

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

February 14, 2013

The Board of Trustees of Pearl River Community College met Thursday, February 14, 2013, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Frank Ladner, Chairman	Mr. Dale Purvis - Absent
Mr. Herbert Ray Nobles, Vice Chairman	Mr. Craig Robbins
Mr. M.L. "Sonny" Knight, Secretary	Mr. Albert Brooks
Mr. Brian Freeman	Mr. Alan Lumpkin - Absent
Mr. Alan Dedeaux - Absent	Mr. Purvis W. "P.W." Polk, Jr.
Mr. Ike Haynes - Absent	Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits	Mr. Don Welsh - Absent
Dr. Ben Burnett - Absent	Ms. Teresa Lynn Stafford - Absent

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Vice President for Institutional Effectiveness Dr. Becky Askew, Board Attorney Mr. Martin Smith, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: None

Chairman Frank Ladner opened the meeting by welcoming all attendees to today's meeting. He requested everyone to stand for the Invocation and Pledge of Allegiance. Herbert Ray Nobles provided the Invocation. After the Pledge of Allegiance, the following business was transacted.

At the request of Dr. Lewis, Dr. Askew presented a report on the day's activities associated with the Seventh Annual Women's Health Symposium held January 26, 2013. She also provided a history on the conception and establishment for a program that would address women's health issues and concerns of women living in our community college district. The initial idea and subsequent discussions regarding a symposium of this kind began in 2006. This year's event had a record-breaking attendance of more than 400 people who registered to attend the symposium.

Dr. Askew then presented for approval the **2013-2014 PRCC Mission Statement and Strategic Goals**. The Strategic Goals and proposed revisions to the Internal Performance Indicators were reviewed for the board. After the presentation, Dr. Lewis requested the board's approval of this important document for the College's accreditation process. A motion was made by Mr. Robbins, seconded by Mr. Nobles, to approve the 2013-2014 PRCC Mission Statement and Strategic Goals. The motion was unanimous.

Dr. Alsobrooks then presented a report on the PRCC Workforce Education Wage and Labor Report/Workforce Enhancement Training Fund (WET Fund).

Chairman Ladner requested approval of the **January 8, 2013, board meeting minutes**. A motion was made by Sonny Knight, seconded by Mr. Nobles, to approve the January 8, 2013, board meeting minutes. The motion was unanimous.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Mr. Lovell, and Sonny Knight.

On behalf of the Buildings and Grounds Committee, Chairman Sonny Knight reported that the Buildings and Grounds Committee is recommending approval of two projects (1) the demolition and removal of Marion Hall and (2) the extension of the Courtyard. Mr. Knight then asked Dr. Lewis to provide the details of these two projects.

Demolition and Removal of Marion Hall - Dr. Lewis then requested approval of the demolition and removal of Marion Hall and approval of the quote/contractor to demolish Marion Hall. The lowest and best quote/contractor for the demolition and removal of Marion Hall was Bean Excavating and Dirt, LLC in the amount of \$48,172.35. A motion was made by Mr. Robbins, seconded by Mr. Freeman, to approve the demolition and removal of Marion Hall and to approve the quote and contractor for the demolition and removal of Marion Hall as defined herein. The motion was unanimous.

Extension of the Courtyard – Dr. Lewis requested approval of the extension of the Courtyard that would include the areas at the front of the Alumni House and the area between the Alumni House and Crosby Hall. Dr. Lewis stated that this work will be funded with an Enhancement Grant from the Mississippi Department of Transportation. The grant would require a 20 percent match by the College and would require a wait time of approximately one year. A motion was made by Mr. Knight, seconded by Mr. Nobles to approve of the College entering this project with the Mississippi Department of Transportation as defined herein. The motion was unanimous.

In the financial reports, Roger Knight presented and reviewed the **Reconciled Bank Balances for January 31, 2013**, and the **Statement of Expenditures for January 31, 2013**. No action was necessary.

Mr. Knight then presented for review and approval the **January 2013 Disbursement Register (Claim Docket) in the amount of \$2,102,327.09**. A motion was made by H. R. Nobles, seconded by Brian Freeman, to approve the January 2013 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report for January 2013** in the amount of \$6,366.88. This report contains various unserviceable computer and electronic items that will be prepared for salvage. A motion was made by Tony Waits, seconded by P. W. Polk, to approve the Fixed Asset Deletions Report for January 2013 as presented. The motion was unanimous.

The last financial item was the request to approve an **Emergency Purchase**. Mr. Knight stated that the Emergency Purchase was for the emergency repair of radiographic equipment in the DR Room in the amount of \$7,600.00 from vendor Midsouth Medical Imaging. A motion was made by Brian Freeman, seconded by Sonny Knight, to approve the Emergency Purchase as defined herein. The motion was unanimous.

The following personnel matters were then presented for approval:

- Dr. Lewis presented the **employment of Mr. Willie McKenzie Garza** for the position of Assistant Football Coach (2/5)(12 mos)/Athletic Department Assistant (3/5)(12 mos) effective January 19, 2013. A motion was made by P. W. Polk, seconded by Craig Robbins, to approve the employment of Mr. Garza as stated and defined herein. The motion was unanimous.

There were no legal matters to be presented at today's board meeting.

In the President's Report, Dr. Lewis reported on the following items:

- Gave a brief report on **A Study of Pell Grants in Mississippi**. This report focuses on the decline in enrollment in Mississippi's community colleges due to the recent restrictions in the awarding of Pell Grants. This report will be forwarded to board members this week.
- Reported that the MACJC State Basketball Tournament is being hosted by PRCC February 25-28, 2013. The games will be played in Shivers Gym.
- Announced that the PRCC Honors Institute students will be attending a luncheon at the Capitol Club in Jackson Wednesday, March 6. Students will also get a tour of the Capitol.
- Reminded board members that the March board meeting will be held March 19. This meeting was originally scheduled for March 12, but was approved to be rescheduled due to the College's Spring Break Week March 11-15, 2013.
- Reported that board member Teresa Stafford is recovering from her recent illness.

There being no further business to come before the Board of Trustees, a motion was made by H. R. Nobles, seconded by Craig Robbins, to adjourn. The motion carried.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, March 19, 2013** at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

Frank Ladner, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s) (if applicable) are on file in the PRCC President's Office and are available for viewing upon request.