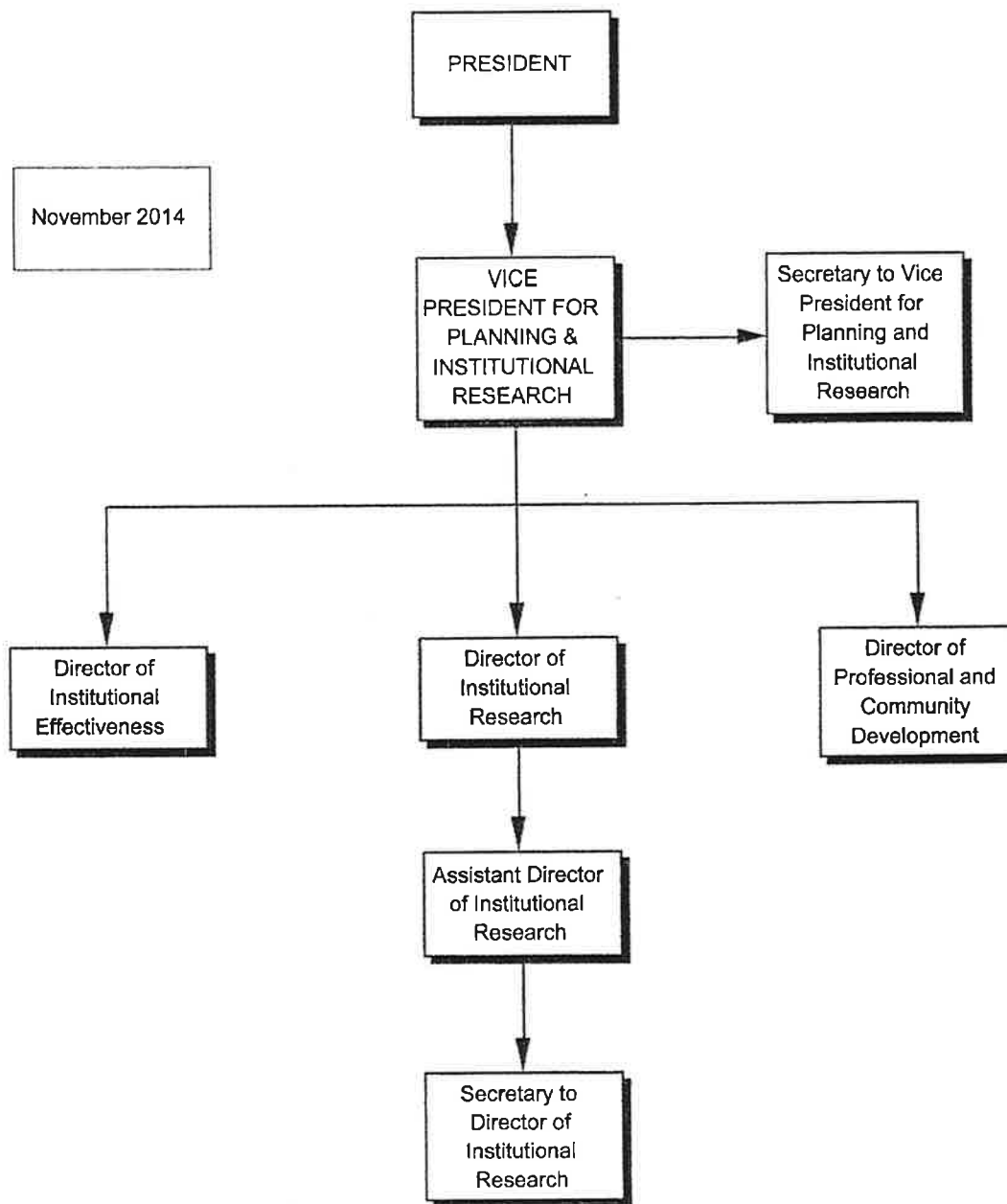


- President
 - Vice President for Economic and Community Development
 - Vice President for Planning and Institutional Research
 - Vice President for Business and Administrative Services
 - Vice President for General Education and Technology Services
 - Vice President for Poplarville Campus and Hancock Center
 - Vice President for Forrest County Operations
 - Vice President for Enrollment Management

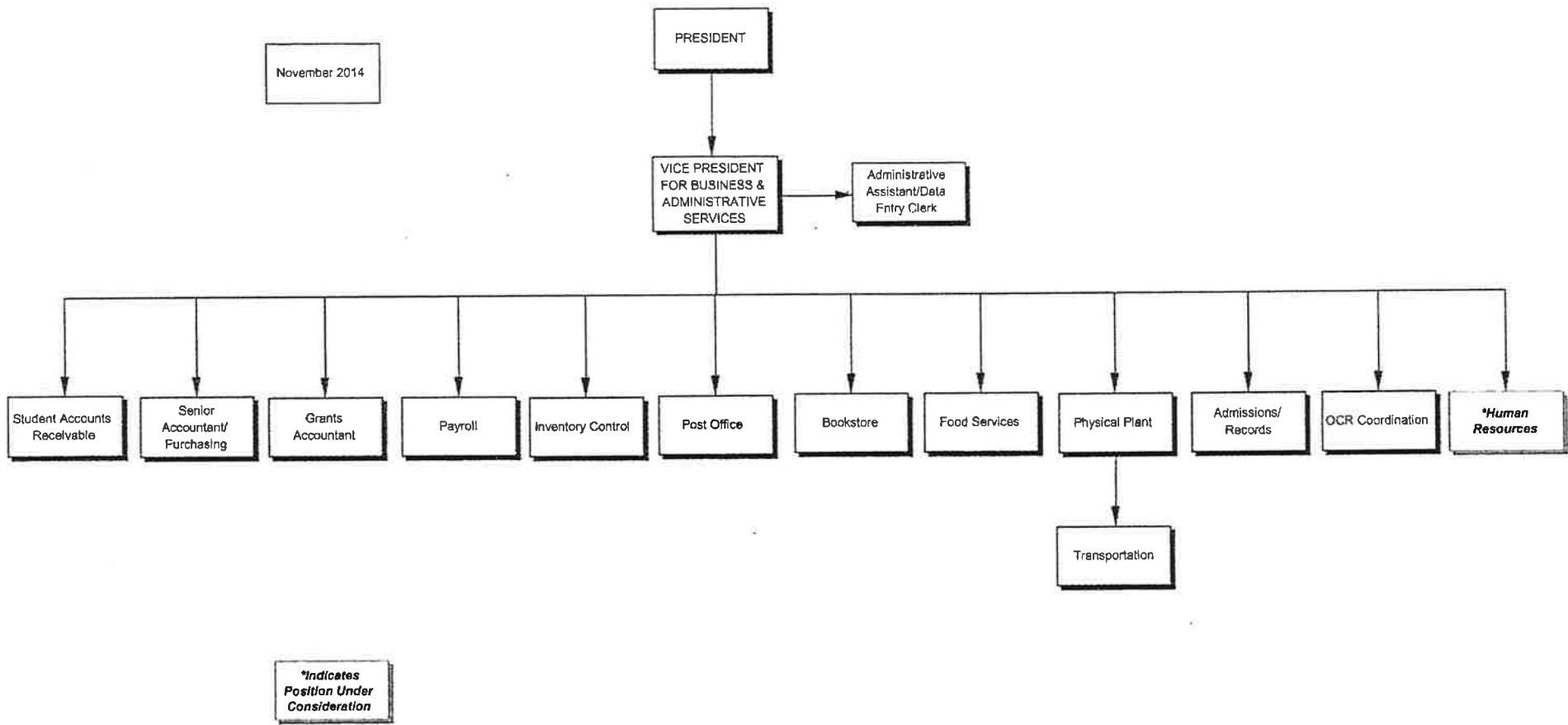


November 2014

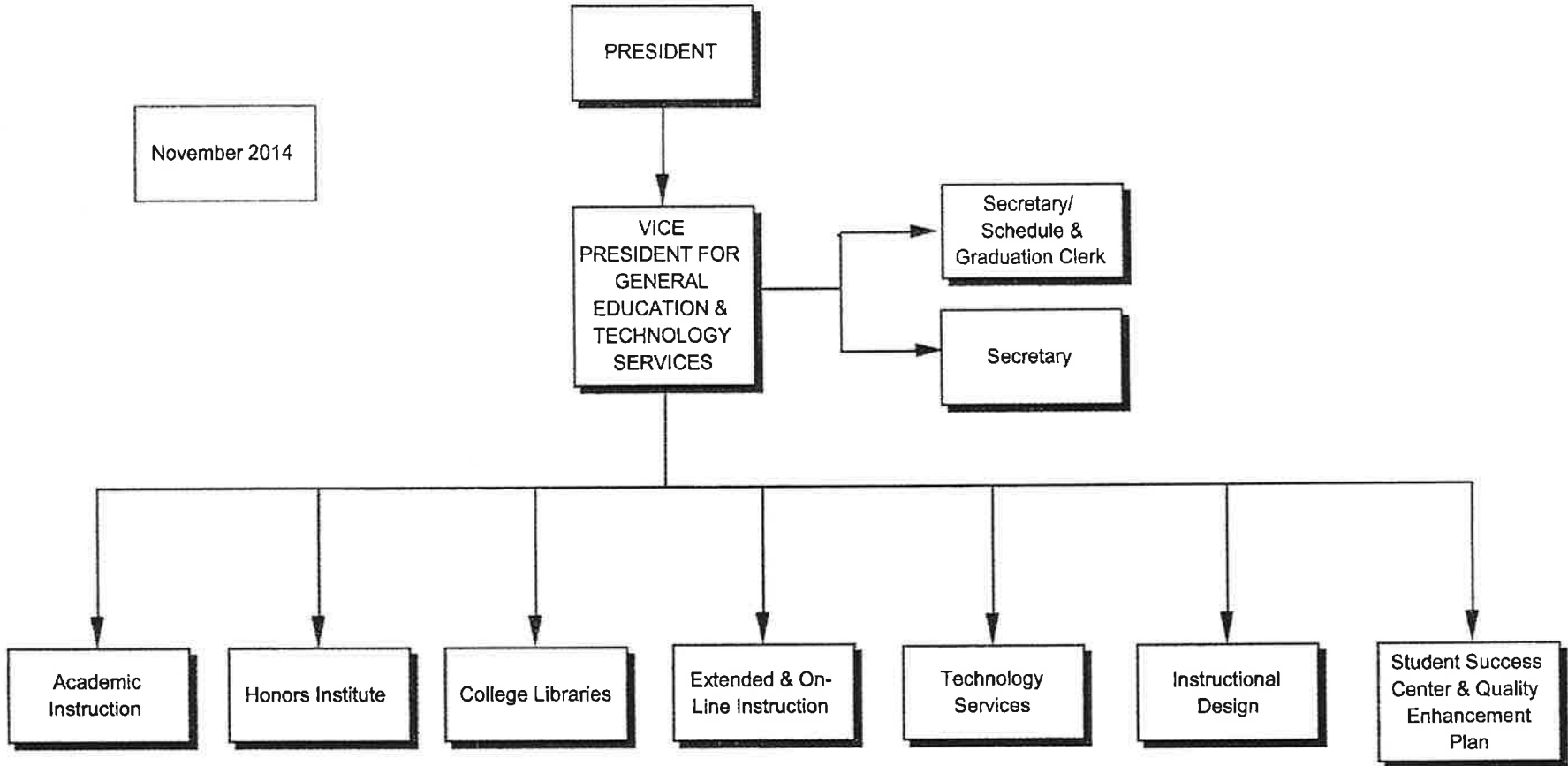




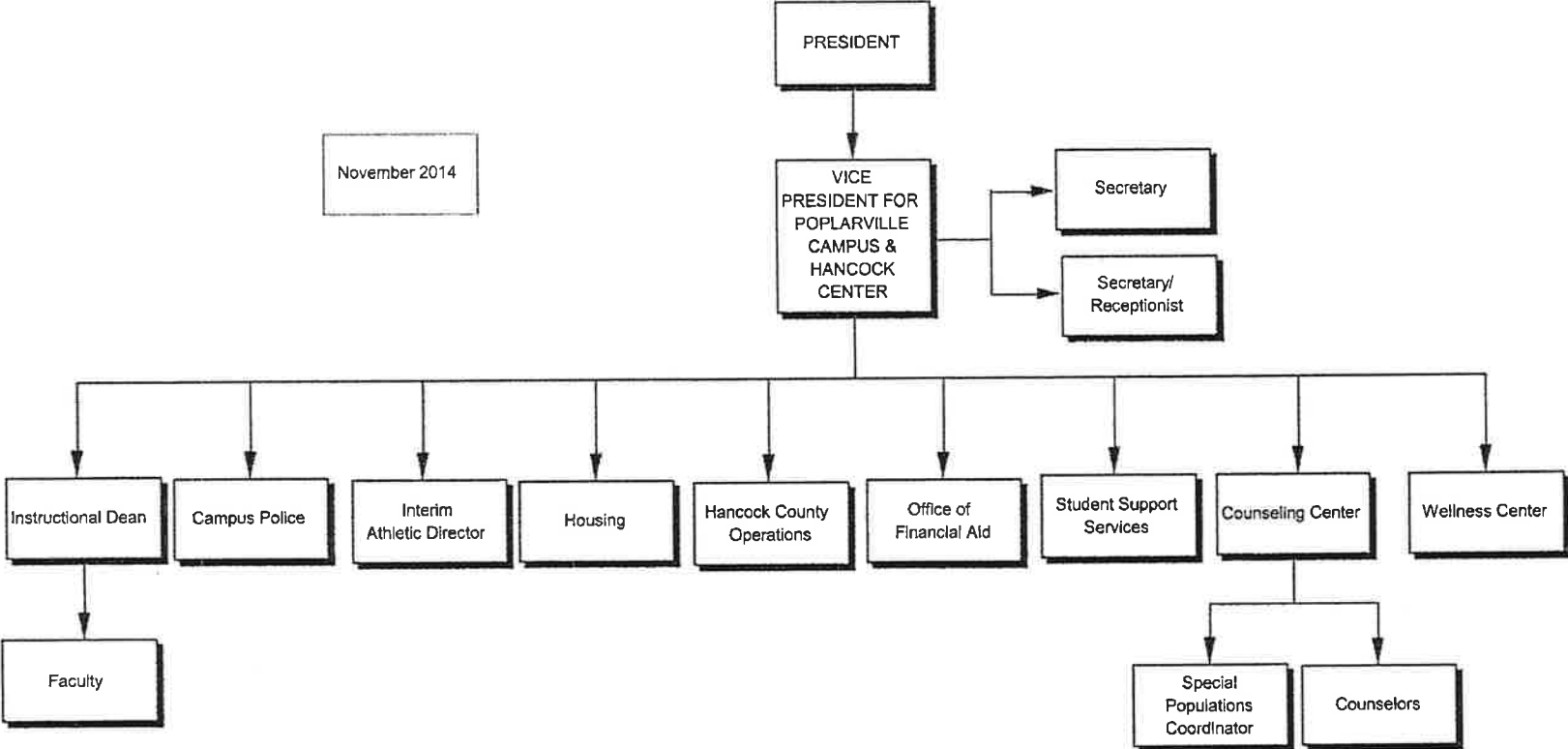
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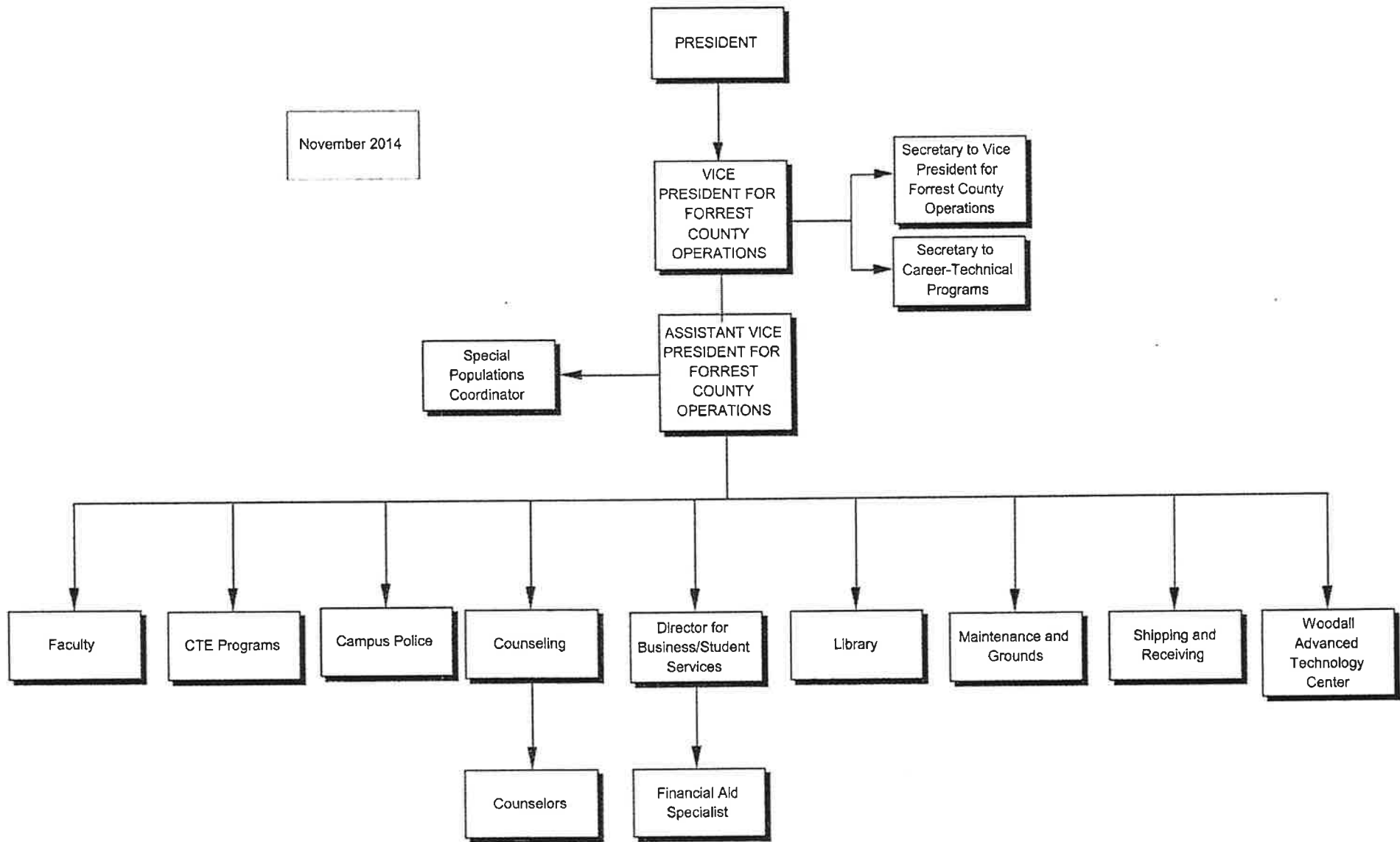
November 2014



November 2014



November 2014



Assessment Charts



Section I
Administrative
Assessment
Charts

Section I

Administrative Charts

ADA/Civil Rights Coordinator
Assistant Dean for Student Life
Assistant Vice President for Forrest County Operations
Assistant Vice President for Hancock Center
Counselor
Director of Admissions and Records
Director of Athletics
Director of Career and Technical Programs (Poplarville)
Director of College Libraries
Director of Counseling, Advisement, and Placement Center
Director of Development Foundation and Alumni Association
Director of eLearning
Director of Financial Aid
Director of Institutional Effectiveness
Director of Institutional Research
Director of Physical Plant
Director of Public Relations
Director of Quality Enhancement Plan
Director of Recruitment and Orientation
Director of Student Support Services
President
Title III Director
Veterans Administration Certifying Official
Vice President for Business and Administrative Services
Vice President for Economic and Community Development
Vice President for Forrest County Operations
Vice President for General Education and Technology Services
Vice President for Planning and Institutional Research
Vice President for Poplarville Campus and Hancock Center

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: ADA /Civil Rights Coordinator and Admissions Specialist Supports PRCC Strategic Goal(s): 5, 6

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To enhance learning opportunities through admissions, accommodations, and coordinate accessibility for students with disabilities. The office oversees regulations regarding Section 504, Title II (ADA), and Title IX (Civil Rights related to race, color, national origin, age, sex or disability) for students, staff, and faculty.

RELATIONSHIP OF UNIT TO PRCC MISSION: To support the College Mission by providing broader access to the educational opportunities offered by PRCC.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Review and update the Disability Procedure Manual as needed.	Disability Procedure Manual will be reviewed and updated annually.		
2 Review disability documentation to determine reasonable accommodations in accordance with Americans with Disability Act and Section 504.	100% of documentation of disability will be reviewed.		
3 Track students with disability performance records.	Students with disability performance will be reviewed twice each semester (following midterm and final grade posting).		
4 Comply with federal laws pertaining to disability and discrimination.	Attend two meetings or conferences related to discrimination or disability related issues as defined in Americans with Disability Act, Civil Rights Act, and Title IX during an academic school year.		
5 Review student grade point average for academic probation and suspension.	100% of student's grade point average will be reviewed and students falling under a minimum grade point average will be placed on academic suspension or probation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Assistant Dean for Student Life Supports PRCC Strategic Goal(s): 2, 6, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To help serve the students of our campus with a quality activity program.

RELATIONSHIP OF UNIT TO PRCC MISSION: To assist in providing quality student services through special activities.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To conduct meaningful and significant research in all areas of concern to the Student Life Division.	<ul style="list-style-type: none"> - Set up feedback boxes for students concerning likes, dislikes, or new ideas for student activities. - Director of Student Life will research updated ideas and activities to encourage student involvement. 		
2 To maintain facilities, provide services and promote programs on our campus that are responsive to student developmental needs and to the physical, social, recreational and continuing education needs of the campus community.	<ul style="list-style-type: none"> - Student Activities calendar will be provided to faculty and students each semester outlining all events for the entire semester. - Monthly meetings with those faculty members over student organizations on campus to discuss student involvement and progress. 		
3 To provide opportunities for a variety of activities that may contribute to individual physical fitness.	<ul style="list-style-type: none"> - Assistant Dean for Student Life will have monthly meetings with the director of Intramurals to discuss intramural activities and upcoming events for students. 		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<ul style="list-style-type: none"> - Seasonal intramural activities and feedback from students through email with the Intramural director. 		
4	<p>To assist institutional retention efforts through a variety of student activities that meet the needs of all students</p>	<ul style="list-style-type: none"> - Weekly meetings with student groups and organizations (SGA) to discuss new ideas and activities for a variety of students. - Provide students with an opportunity to voice their opinion about activities and events on campus each semester. 		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Assistant Vice President for Forrest County Operations		Supports PRCC Strategic Goal(s): 1, 2, 4, 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To Coordinate and supervise academic course offerings on the Hattiesburg Campus.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as the representative of the Vice President for General Education and Technology Services' Office on the Hattiesburg Campus.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To secure a full time IT specialist for the FCC	To communicate with Administration to discuss adding this full time position	
2	To work to secure one new faculty member in Science (A&P), one new faculty member in Sociology, and one new faculty member in Developmental education.	To communicate with Administration to accomplish adding these new faculty members	
3	To work to assure that support staff in every office at FCC consistently shows a helpful, concerned attitude to students.	To communicate with Administration to set the goal of achieving a 90% favorable rating on the Campus Climate Survey in Fall, 2014	
4	To work to increase department budgets in three of the four divisions that will be sufficient to replace/upgrade technology and meet department needs	Communicate with Administration and assess the 2014 budget for percentage increase in these areas	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Assistant Vice President for Hancock Center		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide quality post-secondary education and workforce development training to students within Hancock County and Stennis Space Center.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide integrated, innovative, and comprehensive services to students and communities within Hancock County and Stennis Space Center. These integrated services include coordinated efforts with the College departments on the Poplarville and Hattiesburg campuses to support the College mission.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	Increase the number of full-time faculty employed at the Hancock Center.	Review the SACS Substantive Change exit report of the Hancock Center that mandated the addition of one full-time instructor over a five- year period.	
2	Provide prospective students information on the admission process, academic programs, and campus life that will aid in prospective students' recruitment and future enrollment.	Conduct campus visits to each area high school (Bay High, Hancock High, St. Stanislaus, and Our Lady Academy) each semester.	
3	Provide technological upgrades to classrooms at the Hancock Center.	Purchase at least one interactive smart board each academic year until all classrooms have been upgraded.	
4	Provide current students with student activity opportunities that will support, strengthen, and increase retention percentages of Hancock Center students.	Conduct three student activities each semester (fall and spring) that target current students and involves the support of faculty and staff.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Counselor		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide a variety of guidance and other helping services to assist students in achieving their educational, occupational, and personal goals.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To serve as a vital component in carrying out our mission of student services.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To perform counseling, advisement, and placement services with a goal of preparing students for careers or successful transfer to baccalaureate institutions.	Guidance, counseling, advisement, and placement activities are planned and placed on the college calendar for 2014-2015. Measurable assessment of the services is based on student participation and representation from resource persons. Some of the activities include: Advisement and registration, college fairs, career fairs, placement activities, testing services, and professional activities.		
2 Advisement, and registration are ongoing activities performed on an individual as well as group participation with the objective of assisting students achieve success with employability and/or transferability.	Open registration is scheduled for August __ and __, 2015. Career Fair data will be used to measure success with employability and/or transferability.		
3 The objective of college fairs, transfer week, job placement workshops, and career fairs is to provide students with opportunities to meet with representatives from colleges, universities, military, and businesses and industries to enhance their transferability, or to assist in	PRCC counselors and the center director expect at least 25 organizations which includes colleges/universities and military representatives to participate in college fairs. At least 300		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

	<p>reaching their employment/career goals.</p>	<p>students are expected to participate for the fair on the Poplarville campus, and 200 are expected to participate at the event at the Forrest County Center.</p> <p>At least 150 students are expected to participate in the Job Placement Workshop in February 2015, and 75 percent of those participants are expected to agree that they benefited from the program.</p> <p>PRCC counselors expect 20 business with 300 students to participate in the November 2014 Career Fair at the Forrest County Center and 40 businesses and 800 students to participate in the March 2015 Poplarville Career Fair.</p> <p>Placement in jobs, military, or continued education of career and technical students is expected to meet the State's 80.10 percent requirement.</p>		
4	<p>Counselors participate in professional development internally and externally.</p>	<p>Counselors are expected to participate in professional organizations such as MCA, MCCCCA . MVCA, etc. Measurement of this objective is made by the numbers of memberships and attendance to meetings A hundred percent participation in one or more professional organizations is expected.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

5	To ensure that special populations are provided equal access to recruitment and enrollment in vocational/technical programs.	<p>Provide necessary information concerning special populations students to appropriate personnel. Coordinate documented, approved classroom accommodations between student and instructors. Provide faculty information reflecting educational classroom accommodations related to the needs of those identified students.</p> <p>Provide information to students eligible for military education benefits, assist and submit necessary documentation required by the VA and/or branch of service and the college to receive education benefits.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Admissions and Records		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To assist applicants in the process of formal admission to college.	Increase applicant to enrollment ratio by 10% for the Fall term of 2013.	
2	To initiate and complete the scheduling of classes in a timely and efficient manner.	Increase registration and scheduling days by 12 full calendar days in 2013	
3	To provide continual and immediate access to permanent academic records for students.	Create 2 kiosks for immediate access to records for current students. Increase online transcript orders by 15%.	
4	To complete accurate and timely enrollment audits as required by state and federal authorities.	Reduce enrollment audit errors by 50%. Improve audit roll completion by instructors to 95% of all instructors.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Athletics		Supports PRCC Strategic Goal(s): 2, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance student life on the campus and to foster support for the College through the development of highly competitive athletic programs.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide activities which enrich the educational, recreational, and cultural opportunities provided by the College.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To identify and employ a highly qualified athletic staff which will instill in the program discipline, integrity, competitiveness, and concern for the development of the student athlete.	100% of coaches meeting the assessment criteria will be employed.	
2	To reach out and be more involved in the community. Student athletes will visit local schools and attend community events.	The SAAC (Student Athlete Advisory Committee) will conduct community involvement projects on a weekly basis.	
3	Improve game day atmosphere at all athletic competitions.	Create a student fan group that is sponsored by a faculty member. Conduct activities and events that get the crowd and students more involved. Student group will be present at 75% of all home athletic events.	
4	Improvement to athletic facilities.	Completion of Softball Hitting Facility and Field House	
5	Improve emphasis on academic achievement with PRCC student athletes.	Participation with PRCC athletic advising will be crucial. 100% of athletic programs will participate in athletic academic advising.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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6	Improve media coverage through the use of social media outlets.	Generate attention to PRCC athletic events through the use of Facebook, Twitter, and live streaming. 100% of all athletic events to be publicized through PRCC Athletic Twitter page.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Career and Technical Education Programs - Poplarville Campus Supports PRCC Strategic Goal(s): 1, 3, 4, 5, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To prepare and upgrade students for careers to meet the needs of business and industry in the college district.

RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training programs for the students within the college district.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Monitor Career Technical Programs annually to determine enrollment trends and retention rates of Career Technical Education Majors.	Compare unduplicated enrollment from previous year to determine the amount of increase or decrease of CTE Majors. Report shall include on-line CTE majors. Data will be taken from the MS Career and Technical Programs, SACS (Enrollment) Assessment Chart Information - Fall 2012- Spring 2013, Reported Fall 2013		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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2	<p>Career Technical Completers/Graduates will meet or exceed the state required passage percentage rate for Skill Attainment (Skill Proficiency Exam) towards a Career Certificate (30 hours); Technical Certificate (45 hours) or AAS Degree (60 hours).</p>	<p>74%(passage rate) of CTE students will demonstrate passage of a program skill proficiency exam, licensure or credential. <i>(The state passage rate changes from year to year.)</i></p> <p>Data will be taken from the MS Career and Technical Programs, FY 2012-2013 (Reported Fall 2013), SACS Assessment Report, Core Req.1: Skill Attainment</p>		
3	<p>Career Tech Programs will meet or exceed state retention enrollment requirements among CTE Concentrators (defined as Post-Secondary student with 50% program completion) who remained enrolled in their original Post-Secondary institution or transfer to another 2 or 4 year institution.</p>	<p>75.6 %of CTE Programs will demonstrate retention of CTE Concentrators. <i>(The state passage rate changes from year to year.)</i></p> <p>Data will be taken from the MS Career and Technical Programs, FY 2012-2013 (Reported Fall 2013), SACS Assessment Report, Core Req. 2: Completion/Graduation, Credential, Certificate or Diploma</p>		
4	<p>Career Tech Programs will meet or exceed state requirements for the number of CTE Concentrators who were placed or retained in employment, military service, continued education or apprenticeship programs not more than 12 months after completion/graduation.</p>	<p>80.10% (Current year state required placement rate) of CTE Programs will demonstrate placement of CTE Concentrators/Graduates. <i>(The state passage rate changes from year to year.)</i></p> <p>Data will be taken from the MS Career and Technical Programs, FY 2012-2013 (Reported Fall 2013), SACS Assessment Report, Core Req. 4: Placement</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of College Libraries Supports PRCC Strategic Goal(s): 3, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To support the College in its educational and cultural endeavors by providing primary and secondary materials, both print and non-print, to meet the needs of the curriculum, students, and faculty, both on and off campus.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide materials, both print and non-print, to support the academic, technical, and vocational programs; workforce training; and remedial education.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To acquire, organize, and make available for use the sources of information needed to support the instructional programs of the College and the institutional and individual needs of the students, faculty, and staff.	To add at least \$85,000.00 worth of print and non-print materials to the collection each year.		
2 To provide students and faculty with orientation of the Libraries and the services provided so that such resources will be used more effectively and efficiently.	Provide to students and faculty a minimum of 200 orientation sessions.		
3 To provide audio visual, copier, microform, and computer equipment and adequate furniture on which to place them to support instruction.	Add at least 5 new computers/pieces of equipment and furniture as needed to Libraries and Labs.		
4 To increase periodical collection.	To retain 30 professional journals that are not available online along with continuing to the transition from print form to online databases.		
5 To increase the Libraries budget to 6% of the school budget.	To increase the Libraries budget to 6% of the school budget. ACRL standards		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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6	To increase the electronic database collection	To maintain the current 9 online databases. ACRL standards		
7	To provide a staff which is qualified and concerned with meeting the needs of the institution, students, and faculty.	To retain 3 librarians, 7 professionals, and 7 clerical positions. Number of staff employed with degrees or training appropriate for positions held.		
8	To provide opportunities for faculty and staff to take part in professional development activities.	All employees to attend at least 2 professional development activities during each semester. Number of faculty and staff participating in professional development activities.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Counseling, Advisement, & Placement Center		Supports Strategic Goal(s) 1, 2, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide individual and group services to prepare students for academic transfer and or careers which meet the needs of business and industry.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide counseling services which assist in enhancing the educational experience and career development of our students.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To organize and supervise counseling, advisement, and placement services with a goal of preparing students for careers or successful transfer to baccalaureate institutions.	Guidance, counseling, and placement activities have been planned, organized, and placed on the college calendar for 2013-2014. Some of those measurable services are: Advisement & registration, college fairs, career fairs, transfer week, and professional development. Participation is the form of measurement.	
2	Advisement and registration are ongoing activities on an individual as well as group basis with the objective of helping students achieve success with employability and/or transferability.	Open advisement and registration are scheduled for August 8 and 9, 2013. Career Fair data will be used to measure success with employability and/or transferability.	
3	The objective of college fairs, transfer week, job placement workshops, and career fairs is to provide students with opportunities to meet with representatives from colleges, universities, military, and businesses and industries to enhance their transferability, or to assist in	At least 15 organizations which includes colleges/universities and military representatives are expected to participate in college fairs. At least 300 students are expected to participate in the fair	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	<p>reaching their employment/career goals.</p>	<p>on the Poplarville campus and 200 are expected to participate in the event at the Forrest County Center.</p> <p>At least 160 students are expected to participate in the Job Placement Workshop in February 2014, and 75 percent of those participants are expected to agree that they benefited from the program.</p> <p>Twenty businesses with 300 participating students are expected at the Forrest County Center Career Fair in November 2013, and 40 businesses and 800 students are expected to participate in the Poplarville Career Fair in March 2014. Placement in jobs, military, or continued education of career and technical students is expected to meet the State's 80.10 percent requirement.</p>		
4	<p>Participation in professional development is expected of counselors and the director to enhance performance in all service areas including retention in a diverse population. Internal and external professional development is required.</p>	<p>Measurement of this objective is made by the numbers of memberships in professional organizations, attendance and participation of workshops. Memberships in organizations such as MCA, MCCA, MVCA, and MSCA are required, and 100 percent participation in one or more professional organizations is expected.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Development Foundation and Alumni Association Supports PRCC Strategic Goal(s): 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide resources to assist the College in accomplishing its mission.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a variety of activities, both friend-raising and fund raising, which will increase public visibility and thus increase interest and financial support in the College through the Office of the Development Foundation and Alumni Association.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To generate individual and corporate donations to fund student scholarships.	A net increase in five foundation scholarships from fiscal year 2011-2012 to 2012-2013 as documented in the following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.		
2 To encourage giving toward the Foundation Annual Unrestricted Fund.	A net increase when compared to the previous fiscal year as documented in the following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.		
3 The PRCC Foundation will promote individual faculty development funding	Greater dollar amount when compared to fiscal year 2011-2012 as documented in the		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		<p>following: Foundation Financial Software Program, PRCC Development Foundation minutes, PRCC annual audit, and PRCC Development Foundation annual audit.</p>		
4	To provide opportunities for alumni to continue their involvement in the programs of the College.	<p>Show a net increase of 10% of paid members of the PRCC Alumni Association in Fiscal Year 2012-13 as compared to 2011-12. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.</p>		
5	Allocate dollars raised from Alumni Chapter events toward scholarships and endowment.	<p>Increase fiscal year 2012-2013 when compared to 2011-2012. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.</p>		
6	The PRCC Foundation will promote unrestricted dollars raised through Alumni Association donations.	<p>Enlarge unrestricted dollar amount when measured against the previous fiscal year. Documentation includes: PRCC Development Foundation minutes, PRCC Alumni Association minutes, Alumni magazine quarterly edition, and RiverSide quarterly publication.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

Position: Director of e-Learning		PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To enhance learning opportunities both within and beyond the traditional classroom in order to guide students, faculty, and staff toward quality educational and service opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide broader access to the educational opportunities offered by PRCC. Through Distance Education and Instructional Technology, the Office of eLearning provides avenues of learning suited to a variety of learning-styles and lifestyles.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	Average retention in PRCC online classes will increase each semester.	MSVCC ET “Overall Success Rate Report” will show that retention in online classes will be 78% or better.	
2	Increase the number of participants in eLearning training sessions.	The training participants list will show a 5% increase in the number of instructors participating in eLearning training sessions for 2014-2015.	
3	An online orientation will be offered to online students each semester to help increase retention in online classes.	Comparing the retention of students who completed the online orientation to the retention rate of those who did not complete the orientation will indicate an overall higher retention for students who actually completed the orientation.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Financial Aid		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the “comprehensive student development concept” (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To award financial aid to the PRCC student population based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	80% of students will complete financial aid documents prior to registration. Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.		
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	100% of office personnel will attend professional development related to guidelines. Personnel will keep abreast of federal, state, and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, and by attending vital policy conferences.		
3 To reformulate an up-to-date written policies and procedures manual to comply with the U. S. Department of Education requirements for the administration of federal assistance programs. The manual will be created as a Web-based resource, allowing for easier, more regular updates to the manual.	The completed manual will be available. Consultation with USA Fund University regarding Federal compliance implications will be acquired. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	Financial Aid.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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POSITION: Director of Institutional Effectiveness		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges which will lead to improvements in all areas of the institution.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, leading, and services of the College.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To prepare Institutional Planning and Effectiveness documents, the Strategic Plan, and Internal Performance Indicators documents.	Collect information and print fall interim reports and final reports.	
2	To collaborate with administrators and support services staff, as requested, in developing assessment objectives.	Meet with every administrator and support services staff regarding assessment charts prior to Planning and Effectiveness Committee review.	
3	To conduct institutional effectiveness activities to promote the improvement of programs, courses, and services.	Provide assessment workshop and timeline for all departments pertaining to the 2013-2014 assessment cycle. Print, distribute, and process all program of study, program, instructional area, and course level assessment charts.	
4	To assist with the coordination of SACSCOC activities.	Meet with the Vice President for Planning and Institutional Research to review plans to prepare for the accreditation peer review process and reaffirmation committee visit.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Institutional Research		Supports PRCC Strategic Goal(s): 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To support informed decision-making at Pearl River Community College by providing data collection and statistical analyses.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To develop and maintain databases to support on-going assessment of College operations and services	Collect and maintain audit files and grade files	
2	To share with campus personnel regarding assessment, data collection, and statistical analysis	Publish and distribute a minimum of two (2) newsletters Publish annual Fact book Disseminate fall and spring semester grade distributions	
3	To conduct internal surveys (Campus Climate, pre-graduate, post-graduate, etc.) , analyze data, and publish analysis of survey results	Administer annual Campus Climate survey to students and pre and post-graduate surveys	
4	To conduct external surveys as directed by the College President and Vice President for Planning and Institutional Research	Collect data and complete external surveys, as assigned	
5	To collect, develop, and maintain data concerning College Performance Profile	Complete annual College Performance Profile	
6	To assist with development and coordination of professional development sessions for faculty and staff.	Implement at least one professional development session for faculty and professional staff and one session for support staff per year.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Physical Plant		Supports PRCC Strategic Goal(s): 2, 3, 4, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide physical resources and facilities in order to support the educational programs, support services, and activities of the College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To increase the access to and the quality and efficiency of campus physical resources and to develop and maintain a transportation system that meets the travel needs of students, faculty, and staff at PRCC.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To maintain the accessibility and cleanliness of all buildings.	Inspection and evaluation by janitorial supervisor weekly.		
2 To provide routine preventative maintenance of all buildings.	Inspection and evaluation by supervisor of maintenance and contractors.		
3 To maintain campus grounds.	Inspection and evaluation by appropriate personnel.		
4 To maintain all utilities.	Inspection and evaluation by appropriate personnel (Public Service Commission, Fire Marshal, etc.		
5 To plan and identify immediate needs for all facilities.	Constant inspections leading to request for improvements.		
6 To plan and identify long range needs.	Inspection and evaluation by appropriate personnel (contractor, engineers, staff).		
7 To provide a safe and quality transportation system as it relates to approved travel for students, faculty, and staff.	Schedule use of vehicles for approved travel.		
8 To employ efficient and effective mechanic personnel.	Evaluation of mechanics in charge of transportation done formally and informally. Also, daily supervision of mechanics.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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9	To provide updated fleet of vehicles whenever needed in a professional and courteous manner.	Purchase of new vehicles on regular basis as budget permits.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Public Relations		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: Disseminate information about the activities and programs of Pearl River Community College.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To communicate the philosophy and mission of Pearl River Community College to its constituents, which in turn helps the College in the areas of recruitment and retention.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To enhance the image of public perception of the college by sending news releases to all media: print, TV and radio on all college activities, while encouraging them to use the items in their calendars and on their media websites.	Print media are sent 20-25 news items per month for publication. TV media are sent minimum of 2 coverage items per month. School calendar of events sent weekly to media for online calendars.		
2 To enhance the image and student perception of the college.	Increase interest in the college through video of events that include faculty, staff and students and then have them posted on the school's website and Facebook pages.		
3 To improve and expand advertising efforts to enhance the image and student perception of the college.	Balance advertising efforts on television, newspaper and magazine ads on radio and in high-traffic areas throughout the district, as well as increase the use of online ads via media outlets.		

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4	To participate in professional growth and information gathering opportunities.	Maintain contact with public relations organizations and attend PR seminars that can assist department in doing a better job.		
5	To enhance the image and student perception of the college through the use of information brochures, news letters, magazines and the school newspaper.	Update, print, distribute literature to increase interest in the college. Then review outlets to see that materials are distributed.		
6	To enhance the school's social media presence through avenues such as Facebook, Instagram and Twitter.	Provide daily updates and checks to make sure materials are posted.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Director of Quality Enhancement Plan		Supports PRCC Strategic Goal(s): 1, 2, 3, 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To guide in the development and implementation of the Quality Enhancement Plan as part of the SACSCOC Reaffirmation process			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Identify the QEP topic based on input across all college constituencies (faculty, staff, students, and community).	<ol style="list-style-type: none"> 1. Submit topic ideas online. 2. Conduct faculty/student focus groups across all campuses. 3. QEP Topic Committee reviews topics submitted along with focus group input. Topics are narrowed to four and researched in depth. 4. Final four topics presented to President for review. 5. President makes final selection. 		
2 Appoint the QEP Steering Committee.	Thirty (30) persons representing various departments/services of the college across all campuses will be appointed to serve on the QEP Steering Committee.		
3 Develop the QEP Proposal.	The QEP Steering Committee will create the formal QEP Proposal		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		by March 2015.		
4	Submit the QEP Proposal	The QEP Proposal will be submitted to the visiting SACSCOC team 6 weeks prior to the scheduled site visit in October 2015.		

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POSITION: Director of Recruitment and Orientation Supports PRCC Strategic Goal(s): 2, 4, 7

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.

RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To increase enrollment.	Enrollment will increase by 2.5%.		
2 To improve and expand recruiting efforts.	Participate in at least 15 recruitment events throughout PRCC's district each semester. Host at least 3 on-campus events for prospective students each semester. Communicate with prospective students through at least 1 mass mail out/email newsletter each semester. Increase the number of campus tours provided to prospective students by 5%.		
3 To improve and update recruiting materials to attract students.	Produce and distribute at least 1 new general recruitment brochure. Create new brochures showcasing all of PRCC's programs of study.		
4 To cultivate relationships with PRCC's district high school and career/technical center counselors.	Meet with each high school/CT center's counselors at least once each year.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		Host at least 1 special activity specifically for area counselors and high school personnel.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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POSITION: Director of Student Support Services Supports PRCC Strategic Goal(s): 1, 2

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To help disadvantaged students find success in college by offering the following services: tutoring, financial aid advising, educational, career, and personal advising, and transfer assistance.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide academic support for disadvantaged students in the areas of remedial education and student services.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assure all participants served by the Student Support Services project will persist from one academic year to the beginning of the next academic year, or graduate and/or transfer from a two year to a four year institution during the academic year.	Retention rate of 60% for those students who persisted in their education from one academic year to the beginning of the next academic year. IT will generate data from the previous academic year.		
2 All enrolled participants served by the Student Support Services project will meet the performance level required to stay in good academic standing at the grantee institution.	78% of all enrolled participants served by SSS will meet the performance level of “good academic standing” at PRCC. Mid-term and final grade reports from instructors at PRCC. IT will provide data from the previous academic year.		
3 During the 2010-2011 project year and succeeding years of the project cycle through 2015, the SSS program will identify and serve a sufficient number of low-income, first generation,	Two-thirds (66%) of the 160 required number of students served each year will be low-income students with disabilities and students who are low-income and first generation. SSS		

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and students with disabilities to achieve the project enrollment. All the participants will have demonstrated need for academic assistance as determined by the PRCC SSS Program in order to be successful in post-secondary education.	enrollment figures and number of active students served (Student Access Performance Report Generator 2011-2012). Data from the previous academic year.		
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NOTE:

Since Student Support Services graduation and transfer goals are developed for a four year period (and not annually), as required in our federally funded project, they will not be reported on in this assessment report. For this project period (2010-2015) we have until 2014 to meet these goals and report them to federal TRIO programs, US Department of Education.

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POSITION: President Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide visionary leadership and managerial guidance to insure the accomplishment of the published institutional goals.

RELATIONSHIP OF UNIT TO PRCC MISSION: To direct the fulfillment of the institutional mission.

OUTCOMES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1	Complete the transition of the Title III grant program to the Student Success Program	Develop final plans for the transition program.		
2	Improve technology services college-wide.	Evaluate current services and determine needed improvements.		
3	Improve transportation corridors on Poplarville campus.	Use new campus master plan to determine new roadways.		
4	Identify potential new areas for programming for the Hancock Center.	Develop action plans for new programs that will provide job opportunities for Hancock Center students.		
5	Improve video broadcast services for student activities and athletics programs.	Identify equipment and personnel needs for improving program.		
6	Implement I-Best model in Career & Technical Programs.	Identify programs that would benefit from the I-Best Model.		
7	Evaluate classroom utilization on each campus.	Determine the extent to which available classroom space is being utilized.		
8	Develop long-range planning process for development of the Hancock Center.	Identify and seek potential funding sources for the new Hancock Center campus.		
9	Pre-plan for new facilities on the Poplarville campus.	Develop initial plans and cost estimates for a new science laboratory building and cafeteria remodeling.		

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10	Develop plans for improved parking at the Forrest County Center.	Develop plans and cost estimates for new FCC parking areas.		
11	Improve seating areas for soccer stadium.	Develop plans that will enlarge and enhance soccer facilities.		
12	Improve staff development opportunities for all employees..	Develop Office of Training to focus on professional development of employees.		
13	Develop long-range plan for improving student activities program.	Define new programs and facilities to foster participation in student activities.		
14	Improve k-12 collaborations.	Create office to develop plans for expanded K-12 initiatives.		

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2014-2015**

POSITION: Title III Director		Supports PRCC Strategic Goal(s): 1, 2, 3, 5, 6	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: The Pearl River Community College Title III initiative is committed to creating a new Integrated Learner Support System for students by developing and piloting online services and advisement tools, integrating student services, and incorporating Supplemental Instruction in select courses with the overall goal of increasing student success.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	By June 2014, the percentage of students in pilot (Supplemental Instruction) SI Psychology, World Civ., & Biology receiving a grade of C or higher will be at least 10 percentage points higher than like control groups.	<ol style="list-style-type: none"> 1a. By December 2013, at least 72% of students in Supplemental Instruction (SI) Psychology, World Civ., & Biology succeed (grade of C or higher) baseline average 62%. 1b. By December 2013 and June 2014, at least 75% of surveyed students in SI courses indicate SI sessions helped them succeed. 	
2	By August 2014, at least 24.2% of the Fall 2012 Cohort (pilot) at Forrest County Center (FCC) will graduate or transfer into a four year program compared to 2007 graduation/transfer rate of	2a. By January 2014, at least 80% of the 2010 Second Year Cohort students at Forrest County create an	

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	18.2%	<p>electronic education and career planning e-portfolio with a graduation/transfer emphasis (baseline F2007 = 0%).</p> <p>2b. By June 2014, at least 80% of the Second Year Cohort (pilot) at Forrest County access new online advising/support services customized for Second Year students.</p> <p>2c. By June 2014, at least 80% of the Second Year Cohort (pilot) at Forrest County report satisfaction with new advising and support services.</p>		
3	By September 2014, overall retention for first-time entering students increases at least by 6 percentage points (from 47.6% to 53.6%)	<p>3a. By June 2014, the average success rate (C or higher) in high risk developmental courses increases by five percentage points as a result of interventions.</p> <p>3b. By June 2014, the average success rate (C or higher) in high risk general education courses increases by five percentage points as a result of interventions.</p>		
4	By June 2014, the overall graduation/transfer rate (18.2%) increases by 6 percentage points.	4a. By June 2014, at least 70% of first year and second year cohorts develop an education and career plan.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		4b. By June 2014, 70% of second year cohorts utilize the degree audit and transfer evaluation technology		
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Position: Veterans Administration Certifying Official		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide assistance to Veterans, current Servicemembers, and their dependents in obtaining the veterans education benefits for which they may be eligible.			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Veterans Affairs serves as the primary access point between the College, the student, and the Veterans Administration (VA) in application for, as well as procurement and monitoring of, veterans' education benefits.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To review and update information regarding Veteran Services.	Review and update the Veteran section of the student catalog. Create and make available additional informational publications.	
2	To monitor student enrollment changes and submit corresponding reports.	Review VA student enrollment reports weekly and submit updates to the Veterans Administration within 30 days of discovery.	
3	To comply with federal and state laws governing the administration of VA education benefits.	Attend two conferences sponsored by the Veterans Administration and other related organizations.	

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POSITION: Vice President for Business and Administrative Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide necessary funding to support the educational mission of the college for operations and capital improvements. To coordinate the development of budgets and monitor results. To maintain financial records in accordance with national and state standards.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support, through adequate funding levels, the mission of the College.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assure prudent use of college funds through monitoring, auditing and reporting.	Produce balanced budget where projected revenues equal projected revenues. Produce annual financial audit report with no audit findings. Produce annual financial statements that demonstrate revenue sources that exceed annual expenditures.		
2 To assure financial stability of college	Produce annual financial statements that demonstrate positive operating fund balances.		
3 To evaluate capital improvement needs of the college and provide necessary funds to meet those needs.	Produce an annual Enlargement & Improvement (E&I) budget where projected E&I expenditures equal projected E&I revenues.		

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POSITION: Vice President for Economic and Community Development Supports PRCC Strategic Goal(s): 5, 6

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To administer the career and technical programs of the College and oversee allied health programs, workforce education, government relations, and related development foundation contributions.

RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Vice President for Economic and Community Development directly supports the College Mission of providing quality education and service opportunities.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 Foster effective relationships with local elected officials to maintain positive governmental relations for the Pearl River Community College.	A. Schedule 3 annual events with local, regional and state elected officials. B. Attend 1 Mississippi Legislative Budget Hearings as well as any policy related hearings that affect Mississippi Community Colleges.	A.	
2 To provide an effective and efficient system for planning and delivering workforce training to businesses, industries, education and public service agencies in the PRCC district.	A. Staff development activities provided, leadership, etc. B. Number of workforce training projects administered should exceed 40. C. Number of participants should exceed 5000.	A.	
3 To create short term demand driven training opportunities for individual experiencing career changes or for industries that have high demands	A. WIN Job Center Computer Program training to at least 150	A.	

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	for skilled workers.	participants.. B. Provide WIA Dislocated Worker Counseling opportunities to a minimum of 250 of those in need.		
4	To provide an Adult Education Program that serves the needs of persons attempting to acquire the basic skills necessary to become employable, advance their educational level and/or receive a GED.	A. Grant more than 300 GED's. B. Enroll at least 50% of the GED graduates in credit or non credit skills classes at PRCC. C. Classes to prepare individuals with the academic skills necessary to pass the GED test offered in all six counties served by PRCC.	A.	
5	Assist partners with projects that enhance the community. Construction and maintenance of youth ball fields is a good example of community development efforts.	A. Number of projects > 4.	A.	
6	Continue pursuit of external grants to help offer new programs and opportunities for the underserved.	A. Submit at least 1 proposal annually.	A.	

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POSITION: Vice President for Forrest County Operations Supports PRCC Strategic Goal(s): 1, 3, 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To administer operation of the College's activities in Forrest County.

RELATIONSHIP OF UNIT TO PRCC MISSION: The unit provides state of the art occupational training as well as college transfer programs for the students within the college district.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To encourage high quality in all instructional programs by monitoring curricula and instruction for both the academic and career technical divisions at the Forrest County Center.	100% of new faculty will be evaluated annually by the Supervisor and students. Assessment criteria in each department chart will be reviewed.		
2 To encourage and assist all departments in the process of budget planning and utilization	Review and approve 100% of all budgets and requisitions for purchases submitted by faculty.		
3 To encourage departments in all areas of planning	100% of instructional program changes will be submitted for review annually. If approved, those changes will be recommended to the Instructional Programs Committee.		
4 To encourage all departments to stay abreast of up-to-date instructional methodologies and equipment	Allocate 100% of Carl Perkins funds for the purchase of program training aids and equipment.		
5 To supervise the activities of the office of student services which includes Admissions, Financial Aid, and Business Office at the Forrest County Center	Meet weekly with the Director of Student Services to review and approve services provided for student admissions and assistance.		

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6	To supervise daily operations of the Woodall Center Annex	Meet monthly with the director of the Woodall Annex to review activities		

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POSITION: Vice President for General Education and Technology Services Supports PRCC Strategic Goal(s): 1, 3, 5

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To administer the General Education instructional programs of the College and oversee the academic instruction, College Libraries, extended and online instruction, technology services, and Quality Enhancement Plan.

RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Vice President for General Education and Technology Services directly supports the College Mission of providing quality education and service opportunities.

OUTCOMES - Broad description of intended impact on students (Program goals)		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1	Encourage and provide professional development opportunities for general education instructors.	At least three webinar professional development opportunities will be provided to instructors during FY 2013.		
2	Encourage application and use of instructional technology in all instructional areas.	An anonymous survey will be administered to all instructional personnel. This survey will serve to create a baseline for the use of various instructional technology tools so that this objective can be effectively measure in the future.		
3	Support the expansion of non-traditional classes (online, night, weekend, short-term, etc.)	Weekend classes will increase by 5% in FY 2014; the College will introduce short-term classes in the online format.	•	
4	Create year-long class schedules covering fall, spring, and summer semesters (an entire fiscal year).	In summer 2013, departments will be instructed to begin the process of planning for Spring 2014 and Summer 2014.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

POSITION: Vice President for Planning and Institutional Research Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide the College with information, practices, and procedures to meet requirements of the Southern Association of Colleges and Schools Commission on Colleges and other accrediting agencies which will lead to improvements in all areas of the institution and to obtain additional funding to support various College programs and initiatives.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide support that will assist in the improvement of instructional programs, teaching, learning, and services of the College.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assist with the completion of documentation regarding the College's planning and evaluation processes.	Meet with the Director of Institutional Effectiveness and the Director of Institutional Research to review plans for the discussion and completion of the Strategic Plan and Internal Performance Indicators and the Institutional Planning and Effectiveness documents and to review/discuss various research projects and surveys.		
2 To assist areas of the College in meeting their resource needs by providing assistance in obtaining funding that is not normally provided through general appropriations by the Mississippi State legislature and/or that requires a request for funding (from an agency or from the private sector) proposal.	Plan and implement at least two meetings regarding proposal development. Gather information and implement plans for at least two Institutional Review Board meetings.		
3 To serve as the SACSCOC accreditation liaison.	Compile and submit 100 percent of documents related to SACSCOC accreditation		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		requirements. Attend at least one SACSCOC conference/ meeting.		
4	To assist with the coordination and implementation of professional development sessions for faculty, staff, and administrators.	Assist with coordinating and implementing plans for the annual August professional development program for faculty and professional staff, for at least one professional development session for support staff, and for the Leadership Class.		
5	To coordinate the personnel evaluation process in order to assess achievement of educational goals.	Prepare, distribute, and process all student evaluations of faculty and all faculty/staff/administrator evaluations according to policy and procedure.		
6	To coordinate publication of College policies and procedures.	Print and distribute the annual Policy and Procedure Manual and to ensure that the online version is updated on a regular basis.		
7	To coordinate the annual Women's Health Symposium.	Implement plans for the annual Women's Health Symposium.		

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POSITION: Vice President of Poplarville Campus and Hancock Center Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).

RELATIONSHIP OF UNIT TO PRCC MISSION: To supervise and administer those student services which promote and enhance the educational mission of PRCC.

OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To supervise the instructional faculty of the Poplarville campus and encourage high quality in all classes and programs.	Annual classroom instruction evaluations will be administered and outcomes will be reviewed for recommendations.		
2 To supervise the Director of the Counseling Center and the administration of the counseling programs for the College.	The annual Campus Climate survey should indicate a satisfaction rate of 70% by our students.		
3 To supervise the Director of the Wellness Center and the administration of all work related to the Wellness Center.	Annual surveys should indicate a satisfaction rate of 70% of all Wellness Center participants.		
4 To supervise the Director of Student Life in the coordination and administration of a well-rounded activity and intramural program for all students.	Annual surveys should indicate a satisfaction rate of 70% of all student activity and intramural programs.		
5 To supervise the Campus Police Department and provide focus to the safety and security of our students.	The annual Campus Climate survey should indicate a satisfaction rate in regards to safety on campus of 70% by our students.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

6	Coordinate the development of the College Student Handbook including all new policies and procedures.	The College Student Handbook is updated each year in the month of July.		
7	Provide supervision of the College's Athletic Director to maintain outstanding athletic programs.	Weekly attendance reports are submitted each week to all coaches to maintain academic progress of our student athletes.		
8	Maintain an overall positive campus climate for our faculty, staff, and students and provide leadership to accomplish the mission of the College.	The annual Campus Climate survey should indicate an overall satisfaction rate of 70% by our students.		

Section II
Student Services
Assessment
Charts

Section II

Student Services Charts

Admissions and Records

Campus Police

Financial Aid

Health Services

Housing

Orientation

Recruitment

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Admissions and Records		Supports PRCC Strategic Goal(s): 1, 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To assist in the fulfillment of the mission of the College as it is related to admission and record keeping of students			
RELATIONSHIP OF UNIT TO PRCC MISSION: The Office of Admissions and Records serves as the primary access point between the College and the student related to the admission of students to Pearl River Community College.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To assist applicants in the process of formal admission to college.	Increase applicant to enrollment ratio by 10% for the Fall term of 2013.		
2 To initiate and complete the scheduling of classes in a timely and efficient manner.	Increase registration and scheduling days by 12 full calendar days in 2013		
3 To provide continual and immediate access to permanent academic records for students.	Create 2 kiosks for immediate access to records for current students. Increase online transcript orders by 15%.		
4 To complete accurate and timely enrollment audits as required by state and federal authorities.	Reduce enrollment audit errors by 50%. Improve audit roll completion by instructors to 95% of all instructors.		

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2014-2015**

SERVICE: Campus Police		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept. (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a comprehensive law enforcement program and services which meets the needs of students and all PRCC personnel.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide professional police staff and policies to enhance the safety, supervision of students, protection of life and property at PRCC.	Evaluate each individual officer. Review officer's training records		
2 To provide a safe campus environment for students, faculty, staff, and visitors.	Review public safety manual (PSM) Evaluate and enhance security measures		
3 To compile and maintain crime statistics to be used to improve law enforcement operations.	Review all crime statistics on a regular basis Compare statistics to previous semesters to determine change		
4 To educate the students on affects of illegal activities.	Provide written education materials Provide opportunities for guest speakers Survey students to obtain knowledge base of affects of drugs and alcohol		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Financial Aid		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Affairs that will promote and enhance the “comprehensive student development concept” (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide financial assistance to enable the achievement of personal, educational, and occupational goals of students.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To award financial aid to the PRCC student population based on federally, state, and institutionally determined eligibility and program fund availability to assist them in meeting the costs of their education.	80% of students will complete financial aid documents prior to registration. Determine student eligibility for the type of aid requested and award aid based on the availability of the funds.		
2 To maintain a critical review of all institutional, state, and federal guidelines with regard to preserving compliance with the financial aid programs in these respective areas.	100% of office personnel will attend professional development related to guidelines. Personnel will keep abreast of federal, state, and institutional updates on policy and procedural changes related to programs through mail, electronic postings and webinars, and by attending vital policy conferences.		
3 To reformulate an up-to-date written policies and procedures manual to comply with the U. S. Department of Education requirements for the administration of federal assistance programs. The manual will be created as a Web-based resource, allowing for easier, more regular updates to the manual.	The completed manual will be available. Consultation with USA Fund University regarding Federal compliance implications will be acquired. In addition, a comprehensive policies and procedures manual will serve as an effective training tool for future staff members in the Office of		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	Financial Aid.		
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**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2014-2015**

SERVICE: Health Services		Supports PRCC Strategic Goal(s): 2, 4	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept. (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide health services which are adequate in meeting the health care needs of students, faculty, and staff at PRCC.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To provide professional clinical nursing services for emergent and acute illness and injury to all PRCC students/employees.	Student injuries (excluding athletic injuries) will not exceed 93 per year. Employee injuries will not exceed 102 per year.		
2 To promote health and wellness by providing information and services that will assist the student/employee to make informed choices regarding their health care.	Health Services will provide a minimum of 2 yearly educational/services offerings for faculty/students/staff.		
3 To ensure knowledge and skills sufficient to the role of the College Health Nurse.	Maintains current RN licensure by 2-year renewal through MS State Board of Nursing to practice as RN in the state of Mississippi. Current American Heart Association Basic Life Support Healthcare Provider Cardio Pulmonary Resuscitation (AHA-BLS-HCP-CPR). Minimum of 5 nursing continuing education hours per year.		
4 To assist with compliance of PRCC policy regarding drug testing of college athletes and AND/LPN and vocational program students.	Provide mandatory drug testing for 100% of PRCC athletic programs.		

**PEARL RIVER COMMUNITY COLLEGE ADMINISTRATIVE ASSESSMENT
2014-2015**

		Provide random drug testing for 20% of total student enrollment for Barbering/Cosmetology and RN/LPN programs.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Housing		Supports PRCC Strategic Goal(s): 2	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide those student services in the Division of Student Services that will promote and enhance the comprehensive student development concept (physical, social, recreational, and educational).			
RELATIONSHIP OF UNIT TO PRCC MISSION: To develop and maintain a residence hall environment which enhances and complements the educational mission of the institution.			
	OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To provide a comfortable living environment that meets the needs of each student.	<ul style="list-style-type: none"> -Maintenance requests/work orders filled within one week of being turned in. -Monthly residence hall meetings with head residents, resident assistants, and residents to discuss dormitory issues or concerns. 	
2	To provide an on-campus housing environment that helps to create a supportive and cohesive student community.	<ul style="list-style-type: none"> - Assistant Dean for Student Life will have weekly meetings with head residents and resident assistants to discuss events and activities provided on campus for the students. -Incorporate all residence halls in different activities on campus in order to get students involved. - Provide each dormitory with an ideas box in order to get feedback from the students about activities to improve the cohesive student community 	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		atmosphere.		
3	To employ responsible and efficient head residents for each dormitory.	<ul style="list-style-type: none"> - Weekly meetings with head residents to discuss issues and concerns for each dormitory (maintenance, discipline, resident assistants). -Resident Assistants will provide weekly time sheets to ensure that residence halls are supervised at all times. - Head resident evaluations each year. 		
4	To maintain a safe and secure housing environment.	<p>Weekly safety and security checks to ensure that all safety equipment (emergency lights, cameras, fire extinguishers, locks) are updated and working.</p> <p>-It is vital that the Office of Residence and Student Life and Campus Police stay in constant communication throughout the year.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Orientation		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide activities to ease the transition from high school and work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College in order to provide orientation activities for PRCC students.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To plan, coordinate, and direct orientation activities for new PRCC students.	Increase the number of students completing an orientation by 25%. Encourage all new college students to attend a face-to-face orientation session. Encourage all transfer students to complete the online orientation module.		
2 To encourage all prospective students to participate in orientation before enrolling.	Send 2,500 postcards/emails to students who have cleared admissions.		
3 To provide students with a fundamental understanding of college life that will better equip them for their first semester at PRCC.	Involve PRCC staff from all offices under enrollment management and student services. Recruit at least 10 additional faculty members to assist with academic advisement during orientation. Collect survey feedback from at least 75% of all participating students and PRCC faculty advisors upon completion of their orientation experience.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Recruitment		Supports PRCC Strategic Goal(s): 2, 4, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide information to students to enable them to learn about the College and ease the transition from high school or work to the academic arena.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To coordinate efforts of the College to increase enrollment and allow students to experience the mission of the College.			
OUTCOMES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To increase enrollment.	Enrollment will increase by 2.5%.		
2 To improve and expand recruiting efforts.	Participate in at least 15 recruitment events throughout PRCC's district each semester. Host at least 3 on-campus events for prospective students each semester. Communicate with prospective students through at least 1 mass mail out/email newsletter each semester. Increase the number of campus tours provided to prospective students by 5%.		
3 To improve and update recruiting materials to attract students.	Produce and distribute at least 1 new general recruitment brochure. Create new brochures showcasing all of PRCC's programs of study.		
4 To cultivate relationships with PRCC's district high school and career/technical center counselors.	Meet with each high school/CT center's counselors at least once each year.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		Host at least 1 special activity specifically for area counselors and high school personnel.		
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Section III
Community/Public
Services
Assessment
Charts

Section III

Community/Public Services Charts

- Adult Basic Education
- Brownstone Center
- Lunch and Learn
- Women's Health Symposium
- Workforce Training

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Adult Basic Education		Supports PRCC Strategic Goal(s): 1, 3, 5, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide undereducated adults an opportunity to acquire necessary educational/workplace skills within the PRCC district.			
OUTCOMES – Measurable indicators (More specific description of impact on program)	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The program will expand its educational services for qualifying students.	Adult Basic Education (ABE) student attendance will meet or exceed the student participation goal as negotiated between PRCC and the MCCB ABE department for the grant.		
2 The program will improve program retention rates.	Retention rates within the program will meet or exceed standards set by the federal ABE department for the current school year.		
3 The students will attain higher skills.	Students will meet or exceed the EFL levels set by the federal ABE for the current school year.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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COMMUNITY/PUBLIC SERVICE: Brownstone Center		Supports PRCC Strategic Goal(s): 2, 5, 6, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer quality musical and theatrical performances to College students and the community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide performances of interest to, while increasing cultural awareness of, students and the community within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students, faculty and staff will have theatre venues that are maintained and available with equipment in operating condition and with appropriate staffing for safe operations both backstage and lobby area.	Brownstone Center Scheduling /staffing policies have been board approved and are available on the website or by contacting the center Director. The Director will work with the Director of the Physical Plant to ensure a safe, well-maintained facility.		
2 Instructors will have use of the Brownstone Center theatre with equipment in operating condition and appropriate staffing for safe operations for providing students experiences relating to their academic disciplines.	Brownstone Center Director will seek to accommodate all requests for usage of the facility by instructors in accordance with the established scheduling policies.		
3 The external community will rent the theatre venues that are maintained and available with equipment in operating condition and with appropriate staffing for safe operations both backstage and lobby area.	Brownstone Center Rental policies have been board approved and are available on the website or by contacting the center Director.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	The external community will be offered shows in the Brownstone Center with equipment in operating condition and appropriate staffing for safe operations in order for them to experience a variety of educational, cultural and artistic presentations and performances.	A yearly calendar of events will be scheduled and publicized which coincides with the college's academic calendar. A variety of events will be offered with affordable ticket prices and a number of free events as well.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Lunch and Learn Program		Supports PRCC Strategic Goal(s): 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To promote topics of interest to College personnel, Chamber members/business owners, city, and community			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide data that will enhance quality decision-making.			
OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance)
1 To develop and maintain a program that provides general topics of interest for College personnel, Chamber membership/local business owners, City, and community	A minimum of three (3) Lunch and Learn meetings will be held yearly to address topics of interest for College personnel, Chamber membership/local business owners, City, and community.		
2 To promote participation and collaboration among College personnel, Chamber membership/local business owners, City, and community	Representative from the following groups/organization will be represented at the Lunch and Learn meetings: Pearl River Community College (PRCC); Poplarville Chamber of Commerce and local business owners, City Board of Poplarville, and community organizations.		
3 To further develop specific programs of particular interest to the community in order to provide more in-depth training or development of programs	Based upon community interest, a minimum of one program/ training will be developed/provided in a more in-depth manner.		
4 To offer quality programs for College personnel, Chamber membership/local business owners, City, and community	Evaluations by participants of Lunch and Learn will indicate an average satisfaction level of 70%.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

SERVICE: Women's Health Symposium		Supports Strategic Goal(s) 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide program focusing on women's health issues and quality of life.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide educational opportunities regarding current women's health issues.			
	OBJECTIVES - Broad description of intended impact on students (Program goals)	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved)
1	To organize and maintain a program that promotes education of women's health and wellness issues.	The College will host an annual Women's Health Symposium for females from the surrounding community, faculty, and students.	
2	Community members from all district counties will attend the Women's Health Symposium.	At least one female from each of the following counties will participate in the ninth annual Women's Health Symposium: Forrest Hancock Jefferson Davis Lamar Marion Pearl River	
3	Interest in the Women's Health Symposium will increase by 5%.	The Women's Health Symposium participation rate will increase by 5% compared to the previous year.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	The Women's Health Symposium will offer a quality program.	Each Women's Health Symposium evaluation item will receive an average satisfaction rating higher than 3.0.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

COMMUNITY/PUBLIC SERVICE: Workforce Training		Supports PRCC Strategic Goal(s): 1, 2, 3, 5, 6, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer workforce education to the citizen of Mississippi giving them the skills needed to be more productive and have an improved quality of life, and to provide the employers of our state a better trained and educated workforce.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide quality education and service opportunities to students and the community within the PRCC district.			
OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 To offer quality programs through developing workforce training classes and contact hours.	Based upon career demands, the number of Workforce Training events or offerings will expand by 3%.		
2 To promote participation in Workforce Training.	The unduplicated headcount will increase by 3%.		
3 To develop the earning capacity of completers.	Workforce Training completers will maintain at least a 3% salary increase.		
4 To provide improved career potential for completers.	The employment rate of those completing Workforce Training will be above 80%.		
5 To help those employed retain employment through skills training.	The employment retention rate of those completing training will be above 85%.		

Section IV
Instructional
Programs
Assessment
Charts

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.				
	PROGRAM OUTCOMES – Broad description of intended impact on students (program goals).	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Insure that each program is following our statewide standardized curriculum in order to properly prepare our students to enter the workforce or transfer to a university.	Each program will be evaluated by the state using predefined standards and evaluations tools.		
2	To improve instructor's performance by supervisor and student evaluations.	According to the college's policies and procedures, each instructor who has been employed at Pearl River Community College for 6 years or less will be evaluated by their supervisor annually. Instructors who have been employed more than 6 years will be evaluated every 3 years.		
3	To train students to be successfully and gainfully employed in the field trained.	80% of the students enrolled in the program of study will successfully complete the desired student learning outcomes. It should be noted that 2012-2013 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>Web Development Technology:</p> <p>The student will design a Web page using HTML code correctly.</p> <p>The student will demonstrate ability to explain and code hyperlinks.</p> <p>The student will evaluate HTML image techniques.</p> <p>Marketing/Management Technology</p> <p>Students will analyze and identify the target market for a promotion.</p> <p>Students will develop strategies for campaigns and individual advertising messages.</p> <p>Student will construct an advertising budget.</p> <p>Students will created and present an advertising campaign.</p> <p>Computer Networking Technology</p> <p>Student will analyze the communications network.</p> <p>Students will describe and analyze the network hardware and media.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>Students will examine the ISO/OSI model.</p> <p>Students will investigate physical topologies.</p> <p>Business and Office Related Technology:</p> <p>Office Systems Technology</p> <p>Student will demonstrate skills using word processing software.</p> <p>Student will use features of spreadsheet application software.</p> <p>Student will create a database using the database application software.</p> <p>Student will use the features of presentation software to create business presentations.</p> <p>Health Care Data Technology</p> <p>Student will use the Current Procedural Terminology (CPT) coding manual.</p> <p>Students will apply the conventions, format, index considerations, and guides using the CPT manuals.</p> <p>Students will apply the CPT coding guidelines.</p> <p>Students will assign procedure codes using</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>Healthcare Common Procedure Coding System (HCPCS).</p> <p>Students will assign diagnosis(es)/health status/injury/procedure codes using the International Classification of Diseases 9th Revision Clinical Modification (ICD-9-CM) coding book.</p>		
4	<p>To instruct students through curricula which have been created by the Mississippi State University Research and Curriculum Unit instructors from all programs in the state.</p>	<p>60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by MS-CPAS exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be prepared to continue their education at a higher institution or enter the workforce by following the specialized curriculum.	100% of students that complete the program and receive an A.A.S degree are eligible to pursue and transfer coursework into the Bachelor's of Applied Technology degree program at USM, the Business degree program at MUW via the V3 college, or into the workforce		
2 The students will acquire specialized training in marketing related businesses having direct contact with people, such as retail and wholesale organizations.	100% of students will obtain training through the use of class projects, assignments, testing, and interaction with business professionals and organizations.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1113 Principles of Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify each segment of the marketing mix: price, product, place, promotion	85% of students who complete this course will be able to correctly identify the four segments of the marketing mix on quizzes and hour tests.		
2 The student will be able to demonstrate choosing the appropriate target market, segmentation strategy and positioning of products	70% of students who complete this course will be able to correctly demonstrate knowledge by choosing the correct target market, segmentation strategy and positioning of a product by completing the new product project.		
3 The student will determine appropriate criteria and stages needed in the development of new products	70% of students who complete this course will be able to correctly determine the appropriate criteria and stages needed to develop new products by completing the new product project.		
4 The student will classify the stages of the product life cycle	80% of students who complete this course will be able to correctly classify the stages of the product life cycle in a classroom project.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

5	The student will identify and explain the BCG matrix and its components	75% of students who complete this course will be able to identify and explain the BCG (Boston Consulting Group) matrix and its components through class projects.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1123 Marketing Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will research, prepare, and present solutions to a marketing dilemma.	80% of students will properly present a solution to a marketing dilemma by preparing a tactical marketing plan.		
2 The student will demonstrate knowledge of corporate marketing strategies including customer service, pricing, promotional activities, and consumer research strategies.	80% of students will correctly respond to data and questions accessed on an hour test concerning corporate marketing strategies.		
3 The student will explore the process of obtaining a job in the marketing field and prepare job search documents.	80% of students who complete this course will create both a resume and cover letter tailored to the business marketing industry.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1313 Selling			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will prepare and execute an effective sales presentation.	80% of the students who complete this course will properly prepare and implement an effective sales presentation during the second 8 weeks of this course.		
2 The student will demonstrate knowledge of identifying personality traits and qualifications needed by successful salespeople.	70% of students who complete this course will accurately determine the personality traits and qualifications needed by successful salespeople when questioned on the final exam.		
3 The student will demonstrate knowledge of business ethics and its impact on personal selling.	70% of students who complete this course will correctly respond to questions regarding business ethics and its impact on personal selling when questioned on an hour test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	The student will demonstrate the ability to respond to buyer objections and knowledge of buyer behavior.	70% of students who complete this course will correctly respond to questions and express the ability to handle buyer objections and buyer behavior when presenting sales presentations in class.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1323 Advertising			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will compile a complete advertising campaign.	80% of students who complete this course will be able compose and present a detailed advertising campaign consisting of pricing and strategy.		
2 The student will be able to demonstrate understanding of advertising concepts and processes by creating brochures.	70% of students who complete this course will be able to create a brochure useable by the general public.		
3 The student will be able to identify different types of ads and their target markets.	75% of students who complete this course will be able to correctly identify types of ads and the markets they are targeting.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 1413 Merchandising Mathematics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will calculate pricing using the retail/markup/cost formulas	85% of students who complete this course will be able to correctly complete the retail/markup/cost formula on an hour test.		
2 The student will be able to demonstrate how to determine an initial and maintained markup.	70% of students who complete this course will be able to correctly demonstrate calculating initial and maintained markup on products or services on an hour test.		
3 The student will determine sales per square foot.	80% of students who complete this course will be able to correctly determine the sales per square foot for a business. Students will be assessed on an hour test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2213 Principles of Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will identify the functions of management: planning, organizing, leading, controlling.	85% of students who complete this course will be able to correctly identify the four functions of management on an hour test.		
2 The student will identify the different types of planning.	70% of students who complete this course will be able to correctly identify the different types of planning on an hour test.		
3 The student will conduct a SWOT analysis on a company and on themselves.	75% of students who complete this course will be able to correctly conduct a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis on themselves and a company by completing assigned projects.		
4 The student will examine the different uses of an organization within a company.	70% of students who complete this course will be able to correctly examine the different uses of organization within a company through a project.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2233 Human Resource Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify information relative to human resource laws and how it relates to the workplace.	80% of students who complete this course will be able to correctly identify human resource laws and how they relate in the workplace on major hour tests.		
2 The student will be able to create a resume and cover letter useable in an interview.	70% of students who complete this course will be able to correctly create a resume that will be usable in an interview.		
3 The student will demonstrate various motivational methods for improving performance.	75% of students who complete this course will be able to develop motivational methods for improving performance by using the role play method.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2313 E-Commerce Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be introduced to marketing concepts in the online environment and how to implement it in evaluating websites.	75% of the students completing this course will be able to use concepts taught toward evaluating a website effectively.		
2 The student will be able to determine the usability of a website.	80% of the students completing this course will be able conduct a website usability report and determine the site's pros and cons.		
3 The students will be able to create a useable personal website.	70% of the students completing this course will be able to create a personal website that when made public provides useful information.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology	Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Business Marketing/Management Technology	
COURSE LEVEL: MMT 2333 Multimedia Presentation	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will be able to create different types of marketing material in an online format.	80% of the students completing this course will be able to create marketing material in an online format.		
2	The student will be able to generate multiple forms of database collection through the use of Google Docs.	80% of the students completing this course will be able to create useable database collection through Google Docs.		
3	The students will be able to create professional presentations through the use of Prezi, Powerpoint , Wix and Animoto.	70% of the students completing this course will be able to create professional presentations through the use of Prezi, Powerpoint, Wix and Animoto.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2423 Retail Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will examine and analyze retail pricing strategies.	70% of students will correctly identify and label the various retail pricing strategies accessed on an hour test.		
2 The student will demonstrate knowledge of the four major retail inventory turnover and profit margin systems.	80% of students will correctly label the four major inventory turnover and profit margin systems accessed on an hour test.		
3 The student will investigate the process of retail site analysis and location.	80% of students who complete this course will correctly respond to questions concerning retail site analysis and location when accessed on an hour test.		
4 The student will explore and learn the various forms of retail store layouts and their design strategies.	90% of students will accurately respond to questions regarding store layout designs when accessed on an hour test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2513 Entrepreneurship			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to develop and write a comprehensive business plan. This is to include an executive summary, promotional plans, location analysis, financing options, and ownership structure.	80% of students who complete this course will properly develop and write a comprehensive business plan during the second 8 weeks of the course.		
2 The student will demonstrate knowledge of the major forms of business ownership.	70% of students who complete this course will correctly determine and explain the major forms of business ownership when questioned on the final exam.		
3 The student will demonstrate the ability to create and calculate projected financial statements.	70% of students who complete this course will correctly create and calculate projected financial statements when tested during the semester.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	The student will identify the major advantages and disadvantages of a career in the entrepreneurial field and the characteristics of successful entrepreneurs.	80% of students who complete this course will accurately respond to discussions and questions regarding the advantages and disadvantages of a career in the entrepreneurial field when questioned on an hour test.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Business Marketing/Management Technology			
COURSE LEVEL: MMT 2613 International Marketing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will identify and learn the dimensions of culture that affect outcomes when conducting business in an international market.	80% of students who complete this course will learn and identify the dimensions of culture that affect outcomes when conducting business in an international market when assessed on hour test I.		
2 Students will examine and learn the various laws, trade policies, and regulations that pertain to and influence international marketing and business.	80% of students who complete this course will examine and learn the various laws, trade policies, and regulations that pertain to and influence international marketing and business when assessed on hour test I.		
3 Students will discover and learn the various modes of international shipping and transportation and each modes rate of efficiency	90% of students who complete this course will discover and learn the various modes of international shipping and transportation and each modes rate of efficiency when questioned on hour test II.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Network Technology			
COURSE LEVEL: CPT 1124 IT Foundations			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Network Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1. The student will demonstrate the use on commands using a command-line.	75% of the students who complete this course will be able to properly use commands using a command-line on a test.		
2. The student will install and troubleshoot a dual-boot operating system.	75% of the students who complete this course will be able to install and troubleshoot a dual-boot operating system on a major assignment.		
3. The student will demonstrate the ability to configure a wireless connection.	75% of students who complete this course will demonstrate the ability to configure a wireless connection on a lab assessment.		
4. The student will demonstrate the ability to use tools, diagnostic procedures, and troubleshooting techniques.	75% of students who complete this course will demonstrate the ability to use tools, diagnostic procedures, and troubleshooting techniques on a lab based assessment.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: CPT 1323 Survey of Microcomputer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Illustrate the use of a word processing program to create a document with text and paragraph formatting.	85% of students who complete this course will be able to correctly create a document with text and paragraph formatting using a word processing program on a word processing test.	
2	Demonstrate the use of spreadsheet software to create a spreadsheet using formulas.	85% of students who complete this course will be able to correctly create a document with formulas using a spreadsheet program on a spreadsheet test.	
3	Illustrate the use of presentation program using slide transitions and animation.	85% of students who complete this course will be able to correctly create a document with slide transition and animation using a presentation program on a presentation test.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1134 Fundamentals of Data Communication			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to list and explain the seven layers of the Open System Interconnection (OSI) model.	90% of students who complete the course will be able to list and explain the seven layers of the OSI model on a written assessment.		
2 The student will demonstrate the ability to describe various communications media.	75% of students who complete this course will be able describe various communications media on a written assessment.		
3 The student will demonstrate the ability to name the properties of Transmission Control Protocol / Internet Protocol (TCP/IP), TCP, and IP.	75% of students who complete this course will be able to demonstrate the ability to name the properties of TCP/IP, TCP, and IP on a written assessment.		
4 The student will demonstrate the ability to solve subnetting and binary conversions.	75% of students who complete this course will be able to demonstrate the ability to solve subnetting and binary conversion on a written assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1143 Principles of Information Security			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to define information security and its components.	75% of students who complete this course will demonstrate the ability to correctly define information security and its components on a written assessment.		
2 The student will demonstrate the ability to identify the assets that need to be protected by a security policy.	75% of students who complete this course will demonstrate the ability to correctly identify the assets that need to be protected by a security policy on a written assessment.		
3 The student will demonstrate the ability to differentiate the various types of security threats and attacks.	75% of the students who complete this course will demonstrate the ability to differentiate the various types of security threats and attacks on a written assessment.		
4 The student will demonstrate the ability to describe various security	75% of students who complete this course will demonstrate the ability to describe		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	technologies including protocols, Virtual Private Networks (VPNs), and firewalls to include features, strengths, and weaknesses.	various security technologies including protocols, VPNs, and firewalls to include features, strengths, and weaknesses on a written assessment.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1154 Web and Programming Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Design a program, code a program, and test/debug a program.	70% of students who complete this course will be able to correctly design a program, code a program, and test/debug a program on a programming assignment	
2	The student will demonstrate the ability to correctly code a basic website using Hypertext Markup Language (HTML).	70% of students who complete this course will correctly code a basic website using HTML as part of a course project.	
3	The student will demonstrate the ability to correctly code hyperlinks using Hypertext Markup Language (HTML).	70% of students who complete this course will correctly code hyperlinks using (HTML) as part of a course project.	
4.	The student will demonstrate the ability to correctly style a website using Cascading Style Sheets (CSS).	70% of students who complete this course will correctly style a website using Cascading Style Sheets (CSS) as part of a course project.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1163 Concepts of Database Design			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Web Development Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will demonstrate the ability to create a database using specific criteria.	70% of students who complete this course will correctly design a database, construct tables and create entities on a chapter test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The student will demonstrate the ability to update table structure and entities.	70% of students who complete this course will correctly modify table structures and append, modify, and delete entities on a chapter test.	
3	The student will demonstrate the ability to construct queries using SQL.	70% of students who complete this course will correctly perform CRUD operations on data from one or more tables on a chapter test.	

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2013-2014**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1223 Network Components			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to perform basic router configuration.	75% of students who complete this course will demonstrate the ability to correctly perform basic router configuration on a lab assessment.		
2 The student will demonstrate the ability to configure distance vector routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure distance vector routing protocols on a lab assessment.		
3 The student will demonstrate the ability to configure link-state routing protocols.	75% of students who complete this course will demonstrate the ability to correctly configure link-state routing protocols on a lab assessment.		
4 The student will demonstrate the ability to address a network using VLSM and perform route summarization	75% of students who complete this course will demonstrate the ability to correctly address a network using VLSM and perform route summarization calculations		

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2013-2014**

	calculations.	on a written exam.		
5	The student will demonstrate the ability to correctly cable a network.	75% of students who complete this course will demonstrate the ability to correctly cable a network on a lab assessment.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2224 Network Planning and Design			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to calculate variable length subnet masks.	100% of students who complete the course will be able to demonstrate the ability to calculate variable length subnet masks on a written assessment.		
2 The student will demonstrate the ability to implement virtual local area networks (VLAN) .	75% of students who complete this course will be able to demonstrate the ability to implement VLAN's on a lab based assessment.		
3 The student will demonstrate the ability to use network utilities.	100% of students who complete this course will be able to demonstrate the ability to use network utilities on a lab based assessment.		
4 The student will demonstrate the ability to analyze, design, and construct a solution for implementation of a local area network.	75% of students who complete this course will be able to demonstrate the ability to analyze, design, and construct a solution for implementation of a local area network on a lab based assessment.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2234 Network Implementation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to implement Network Address Translation (NAT) and Port Address Translation (PAT).	75% of students who complete this course will demonstrate the ability to implement NAT and PAT on a lab assessment.		
2 The student will demonstrate the ability to implement Dynamic Host Configuration Protocol (DHCP).	75% of students who complete this course will demonstrate the ability to implement DHCP on a lab assessment.		
3 The student will demonstrate the ability to implement Wide Area Network (WAN) protocols.	75% of students who complete this course will demonstrate the ability to implement WAN protocols on a lab assessment.		
4 The student will demonstrate the ability to monitor and troubleshoot a network.	75% of students who complete this course will demonstrate the ability to monitor and troubleshoot a network on a lab based assessment.		

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2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2373 C Programming			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Develop a program using basic input/output functions and arithmetic operators.	75% of students who complete this course will be able to correctly develop a program using basic input/out functions and arithmetic operators on a programming assignment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Develop a program using conditional and relational operators.	70% of students who complete this course will be able to correctly develop a program using conditional and relational operators on a programming assignment.	
3	Develop a program using various loops.	70% of students who complete this course will be able to correctly develop a program using various loops on a programming assignment.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 1243 Network Administration Using Microsoft Windows Server			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to install Windows Server Operating System.	100% of students who complete this course will be able to correctly install Windows Server Operating System on a lab assessment.		
2 The student will demonstrate the ability to install and configure Active Directory Services.	75% of students who complete this course will be able to correctly install and configure Active Directory Services on a lab assessment.		
3 The student will demonstrate the ability to create and implement a group policy.	75% of students who complete this course will be able to correctly create and implement a group policy on a lab assessment.		
4 The student will demonstrate the ability to install and configure network file and printer services.	75% of students who complete this course will be able to correctly install and configure network file and printer services on a lab assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Computer Networking Technology			
COURSE LEVEL: IST 2554 Advanced Network Administration Using Microsoft Windows Server			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Computer Networking Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to complete a server installation.	100% of students who complete the course will be able to demonstrate the ability to complete a server installation in a lab based assessment.		
2 The student will demonstrate the ability to plan the installation of network services.	75% of students who complete this course will be able to demonstrate the ability to plan the installation of network services on a lab based assessment.		
3 The student will demonstrate the ability to prepare a computer for installation.	100% of students who complete this course will be able to demonstrate the ability to prepare a computer for installation on a lab based assessment.		
4 The student will demonstrate the ability to examine administrative tools.	100% of students who complete this course will be able to demonstrate the ability to examine administrative tools on a lab based assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate practical knowledge and skills required to transcribe medical reports, code diagnoses from International Classification of Disease 9 th Revision Clinical Modification (ICD-9-CM)/Health Care Common Procedure Coding System(HCPCS) code book, code services and procedures from Current Procedural Terminology (CPT) code book and complete claim forms for medical reimbursement which are necessary for employment in entry level positions in the workforce as per state framework curriculum.	70% of students who complete the program will pass the MSCPAS exam given prior to graduation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

2	To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 1613 Medical Terminology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Identify (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test.		
2 Pronounce medical terminology related to the various body systems by correctly combining prefixes, suffixes, and combining forms.	70% of students who complete this course will correctly <i>pronounce</i> medical terminology by pronouncing words weekly on a lab assignment. Students will pronounce words independently, and the instructor will observe/listen for accuracy.		
3 Spell medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 1623 Medical Office Terminology II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify (know the definition of) prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test.		
2 Pronounce medical terminology related to the various body systems by correctly combining prefixes, suffixes, and combining forms.	70% of students who complete this course will correctly <i>pronounce</i> medical terminology by pronouncing words weekly on a lab assignment. Students will pronounce words independently, and the instructor will observe/listen for accuracy.		
3 Spell medical terms correctly by combining prefixes, suffixes, and combining forms related to the various body systems.	70% of students who complete this course will correctly <i>spell</i> medical terminology on weekly lesson quizzes.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2523 Medical Transcription I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will continue to demonstrate proper and effective use of transcription equipment by acquiring proper techniques for the use of transcription equipment.	70% of students who complete this course will correctly complete a technique evaluation Module test on transcription equipment.		
2 The student will increase medical vocabulary by spelling medical terms and recognizing spoken medical terms/abbreviation categories.	70% of students who complete this course will correctly complete a Module test for medical terminology and spell medical terms/ abbreviations correctly.		
3 The student will transcribe medical reports accurately and expediently from various medical specialties.	70% of students who complete this course will correctly transcribe medical reports accurately and expediently on a Module test by completing transcription documents on various medical specialties for medical reports dictated by doctors with foreign accents.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

4	The student will employ proper techniques for using medical resource materials by using electronic resources to include medical terminology software, audio/videocassettes, CD-ROM, and by hardcopy resources	70% of students who complete this course will correctly use electronic medical resource materials on a Module test by completing transcription documents by research for various medical specialties, and pharmacology resources.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Health Care Data Technology

COURSE LEVEL: BOT 2643/BCT 2123 Current Procedural Terminology (CPT Coding)

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will explore the purpose and use of the Current Procedural Terminology (CPT) coding manual.	70% of students will be able to recognize and apply the conventions, format, index considerations, and guidelines as well as distinguish among patient statuses, places of service, and types of through chapter test.		
2 The students will apply CPT coding guidelines.	70% of students will be able Assign specialty codes using the CPT system, assign appropriate modifiers and assign procedure codes using Healthcare Common Procedure Coding System (HCPCS) through chapter test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2653 ICD Coding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will explore the purpose and use of the International Classification of Diseases 9 th Revision Clinical Modification (ICD-9-CM) manual by recognizing and applying the conventions, format, index considerations, and guidelines and identify coding and sequencing rules.	70% of the students who complete this course will be able to apply and identify coding conventions, symbols, index considerations, guidelines and identify coding and sequencing rules of the ICD-9-CM coding book on a Chapter test.		
2 a.Apply International Classification of Diseases (ICD coding) guidelines by coding diagnosis(es) to the highest level of specificity using the ICD-9-CM coding system.	80% of the students who complete this course will be able to code diagnosis(es) to the highest level of specificity using all three Volumes of the ICD-9-CM coding book on a Chapter test.	.	

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3	Examine the use of supplementary classification codes by assigning appropriate Health Status/Health Services codes (V codes) and External Causes of Injury and Poisoning codes (E codes).	80% of the students who complete this course will be able to assign appropriate V codes and E codes from Volume II of the ICD-9-CM coding book on a chapter test.		
4	Explain the use of Volume III of the ICD system	80% of the students who complete this course will be able to demonstrate how to code an inpatient surgical procedure using Volume III of the ICD-9-CM coding book on a chapter test.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2663/BCT 2143 Advanced Coding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The students will review, analyze, and interpret medical reports as coding source documents.	70% of students will be able to analyze medical reports to determine the appropriate diagnoses/procedure to be coded to reflect the most accurate level of reimbursement through chapter test.		
2 The students will utilize electronic applications to support clinical classification and coding.	70% of students will be able to verify codes by accessing codes in the coding software through chapter test.		
3 The students will assist in using coded data for strategic planning/reporting.	70% of students will be able to query databases to retrieve information to obtain correct codes through chapter quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2673 Medical Insurance Billing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training Health Care Data Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will research and apply information from appropriate current reference guides involving federal, commercial, and government/state programs.	70% of students will be able to access and interpret online manuals on various websites and complete claim forms for third-party payers through the use of a chapter quiz.		
2 The student will demonstrate appropriate customer service techniques using effective oral and written communication and conflict resolution.	70% of the students will be able to explain patient statement/billing procedures to patients/family members and communicate with third-party payers regarding claims and bills through a chapter quiz.		

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3	The student will outline the steps of the billing process.	70% of the students will correctly outline the steps of the billing process by identifying the origin of itemized charges, by abstracting various charges from the encounter form in student workbook, and transferring the charges to a CMS (Centers for Medicare and Medicaid Services) 1500 claim form.		
4	The student will investigate health plan payment denials.	70% of the students will correctly investigate health plan payment denials by determining claim denials and performing procedures for resubmission of claims for payment (use CMS 1500 claim forms). This will be done utilizing the exercises from the student workbook.		
5	The student will examine reimbursement classifications systems.	70% of the students will correctly examine reimbursement classifications systems by identifying prospective payment systems through the evaluation of medical reports and be able to calculate payments based on case-mix and payments rates, using the payment formula. This will be done utilizing exercises from the student workbook.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Health Care Data Technology			
COURSE LEVEL: BOT 2743 Medical Office Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate/develop essential skills for the employment process.	70% of students who complete this course will correctly complete a chapter quiz for effective employment interview skills/techniques.		
2 The student will demonstrate interpersonal skills that affect personal and professional development.	70% of students who complete this course will correctly research/learn appropriate verbal/ non-verbal communication, and listening skills for diverse populations, including people from various cultural backgrounds/special needs on a chapter quiz.		
3 The student will apply proper office management techniques.	70% of students who complete this course will correctly research/present information concerning the Health Insurance Portability & Accountability Act of 1996 (HIPPA) mandates to include: privacy of health information, standards of electronic transactions of health information and claims, security of electronic health information, national identifiers for the parties in health care transactions on a Module test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 1114 Health Record Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Information Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The Student will identify and describe the different formats used for health records in healthcare organizations and the strengths and weaknesses of each.	70% of students who complete this course will identify and describe the different formats of health records in a rubric graded Project		
2 The student will explain the attributes of security, access, flexibility, connectivity, and efficiency in fulfilling the functions of the health record and data quality and identify the roles and responsibilities of health information.	70% of students who complete this course will explain the attributes of the health record in a chapter test.		
3 The student will clarify the differences in paper-based, hybrid, and electronic and the HIM functions related to each health record type.	70% of students who complete this course will clarify and recognize the differences in paper based, hybrid, and electronic health records and HIM functions related to each in a rubric graded Project.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 1213 Medical Terminology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Information Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will pronounce, spell medical terminology and utilize dictionaries, formularies, and other medical references.	70% of students who complete this course will correctly <i>pronounce</i> and spell medical terminology by pronouncing and spelling words weekly on a lab assignment requiring students to pronounce and spell medical terms.		
2 The student will analyze the basic components of medical terms: prefixes, suffixes and root words.	70% of students who complete this course will correctly <i>identify & define</i> prefixes, suffixes, and combining forms related to the various body systems on a chapter test		
3 The student will demonstrate comprehension of medical terms by reading, analyzing, and summarizing case studies and journal articles and recognize medical terminology in	70% of students who complete this course will utilize and comprehend medical terms presented by completion of a Learning Lab that presents various medical cases and		

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	diseases and diagnostic procedures.	scenarios using medical terminology to the student.		
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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 1323 Health Care Law and Ethics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Information Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will apply current laws, accreditation, licensure, and certification standards related to health information initiatives from the national, state, local, and facility levels	70% of students completing this course will apply current laws, licensure, and certification standards to health information by completing a chapter test.		
2 The student will identify health-care privacy, confidentiality, legal, and ethical issues and apply HIPAA principles.	70% of students completing this course will identify health-care privacy, confidentiality, legal, and ethical issues using HIPAA conventions by passing a HIPAA certification exam.		
3 The student will participate in the implementation of legal and regulatory requirements related to the health information infrastructure.	70% of students completing this course will apply legal and regulatory requirements to the health information infrastructure by completing a chapter test.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 1413 Pathophysiology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Information Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will compare the pathologic effects of selected disease processes at the cellular and systemic levels.	70% of students completing this course will correctly compare pathologic effects of disease processes in a rubric graded project.		
2 The student will critique the influence of genetic, ethnic, and cultural factors in health promotion, disease prevention, disease progression, and treatment	70% of students completing this course will correctly recognize and apply the influence of genetic, ethnic, and cultural factors in disease process and prevention on a chapter test		
3 The student will identify and interpret diagnostic tests in relation to objective and subjective symptomatology associated with various disease processes.	70% of students completing this course will correctly identify and interpret diagnostic tests using objective and subjective symptomatology on a chapter test.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 2123 Alternate Care Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program, thus upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Health Information Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will describe the role of health information management in the various healthcare settings	70% of students who complete this course will describe the role of HIM in various healthcare settings by completing a rubric graded project.		
2 The student will explain the differences in record format and content, in relation, to the various types of alternative care facilities	70% of students who complete this course will explain the different record formats and content of alternative healthcare settings by completing a chapter test.		
3 The student will demonstrate the accuracy and completeness of the patient record from a variety of health settings as defined organizational policy and external regulations and standards.	70% of students who complete this course will demonstrate the accuracy and completeness of the health record by completing audits on health records using an audit sheet graded by rubric.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 2212 Pharmacology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will summarize the effects of drugs on human anatomy and physiology	70% of students completing this course will summarize effects of drugs on human anatomy and physiology on a rubric graded project.		
2 The student will identify the major classifications of drugs according to mechanism of action, organ system affected and clinical condition used to treat.	70% of students completing this course will identify the major classifications of drugs based on action, clinical condition, and organ system on a chapter test.		
3 The student will demonstrate a basic understanding of the general principles of Pharmacology and be able to apply them in a clinical setting.	70% of students completing this course will correctly demonstrate Pharmacology knowledge on a chapter test.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Health Information Technology			
COURSE LEVEL: HIT 2913 Computers in Health Care			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will use technology, including hardware and software, to ensure data collection, storage, and analysis and reporting of information.	70% of students who complete this course will utilize and identify correct hardware and software components utilized in collection, storage, analysis, and reporting of health information on a chapter test.		
2 The student will utilize common software applications such as spreadsheets, databases, word processing, graphics, presentation, email, in the execution of work processes.	70% of students who complete this course will correctly utilize common software word, excel, graphics, in completion of a rubric graded project.		
3 The student will use specialized software in the completion of HIM processes such as record tracking, release of information, coding, grouping, registries, billing, quality	70% of students who complete this course will utilize specialized software for HIM processed by completing of a virtual lab rubric project comparing and utilizing each		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	improvement, and imaging.	application.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Marketing/Management Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this program, students will be able to create business correspondence including letters, memos, and e-mails.	75% of students will be able to correctly key business correspondence with using an instructor created check list.		
2 Upon completion of this program, students will demonstrate knowledge and skills in word processing software.	75% of students will correctly demonstrate word processing software skills using an instructor created check list.		

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3	Upon completion of the course, students will prepare for employment by constructing a resume	75% of students will correctly construct a resume using an instructor created rubric.		
4	There will be 85% retention of the full-time students in the one-year program.	85% of full-time, one-year students will complete the program. (Total complete/total enrolled)		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Office Systems Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: BOT 1013, Introduction to Keyboarding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 35 Gross Words A Minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute .	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 35 Gross Words A Minute (GWAM) and a maximum of one error per minute on the Evaluation Test.		
2 The student will demonstrate the knowledge of computer equipment, operating system software, and word processing software to apply proper keyboarding techniques with the ability to evaluate document quality for accuracy.	70% of students completing this course will correctly name the components of a microcomputer and demonstrate proper keyboarding techniques to proofread and correct a document recognizing proofreader marks on the Evaluation Test.		

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3	The student will demonstrate the ability to apply proper formatting procedures to correctly format documents for personal, business, and professional utilization.	70% of students completing this course will correctly utilize Word processing applications software to create a document using proper capitalization, punctuation, spacing, and numerical rules on the Evaluation Test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1113 Document Formatting and Production			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will improve keyboarding skills.	70% of students will be able to key straight-copy material at a minimum of 40 gross words a minute (GWAM) on a 5-minute timed writing with a maximum of one error per minute using a teacher created timed writing scale.		
2 The students will apply word processing skills to produce and format business documents with speed and accuracy.	70% of students will be able to produce mailable letters, memorandums, and envelopes at a satisfactory production rate by completing a chapter quiz.		

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2014-2015**

PROGRAM: Office Systems Technology		Supports PRCC Strategic	
Goal(s): 1, 3, 7			
INSTRUCTIONAL AREA: BOT 1123 Keyboard Skillbuilding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 The student will demonstrate the ability to key alphanumeric material emphasizing speed and accuracy by keying straight-copy material at a minimum of 50 GWAM on a 5-minute timed writing with a maximum of one error per minute .	70% of students completing this course will key alphanumeric material and demonstrate the ability to pass a 5-minute timed writing with 50 GWAM and a maximum of one error per minute on a teacher assigned timed writing.		
2 The student will demonstrate the ability to proofread for accuracy.	70% of students completing this course will correctly proofread a document recognizing proofreader marks on a proofreading test.		
3 The student will demonstrate the ability to apply correct utilization of capitalization, punctuation, spacing, and numerical information rules in keying an alphanumeric document.	70% of students completing this course will correctly utilize capitalization, punctuation, spacing and numerical rules on a chapter quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1133 Microcomputer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The students will use word processing software.	70% of students will be able to produce documents using basic word processing features to include margins, tabs, line spacing, underlining, boldface, centering, inserting, deleting, spell-checking, saving, retrieving, and printing by using a given rubric through an online assessment project using the online assessment.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The students will use spreadsheet application software.	70% of students will be able to apply basic spreadsheet software features to include alphabetic, numeric, and alphanumeric cell entries, values, formulas, column-widths, column and row headings, deleting, inserting, saving, and printing by using a given rubric through an online assessment project using the online assessment.	

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3	The students will use database application software.	70% of students will be able to apply basic database software features to design a file, add records, edit records, generate reports, and select certain records from files by using a given rubric through an online assessment project using the online assessment.		
4	The student will use presentation software.	70% of students will be able to apply basic presentation software features to include slide development, transitions, and animation through an online assessment project using the online assessment.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1143 Word Processing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will apply word processing skills to produce and format complex business documents with speed and accuracy.	70% of students will correctly apply word processing skills to produce and format complex business documents with speed and accuracy on a unit exam.		
2 Students will create and modify charts using data from other applications.	70% of students will correctly create and modify charts using data from other applications on a unit exam.		
3 Students will track, accept, and reject changes to documents.	70% of students will correctly track, accept and reject changes to documents on a unit exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1213 Personal and Professional Development			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will develop skills for personal and professional development.	70% of students will be able to set realistic long-term goals and create short-term goals that will assist them in obtaining their long-term goals through a writing assignment.		
2 Students will demonstrate essential skills for the employment process.	70% of students will demonstrate an understanding of their soft skills, job specific skills, and transferable skills by completing a professional resume package.		
3 Students will demonstrate interpersonal skills that affect personal and professional development.	70% of students will demonstrate appropriate verbal and nonverbal communication and listening skills by interviewing a classmate on his or her college and career choice and reporting on their findings.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Office Systems Technology

COURSE LEVEL: BOT 1313 Applied Business Mathematics

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will compute payroll taxes.	70% of students who complete this course will correctly compute payroll taxes through a chapter quiz.		
2	The student will compute commission, markup, and selling price.	70% of students who complete this course will correctly compute commission, markup, and selling price through a chapter quiz.		
3	The student will reconcile a bank statement.	70% of students who complete this course will correctly reconcile a bank statement through a chapter quiz.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1433 Business Accounting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will analyze business transactions in terms of the accounting equation.	70% of students will correctly analyze business transactions in terms of the accounting equation on a unit test.		
2 Students will determine the effects of business operations on owner's equity using the basic accounting equation.	70% of students will correctly determine the effects of business operations on owner's equity using the basic accounting equation on a unit test.		
3 Students will prepare a bank reconciliation and journalize entries.	70% of students will correctly prepare a bank reconciliation and journalize entries on a chapter quiz.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1713 Mechanics of Communication			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will construct complete sentences that convey ideas clearly.	70% of students will be able to construct complete sentences that convey ideas clearly in a unit exam.		
2 The students will capitalize words according to accepted standards.	70% of students will be able to capitalize words in a unit exam.		
3 The students will use correct form in writing numbers in communications.	70% of students will be able to use correct form in writing numbers in a unit exam.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 1813 Electronic Spreadsheet			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will create and revise formulas, using functions and relative and 3-D references.	70% of students will be able to create and revise formulas, using functions and relative and 3-D references by completing a unit exam.		
2 The students will create, modify, position, print, and interpret charts and graphs.	70% of students will create, modify, position, print, and interpret charts and graphs by completing a unit exam.		
3 The students will utilize the database functions of electronic spreadsheet software, including filtering, subtotals, and sorting using multiple fields.	70% of students will utilize the database functions of electronic spreadsheet software, including filtering, subtotals, and sorting by completing a unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2133 Desktop Publishing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate knowledge of publishing concepts, ethics, and laws to identify basic principles of design used by applying advanced word processing skills for documents.	70% of students will correctly format an effective publication and multiple-page documents using advanced word processing skills shortcuts for speed and accuracy on a Module 1 test.		
2 Students will plan and create a publication based on purpose, intended audience, cost limitation, and time constraints using an effective layout using the advance features of word processing software.	70% of students will correctly plan and utilize appropriate graphics and formatting techniques to create a brochure using a template on a Module 2 test.		
3 Students will generate a newsletter using multi-columns to incorporate a variety of graphic elements using advanced features of word processing software.	70% of students will correctly produce an effective presentation for a multi-column newsletter document using style sheets on a Module 3 test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Office Systems Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: BOT 2323, Database Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will create a table used in a database file.	70% of students will correctly create a table from scratch consisting of three essential tasks: (1) they will meaningfully name each field in the table, (2) select an appropriate data type for each field, and (3) name the table itself. Attainment of the outcome will be measured by using an online assessment.		
2 Students will link tables together to create and design a relational database.	70% of students will use the primary key field(s) to correctly create a one-to-many relationship between two or more tables in a database. Attainment of the outcome will be measured by using an online assessment.		
3 Students will modify database file structure and records to produce desired output.	70% of students will correctly create and modify a query using either the Query Wizard or the Query design view. Attainment of the outcome will be measured by using an online assessment.		
4 Students will manipulate database files	70% of students will correctly build a		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	to perform mathematical operations and relate their applications to existing information in a database.	summary query in a database file. Attainment of the outcome will be measured by using an online assessment.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2413 Computerized Accounting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will enter transactions in the general journal using accounting software.	70% of students will correctly enter transactions in the general journal using accounting software. Outcome will be measured after student completes activity using accounting software.		
2 The student will select the correct special journal to enter transactions.	70% of students will correctly select the special journal for transactions on a written test.		
3 The student will correctly prepare financial statements using accounting software.	70% of student will correctly prepare financial statements using accounting software.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2723 Administrative Office Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will examine employment, health, and safety issues.	70% of students will be able to examine employment, health, and safety issues by completing a chapter quiz.		
2 The students will process mail, and determine the most appropriate method to use in sending domestic and international mail.	70% of students will process mail, determine the most appropriate method to use in sending domestic and international mail by completing a chapter quiz.		
3 The students will plan and conduct a meeting.	70% of students will plan and conduct a meeting indicated on a chapter quiz.		

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PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2813 Business Communications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will use the three-phase writing process to create information e-mail messages.	70% of students will use the three-phase writing process to correctly create an e-mail message with an instructor created rubric.		
2 Students will compose effective business letters by writing a letter that makes a direct request for information or action	70% of students will correctly write a letter that makes a direct request for information or action using an instructor created rubric.		
3 Students will prepare for employment by constructing a resume.	70% of students will correctly construct a resume using an instructor created rubric.		
4 Students will demonstrate sensitivity in communicating with a diverse workforce and international audiences.	70% of students will correctly conduct research and orally present their findings about the customs of the people with whom they are communicating using an instructor created rubric.		

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2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Office Systems Technology			
COURSE LEVEL: BOT 2833 Integrated Computer Applications			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will create integrated business documents transferring data among software applications.	70% of students will correctly integrate business documents transferring data among software applications as demonstrated by a completing an integrated project.		
2 Students will utilize advanced functions of software applications.	70% of students will correctly utilize advanced functions of software applications including word, excel, access, and PowerPoint as demonstrated in the hands-on section of the unit tests.		
3 Students will develop and deliver individualized multimedia presentations.	70% of students will correctly develop and deliver an individualized multimedia presentation using PowerPoint software and a teacher-created rubric.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
COURSE LEVEL: DTV 1114 Commercial Truck Driving 1			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Commercial Truck Driving 1 to students in the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 To instruct students according to framework curriculum.	70% of students will demonstrate practical knowledge and skills which are necessary for safe efficient operation of a commercial motor vehicle.		
2 To provide training to students so they will be able to demonstrate the ability to perform level 1 and 2 backing per CDL requirements	70 % of students will acquire fundamental skills associated with safe backing practices as required by the trucking industry		
3 To provide to an individual the ability to perform trip planning / map reading and log book skills	70% of completers be able to plan a trip lay out a route and complete a log book as required by Federal Motor Carrier Safety Regulations and the industry.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Commercial Truck Driving			
COURSE LEVEL: DTV 1124 Commercial Truck Driving 2			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Commercial Truck Driving to students within the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 To instruct students to conduct a pre-trip inspection to Commercial Drivers License standards	70% of students will demonstrate practical knowledge and skills that will allow them to pass the Commercial Driving License pre-trip inspection test to state Commercial Driving License requirements.		
2 To provide training as needed to give students the ability to perform level 1-2 and 3 backing as required by Commercial Driver's License standards	70 % of students will acquire the skills required to demonstrate level 1-2and 3 backing to Commercial Driver's License requirements.		
3 To provide to an individual the ability and skills to become a commercial truck driver to Commercial Driver's License and industry standards.	70% of completers will pass the Commercial Driver's License skills test and find employment in the trucking industry.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1212 Safety I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		
3 The student will be able to demonstrate the ability to properly mount and dismount the equipment.	90% of the student will achieve a 90 or higher on this daily task.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1313 Service and Preventative Maintenance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate and apply principles of fueling equipment safely.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
2 The student will demonstrate the ability to identify and perform services to the engine oil and grease systems.	90% of the students who complete will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		
3 The student will demonstrate and apply principles of identifying minor mechanical problems and repair as needed.	90% of the students will be graded daily on performance and will take a module test in National Center for Construction Education Research textbook.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Construction Equipment Management			
COURSE LEVEL: CEV 1416 Equipment Operation I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Equipment Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify and discuss personal safety in the operation of heavy equipment.	85% of students who complete this course will make 100% on the National Center for Construction Education Research module test and observed daily in the field by instructor on performance.		
2 The student will demonstrate the ability to identify and apply safety rules to traffic patterns.	85% of students who complete this course will make 100% on module tests in the National Center for Construction Education Research textbook.		
3 Demonstrate the ability to cut a grade with a dozer.	90% of the students will make a 90 or higher on this task.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Utility Lineman Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in COMMERCIAL TRUCK DRIVING to student in the PRCC district			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this program, students will be able to demonstrate the safety aspect of the all Personal Protective Equipment used in this Industry.	70% of students will demonstrate practical knowledge and skills which are necessary for Personal Protective Equipment for the Industry.		
2 Upon completion of this program, students will be able to understand and frame different specification of power poles in the Industry.	70 % of students will acquire fundamental skills associated with the different framing specification in the Industry for different companies.		
3 Upon completion of this program, students will be prepared for employment in the Industry, by having various certifications.	70% of students will find employment as a Utility Lineman or apprentice within the Industry upon completion.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ELT 2926 Supervised Work Experience			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate proper Personal Protective Equipment during the work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will successfully work in an actual environment with linemen.	70% of students will complete the nine weeks crew work.		
3 The student will describe the pre-job briefing and be able to complete related forms.	70% of the students will describe the pre-job briefing and complete related forms through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1133 Safety for Line Workers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate proper Personal Protective Equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate proper safety and First Aid/CPR techniques.	70% of the students will successfully demonstrate First Aid/CPR techniques measured through testing and instructor observation.		
3 The student will demonstrate successful bucket rescue for an injured person given an aerial situation.	70% of students will demonstrate proper basic steps to successfully bring down bucket trucks to rescue an injured worker.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1144 AC/DC Circuits for ULT			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Demonstrate and practice general safety procedures in lab environments.	Students who pass the written safety quiz will be able to correctly respond to any type of fire or accident. Instructor must observe safety measures applied to 100% of assignments.		
2 Demonstrate ability to measure ac voltage using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variable dc and ac voltage.		
3 Demonstrate ability to measure dc voltage and current using a digital multi-meter.	Students completing this course will be able to use the digital multi-meter to correctly measure 80% of the variables ac voltage and ac current.		
4 Interpret a schematic in relationship to filter configurations.	Student passing this course will be able to correctly interpret 75% of the symbols of a schematic diagram using capacitive/inductive filters.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1192 Fundamentals of Electricity for Line Workers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The students will demonstrate proper Personal Protective Equipment (P.P.E.) during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate principles of electricity.	70% of the students will successfully demonstrate the principles by drawing transformer windings and through testing.		
3 The student will demonstrate application of Ohm's Law.	70% of students will demonstrate Ohm's Law knowledge through hands on lab exercises and testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1223 Transformer Operation and Banking			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .			
1	The students will demonstrate Proper Protective Equipment (P.P.E.) during normal work day.	70% of students will understand and demonstrate proper P.P. E. in the field.	
2	The student will demonstrate safety precautions associated with motors and transformers.	70% of students will be able to demonstrate safety procedures around motors and transformers.	
3	The student will demonstrate proper connection of single phase transformers.	70% of students will be able to demonstrate single phase transformer connections.	
4	The student will understand three transformer connections of the different secondary voltages and open wye and open deltas banks .	70% of students will understand the open wye and open delta principles and apply them. Also 70% will identify the different secondary voltages.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1 , 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1324 Truck Driving for Line Workers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student must demonstrate the ability to perform a walk around pre-trip inspection.	80% of the students will demonstrate the ability to perform a walk around pre-trip inspection.		
2 The student must demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.	80% of the students will demonstrate the ability to perform basic operations of a Class "A" combination vehicle with an air brake endorsement.		
3 The students must be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.	80% of the students will be able to safely maneuver a Class "A" combination vehicle with an air brake endorsement to complete a basic skills test.		
4 The student must obtain a Class "A" CDL with an air brake endorsement.	80% of the students will obtain a Class "A" CDL license with an air brake endorsement.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1333 Basic Utility Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate safe operations of an aerial lift truck.	80% of students will demonstrate safe operations of an aerial lift truck verified by instructor observation.		
2 The student will demonstrate safe operations of a digger truck.	80% of students will be able to demonstrate safe operations of a digger truck verified by instructor observation.		
3 The student will demonstrate safe operations of a fork lift.	80% of students will be able to demonstrate safe operations of a fork lift verified by instructor observation.		
4 The student will demonstrate safe operations of a chain saw.	80% of students will demonstrate safe operations of a chain saw verified by instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1413 Pole Climbing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and 9. technical skills training. programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate proper personal protective equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to demonstrate use and inspection of pole climbing equipment.	70% of the students will successfully demonstrate an inspection of all climbing equipment.		
3 The student will demonstrate proper climbing skills as prescribed by industry.	70% of students will demonstrate proper climbing ability as prescribed by industry through field testing.		
4 The student will demonstrate proper pole top rescue.	70% of students will be able to demonstrate pole top rescue through field testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 1523 National Electrical Safety Code			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will be able to locate information and give references of where information can be found.	70% of the students will be able to locate information through testing under the supervision of the instructor.		
2 The students will be able to locate National Electric Safety Code and National Electric Code boundaries.	70% of the students will demonstrate that they know the boundaries of the National Electric Safety Code and National Electric Code through testing.		
3 The students will demonstrate clearances of underground line.	70% of the students will be able to identify clearances in underground lines.		
4 The students will demonstrate clearances overhead lines.	70 % of the students will be able to identify clearances in overhead lines.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2133 Overhead Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
Program Outcomes – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will properly Identify all components of the electrical system.	70 % of the students will understand and demonstrate all electrical components through instructor observation.		
2 The students will identify different specifications and framings.	70 % of the students will successfully demonstrate different specifications and framings through testing.		
3 The students will demonstrate the ability to Identify all distribution parts.	70 % of the students will identify distribution parts through instructor observation.		
4 The student will demonstrate the ability to hang transformers on the poles according to the specifications.	70 % of the students will understand and demonstrate each phase of operation through testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation Supports PRCC Strategic Goal(s): 1, 3, 7, 8

PROGRAM: Utility Lineman Technology

COURSE LEVEL: ULT 2143 Underground Construction

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.

Program Outcomes – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will appropriately use Proper Protective Equipment (P.P.E.) during normal work day.	70 % of the students will understand and demonstrate proper P.P. E in the field.		
3 The student will improve on climbing abilities.	70% of students will improve climbing abilities measured through testing and instructor observation.		
4 The student will understand the principles of the make -up of underground wires.	70% of students will describe under the supervision of the instructor and through testing, the different wire make-ups in the field.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2233 System Design and Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate proper Personal Protective Equipment during normal work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will be able to calculate the proper device for coordination of an electrical system.	70% of the students will calculate the coordination of the electrical systems through teacher observation.		
3 The student will describe the different types of fuses.	70% of students will describe the different type of fuses through testing		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2244 Working in Elevated Work Sites			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate proper Personal Protective Equipment during the work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will improve climbing abilities.	70% of students will improve climbing abilities measured through testing and instructor observation.		
3 The student will describe the pre-job briefing and be able to complete related forms.	70% of the students will describe the pre-job briefing and complete related forms through testing.		
4 The student will identify rigging examples in elevated positions on the poles.	70% of the students will achieve working positions off elevated work sites by testing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2333 Advanced Utility Equipment Operation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The students will demonstrate safe operations of an aerial lift truck.	80% of students will demonstrate safe operations of an aerial lift truck verified by instructor observation.		
2 The student will demonstrate safe operations of a digger truck.	80% of students will be able to demonstrate safe operations of a digger truck verified by instructor observation.		
3 The student will demonstrate the safe use of a trencher, backhoe, bulldozer, and a mini-excavator.	80% of the students will demonstrate the safe use of a trencher, backhoe, bulldozer, and a mini-excavator verified by teacher observation.		
4 The student will demonstrate safe operations of a fork lift.	80% of students will be able to demonstrate safe operations of a fork lift verified by instructor observation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM OF STUDY: Construction and Transportation		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Utility Lineman Technology			
COURSE LEVEL: ULT 2922 Supervised Work Experience			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Utility Lineman Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate proper Personal Protective Equipment during the work day.	70% of the students will demonstrate proper Personal Protective Equipment in the field through testing.		
2 The student will successfully work in an actual environment with linemen.	70% of students will complete the nine weeks crew work.		
3 The student will describe the pre-job briefing and be able to complete related forms.	70% of the students will describe the pre-job briefing and complete related forms through testing.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-1015

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1111 Orientation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Develop an historical “sense” of the profession of Dentistry.	95% of students will create a Timeline of Dentistry that meets or exceeds specific grading criteria.		
2 Develop a personal and professional web page.	90% of students will prepare biographical information, career goals, and personal goals for e-folio presentation.		
3 Understand the importance of the State Dental Practice Act to a Dental Assistant.	80% of students will identify State Board Regulation # 13 as the primary law relating to expanded functions for dental assistants.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1214 Dental Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Prepare a mix of polycarboxylate cement as a luting agent.	85% of students will manipulate the powder/liquid ratio to a luting consistency for cementation purposes.	
2	Manipulate alginate impression material for study models.	90% of students will correctly measure, mix, and load trays for alginate impressions.	
3	Retain students through completion of this course.	At least 70% of students will complete this course.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

PROGRAM: Dental Assisting

COURSE LEVEL: DAT 1323 Dental Science II

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Describe the three basic embryonic cellular layers.	On a written test, 80% of students will correctly identify the three basic cellular layers.		
2	Identify the tissues of a tooth.	By preparing a visual aid, 90% of students will be able to label the tissues of a tooth.		
3	Retain students through completion of this course.	At least 70% of students will complete this course.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Dental Hygiene/ Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1415 Chairside Assisting I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?
1	Demonstrate the steps in assisting with a composite procedure.	100% will demonstrate proficiency by correctly completing the competency evaluation for assisting with a composite procedure.	
2	Chart and interpret charting symbols on patients via case based computer programs.	100% will complete 90% of the case based studies correctly on the computer.	
3	Demonstrate understanding of Hazard Communication Management.	On a written test, 100% will segregate 80% of waste into Biohazard sharps, medical, and non-regulated categories.	
4	Retain students through completion of the course.	At least 70% of students will complete this course.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/ Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1423 Chairside Assisting II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the baseline settings for inhalation anesthesia for dental procedures.	On a written test, 90% of students will correctly identify 40% nitrous oxide and 60% oxygen as the base line settings for inhalation anesthesia.	
2	Manipulate and place a periodontal dressing as a post-surgical procedure.	100% will demonstrate proficiency by correctly performing the steps for mixing and placing a periodontal dressing a preclinical setting.	
3	Prepare tray set-ups for 1 st and 2 nd visits of root canal therapy.	On a written test, 80% of students will correctly identify instruments and materials for 1 st and 2 nd visit root canal procedures.	
4	To retain students through the completion of this course.	At least 70% of students will complete this course.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting Technology			
COURSE LEVEL: DAT 1513/DHT 1314 Radiology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting and Dental Hygiene to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome? USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1	Describe the relationship between X-ray wavelength and penetration.	On a written test, 80% will identify shortwave energies on the electromagnetic scale to be the most penetrating.	
2	Describe the characteristics of the interaction of ionizing radiation and tissue when the photoelectric effect occurs.	On a written test, 80% of students will cite an inner orbiting electron and no scatter radiation to identify the photoelectric effect.	
3	To retain students through completion of this course.	At least 70% of students will complete this course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1612 Dental Health Education			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Prepare a diet score card on a patient.	On a written test, 80% of students will correctly determine daily averages of food, nutrient, and sweet intakes of a patient to prepare a diet score card.	
2	Describe the role of bacterial succession in periodontal disease.	On a written test, 80% will correctly identify gram negative bacteria as the primary causative factor of periodontal disease.	
3	Describe the relationship of diet and dental caries.	On a written test, 80% will identify fermentable carbohydrates in a diet as a contributing factor to caries.	
4	Describe the role of fluoride in the prevention of decay in the general population	At least 70% of students will identify topical, systemic or ingestible fluoride as the number one decay preventive mechanism	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1714 Practice Management			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Compute payroll taxes	80% of students will correctly demonstrate how to compute payroll taxes		
2 Demonstrate manual bookkeeping procedures	80% of students will correctly demonstrate proof of posting for manual bookkeeping		
3 Identify HIPAA requirements for a dental practice	90% of students will identify 3 areas of privacy requirements on HIPAA forms		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Assisting			
COURSE LEVEL: DAT 1816 Supervised Clinical Experience I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Assisting to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Observe and /or assist a dentist during a procedure.	100% of students will observe and /or assist a dentist during a procedure.	100% of students observed and assisted a dentist during a procedure.
2	Students will maintain a professional manner and appearance at clinic.	100% of students will demonstrate a professional appearance and manner by achieving greater than 80% on evaluations performed by office personnel.	98% of students demonstrated a professional appearance and manner by scoring "80" or higher on evaluations performed by office personnel.
3	Differentiate between various dental products used in offices.	100% of students will complete journal pages indicating various office products, components, and brand names.	98% of students completed their journal pages indicating various office products, components and brand names.
			Faculty agreed to change this objective. Students will be able to assist a dentist during a procedure at each dental specialty practice.
			Faculty agreed to allow students to select one scrub color choice. This will give some allowance for individuality.
			Faculty agreed to improve this learning objective by having students do a case study at each specialty practice, following HIPAA regulations.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 1513 Periodontics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Be able to explain the function of the four (4) tissues of the periodontium.	80% will be able to correctly explain the function of the four (4) tissues of the periodontium on a written exam		
2 Describe the clinical signs of gingival inflammation.	80% will be able to describe the clinical signs of gingival inflammation on a written exam.		
3 Be able to calculate the width of attached gingiva.	80% will be able to calculate the width of attached gingival on a written exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 2436 Clinic III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Explain the purpose of Periodontal Screening and Recording (PSR).	80% will correctly explain on a written examination the purpose of PSR.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Name the 5 codes/categories of PSR.	80% will correctly name on a written examination the 5 codes/categories of PSR.	
3	List and explain ways in which a dental imaging system (intraoral camera) can be used.	80% will correctly list and explain ways in which the intraoral camera can be used during a dental appointment.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Dental Hygiene/Dental Assisting Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Dental Hygiene			
COURSE LEVEL: DHT 2612 Dental Materials			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Dental Hygiene to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Be able to identify the difference between aqueous and non-aqueous impression materials.	80% will be able to correctly identify the difference between aqueous and non-aqueous impression materials.		
2 Be able to trim adequate study models from a gypsum material.	80% will be able to adequately trim a study model from a gypsum material.		
3 Be able to list the steps in proper dental sealant placement.	80% will be able to list the steps in proper dental sealant placement.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the barbering profession including cutting, shampooing, and styling.	100% of students will correctly demonstrate barbering skills including cutting, shampooing, and styling as measured through instructor evaluation.		
2 Students will pass the state board examination.	90% of students will receive a Certificate of Registration to practice barbering based on results from the state board.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the barbering profession including cutting, shampooing, and styling.	100% of students will correctly demonstrate barbering skills including cutting, shampooing, and styling as measured through instructor evaluation.		
2 Students will pass the state board examination.	90% of students will receive a Certificate of Registration to practice barbering based on results from the state board.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1118 Basic Practices In Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will demonstrate the ability to discuss sanitation procedures as required by state board.	90% of students who complete this class will perform sanitation procedures as required by state board on practical tests.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
2	The student will demonstrate the ability to demonstrate the safe use of equipment and various accessories.	90% of students who complete this class will demonstrate the safe use of equipment and various accessories according to state board, in Instructor evaluations, hands on, Lab setting.	
3	The student will demonstrate the technique of using scissor, razor and electric clippers.	90% of students who complete this class will use scissors, razors and electric clippers according to state board regulations, in Lab setting, Instructor supervision, and Practical Exams.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1218 Fundamental Practices In Barbering			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to discuss the purposes for analyzing a client's hair.	90% of students who complete this course will analyze a client's hair according to state board regulations.		
2 The student will demonstrate the ability to identify appropriate products to be used.	90% of students who complete this course will be able to identify appropriate products to be used in accordance to state board's regulations, through hands on, Lab setting and Instructor evaluation.		
3 The student will demonstrate the ability to explain hair texture, porosity, density, elasticity and the reasons for changes in hair color.	90% of students who complete this course will explain hair texture, porosity, density, elasticity and the reasons for changes in hair color according to state board regulations, written quiz, Lab setting and Instructor evaluation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1318 Fundamental Practices in Barbering II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will explain and style chemically processed hair.	90% of students who complete this class will explain and style chemically processed hair as required by state board on practical tests.		
2 The student will demonstrate the procedures for doing wet and dry sanitizing procedures.	90% of students who complete this class will demonstrate wet and dry sanitizing procedures for as required by state board on practical tests.		
3 The student will identify the chemical actions of hair coloring and lightening.	90% of students who complete this class will identify the chemical actions of hair coloring and lightening procedures as required by state board on practical tests		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Barbering			
COURSE LEVEL: BAV 1418 Intermediate Practices in Barbering I			
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<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Barbering to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will define the various laws of color which serve as guidelines for color mixing.	90% of students who complete this class will define the laws of color which serve as guidelines for color mixing as required by state board on practical tests.		
2 The student will perform hair analysis on client.	90% of students who complete this class will perform hair analysis as required by state board on practical tests.		
3 The student will demonstrate tinting of hair.	90% of students who complete this class will demonstrate tinting of hair as required by state board on practical tests		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the Cosmetology profession, including the areas of: A. Hair B. Nails C. Skin	Instructor evaluation of student demonstration of Cosmetology skills in the areas of hair, nails, and skin.		
2 Students will pass the State Board Exam.	Students will receive a Certificate of Registration to practice cosmetology.		
3 To train students to be successful in the cosmetology field.	It should be noted that 2010-11 student learning outcomes will continue to be assessed during the 2011-12 and the 2012-13 academic years. The following student learning outcomes will be among those included for assessment during the 2011-12 school year: 70% of students enrolled will successfully		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>complete student learning outcomes.</p> <p>Student will develop and demonstrate a color service in accordance with a client's needs or expectation.</p> <p>The student will demonstrate the ability to change the hair structure using chemical hair texturizers.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1122 Cosmetology Orientation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The students will demonstrate the ability to describe the origins of the cosmetology industry.	70% of students who complete this program will describe the origins of the cosmetology industry on a written test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The students will demonstrate the ability to list the career opportunities for cosmetologist.	70% of students who complete this program will list the career opportunities for cosmetologists documented through field trip portfolio.	
3	The students will demonstrate characteristics of a healthy, positive attitude.	70% of students who complete this program will demonstrate the characteristics of a healthy, positive attitude, when working with the public by a skill checklist and observation of instructor.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1245 Cosmetology Sciences I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to define hepatitis and Acquired Immune Deficiency Syndrome (AIDS) and explain how they are transmitted.	70% of students who complete this course will correctly define hepatitis and AIDS and explain how they are transmitted on a written test.		
2 The student will demonstrate the ability to define the types and classifications of bacteria.	70% of students who complete this course will define the types and classifications of bacteria as evidenced by written test.		
3 The student will demonstrate the ability to demonstrate how to safely sanitize and disinfect various salon tools and surfaces.	70% of students who complete this course will be able to safely sanitize and disinfect various salon tools and surfaces while working on the general public using an instructor checklist.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1255 Cosmetology Science II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will be able to describe the structure and reproduction of various cells.	70% of students will be able to describe the structure and reproduction of various cells through written examinations and classroom discussion.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Students will be able to define tissue and identify the types of tissues found in the body.	70% of students will be able to define tissue and identify the types of tissues found in the body by giving visual and oral presentations in class.	
3	Students will be able to list and identify the 10 main body systems and explain their basic functions.	70% of the students will be able to identify the 10 main body systems and explain their basic functions through examination, lectures and audio visual learning tools.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Cosmetology			
COURSE LEVEL: COV 1426 Hair Care I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 The student will demonstrate the ability to name and describe the structures of the hair and root.	70% of students who complete this course will be able to name and describe the structure of the hair root by means of testing.		
2 The student will demonstrate the ability to list the five elements and principals of hair design.	70% of students who complete this course will list the five elements and principles of hair design on a written test.		
3 The student will demonstrate the ability to discuss the uses and benefits of various shampoos and conditioners.	70% of students who complete this course will orally discuss the uses and benefits of various shampoos and conditioners using an instructor created rubric.		
4 The student will demonstrate the ability to perform four basic haircuts.	70% of students who complete this course will perform four basic haircuts. The assessment will include a performance test and a written test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences Supports PRCC Strategic Goal(s): 1, 3, 7, 8

PROGRAM: Cosmetology

COURSE LEVEL: COV 1522 Nail Care I

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Cosmetology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Discuss the structure and composition of the nails.	85% of the students will be able to describe and locate each component of the nail structure using diagram.		
2 Discuss the abilities that make a good nail technician.	85% of the students will demonstrate the abilities of a good nail technician through practical application.		
3 Discuss the safety precautions that must be followed when applying artificial nails.	85%of the students will demonstrate their knowledge of the safety precautions of artificial nail applications through teacher observation and practical application.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this program, students will be able to identify occupational opportunities in Early Childhood Education Technology.	85% of students will be able to identify occupational changes in Early Childhood Technology based upon the Mississippi Career Planning and Assessment System (MS-CPAS) instrument.		
2 Upon completion of this program, students will be able to outline the standards and policy operations of the Mississippi Department of Health (MDH) for child care centers.	Upon completion of this program, 65% of students will satisfactorily outline the standards and policy operations of the MDH for child care centers based upon the MS-CPAS instrument.		
3 Upon completion of this program, students will be able to explain the different areas of development in children.	Upon completion of this program, 80% of students will be able to explain different areas of development of children according to MS-CPAS assessments.		
4 Upon completion of this program, students will be able to discuss factors contributing to children’s physical and	Upon completion of this course (or program), 90% of students will demonstrate the ability to discuss factors contributing to		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	emotional health.	children's physical and emotional health based upon MS-CPAS assessment scores.		
5	Upon completion of this program, students will be able to plan and implement child care curriculum.	Upon completion of this program, 70% of students will demonstrate ability to plan and implement child care curriculum based upon MS-CPAS assessment scores.		
6	To retain students until completion of the program.	75% of full time students will complete the program.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL : CDT 1113 Early Childhood Profession			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Explain the Early Childhood Education Technology program philosophy and policies.	80% of students will correctly explain program philosophy and policies as evidenced by chapter testing and from the final exam.	
2	Discuss early childhood education and child care movements to include history, theories, and practice.	70% of all students will correctly identify philosophers, theories, and practices as evidenced by chapter testing and from the final exam.	
3	Describe types of early childhood programs and employment opportunities.	80% of all students will correctly identify the various types of child care programs and will describe employment opportunities as evidenced by chapter	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		testing and from the final exam.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1214 Child Development I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and recognize the four major areas of development in preschool children.	80% of students will correctly identify and correlate the major areas of development as evidenced by chapter testing and test results from the final exam.		
2 Demonstrate the responsibilities and role of the teacher.	60% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and test results from the final exam.		
3 Identify developmental norms as they relate to infants.	60% of students will recognize developmental norms as they relate to infants as evidenced by chapter testing and final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1223 Child Development II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify and recognize the four major areas of development in preschool children.	85% of students will correctly identify and correlate the major areas of development as evidenced by chapter testing and test results from the final exam	
2	Demonstrate the responsibilities and role of the teacher.	60% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and accumulative lab hours.	
3	Explain developmental norms as they relate to caring for preschoolers.	70% of the students will explain developmental norms as they relate to caring for preschoolers by way of chapter testing.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1314 Creative Arts for Young Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify developmentally appropriate art experiences for preschool children	90% of students will successfully compile a working portfolio of developmentally appropriate art activities as evidenced in successful submittal of 50 examples of appropriate art activities as compiled and reflected in Portfolio format.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Categorize appropriate music and movement experiences for young children.	90% of students will successfully compile a working portfolio of developmentally appropriate music activities as evidenced in successful submittal of 50 examples of song lyrics, illustrations and finger plays as compiled and reflected in Portfolio format.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

3	Identify the characteristics of each stage of art and music.	80% of the students will identify the characteristics of each stage of art and music as evidenced by the planned activities and instructor rubric.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1343 Child Health and Safety			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain Universal Precautions.	80% of students will correctly explain Universal Precautions as evidenced by chapter testing and test results from the final exam.		
2 Identify common communicable diseases.	70% of all students will correctly identify communicable diseases as evidenced by chapter testing and test results from the final exam.		
3 Recognize signs of child abuse and explain caregiver responsibility.	80% of all students will correctly identify the 4 types of abuse and will be able to explain caregiver responsibility as evidenced by chapter testing and test results from the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1513 Nutrition for Young Children			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Discuss basic nutrition concepts.	75% of students will correctly identify nutritional needs of young children as evidenced by chapter testing and from the final exam.	
2	Discuss the importance of developing healthy attitudes and nutritional habits	65% of students will accurately relay the responsibilities and role of the teacher as evidenced by chapter testing and the final exam.	
3	Discuss basic food purchasing and prep time for meals and snacks for preschool children	90% of students will correctly identify nutritional needs of young children as evidenced by chapter testing and the final exam	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 1713 Language and Literacy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Explain how language is acquired.	80% of students will correctly explain how language is acquired as evidenced by chapter testing and test results from the final exam.	
2	Examine the four areas of language arts.	80% of all students will correctly identify four areas of language arts including listening, speaking, reading, and writing as evidenced by chapter testing and test results from the final exam.	
3	Demonstrate developmentally appropriate strategies for engaging young children with books.	80% of students will demonstrate appropriate strategies for engaging young children with books as evidenced by submitted lesson plan.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2233 Guiding Social and Emotional Behavior			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the typical ages/stages of children’s behavior	60% of students will correctly identify the typical ages/stages of children’s behavior as evidenced by in class by chapter testing and from the final exam.	
2	Discuss various theories of social/emotional development	60% of students will correctly explain the theories of social/emotional development as evidenced by results from chapter testing, research paper, and the final exam.	
3	Identify positive techniques for guiding behavior for young children	80% of students will identify positive techniques for guiding children as evidenced by the results from chapter testing, lab experience with preschool children, and the final exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Family and Consumer Science		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2413 Atypical Child Development			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Research available interdisciplinary community resources and professional services.	80% of the students will research available interdisciplinary community resources and professional services by way of resource file.	
2	Explore the current research pertaining to the causes and classifications of disabilities and diseases in children.	75% of the students will explore the current research pertaining to the causes and classifications of disabilities and diseases in children by way power point presentation.	
3	Development an appropriate instructional activity to meet the needs of atypically developing children.	85% of the students will develop an appropriate instructional activity to meet the needs of atypically developing children by way of practical experience.	

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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2915 Student Teaching I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement Developmentally Appropriate Practices (DAP) correctly as evidenced by Career Planning and Assessment System (CPAS) scores.	
2	90% of students will successfully implement Developmentally Appropriate Practice correctly as evidenced by CPAS scores.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.	
3	Students will successfully create a bulletin	80% of students will successfully create a	

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	board.	bulletin board as evidenced by a rubric checklist.		
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PROGRAM OF STUDY: Family and Consumer Sciences		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Early Childhood Education Technology			
COURSE LEVEL: CDT 2925 Student Teaching II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Early Childhood Education Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will implement developmentally appropriate curriculum and instructional practices based on knowledge of child development, curriculum goals, and content through active learning centers.	90% of students will successfully implement Developmentally Appropriate Practices correctly as evidenced by Career Planning and Assessment Center (CPAS) scores.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Students will demonstrate competent management skills for early childhood education programs.	75% of students will successfully demonstrate knowledge of skills necessary for management of early childhood education programs as evidenced through the discussion essay of the CPAS.	

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome). HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved). WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Begin implementation of assessment of student learning outcomes in courses.	Student learning outcomes will be evaluated in a minimum of two additional courses.	
2	To provide quality instruction in courses which will satisfy the fine arts and /or oral communication requirement of the core curriculum for both academic and technical programs of study.	A minimum of 60% of all students enrolled in Fine Arts and Communications core curriculum classes will successfully complete the Student Learning Outcomes.	
3	To provide quality instruction in courses which parallel the first two years of a Bachelors degree for majors in Art, Music, Theater and Speech/Communication.	A minimum of 60% of all students enrolled in Fine Arts and Communications classes for majors will successfully complete the Student Learning Outcomes.	
4	To provide a variety of cultural activities in the arts for PRCC students and the community through performances by student ensembles, guest recitals/concerts, student art exhibits, and drama productions.	A minimum of six fine arts events (art, music, dance, drama) will be presented each year. Attendance figures for all Fine Arts activities and events will be evaluated annually.	

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5	To serve as ambassadors/recruiters for the college through performances by students and faculty in local, regional, state and national events.	<p>Student and/or faculty will perform at a total of at least 10 events on the local, regional, state and national level each year.</p> <p>Continuing invitations for performances by PRCC students and faculty in local, regional and national events. Monitor enrollment and interest in student performing groups. Adjudication of performances in competitions.</p>		
6	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: ART			
COURSE LEVEL: ART 1113 Art Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will attend a pre-approved fine arts venue and submit a written assessment of the experience.	70% of students will attend a fine arts venue and submit a written critique which expresses aesthetic judgment of the observed art.	79% were successful in completing this outcome. 98% online
2	Students will visually identify and describe the formal elements of art and principles of design in an artwork.	60% of students will correctly identify 5 of 7 elements and 3 of 7 principles that relate to the chosen artwork in a written assessment.	88% success rate, traditional 81% online rate
3	Students will demonstrate an understanding of the role of the artist and art in society.	70% of students will successfully summarize the role of the artist and art in society on an examination.	87% successful completion-traditional 90% online success rate

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 1113 Music Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will attend a pre-approved, live musical performance and submit a written critique.	70% of students will attend a live performance and submit a written critique which addresses the musical elements, medium and style period(s) of the performance pieces.	
2	Students will identify the musical style period of selected listening examples.	60% of students will correctly identify the musical style period upon hearing selected listening examples on an aural examination.	
3	Students will visually identify the most common representative instruments from each family of musical instruments.	70% of students will visually identify representative instruments from each family of musical instruments.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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PROGRAM OF STUDY: Fine Arts and Communication			
INSTRUCTIONAL AREA: MUS 1213 Music Theory I		Supports PRCC Strategic Goal(s):	
COURSE LEVEL: MUS 1213 Music Theory I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will correctly identify and write all major and minor key signatures.	70% of students will accurately identify and write all major and minor key signatures.	
2	Students will correctly identify and write all major and minor scales.	70% of students will accurately identify and write all major and minor scales.	
3	Students will correctly identify and write all triads and seventh chords in root position and inversion.	70% of students will accurately identify and write all triads and seventh chords in root position and inversion.	
4			
5			

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2211 Music Theory Lab III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will correctly aurally identify and notate all pitch intervals (both ascending and descending).	70% will pass an aurally administered examination including all melodic intervals.	
2	Students will correctly aurally identify and notate the following chord qualities: major, minor, augmented and diminished.	70% will pass an aurally administered examination including all harmonic chord qualities.	
3	Students will correctly aurally identify and notate the following harmonic elements in dictation: major and minor tonic, major and minor sub-dominant, and dominant.	70% will pass an aurally administered examination including harmonic progressions with the use of the harmonies specified in the SLO.	
4	Students will correctly sing, at sight, one melody involving multiple leaps, using the correct solfege syllables.	70% will pass an aurally administered examination during which each student must successfully sing at sight a melody chosen by the instructor that includes	

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		multiple leaps.		
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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2213 Music Theory III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will provide accurate roman numeral and lead sheet analysis of diatonic seventh chords.	Students will successfully demonstrate proper roman numeral and lead sheet analysis of diatonic seventh chords with 70% or greater accuracy on an examination.	
2	Students will use proper voice leading technique when writing diatonic seventh chords in a 4-part SATB chord progression.	Students will correctly write and resolve diatonic seventh chords in 4 part SATB format with 70% or greater accuracy on an examination.	
3	Students will provide accurate roman numeral and lead sheet analysis of secondary dominant and secondary leading tone chords.	Students will successfully demonstrate proper roman numeral and lead sheet analysis of secondary dominant and secondary leading tone chords with 70% or greater accuracy on an examination.	
4	Students will provide accurate roman numeral analysis of diatonic common chord modulation.	Students will provide the correct roman numeral analysis of diatonic common	

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		chord modulations with 70% or greater accuracy on an examination.		
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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Speech and Theater			
COURSE LEVEL: SPT 1113 Public Speaking			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will write coherent Commemorative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will effectively deliver the Commemorative Speech.	
2	Students will write coherent Informative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the four types of Informative Speeches.	
3	Students will write coherent Persuasive speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	70% of students will accurately develop and deliver one of the three types of Persuasive Speeches.	

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Theatre			
COURSE LEVEL: SPT 2233 Theatre Appreciation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Asses a theatrical event and successfully communicate that assessment to others	70% will successfully attend a live or taped performance and submit a critique based on Aristotle's 6 elements of drama.	
2	Identify the key components and personnel of a theatrical production	70% will successfully identify theatrical components and personnel on an examination.	
3	Compare/contrast key elements and theatrical styles of various eras in theatre history	70% will successfully compare/contrast historic theatrical elements and styles on an examination.	
4	Describe notable influential theatre artists (playwrights, actors, educators, etc.)	70% will successfully describe influential theatre artists on an examination.	

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PROGRAM OF STUDY: Fine Arts and Communication		Supports PRCC Strategic Goal(s): 1, 2, 3, 5	
INSTRUCTIONAL AREA: Music			
COURSE LEVEL: MUS 2223 Music Theory IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Analyze and realize harmonic progressions containing enharmonically reinterpreted chords.	Students will correctly analyze and notate musical examples containing enharmonically reinterpreted chords on an examination with 70% or greater accuracy.	
2	Written communication of understanding of common modulation techniques.	Students will list and describe the six most common modulatory techniques that are covered in class with 70% or greater accuracy.	
3	Analyze and realize harmonic progressions containing a variety of chromatically altered chords expressed by Roman numerals, figured basses, and lead-sheet symbols.	Students will correctly notate and analyze each of the following chromatically altered chords: Neapolitan 6 th , Augmented 6 th , mode mixture, secondary functions, and altered dominant chords, and extended	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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		chords on an examination with 70% or greater accuracy.		

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DEPARTMENTS: Science, Mathematics, and Business/Humanities and Social Sciences/Fine Arts and Communication/Health, Physical Education, and Recreation			
INSTRUCTIONAL AREA: General Education/University Parallel		Supports PRCC Strategic Goal(s): 1, 3	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and 9. technical skills training. 			
PURPOSE OF UNIT: To assure that graduates of Pearl River Community College possess the knowledge and skills generally expected of an educated person.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide general education which is essential to a quality academic program.			
DEPARTMENTAL OUTCOMES- Measurable indicators (More specific description of impact on student, faculty, staff, and community members)	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Oral Communication Students will write coherent Commemorative speech outlines that demonstrate their ability to use organizational formats with a clear specific purpose and central idea.	80% of students will effectively deliver the Commemorative Speech.		
2 Computer Literacy Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.		
3 Mathematics The student will solve quadratic equations.	70% of students who complete this course will correctly solve a quadratic equation on the final exam.		
4 Natural Sciences Describe the fundamental principles of cell biology	At the end of the lecture course, 70% of the students will identify the importance of cell organelles and their functions. This item will be assessed		

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		on a common instrument prior to final exams.		
5	Social Sciences Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.		
6	Written Communication To use the recursive writing process to develop a Modern Language Association (MLA) formatted, carefully organized, multi-paragraph essay, developing a thesis statement in response to specific reading assignments.	Given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.		
7	Wellness Identify the dimensions of health and wellness.	70% of students who complete this course will identify the dimensions of health and wellness.		

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PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3, 4, 5, 6, 7		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.				
	OBJECTIVES - Broad description of goals	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome)	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	To provide quality instruction in the areas of health, physical education, and recreation that will meet the needs of all students enrolled in academic programs.	70% of students will indicate that classes offered meet their needs for graduation and transfer on the Campus Climate Survey.	96% of students indicated an average and above score on the quality of instructors in the HPR Department.	<p>The department chair met with and commended all HPR instructors for continuing to provide quality instruction in the classroom.</p> <p>The department chair met with all HPR instructors and emphasized the importance of continued participation in professional development workshops and webinars.</p>
2	To provide exceptional and challenging activity classes, healthy information, and safe up-to-date exercise equipment to promote well-being and enhance quality of life.	70% of students will indicate an average or above score on the quality of activity classes, information, and equipment on the Campus Climate Survey.	<p>96% of students indicated an average and above score on the quality of activity classes.</p> <p>96% of students indicated an average and above score on the quality of health information.</p> <p>96% of students indicated an average and above score on the quality of exercise equipment.</p>	<p>It was decided that the department will continue offering high quality and challenging activity classes.</p> <p>It was decided that a grant should be submitted that will allow the department to offer additional healthy information and healthy nutrition demonstrations.</p> <p>It was decided that a grant should be submitted to add outdoor exercise equipment and bicycles on campus.</p>
3	To provide up-to-date technology in the classrooms and lab to keep students engaged in the learning process.	70% of students will indicate an average or above score on technology	95% of students indicated an average and above score on up-to-date technology in classrooms.	It was decided that another grant should be submitted to add additional technology to the exercise spin room.

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		in classrooms and lab on the Campus Climate Survey.		It was decided that new computers were needed in the HPR classrooms for all HPR instructors. A request for new computers was submitted on the annual needs assessment report.		
4	To provide a safe and healthy environment suitable for exercise.	70% of students will indicate an average or above score on the Campus Climate Survey.	96% of students indicated an average and above score on providing a safe and healthy environment.	It was decided that additional security cameras were need to increase safety in the Wellness Center A request for additional security cameras was submitted on the annual needs assessment report.		
5	To assess student learning outcomes in all Health, Physical Education, and Recreation courses.	100% of HPR courses offered will assess student learning outcomes beginning Fall 2013.	100% of HPR courses are assessing student learning outcomes.	It was decided that all HPR classes will continue to be assessed during the fall and spring semesters.		
6	To ensure that the Health, Physical Education, and Recreation curriculum meets with the approved articulation agreement.	100% of courses offered in the HPR department will be on the approved articulation agreement.	100% of HPR courses offered are on the approved articulation agreement.	It was decided that the HPR Department will continue to offer classes that are approved on the articulation agreement.		
7	To retain students through completion of the course.	70% of students enrolled at date of reconciliation will complete the course.	Course	Fall 2014	Spring 2015	It was decided that GradesFirst will continue to be utilized as an effective tool to help retain students.
			HPR 1111	75.3%	80.9%	
			HPR 1121	76.9%	85.7%	
			HPR 1213	80.6%	85.6%	
			HPR 1551	88.9%		
			HPR 1613	100%	80.0%	
			HPR 1751	92.0%	92.0%	
			HPR 1761	90.0%	87.5%	
			HPR 2213	90.9%	95.3%	
			HPR 2323	100%	87.5%	
			HPR 2423	100%		
			HPR 2433	100%		
HPR 2453	100%	87.5%				

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			HPR 2723	95.3%	86.3%		
			HPR 2733	100%	95.8%		

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PROGRAM OF STUDY: Health, Physical Education, and Recreation Supports PRCC Strategic Goal(s): 1, 2, 3

COURSE LEVEL: HPR 1111/1121 and HPR 2111/2121 General Physical Education Activities I, II, III, and IV

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.

RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Complete 900 minutes of physical activity.	70% of students who enroll in this course will complete at least 900 minutes of physical activity.		
2	Implement an exercise program designed to improve individual health-related physical fitness components.	70% of students who complete this course will implement an individual exercise program designed to improve fitness levels.		
3	Measure and record individual blood pressure.	70% of students who complete this course will measure and record their blood pressure.		

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PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1213 Personal and Community Health			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the dimensions of health and wellness.	70% of students who complete this course will identify the dimensions of health and wellness.	Online Fall 2014 89% Spring 2015 95% Face-to-Face/Hybrid Fall 2014 82% Spring 2015
2	Identify the factors associated with the prevention of both major infectious and non-communicable diseases.	70% of students who complete this course will identify lifestyle factors related to the prevention of diseases.	Online Fall 2014 95% Spring 2015 100% Face-to-Face/Hybrid Fall 2014 75% Spring 2015
3	Identify essential nutrients; sources and functions.	70% of students who complete this course will be able to identify essential nutrients; sources and functions.	Online Fall 2014 76% Spring 2015 79% Face-to-Face/Hybrid Fall 2014 74% Spring 2015

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PROGRAM OF STUDY: Health, Physical Education, and Recreation			
INSTRUCTIONAL AREA: Physical Education		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1313 Introduction to Health, Physical Education, and Recreation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify sub-disciplines of physical education, exercise, and sport.	70% of students who complete this course will identify the sub-disciplines of physical education, exercise, and sport.	
2	Identify strategies to prepare for future careers.	70% of students who complete this course will identify strategies to prepare for future careers.	
3	Identify foundations of physical education.	70% of students who complete this course will identify the foundations of physical education.	

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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 1613 Physical Education and the Elementary School			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Explain development of the philosophy of teaching, as it pertains to physical education.	70% of students who complete this course will be able to explain development of the philosophy of teaching, as it pertains to physical education.	
2	Explain curriculum development, including adaptive methodologies.	70% of students who complete this course will be able to explain curriculum development, including adaptive methodologies.	
3	Demonstrate how to encourage active lifestyles outside of the school setting.	70% of students who complete this course will be able to demonstrate how to encourage active lifestyles outside of the school setting.	

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PROGRAM OF STUDY: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 1751 and 1761 Nutrition and Wellness I & II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Design and implement a weight reduction or weight maintenance program.	70% of students who complete this course will be able to design and implement a weight reduction or weight maintenance program. This will be evaluated by instructor observation.	
2	Design and implement an individual exercise program using health-related physical fitness components (cardiorespiratory endurance, muscular endurance, and flexibility).	70% of students who complete this course will successfully design and implement an individual exercise program.	
3	Analyze and explain individual health-related physical fitness components as measured by a fitness assessment.	70% of students who complete this course will be able to analyze and explain their individual health-related physical fitness components as measured by a fitness assessment.	
4	Calculate individual target heart rate (cardiorespiratory training zone) and explain why it is important.	70% of students who complete this course will be able to calculate and explain target	

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		heart rate.		
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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: HPR 2213 First Aid and CPR			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate the knowledge and skills necessary to act in an emergency situation.	70% of students who complete this course will explain how and when to act in an emergency situation.	
2	Demonstrate how and when to activate the emergency medical system (EMS).	70% of students who complete this course will explain how and when to activate the EMS.	
3	Demonstrate methods of self-protection.	70% of students who complete this course will identify methods of self-protection.	
4	Demonstrate lifesaving and life sustaining skills.	70% of students who complete this course will explain how and when to use lifesaving and life sustaining skills.	

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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2323 Recreational Leadership			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify specific challenges in recreational settings and how to deal with them.	70% of students who enroll in this course will be able to identify specific challenges in recreational settings and how to deal with them. This will be evaluated on the Mid-Term Exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Demonstrate knowledge of budgeting and expenditures in recreational settings.	70% of students who complete this course will be able to explain budgeting and expenditures in recreational settings. This will be evaluated on the Mid-Term Exam.	
3	Identify methods of program promotion and formats.	70% of students who complete this course will be able to identify methods of program promotion and formats. This will be evaluated on the Mid-Term Exam.	

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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2423 Football Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of football.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of football. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the field. This will be evaluated by instructor observation and on the Mid-Term Exam.	
3	Identify and list methods in football.	70% of students who complete this course will be able to identify and list various methods related to football. This will be evaluated on the Mid-Term Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
INSTRUCTIONAL AREA: HPR 2433 Basketball Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and 9. technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of basketball.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of basketball.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the court.	
3	Identify and list methods in basketball.	70% of students who complete this course will be able to identify and list various methods related to basketball.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2453 Baseball Theory			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate knowledge of rules, fundamentals, safety and philosophies of baseball.	70% of students who enroll in this course will be able to explain the rules, fundamentals, safety, and philosophies of baseball. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Evaluate strength and conditioning programs.	70% of students who complete this course will evaluate strength and conditioning programs designed to improve performance on the field. This will be evaluated by instructor observation and on the Mid-Term Exam.	
3	Identify and list methods in baseball.	70% of students who complete this course will be able to identify and list various methods related to baseball. This will be evaluated on the Mid-Term Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2723 Prevention and Care of Athletic Injuries			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Demonstrate how to respond, treat, and care for athletic injuries.	70% of students who enroll in this course will be able to explain how to respond, treat, and care for athletic injuries. This will be evaluated by instructor observation and on the Mid-Term Exam.	
2	Demonstrate knowledge of mechanism, and characteristics of sports injuries.	70% of students who complete this course will be able to identify mechanism, and characteristics of sports injuries. This will be evaluated on the Mid-Term Exam.	
3	Identify musculoskeletal conditions.	70% of students who complete this course will be able to identify musculoskeletal conditions. This will be evaluated on the Mid-Term Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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DEPARTMENT: Health, Physical Education, and Recreation		Supports PRCC Strategic Goal(s): 1,2,3	
COURSE LEVEL: HPR 2733 Introduction to Athletic Training			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Explain the profession and academic requirements for entering the athletic training program.	70% of students who enroll in this course will be able to explain the field of athletic training and the requirements for entering the program. This will be evaluated by instructor observation and on the Mid-Term Exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Complete 100 observation/experience hours under a Board Of Certification (BOC) certified athletic trainer.	70% of students who complete this course will complete 100 observation/experience hours under a BOC certified athletic trainer. This will be evaluated by instructor observation.	
3	Explain the emergency action plan and the role of the sports medicine team.	70% of students who complete this course will be able to explain the emergency action plan and the role of the sports medicine team. This will be evaluated by instructor observation and on the Mid-Term Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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4	Identify different career venues that an athletic training career offers.	70% of student who complete this course will be able to identify different career venues that an athletic training career offers. This will be evaluated on the Mid-Term Exam.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Humanities and Social Science		Supports PRCC Strategic Goal(s): 1, 3, 7		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.				
	OBJECTIVES - Broad description of departmental goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Assessment of student learning outcomes for courses taught in Humanities and Social Sciences will begin.	In the Humanities and Social Sciences Department, two additional courses will evaluate student learning outcomes in Spring 2015.	English 0125 and CRJ 1313 were added to the assessment cycle in spring 2015	
2	To prepare students to transfer and be successful in their studies and careers.	70% of outcomes on individual assessment charts within the department will be achieved.		
3	To maintain technology and supplies as needed by the instructors.	100% of needed supplies and technology will be provided for the department.		
4	To provide quality students services.	100% of the faculty will be involved in providing accurate, up-to-date academic advising to our students.		
5	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s):	
INSTRUCTIONAL AREA: Criminal Justice			
COURSE LEVEL: CRJ 1313 Introduction to Criminal Justice			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will be able to recognize and differentiate between formal and informal social norms.	Students will be asked a series of questions which give examples of both informal and formal social norms. 60% of students will be able to correctly identify the correct answer on all related questions.	
2	Students will be able to recognize and differentiate between institutional corrections and community corrections programs.	Students will be asked a series of questions which give examples of both institutional corrections programs and community corrections programs. 60% of students will be able to correctly identify the correct answer on all related questions.	
3	Students will be able to recognize and differentiate between the various policing strategies employed by US police departments.	Students will be asked a series of questions which give examples of various strategies utilized by police in the US. 60% of students will be able to correctly identify the correct answer on all related questions.	

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2014-2015**

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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s):1, 3	
INSTRUCTIONAL AREA: English			
COURSE LEVEL: ENG 1113 English Composition I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	To use the recursive writing process to develop an MLA formatted, carefully organized, multi-paragraph essay, developing a thesis statement in response to specific reading assignments.	Given a specific prompt based on the textbook, 70% of the students will brainstorm, organize, draft, edit, and publish a 500 word multi-paragraph essay.	82% for all students 81% for face-to-face students 89% for online students
2	To write prose in Standard Written American English that is grammatically correct by being reasonably free of the following errors: sentence structure, verb, spelling, punctuation, and pronoun usage.	During the writing assessment described in #1, 70% of the students will produce sentences reflecting control of sentence structure, verb, spelling, punctuation, and pronoun usage.	87% for all students 86% for face-to-face students 89% for online students
3	To compile an MLA formatted bibliography identifying sources for literary research.	After learning college library resources and the MLA citation process, 70% of students will gather materials and produce a bibliography.	80% for all students 78% for face-to-face students 84% for online students
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
			Increase the number of sections using departmental wide scoring rubric to diminish subjectivity bias
			Piloting Apla individualized study plans (ISP) in predetermined sections of ENG 1113
			Students will have access to MLA guide and handbook as an eBook from the first day of the course

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: English			
COURSE LEVEL: ENG 1123 English Composition II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Student demonstrates a general knowledge of the use of literary terminology and the understanding of content of examples of fiction, poetry, and drama.	70% of students will demonstrate a general knowledge of the use of literary terminology and the understanding of fiction, poetry, and drama content on major tests and final examination.	
2	Student demonstrates the ability to read critically and write analytically about literature.	70% of students will write essays that analyze specific examples of fiction, poetry, and drama.	
3	Student demonstrates the ability to read critically and write analytically about literature using appropriate secondary sources and documenting appropriately according the MLA guidelines.	70% of students will write research-based essays that successfully analyze, interpret, evaluate, or explicate one or more works of literature.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3		
INSTRUCTIONAL LEVEL: Literature				
COURSE LEVEL: ENG 2423 World Literature I				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Student demonstrates a general reading knowledge of selected works from the ancient Greeks to Shakespeare.	70% of students will demonstrate a general reading knowledge of selected works from the ancient Greeks to Shakespeare on major tests and comprehensive final examination.		
2	Student demonstrates the ability to analyze the prominent themes in a work of literature in essay format.	70% of students will be able to write essay answers to test questions requiring them to analyze prominent themes in a literary work.		
3	Student demonstrates the ability to read and understand literary criticism.	70% of students read a piece of literary criticism and then analyze the author's argument and discuss/critique said argument in the form of a class		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: EPY 2513 Child Psychology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Students will distinguish the common features of three major developmental theories.	70% of students who complete this course will be able to distinguish the common features of three major developmental theories through instructor-generated exams.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Students will critique the contributions of nature and nurture in human development.	70% of students who complete this course will correctly critique at least two contributions of nature and nurture in human development through instructor-generated exams.	
3	Students will differentiate between the major socioemotional milestones in development.	70% of students who complete this course will correctly differentiate at least three socio-emotional milestones in development through instructor-generated exams.	
4	Students will identify the major stages prenatal development and birth.	70% of students who complete this course	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		will correctly identify the major stages of prenatal development and birth through instructor-generated exams.		
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PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: HIS 1163 World Civilization I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Define and identify three major characteristics contributing to the development of civilizations.	70% of students will correctly define and identify the major characteristics contributing to the development of civilizations. Evaluation will be based on an instructor generated assessment tool.	
.	Differentiate between three significant interpretive periods of human history from ancient times to the 1500s.	70% of students will differentiate between three significant interpretive periods of human history from ancient times to the 1500s. Evaluation will be based on an instructor generated assessment tool.	
3	Identify three religious and philosophical beliefs originating in early world cultures.	70% of students will identify three religious and philosophical beliefs originating in early world cultures. Evaluation will be based on an instructor generated assessment tool.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: HIS 1173 World Civilization II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Define and identify three major people, events, and ideas that gave shape to human experience around the globe from the 17 th Century to the present.	70% of students will correctly define and identify three major people, events, and ideas that gave shape to human experience around the globe from the 17 th Century to the Present. Evaluation will be based on an instructor generated assessment tool.	
2	Differentiate between three significant interpretive eras of human history since 1500, such as the Enlightenment, 19 th Century Imperialism, and the Cold War.	70% of students will differentiate between three significant interpretive eras of human history since 1500. Evaluation will be based on an instructor generated assessment tool.	
3	Identify three interpretive historical matrices; such as political history, social history, and cultural history.	70% of students will identify three interpretive historical matrices from the 17 th to the 20 th Centuries. Evaluation will be based on an instructor generated assessment tool.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: Foreign Language			
COURSE LEVEL: MFL 1213 Spanish I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Student demonstrates a general knowledge of basic Spanish terms for greetings and leave takings.	70% of students will be able to generate and respond to greetings and leave takings in Spanish.	
2	Student demonstrates ability to recognize and use numerical terms in Spanish	70% of students will be able to recognize and form numbers, in amounts up to and including the millions, in Spanish.	
3	Student demonstrates the ability to construct and use adjectives in Spanish.	70% of students will be able to construct and adjective(s) in Spanish to reflect gender and number of the adjective's corresponding noun(s).	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Humanities and Social Sciences			
INSTRUCTIONAL AREA: Foreign Language		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: MFL 1223 Spanish 2			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Student demonstrates a general knowledge of the Spanish “be” verbs and can use correctly both <i>ser</i> and <i>estar</i> .	70% of students will be able to demonstrate a general knowledge of the Spanish “be” verbs and will use correctly both <i>ser</i> and <i>estar</i> .	
2	Student demonstrates ability to recognize and construct the preterite tense of regular verbs in Spanish	70% of students will be able to recognize and construct the preterite tense of regular verbs in Spanish.	
3	Student demonstrates the ability to construct and use correctly <i>gustar</i> and similar verbs in Spanish.	70% of students will be able to construct and use correctly <i>gustar</i> and similar verbs in Spanish.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: PSY 1513 General Psychology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Students will distinguish the common features of three major psychological theories.	70% of students who complete this course will be able to distinguish the common features of the three major psychological theories through instructor-generated exams.	
2	Students will distinguish the common features of three abnormal behaviors.	70% of students who complete this course will correctly identify the common features of three major psychological disorders through instructor-generated exams.	
3	Students will be able to explain four basic research methods used by psychologists.	70% of students who complete this course will correctly distinguish four common research methods through instructor-generated exams.	
4	Students will correctly identify the role that the two main branches of human nervous system play in human behavior.	70% of students who complete this course will correctly distinguish components of the two main branches of the human nervous system through instructor-generated exams.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Humanities and Social Sciences		Supports PRCC Strategic Goal(s): 1, 3	
INSTRUCTIONAL AREA: History, Political Science, Psychology, Sociology			
COURSE LEVEL: SOC 2113 Introduction to Sociology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will be able to recognize the differences between functional theory, conflict theory, and symbolic interactionist theory.	On the first major assessment, students will be asked a series of questions relating to sociological theory. 60% of students will be able to correctly identify the proper theory on ALL questions given on the assessment.	
2	The student will be able to classify a group as being a subculture or a counterculture.	65% of students will be able to research a group and correctly identify them as a subculture or counterculture in a written assignment. Students must pass written assignment with a 70% or better to meet objective. A common rubric will be used for assessment.	
3	The student will be able to understand what it means to have a “sociological imagination” and will be able to apply it to real life sociological examples.	65% of students will be able to describe a personal situation and describe their situation using the sociological imagination in a written assignment. Students must pass written assignment	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		with a 70% or better to meet objective. A common rubric will be used for assessment.		
4	Students can describe a social norm and the consequences of breaking a social norm.	65% of students can correctly identify and describe a social norm and the consequences of breaking a social norm on a written assignment. Students must pass written assignment with a 70% or better to meet objective. A common rubric will be used for assessment.		
5	Students can recognize the difference between prejudice and discrimination.	On the final exam assessment, students will be given a set of statements about real life scenarios. 60% of students will be able to correctly identify all scenarios as either examples of discrimination or prejudice.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Industrial Technology to students within the PRCC district.

	OBJECTIVES - Broad description of goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) .	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Insure we provide a curriculum with quality instruction in courses which will satisfy the needs of industry in Drafting, Instrumentation, and Electronics while meeting statewide standards.	<p>A minimum of 70% of all students enrolled in the Industrial Technology Department core curriculum classes will successfully complete the student learning outcomes.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed during the 2011-2012 and the 2012-2013 academic years. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year.</p> <p>Drafting and Design Technology:</p> <p>80% of students will apply proper techniques in technical drawings, and sketch and develop views of basic shapes.</p> <p>80%of students will use geometric constructions by constructing tangent arcs and lines.</p> <p>80% of students will correctly construct</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>orthographic projections showing a top view, front view, and right side view.</p> <p>Instrumentation Technology:</p> <p>80% of students will be able to explain the principles of PLCs.</p> <p>80% of students will be able to identify the different types of PLC hardware.</p> <p>80% of students will be able to explain the numbering systems, encoding/decoding, and logical operations.</p> <p>80% of students will be able to program all types of internal and discrete instructions.</p> <p>Electronics Technology:</p> <p>80% of students will be able to analyze a sine wave, and explain its characteristics and applications in AC circuits.</p> <p>80% of students will be able to use an oscilloscope to measure AC voltage and frequency.</p> <p>80% of students will be able to use multimeters to measure AC voltage and current.</p> <p>80% of students will be able to construct transformer circuits, and measure voltages and currents as calculated.</p>		
2	Place students in jobs related to their training.	Job placement for Industrial Technology is measured by follow up. Follow up records are kept in the counselor's office		
3	Students will prove their knowledge of applicable skills learned throughout the two year program in either Drafting, Instrumentation, or Electronics.	62% of the students will be required to successfully pass the MS-CPAS test at the completion of their required technical classes		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Student will demonstrate written and performance knowledge of Computer-Aided Design (CAD) and Geographic Information System (GIS) software and practice skills using surveying and GPS equipment. Students will demonstrate an understanding of construction estimating and drawing requirements and the skills needed to design and produce machine parts.	The Drafting and Design Technology Program evaluation will be based on the following data collected from student graduation surveys, enrollment and job placement. Enrollment 75%, Retention 75%, completion 75%, graduation 75% and job placement 75%.	
2	Students will demonstrate and master the technical skill necessary for employment in entry level positions as CAD Technician. These technical skills and required competencies are outlined in the State Department of Education Curriculum Framework.	The Drafting and Design Technology program will be evaluated based on job performance, the Mississippi Career Planning and Assessment System (MS-CPAS) test scores (70% passing), student evaluation of instructors and director and chair evaluations of instructors.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1133 Machine Design I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify the basic machining processes.	90% of the students who complete this course will be able to recognize basic machining symbols and the complete the process of machine drawings.		
2 The student will demonstrate the ability to create drawings of different types of fasteners.	85% of the students who complete this course will be able to correctly create blocks for different types of fasteners.		
3 The student will demonstrate the ability to prepare drawings for production.	75% of the students who complete this course will be able to construct and design a total set of working drawings for production using AutoCad.		
4 The student will demonstrate the ability to draw and prepare welding drawings with proper symbols.	85% of the students who complete this course will be able to interpret and create welding drawings with symbols for production.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2243 Cost Estimating			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The students will demonstrate the ability to determine material quantities for excavation.	80% of the students that complete this course will be able to calculate earthwork for excavation using data from a field survey.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Students will prepare an estimate for the material required for a slab on grade foundation.	80% of the students that complete this course will correctly prepare a material list for a slab on grade foundation using information from a foundation plan.	
3	Students will identify and describe the essential elements of a contract.	80% of the students that complete this course will be able to identify and describe the essential elements of a contract on a test.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2343 Advanced CAD			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The students will construct 3D solid models using solid primitives.	90% of the students that complete this course will be able to construct a 3D solid model using primitives.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The students will use a variety of 3D visual styles display techniques.	90% of the students that complete this course will be able to use a variety of 3D visual styles display techniques.	
3	The students use grips and sub-object editing to alter 3D solid models.	90% of the students that complete this course will be able to edit 3D solid models using grips and sub-object editing commands.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1,3,7	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 1613 Architectural Design I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will demonstrate the ability to identify and apply building codes to architectural plan.	75% of the students who complete this course will be able to recognize building codes and apply them properly to a design.		
2 The student will demonstrate the ability to identify and define architectural terms.	90% of the students who complete this course will be able to identify architectural terms and different structural designs.		
3 The student will demonstrate the ability to create a set of floor plans.	90% of the students who complete this course will be able to construct and design a set of floor plans for a residential building.		
4 The student will demonstrate the ability to create a complete set of working drawings for a house.	90% of the students who complete this course will be able to construct and design a total set of working drawings using AutoCad.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Drafting and Design Technology			
COURSE LEVEL: DDT 2233 Structural Drafting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to utilize data on the design of structural members.	75% of the students who complete this course will be able to correctly identify different structural members within a drawing.		
2 The student will demonstrate the ability to identify and describe physical properties of materials.	75% of the students who complete this course will be able to interpret and apply structural materials properly to a drawing.		
3 The student will demonstrate the ability to construct and design connection details of structural members.	90% of the students who complete this course will be able to identify different details for connection of structural members.		
4 The student will demonstrate the ability to construct and design a total set of working drawings.	85% of the students who complete this course will be able to construct and design a total set of structural working drawings using AutoCad.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electronics Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate practical knowledge/ skills, Demonstrating the use of test equipment which is necessary for employment in entry level positions in the workforce as per state Electronics Technology Curriculum.	<u>Measures and Standards Program Review Instrument</u> 90% retention in students taking the electronics technology program. 90% of graduates will be employed in the industrial industry after completing the electronics technology program.		
2 Students will demonstrate the technical knowledge to relate practical skills, including safety of test equipment. . Students must master the required competencies which are written, and practical applications for each of the electronics courses included in the Electronics Technology Curriculum.	70% of students will successfully pass the Mississippi Career Planning and Assessment System (MS CPAS) test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s):	
INSTRUCTIONAL AREA: Solid State Devices ad Circuits– EET 1334			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will demonstrate the ability to explain semiconductor diode theory and apply to diode circuits on a written test.	70% of students that complete Solid State Devices will demonstrate the ability to explain semiconductor diode theory and apply to diode circuits on a written test.		
2 Student will demonstrate the ability to analyze semiconductor special purpose diodes in lab exercise.	70% of students that complete solid state devices will demonstrate the ability to analyze semiconductor special purpose diodes in a lab exercise.		
3 Student will demonstrate the ability to analyze the operation of bipolar transistors in a lab exercise.	70% of students that complete Solid State Devices, demonstrate the ability to analyze the operation of bipolar transistors in a lab exercise.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Drafting for Electronics Technology EET 1713			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Student will demonstrate an understanding of drafting fundamentals.	80% of students that complete Drafting for Electronics will demonstrate the understanding of drafting fundamentals on a written test.		
2 Student will demonstrate the knowledge of symbols, components and references used in schematic and logic diagrams.	80% of students that complete Drafting for Electronics will demonstrate the understanding of symbols, components and references used in schematic and logic diagrams on a written test.		
3 Student will demonstrate the knowledge of electronics drafting using CAD.	80% of students that complete Drafting for Electronics, demonstrate an understanding of electronics drafting using CAD on a computer CAD test.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s):	
INSTRUCTIONAL AREA: Linear Integrated EET 2334			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Analyze and demonstrate the function and operating characteristics of voltage regulators in a lab exercise.	70% of students that complete Linear Integrated Circuits will demonstrate the function and operating characteristics of voltage regulators in a lab exercise.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
2	Describe the function and operating characteristics of voltage regulators on a written test.	70% of students that complete Linear Integrated Circuits will describe the function and operating characteristics of voltage regulators on a written test.	
3	Describe the principles, operation, and characteristics of an operational amplifier on a written test.	70% of students that complete Linear Integrated Circuits will demonstrate the principles, operation, and characteristics on a written test.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s):	
INSTRUCTIONAL AREA: Electronic Communications EET 2414			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Explain the operation of the block diagram of a communication system on a written test..	70% of students that complete Electronic Communications will explain the block diagram of the components of a communication system on a written test..		
2 Explain the characteristics and operation of amplitude modulation (AM) systems on a written test.	70% of students that complete Electronic Communications will explain the characteristics and operation of amplitude modulation(AM) systems on a written test.		
3 Explain and calculate the modulation index for FM on a written test.	70% of students that complete Electronic Communications will explain and calculate the modulation index for FM on a written test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Electronics Technology		Supports PRCC Strategic Goal(s):	
INSTRUCTIONAL AREA: Fundamentals of Fiber Optics EET 2423			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.</p>
<p>1 Identify the advantages of fiber optic systems</p>	<p>70% of students that complete Fundamentals of Fiber Optics will be able to identify the advantages of Fiber Optic Systems on an exam.</p>		
<p>2 Analyze the different types of Fiber optic cables used in fiber optic systems.</p>	<p>70% of students that complete Fundamentals of Fiber Optics will be able to analyze the different types of Fiber optic cables used in fiber optic systems on an exam.</p>		
<p>3 Analyze the different light sources used in fiber optic systems.</p>	<p>70% of students that complete Fundamentals of Fiber Optics will be able to analyze the different light sources used in fiber optic systems on an exam.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Instrumentation Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Drafting and Design Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Student will demonstrate both practical and written knowledge as outlined in the State Department of Education framework curriculum such as comprehension of basic laws governing control devices, and fluids, necessary for employment in their field.	<p>100% - Students will be required to physically demonstrate safety procedures.</p> <p>70% - Students will be required to take written tests demonstrating comprehension of fundamental skills necessary for gainful employment in their fields.</p> <p>70% - Students will be required to demonstrate the ability to utilize testing equipment as mandated by individual class requirements.</p>	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

2	<p>Students will demonstrate the applicable skills learned throughout the semester.</p> <p>Students will be required to describe and discuss various systems and their components.</p> <p>Further, the students will be tested on their understanding of system operations and characteristics. Testing will include written and practical application of procedures described and demonstrate to them.</p>	<p>70% - Students will be required to complete lab reports and field study reports demonstrating comprehension of nomenclature, system procedures, and appropriate applications.</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: ELT 1413 Motor Control Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Motor Control Systems will apply proper safety techniques for various types of circuits and components in the instructor's presence.		
2 Student will diagram and wire a two-wire and three-wire motor control circuit with indicating pilot lights.	70% of students that complete Motor Control Systems will apply proper set up and operating techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.		
3 Student will troubleshoot a two-wire and three-wire motor control circuit with indicating pilot lights.	70% of students that complete Motor Control Systems will demonstrate troubleshooting techniques for two and three-wire control circuits in the instructor's presence for a recorded grade.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.	
2	The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.	
3	The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.	
4	The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 1214 Fluid Power			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students shall be able to describe basic laws governing fluids.	70% of students that complete Fluid Power will either demonstrate competency in the instructor's presence and or explain concepts effectively on a written assignment.		
2 Student shall Identify and draw symbols for hydraulics and pneumatics.	70% of students that complete Fluid Power will identify in the instructor's presence hydraulic components identified from a schematic as well as draw symbols.		
3 Student shall explain fluids as pertaining to the transmission of energy.	70% of students that complete Fluid Power shall effectively explain the process in written form.		
4 Student will explain the operation of flow, pressure, and directional control valves.	70% of students that complete Fluid Power will demonstrate the operation of said items for the instructor for a recorded grade as well as correctly answer questions concerning those items on written assignments.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2114 Controls Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to recognize and calculate heat transfer equations associated with temperature measurement devices.	70% of students completing Control systems 1 will be capable of correctly completing heat transfer equations. Students will demonstrate this ability through testing in the presence of the instructor.		
2 Students will be able to recognize and calculate pressure equations associated with pressure measurement devices.	70% of students completing Control Systems 1 will be capable of correctly completing pressure equations. Students will demonstrate this ability through testing in the presence of the instructor.		
3 Students will be able to troubleshoot various sensing devices and systems containing such devices.	80% of students completing Control Systems 1 will be capable of troubleshooting various sensing devices and systems. Students will demonstrate this ability through practical lab examinations in the presence of the instructor.		
4 Students will be able to describe and utilize data transmission devices associated with control systems.	70% of students completing Control Systems 1 will be capable of describing and utilizing data transmission systems. Students will		

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	demonstrate this ability through practical lab examinations in the presence of the instructor.		
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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: INT 2214 Calibration and Measurement			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will define terms associated with measurement and calibration procedures.	75% of students will be capable of defining terms associated with measurement and calibration procedures.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The student will describe a standard calibration procedure.	75% of students will be able to describe a standard calibration procedure.	
3	The student will describe and perform specialized calibrations of differential pressure cells.	75% of students will be able to describe and perform specialized calibrations of differential pressure cells.	

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PROGRAM: Instrumentation Technology		Supports PRCC Strategic	
Goal(s): 1, 3, 5			
INSTRUCTIONAL AREA: Advanced PLCs – ELT 2623			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Students will be able to identify and program math instructions.	70% of students completing Advanced PLCs will be capable of correctly identifying mathematical instructions and correctly program them for usage. Abilities will be demonstrated through laboratory testing in the presence of the instructor.		
2 Students will be able to correctly set up and implement sequencer output instructions.	70% of students completing Advanced PLCs will be capable of correctly programming sequencer output instructions. Students will demonstrate this ability through testing in the presence of the instructor.		
3 Students will be able to correctly program block function instructions.	70% of students completing Advanced PLCs will be capable of programming block function instructions. Students will demonstrate this ability through examinations in the presence of the instructor.		

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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: MFT 1113 Introduction to Automation and Controls			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Instrumentation Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE
1 Student will demonstrate, and practice general safety procedures in the shop, lab, and industrial environments.	70% of students that complete Introduction to Automation and Controls will apply proper safety techniques for various types of circuits and components in the instructor's presence.		
2 Student will demonstrate proper use and operation of test equipment including volt, current, and ohm meters.	70% of students that complete Introduction to Automation and Controls will apply proper set up and operating techniques for various types of test equipment in the instructor's presence for a recorded grade.		
3 Student will demonstrate proficiency in the use of a calculator including the use of International Scientific Units (SI) symbols and prefixes to describe electrical values, manipulate numbers in mathematical operations using scientific notation, engineering notation, and E notation.	70% of students that complete Introduction to Automation and Controls will demonstrate calculator proficiency as measured by a written examination.		

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4	Student will explain manufacturing dynamics including identifying employer goals, employee responsibilities and benefits.	70% of students that complete Introduction to Automation and Controls will explain manufacturing dynamics as measured by a written examination.		
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PROGRAM OF STUDY: Industrial Technology		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Instrumentation Technology			
COURSE LEVEL: MFT 1123 Electrical Wiring			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electronics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students shall be able to apply general safety rules.	70% of students that complete Electrical Wiring shall explain and demonstrate safety rules and regulations for wiring near or on load centers and safety switches in the presence of the instructor and on written assignments.		
2 Student shall install and maintain raceways, conduit, and fittings.	70% of students that complete Electrical Wiring shall effectively identify and apply appropriate usage of raceways, conduit, and fittings in the instructor's presence.		
3 Student shall explain different types of three-phase service entrances, metering devices, main panels, raceways or ducts, subpanels, feeder circuits, and branch circuits according to electrical codes.	70% of students that complete Electrical Wiring shall explain said items on written assignments pulled directly from the National Electric Code (NEC).		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program that upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be employed in a Laboratory profession after completing their Clinical Education.	85% of the graduates will be employed in a laboratory profession after completing their clinical education.		
2 The student will be able to sit for the Medical Laboratory Technology (MLT) Board of Certification Exam and receive a passing score.	Upon graduation from the Medical Laboratory Technology Program, 75% of the graduating class will be successful in the passage of the MLT Board of Registry Exam.		
3 The student will successfully complete education in Hematology, Bloodbank, Chemistry, and Microbiology.	85% of the students graduating from the MLT program will achieve a satisfactory result on their Professional Evaluations in Hematology, Bloodbank, Chemistry, and Microbiology.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1112 Fundamentals of Medical Laboratory Technology; Phlebotomy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform a capillary puncture.	85% of the students will successfully perform a capillary puncture on a lab performance competency evaluation.		
2 The student will be able to perform basic microscopic operation.	85% of the students will successfully perform a basic microscopic operation on a competency evaluation.		
3 The student will be able to recognize the three main elements (red blood cells, white blood cells and platelets) in blood on a peripheral blood smear.	85% of the students will recognize blood elements on the peripheral blood smear competency evaluation.		

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2014-2015

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1212 Urinalysis; Body Fluids			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform a physical and chemical examination on urines.	85% of the students will perform physical and chemical exam on urines with correct interpretation using the physical and chemical competency lab evaluation.		
2 The student will be able to perform a microscopic exam and identify the significant structures in urine.	85% of the students will perform a microscopic exam and identify the significant structures in urine with correct interpretation using the microscopic competency lab evaluation.		
3 The student will be able to correlate urinalysis results with diseases.	85% of the students will correlate urinalysis results with diseases using the case study competency lab evaluation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1314 Hematology I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to correctly make slides for the CBC differential.	85% of the students will be able to make an acceptable peripheral blood smears for the CBC differential analysis.		
2 The student will be able to locate and correctly identify normal cells found in peripheral blood.	85% of the students will correctly perform differentials which correlate with preset criteria.		
3 The student will be able to correctly estimate a white blood cell count.	85% of the student's manual white blood cell estimate will correlate with the preset criteria.		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1324 Hematology II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to correctly perform a white blood cell (WBC) count on a hemacytometer.	85% of the students will meet preset patient results for the manual WBC count on the hemacytometer using the manual unopette white blood cells competency lab evaluation.		
2 The student will be able to perform a prothrombin time on the coagulation instrument.	85% of the students will correctly complete a prothrombin time with accurate results which correlate with preset criteria.		
3 The student will be able to perform and interpret a complete blood count (CBC) differential.	85% of the students will correctly perform and analyze a complete blood count results. with accurate results which correlate with preset criteria.		
4 The student will be able to analyze and correlate the CBC differential with various diseases.	85% of the students will correctly diagnose diseases based upon complete blood count results. results which correlate with preset criteria.		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 1413 Immunology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	The student will be able to pipet correctly.	85% of the students will pipet correct amount when compared to standards provided by the instructor.	
2	The student will be able to perform an RPR test.	85% of the students will obtain correct results on the serology assay for syphilis according to preset criteria.	
3	The student will be able to perform the serology assay to detect infectious mononucleosis.	100% of the students will obtain correct results on the serology assay for infectious mononucleosis according to preset criteria.	

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PROGRAM: Medical Laboratory Technology	Supports PRCC Strategic Goal(s): 1, 3, 7, 8
COURSE LEVEL: MLT 1515 Clinical Chemistry	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.

RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will be able to locate and correctly identify the diagnostic structures observed in urine.	85% of the students will locate and identify significant findings and correlate the results with diseases which correlate with preset criteria.		
2	The student will be able to perform Glucose assays on the spectrophotometer.	85% of the students will perform glucose testing with accurate results which correlate with preset criteria.		
3	The student will be able to pipet standards and controls for creatinine assays.	85% of the students will obtain results that correlate with the package inserts provided by the manufacturer.		

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PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2424 Immunohematology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to perform and interpret blood group testing (Group A, Group B, and Group O).	85% of the students will perform and interpret blood group testing (Group A, Group B, and Group O) reactions which correlate with preset criteria.		
2 The student will be able to perform and interpret cross matches.	85% of the students will perform and interpret cross matches which correlate with preset criteria.		
3 The student will be able to recognize clinical significant antigens and antibodies in pre-transfusion testing.	85% of the students will correctly interpret antibody panels for antibody identification which correlate with preset criteria.		
4 The student will be able to obtain recognize and resolve discrepancy results in Bloodbank testing.	85% of the students will recognize and resolve discrepancy results in Bloodbank testing which correlate with preset criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2612 Parasitology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to prepare slides for fecal exam for parasites.	85% of the students will correctly prepare and examine a wet prep of feces based on instructor checklist.		
2 The student will be able to locate and correctly identify eggs, cysts, and larva in feces.	85% of the students will locate and correctly identify eggs, cysts, and larva in feces and correlate with the disease processes based on instructor designed quiz.		
3 The student will be able to locate and identify bloodborne parasites on a peripheral blood smear.	85% of the students will correctly locate and identify bloodborne parasites on a peripheral blood smear and correlate them with the disease based on instructor designed quiz.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2615 Pathogenic Microbiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) <u>WHAT</u> should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) <u>HOW</u> will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) <u>WHAT</u> was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 The student will be able to perform and correctly interpret a gram stain.	85% of the students will perform gram stains and recognize correct reactions for pathogenic organisms which correlate with preset criteria.		
2 The student will be able to recognize key colonial morphology of pathogenic organisms on microbiology medias.	85% of the students will correctly interpret colony morphology of pathogenic organisms on various nonselective, selective, and differential medias which correlate with preset criteria.		
3 The student will be able to name and interpret key biochemicals for Staphylococcus, Streptococcus, and enteric pathogenic organisms.	85% of the students will correctly name and interpret key biochemicals for Staphylococcus, Streptococcus, and enteric pathogenic organisms which correlate with preset criteria.		
4 The student will be able to obtain correct organism name when given unknowns to identify.	85% of the students will correctly identify unknown organisms which correlate with preset criteria.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Medical Laboratory Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: MLT 2916, 2926, 2936 Clinical Practice 1, 2, and 3			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an allied health program which upon successful completion will qualify students for entry-level employment in the field of MLT and provides a foundation for further study.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To offer the allied health program Medical Laboratory Technology in order to fulfill the mission statement for occupational programs at Pearl River Community College.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to receive a satisfactory mark on the 3-week and 6-week evaluation by the teaching technologist.	60% of the students will receive a satisfactory mark on the 3-week evaluation by the teaching technologist. 85% of the students will receive satisfactory score on the 6-week evaluation by the teaching technologist.		
2 The student will be able to demonstrate the ability to think critically by gathering facts, generating insights, analyzing data, and evaluating information on case studies.	85% of the students will demonstrate the ability to think critically by gathering facts, generating insights, analyzing data, and evaluating information on case studies. .		
3 The student will be able to demonstrate a working knowledge of the clinical laboratory.	85% of the students will demonstrate a working knowledge of the clinical lab.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Medical Radiologic Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Perform effectively as entry-level radiographers.	75% of the graduates will be employed in x-ray technology after completion.	
2	Successfully write the ARRT examination for diagnostic radiographers.	Upon graduating 80% of the graduates will sit for and pass the ARRT exam in Radiography.	
3	The student will be prepared to pursue a baccalaureate degree or advanced level studies in a specialty area.	Upon completion of the program, 90% of the graduates will be prepared to further their education as indicated by the graduation rate.	

USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a **CHANGE** or **IMPROVE**.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 6, 8	
COURSE LEVEL: RGT 1139 Clinical Education III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS: <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic to advanced radiographic examinations in the patient setting.	80% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will utilize proper shielding for radiographic examinations in the patient setting.	80% of all students will utilize proper shielding on the final exam competency indicated by the shielding question on the clinical final competency procedure in the patient setting.		
3 The student will utilize proper collimation for radiographic projections on exams in the patient setting.	80% of all students will utilize collimation on the final exam competency check off in the clinical setting as indicated by the collimation question on final.		
4 The student will adequately communicate and successfully to the patient about the performed radiographic exam in the patient setting.	80% of all students will communicate adequately and successfully to the patient by explaining the procedure to the patient on the final exam competency as indicated by final exam evaluation form.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 6, 8	
COURSE LEVEL: RGT 1223 Patient Care in Radiography			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial RadiologicTechnology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify the customary stages of the dying or grieving process in the typical sequence in accordance to Elisabeth Kübler-Ross.	80% of the students will identify customary stages of the dying or grieving process in the typical sequence in accordance to Elisabeth Kübler-Ross.		
2 The student will be able to identify the four types of wheelchair-to –bed transfer.	80% of the students will identify the four types of wheelchair-to-bed transfer techniques on the unit exam. .		
3 The student will be able to identify the the four vital signs taken in patient care setting.	80% of the students will identify the four vital signs taken in patient care setting on the unit exam.		
4 The student will identify the chain of infection.	80% of the student will identify the chain of infection on the unit exam. .		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Medical Radiologic Technology			
INSTRUCTIONAL AREA: RGT 1312 Principles of Radiation Protection		Supports PRCC Strategic Goal(s): 1	
COURSE LEVEL: RGT 1312 Principles of Radiation Protection			
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STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Understand the cardinal principles of radiation protection	Through academic testing 85% of the students will demonstrate knowledge of these principles.	
2	Understand Linear energy transfer	Through academic testing 85% of the students will demonstrate knowledge of the relationships of these items.	
3	Understand the importance of radiation monitoring	Through academic testing 85% of the students will show a clear understanding of the use of personal radiation monitoring.	
4	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2012-2013**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
COURSE LEVEL: RGT 1413 Imaging Principles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, And make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Differentiate between size and shape distortion.	80% of students will describe the difference between size and shape distortion through academic testing.	93 % accurate	The instructors decided to continue requiring corresponding Corectec unit prior to completion of unit exam.
2 Describe 4 different types of beam limiting devices.	80% of students will list and describe beam restrictors and their purpose.	100 % accurate	Instructors developed worksheet with this material to be completed before unit exam.
3 Explain the relationship between kVp and scatter and secondary radiation.	80% of student s will determine the effect kVp will have on secondary and scatter x-ray production.	94 % accurate	A worksheet discussion question was added to assessment to be completed before unit exam.
4 To retain students through completion of the course	At least 70% of students enrolled at date of reconciliation will complete the course.	100% completion	Site observations prior to beginning program seems to have beneficial.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 1423 Digital Imaging			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Compare dynamic range to latitude of a screen/film receptor system to that of a digital radiography system	Through academic testing 85% of the students will demonstrate knowledge of these principles.	94%	Add computer programs to Syllabus
2 Relate the receptor exposure indicator values to technical factors, system calibration, part/beam/plate alignment and patient exposure.	Through academic testing 85% of the students will demonstrate knowledge of the relationships of these items.	94 %	Add computer programs to Syllabus
3 Describe PACS and its function.	Through academic testing 85% of the students will show a clear understanding of the PACS function and its proper usage.	100%	Continue to encourage
4 To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.	100 % retention	Continue to encourgae

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 6, 8	
COURSE LEVEL: RGT 1523 Radiographic Procedures II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify the functions of the vertebral column.	80% of the students will identify functions of the vertebral column on the unit exam.	100 % (16 of 16) of the students correctly identified.	
2 The student will be able to identify the vertebral foramen is located on the vertebra.	80% of the students will identify the vertebral foramen is located on the vertebra on a unit exam.	94 % (15 of 16) of the students correctly identified.	
3 The student will be able to the correct central ray placement on a lateral projection of the cervical spine.	80% of the students will identify the correct central ray placement on a lateral projection of the cervical spine on the unit exam.	100 % (16 of 16) of the students correctly identified.	
4 The student will recognize the radiographic anatomy and level of the intervertebral foramen of the oblique cervical spine.	80% of the student will recognize the radiographic anatomy and level of the intervertebral foramen of the oblique cervical spine. on the unit exam. .	94 % (15 of 16) of the students correctly identified.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 6, 8	
COURSE LEVEL: RGT 2157 Clinical Education V			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic examinations in the patient setting.	90% of all students will obtain 100% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist prior to week of finals.	2% (___ of 14) of students obtained 100% of required clinical competency check offs.	
2 The student will utilize proper shielding for radiographic examinations in the patient setting.	80% of all students will utilize proper shielding on the final exam competency indicated by the shielding question on the clinical final competency procedure in the patient setting..	93% (13 of 14) of utilized proper shielding on the final competency procedure.	
3 The student will utilize proper collimation for radiographic projections on exams in the patient setting.	80% of all students will utilize collimation on the final competency check off in the clinical setting as indicated by the collimation question on final.	71% (10 of 14) of utilized proper collimation on the final competency procedure.	
4 The student will adequately communicate and successfully to the patient about the performed radiographic exam in the patient setting.	80% of all students will communicate adequately and successfully to the patient by explaining the procedure to the patient on the final competency as indicated by final exam evaluation form.	100% (14 of 14) demonstrated adequate and successful communication to the patient.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 6, 8	
COURSE LEVEL: RGT 2542 Radiographic Procedures IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify the term generic name when referring to medication.	80% of the students will identify the term generic name when referring to medication. on the unit exam.	62 % (___ of 14) of the students correctly identified.	
2 The student will be able to identify anaphylactic shock as a type of vasogenic shock.	80% of the students will identify anaphylactic shock as a type of vasogenic shock on a unit exam.	85 % (___ of 14) of the students correctly identified.	
3 The student will be able to identify a myelogram procedure by definition.	80% of the students will identify a myelogram procedure by definition on the unit exam.	100 % (___ of 14) of the students correctly identified.	
4 The student will recognize the role of the radiographer in medication administration.	80% of the student will recognize the role of the radiographer in medication administration on the unit exam. .	100 % (___ of 14) of the students correctly recognized.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Medical Radiologic Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RGT 2911 Radiation Biology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Medial Radiologic Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Recognize the five stages of acute radiation syndrome.	80% of students will correctly choose the five stages in academic testing.		
2 Choose the three major types of Acute radiation syndrome.	80% of students will choose the Acute radiation syndrome from a list in academic testing.		
3 Choose the two major premises of the Law of Bergonie and Tibondeau.	80% of students will select the appropriate premises from a list in academic testing.		
4 To retain students through completion of the course.	At least 75% of students, enrolled at date of reconciliation will complete the course using statistics from end of course data.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014 - 2015**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Associate Degree Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of the program, the PRCC-ADN graduate will become licensed as a registered I nurse.	80% of graduates will successfully complete the NCLEX-RN.		
2 Upon completion of the program, the PRCC-ADN graduate will be able to provide care to patients in a variety of health care settings.	Employers will report through communities of interest meetings and, employment surveys a 90% satisfaction with the graduates performance in providing care to patients in a variety of health care settings.		
3 Upon completion of the program, the PRCC-ADN graduate will be able to manage care of patients in a variety of health care settings.	Employers will report during communities of interest meetings and, employment surveys a 90% satisfaction with the graduates' performance in managing care for patients in a variety of health care settings. Kaplan results will be at or above the national mean for managing care.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8		
PROGRAM: Associate Degree Nursing – Level I				
COURSE LEVEL: NUR 1111 Fundamentals of Nursing				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will be able to identify therapeutic and non-therapeutic communication skills.	90% of all NUR 1111 students will correctly identify and analyze therapeutic and non-therapeutic communication skills on the nurse-patient interaction (process recording) assignment in clinical communication.		
2	The student will be able to demonstrate competency in wound care assessment.	90% of all NUR 1111 students will correctly assess a wound bed (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		
3	The student will be able to demonstrate competency in a skill using sterile technique.	90% of all NUR 1111 students will satisfactorily demonstrate the insertion of a urinary catheter using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8	
PROGRAM: Associate Degree Nursing – Level 2			
COURSE LEVEL: NUR 1210 Medical Surgical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will be able to administer a subcutaneous injection.	95% of students who complete this course will successfully administer a subcutaneous injection to a simulated and/or a hospitalized patient.	
2	The student will accurately demonstrate prescribed medication calculations.	100% of students who complete this course will successfully calculate medications on the Medication Administration Test.	
3	The student will be able to demonstrate a cardiac physical assessment.	90% of students who complete this course will be able to successfully complete a cardiac physical assessment on a hospitalized patient.	
4	The student will be able to interpret the results of laboratory tests.	85% of students who complete this course will be able to accurately interpret 4-5 laboratory value questions on the final	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		exam.		
5	The student will be able to administer a by mouth medication following the seven rights of medication administration.	100% of students who complete this course will successfully administer a by mouth medication to a simulated and/or hospitalized patient.		
6	The student will be able to monitor and administer intravenous medications following the seven rights of medication administration.	100% of students who complete this course will successfully monitor and administer intravenous medications to a simulated and/or hospitalized patient.		
7	The student will be able to safely perform a venipuncture using proper technique	50% of students who complete this course will successfully perform a venipuncture in a clinical setting.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

DEPARTMENT: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
INSTRUCTIONAL AREA: Associate Degree Nursing - Level II			
COURSE LEVEL: NUR 2104 Women's Health and Newborn Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curriculum for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to demonstrate an accurate assessment on a postpartum patient.	Be assigned a postpartal patient to accurately palpate a fundus on the postpartal patient.		
2 The student will be able to demonstrate an accurate physical assessment of a newborn.	Be evaluated on being able to accurately count the heart rate and respirations on a newborn.		
3 The student will be able to identify community agencies which provide services for women and neonates.	Visit at least one agency in the community providing services to women and neonates.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 5, 6, 8		
PROGRAM: Associate Degree Nursing				
COURSE LEVEL: Nursing 2115 Nursing Care of Children				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured? The student will:	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will demonstrate a complete physical assessment of the pediatric patient.	100% of students who complete this course will successfully complete a physical assessment on a pediatric patient.		
2	The student will use critical thinking in identifying nursing actions necessary to meet the pediatric patient's six basic needs.	100% of students will identify the six basic needs for the pediatric patient through the use of the nursing process.		
3	The student will be able to interpret and administer medications using the most appropriate method based on the pediatric patient's developmental level.	100% of students who complete this course will be able to successfully interpret and administer medications to the pediatric patient.		
4	The student will understand fetal heart circulation.	100% of students will diagram fetal heart circulation accurately on a test.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1,6,8	
INSTRUCTIONAL AREA: Associate Degree Nursing			
COURSE LEVEL: NUR 2203 Psychiatric Mental health Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care setting. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Use therapeutic communication during clinical with patients.	98% of all NUR 2203 students will use therapeutic communication with patients during clinical.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Assist the patient and support persons to access available resources and services in the community.	98% of all NUR 2203 students will be able to verbalize and provide information on available resources and services to patients and support persons.	
3	Examine how technology and information management are related to the quality and safety of patient care.	100% of all NUR 2203 students will attend hospital orientation and be aware of HIPPA protocol, information systems, codes and safety concerns.	

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 6, 8	
PROGRAM: Associate Degree Nursing – Level 4			
COURSE LEVEL: NUR 2209 Nursing VI			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Perform nursing skills competently and provide a safe physical and psychosocial environment for the patient.	95% of all NUR 2209 students will satisfactorily demonstrate accessing and de-accessing an implanted port and changing a central line dressing using the principles of sterile technique (within 3 attempts) in the campus lab using the critical behaviors check-off sheet.	
2	Perform nursing procedures accurately based on evidence-based practice with minimal supervision, without causing undue physical or psychological distress to the patient or significant others and continually evaluate the plan of nursing care as related to established goals and revise as necessary.	95% of all NUR 2209 students will receive a satisfactory clinical summative evaluation after 2 clinical rotations.	
3	Collaborate with other members of the health care team to solve problems and achieve patient outcomes and understand multiple dimensions of patient- centered care including patient/family/community preferences	100% of all NUR 2209 students who participate in the preceptorship component will receive a satisfactory final faculty evaluation.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	and values, involvement of family and friends, and coordination and integration of care.			
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 5	
PROGRAM: Practical Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To prepare individuals to practice as registered nurses in various health care settings. The program provides a foundation for further study in nursing and contributes to the health care and well-being of our diverse and emerging community.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide a curricula for an Associate Degree Nursing program with related support academic courses and services for Pearl River Community College students, to satisfy State mandates for preparing students for registered nursing licensure and to provide a foundation for future growth in nursing.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to describe the basic organization and physiology of the body from the cellular level to the systemic level and be able to explain the function of each body system as well as the relationship that exists between them.	80% of all students who complete the practical nursing program will identify the body systems and their functions by correctly answering 8 of 10 related questions on the comprehensive final exam.		
2 The student will be able to demonstrate knowledge in relation to administering medications and dosage calculations for all routes of medication including intravenous.	80% of all students who complete the practical nursing program will correctly answer 8 of 10 questions related to medication administration and dosage calculation on the comprehensive final exam.		
3 The student will demonstrate/apply knowledge of scientific principles and technical skills necessary to perform nursing procedures in the lab or healthcare setting.	80% of students who complete the practical nursing program will correctly identify knowledge of appropriate, effective and safe action and interaction with clients and other members of the healthcare team in clinical and lab		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		situations by correctly identifying proper preparation, sequence, and follow-up in 8 out of 10 scenario questions on the comprehensive final exam.		
4	The student will identify stages of development across the lifespan including normal and alternate routes of nutrition.	80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.		
5	The student will identify ways to promote and support the emotional, mental, and social well-being of individual and groups of clients.	80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.		
6	The student will synthesize understanding of common major disease processes, associated diagnostic test, treatments, and procedures for each.	80% of all students who complete the practical nursing program will correctly identify 8 of 10 related questions on the comprehensive final exam.		
7	Students will be successful in the Practical Nursing Program and NCLEX-PN (National Council of Licensure Exam – Practical Nursing).	80% of students will complete the certification program in Practical Nursing and will successfully pass NCLEX-PN for licensure on the first attempt.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1213 Body Structure and Function			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will describe the basic organization and physiology of the body from the cellular level to the systemic level.	80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.		
2 The student will describe the function of each body system and the relationship that exists between the body systems.	80% of students who complete the course will correctly identify 8 out of 10 related questions on the final exam.		
3 The student will apply knowledge of body structure and function to provide safe and effective care.	80% of students who complete the course will correctly identify 8 out of 10 related questions (including scenario's and diagrams) on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1443 Nursing Fundamentals and Clinical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify the role of the practical nurse and other members of the healthcare team including the Licensed Practical Nurse (LPN) scope of practice, legal parameters, and ethical consideration.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 healthcare team role questions on the final exam.		
2 The student will demonstrate appropriate use of the nursing process, the importance of individualized care, and proper communication techniques.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 nursing, care, and communication questions on the final exam.		
3 The student will identify and demonstrate appropriate principles of pharmacology including basic drug knowledge and basic medication calculation and administration.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 pharmacology questions on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	The student will identify stages of development across the lifespan including care specific to geriatric clients.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 development questions on the final exam.		
5	The student will demonstrate understanding of basic nursing concepts including nutrition, elimination, mobility, oxygenation, and surgical care.	80% of all students who complete the Fundamentals of Nursing Theory course will correctly identify 4 out of 6 basic nursing concept questions on the final exam.		
6	The student identify and demonstrate clinical and lab safety including standard precautions and infection control.	80% of all students who complete the course will correctly identify 4 out of 6 safety questions on the final exam.		
7	The student will demonstrate proper basic data collection and vital signs including appropriate follow-up for abnormal findings.	80% of all students who complete the course will correctly identify 4 out of 6 data collection and follow-up questions on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Nursing Education		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1524 Therapy and Pharmacology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will safely start and manage an IV according to the clinical lab evaluation sheet in the nursing lab.	80% of students will correctly start and manage an IV according to the clinical lab evaluation sheet.	100% of students correctly started and managed an IV during clinical check offs or in the clinical setting. 28 students at FCC; 22 at Poplarville	Instructors agreed to incorporate more clinical experience in the lab and or clinical facilities for IV starts
2 Students will be able to list signs and symptoms of an IV Infiltration.	80% of students will list signs and symptoms of an IV infiltration correctly.	84% of students correctly identified signs and symptoms of an IV infiltration on final exam 28 students FCC; 22 at Poplarville	Instructors agreed to do infiltration simulation in the lab and have students assess, document, and report results to instructor
3 Students will be able to correctly identify medications specific to the scope of the LPN.	80% of students with answer 3 of 5 questions correctly on the final exam.	100% of students were able to correctly answer 3 or 5 related questions on the final exam 28 students FCC; 22 at Poplarville	Instructors agreed to insure each student has a copy of the Ms. State Board of Nursing expanded role for LPN and a listing of specific medications allowed in LPN scope of practice. Will review medications before final exam.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Practical Nursing		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
PROGRAM: Practical Nursing			
COURSE LEVEL: PNV 1682 Adult Health Nursing Concepts			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge(How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly identify safe and effective care practices for the adult patients experiencing alterations in health or surgical conditions.	80% of students who complete the course will correctly identify 3 of 5 related questions on the final exam.		
2 The student will correctly identify ways to promote early detection and prevention of common alterations in health.	80% of students who complete the course will correctly answer 3 of 5 related questions on the final exam.		
3 The student will correctly identify ways to promote the physical, emotional, and social well-being of patients disease processes and alterations in their health	80% of students who complete the course will correctly answer 3 of 5 related questions on the final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	4. The student will correctly implement, evaluate, and identify safe and effective care of patients in the clinical and or lab setting.	80% of students will score a minimum of "satisfactory" on objectives related to safe and effective care on the clinical evaluation.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

Program: Practical Nursing		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
Course: PNV 1728 Specialty Areas in Nursing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
<p>LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?</p>	<p>ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?</p>	<p>ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?</p>	<p>USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .</p>
1	Student will be able to correctly identify safety precautions related to the care of the pediatric patient.	80% of students who complete the course will correctly answer 3 of 5 pediatric safety precaution questions on the final exam.	
2	Student will correctly identify safety precautions related to the care of the post-partum patient.	80% of students who complete the course will correctly answer 3 of 5 post-partum safety precaution questions on the final exam.	
3	Students will demonstrate techniques of therapeutic communication.	80% of students will obtain a “satisfactory” on 1 of 2 process recordings completed in the mental health clinical/lab setting.	
4	Student will demonstrate knowledge of pharmacological agents used in the treatment of patients with mental health disorders.	80% of students who complete the course will correctly answer 3 of 5 pharmacological agent questions on the final exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

5	Students will be able to identify signs and symptoms, treatments, and nursing care of major mental health disorders.	85% of students who complete the course will correctly answer 3 of 5 mental health disorder questions on the final exam.		
6	Students will demonstrate safe care of patients in specialty nursing areas.	85% of students will achieve a minimum of 80% on their final clinical evaluation.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

Program: Practical Nursing		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
Course: PNV 1914 Nursing Transitions			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To provide educational opportunities in a one-year vocational program for qualified students to enable them to enter gainful employment and to help meet the healthcare needs of the community and to provide a foundation for additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide learning opportunities whereby students are guided into skills for work and into patterns of acceptable nursing behaviors and pattern of lifelong learning.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.			
1	The students will demonstrate interview and resume skills necessary to seek employment in the practical nursing field.	100% of students who complete the course will submit a satisfactory resume” to their instructor and seek employment as evidenced by a job search verification form completed according to protocol.	
2	The students will demonstrate proficiency in knowledge acquired to successfully pass the State Board of Nursing Exam (NCLEX-PN).	90% of students will score 90% on 2 of 3 NCLEX review test in the computer lab prior to graduation/or level two on ATI.	
3	The students will demonstrate proficiency in legal and ethical aspects of nursing.	85% of students who complete the course will correctly answer 3 of 5 related questions on the final exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Therapy Assistant Technology				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Students will demonstrate practical knowledge and skills which are necessary for employment in entry-level positions in the workforce according to the Framework Curriculum.	<p>85% of students will be retained from their freshman to sophomore years of training.</p> <p>85% of students will complete the program and graduate with their Occupational Therapy Assistant (OTA) degree.</p> <p>75% of graduates will find placement within the OTA profession within 2 months of graduation.</p> <p>85% of OTA graduates will maintain their placement in field of Occupational Therapy after 6 months following graduation.</p>		
2	Students will report overall satisfaction with program as per Student Assessment Tool.	Faculty will receive at least a “3” out of possible “5” in all areas of student evaluation of instructors.		
3	OTA graduates will pass the national NBCOT exam.	85% of OTA graduates will pass their national (NBCOT) certification exam.		
4	Employers will report overall satisfaction	Employers will rate graduate performance to a		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	with preparation of entry-level practitioners per Employer Satisfaction Survey.	level of at least "3" out of possible "5" in all selected performance areas.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1223 Pathology of Physical Disability Conditions			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students present a topic related to the course.	Students present a topic related to the course being judged by a multifactorial format to a 95% proficiency level.		
2 Students will describe selected conditions.	Students will describe selected conditions in a written testing format to an 85% proficiency level.		
3 Students will identify selected levels of the Rancho Los Amigos scale.	Students will identify selected levels of the Rancho Los Amigos scale at an 85% proficiency level.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Occupational Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1315 Kinesiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will identify selected boney landmarks on skeleton models.	Students will identify selected boney landmarks on skeleton models during written testing and lab practical testing at an 85% accuracy level.		
2 Students will identify selected muscles on human body models.	Students will identify selected muscles on human body models during written testing and lab practical testing at an 85% accuracy level.		
3 Students will identify selected actions of muscles at an 80% accuracy level.	During written testing of muscle functions, students will identify selected actions of muscles at an 80% accuracy level.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Occupational Therapy Assistant Technology Supports PRCC Strategic Goal(s): 1,3,7,8

COURSE LEVEL: OTA 1433 Occupational Therapy Skills II

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate knowledge of selected physical agent modalities.	During modality testing, students will score an average of 80% proficiency level.		
2 Students will describe selected principles of therapeutic exercise.	Students will score at an 80% proficiency level in written testing on concepts of therapeutic exercise.		
3 Students will describe process of clinical judgments for appropriate manual muscle testing.	Students will score at an 95% proficiency level when describing describe process of clinical judgments for appropriate manual muscle testing in a lab practical format.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Occupational Therapy Assistant Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: OTA 1513 Group Process			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will be able to apply group leadership principles	85% of students will apply principles of seven steps approach to group leadership at a proficiency of 90% in actual lab application.	
2	The student will identify elements of psychosocial treatment frameworks.	85% of students will identify characteristics of 4/5 selected psychosocial frameworks in the context of a multiple choice test.	
3	The student will demonstrate appropriate group planning.	85% of students will prepare a group planning sheet corresponding to the student's lab practical leadership activities at a proficiency of 90% with respect to elements presented in class.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Occupational Therapy Assistant Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1,3, 7,8	
COURSE LEVEL: OTA 2443 Occupational Therapy Skills III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will demonstrate correct Manual Muscle testing procedure in Lab testing format.	Students will demonstrate correct Manual Muscle testing procedure in a Lab testing format at an 85% accuracy level.		
2 Students will demonstrate use of ultrasound and electrical stimulation modalities.	Students will demonstrate use of ultrasound and electrical stimulation modalities in a Lab testing format at an 85% accuracy level.		
3 Students will demonstrate correct use of goniometer.	Students will demonstrate correct use of an goniometer in a Lab testing format at an 85% accuracy level.		
4 New SLO to replace #2 above	Students will demonstrate correct application of iontophoresis in a Lab testing format at an 85% accuracy level.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
<p>1 To provide a curriculum with quality instruction in courses which will satisfy the needs of industry and meet statewide standards.</p>	<p>A minimum of 70% of all students enrolled in the Occupational Training core curriculum classes will successfully complete the student learning outcomes for the selected courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2011-2012 school year:</p> <p>Construction Management:</p> <p>70% of students will correctly demonstrate the ways of returning overhead costs in the bid.</p> <p>70% of students will correctly prepare a materials estimate for a construction bid.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>70% of students will correctly prepare a labor estimate for a construction bid.</p> <p>70% of students will correctly prepare an equipment estimate for a construction bid.</p> <p>Electrical:</p> <p>70% of students will correctly identify residential and commercial symbols used on drawings.</p> <p>70% of students will correctly design and wire switching circuits using the three basic types of switches.</p> <p>70% of students will correctly solve for unknown voltage, current, resistance and power values using ohm's law.</p> <p>70% of students will correctly design draw and wire 2 and 3 wire motor control circuits</p> <p>Heating, Air Conditioning, and Refrigeration :</p> <p>70% of students will correctly demonstrate the relationship of pressures and fluids at saturation temperatures.</p> <p>70% of students will correctly explain compound gauges.</p> <p>70% of students will correctly convert cooling capacity from tons of refrigeration to Kilo-watts (K.W.) and British thermal units/hour (Btu/h) to kW.</p> <p>70% of students will correctly demonstrate and describe the elements of Environmental Protection Agency and Occupational Safety and Health Administration safety regulations and first aid.</p> <p>Welding:</p>	
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>70% of students will correctly perform safety inspections of equipment and accessories.</p> <p>70% of students will correctly demonstrate safety rules required in the industrial workplace.</p> <p>70% of students will correctly make minor external repairs to equipment and accessories.</p> <p>70% of students will correctly set up shielded metal arc welding operations on carbon steel.</p>	<p>47 out of 50 students correctly performed safety inspections of equipment and accessories. 94%</p> <p>47 out of 50 students correctly demonstrated safety rules required in the industrial workplace. 94%</p> <p>47 out of 50 students correctly made minor external repairs to equipment and accessories. 94%</p> <p>47 out of 50 students correctly set up SMAW operations on carbon steel. 94%</p>	
2	To place students who successfully complete Occupational Training programs.	Job placement for Occupational Training is measured by follow up. Follow up records are kept in the counselor's office.		
3	To instruct students through curricula which have been created by the combined efforts of the Mississippi State University Research and Curriculum Unit and instructors from all programs in the State.	60% of the students will demonstrate practical knowledge and skills that are necessary for employment in entry level positions in the workforce as determined by C-PAS exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Advanced Construction Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in commercial and residential carpentry. Students will apply leadership skills and related academic knowledge needed to be a viable member of the workforce.	70% of all students will be able to demonstrate practical knowledge and skills of an entry level commercial and residential carpenter. Knowledge and skills will be assessed by means of final exams and performance evaluations.		
2 Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions as cabinet makers.	70% of all students will be able to demonstrate practical knowledge and skills of an entry level cabinet maker. Knowledge and skills will be assessed by means of performance evaluations.		
3 Students will demonstrate practical knowledge and skills which are necessary for certification by the National Center for Construction Education and Research (NCCER).	80% percent of students will demonstrate practical knowledge and skills necessary for certification by the NCCER. Knowledge and skills will be assessed by means of written and performance exams.		
4 Students will demonstrate practical knowledge and skills which are	90% percent of students will demonstrate practical knowledge and skills required for		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	required for an OSHA 30 Card. (OSHA-Occupational Safety and Health Administration)	an OSHA 30 Card. Knowledge and skills will be assessed by means of written and performance exams.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1116 Foundations			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the proper procedures for construction of residential and commercial building foundations.	80% of students will correctly explain the procedures for construction of residential and commercial building foundations. Knowledge and skills will be assessed using written and performance exams.		
2 Identify the materials needed to properly construct residential and commercial building foundations.	70% of students will correctly identify the materials needed to properly construct residential and commercial building foundations. Knowledge and skills will be assessed using written and performance exams.		
3 Utilize construction prints to determine dimensions and locations of various components of foundations.	80% of students will correctly utilize construction prints to determine dimensions and locations of various components of foundations. Knowledge and skills will be assessed using written and performance exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	Complete NCCER Certification in Core Curriculum. (NCCER National Center For Construction Education and Research).	80% of students will complete NCCER modules and receive a certification in Core Curriculum. Knowledge and skills will be assessed using multiple choice exams and performance exams from NCCER guidelines.		
5	Identify the location of a building using available construction prints and surveying equipment.	80% of students will correctly identify the location of a building using available construction prints and surveying equipment. Knowledge and skills will be assessed using performance exams.		
6	Safely Construct form systems for various types of foundations.	80% of students will correctly safely construct form systems for various types of foundations. Knowledge and skills will be assessed using performance exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1133 Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Advanced Construction Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the elements and layout of residential and commercial prints.	70% of students will correctly explain the elements and layout of residential and commercial prints. Knowledge and skills will be assessed using written and performance exams.		
2 Demonstrate the use of scale in architectural drawings.	80% of students will correctly demonstrate the use of scale in architectural drawings. Knowledge and skills will be assessed using written and performance exams.		
3 Explain the elements of building specifications and building codes in residential and commercial construction.	80% of students will correctly explain the elements of building specifications and building codes in residential and commercial construction. Knowledge and skills will be assessed using written and performance exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	Prepare a bill of materials from a set of plans.	70% of students will correctly Prepare a bill of materials from a set of plans. Knowledge and skills will be assessed using written and performance exams.	80% of students correctly prepared a bill of materials from a set of plans.	Instructor decided to spend more time on quantity takeoff and to carry over this exercise into estimation class.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1236 Floor and Wall Framing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the proper construction techniques for residential and commercial floor and wall framing systems using wood as a building material.	70% of students will correctly explain the proper construction techniques for residential and commercial floor and wall framing systems using wood as a material. Knowledge and skills will be assessed using written and performance exams.		
2 Identify the components of residential and commercial floor and wall framing systems.	80% of students will correctly identify floor and wall framing components. Knowledge and skills will be assessed using written and performance exams.		
3 Safely Construct floor and wall systems using wood as a building material.	70% of students will safely construct floor and wall systems using wood as a building material. Knowledge and skills will be assessed using performance exams.		
4 Complete NCCER (National Center for Construction Education and Research) standards and receive certification for	70% of students will complete NCCER (National Center for Construction Education and Research) standards and		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	Carpentry Fundamentals Level One.	receive certification for Carpentry Fundamentals Level One. Knowledge and skills will be assessed by means of performance and written exams		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1245 Ceiling and Roof Framing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the proper construction techniques for residential and commercial ceiling and roof framing systems using wood as a building material.	70% of students will correctly explain the proper construction techniques for residential and commercial ceiling and roof framing systems using wood as a material. Knowledge and skills will be assessed using written and performance exams.		
2 Identify the components of residential and commercial ceiling and roof framing systems.	80% of students will correctly identify ceiling and roof framing components. Knowledge and skills will be assessed using written and performance exams.		
3 Safely Construct ceiling and roof systems using wood as a building material.	70% of students will safely construct ceiling and roof systems using wood as a building material. Knowledge and skills will be assessed using performance exams.		
4 Complete NCCER (National Center for Construction Education and Research) standards and receive certification for	70% of students will complete NCCER (National Center for Construction Education and Research) standards and		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	Carpentry Fundamentals Level One.	receive certification for Carpentry Fundamentals Level One. Knowledge and skills will be assessed by means of performance and written exams		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3

PROGRAM: Advanced Construction Technology

COURSE LEVEL:CAV 1316 Interior Finishing and Cabinet Making

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Advanced Construction Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain terms, materials, and installation techniques for interior finishing.	80% of students will correctly explain terms, materials, and installation techniques for interior finishing. Knowledge and skills will be assessed using written and performance exams.		
2 Safely install interior finish materials.	70% of students will safely install interior finish materials. Knowledge and skills will be assessed using performance exams.		
3 Explain terms, materials, construction and installation techniques for cabinet making.	70% of students will correctly explain terms, materials, construction and installation techniques for cabinet making. Knowledge and skills will be assessed using written and performance exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

4	Safely build and install wall and base cabinets.	70% of students will build and install wall and base cabinets. Knowledge and skills will be assessed using performance exams.		
5	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology	Supports PRCC Strategic Goal(s): 1, 3
PROGRAM: Advanced Construction Technology	
COURSE LEVEL: CAV 1413 Roofing	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Advanced Construction Technology to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Identify materials and applications used in commercial and residential roofing.	80% of students will correctly identify materials and applications used in commercial and residential roofing. Knowledge and skills will be assessed by using written and performance exams.		
2	Safely install a roof using various types of materials.	80% of students will safely install a roof using various types of materials.		
3	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 1513 Exterior Finishing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Explain the materials and techniques used for exterior finishing in residential and commercial construction.	70% of students will correctly explain the materials and techniques used for exterior finishing in residential and commercial construction. Knowledge and skills will be assessed using written test and performance exams.		
2 Safely install exterior wall covering, cornices, and exterior trim.	80% of students will Safely install exterior wall covering, cornices, and exterior trim. Knowledge and skills will be assessed using performance exams.		
3 Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Advanced Construction Technology			
COURSE LEVEL: CAV 2113 Principles of Multi-Family and Light Commercial Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Advanced Construction Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Understand OSHA (Occupational Safety and Health Administration) Standards and receive an OSHA 10 hour card.	80% of students who complete this course will receive an OSHA 10 hour card. Knowledge and skills will be assessed by completing an authorized OSHA 10 hour class, including a written exam.		
2 Explain different materials and techniques used in light commercial construction.	70% of students will correctly explain different materials and techniques used in light commercial construction. Knowledge and skills will be assessed using written and performance exams.		
3 Safely construct walls using light gauge metal framing members.	70% of students will safely construct walls using light gauge metal framing members. Knowledge and skills will be assessed using performance exams.		
4 Safely construct a commercial ceiling using a grid and tile system.	70% of students will safely construct a commercial ceiling using a grid and tile system. Knowledge and skills will be		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		assessed using performance exams.		
5	Explain the applications of Masonry in multi-family and light commercial Construction.	80% of students will correctly explain the applications of Masonry in multi-family and light commercial Construction. Knowledge and skills will be assessed using written exams.		
6	Complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two.	70% of students will complete NCCER (National Center for Construction Education and Research) standards and receive certification for Carpentry Fundamentals Level Two. Knowledge and skills will be assessed by means of performance and written exams		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3

PROGRAM: Construction Management Technology

COURSE LEVEL: CON 1213 Construction Materials

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe how soil relates to construction. Define Compaction and its applications. Visually classify soils.	80% of students who complete this course will correctly be able to describe the different types of compaction for different classes of soils. Knowledge and skills will be assessed using field performance exams as well as written test.		
2 Explain the properties, placement, and tests for Portland cement concrete.	80% of students who complete this course will correctly be able to identify, place and test Portland cement concrete. Knowledge and skills will be assessed using field and lab exams as well as written test.		

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3	Describe the uses of steel as a building component.	70% of students who complete this course will correctly be able to identify the uses of steel as a building component. Knowledge and skills will be assessed using lab exams well as written test.		
4	Describe the uses of wood as a building component. Construct using wood as a building component.	80% of students who complete this course will correctly be able to identify and construct using wood building materials. Knowledge and skills will be assessed using lab and field exams as well as written test.		

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2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3	
PROGRAM: Construction Management			
COURSE LEVEL: CON 2123 Construction Cost Estimation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Construction Management to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe the different types of bids in construction and the documents needed for the bidding process.	70% of students who complete this course will correctly be able to describe the different types of construction bids and the documents needed for the bidding process. Knowledge and skills will be assessed using written exams and performance exams.		
2 Demonstrate how to conduct quantity takeoffs using actual construction prints.	70% of students who complete this course will correctly be able to demonstrate how to conduct quantity takeoffs using actual construction prints. Knowledge and skills will be assessed using performance exams.		
3 Explain overhead cost as they relate to the construction industry.	70% of students who complete this course will correctly be able to explain overhead cost as they relate to the construction industry. Knowledge and skills will be assessed using written test.		

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4	Explain direct cost of materials, labor, and equipment as it relates to the construction industry.	70% of students who complete this course will correctly be able to explain direct cost of materials, labor, and equipment as it relates to the construction industry. Knowledge and skills will be assessed using written test.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Student will demonstrate practical knowledge and skills such as Engine repair, alignment, and electrical diagnosis operations which are necessary for employment in entry level positions in the workforce.	70% of completing students will pass and obtain NATEF certification.	80% of students have completed and attained ASE NATEF student certification.
2	Students will demonstrate practical skills needed to master diagnostic test equipment.	80% of students must master diagnostic equipment, and must pass hands-on testing in lab shop observation.	80% of the graduating students have mastered the diagnostic equipment and hands-on shop tasks in lab observation
			Instructor has decided to Provide more resources and emphasis on ase sample questions for certification results
			Instructor will provide students more hands-on tasks to help mastery of equipment

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1- 3	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1124 Basic Electrical			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Students will show proficiency in basic electrical.	Testing – 60% will show proficiency in basic electrical on an Automotive Service Excellence Standard (ASE) style chapter test. Also end of semester ase test.	65% showed proficiency in electrical on an ASE test.	Increased assessment criteria to provide additional challenge to students. Provide additional tasks
2 Students will demonstrate the ability to repair basic electrical systems.	60% of all students will repair basic electrical systems and evaluation done by observation and ase test results	65% repaired basic electrical systems, this is evaluated by ase student results	The instructor decided to increase the assessment level. Provide additional tasks related .Increased assessment criteria to provide additional challenge to students.
3 Student will perform basic electrical repair.	60% of students must demonstrate the ability to perform basic electrical repair on an exam with ASE questions.	65% have demonstrated the ability to perform basic electrical repair on an ase student test	Planned to provide additional tasks and study questions related to potential repairs

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1134 Advanced Electrical Electronic Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and apply advanced electrical principles in the auto shop.	70% of students will display a working knowledge of basic electrical on a standard test and by observation in a shop setting.	70% displayed a working knowledge of basic electrical on a test. Also by observation in a shop hands-on setting.	Increased assessment criteria to provide additional challenge to students. Provide additional tasks
2 Explore employment opportunities and responsibilities in the auto electrical field.	70% of all students will explore opportunities and requirements necessary to work in an automotive shop in electrical automotive field.	70% of students have explored requirements and oppurtunities necessary to work in a shop in electrical auto field.	The instructor decided to increase the assessment level. Provide additional tasks related .Increased assessment criteria to provide additional challenge to students.
3 Know basic electrical skills.	70% of students must demonstrate the ability to identify basic electrical terms.	70% of the students have demonstrated the ability to identify basic electrical terms by shop tasks and ase style chapter tests.	Planned to provide additional tasks and study questions related to potential repairs To increase knowledge of terms related.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1- 3	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1315 Manual Drive Trains/Transaxles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will perform proper removal procedures of manual transmissions.	80% of students will perform proper removal procedures of manual transmissions as determined by lab observation.	80% did perform proper procedures for removal of manual transmissions
2	The student will properly remove, replace, and adjust clutch components.	80% of students will properly remove, replace, and adjust clutch components as determined by lab observation.	80% have properly removed replaced and adjusted clutch components
3	Student will perform engine repair.	60% of students must demonstrate the ability to perform engine repair on the final exam with ASE style questions.	53% of students passed the ase student test
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
			Increased assessment criteria to provide additional challenge to students. Provide additional tasks
			The instructor decided to increase the assessment level. Provide additional tasks related.
			Planned to provide additional tasks and study questions related to potential repairs

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2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1424 Engine Performance			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 Student will show proficiency in engine performance ATT 1424.	Testing – 70% will pass the Automotive Service Excellence Standard (ASE) style test.	81 % have successfully passed the ASE student test given	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation
2 Student will demonstrate the ability to diagnose and repair engine performance related tasks.	70% of students will diagnose and repair performance problems. Evaluation will occur through observation. And ase test	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation	Provide additional tasks and study questions related. Increase related tasks needed, provide additional study ase style questions.
3 Student will perform engine performance tasks.	70% of students must demonstrate the ability to perform engine performance tasks on an ASE style test.	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation	Provide additional tasks and study questions related. Increase related tasks needed, provide additional study ase style questions.

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2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 1715 Engine Repair			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 Student will show proficiency in engine repair.	Testing – 70% will pass the Automotive Service Excellence Standard (ASE) style chapter online test.	70% passed the Engine repair ASE student test.	Provide additional tasks and study questions related. Increase related tasks needed, provide additional study ase style questions.
2 Student will demonstrate the ability to repair engine assembly.	70% of students will repair an engine. Evaluation done by observation of hands-on tasks. And ase test	70% of the students repaired an engine related problem.	The instructor decided to increase the assessment criteria level. Also provide additional tasks related to engine repair.
3 Student will perform engine repair.	60% of students must demonstrate the ability to perform engine repair on the final exam with ASE style questions.	70% of the students did demonstrate the ability to perform engine repair, by results of the ASE student test.	Planned to provide additional challenge by providing added tasks related to engine repair.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7		
PROGRAM: Automotive Mechanics Technology				
COURSE LEVEL: ATT 1811 Introduction, Safety, and Employability Skills				
MISSION STATEMENT : Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer a career program, which upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.				
RELATIONSHIP OF UNIT TO PRCC MISSION : To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.				
LEARNING OUTCOMES- Measurable indicators (more specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA- Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS- Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1	Identify and apply safety in the auto shop. Describe how to avoid workplace accidents.	80% of students will display a working knowledge of safety on a standard safety test and by observation in a shop setting.	Students have displayed a working knowledge of safety terms, and practices on a test and by observation in a shop ,task related enviroment	Instructor has decided to Provide more resources and emphasis on safety, shop setting
2	Explore employment opportunities and responsibilities.	80% of all students will contact three places of business and write a report about the opportunities and requirements necessary to work in an automotive shop.	80% contacted businesses concerning employment oppurtunities and requirements to work in a shop	Instructor has decided to Provide more resources and emphasis on safety, shop setting
3	Design a resume and complete a job application.	80% of students must demonstrate the ability of writing a resume with emphasis on accuracy of information to be determined by evaluation of resume.	80% have filled out a resume, this is determined by evaluation of resume and employment secured.	Instructor has decided to improve the resume and accuracy of information

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2325 Automatic Transmissions and Transaxles			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will list the common characters of modern automatic transmissions.	80% of students will correctly list the common characters of modern automatic transmissions as determined by test.	80% did list the common terms and characteristics of a modern automatic transmission.	Provide additional tasks and study questions related. Increase related tasks needed, provide additional study ase style questions.
2 The student will properly diagnose common automatic transmission problems.	80% of students will properly diagnose common automatic transmission problems as determined by lab observation and ase test	77% have properly diagnosed and passed the student ASE test.	The instructor decided to increase the assessment criteria level. Also provide additional tasks related to automatic transmissions
3 The student will identify internal codes in modern automatic transmissions.	80% of students will properly identify internal codes in modern automatic transmissions as determined by lab observation and also ase test results.	77% passed the ASE student test. 77% have identified parts etc related to automatic transmission by the ASE student test.	Planned to provide additional challenge by providing added tasks related to automatic transmissions

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2335 Steering and Suspension			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .			
1	Explore general suspension and steering diagnosis.	80% of students must display the ability to diagnose and repair suspension and steering concerns in lab. To be determined by observation of student in shop setting.	80% completed steering and suspension repair in the lab. This is determined by observation.
2	Perform standard alignment diagnosis and properly align an automobile.	75% of students must be able to perform a four wheel performing a four wheel alignment. Grade will be determined by observation.	80% of the students are now able to perform an alignment
3	Explore wheel and tire diagnosis and repair.	85% of all students must define the alignment angles and their effect on steering stability. To be determined by testing using ASE style questions.	74% passed the ase student certification test .17 out of 23. Freshman and sophomore students
			Increased assessment criteria to provide additional challenge to students. Provide additional tasks
			The instructor decided to increase the assessment level. Provide additional tasks related.
			Planned to provide additional tasks and study questions related to potential repairs

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Automotive Mechanics Technology			
COURSE LEVEL: ATT 2444 Engine Performance III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Automotive Mechanics Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will perform scan diagnostics on engines.	80% of students will properly perform scan diagnostics on engines as determined by lab observations.	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation
2 The student will conduct preliminary checks on onboard diagnostics gen-2 processors.	80% of students will properly conduct preliminary checks on onboard diagnostics gen-2 processors as determined by lab observation.	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation
3 The student will diagnose and repair related faults.	80% of students will properly diagnose and repair related faults as determined by lab observation.	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation	80% can diagnose and repair performance problems.. Evaluation occurred through the ASE student test and also shop task observation

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the practical knowledge and skills, which are necessary for employment in the brick, block and stonemasonry profession.	70% of the graduating students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions which will be assessed by means of final exams and instructor observation.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with brick, block, and stone masonry as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related work area.	60% of completers will find employment in related workforce as determined by job placement follow-up.		
Student will be successful in the Brick, Block and Stone Masonry program.	A minimum of 70% of all students enrolled in the Brick, Block and Stone Masonry program will successfully complete the		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>student learning outcomes for the selected courses.</p> <p>It should be noted that 2010-2011 student learning outcomes will continue to be assessed. The following student learning outcomes will be among those included for assessment during the 2013-2014 school year:</p> <p>The student will demonstrate the ability to read a carpenter's rule to 1/16th accuracy.</p> <p>The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.</p> <p>The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.</p> <p>The student will demonstrate the ability to mix mortar to specifications (hand & machine)</p>		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology Supports PRCC Strategic Goal(s): 1, 3, 7

PROGRAM: Brick, Block, and Stonemasonry

COURSE LEVEL: BBV 1115 Brick and Block Laying

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
 2. To provide quality student services.
 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to establish, build and erect corner leads.	70% of students who successfully complete this course will establish, build and erect corner leads to instructor specifications.	90% of students who have successfully completed this course have established, built and erected corner leads to instructor specifications.	Program performance can be improved by using a more hands on approach to the course.
2 The student will demonstrate the ability to lay brick/block to line.	70% of students who successfully complete this course will lay brick/block to line according to instructor's specifications.	100% of students who have successfully completed this course have layed brick/block to line according to instructor's specifications	Instructor's techniques have improved student performance.
3 The student will demonstrate the ability to set closures on a masonry course.	70% of students who successfully complete this course will set closures of brick/block on a masonry course according to instructor's specifications.	100% of students who have successfully completed this course have set closures of brick/block on a masonry course according to instructor's specifications.	Instructor's techniques have improved student performance.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1215 Masonry Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to mix mortar to specifications (hand & machine)	70% of student who complete this course will mix mortar by both hand & machine mortar mixer according to instructor specifications.		
2 The student will demonstrate the ability to install concrete reinforcement.	70% of students who successfully complete this course will install concrete reinforcement to instructor's specifications.		
3 The student will demonstrate the ability to set up the safe & efficient work area.	70% of students who successfully complete this course will set up a safe & efficient work area according to instructor specifications.		
4 The student will demonstrate the ability to prepare mortar for stone masonry	70% of students who successfully complete this course will prepare mortar for stone masonry project according to instructor's specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1223 Blueprint Reading and Estimating			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to read a carpenter's rule to 1/16 th accuracy.	70% of students who successfully complete this course will read a carpenters rule to 1/16 th accuracy according to instructor's specifications.		
2 The student will demonstrate the ability to read a foundation plan.	70% of students who successfully complete this course will read a foundation plan according to instructor's specifications.		
3 The student will demonstrate the ability to estimate blocks, bricks, mortar and sand for a specific job.	70% of students who successfully complete this course will estimate blocks, bricks, mortar and sand for a specific project according to instructor's specifications.		
4 The student will demonstrate the ability to estimate miscellaneous materials for a masonry construction project.	70% of students who successfully complete this course will estimate miscellaneous materials for a masonry construction project according to instructor's specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1313 Tools, Equipment, and Safety			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify and use masonry tools and equipment.	70% of completers will demonstrate the ability to properly use masonry tools and equipment with evaluation by instructor.		
2 The student will be able to explain safe work practices for the masonry shop and job site.	70% of completers will be able to explain safe work practices for the masonry shop and job site according to Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) regulations with evaluation by instructor.		
3 The student will be able to demonstrate the ability to care for the tools and equipment in the masonry shop.	70% of completers will demonstrate proper care for masonry tools and equipment in the shop with evaluation by instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1425 Advanced Block Laying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate safety procedures for layout and construction of block columns, piers, and various walls.	70% of completers will demonstrate proper safety procedures for layout and constructions of block columns, piers, and various walls with evaluations by the instructor.		
2 The student will describe and perform procedures to layout and construct block columns.	70% of completers will be able to describe and perform procedures to layout and construct block columns to instructor specifications with instructor evaluation.		
3 The student will explain and apply procedures to lay out hollow block pier.	70% of completers will demonstrate the ability to lay out a hollow block pier to instructor specifications with evaluation by instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stone Masonry			
COURSE LEVEL: BBV 1525 Advanced Brick Laying			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate safety procedures for layout and construction of brick columns, piers, and various walls.	70% of completers will demonstrate proper safety procedures for layout and constructions of brick columns, piers, and various walls with evaluations by the instructor.		
2 The student will describe and perform procedures to layout and construct brick columns.	70% of completers will be able to describe and perform procedures to layout and construct brick columns to instructor specifications with instructor evaluation.		
3 The student will explain and apply procedures to lay out hollow brick pier.	70% of completers will demonstrate the ability to lay out a hollow brick pier to instructor specifications with evaluation by instructor.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1623 Chimney and Fireplace Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will utilize safety procedures to lay out and construct fireplaces and chimneys.	70% of students who successfully complete this course will be able to lay out and construct fireplaces and chimneys with evaluations by the instructor.		
2 The student will be able to describe and perform procedures to construct chimneys with mantel and hearth to specifications.	70% of students who successfully complete this course will perform procedures to construct chimneys with mantel and hearth with evaluations by the instructor.		
3 The student will explain and apply procedures to construct chimneys to specifications	70% of students who successfully complete this course will apply procedures to construct fireplaces or chimneys for a specific project with evaluations by the instructor.		
4 The student will follow procedures for refractory masonry. Layout, prepare, and demonstrate procedures for layout using refractory materials.	70% of students who successfully complete this course will estimate refractory materials for a masonry construction project with evaluations by the instructor.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Brick, Block, and Stonemasonry			
COURSE LEVEL: BBV 1723 Arch Construction			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Brick, Block, and Stonemasonry to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will gain advanced experiences in layout and construction of arches	70% of students who successfully complete this course will establish layout and construction of arches to instructor specifications.		
2 The student will describe and explain the history and development of arches.	70% of students who successfully complete this course will describe the different types of arches to instructor's specifications.		
3 The student will be able to explain the techniques utilized in developing arches to include cutting and shaping of various masonry units.	70% of students who successfully complete this course will develop the ability to build brick and stone arches according to instructor's specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 To instruct students through curricula which have been created by the combined efforts of the Research and Curriculum Unit at Mississippi State University, Mississippi Department of Education, Vocational-Technical Division, and instructors from all programs in the State.	60% of students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce as determined by c-pas exam.		
2 To provide training as recommended by Advisory/Craft Committee and related industry in the area.	70% of students will acquire fundamental skills associated with residential, light commercial and industrial wiring, as determined by final exams in the pertinent areas.		
3 To provide an individual the ability to find employment in a related workforce.	50% of completers will find employment in related workforce as determined by job placement follow up.		
4 To retain students in the electrical program.	85% of students enrolled in the electrical program will be retained until graduation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Residential/Light Commercial Wiring		ELT 1114	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 List the different dimensions associated with the proper placement of receptacles, lighting outlets, and switches on the interior and exterior of a residence according to the NEC.	70% of the students will be able to list these dimensions. A written test will be given to obtain the outcome.	93% of the students successfully listed all the proper dimensions.	The instructor decided to give a more rigorous test.
2 List areas that require GFCI protected receptacles.	70% of the students will correctly complete this list by written test.	100% of the students listed the correct areas.	It was decided that ample time was spent covering this material.
3 Identify basic electrical symbols that are found on blueprints.	70% of the students will be able to make the identifications by written test..	90% of the students correctly identified all the symbols given.	The instructor decided to incorporate more symbols in the future.
4 Explain the NEC codes that govern the installation of non-metallic sheathed cables.	70% of the students will know these requirements. A written test will be given to show their understanding of the material.	90% of the students correctly explained the codes that govern the use of these cables.	It has been decided to included other types of cables also in this area.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Commercial /Industrial Wiring		ELT 1124	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Demonstrate the use of a hand bender and the application of the applicable formula to make pre-determined size and shape of various types of bends.	70% of the students will be able to make the bends as required. This will be done as a physical performance test.	85% of the students were able to successfully make all required bends correctly.	The instructor decided to increase the difficulty of the test to better challenge the students.
2 Identify various types of wiring methods and their associated fittings.	70% of the students will correctly make the identifications. This will be done by a visual identification test.	90% of the students identified all methods and fittings correctly.	The instructor decided to include more types of wiring methods and fittings.
3 Draw, list, and identify the 5 basic electrical systems including the voltages between the conductors.	70% of the students will be able to complete this task. This will be done by a written test.	85%of the students completely and correctly identified all 5 systems with the correct voltages.	It was decided to included more physical wiring of these systems to enhance the understanding of these systems.
4 Be able to locate information in the NEC handbook.	70% of the students will be able to find the required information. This will be done by a written performance test.	80%of the students successfully locate the correct information in the NEC handbook that was asked for.	The instructor decided to spent more time in this area of training.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: AC/DC Circuits		ELT1144	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Analyze and evaluate the relationship between volts, current, resistance, and power in a series circuit.	70% of the students will be able to complete this task. This will be done by a paper test.	95% of students were able to pass this task.	It was decided to use different methods to enhance the student's abilities.
2 Analyze and evaluate the relationship between volts, current, resistance, and power in a parallel circuit.	70% of the students will correctly complete this task. This will be done by a paper test.	95% of students were able to complete this task.	It was decided to incorporate other methods to develop the student's knowledge in this area.
3 Demonstrate the proper use of and read electrical values using a multi-meter.	70% of the students will successfully be able to use this equipment properly. This will be accomplished by a practical	95% of students were able to properly use and read a multi-meter.	The instructor has decided to develop more practice activities and tests to prepare for the final exam.
4 Determine the change in value of voltage, current, and impedance from one side of a transformer to the other.	70% of the students will compute the correct changes this will be done by a written test.	91% of the students were successful in determining all the correct changes.	The instructor decided to spend more time covering this area of instruction.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Fundamentals of Electricity		ELT 1192	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Read a tape measure and an architectural scale.	70% of the students will be able to read these measuring instruments. This will be done by a practical exam.	100% of the students successfully passed the practical exam.	It was decided to incorporate more real world simulations.
2 Perform the mathematical manipulations of numbers expressed in engineering notations.	70% of the students will correctly transpose the numbers. This will be accomplished by a paper exam.	100% of the students were able pass the exam.	The instructor has developed a more rigorous exam to challenge the students.
3 Solve for unknown voltage, current, resistance, and power values using Ohm's Law.	70% of the students will successfully be able to solve these problems. This will be done by a paper test.	100% of the students tested passed the exam.	The test has been modified to include the use of ohm's law for more real world situations.
4 Identify overcurrent safety devices, load centers, and safety switches.	70% will correctly identify the correct items. This will be done by a visual practical exam.	100% of the students were visually able to identify the various types of switch gear.	The instructor has decided to include more devices and equipment in the exam.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1213 Electrical Power			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will list characteristics of different lighting systems.	70% of students will list characteristics of different lighting systems as determined by final exam.		
2 The student will explain characteristics of common transformer banks.	70% of students will properly explain characteristics of common transformer banks as determined by final exam.		
3 The student will list commonly used electrical hardware.	70% of students will properly list common electrical hardware as determined by final exam.		
4 The student will properly wire HID and fluorescent ballasts.	70% of students will properly wire HID and fluorescent ballasts as determined by final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Branch Circuits and Service Calculations		ELT 1253	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.			
1	Size equipment grounding conductors for various size circuits..	70% of the students will be able to complete this task. The task will be measured by a written means.	100% of the students correctly sized the conductors.
2	Determine the minimum number of 120v circuits in a residence including general lighting circuits, small appliance circuits, laundry circuits, and dedicated circuits.	70% of the students will correctly complete this task. The results will be obtained by a written test.	95% of the students correctly determined the proper number of circuits.
3	Calculate the proper conductor and overcurrent protection device for 240v circuits in a residence.	70% of the students will successfully be able to make these calculations. This will be a written test.	90% of the students were able to correctly answer all components of the test.
4	Calculate the correct service entrance size of a residence based the NEC guidelines.	70% of the students will calculate the correct service size. Outcome will be obtained by a written test.	80% of the students correctly calculated the proper size service.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1263 Blueprint Reading; Planning the Residential Installation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will identify and explain the meaning standard electrical symbols used on residential prints.	70% of the students will correctly will identify and explain the meaning standard electrical symbols used on residential prints, as determined by test.		
2 Will identify different lines used on prints.	70% of the students will correctly identify different lines used on prints, as determined by test.		
3 Find the inside and outside dimensions on a residential print.	70% of students will correctly determine the inside and outside dimensions on a residential print, as determined by final exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Electrical Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
INSTRUCTIONAL AREA: Switching Circuits		ELT 1274	
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Business and Commerce Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE or state that no improvement is needed.
1 Explain the operations of the 3 basic types of switches and draw the internal mechanical workings.	70% of the students will be able to complete this task. Outcome will be measured by written exam.	100% of the students were able to complete this task.	The instructor decided to incorporate various types of the same switches but in different physical forms.
2 Demonstrate the ability to properly design and wire various switching circuits using the 3 basic types of switches.	70% of the students will correctly complete this task. This will be done by written exam and performance test.	97% of the students were able to successfully complete this test.	The teacher has decided to expand the parameters of the test to include other uses of switching applications.
3 Identify the type of conductor by its use on a circuit.	70% of the students will correctly identify the conductors. This will be achieved by a written test and a visual test.	97%of the students correctly identified the correct type of conductors.	The test has been modified to included more diverse wiring situations.
4 Demonstrate the ability to wire low voltage switching circuits.	70% of the students will be able to wire low voltage circuits. This will be done by a performance test.	90% of the students successfully completed this task.	The instructor has decided to spend more time on this subject.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 1413 Motor Control			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will; Draw and wire a 2-wire control circuit.	70% of the students will correctly draw and wire a 2-wire control circuit as determined by lab practical.		
2 Draw and wire a 3- wire control circuit.	70% of students will correctly draw and wire a 3-wire control circuit as determined by lab practical.		
3 Identify the parts of a motor starter.	70% of students will correctly identify the parts of a motor starter as determined by lab practical.		
4 Explain the function and name the parts of a control relay.	70% of students will correctly explain the function and name the parts of a control relay determined by lab practical.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2114 Equipment Maintenance And Troubleshooting			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will identify diagrams of the 8 common motors discussed in class.	70% of students will correctly identify diagrams of motors discussed as determined by test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The student will identify common motors by their external appearance.	70% of students will correctly identify motors by their external appearance as determined by final exam.	
3	The student will list the characteristics of motors studied in class.	70% of students will correctly list motor characteristics as determined by chapter test.	
4	The student will identify internal parts of a motor.	70% of students will correctly identify internal parts of motors as determined by final exam.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2424 Solid State Motor Control (SSMC)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will explain the characteristics of an electro-mechanical relay (EMR).	70% of students will correctly explain the characteristics of an electro-mechanical relay (EMR).		
2 The student will explain the characteristics of a solid state relay SSR.	70% of students will correctly explain the characteristics of a solid state relay SSR.		
3 The student will identify the parts of a variable frequency drive (VFD).	70% of students will correctly identify the parts of a variable frequency drive (VFD).		
4 The student will program or change parameters on a VFD.	70% of students will correctly program or change parameters on a VFD.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Electrical Technology			
COURSE LEVEL: ELT 2613 Programmable Logic Controllers			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Electrical Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will draw examples of 2 and 3 wire ladder logic.	70% of students will correctly draw 2 and 3 wire ladder logic as determined by test.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
2	The student will define discrete and analog I.O.s.	70% of students will correctly define discrete and analog I.O.s as determined by test.	
3	The student will identify components of PLCs.	70% of students will correctly identify components of PLCs as determined by test.	
4	The student will program common internal and discrete instructions.	70% of students will correctly program internal and discrete instructions as determined by required class projects.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration			
COURSE LEVEL: ACT 1213 Controls			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will describe/explain operation of heat pump controls.	75% of students correctly will correctly describe/explain operation of heat pump controls. Students will demonstrate this ability through testing in presence of instructor.		
2 Student will describe/explain how energy management controls are used.	75% of Students will correctly describe/explain how energy management controls are used. Students will demonstrate this ability through testing in presence of instructor.		
3 Student will describe and demonstrate how to trouble shoot heat pump defrost controls.	75% of Student will correctly describe and demonstrate how to trouble shoot heat pump defrost controls. Students will demonstrate this ability through testing in presence of instructor.		
4 Student will safely install gas controls.	75% Student will correctly install gas control valves of residential heating units. Students		

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		will demonstrate this ability through testing in presence of instructor.		
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Heating, Air Conditioning, Refrigeration Technology			
COURSE LEVEL: ACT 2513 Heating Systems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a career and technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Heating, Air Conditioning, and Refrigeration Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a <u>CHANGE</u> or <u>IMPROVE</u> .
1 Student will explain the operation of various types of heating systems.	75% of students will correctly explain the operation of various types of heating systems. Students will demonstrate this ability through practical lab examinations in presence of instructor.		
2 Students will identify and perform basic maintenance and repair of fossil fuel systems.	70% of students will correctly identify and perform basic maintenance and repair of fossil fuel systems. Students will demonstrate this ability through testing in presence of instructor.		
3 Students will identify different types of humidifiers.	70% of students will correctly identify different types of humidifiers in presence of instructor.		
4 Student will troubleshoot basic electrical problems in an electric furnace.	75% will correctly troubleshoot basic electrical problems in an electric furnace.in the presence of the instructor.		

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5	Student will describe and demonstrate working with proper personal protective equipment.	100% of students will correctly describe and demonstrate working with proper personal protective equipment. Students will demonstrate this ability through practical lab examinations in presence of instructor.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will demonstrate practical knowledge and skills such as grinding, cutting and various machining operations which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	65% of students who complete this program will satisfactory demonstrate practical knowledge necessary for entry level jobs by the MS-CPAS Test		
2 Students will demonstrate practical skills needed to master Machine Tool procedures by passing the National Institute for Metalworking Skills (NIMS) test modules.	85 % of students who successfully complete the program will pass all nine NIMS test modules.		
3 Students that received a passing score on NIMS and C-PAS test will be employed in a Machinist position in the workforce.	75% of student graduates will be employed in the entry level Machinist positions.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1115 Power Machinery I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination.		
2 The student will demonstrate the ability to perform Layout operations to specifications.	70 % of students who complete this course will correctly perform a layout operation according to NIMS Layout Project specifications.		
3 The student will demonstrate the ability to perform a tapping operation to specifications.	70% of students who complete this course will correctly perform a tapping operation to NIMS Drill Press Project specifications.		
4 The student will demonstrate the ability to perform measurements with precision instruments.	70% of students who complete of this course will correctly use Precision Measurement Instruments according to NIMS Measurement Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1125 Power Machinery II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination		
2 The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3 The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4 The student will demonstrate the ability to perform grinding operations with surface grinder instruments	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

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2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1313 Advanced Shop Mathematics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will know how to use trigonometric functions to solve for unknown sides and angles of a triangle.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	The Student will identify the properties of a circle and solve problems relating to these properties.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.	
3	The Student will calculate area and volume for various geometrically shaped objects.	70% of students who complete this course will solve trigonometric functions according to NIMS Measurement Exam.	

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1413 Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The Student will identify, describe, and apply industrial methods for showing dimensions and tolerances.	70% of students who complete this course will apply industrial dimension and tolerance methods according to National Institute of Metalworking Skills (NIMS) Blueprint & Layout Exam.		
2 The Student will identify, describe and apply primary and secondary views on a drawing.	70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.		
3 The Student will identify, describe and apply surface finishes on a blueprint.	70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.		

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s):1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1423 Advanced Blueprint Reading			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The Student will Identify, describe, and apply industrial methods for showing dimensions and tolerances.	70% of students who complete this course will apply industrial dimension and tolerance methods according to NIMS Blueprint & Layout Exam.		
2 The Student will Identify, describe and apply primary and secondary views on a drawing.	70% of students who complete this course will identify and apply primary and secondary views according to NIMS Blueprint and layout exam.		
3 The Student will Identify, describe and apply surface finishes on a blueprint.	70% of students who complete this course will identify, describe and apply surface finishes according to NIMS Blueprint & Layout Exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 1613 Precision Layout			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	The student will demonstrate the ability to Identify, discuss, and test Precision Layout Safety procedures.	70% of students who complete this course will pass the Precision Layout Safety Exam.	
2	The student will demonstrate the ability to perform Layout operations to specifications.	70 % of students who complete this course will correctly create a layout project according to National Institute of Metalworking Skills (NIMS) layout Project specifications.	
3	The student will demonstrate the ability to perform precision measurements to specifications.	70% of students who complete this course will correctly perform precision measurements to NIMS Project specifications.	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology	Supports PRCC Strategic Goal(s): 1, 3, 7
PROGRAM: Precision Manufacturing and Machining Technology	
COURSE LEVEL: MST 2135 Power Machinery III	

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS:

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.

	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will demonstrate the ability to Identify, discuss, and test Safety procedures.	70% of students who complete this course will make 100% on Power Machinery Safety Examination.		
2	The student will demonstrate the ability to perform Lathe operations to specifications.	70 % of students who complete this course will correctly perform a lathe operation according to National Institute of Metalworking Skills (NIMS) Lathe Project specifications.		
3	The student will demonstrate the ability to perform a Milling operation to specifications.	70% of students who complete this course will correctly perform a Milling operation to NIMS Milling Machine Project specifications.		
4	The student will demonstrate the ability to perform grinding operations with surface grinder instruments.	70% of students who complete of this course will correctly use a surface grinder according to NIMS grinder Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2714 Computer Numerical Control I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test CNC Safety procedures.	70% of students who complete this course will pass the CNC I Safety Exam.		
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create a CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.		
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform a Turning operation to NIMS CNC turning Project specifications.		
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program a CNC Mill according to NIMS Milling Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Business and Commerce Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2725 Computer Numerical Control II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to Identify, discuss, and test Computer Numerical Control (CNC) Safety procedures.	70% of students who complete this course will pass the CNC II Safety Exam.		
2 The student will demonstrate the ability to perform Programming operations to specifications.	70 % of students who complete this course will correctly create an Advanced CNC program according to National Institute of Metalworking Skills (NIMS) CNC Project specifications.		
3 The student will demonstrate the ability to perform turning operations to specifications on a CNC turning center.	70% of students who complete this course will correctly perform an Advanced Turning operation to NIMS CNC turning Project specifications.		
4 The student will demonstrate the ability to perform milling operations to specifications on a CNC milling center.	70% of students who complete of this course will correctly program an Advanced CNC Mill project according to NIMS Milling Test Examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2813 Metallurgy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify various metals.	70% of students who complete this course will make 100% on Metal Identification Examination.		
2 The student will demonstrate the ability to perform heat treatment operations to specifications.	70 % of students who complete this course will correctly perform a heat treatment operation according to National Institute of Metalworking Skills (NIMS) heat treatment Project specifications.		
3 The student will demonstrate the ability to perform a hardness testing to specifications.	70% of students who complete this course will correctly perform a hardness test to NIMS Milling hardness testing specifications.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2913 Special Problems			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Precision Manufacturing and Machining Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will develop a written plan that details the activities and projects to be completed to instructor's specifications.	70% of students who complete this course will develop a written plan that details the activities and projects to be completed, graded by instructor.		
2 Student will prepare and present written assessments and reports of accomplishments to the instructor of activities performed and objectives accomplished.	70% of students who complete this course will prepare and present assessments and reports to instructor of activities performed and objectives accomplished to instructor's criteria.		
3 Students will develop and follow a set of written guidelines for the special problem (approved by instructor).	70% of students who complete this course will develop and follow written guidelines for the problem to instructor's criteria.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Precision Manufacturing and Machining Technology			
COURSE LEVEL: MST 2923 Supervised Work Experience			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Occupational Training to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to apply skills needed to be a viable member of the workforce.	80% of students who complete this course will make 100% on supervised work experience employer evaluation.		
2 The student will practice human relationship skills in supervised work experience.	80 % of students who complete this course will correctly perform efficient human relation skills in the work place.		
3 The student practice positive work habits, responsibilities, and ethics.	80% of students who complete this course will correctly perform the ability demonstrate promptness, responsibility, and ethical behavior.		
4 The student will develop written occupational objectives.	80% of students who complete of this course will correctly use supervised work experience objectives.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which, upon successful completion, will qualify students for entry-level employment in business or industry and/or additional educational opportunities?			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Office Systems Technology to students within the PRCC district.			
PROGRAM OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the skills with basic welding and cutting equipment needed to be employed in the field of welding so as to graduate.	We will strive to have 30 or more students enrolled, with at least a 75% retention/completion/graduation rate. 80% of students will pass welding tests in lab with instructor supervision. 80% of completers will attain employment in the metal fields.		
2 Students will demonstrate practical skills needed to master SMAW welding machines.	Students will be tested in lab with instructor supervision with 80% of students passing to AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy Codes and Specifications.		
3 Students will demonstrate practical skills needed to master GMAW/FCAW welding machines.	Students will be tested in lab with instructor supervision to the AWS D1.1, ASME Section 9, or Huntington-Ingalls Shipbuilding Navy codes with 80% of students passing.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1116 Shielded Metal Arc Welding I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to SMAW.	70% of students who complete this course will make 100% on SMAW Safety Exam.	Hat. – 14 out of 14 Pop. – 29 out of 29 Han. – 7 out of 7 Total – 50 out of 50 = 100%	Instructors decided to invite industry safety professionals to talk to classes to further stress the importance of safety on the job.
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70% of students who complete this course will be able to make fillet and groove welds on plain carbon steel on performance tests.	Hat. – 12 out of 14 Pop. – 27 out of 29 Han. – 7 out of 7 Total – 46 out of 50 = 92%	Instructors will incorporate NCCER training into curriculum.
3 The student will be able to perform vertical groove(3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of students who complete this course will be able to perform 3G and 4G limited thickness qualification tests according to AWS D1.1 welding code.	Hat. – 10 out of 14 Pop. – 24 out of 29 Han. – 7 out of 7 Total – 41 out of 50 = 82%	Instructors will offer NCCER qualification and credentials to students.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1124 Gas Metal Arc Welding (GMAW)			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to GMAW.	70% of students who complete this course will make 100% on GMAW safety exam.	Hat – 16/16 Pop – 21/21 Han – 9/9 100%	No change needed.
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.	Hat – 12/16 Pop – 18/21 Han – 9/9 85%	Instructors decided to add spray arc transfer into testing, to better prepare students for job placement.
3 The student will demonstrate the ability to perform vertical groove (3G) and overhead groove (4G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to AWS D1.1 welding code.	Hat – 11/16 Pop – 16/21 Han – 7/9 74%	Instructors decided to have outside industry welding inspectors to help test students final performance test.

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLW 1134 Gas Tungsten Arc Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to Gas Tungsten Arc Welding (GTAW).	70% of students who complete this course will make 100% on GTAW safety exam.	Hat -16/16 Pop – 18/18 Han – 9/9 100%	No change needed.
2 The student will demonstrate the ability to make fillet and groove welds on plain carbon steel.	70 % of students who complete course will demonstrate the ability to perform fillet and groove welds on steel plate by performance tests.	Hat – 12/16 Pop – 14/18 Han – 9/9 81%	Instructors decided to keep on schedule with welding training, to give students adequate time on GTAW process.
3 The student will demonstrate the ability to perform vertical groove (3G) and horizontal groove (2G) limited thickness qualification tests on steel plate.	70% of the students who complete this course will perform 3G and 4G limited thickness qualification tests on steel plate according to the American Welding Society (AWS) D1.1 welding code.	Hat – 11/16 Pop – 12/18 Han – 5/9 65%	Instructors decided to stress importance of and job opportunities with the GTAW process.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1144 Flux Cored Arc Welding			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss, and test Safety procedures pertaining to FCAW.	70% of students who complete this course will make 100% on FCAW Safety Exam.	Hat – 16/16 Pop – 21/21 Han – 9/9 100%	No change needed.
2 The student will be able demonstrate the ability to set up and make minor repairs FCAW equipment.	70% of students who complete this course will successfully set up and make minor repairs to FCAW equipment by performance testing.	Hat – 13/16 Pop – 20/21 Han – 9/9 91%	Instructors decided to have more hands on training with trouble shooting of equipment.
3 The student will demonstrate the ability to perform vertical & overhead fillet (3F/4F) welds, vertical & overhead groove (3G/4G) tests according to American Welding Society D1.1 welding code standards.	70% of students who complete this course will demonstrate the ability perform 3F, 4F, 3G, and 4G limited thickness qualification tests according to AWS D1.1 welding code.	Hat – 13/16 Pop – 19/21 Han – 9/9 89%	Instructors will incorporate FCAW welding with straight CO2 shielding gas to prepare student for jobs where it is required.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1226 Shielded Metal Arc Welding II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will demonstrate the skills with SMAW equipment that are necessary for employment in industry.	70% of graduating students will demonstrate the ability to operate SMAW equipment by passing performance and written tests evaluated by instructor.	Hat – 11/14 Pop – 27/29 Han – 7/7 Total – 45 out of 50 = 90%	Instructors decided to continue stressing importance of knowledge of equipment setup and correct amperage settings.
2 Students will demonstrate the ability to make fillet and groove welds using E7018 low-hydrogen electrodes.	70% of graduating students will demonstrate the ability to perform successfully fillet and groove welds with E7018 electrodes evaluated by instructor.	Hat – 14/14 Pop – 27/28 Han – 7/7 Total – 49 out of 50 = 98%	Instructors decided to add 11018 electrodes to training to better prepare students for workplace.
3 Students will demonstrate the ability to perform vertical & overhead (3G & 4G) limited thickness qualification tests on steel plate in accordance with American Welding Society D1.1 welding code.	70% of graduating students will be able to perform 3G & 4G limited thickness qualification tests according to AWS D1.1 welding standards.	Hat – 12/14 Pop – 25/29 Han – 7/7 Total – 46 out of 50 = 92%	Instructors decided to incorporate 3G & 4G open butt welds into testing criteria.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLW 1232 Drawing and Welding Symbol Interpretation			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will prepare parts from simple sketches or drawings.	70% of students who complete this course will be able to prepare parts from simple sketches or drawings in a performance test graded by instructor.	Hat – 13/16 Pop – 20/21 Han – 9/9 91%	Instructors decided to use NCCER training modules on print reading and welding symbols to help students understand better.
2 Student will layout and fit-up joints from welding symbol information.	70% of students who complete this course will be able to layout and fit-up joints from welding symbol information on performance tests graded by instructor.	Hat – 11/16 Pop – 20/21 Han – 9/9 87%	Instructors decided to use drawings or prints on welding tests, to give students more practice reading prints and welding symbol.
3 Student will perform welding operations to prepare welded fabrication from simple sketches or drawings supplied by instructor.	70% of students who complete this course will be able to perform welding operations to prepare welded fabrications from sketch or drawing in performance test graded by instructor.	Hat – 12/16 Pop – 20/21 Han – 9/9 89%	Instructors decided to have performance tests drawings prepared for every weld made in shop.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 1314 Cutting Processes			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the ability to identify, discuss and test safety procedures pertaining to cutting processes.	100% of students who complete this course will make 100% on Cutting Processes safety exam.	Hat – 14 out of 14 Pop – 29 out of 29 Han – 7 out of 7 Total – 50 out of 50 = 100%	No change needed.
2 The student will demonstrate the ability to setup and operate oxyfuel cutting(OFC), plasma arc cutting (PAC) , and arc gouging (CAC) equipment.	75% of students who complete course will demonstrate the ability to set up and operate oxyfuel cutting (OFC), plasma arc cutting (PAC), and arc gouging (CAC) equipment to instructor instructions.	Hat – 14 out of 14 Pop – 28 out of 29 Han – 7 out of 7 Total – 49 out of 50 = 98%	Instructors decided to continue stressing importance of cutting processes in the welding industry.
3 The student will demonstrate the ability to perform straight and curved shapes with OFC/PAC/CAC equipment.	75% of the students who complete this course will perform straight and shape cutting and weld removal with OFC/PAC/CAC equipment to instructor specifications.	Hat – 13 out of 14 Pop – 26 out of 29 Han – 7 out of 7 Total – 46 out of 50 = 92%	Instructors decided to use NCCER practice drawings in cutting processes.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 191(1-4)Special Problems in Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will develop a written plan that details the activities and projects to be completed to instructor's specifications.	70% of students who complete this course will develop a written plan that details the activities and projects to be completed, graded by instructor.	Pop – 2/2 = 100%	No change needed.
2 Student will prepare and present written assessments and reports of accomplishments to the instructor of activities performed and objectives accomplished.	70% of students who complete this course will prepare and present assessments and reports to instructor of activities performed and objectives accomplished to instructor's criteria.	Pop – 2/2 = 100%	No change needed.
3 Students will develop and follow a set of written guidelines for the special problem (approved by instructor).	70% of students who complete this course will develop and follow written guidelines for the problem to instructor's criteria.	Pop – 2/2 = 100%	No change needed.

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PROGRAM OF STUDY: Occupational Training Technology		Supports PRCC Strategic Goal(s): 1, 3, 7	
PROGRAM: Welding and Cutting Technology			
COURSE LEVEL: WLV 192(1-6) Supervised Work Experience in Welding and Cutting Technology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Welding and Cutting to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Student will prepare daily written assessments of work performance as specified in the occupational objectives.	All students who complete this course will prepare daily written assessments of work performances specified and graded by instructor.	Pop – 2/2 = 100%	No change needed.
2 Student will provide documentation of work hours to instructor using provided forms.	All students who complete this course will provide documentations of work hours to instructor using provided forms for grade.	Pop – 2/2 = 100%	No change needed.
3 Student will be evaluated by workplace supervisor on worksite work habits, attendance, and skills.	All students who complete this course will attain an adequate performance evaluation from worksite supervisor.	Pop – 2/2 = 100%	No change needed.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Physical Therapy Assistant Technology				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Enrollment in the PTA program will adhere to the MS Framework Model Curriculum of an average enrollment of 10 students per full-time employee.	Enrollment Average: Enrollment per FTE will be 10		
2	Retention of students in the PTA program will support the mission of the program.	Retention: 86% of students will complete and pass all levels of instruction Total students passed in program/Total students enrolled in program		
3	PTA students will complete the program to support the mission of the program.	Completion: 85% of students will complete the program Completer level total passed/Completer level total enrolled		
4	Upon completion of the program students will receive and AAS degree.	Graduation: 75% of students will receive an AAS degree Number to receive degree/Number receiving degree		

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5	PTA program graduates will be placed in jobs within six months of graduation.	Placement: 65% of graduates will have job placement		
6	PTA students will demonstrate occupational skill proficiency by passing the licensure exam.	Occupational Skill: 85% of graduates will demonstrate occupational skill gain via passage of the licensure exam		
7	PTA student will demonstrate academic gain.	Academic Gain: 90% of student will demonstrate academic gain via passage of each academic class with a grade of "C" or Better		
8	Students will demonstrate practical knowledge and skills which are necessary for employment in entry level positions in the workforce according to State Department of Education framework curriculum.	PTA students will demonstrate and skills proficiency via 100% of all proficiency check off criteria being mastered.		

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PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1123 Fundamental concepts of Physical Therapy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this course students will be able to identify the supervisory role of a physical therapist over a physical therapist assistant.	80% of students will be able to identify those professionals who exhibit a supervisory role over a physical therapist assistant as evidenced on the unit written examination.		
2 Upon completion of this course students will be able to identify components of a SOAP progress note.	80% of students will be able to correctly identify where specific data is place in a physical therapy SOAP progress not as evidenced on the unit written examination.		
3 Upon completion of this course students will be able to identify the legal usage of a physical therapy tech.	80% of students will be able to correctly identify the limited, correct usage of a physical therapy tech to perform patient related tasks as evidenced on the unit written examination.		

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PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1213 Fundamental Skills			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to assess a patient's need for an ambulatory assistive device.	80% of students will be able to assess a patient and select the appropriate device for gait training when provided a specific patient scenario (by the second attempt). Teacher observation during lab practical examination.		Based on these results, the instructor decided to continue to monitor correct selection of assistive device based on patient's needs and provide individual student instruction as needed.
2 Students will be able to instruct the correct gait pattern in a specific patient scenario	80% of students will be able to provide "patient education" verbally and via demonstration on how to ascend and descend stairs with an assistive device (by the second lab attempt). Teacher observation during lab practical examination.		Based on these results, the instructor decided to provide patient scenarios for development of critical thinking in patient safety issues.
3 Students will demonstrate accurate reading of a sphygmomanometer.	80% of students will be able to accurately read a sphygmomanometer when assessing blood pressure as evidenced by correct documentation (by the second lab		Based on these results, the instructor decided to continue to monitor accurate reading of a sphygmomanometer and provide individual student instruction as

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		attempt). Teacher observation during lab practical examination		needed.
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PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1315 Kinesiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to accurately document goniometry in a patient's SOAP note.	80% of students will be able to document shoulder goniometry correctly based on written documentation during lab practical examination.	16 of 17 (94%) students documented all components of right cervical rotation AROM goniometry correctly on a written lab exam.	Based on these results, the instructor decided to continue to monitor correct documentation and provide individual student instruction as needed.
2 Students will be able to identify dermatomes of the upper extremity (UE) by performing a dermatome sensory assessment of the UE.	80 % of students will be able to physically identify an UE dermatome with decreased sensation based upon teacher observation during lab practical examination.	17 of 17 (100%) students were able to correctly identify decreased sensation in a single dermatome of the UEs during a sensory assessment lab practical examination.	Based on these results, the instructor decided to continue to monitor correct sensory assessment and provide individual student instruction as needed.
3 Students will be able to palpate important bony landmarks.	80% of students will be able palpate the acromial process based upon teacher observation during lab practical examination	17 if 17 (100%) students were able to palpate the acromial process during goniometric measurement of shoulder range of motion during a lab exam.	Based on these results, the instructor decided to continue to monitor correct palpation skills over numerous bony landmarks and provide individual student instruction as needed.

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PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 1325 Therapeutic Exercise and Rehabilitation I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to identify how immobilization affects soft tissues.	80% of students will be able to correctly identify on the unit written examination (multiple choice question) how soft tissues are affected secondary to immobilization from an injury.		
2 Students will be able identify specific nerve compression injury locations.	80% of students will be able to identify the correct nerve involved in carpal tunnel syndrome via a multiple choice question on written examination.		
3 Students will be able identify intervertebral disc pathology.	80 % of students will be able identify the correct intervertebral disc pathology based on description of the pathology via a multiple choice question on a unit written examination.		

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PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2233 Electrotherapy			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 By completion of this course students will be able to correctly identify nerve fiber.	80% of students will be able to correctly identify nerve fibers based on fiber diameter and whether or not is has myelin. This will be evidenced on a multiple choice question on a unit exam.		
2 By completion of this course students will recognize the frequency range of therapeutic ultrasound.	80% of students will be able to recognize the frequency range of therapeutic ultrasound when provided a multiple choice question on the unit written exam.		
3 By completion of this course students will be able to understand biofeedback.	80% of students will be able to identify the body systems that can be used to perform biofeedback for relaxation and muscle activation. This will be evidenced via a multiple choice question on a unit exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2335 Therapeutic Exercise and Rehab II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this course students will be able to identify normal end feels of passive range of motion.	80% of students will be able to identify a specific joint's end feel of passive range of motion. This assessment will be per a multiple choice question on a written unit exam.		
2 Upon completion of this course students will be able to identify common gait deviation causes..	80% of students will be able to correctly identify the muscle responsible for the gluteus medius gait by the description of the gait in a multiple choice question on a written unit exam.		
3 Upon completion of this course students will identify types of lower extremity amputations.	80% of students will be able to identify a Syme's amputation by the description on a multiple choice question on the unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Physical Therapy Assistant Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: PTA 2513 Medical Conditions and Related Pathology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Physical Therapy Assistant Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Upon completion of this course students will be able to correctly identify “signs” vs. “symptoms”..	80% of students will be able to correctly identify where DNA is located in a cell. This will be evidenced by a multiple choice question on a written unit exam.		
2 Upon completion of this course students will be able to identify the location of specific cell structure.	80% of students will be able to correctly answer 3 of 4 HIV/AIDS multiple choice questions on written unit exam.		
3 Upon completion of this course students will be able to identify the anatomy of the spinal cord.	80% of students will be able to correctly identify the coverings of the spinal cord in a multiple choice question on the written unit exam..		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Respiratory Care Technology				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	Graduates to perform effectively as a member of the health care team.	Each item/statement of the Employer Satisfaction Survey has 80% of the responses rated 3 or higher.		
2	Graduates will demonstrate ability to comprehend, apply and evaluate information that is relevant to their role as a Respiratory Care Practitioner	80% of total number of graduates obtain the National Board for Respiratory Care (NBRC) Certified Respiratory Therapist (CRT) Credential		
3	Provide quality instruction through various techniques, including use of technology.	Each item/statement of Student Evaluation of Instruction has 80% of the responses rated 3 or higher.		
4	Provide skills necessary for job placement after graduation.	Program will have positive placement of 75% of all graduates according to Commission on Accreditation for Respiratory Care (CoARC) guidelines.		
5	Students will demonstrate ability to perform, comprehend, apply, and evaluate relevant information for program success.	70% of all students enrolled in the Respiratory Care Practitioner core curriculum classes will graduate from the program.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1214 Respiratory Care Science			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?		ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	The student will demonstrate an understanding of infection control principles in the cleaning of equipment and in the delivery of patient care.	80% of all students will answer 9 of 12 (75%) of infection control related questions on Exam 3 correctly.	
2	The student will demonstrate an understanding of the ideal gas laws and their practical application to performance of clinical Respiratory Therapy skills.	80% of all students will answer 16 of 23 (70%) of ideal gas law related questions on Exam 3 correctly.	
3	The student will be able to correctly perform static and dynamic compliance calculations, airway resistance calculations, alveolar oxygen and deadspace calculations, shunt calculations, O ₂ content calculations, and calculations using the Henderson-Hasselbalch equation.	70% of all students will answer 20 of 28 (71%) questions related to these calculations correctly on the Final Exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Respiratory Care Technology Supports PRCC Strategic Goal(s): 1, 3, 7, 8

COURSE LEVEL: RCT 1223 Patient Assessment and Planning

MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

- STRATEGIC GOALS:**
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 2. To provide quality student services.
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 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
 7. To recruit and retain students from a diverse population.
 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.

RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.

LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate the correct performance of chest auscultation.	100% of all students will correctly demonstrate chest auscultation during a lab competency examination.		
2 The student will be able to apply the results of chest palpation and percussion to the assessment of the cardiopulmonary status of a patient.	85% of all students will answer 5 of 6 questions related to chest palpation and percussion correctly on the final examination.		
3 The student will be to differentiate between obstructive and restrictive cardiopulmonary diseases.	85% of all students will answer 2 of 2 questions related to differentiation of obstructive and restrictive diseases correctly on the final examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1313 Cardiopulmonary Anatomy and Physiology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to label blood flow of the adult heart.	90% of the students will be able to label the blood flow of the adult heart on the unit exam.		
2 The student will be able to identify the causes of shift changes in the oxygen dissociation curve.	90% of the students will be able to answer 4 out of 5 questions correctly on a unit exam regarding the oxygen dissociation curve.		
3 The student will be able to identify the components that make up the upper and lower airway.	90% of the students will be able to label the upper and lower parts the respiratory system on the unit exam.		
4 The student will be able to correctly calculate minute ventilation, including alveolar and spontaneous minute ventilation.	90% of the students will be able to answer 80% of minute ventilation problems correctly on the unit exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Respiratory Care Technology			
INSTRUCTIONAL AREA:		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1322 Pulmonary Function Testing			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify the indications for pulmonary function testing.	90% of all students will answer this question correctly on the examination covering unit one of the course.		
2 The student will be able to interpret Pulmonary Function Test results.	85% of all students will interpret 5 of 6 interpretation questions correct on the examination covering unit 2 of the course.		
3 The student will be able to perform a Flow Volume Loop (FVL) and a Forced Vital Capacity (FVC) Test which meet American Thoracic Society (ATS) guidelines.	85% of all students will correctly perform each test on lab competency examination.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goals: 1, 3, 7, 8	
COURSE LEVEL: RCT 1416 Respiratory Technology I			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to correctly interpret the results of an arterial blood gas analysis.	90% of all students will correctly answer 8 of 10 Interpretation questions on the final exam.		
2 The student will be able to demonstrate proper administration of aerosol/humidity therapy.	100% of all students will correctly demonstrate the administration of aerosol/humidity therapy during a lab competency exam.		
3 The student will be able to identify indications for placement of an artificial airway.	90% of all students will correctly answer 4 of 4 questions regarding indications for placement of artificial airways on the final exam.		
4 The student will be able to identify hazards of placement of an artificial airway.	90% of all students will correctly answer 4 of 4 questions regarding hazards of placement of artificial airways on the final exam.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Respiratory Care Technology II		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1424 Respiratory Practitioner II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will be able to identify the indications for mechanical support.	90% of the students will be able to answer 4 of 4 questions regarding indications for mechanical ventilation on the unit exam.	(30%) 6 out of 20 students were able to answer all 4 indications for mechanical ventilation.	The instructor decided to give homework on listing the indications for mechanical ventilation.
2 The student will be able to perform proper set up a mechanical ventilator.	100% of the students will be able to perform this procedure during a lab competency exam.	100% of the students were able to perform this competency.	The instructor decided to continue to strive to meet the 100% competency requirement by repeated instruction and hands on time in the lab.
3 The student will be able to identify the criteria for weaning a patient from mechanical ventilation.	90% of students will be able to answer 8 of 10 questions, regarding the weaning criteria for a patient on mechanical ventilation on the unit exam.	(60%) 12 out of 20 students met this requirement.	The instructor decided to give daily quizzes to improve overall percentage in meeting this learning outcome.
4 The student will be able to correct acid base disturbances from an arterial blood gas analysis by making the appropriate changes to mechanical ventilation.	90% of the students will be able to answer 8 of 10 questions to correct ventilation and oxygenation disturbances of a patient on a mechanical ventilator.	(52%) 10 out of 19 students were not able to make appropriate changes to the ventilator according to arterial blood gases.	The instructor decided to give extra time in class dedicated to this competency. Also, the instructor decided to give example problems as a homework.

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Respiratory Care Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1515 Clinical Practice I			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic modalities of Respiratory Therapy in the patient setting.	90% of all students will receive 80% of the required clinical (in-hospital) checkoffs for Pulse Oximetry, Oxygen set-up, SVN/HHN, MDI, DPI, IS, IPPB/IPAT, CPT/IPV.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will score 90% or greater on their daily (as outline in syllabus)		
3 The student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will master 75% or better on the required clinical case study presentation.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Respiratory Care Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 1613 Respiratory Care Pharmacology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will demonstrate understanding of bronchodilators (adrenergic, anticholinergic, and xanthines).	80% of all students will answer 9 of 12 bronchodilator questions on Exam 3 covering chapters 6, 7, 8.		
2 The student will be able to accurately perform required drug calculations.	85% of all students will answer 10 of 14 (71%) drug calculation questions on Exam 2 correctly.		
3 The student will be able to identify the five emergency medications which may be administered via the Endotracheal Tube.	85% of all students will be able to identify the five emergency medications on Exam 6 correctly.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Respiratory Care Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2333 Cardiopulmonary Pathology			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Students will be able to explain the etiology and pathophysiology of various diseases.	80% of students will be able to correctly answer 15 of 20 questions relating to etiology and pathophysiology of various diseases on the chapter exams.		
2 Students will be able to review patient records and recommend diagnostic procedures.	80% of students will be able to correctly answer 5 of 6 questions pertaining to recommending diagnostic procedures on the chapter exams.		
3 Students will be able to interpret diagnostic procedures and make modifications in the Respiratory care plan.	80% of students will be able to correctly interpret 8 of 10 results of diagnostic procedures on the chapter exams and make modifications to the care plan when needed.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2534 Clinical Practice III			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic to advanced modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 Using a mechanically ventilated patient, the student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will correctly present a clinical case study as outlined by the case study guidelines document.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2013-2014**

PROGRAM: Respiratory Care Technology		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2546 Clinical Practice IV			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 The student will correctly perform basic to advanced modalities of Respiratory Therapy in the patient setting.	90% of all students will obtain 80% of the required clinical (in-hospital) competency check offs as described by the course clinical competency checklist.		
2 The student will demonstrate acceptable “professional” behavior in the clinical setting.	90% of all students will demonstrate clinical professional behavior based upon compliance with the requirements described in the course syllabus.		
3 Using a mechanically ventilated patient, the student will demonstrate the ability to research the patient medical record, to summarize key aspects of care and to communicate their findings using appropriate medical terminology.	85% of all students will correctly present a clinical case study as outlined by the case study guidelines document.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Respiratory Care Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: RCT 2713 Respiratory Care Seminar			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Respiratory Care Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 By reviewing the National Board for Respiratory Care (NBRC) Detailed Content outline for the Therapist Multiple-Choice Examination, students will demonstrate understanding of exam content and test taking strategies.	70% of all students will satisfactorily complete the computer generated NBRC TMC Exam.		
2 Students will be able to develop an analytical approach to problem solving and critical thinking through computerized Clinical Simulation.	50% of all students will demonstrate problem solving and critical thinking by satisfactorily completing the computer generated NBRC Clinical Simulation Exam.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3, 7		
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College.				
	OBJECTIVES - Broad description of departmental goals.	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome).	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved).	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance).
1	Phase in the assessment of student learning outcomes for courses taught in the department.	In the Science, Mathematics, and Business Department, at least 75% of courses will evaluate student learning outcomes in the Spring 2013.		
2	Insure the curriculum of the Science, Mathematics, and Business Department courses meet statewide standards in order to fulfill the articulation agreement between the Institutions of Higher Learning and Community and Junior Colleges.	Criteria in at least one out of three areas of Science, Mathematics, and Business Department will be evaluated each year.		
3	To improve performance, feedback will be provided to the department chair and instructors.	Following the policy and procedures manual schedule, the department chair and instructors will be evaluated by the appointed person(s).		
4	To prepare students to transfer and be successful in their studies and careers	70% of outcomes on individual assessment charts within the program of study will be achieved.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

5	To retain students through completion of the course.	At least 70% of students enrolled at date of reconciliation will complete the course.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Health, Physical Education, and Recreation			
INSTRUCTIONAL AREA: Health		Supports PRCC Strategic Goal(s): 1, 2, 3	
COURSE LEVEL: FCS 1253 Nutrition			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Define the six major nutrients and their functions in the human body.	70% of the students who complete this course will define the six major nutrients and their functions in the human body.	
2	Define the terms “RDA,” “AI,” “DV,” and “EAR,” and be able to distinguish among them based on their most appropriate use in terms of explaining nutrient values.	70% of the students who complete this course will define the terms “RDA,” “AI,” “DV,” and “EAR,” and be able to distinguish among them based on their most appropriate use in terms of explaining nutrient values.	
3	Explain the term basal metabolic rate (BMR) and how an individual’s height, age, sex, and activity level determines his/her daily nutritional/energy requirements.	70% of the students who complete this course will explain the term basal metabolic rate (BMR) and how an individual’s height, age, sex, and activity level determines his/her daily nutritional/energy requirements.	
4	Discuss how any particular lifestyle choice can either positively impact or can harm overall health.	70% of the students who complete this course will discuss how any particular lifestyle choice can either positively impact or can harm overall health.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

5	Calculate calories from grams of carbohydrate, protein, and fat.	70% of the students who complete this course will calculate calories from grams of carbohydrate, protein, and fat.		
	Identify food safety procedures that prevent the spread of food borne illnesses.	70% of the students who complete this course will identify food safety procedures that prevent the spread of food borne illnesses.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Business		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: ACC 1213 Principles of Accounting I			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the accounting equation.	85% of students will be able to identify the accounting equation. (final exam)	
2	Classify accounts in the accounting system.	70% of students will be able to classify accounts in the accounting system. (final exam)	
3	Complete a problem demonstrating the use of journals and ledgers in an accounting system	70% of students will be able to complete a problem using journals and ledgers in the accounting system. (final exam)	
4	Prepare a set of financial statements.	75% of students will be able to prepare a set of financial statements in good form. (final exam)	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Business		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: ACC 1223 Principles of Accounting II			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will be able to prepare a complete set of financial statements.	75% of students will be able to produce a complete set of financial statements (final exam)	
2	The student will be able to present an oral report on an accounting related topic.	85% of the students will be able to do an oral presentation with the use of Power Point to discuss their case study company's financial position (Presentation)	
3	The student will be able to accurately solve for the gain or loss resulting from the early redemption of a bond	70% of the students will be able to make journal entries for the purchase and retirement of bonds (final exam)	
4	The student will be able to identify the advantages and disadvantages of the corporate form of business ownership.	90% of the students will be able to identify the advantages and disadvantages of the corporate form of business ownership (final exam)	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Business		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BAD 1113 Introduction to Business			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Examine the process of establishing and maintaining a business and explore possibility of business as a college major and a future career.	70% of students will be able to correctly identify the definition of business on the final exam.	
2	Identify the major forms of business ownership and understand the importance of business ethics and social responsibility.	70% of students will be able to correctly identify the advantages of the corporate form of business ownership on the final exam.	
3	Examine the fundamentals of effective management, organizational structure, and how to manage, motivate, hire, train, and evaluate employees.	70% of students will be able to correctly identify the basic management functions on the final exam.	
4	Explain how businesses market their products and services and identify marketing techniques which include product, price, place, and promotion.	70% of students will be able to correctly identify the definition of marketing on the final exam.	
5	Describe the production function of	70% of students will be able to correctly	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	business and their processes as well as the financial management of a business from the perspectives of accounting, financing, and investing.	identify the definition of quality control on the final exam.		
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PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Business		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BAD 2413 Legal Environment of Business			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Understand the court system and its role in business.	70% of students will correctly identify the position of the courts and its impact on business.	
2	Recognize the elements of business torts.	70% of students will correctly identify business torts.	
3	Identify the elements of a contract	70% of students will correctly identify the elements of a contract.	
4	Analyze a contract	70% of students will correctly associate the factors that determine a valid contract.	
5	Identify warranties and product liability issues.	70% of students will correctly analyze statements to determine the presence of warranties.	
6	Identify the types of commercial paper and recognize the requirements for each.	70% of students will correctly identify the factors of commercial paper.	
7	Identify the relationship between an agent and a principal in the employment setting and the duties	70% of students correctly identify the roles of	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	imposed on each.	agent/principal in the work place.		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: BAD 2713 Principles of Real Estate		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BAD 2713 Principles of Real Estate			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	List the different careers in which a real estate license is beneficial.	70% of students will correctly identify the real estate agent's positions in the job market on the final exam.	
2	Research licensing criteria of the states	70% of students will correctly identify real estate licensing requirements of the final exam.	
3	Recognize basic principles of real estate practice and real estate financing.	70% of students will correctly identify the elements of real estate financing on the final exam.	
4	Work proficiently on the filing and preparing of real estate documents.	70% of students will correctly identify filing and preparation of real estate documents on the final exam.	
5	Read and use land contracts, public records, and recorded document, including deeds.	70% of students will analyze recording statutes and criteria on the final exam	
6	Complete a title search	70% of students will analyze title search	

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2014-2015**

		requirements on the final exam		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: BAD 2723 Real Estate Law		Supports PRCC Strategic Goal(s):1,3	
COURSE LEVEL: BAD 2723 Real Estate Law			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	List the rights and duties that go with the ownership of real property.	70% of students will correctly identify rights and responsibilities of a property owner on the final exam	
2	Describe how fixtures on the land can be made part of the real property	70% of students will correctly identify the bundle of rights as it relates to real, personal and fixtures on the final exam.	
3	Describe how the state's right of escheat and eminent domain works	70% of students will correctly identify the legal criteria for operation of escheat/ eminent domain on the final exam.	
4	Distinguish forms of ownership.	70% of students will correctly identify tenancy in severalty and joint tenancy on the final exam.	
5	Prepare a purchase and sale agreement.	70% of students will correctly identify missing elements required in a sale agreement on the final exam.	
6	Prepare statements for financing of real	70% of students will correctly identify rights of lien	

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	estate and security instruments.	holders on real property on the final exam		
7	Outline circumstances where a mortgage is normally used to secure debt on real property.	70% of students will correctly identify the mortgagor, mortgagee, and deed of trust on the final exam.		
8	Determine situations where foreclosure is necessary.	70% of students will correctly identify foreclosure, eviction, and owner rights on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 1113 & BIO 1111 Principles of Biology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Describe the fundamental principles of cell biology	At the end of the lecture course, at least 60% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.	
2	Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, at least 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.	
3	Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, at least 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.	
4	Describe the overarching theme of evolution in biology	At the end of the lecture course, at least 60% of students will demonstrate an understanding of the role of adaptation as a key characteristic of life.	

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		This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1113	At the end of the lab course, at least 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 1123 and 1121 Principles of Biology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, at least 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments. This item will be assessed on a common instrument prior to final exams.	
2	Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, at least 60% of the students will describe the fundamental anatomy and physiology of animals. This item will be assessed on a common instrument prior to final exams.	
3	Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, at least 60% of the students will describe the fundamental anatomy and physiology of plants. This item will be assessed on a common instrument prior to final exams.	
4	Describe the basic principles of ecology and population biology	At the end of the lecture course, at least 60% of the students will describe the basic principles of	

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		ecology and population biology. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to recognize and observe the concepts listed in BIO 1123, as well as develop the ability to analyze experimental data.	At the end of the laboratory course, at least 60% of the students will recognize components of plant and animal anatomy, as well parts of the habitat and interactions therein. This item will be assessed on a common instrument prior to final exams.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 1133 and BIO 1131 General Biology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Describe the fundamental principles of cell biology	At the end of the lecture course, 70% of the students will identify the importance of cell organelles and their functions. This item will be assessed on a common instrument prior to final exams.	
2	Describe the fundamental principles of Mendelian genetics	At the end of the lecture course, 60% of the students will predict the genotypic and phenotypic outcomes in a simple inheritance monohybrid cross. This item will be assessed on a common instrument prior to final exams.	
3	Describe the molecular basis for heredity, DNA structure and replication, and protein synthesis.	At the end of the lecture course, 60% of students will determine the role of DNA and RNA in the production of proteins. This item will be assessed on a common instrument prior to final exams.	
4	Describe the principles of adaptation	At the end of the lecture course, 70% of students	

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	and evolution in biology	will demonstrate an understanding of the role of adaptation as a key characteristic of life. This item will be assessed on a common instrument prior to final exams.		
5	Develop laboratory skills that allow a student to perform experiments through the use of the scientific method and experimentation and analyze data based on the concepts listed in BIO 1133.	At the end of the lab course, 60% of students will identify factors that are necessary for a valid experiment. This item will be assessed on a common instrument prior to final exams.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 1143 and BIO 1141 General Biology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments	At the end of the lecture course, 60% of the students will identify and describe the homeostatic mechanisms which allow organisms to survive in their respective environments.	
2	Describe the fundamental anatomy and physiology of animals	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of animals	
3	Describe the fundamental anatomy and physiology of plants	At the end of the lecture course, 60% of the students will describe the fundamental anatomy and physiology of plants	
4	Describe the basic principles of ecology and population biology	At the end of the lecture course, 60% of the students will describe the basic principles of ecology and population biology	
5	Develop laboratory skills that allow a student to recognize and observe the	At the end of the laboratory course, 60% of the students will recognize components of plant and	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

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	concepts listed in BIO 1143, as well as develop the ability to analyze experimental data.	animal anatomy, as well parts of the habitat and interactions therein.		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 1513 and BIO 1511 Principles of Anatomy and Physiology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Use correct anatomical and physiological terms to describe the human body.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms. This item will be assessed on a common instrument prior to final exams.	
2	List, describe, and identify the anatomical components and functions of the tissues and integumentary system, skeletal system, muscular system, and nervous system that are explored by the course.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Demonstrate the ability to make connections between body systems and how they relate to the overall function of the human body	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the connections between the studied body systems and overall function of the human body.	
4	Identify anatomical structures concerning the tissues and	At the end of the lecture course, at least 60% of the students will correctly answer questions that	

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	integumentary system, skeletal system, muscular system, and nervous system.	demonstrate anatomical structures concerning the body systems studied. This item will be assessed on a common instrument prior to final exams.		
5	Analyze laboratory experiments concerning physiology of the muscular system and nervous system.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate relationships between the anatomy and physiology of the muscular and nervous systems. This item will be assessed on a common instrument prior to final exams.		

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2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 1523/1521 Principles of Anatomy and Physiology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	List, describe, and identify the anatomical components and functions of the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the importance of anatomical terms concerning the studied systems. This item will be assessed on a common instrument prior to final exams.	
2	Demonstrate the ability to make connections between the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive systems and how these connections relate to the overall function of the human body.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Identify anatomical structures concerning the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system,	At the end of the lab course, at least 60% of the students will correctly answer questions that demonstrate anatomical structures concerning the	

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	digestive system, urinary system, and reproductive system.	systems studied. This item will be assessed on a common instrument prior to final exams.		
4	Analyze laboratory experiments concerning physiology of the cardiovascular system, endocrine system, respiratory system, digestive system, urinary system.	At the end of the lab course, at least 60% of the students will correctly answer questions that demonstrate connections between the anatomical structure and physiology of the systems studied. This item will be assessed on a common instrument prior to final exams.		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s):	
COURSE LEVEL: BIO 2414 Zoology Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Describe the evolutionary relationships among animals groups.	At the end of the lecture course, at least 70% of the students will describe evolutionary relationships among animal groups. This item will be assessed on the final exam.	
2	Describe the structural and functional characteristics that define each major animal group.	At the end of the lecture course, at least 70 % of the students will describe the structural and functional characteristics that define each major animal group.	
3	Describe the diversity of animals through in-depth study of animal taxonomy and systematics.	At the end of the lecture course, at least 70% of the students will describe the diversity of animal species. This item will be assessed on the final exam.	
4	Recognize, analyze, and compare the behaviors that optimize the ability of an animal to survive in its environment.	At the end of the lecture course, at least 70% of the students will recognize, analyze, and compare the behaviors that optimize an animal's ability to survive in its	

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		environment. This item will be assessed on the final exam.		
5	Develop proficiency in microscopy and animal dissection techniques.	At the end of the lecture course, at least 70% of the students will exhibit laboratory skills needed for the study of Zoology. This item will be assessed on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 2513/2511 Anatomy and Physiology I and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Use correct anatomical and physiological terms to describe the human body.	At the end of the lecture course, at least 60% of the students will identify the importance of anatomical terms. This item will be assessed on a common instrument prior to final exams.	
2	List, describe, and identify the anatomical components and functions of the tissues and integumentary system, skeletal system, muscular system, and nervous system that are explored by the course.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Demonstrate the ability to make connections between body systems and how they relate to the overall function of the human body	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the connections between the studied body systems and overall function of the human body.	
4	Identify anatomical structures concerning the tissues and	At the end of the lab course, at least 60% of the students will correctly answer questions that	

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	integumentary system, skeletal system, muscular system, and nervous system.	demonstrate anatomical structures concerning the body systems studied. This item will be assessed on a common instrument prior to final exams.		
5	Analyze laboratory experiments concerning physiology of the muscular system and nervous system.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate relationships between the anatomy and physiology of the muscular and nervous systems. This item will be assessed on a common instrument prior to final exams.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 2523/2521 Anatomy and Physiology II and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	List, describe, and identify the anatomical components and functions of the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive system.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the importance of anatomical terms concerning the studied systems. This item will be assessed on a common instrument prior to final exams.	
2	Demonstrate the ability to make connections between the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and reproductive systems and how these connections relate to the overall function of the human body.	At the end of the lecture course, at least 60% of the students will correctly answer questions that demonstrate the importance of functions of systems in overall health of the body. This item will be assessed on a common instrument prior to final exams.	
3	Identify anatomical structures concerning the cardiovascular system, lymphatic system, immune system, endocrine system, respiratory system, digestive system, urinary system, and	At the end of the lab course, at least 60% of the students will correctly answer questions that demonstrate anatomical structures concerning the systems studied. This item will be assessed on a	
			USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

	reproductive system.	common instrument prior to final exams.		
4	Analyze laboratory experiments concerning physiology of the cardiovascular system, endocrine system, respiratory system, digestive system, urinary system.	At the end of the lab course, at least 60% of the students will correctly answer questions that demonstrate connections between the anatomical structure and physiology of the systems studied. This item will be assessed on a common instrument prior to final exams.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: BIO 2923 & 2921 Microbiology Lecture and Lab			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate knowledge of the structural and functional similarities and differences between prokaryotic and eukaryotic cells.	60% of students will be able to make distinctions between gram positive and gram negative cell structure. This item will be assessed on a common instrument prior to final exams.	
2	Demonstrate knowledge of microbial growth and metabolism along with the common methods to control such growth.	60% of students will be able to identify the important factors involved in choosing a microbial control method. This item will be assessed on a common instrument prior to final exams.	
3	Demonstrate knowledge of innate and specific immunity.	60% of students will be able to demonstrate an understanding of the four general types of acquired immunity. This item will be assessed on a common	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		instrument prior to final exams.		
4	Demonstrate knowledge of common interactions between microbes and humans, both beneficial and those leading to disease.	60% of students will be able to identify the causative agent and mode of transmission for selected infectious diseases. This item will be assessed on a common instrument prior to final exams.		
5	Successfully prepare and visualize microbes and various microbial structures under the microscope.	60% of students will a) correctly perform an assigned staining procedure and b) correctly find and focus on bacteria under oil immersion. These will be assessed using an established rubric. This will be assessed on Practical 1.		
6	Demonstrate knowledge of a microbe's metabolic requirements using various selective and differential media.	60 %Students will correctly interpret the results of the following differential/selective media; Mannitol Salt agar, Citrate agar, and Phenol Red Lactose in a practical situation. This will be assessed on Practical 2.		

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PROGRAM OF STUDY: Science, Mathematics, and Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: CHE 1314 Principles of Chemistry			
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RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
1	Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving chemistry.	60% of students will correctly compare 2 of 3 problems or situations involving chemistry on the final exam.	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
2	Use appropriate mathematical techniques and chemistry concepts to obtain a quantitative solution to problems in chemistry.	60% will correctly answer 2 of 3 quantitative problems on the final exam.	
3	Understand how Periodic Law relates to the relationships between: e.g., atomic structure, chemical names and symbols, characteristics of inorganic chemicals, etc	60% will correctly answer 2 or 3 Periodic law problems on the final exam.	
4	Collect and analyze data for the experimental investigation of chemical phenomena and make meaningful comparisons between experiment and theory.	60% will correctly answer 2 of 3 comparisons between experiment and theoretical data in lab.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Computer Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: CSC 1113 and BAD 2523 Computer Concepts			
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	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify basic terminology associated with computers including hardware, software, communications, and computer security.	70% of students who complete this course will identify 3 terms associated with hardware on the final exam.	
2	Give examples of issues involved with the purchase of a computer system.	70% of students who complete this course will identify at least 3 issues involved with the purchase of a computer system on the final exam.	
3	Demonstrate basic use of a current designated operating system.	70% of students who complete this course will demonstrate at least 3 functions of the designated operating system on the final exam.	
4	Apply a Web browser along with a search engine to conduct research on the web, and send/receive e-mail.	70% of students who complete this course will demonstrate the use of 3 features in a Web browser on the final exam.	
5	Demonstrate the use of designated application software including a word processor, electronic spreadsheet, presentation software, and a database program.	70% of students who complete the course will demonstrate 3 of the basic tasks of a spreadsheet on the final exam.	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Computer Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: CSC 2134 Programming I with C++			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Demonstrate the use of variable and constants of different data types; manipulate and reference these variable and constants.	70% of students who complete this course will correctly apply the use of variables and constants	
2	Demonstrate sequential programs.	70% of students who complete this course will write a sequential program.	
3	Demonstrate how to control the flow of a program through selection (if and switch statements) and iteration (for, while and do while loops) programming	70% of students who complete this course will correctly demonstrate the use of; if and switch statements, and for, while, and do while loops.	
4	Demonstrate how to modularize programs with the use of functions (value and non-value returning), with or without a parameter list (with 1 or more arguments).	70% of students who complete this course will correctly demonstrate value and non-value returning functions, with and without a parameter list (with 1 or more arguments).	
5	Demonstrate the use, manipulation and processing of data in arrays	70% of students who complete this course will correctly apply the use of an array.	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Business		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: ECO 2113 Principles of Macroeconomics			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Explain the definition of economics and how scarcity and wants affect choices by households, business firms and government units.	70% of students will be able to correctly identify the definition of economics on the final exam.	
2	Identify the various types of economic resources and the types of income associated with these resources.	70% of students will be able to correctly identify the four economic resources on the final exam.	
3	Explain the concepts of supply and demand and their relationship in determining the equilibrium price in the marketplace. .	70% of students will be able to correctly identify the definition of market equilibrium and identify the location graphically on the final exam.	
4	Develop an understanding of fiscal and its various components with an emphasis on American concepts which influence economic stability and economic growth.	70% of students will be able to correctly identify the appropriate fiscal policy for recession and inflation on the final exam.	
5	Develop an understanding of the global economy and U.S. trade policy. (or minimizes losses) for the four types of	70% of students will be able to correctly identify United States trade patterns on the final exam.	

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	market structures.			
6	Explain the functions of money, the Federal Reserve's monetary policies and their effect on the money supply to influence the economy.	70% of students will be able to correctly identify the three functions of money on the final exam.		
7	Identify the national accounts and define national income, GDP, NDP, personal income, and disposable income.	70% of students will be able to correctly identify the definition of GDP on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Business		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: ECO 2123 Principles of Microeconomics			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify the role of "supply and demand" in the market economy and describe its graphical presentation	70% of students will correctly identify the law of demand on the final exam.	
2	Describe the concept of price elasticity of demand and supply and the determinants of price elasticity of demand;	70% of students will correctly identify the definition of price elasticity of demand on the final exam.	
3	Describe the theory of consumer choice based on utility maximization;	70% of students will correctly identify the definition of utility on the final exam.	
4	Define the various types of production costs and distinguish between the long-run and short-run.	70% of students will correctly identify the definition of a fixed cost on the final exam	
5	Identify the distinguishing characteristics of the four types of market structures	70% of students will correctly identify the main characteristics of the four market structures on the final exam.	
	Evaluate both the TR/TC and MR=MC approaches to determine the short-run	70% of students will correctly identify the profit-	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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price and output that maximizes profits (or minimizes losses) for the four types of market structures.	maximizing rule on the final exam		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: MAT 0123 Beginning Algebra			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will apply the rules for order of operations.	70% of students who complete this course will correctly apply the rules for order of operations on the final exam.	
2	The student will evaluate algebraic expressions.	70% of students who complete this course will correctly evaluate algebraic expressions on the final exam.	
3	The student will solve linear equations.	70% of students who complete this course will correctly solve linear equations on the final exam.	
4	The student will solve linear inequalities.	70% of students who complete this course will correctly solve linear inequalities on the final exam.	
5	The student will perform arithmetic operations on polynomials.	70% of students who complete this course will correctly subtract polynomials on the final exam.	

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6	The student will factor polynomials.	70% of the students who complete this course will correctly factor polynomials on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1233 Intermediate Algebra			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will solve linear equations and inequalities.	70% of students who complete this course will correctly solve a linear inequality on the final exam.	
2	The student will solve equations containing rational expressions.	70% of students who complete this course will correctly solve rational expressions equations on the final exam.	
3	The student will factor polynomials.	70% of students who complete this course will correctly factor polynomials on the final exam.	
4	The student will simplify radical expressions.	70% of students who complete this course will correctly simplify radical expressions on the final exam.	
5	The student will perform operations on polynomials.	70% of students who complete this course will correctly manipulate polynomials on the final exam.	
	The student will solve quadratic	70% of students who complete this course will	

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	equations.	correctly solve quadratic equations on the final exam.		
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2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1313 College Algebra			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will solve quadratic equations.	70% of students who complete this course will correctly solve a quadratic equation on the final exam.	
2	The student will demonstrate knowledge of functions and their behavior.	70% of students who complete this course will correctly answer a problem related to algebraic functions on the final exam.	
3	The student will graph polynomial functions.	70% of students who complete this course will correctly graph a polynomial function on the final exam.	
4	The student will derive mathematical solutions for real-world situations.	70% of students who complete this course will correctly solve an interest rate problem on the final exam.	
5	The student will solve logarithmic equations.	70% of students who complete this course will correctly solve a logarithmic equation on the final	

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		exam.		
	The student will demonstrate the ability to solve systems of equations.	70% of students who complete this course will correctly solve a system of two equations on the final exam.		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1323 Trigonometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Solve right triangles using trigonometric ratios.	Based upon the final exam, seventy percent of the students will correctly solve right triangles using trigonometric ratios.	
2	Solve trigonometric equations.	Based upon the final exam, seventy percent of the students will correctly solve trigonometric equations.	
3	Determine trigonometric function values of quadrantal and nonquadrantal angles in standard position.	Based upon the final exam, seventy percent of the students will determine the trigonometric function values of quadrantal and nonquadrantal angles in standard position.	
4	Simplify expressions involving trigonometric identities.	Based upon the final exam, seventy percent of the students will be able to simplify expressions involving trigonometric identities.	
5	Graph the basic trigonometric functions, and their inverses, and identify the	Based upon the final exam, seventy percent of the students will be able to graph the basic	

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	periodic behaviors of each.	trigonometric functions and their inverses, and identify the periodic behaviors of each.		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1343 Precalculus			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Identify properties of functions and their graphs, including symmetry, transformations, the algebra of functions and composition and inverse functions.	Given the graph of a function 70% of students that complete the course will be able to identify 2 of 3 of domain.	
2	Graph polynomial, exponential, and logarithmic functions and apply those functions to models.	70% of students that complete the course will be able to correctly identify the graph of 2 of 3 exponential and logarithmic functions.	
3	Apply properties of exponential and logarithmic functions to solve application problems.	70% of students that complete the course will be able to expand 2 of 3 logarithmic expressions.	
4	Graph trigonometric functions.	70% of students that complete the course will be able to correctly identify 2 of 3 graphs of trigonometric functions.	
5	Verify expressions using trigonometric identities	70% of students that complete the course will be able to identify 2 out of 3 correct on verification of a trigonometric identity.	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1513 Business Calculus			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Compute limits of algebraic functions graphically, numerically, and algebraically.	70% of students who complete this course will correctly compute the limit of a function numerically on the final exam.	
2	Compute the derivative of basic algebraic functions using derivative rules and implicit differentiation.	70% of students who complete this course will correctly compute the derivative of a function using explicit differentiation on the final exam.	
3	Use the derivative to compute rates of change and marginal changes in business applications.	70% of students who complete this course will correctly compute the marginal cost of a function on the final exam.	
4	Use limits and derivatives to construct, analyze and interpret the graph of a function.	70% of students who complete this course will correctly determine where a function is increasing and/or decreasing using the first derivative on the final exam.	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1613 Calculus I with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will evaluate the limit of an algebraic expression.	70% of the students will be able to evaluate the limit of an algebraic expression (final exam)	
2	The student will find the derivative of an algebraic function.	80% of the students will be able to find the derivative of an algebraic function (final exam)	
3	The student will find the derivative of a trigonometric function.	70% of the students will be able to find the derivative of a trigonometric function(final exam)	
4	The student will find the derivative of a transcendental function.	70% of the students will be able to find the derivative of a transcendental function(final exam)	
5	The student will sketch a function using the first and second derivative tests.	70% of the students will be able to sketch a function using first and second derivative tests (final exam)	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1623 Calculus II with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will find the anti-derivative of an algebraic expression	70% of the students will be able to find the anti-derivative of an algebraic expression (final exam)	
2	The student will find the anti-derivative of a trigonometric function.	70% of the students will be able to find the anti-derivative of a trigonometric function. (final exam)	
3	The student will find the anti-derivative of a transcendental function.	70% of the students will be able to find the anti-derivative of a transcendental function. (final exam)	
4	The student will use integration to solve real world applications	70% of the students will be able to integration to solve real world applications. (final exam)	
5	The student will evaluate an integral using integration by parts	70% of the students will be able to evaluate an integral using integration by parts. (final exam)	
6	The student will evaluate an integral using partial fractions	70% of the students will be able to evaluate an integral using partial fractions	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1723 Real Number System			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will identify set notations and perform operations on sets.	70% of students who complete this course will correctly identify set notations and perform operations on the final exam.	
2	The student will draw a Venn diagram.	70% of students who complete this course will correctly draw a Venn diagram on the final exam.	
3	The student will convert historical numeration systems into our present numeration system.	70% of students who complete this course will correctly convert between numeration systems on the final exam.	
4	The student will convert between number bases.	70% of students who complete this course will correctly convert between number bases on the final exam.	
5	The student will identify number patterns and their characteristics.	70% of students who complete this course will correctly identify number patterns and their	

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		characteristics on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 1733 Geometry, Measurement, and Probability			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will identify, describe, and compare two-dimensional and three-dimensional geometric shapes.	70% of students who complete this course will identify, describe, and compare two-dimensional and three-dimensional geometric shapes on the final exam.	
2	The student will perform geometric constructions using a compass.	70% of students who complete this course will correctly perform geometric constructions using a compass on the final exam.	
3	The student will solve polygon angle measures algebraically.	70% of students who complete this course will correctly solve a polygon angle measures algebraically on the final exam.	
4	The student will apply area, perimeter, and volume to real-world situations.	70% of students who complete this course will correctly apply area, perimeter, and volume to real-world situations on the final exam.	
5	The student will convert unit measure.	70% of students who complete this course will	

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		correctly convert unit measure on the final exam.		
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 2113 Introduction to Linear Algebra			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Perform operations on matrices in order to solve systems of linear equations and analyze linear transformations and apply matrix theory to model real-life situations.	On a quiz, 60% of students that complete the course will be able to solve a system of three linear equations in three unknowns.	
2	Apply determinants, eigenvalues, and matrix diagonalization to analyze matrices.	On a quiz, 60% of students that complete the course will be able to calculate the determinant of a 3 x 3 matrix.	
3	Use the Gram-Schmidt process to orthogonalize matrices.	On a quiz, 60% of students that complete the course will be able to use the Gram-Schmidt process to orthogonalize a matrix.	
4	Find the kernel, range, rank, and nullity of a linear transformation.	On a quiz, 60% of students that complete the course will be able to determine the kernel, range, rank and nullity of a matrix.	
5	Determine bases for the row, column and null spaces of a matrix.	On a quiz, 60% of students that complete the course will be able to determine an appropriate basis for the row space of a matrix.	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 2323 Statistics			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Present and summarize data using statistical procedures.	70% of the students will be able to construct a 5 number summary and a boxplot to present a data set. (final exam)	
2	Describe and analyze probability distributions by combining the methods of descriptive statistics with probability.	70% of the students will be able to use a standard normal distribution to find probability. (final exam)	
3	Estimate values of population parameters using sample data.	70% of the students will be able to construct confidence intervals for population proportions. (final exam)	
4	Test hypotheses or claims made about population parameters using the concepts of statistics.	70% of the students will be able to test claims about a mean when the population standard deviation is known. (final exam)	
5	Determine whether a correlation between two variables exists, and establish the nature of that correlation.	70% of the students will be able to conduct hypothesis tests to determine correlation. (final exam)	
6	Compare populations separated into categories using one or two factor	70% of the students will be able to use a one way ANOVA to test for three or more	

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	analysis of variance.	equal population means. (final exam)		
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PROGRAM OF STUDY: Science, Mathematics, and Business				
INSTRUCTIONAL AREA: Mathematics			Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 2613 Calculus III with Analytic Geometry				
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.				
STRATEGIC GOALS:				
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 				
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.				
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College				
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1	The student will evaluate the convergence of an infinite series using the appropriate test for convergence.	70% of students will be able to evaluate the convergence of an infinite series using the appropriate test for convergence. (final exam)		
2	The student will find the interval of convergence of an infinite series.	70% of students will be able to find the interval of convergence of an infinite series (final exam)		
3	The student will graph conic sections using vertices, foci, centers, asymptotes, and directrix lines.	70% of students will be able to graph conic sections using foci, centers, asymptotes and directrix lines (final exam)		
4	The student will perform operation on vectors.	70% of students will be able to perform operations on vectors (final exam)		
5	The student will use vectors to describe lines and planes using a three dimensional coordinate system.	70% of students will be able to use vectors to describe lines and planes in three dimension. (final exam)		

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 2623 Calculus IV with Analytic Geometry			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer an academic program of study which leads to the Associate in Arts or Associate in Applied Science Degree and/or meets transfer requirements for those students who plan to complete a degree at a senior college or university.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To support the philosophy, mission, and goals of Pearl River Community College			
	LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?
	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will find the derivatives and anti-derivatives of vector valued functions.	70% of students will be able to find the derivatives & anti-derivatives of vector valued functions. (final exam)	
2	The student will find the partial derivatives of functions of several variables.	70% of students will be able to find the partial derivatives of functions of several variables. (final exam)	
3	The student will find the directional derivatives and gradients of a function of several variables.	70% of students will be able to find the directional derivatives & gradients of a function of several variables. (final exam)	
4	The student will evaluate double and triple integrals for functions of several variables.	70% of students will be able to evaluate double & triple integrals for functions of several variables. (final exam)	
5	The student will find the area, volume and center of mass of a surface using double integration.	70% of students will be able to find the area, volume and center of mass of a surface using double integration. (final exam)	
	The student will evaluate the line and surface integrals for functions of several	70% of students will be able to evaluate the line & surface integrals for functions of several variables.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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	variables.	(final exam)		
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**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Mathematics		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: MAT 2913 Differential Equations I			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Classify basic differential equations by order, degree, and linearity.	On the final, 70% of the students will be able to correctly classify a differential equation.	
2	Find exact solutions for a variety of first order differential equations including exact, homogeneous, separable, Bernoulli, and linear.	On the final, 70% of the students will be able to correctly solve a first order differential equation.	
3	Solve problems occurring in physics and engineering such as cooling, growth, and orthogonal trajectories using first order techniques.	On the final, 70% of the students will find a correct solution to a differential equation resulting from a physics and engineering scenario such as: cooling, growth, orthogonal trajectories, etc.	
4	Obtain solution to non- homogeneous differential equations of higher order.	On the final, 70% of the students will correctly solve a higher order non- homogeneous differential equation.	
5	Determine solutions of differential equations using Laplace Transforms and Inverse Transforms.	On the final, 70% of the students will apply Laplace Transforms and Inverse Transforms to obtain a solution for a differential equation.	

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PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: PHY 2253 and PHY 2251 Physical Science Survey II Lecture and Lab			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will compare and classify different types of matter.	Of the students completing this course 70% will correctly classify matter by type through observations 2 of 3 times in a laboratory setting.	
2	The student will balance chemical equations.	Of the students completing this course 70% will correctly balance chemical equations 2 of 3 times on the final exam.	
3	The student will name and write formulas for inorganic chemical substances.	Of the students completing this course 70% will use the periodic table to correctly write chemical formulas 2 of 3 times on the final exam.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1,3	
COURSE LEVEL: PHY 2414 and PHY 2424 General Physics I and II and Lab			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	Think critically and to use appropriate concepts to analyze qualitatively a problem or situation involving physics,	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly qualitatively rank 2 of 3 physical situations on a quiz near the end of the semester.	
2	Use appropriate mathematical techniques (algebra and trigonometry) and physical concepts to obtain a quantitative solution to a problems in physics,	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly solve 2 of 3 numerical problems on a quiz near the end of the semester.	
3	Represent physical systems in multiple representations: e.g., mathematically, pictorially, graphically, etc.	Of students completing the course Fall Semester: 60% Spring Semester: 80%	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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		will be able to use graphical methods to solve a physics problem on a quiz near the end of the semester.		
4	Collect and analyze data for the experimental investigation of physical phenomena and make meaningful comparisons between experiment and theory.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will use experimental data and fit the data with a function during a lab exercise.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM OF STUDY: Science, Mathematics, and Business			
INSTRUCTIONAL AREA: Science		Supports PRCC Strategic Goal(s): 1, 3	
COURSE LEVEL: PHY 2514 and PHY 2524 Engineering Physics I and II			
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	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .		
1	The student will qualitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 qualitative physical situations given on a quiz near the end of the semester.	
2	The student will quantitatively compare different physical situations.	Of students completing the course Fall Semester: 60% Spring Semester: 80% will correctly rank 2 of 3 quantitative physical situations given on a quiz near the end of the semester.	
3	The student will numerically solve a physics problem.	Of students completing the course Fall Semester: 60%	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

		<p>Spring Semester: 80%</p> <p>will find the correct solution to 2 of 3 problems on a quiz near the end of the semester.</p>		
4	The student will use a graphical description to generate a mathematical description of a physical situation.	<p>Of students completing the course</p> <p>Fall Semester: 60%</p> <p>Spring Semester: 80%</p> <p>will correctly generate an appropriate equation from a graph on a quiz near the end of the semester.</p>		
5	The student will analyze experimental data.	<p>Of students completing the course</p> <p>Fall Semester: 60%</p> <p>Spring Semester: 80%</p> <p>will enter experimental data on a spreadsheet and fit the data with a function during a lab exercise.</p>		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM OF STUDY: Surgical Technology				
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1	The program will demonstrate acceptable retention rate to meet the accrediting body benchmark of 70%.	Annual Report and Tracking Data. ARC/STSA benchmark of 70% retention.		
2	The program shall demonstrate job placement for graduates is maintained at a level appropriate to the institution and its mission in its service area (continued education is considered equivalent).	Placement: ARC/STSA Benchmark is 80%. This information is tracked on a Master Data Sheet as well as reported on Annual Report.		
3	Graduate satisfaction must be demonstrated for entry-level graduates who have been in the field for one year.	ARCSTSA Benchmark is 85%. This information is tracked on a Master Data Sheet as well as reported on Annual Report.		
4	The program shall demonstrate acceptable pass rates for the LCC-ST Program	NBSTSA Program Assessment Exam. ARC/STSA Benchmark is 75%. This information is tracked on a Master Data Sheet as well as reported on Annual Report.		

PEARL RIVER COMMUNITY COLLEGE ASSESSMENT

2014-2015

PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1113 Fundamentals of Surgical Technology			
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PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criteria for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Describe duties of surgical team members.	100% of students will identify surgical team members and duties required of these team members.		
2 Describe incidences involving surgical patients and equipment or supplies that may result in lawsuits or ethical issues.	100% of students will incidences that involve surgical patients, equipment and supplies that may result in lawsuits.		
3 Describe the various patient populations and care of these patients.	100% of students will identify the care of special populations of surgical patients.		
4 Identify various OR designs and the functionality of different designs.	100 % of students will be able to identify and discuss various designs for OR suites.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1216 Principles of Surgical Techniques			
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USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .			
1	Identify and demonstrate applying sterile technique principles while opening a peel pack of gloves.	100% of students will Identify and apply the principles of aseptic technique while opening a pair of surgical gloves.	
2	Identify and demonstrate a timed surgical scrub.	100% of students will be able to perform a timed surgical scrub.	
3	Identify the various basic surgical sponges used during a major surgical procedure such as a Laparotomy.	100% of students will be able to identify basic surgical sponges.	
4	Identify and demonstrate draping a Mayo Stand.	100% of students will be able to properly execute draping a Mayo Stand.	

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1314 Surgical Anatomy			
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1 Identify the anatomical structures of the axial skeleton.	100% of students will take a written assessment to identify and locate the various structures of the axial skeleton.		
2 Identify the 12 cranial nerves and discuss their function in the Nervous System.	100% of students will take a written assessment to identify the correct function of each of the 12 cranial nerves.		
3 Identify and discuss disorders of the digestive system.	100% of students will be able to identify the various pathologies and disorders of the digestive system.		
4 Identify and differentiate the basic medical terminology related to the anatomic reference systems such as body planes, body directions, and body cavities.	100% of students will identify the various anatomical reference points on a written assessment.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1413 Surgical Microbiology			
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1 Identify and explain OSHA regulations, including standard precautions and universal precautions, and their application in the surgical environment.	100% of students will be able to identify and differentiate the difference between standard precautions and universal precautions.		
2 Identify the aspects of the Infectious Disease Process, including the various types of infections.	100% of students will be able to differentiate the different types of infections acquired by humans.		
3 Identify and discuss the various methods of sterilization regarding surgical instrumentation and equipment.	100% of students will take a written assessment and identify the methods of sterilization used in on surgical instrumentation and equipment.		
4 Identify and differentiate significant viruses and the diseases they cause.	100% of students will take a written assessment to identify the diseases and disorders associated with specific viruses.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
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PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1528 Specialized Surgical Procedures			
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1 Identify and discuss the anatomy of the eye and the various pathologies that could affect the anatomical structures.	100% of students will take a written assessment on the various disorders and pathological conditions related to ophthalmic surgery.		
2 Identify and describe the various pathologies and disorders related to Oromaxillofacial surgery and the procedures used to correct them.	100% of students will be able to identify pathological conditions and disorders of the facial bones on a written assessment.		
3 Identify and discuss the various Ear, Nose, and Throat surgical procedures.	100% of students will take a written assessment to identify the various surgical procedures of the Ear, Nose, and Throat, and the pathology involved.		
4 Identify and explain various Orthopedic specialty instruments used during surgical procedures.	100% of students will take a written assessment on the surgical procedures and the specialty instruments used in Orthopedic Surgery.		

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PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1538 Advanced Surgical Procedures			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
<p>STRATEGIC GOALS:</p> <ol style="list-style-type: none"> To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. To provide quality student services. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. To recruit and retain students from a diverse population. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA –Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Identify and explain specialty instruments used during surgical procedures involving the Peripheral Vascular System.	100% of students will take a written assessment to identify instruments used during Peripheral Vascular surgical procedures.		
2 Identify and discuss the procedural steps during Cardiovascular procedures.	100 % of students will complete Specialty questions involving Cardiovascular surgical procedures.		
3 Identify the Anatomy of the Thoracic Cavity.	100% of students will complete assignments that identify and describe Thoracic Cavity Anatomy.		
4 Identify and discuss surgical interventions that are needed due to traumatic injuries.	100% of students will identify key terms and examples of surgical procedures related to Emergency Trauma Surgery.		

**PEARL RIVER COMMUNITY COLLEGE ASSESSMENT
2014-2015**

PROGRAM: Surgical Technology			
INSTRUCTIONAL AREA: Allied Health		Supports PRCC Strategic Goal(s): 1, 3, 7, 8	
COURSE LEVEL: SUT 1703 Certification and Role Transition			
MISSION STATEMENT: Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.			
STRATEGIC GOALS:			
<ol style="list-style-type: none"> 1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared. 2. To provide quality student services. 3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses. 4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development. 5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet. 6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities. 7. To recruit and retain students from a diverse population. 8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. 			
PURPOSE OF UNIT: To offer a technical program which upon successful completion will qualify students for entry-level employment in business or industry and/or additional educational opportunities.			
RELATIONSHIP OF UNIT TO PRCC MISSION: To provide industry based training in Surgical Technology to students within the PRCC district.			
LEARNING OUTCOMES – Measurable indicators (More specific description of impact on student) WHAT should a student know, think, or be able to do upon completion of program/course?	ASSESSMENT CRITERIA – Criterion for Evaluation (Variables related to success of intended outcome) HOW will attainment of the outcome be measured?	ASSESSMENT RESULTS – Outcomes Assessment (States how well intended results were achieved) WHAT was level of attainment of outcome?	USE OF RESULTS – Actionable Knowledge (How knowledge gained will be used to improve program performance). Make a CHANGE or IMPROVE .
1 Complete an employment application.	100 % of students will be required to complete and submit an application for employment.		
2 Identify eligibility and complete documentation for sitting for the National Certification for Surgical Technologist (CST) Exam.	100% of students will complete all documentation and submit application for taking the National Certification Exam.		
3 Identify the equipment and supplies needed for a specialty procedure.	100 % of students will complete a Case Study on an assigned specialty procedure.		
4 Identify and prepare documentation and skills needed for a Job Interview.	100 % of students will participate in a Mock Job Interview.		



Program
Review
Outline

PEARL RIVER COMMUNITY COLLEGE

PROGRAM REVIEW

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

To fulfill the Mission of the College, Pearl River Community College has developed a variety of quality educational programs and services. It is vital that quality be maintained through the regular evaluation of programs. Program review is a formal process designed to assist in that evaluation. The importance of program review is not the production of a report but rather the self-insight for program improvement and growth.

While College educational programs and services must satisfy our own criteria for program excellence, they must also satisfy the requirements of the Southern Association of Colleges and Schools Commission on Colleges and licensing and certifying organizations for some

programs. The process of program review allows the College to evaluate how well its programs satisfy the criteria and requirements associated with all of these organizations.

The primary goal of program review is the improvement of instruction and learning. To achieve this goal, the process must be comprehensive. The College's review process will include assessment of the program's achievement of its stated purpose, quality of instruction, curriculum design, student outcomes, and contribution to the overall Mission of the College. When completed, a program review will identify and communicate program needs and potential for improvement.

A second important goal of program review is to provide information for planning and decision-making. To be meaningful, program review and planning should be interdependent processes. Planning should be based on a review process that evaluates past performances and identifies possible future activities which will lead to improvement and growth. Program review relies on data developed in support of planning and generates suggestions and recommendations for improvement which are reflected in planning goals.

Appendices

Pearl River Community College

Appendices



Strategic Planning Policy

Major Committee Minutes

Institutional Effectiveness Newsletters

Program Performance Indicators and Measures

Annual Report

Strategic Planning

STRATEGIC PLANNING

Policy:

Pearl River Community College will utilize an institutional Strategic Plan as a general process to develop and maintain college goals, purpose, and direction.

Procedure:

This ongoing plan which provides the structure to assess institutional effectiveness is reviewed at least annually and revised as needed. The process used in its development is institution-wide and based on research, planning, and evaluation. The results of this plan are demonstrated by continuous improvements being made college-wide and by accomplishing the mission of the College.

The Strategic Plan committee structure is as follows:

Section I Administrative Council/Management Committee is chaired by the President. Its members are the Vice President for Economic and Community Development; Vice President for Planning and Institutional Research; Vice President for Poplarville Campus and Hancock Center; Vice President for Forrest County Operations; Vice President for Business and Administrative Services; Vice President for General Education and Technology Services; Director of Development Foundation and Alumni Association; Director of Public Relations; Special Assistant to the President for Grants and Special Projects; Director of Career and Technical Education Programs (Poplarville); Director of Counseling, Advisement, and Placement Center; Director of Financial Aid; Director of Physical Plant; Assistant Vice President for Hancock Center; Director of the Office of Student Success and Director of the Quality Enhancement Plan; Director of Recruitment and Orientation; Director of Admissions and Records and ADA/Civil Rights Coordinator; Interim Athletic Director/Coordinator of Intramurals; President of the Faculty Association (Poplarville Campus and Hancock Center); and President of the Faculty Association (Forrest County Center).

Section II Planning and Effectiveness Committee is chaired by the Vice President for Planning and Institutional Research. Its members are the Vice President for Poplarville Campus and Hancock Center, Director of Institutional Research/Director of Professional and Community Development, faculty representatives, and others as appointed by the President.

- Section III Policy and Procedure Committee is chaired by the Vice President for Forrest County Operations. Its members are the Vice President for Poplarville Campus and Hancock Center, Vice President for Business and Administrative Services, Director of Career and Technical Education Programs (Poplarville), Vice President for Planning and Institutional Research, the Student Government Association President, faculty representatives, staff members, and others as appointed by the President.
- Section IV Fiscal Management Committee is chaired by the Vice President for Business and Administrative Services. Its members are the President, Vice President for Poplarville Campus and Hancock Center, Vice President for Forrest County Operations, Vice President for General Education and Technology Services, and Director of Career and Technical Education Programs (Poplarville).
- Section V Instructional Council is chaired by the Vice President for General Education and Technology Services. Its members are the Vice President for Forrest County Operations; Director of Career and Technical Education Programs (Poplarville); Director of College Libraries; Director of Counseling, Advisement, and Placement Center; Director of Nursing Education; faculty representatives; and others as appointed by the President.
- Section VI Professional Development Committee is chaired by the Director of Institutional Research/Director of Professional and Community Development. Its members are the Vice President for Planning and Institutional Research, Assistant Vice President for Hancock Center, faculty representatives, staff members, and others as appointed by the President.
- Section VII Student Services Committee is chaired by the Vice President for Poplarville Campus and Hancock Center. Its members are the Assistant Vice President for Hancock Center, Director of Recruitment and Orientation, Assistant Dean for Student Life, Director of Financial Aid, Management, faculty representative(s), and others as appointed by the President. Members also include the President, Vice President, and Secretary of the Student Government Association.
- Section VIII Workforce Education Committee is chaired by the Vice President for Economic and Community Development. Its members are the WIN Office Technology Instructor, Director of the Lowery Woodall Center, Workforce Training Project Manager, Director of Nursing Education, Dislocated Worker/ITA Coordinator, Director of Career and Technical Education Programs (Poplarville), GIS Training Manager (Hancock County), Director of Adult Education Services, and the Secretary to the Vice President for Economic and Community Development.

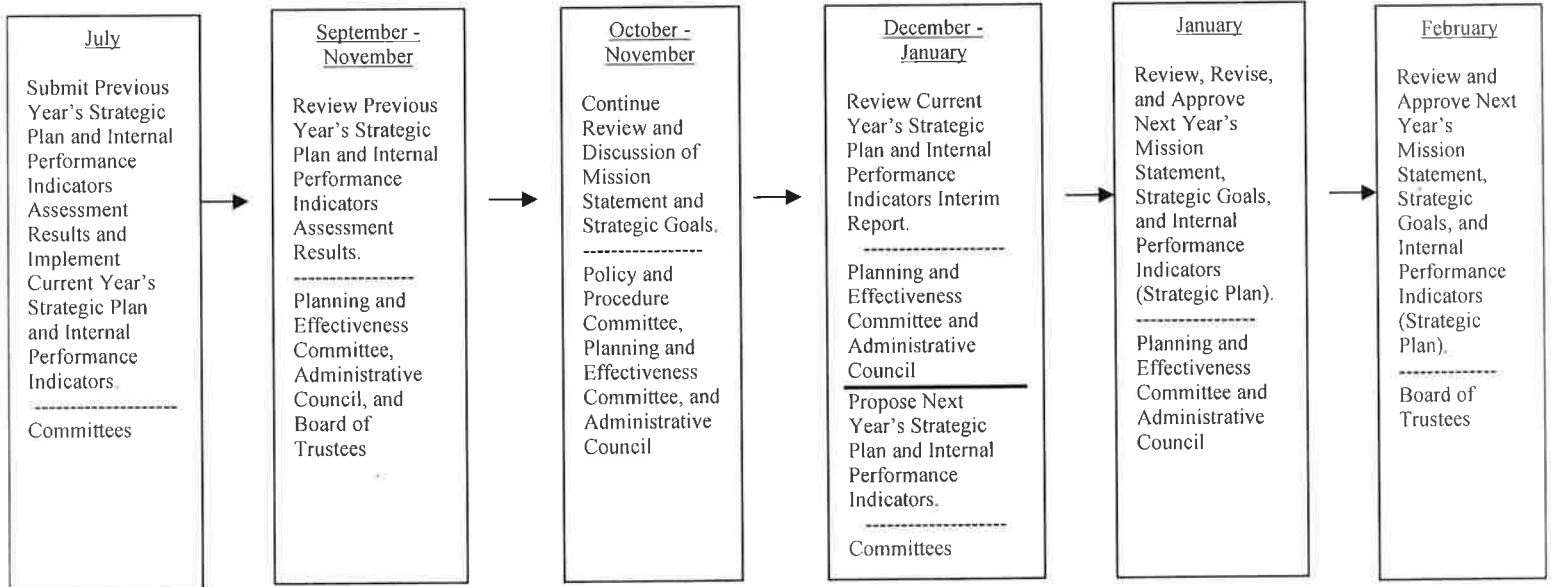
REVIEW, REVISION, AND EVALUATION PROCESS

Annual steps in the review, revision, and evaluation process are as follows:

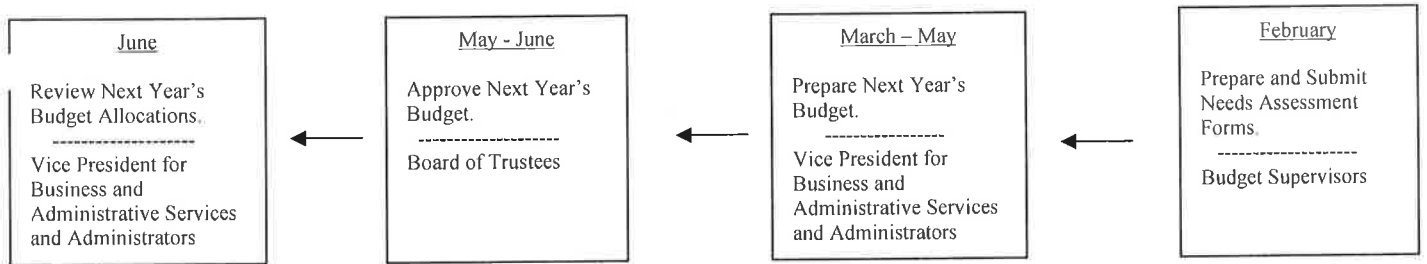
- Step I In December/January, the Planning and Effectiveness Committee and the Administrative Council review the current year's Strategic Plan (Mission Statement and Strategic Goals) and Internal Performance Indicators Interim Report.
- Step II In December/January, committee chairs involved with strategic planning review and propose next year's Strategic Plan and Internal Performance Indicators.
- Step III In January, the Planning and Effectiveness Committee reviews and evaluates the proposed Strategic Plan and Internal Performance Indicators for the next year and prepares recommendations.
- Step IV In January, the Administrative Council reviews and evaluates recommendations from the Planning and Effectiveness Committee and submits recommendations to the Board of Trustees.
- Step V In February, the revised Strategic Plan and Internal Performance Indicators document for next year is completed, and the Board of Trustees is requested to take formal action.
- Step VI In February, the budget requests based on the Strategic Plan and Internal Performance Indicators are submitted to the Vice President for Business and Administrative Services.
- Step VII In June, the Vice President for Business and Administrative Services and respective administrators review budget allocations as assigned to Strategic Goals and Internal Performance Indicators.
- Step VIII At the end of the Fiscal Year, June 30, persons responsible for reporting accomplishments of the Strategic Plan and Internal Performance Indicators update the Interim Report with accomplishments from December to June.
- Step IX Early in the Fall Semester, the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees review the Strategic Plan and Internal Performance Indicators assessment results from the previous year.

PEARL RIVER COMMUNITY COLLEGE ANNUAL PLANNING AND EVALUATION CYCLE

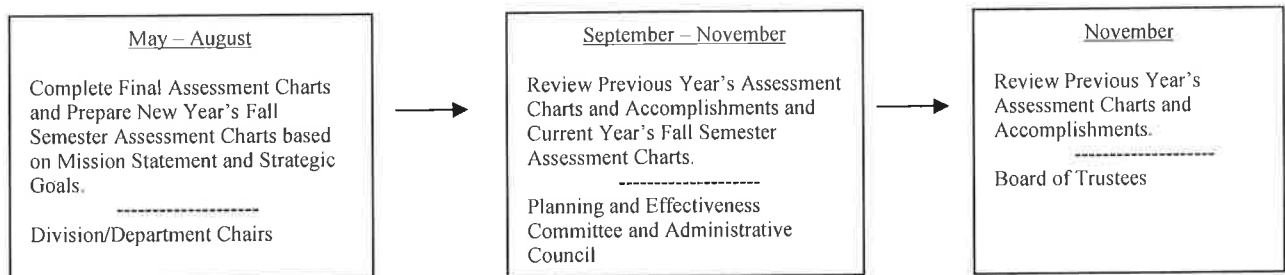
MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)



BUDGET REVIEW PROCESS



DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS





**Major
Committee
Minutes**

PEARL RIVER COMMUNITY COLLEGE

Administrative Council Meeting Minutes

November 12, 2014

The Pearl River Community College Administrative Council held its regular quarterly meeting at 8:30 a.m. Wednesday, November 12, 2014, in the President's Conference Room in the Alexander Administration Building. The following Council members were in attendance and/or absent:

Attendance:

Dr. William Lewis, President
Dr. Martha Lou Smith, Vice President for General Education and Technology Services
Dr. Jennifer Seal, Vice President for Planning and Institutional Research
Mr. Jason Francis, Interim Athletic Director
Dr. Adam Breerwood, Vice President for Poplarville Campus and Hancock Center
Dr. Scott Alsobrooks, Vice President for Economic and Community Development
Mr. Ernie Lovell, Director of Development Foundation & Alumni Association
Mr. Chuck Abadie, Director of Public Relations
Dr. Amy Townsend, Director of Student Success Center and Director of QEP
Ms. Valerie Horne, Director of Financial Aid
Dr. Ann Moore, Director of Counseling Center (Poplarville)
Mr. Roger Knight, Vice President for Business and Administrative Services
Dr. Terri Ruckel, Instructor of English (Representing Dr. Tim Crowe (FCC Faculty Assoc.)
Mr. Steve Howard, Special Assistant to the President for Grants and Special Projects
Dr. Justin Williamson, President, Faculty Assoc., Poplarville Campus/Hancock Center
Ms. Marilyn Dillard, Administrative Assistant (Minute Recorder)

Absent:

Ms. Casey Rawls, Director of Recruitment and Orientation
Ms. Gwen Smith, Director of Career & Technical Education Programs (Poplarville)
Dr. Tim Crowe, Faculty Association President, Hattiesburg Campus
Mr. Raymunda Barnes, Assistant Vice President for Hancock Center
Mr. Craig Tynes, Director of the Physical Plant
Dr. Cecil Burt, Vice President for Forrest County Operations
Ms. Tonia Moody, Director of Admissions and Records and ADA/Civil Rights Coordinator

Dr. Lewis chaired and opened today's meeting by welcoming Council members. He then requested **approval of the September 10, 2014 meeting minutes of the Administrative Council**. A motion was made by Dr. Adam Breerwood, seconded by Ernie Lovell, to approve said minutes. The motion was unanimous.

Administrative Council Meeting Minutes

November 12, 2014

Dr. Lewis stated an updated draft version of the organizational chart was previously emailed to council members for review prior to today's meeting. After a brief discussion, Dr. Lewis recommended the **2014 Organizational Chart** for approval as presented. He added that the organizational chart will be presented for approval by the PRCC Board of Trustees at the December 11, 2014 meeting. A motion was made by Dr. Scott Alsobrooks, seconded by Valerie Horne, to approve the 2014 Organizational Chart. The motion was unanimous.

The following reports were provided by members of the Administrative Council.

Planning and Institutional Research

- Recommendations from the Policy and Procedure Committee regarding revisions of the following seven policies were presented and approved: sexual misconduct; calendar; communicable diseases; complaints and grievances (employees); grading, graduation, degrees, and certificates; student course loads; and textbooks. The motion to approve said policies and procedures was made by Roger Knight, seconded by Dr. Scott Alsobrooks, and the motion was unanimous. The Policy and Procedure Committee reviewed and unanimously approved the current PRCC Mission Statement and Strategic Goals at the November 4 meeting.
- Dr. Seal provided the Administrative Council with a SACSCOC update.
- Student evaluations of instruction are underway as is the Campus Climate Survey. The Library Surveys for administrators, faculty, and students will be closing the end of this week. The Post Graduate Survey will be administered through email and social media to May 2014 graduates through November and December.
- The Student Consumer Information Guide webpage continues to be updated.
- Regarding the 2013 Report Card, preliminary numbers have been reviewed and Clearinghouse files submitted. A draft should be available for review by December.
- Policy and Procedure Manual updates are being made.
- The Board of Trustees had an opportunity at the November 11 board meeting to review the 2013-2014 Strategic Plan and Internal Performance Indicators Final Report and the PRCC 2013-2014 Institutional Planning and Effectiveness Document.
- Pearl River Community College demonstrates continuous improvement through the Interim Report. Administrative Council will be receiving a request for 2014-2015 Interim Report data.
- The College received a \$17,000 grant from the Lower Pearl River Valley Foundation for the 2015 Women's Health Symposium. Plans for the Symposium are currently being finalized.

Administrative Council Meeting Minutes

November 12, 2014

- The River Rewards campaign has had a successful beginning.
- The last fall session for Poplarville/Hancock Faculty/Staff Sharing is scheduled for this Thursday at 11:00 a.m. in the IT Training Room. Carol Williams will offer "What's New" with some overviews of new technology tidbits.

Athletics

- Soccer: The Lady Wildcats won the MACJC/Reg.23 Championship (2nd in the last 3 years). The men won the MACJC/Reg.23 Championship (3rd straight).
- Basketball: Women begin the season at 1-0. Men begin season at 3-0. Each will host MDCCC on Thursday 11/14
- Asked all to invite any church groups, youth groups, youth basketball teams to attend games.
- Mentioned the signing of PR Baseball players at D1 institutions: Tracy Hadley – USM , Jacob Taylor – LSU, and Derrick Mount- SLU

Development Foundation/Alumni Association

- Provided the recognition of Alumni Chapters and what they do to support scholarships for students within our six county district. Forrest/Lamar Counties Chapter held their Scholarship Fish Fry at South Mississippi Electric Power Association Facility in Hattiesburg on September 30, 2014. The Chapter sold 645 fish plates and raised over \$5,300 for scholarships to support students from Forrest/Lamar Counties. This was a successful event.
- The Marion/Jeff Davis Counties Alumni Chapter held its Scholarship Steak Dinner Tuesday, November 11, at Kanes Restaurant in Foxworth. Two hundred steak dinners were served with a donation of \$50 per plate. This was another successful event.
- The Development Foundation hosted the Scholarship Donor Appreciation Dinner on September 23 in Bender Cafeteria. One hundred sixty four students were recognized for scholarships for the fall semester totaling over \$135,000 dollars toward student tuitions.
- Ernie recognized and thanked all council members for supporting the Homecoming Festivities held the week of October 6 - 11. Ernie noted the edition of the Homecoming Carnival which was held on the football practice field prior to the Homecoming festivities. This event attracted over 500 people who were mostly young alumni and family. Ernie also noted the dedication of the Marvin R. White Coliseum and the Dr. Thomas and Patricia Malone Honors Institute Library.

Administrative Council Meeting Minutes

November 12, 2014

- Over the last two days, two substantial scholarship gifts were provided to the foundation. One was an individual donor who made a \$50,000 gift to his scholarship endowment and support for student programs at the college. A second scholarship gift in the amount of \$100,000 was made by the South Mississippi Planning and Development District. The guidelines for this scholarship gift are still being established.
- The foundation Holiday Pacesetter Kick-Off Dinner will be held in the West Dining Room of Bender Cafeteria at 6:30 p.m. on Tuesday, November 18. This is the foundation campaign to support the annual budget for the foundation for the 2014-2015 school year.
- The foundation audit will begin on Tuesday, November 18, by Herzog, CPA Firm of Hattiesburg.

Financial Aid

- Current activities include wrapping up the 2014 fall semester and calling students who lack any required information for their student folders.

Faculty Association (Poplarville Campus & Hancock Center)

- PRCC faculty officers Dr. Justin Williamson and Mr. Jason Ramshur attended the state faculty meeting in Jackson on October 24. Dr. Clyde Muse presented budgetary recommendations, including midlevel funding. Since the state tax collections have exceeded revenue projections, he is optimistic about increased funding.
- Capitol Day will be March 5.
- Student evaluations of faculty are ongoing.
- Faculty advisement and registration of students for the spring term is ongoing.
- On November 17 in the Brownstone Center, Phi Theta Kappa will be sponsoring a presentation by USM's Dr. Scott Milroy focusing on his research into the viability "greening up the red planet" and the importance of increased governmental spending on space exploration projects.

Business and Administrative Services

- Roger Knight shared with the Council to beware of textbook companies that solicit textbooks from faculty and staff by way of emails. It is illegal for anyone to sell College property (textbooks, etc.) to these companies.

Administrative Council Meeting Minutes

November 12, 2014

Faculty Association (Forrest County Center) (Dr. Terri Ruckel)

- The FCC Faculty Association currently has 39 members.
- The FCC Faculty Association's Christmas Party is December 8.
- Attended the state meeting.
- March 5 is Capital Day.
- Reported on C-4 Commit to Complete

Counseling Center

- PRCC counselors and test administrators participated in an ACT workshop held at Mississippi Gulf Coast Community College in September, 2014.
- MS-CPAS test order was completed and uploaded October 3, 2014 for 94 career and technical students who are graduating in December.
- The Perkins IV Final Enrollment Report was completed and uploaded to the Community College Board on October 15.
- The Counseling, Advisement, & Placement Center held its annual advisory board luncheon meeting October 16 where materials for early advisement and registration materials were distributed to department chairs and advisors.
- The Poplarville College Fair was held in the Great Hall October 22.
- As a result of the summer conference where Dr. William Lewis arranged for consultants to speak with PRCC faculty on issues that involving student retention, the Advising Taskforce was formed. The taskforce met for in-service training at the Woodall Advanced Technology Center October 27. Obstacles confronting faculty advisors and students in retention, advising, campus safety, and mental health were topics. The program included faculty and professional staff from all three locations. Dr. Adam Breerwood welcomed the group of 28 participants. Dr. Eric Dahlen of USM Clinic, Mr. Joseph Hayes and Emily Bourne of Forrest General Hospital's Pine Grove Outreach Centers, and Ms. Marshae McNeal and Al Cervantes of Pine Belt Mental Health conducted presentations on mental health and their relativity to student advising and retention. Mr. Doug Rowell, PRCC Director of Safety presented information on campus safety, the Cleary Act, sexual assault, and other issues facing faculty and today's students. Dr. Ann Moore presented on legal issues involved in advising students. Ms. Christina Sumrall, academic counselor, presented information of online resources to assist faculty and advisors on assisting students. Gloria Wasmund, PRCC VA officer, spoke on issues in advising VA students, and Tonia Moody, ADA Coordinator and Director of Admissions, clarified issues on admission of students who were convicted felons. Ms. Susie Hall spoke of health issues. The program received high marks on the evaluation with encouragement from all members to meet quarterly.

Administrative Council Meeting Minutes

November 12, 2014

- Dr. Moore conducted in-service training for the Student Success Centers' staff members October 31.
- Forrest County Center's Career Fair was held November 4.
- Advisement and registration for currently enrolled students planning to return in January began November 3 and will continue until Christmas break.
- PRCC Counselors attended the Mississippi Counselors' Association conference November 5, 6, and 7. Dr. Joe Wesley was honored with a special service recognition award.
- MS-CPAS testing will be conducted November 17, 18, and 19.
- Job Placement Workshop will be held February 1, 2015.
- Poplarville Career Fair will be held March 4, 2015.

General Education and Technology Services & Information Technology (Dr. Smith)

- IT personnel are reaching out to the different areas of the college asking questions. Be ready to speak with them about the things happening in your areas.
- Online updates are being made to both the Catalog and Faculty Handbook.
- The 2015-2016 calendar has been approved and will be sent to all personnel in spring 2015.
- The new PRCC Academic Calendar for 2015-2016 has been approved by the Board of Trustees. It will be emailed during the 2015 Spring Semester.

Student Success Center and QEP (Quality Enhancement Plan)

Office of Student Success

- Two new hires
- Staff Focus group on SSC role in LLS 1313
- October – attended FYSE Assessment Conference

QEP Committee Meetings

- October 3 - Introduction; research assignment
- October 31 - Discussed who our students are: K-12; first time they arrive on campus as Wildcats; and how we want them to look at the end of the first semester.
- Developed overall learning goals for the FYSE – working to refine. Identified potential FYSE components – still in development (ROAR, Orientation Course, Early Alert System, Peer Mentors/Student Ambassadors, Professional Development)

Administrative Council Meeting Minutes

November 12, 2014

- November 18/20 – next meeting
 - Refine learning goals and components
 - Develop SLOs for each component
 - Apply survey input from students, faculty, and administrators
 - Garner input from “All” on both the learning outcomes & SLOs via email
- December 15
 - Critically examine content of current LLS 1313 curriculum
 - Apply survey input
 - Apply input from pilot instructors and enrolled students to include course success rates, SLOs met, student satisfaction, and focus groups
- Next QEP goals
 - Appoint sub-committees to research and write on each component of the QEP
 - Panel discussion between pilot faculty and QEP committee on LLS 1313
 - Contact potential consultants
 - Work with Ellucian and consultant (previous experience at USC) to determine what we may need for tracking students, QEP website, course formats, etc.
 - Begin marketing strategies

Economic and Community Development

- Discussed the challenges forthcoming with the statewide changes to the Adult Basic Education Program. The change to a more rigorous, technology based test has reduced the number of successful graduates by approximately 80 percent. This will reflect a negative trend in PRCC’s enrollment in future semesters, as the ABE Program represents the largest recruiting pool for PRCC students.

Grants and Special Projects

- Steve Howard reported that he has been involved in some external funding opportunities for the College. He will be meeting with several groups of people in the coming days. His new telephone extension is 1127 and email is swhoward@prcc.edu.

Public Relations

- Final RiverSide edition of the calendar year will be mailed to alumni and friends of the college the week after Thanksgiving.
- Final edition of The Drawl school newspaper will be printed the week after Thanksgiving so it can go to students before week of finals.
- Media coverage is planned for the 10-year anniversary of the Lowery Woodall Advanced Technology Center in Hattiesburg. The event is Thursday, November 13.
- Printed spring schedules have been placed at various outlets for students to pick up.

Administrative Council Meeting Minutes

November 12, 2014

- Advertising efforts are underway (radio and print) for spring semester registration dates and times.
- Radio station (106.3) FM in Hattiesburg will be here November 12 for live remote – two hours – as a part of Wildcat Fest 2014.

Poplarville Campus

- Reported that Coach Bobby Bowden’s visit to campus on November 11 was a major success.
- Early Registration opened on November 1 for returning students.
- Both the Men’s and Women’s Soccer teams won the MACJC State Championship.

Hancock Center

- No report submitted.

Forrest County Center Operations

- No report submitted.

Recruitment and Orientation

- No report submitted.

Admissions and Records

- No report submitted.

Career-Technical Education Programs

- No report submitted.

Physical Plant

- No report submitted.

President’s Report


- The PRCC AEOP is organizing an effort to provide support for residents of the Pearl River County Nursing Home. Christmas cards are being sent to the residents as well as needed personal items. Several student groups are also providing support for this effort.

Administrative Council Meeting Minutes

November 12, 2014

- Dr. Jennifer Seal was called on to provide an update on the on-going preparation of the SACSCOC Ten-Year Reaffirmation Report which will be submitted in March 2015.
- Dr. Martha Smith was called on to provide an update on today's Wildcat Fest schedule.
- Changes to the college's Organizational Chart were presented and voted on for approval.
- Steve Howard's new job responsibilities as Special Assistant to the President for Grants and Special Projects was explained.
- Brenda Wells will assume new responsibilities in Institutional Research. She will also plan professional development for faculty and staff as well as serve as the College's community liaison. Tim Dedeaux's responsibilities will be split (50 percent each) in Institutional Research and the Student Success Center.
- Reminded council members that the new 15 to Finish will be effective with the 2015 Spring Semester.
- Reminded council members that the next regular meeting of the Administrative Council will be held in February 2015.

There being no further business to come before the Administrative Council, the meeting adjourned at 9:50 a.m.



William Lewis, President



Date

Fiscal Management Committee

FY 2015 Accomplishments

Budget Process for FY 2016

- 1) Requested and assembled all areas of budget information.
- 2) Met with Vice Presidents and administrative personnel to discuss and define budget issues and requests as related to Pearl River Community College's mission statement, goals and objectives.
- 3) Compiled budget requests.
- 4) Defined projected expenditures and revenues.
- 5) Reviewed initial budget product with President, Vice Presidents, and other administrative personnel.
- 6) Finalized budget.
- 7) Presentation of final budget product to the Pearl River Community College Board of Trustees for review and approval scheduled for June 17, 2014.

Minutes / Notes

During the month of January 2015, the defined Budget Process for FY 2016 (copy attached) was communicated to all Vice Presidents and members of the Administrative Council. Weekly meetings were held between the President and Vice President for Business during the months of March and April to establish the framework for the FY 2016 budget, and then sessions were held during the months of April and May with appropriate personnel to gather information and feedback related to the budget requests submitted by way of the Needs Assessment Forms earlier in the process.

MINUTES

Instructional Council

September 2014

I. Career/Technical

A. **BOT Curriculum Request** – This is for BOT 291(1-3) Supervised Work Experience. It is a course they want to add to the BOT Program.

i. Votes

1. Yes – 14
2. No – 0

B. **Welding GPA** – A request has been made to require students in the Welding Program to finish the 30 hour Career Certificate with a 3.0 GPA before being allowed to proceed into the 45 hour Technical Certificate.

i. Votes

1. Yes – 6
2. No – 8

II. Academic

A. **AMR Courses** – The Board of Trustees approved a new Army ROTC program. These are the courses that will go with the program.

i. Votes

1. Yes – 14
2. No – 0

B. **HPR 1313** – Introduction to Health, Physical Education and Recreation. This course is part of the Uniform Course Numbering Guide. The request is to add the course to the PRCC catalog and course offerings.

i. Votes

1. Yes – 12
2. No – 1

C. **Proposal for London Trip** – The attached proposal describes the process that will be followed and the classes that could possibly be incorporated into the study.

i. Votes

1. Yes – 13
2. No – 0

The following items were voted on and approved: BOT Curriculum Request, AMR Courses, HPR 1313, Proposal for London Trip

The following items were voted on and NOT approved: Welding GPA

PEARL RIVER COMMUNITY COLLEGE

Planning and Effectiveness Committee

October 23, 2014

Location: Administration Building Second Floor Conference Room, 9:00 a.m.

Members Present: Dr. Jennifer Seal (Chair), Ms. Karen Bond, Ms. Tara Rouse,
Ms. Brenda Wells

Call to Order: Dr. Jennifer Seal called the meeting to order and welcomed everyone. Dr. Seal explained that due to several schedule conflicts committee members will email revisions. These changes will be included in the final document.

The Committee reviewed and discussed the 2013-2014 Strategic Plan and Internal Performance Indicators Interim Report. Minor additional edits were noted throughout the meeting and made to the final document. Dr. Seal will ask writers for Goal 8, Internal Performance Indicator 6 indicating the use of results prior to sending this document to the Administrative Council on November 12.

Adjournment: There being no further business to discuss, the Committee members were thanked and the meeting adjourned at 9:45 a.m.

Respectfully submitted,

Jennifer Seal, Chair
Planning and Effectiveness Committee

POLICY AND PROCEDURE COMMITTEE MEETING

Tuesday, November 4, 2014

10:50 a.m.

Minutes

Members Present: Dr. Cecil Burt (Chair), Dr. Scott Alsobrooks, Mr. Raymunda Barnes, Dr. Adam Breerwood, Dr. Jana Causey, Dr. Glenn Dale, Mr. Steve Howard, Ms. Jacki Runnels, Dr. Jennifer Seal, Ms. Gwen Smith, Dr. Martha Lou Smith, Dr. Karen Taylor, Mr. Jim Walsh

Guest Present: Ms. Tina Coleman

Minutes from the April 17, 2014, Meeting

A motion to approve was made by Dr. Martha Lou Smith.
The motion was seconded by Dr. Scott Alsobrooks.
The motion was passed unanimously.

Mission Statement and Strategic Goals

Committee members reviewed and did not recommend any changes.
A motion to approve was made by Dr. Jana Causey.
The motion was seconded by Ms. Gwen Smith.
The motion was passed unanimously.

Proposed Policy and Procedures

Sexual Misconduct

This policy will replace the current Sexual Harassment Policy.
A motion to approve was made by Dr. Scott Alsobrooks.
The motion was seconded by Mr. Jim Walsh.
The motion was passed unanimously.

Proposed Revisions of Procedures

Calendar

A motion to approve was made by Dr. Glenn Dale.
The motion was seconded by Mr. Raymunda Barnes.
The motion was passed unanimously.

Communicable Diseases

A motion to approve was made by Dr. Scott Alsobrooks.
The motion was seconded by Dr. Jana Causey.
The motion was passed unanimously.

Complaints and Grievances (Employees)

A motion to approve was made by Dr. Jana Causey.
The motion was seconded by Mr. Raymunda Barnes.
The motion was passed unanimously.

Grading

A motion to approve was made by Ms. Jacki Runnels.
The motion was seconded by Mr. Jim Walsh.
The motion was passed unanimously.

Graduation, Degrees, and Certificates

A motion to approve was made by Ms. Jacki Runnels.
The motion was seconded by Dr. Scott Alsobrooks.
The motion was passed unanimously.

Student Course Loads

A motion to approve was made by Dr. Scott Alsobrooks.
The motion was seconded by Mr. Raymunda Barnes.
The motion was passed unanimously.

Textbooks

A motion to approve was made by Dr. Scott Alsobrooks.
The motion was seconded by Dr. Adam Breerwood.
The motion was passed unanimously.

Proposed Revision of Form

Inventory Control Form

A motion to approve was made by Mr. Raymunda Barnes.
The motion was seconded by Dr. Adam Breerwood.
The motion was passed unanimously.

Other Business

Admission Policy

Dr. Alsobrooks presented needed revisions to the current Admission Policy regarding Career Pathway changes enacted by the State. Dr. Burt requested that Admission Policy revisions be forwarded to Dr. Lewis and the Cabinet for review prior to Policy and Procedure Committee action.

Dr. Burt requested a motion to adjourn the meeting.
A motion to adjourn was made by Dr. Jennifer Seal.
The motion was seconded by Mr. Jim Walsh.
The meeting adjourned at 11:50 a.m.

Professional Development Committee Meeting

Minutes

September 3, 2014

Committee Members Present: *Raymunda Barnes, Rance Bedwell, Karen Bond, Cindy Boutwell, Jana Causey, Timothy Dedeaux, Cheryl Frierson, Eileen Hall, Trevor Hunt, Scott Kimball, Tiffany McCardle, Michelle Mitchell, Archie Rawls, Julie Ray, Jennifer Seal, Gwen Smith, Amy Townsend, and Brenda Wells.*

Brenda Wells opened the meeting by thanking everyone for attending and introduced Tiffany McCardle to the group. Each committee member then introduced themselves.

The first item on the agenda for discussion was the evaluation of the August Faculty and Professional Staff professional development meeting. A summary overview of the evaluations indicated a 90 percent or better satisfaction on various components of the professional development session. The Faculty/Staff Professional Development evaluation report for August 2014 was then disseminated to the committee members for their review.

Following review, the following comments were discussed by the committee:

- Length of the session.
- A split format would be an option
- Lunch could be used as a break and give people the option to get up and move
- Grouping together to meet as departments in the afternoon
- Need a motivational speaker for the faculty
- Split the meeting into the two locations (the cafeteria and the brownstone center)
- Possibly shuttling people in vans if there was rain

Brenda Wells stated that the Professional Development Committee would meet again in the spring semester and a decision concerning locations would be made later.

The topic of New Faculty and Staff session was discussed. Typically in this meeting new Faculty and Staff meet with Dr. Lewis and a few select administrators and introduce themselves. The following ideas were discussed.

- Training faculty on Grades First
- Training in Canvas
- Someone to act as a tour guide and take everyone to the different areas where they might need to complete information
- Business office to get an ID#
- IT to get setup with an email account

This items are areas that needs to be addressed.

The next topic of discussion was the Support Staff Professional Development Sessions which have been planned for fall semester. Two sessions will be held at the Poplarville Campus for Poplarville and Hancock support staff and one at the Forrest County Center. Everyone was asked to encourage attendance at these meetings.

Other topics for discussion are as follows:

- AEOP also provides professional development for support staff
- Faculty Sharing Sessions, lunchtime meetings for faculty and staff sharing information
 - Usually 30-45 minutes
 - Schedule disseminated to members
 - Spring semester would have some repeat and would be expanded.
 - Most of the sessions are on Tuesday and Thursday (clinical days for nursing staff)
 - Schedule according to convenience of presenters
 - Try to offer different days in spring semester

Jana Causey addressed Professional Development on the Forrest County Campus.

- Adopted a new terminology - Lunch and Learn Facultas
- Tea, fruit, and chocolate provided
- On September 11 Russ Willis, Law/Human Resources professor, will speak on law and topics pertaining to the law
- He is scheduled in the spring to address social security
- Dr. Jennifer Seal speak on SACSCOC
- Dr. Breerwood speak on Flight FERPA
- Gay Saxon will provide DISC profiles for faculty

Michelle Mitchell provided updates on E-learning.

- No trainer for E-Learning, so most of their training is done online
- Online Training usually during the lunch hour so it is the most accessible
- Training offered during C period to accommodate as many people as possible
- Try to provide Lab hours once every two weeks for Canvas
- Provides 20 Minute Mentor, webinars online on various subjects on education and teaching related topics

Rance Bedwell gave updates for IT

- Still setting up for this term
- Requests to do training in Hattiesburg
- Plan to spread training over two (2) semesters this year
- Plan to have IT presenters, open to anyone to present basic IT functionality
- Suggested that professional development schedule be posted on a central page and calendar

Julie Ray presented updates from Business Office as follows.

- Open enrollment is this week
- Linster financial will be here early November
- Lienster Financial can talk about anything in the financial realm
- May do a retirement planning and insurance session
- Now is the time to add/drop/change health insurance
- Will try to schedule Shannon from deferred comp
- Note that open enrollment is not private and anyone present can hear discussions

Additional comments:

- Jana Causey would like to push for an initiative to come to work and be healthy
 - Start some sort of “River Rewards” type program to encourage people to live healthier lifestyles
 - Faculty get to work out 3x’s a week for 30 minutes - open this up for staff
 - Team environment -be thinking and researching to try to help the situation
- Jennifer Seal reminded people about the River Rewards program and to encourage participation
- Archie Rawls announced that there is a full season of events at the Brownstone Center

There being no further business to discuss, the meeting was adjourned at 10:28 a.m.



Institutional
Effectiveness
Newsletters

Office of Planning and Institutional Research

PRCC MISSION
PRCC IS A PUBLIC INSTITUTION COMMITTED TO PROVIDING QUALITY EDUCATIONAL AND SERVICE OPPORTUNITIES FOR ALL WHO SEEK THEM.

Strategic Goals

- To prepare students to complete a degree or certificate program and to be successful in careers for which they have been prepared.
- To provide quality student services.
- To provide access to college courses and programs using various instructional methods, including distance education and dual enrollment/credit courses.
- To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
- To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
- To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
- To recruit and retain students from a diverse population.
- To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

August 2014 Faculty/Staff Professional Development

Dr. William Lewis welcomed faculty and staff during the opening of the General Session on August 11, 2014, and encouraged everyone to continue the good work to move PRCC from “Good to Great”.



Dr. Rob Kadel with Pearson gave a presentation about Education 3.0 “Learning to Think Differently; Thinking to Learn Differently”, followed by a very informative panel discussion on “Educational and Instructional Issues”.



The luncheon speaker was Mr. Clyde Webber who gave an informative and humorous presentation entitled “There’s Always Something Going On.”

Following lunch, concurrent faculty sessions were offered for general education and career/technical faculty. Dr. Lindsey Lewis provided information about the Team Approach for Customer Service to each of these groups.



Panel Discussion a Hit

Panelists, Dr. Rob Kadel, Ms. Amy Whitten, and Officer Adam Parker, provided informative overviews and expertly fielded questions from the audience dealing with student learning, legal issues of social media, and maintaining a safe campus environment conducive to student learning.

Professional Development Sessions Scheduled for Support Staff

Professional development sessions for Support Staff are scheduled at the Poplarville Campus for Friday, September 19, 2014, at 8:30 a.m. and 10:30 a.m. in the Olivia Bender Cafeteria West Dining Room.

A session is also scheduled for the Forrest County Center on Friday, September 26, 2014, at 10:00 a.m. in Room 148 of the Allied Health Center.

Leadership Breakfast



Lee Reid is shown above speaking to faculty/staff members who participated in one of the leadership programs offered at PRCC over the past three years, which were led by him. Participants were once again afforded an opportunity to hear from Lee as he gave an inspiring charge to them "It's Not Your Title . . . People".

2013-2014 Graduate Survey

Graduating students are asked to participate in an exit survey in order to provide information concerning their satisfaction with the educational experience they received at PRCC.

Results of the 2013-2014 Graduate Survey indicate that the top three reasons for selecting PRCC were as follows:

1. Convenient location
2. Good reputation of PRCC

3. Selection of courses offered

Results also indicated that 87 percent of graduating students surveyed would choose to attend PRCC again.

Resources for Grants:

Grants.GOV

<http://grants.gov/>

National Endowment for the Arts

<http://www.nea.gov/>

National Endowment for the Humanities

<http://www.neh.gov/>

National Science Foundation, Directorate for Social, Behavioral & Economic Sciences (SBE)

<http://www.nsf.gov/dir/index.jsp?org=SBE>

Mississippi Arts Commission

<http://www.arts.state.ms.us/>

Mississippi Humanities Council

<http://www.mshumanities.org/>

GRANTS

The Office of Planning and Institutional Research coordinates and assists as needed with the preparation of grants. Pearl River Community College (PRCC) employees who wish to apply for a grant may access the Grant Proposal Form on our website at [http://](http://www.prcc.edu/files/forms/grant-proposal-approval.pdf)

www.prcc.edu/files/forms/grant-proposal-approval.pdf.

PRCC employees needing information regarding grant proposals may contact Dr. Jennifer Seal. A listing of grant awards for Pearl River Community College can be found on

the website at <http://www.prcc.edu/institutional-research/grants>.

A grant training session will be offered at the Poplarville Campus on April 22, 2015, and at the Forrest County Center on April 21, 2015.

Congratulations to the following recipients of grant awards from Lower Pearl River Valley Foundation: Dr. Ross Setze for updating the physics labs with Vernier equipment and software to enhance instruction, and The Women's Health Symposium for the annual health conference to be held on Saturday, January 31, 2015.

Assessment Cycle

Email notification will be given concerning the 2014-2015 Assessment Cycle.

Please continue working on the assessment process. As a reminder, the courses taught only in the Fall semester will be assessed and submitted to the dropbox by Monday, December 15, 2014.

Quality Enhancement Plan (QEP)

Much activity has occurred in the last year in preparation for PRCC's next Quality Enhancement Plan (QEP). In the Fall 2013 semester, focus groups were conducted on all three campuses among faculty, students, and community organizations with the goal of identifying potential topics for the QEP.

In the Spring 2014 semester, Dr. Lewis appointed the QEP Topic Committee who was

charged with reviewing all suggested topics. The First Year Experience (FYE) was voted as the topic of choice by the committee and received final approval by Dr. Lewis in April 2014.

Beginning October 1, 2014, Dr. Amy Townsend will begin her role as PRCC's Director of the QEP. Early in the fall semester, members of the institutional QEP committee were appointed by Dr. Lewis. This group will hold its initial meeting on October 3, 2014. During the Fall semester,

research related to the FYE will be reviewed along with relevant institutional data. An action plan for the year will be developed and a draft of the QEP proposal to be submitted to SACSCOC will be completed. Moving forward, the chosen QEP topic will afford PRCC the opportunity to significantly impact student success and increase student learning.

Lunch and Learn

Ms. Lara Bowman with the Mississippi State University Extension Service Technology Outreach conducted an e-commerce Boot Camp for Chamber members during the summer.

Participating members were treated to in-depth training on ways to use social media to enhance their businesses. The sessions included information about Facebook, Twitter, Instagram, Pinterest



and web page design. Additional e-commerce sessions will be offered

to the community in the near future.

Mark Your Calendar!

The next Lunch and Learn is scheduled for Tuesday, November 4, 2014, at 11:30 a.m. in the Olivia Bender Cafeteria West Dining Room.

Speaker: Dr. Roberto Gallardo
MSU Extension Service

Topic: Intelligent Communities in the Digital Age.

Tickets are \$7.00 for Chamber members and \$10.00 for non-chamber members.

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Upcoming Events

- Student Evaluation of Instruction
- Campus Climate Survey
- Fall 2014 Assessment Charts
- Performance Review of Supervisors
- Personnel Evaluations
- Support Staff Professional Development

OFFICE OF PLANNING AND INSTITUTIONAL RESEARCH

SCHEDULE FOR EVALUATIONS

2014 - 2015

STUDENT EVALUATIONS OF INSTRUCTION

October 1 - Student Evaluations of Instruction begin

October 1— November 14, 2014 Student Evaluations of Instruction

January 7— Student Evaluations of Instruction reports distributed to administrators/supervisors

PERFORMANCE REVIEWS OF SUPERVISORS

January 7 - Performance Review of Supervisor links emailed to employees

January 7 - 13, 2015 - Performance Reviews of Supervisors

January 27 - Performance Review of Supervisor reports distributed to administrators/supervisors

PERSONNEL EVALUATIONS

January 27 - Personnel Evaluation forms emailed to administrators/supervisors

February 3 - Schedules for Personnel Evaluations sent to Office of Planning and Institutional Research

January 28 - March 27, 2015 - Personnel Evaluations