

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 12, 2013

The Board of Trustees of Pearl River Community College met Friday, July 12, 2013, at 5:00 p.m. for their monthly meeting at Mary Mahoney's Restaurant in Biloxi, Mississippi, in conjunction with the Mississippi Association of Community College Trustees Conference.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Frank Ladner, Chairman	Mr. Dale Purvis
Mr. Herbert Ray Nobles, Vice Chairman	Mr. Craig Robbins
Mr. M.L. "Sonny" Knight, Secretary - Absent	Mr. Albert Brooks
Mr. Brian Freeman	Mr. Alan Lumpkin
Mr. Alan Dedeaux	Mr. Purvis W. "P.W." Polk, Jr.
Mr. Ike Haynes	Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits	Mr. Don Welsh
Dr. Ben Burnett	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Board Attorney Mr. Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: PRCC Trustees' Spouses/Guests and PRCC Staff's Spouses/Guests

Chairman Frank Ladner opened the meeting by welcoming all trustees, spouses, and guests to today's meeting. Herbert Ray Nobles provided the Invocation. After the Invocation, the following business was transacted.

Chairman Ladner requested approval of the **June 6, 2013, board meeting minutes**. A motion was made by Dr. Burnett, seconded by Herbert Ray Nobles, to approve the June 6, 2013, board meeting minutes. The motion was unanimous.

Due to time limitations for tonight's meeting, departmental reports were not presented. These reports will be heard at the August 13 board meeting.

In the financial reports, Roger Knight presented and reviewed the **Reconciled Bank Balances for June 30, 2013**. No action was necessary.

Mr. Knight then presented for review and approval the **June 2013 Disbursement Register (Claim Docket) in the amount of \$2,122,742.98**. A motion was made by Tony Waits, seconded by Alan Lumpkin, to approve the June 2013 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Reports for July 2013** in the amount of \$51,066.00. Said reports contain various unserviceable electronic and computer items that will be salvaged. A motion was made by Tony Waits, seconded by Al Brooks, to approve said Fixed

Asset Deletions Report. The motion was unanimous. The original Fixed Asset Deletions Report is on file in the Business Office.

Roger Knight presented to the Board of Trustees for their review the **Unrestricted Current Funds Budget to Actual Report for the Year Ended June 30, 2013**. Mr. Knight referenced the first five pages as containing expenditure details by function, but then moved to pages six through seven where the expenditures are categorized by object where he highlighted areas where the college had over expended the budget. Here, Mr. Knight pointed out to the trustees that the college had finished the year with a \$538,434.00 deficit. He also noted that the FY 2013 projected revenues had experienced a large shortfall as well as a direct result of the decrease in student enrollment. Also, over \$1,178,463.00 of bad debt was written off in this year's budget per audit guidelines which significantly contributed to the deficit.

The following **employee resignations** were then presented for approval and or acceptance:

- Dr. Breerwood presented the **resignation** of **Ms. Deshannon Smith** from the position of Instructor of Speech (Hancock Center) effective July 2, 2013.
- Dr. Burt presented the **resignation** of **Dr. Dannell Roberts** from the position of Instructor of Psychology (FCC) effective July 1, 2013.

A motion was made by Craig Robbins, seconded by Herbert Ray Nobles, to approve and accept the employee resignations as presented and defined above. The motion was unanimous.

The following **new employee recommendations** were then presented for approval and acceptance:

- Dr. Burt presented the **new employee recommendations** of **Ms. Amanda Blair** for the position of Instructor of Chemistry (FCC) effective August 5, 2013; **Mr. Patrick Stokley** for the position of Instructor of Biology (FCC) effective August 5, 2013; **Ms. Charity McCoy** for the position of Instructor of Dental Hygiene Technology (FCC) effective July 15, 2013; and **Dr. James Robert Johnson** for the position of Instructor of Criminal Justice (2/5 Poplarville and 3/5 Forrest County Center) effective August 5, 2013.
- Dr. Alsobrooks presented the **new employee recommendation** of **Mr. Robert E. Shaw, Jr.** as Instructor of Machine Shop Technology effective August 5, 2013.

A motion was made by Alan Lumpkin, seconded by Tony Waits, to approve and accept the new employee recommendations as presented and defined herein. The motion was unanimous.

In **Legal Matters**, Mr. Smith reported that there are no legal issues to present to the board today.

In the President's Report, Dr. Lewis discussed the property located adjacent to the Forrest County Center that is available for purchase. He stated that the additional land would provide needed parking areas and additional classroom space. Dr. Lewis added that this issue will be discussed in detail at the August 13 board meeting.

Regarding the **Open Carry Gun Law**, Dr. Lewis stated that the College's current policy as well as existing state law will protect the College on any issues arising from this law. He added that the current policy will not require any adjustments at this point in time.

Chairman Ladner stated that the **Trustee Scholarship/Flower Fund** will continue per board consensus. He requested all board members to continue supporting this important fund by

paying the \$175.00 contribution to the PRCC Development Foundation. Herbert Ray Nobles offered his full support for the scholarship and encouraged support from all board members.

In closing, Dr. Lewis stated that he wished the end-of-year finance report was more positive rather than ending the year with a budget deficit. He added that this is the first budget deficit year he has experienced during his tenure at the College. He stated that there were unusual circumstances that contributed to the budget deficit and that things could not have been done any differently. The decreased enrollment is a contributing factor and is being experienced nationwide; a loss of enrollment means a loss of revenue. Other contributing factors include decreased Pell grant funds and work study funds as well as the significant write-off of bad debt. On a brighter note, Dr. Lewis stated that the College has many great things going including the ranking of the 28th best community college in the nation and the goal to achieve top 10 for the Aspen Prize.

There being no further business to come before the Board of Trustees, a motion was made by Herbert Ray Nobles, seconded by Alan Dedeaux, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, August 13, 2013**, at 1:00 p.m. in the Olivia Bender Cafeteria Board of Trustees Room.

Frank Ladner, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's office and are available for viewing upon request.