

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

September 11, 2012

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, September 11, 2012, for their monthly meeting in the Board of Trustees Room in the West Conference Room in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Frank Ladner, Chairman	Mr. Dale Purvis - Absent
Mr. Herbert Ray Nobles, Vice Chairman	Mr. Craig Robbins
Mr. M.L. "Sonny" Knight, Secretary	Mr. Albert Brooks
Mr. Brian Freeman	Mr. Alan Lumpkin
Mr. Alan Dedeaux	Mr. Purvis W. "P.W." Polk, Jr.
Mr. Ike Haynes	Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits	Mr. Don Welsh
Dr. Ben Burnett	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Senior Accountant for Business and Administrative Services Ms. Bettye Clark, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Director of the Physical Plant Mr. Craig Tynes, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: None

Chairman Frank Ladner opened the meeting by welcoming all attendees to today's meeting. He requested everyone to stand for the Invocation and Pledge of Allegiance. Alan Lumpkin provided the Invocation. After the Pledge of Allegiance, the following business was transacted.

At the request of Dr. Lewis, Craig Tynes provided a report of the damages incurred by Hurricane Isaac on August 29, 2012. Craig reported that one of the major areas of damage from Hurricane Isaac occurred at the Nursing Building/Wellness Center. The other major area of damage from Hurricane Isaac was at the baseball field house where a transformer malfunctioned and caused the sewer system to back up in the building. The cost of the damage is pending until an insurance adjuster assesses the damage and wind pool coverage.

Chairman Ladner requested approval of the **August 14, 2012, board meeting minutes**. A motion was made by Mr. Robbins, seconded by Mr. Knight, to approve the August 14, 2012, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

In Roger Knight's absence, Bettye Clark presented and reviewed the **Reconciled Bank Balances for August 31, 2012**, and the **Statement of Expenditures for August 31, 2012**. No action was necessary.

Ms. Clark then presented for review and approval the **August 2012 Disbursement Register (Claim Docket) in the amount of \$2,560,562.39**. A motion was made by Mr. Waits, seconded by Mr. Robbins, to approve the August 2012 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Ms. Clark presented a **Single Source Item** for GED Testing Material for the Counseling Center in the amount of \$6,710.00. The single source item is from American Council on Education, GED Testing Service. A motion was made by Mr. Waits, seconded by Mr. Knight, to approve said Single Source Item for purchase. The funding source will be through the Counseling Center's GED Budget. The motion carried.

Ms. Clark also presented the **Fixed Asset Deletions Report for September 2012** for salvaging of various electronic and computer items in the amount of \$73,443.93. A motion was made by Mr. Robbins, seconded by Mr. Nobles to approve the Fixed Asset Deletions Report as defined herein. The motion carried. The Fixed Asset Deletions Report for September 2012 is on file in the Business Office.

There were no personnel matters to be presented to the board at today's meeting.

There were no legal matters to be presented to the board at today's meeting.

In Other Business, the following item was discussed:

- The topic, A Tobacco Free Campus, was discussed. No recommendations were presented for board consideration. The board will discuss this item again in the near future.

A motion was then made by Mr. Nobles, seconded by Mr. Waits, to **consider entering** into Executive Session to discuss personnel matters. The motion was unanimous.

A motion was then made by Mr. Waits, seconded by Mr. Polk, to **enter and remain** in Executive Session. The motion was unanimous.

A motion was made by Mr. Waits, seconded by Mr. Nobles, to **exit** Executive Session. The motion was unanimous.

The meeting then returned to Open Session. No action was taken in the Executive Session.

In the President's Report, Dr. Lewis reported on the following items:

- Discussed the necessity of rescheduling of the December 11, 2012, board meeting. Dr. Lewis stated that the Southern Association of Colleges and Schools' Annual Convention is scheduled for December 9-11, and that he will be attending this convention. After discussion of a new meeting date, a motion was made by Mr. Nobles, seconded by Mr. Knight, to reschedule the Tuesday, December 11, 2012, meeting to Thursday, December 13, 2012. The motion was unanimous.

- Dr. Lewis reminded board members that PRCC will host Jones County Junior College for a home football game on September 13, and that a pre-game dinner will be held for PRCC Government Officials. All board members were invited to attend the dinner and game.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Waits, seconded by Mr. Nobles, to adjourn. The motion carried.

The next meeting of the PRCC Board of Trustees will be held Tuesday, October 9, 2012, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

Frank Ladner, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes are on file in the PRCC President's Office and are available for viewing upon request.