

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

March 13, 2012

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, March 13, 2012, for their monthly meeting in the Olivia Bender Cafeteria Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Frank Ladner, Chairman	Mr. Dale Purvis - Absent
Mr. Herbert Ray Nobles, Vice Chairman	Mr. Craig Robbins
Mr. M.L. "Sonny" Knight, Secretary	Mr. Albert Brooks - Absent
Mr. Brian Freeman - Absent	Mr. Alan Lumpkin
Mr. Alan Dedeaux	Mr. Purvis W. "P.W." Polk, Jr.
Mr. Ike Haynes - Absent	Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits	Mr. Don Welsh
Dr. Ben Burnett - Absent	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Planning and Institutional Research Dr. Becky Askew, President's Administrative Assistant Ms. Marilyn Dillard, and Board Attorney Mr. Martin Smith

GUESTS: Ms. Sabrina Brown, PRCC Instructor of Reading; Mr. Tom Thoms, PRCC Instructor of Psychology; Dr. Eric Leatherwood, PRCC Instructor of English; Ms. Leigh White, PRCC Softball Coach; and Ms. Maghan James, PRCC Assistant Softball Coach

Chairman Frank Ladner opened the meeting by welcoming all attendees to today's meeting. He requested everyone to stand for the Invocation provided by Mr. Waits. After the Pledge of Allegiance, the following business was transacted.

At this time, Dr. Lewis recognized Sabrina Brown and invited her to share her testimony as a cancer survivor. Mr. Thoms, Dr. Leatherwood, Ms. White, and Ms. James were in attendance to provide support for Ms. Brown. They shared their students' fundraising efforts in which the proceeds were given to Ms. Brown to help with her medical expenses.

Dr. Askew then presented and reviewed the proposed **2012-2013 Mission Statement, Strategic Goals, and Internal Performance Indicators**. After the review, Chairman Ladner requested approval of the proposed 2012-2013 Mission Statement, Strategic Goals, and Internal Performance Indicators as presented. A motion was made by Sonny Knight, seconded by Mr. Nobles, to approve the proposed 2012-2013 Mission Statement, Strategic Goals, and Internal Performance Indicators as presented. The motion carried. The original 2012-2013 Mission Statement, Strategic Goals, and Internal Performance Indicators is on file in the Office of Planning and Institutional Research.

Chairman Ladner requested approval of the **February 14, 2012, board meeting minutes**. A motion was made by Mr. Lumpkin, seconded by Mr. Waits, to approve the February 14, 2012, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Breerwood, Mr. Lovell, and Sonny Knight (Chair, Buildings and Grounds Committee).

On behalf of the Buildings and Grounds Committee, Mr. Knight requested that Dr. Lewis provide an updated report on the Moody Hall Landscaping Project. Dr. Lewis stated that this particular project has a price tag of approximately \$100,000.00. He added that all work has been stopped because most of the work that has been done has been questioned by the inspectors from the State Bureau of Buildings and from Landry and Lewis Architects. It appears that most of this work will have to be re-done. He stated that this project is overseen by the Bureau of Building, Grounds and Real Property Management.

Dr. Lewis also provided an update on the M. R. White Coliseum re-construction project. He stated that a non-productive meeting was held with FEMA authorities on March 12. Dr. Lewis added that the low bidder for this project will honor his bid price for the next 30 days. A recommendation will be presented at the April 10 board meeting.

Roger Knight then presented and reviewed the **Reconciled Bank Balances for February 29, 2012**, and the **Statement of Expenditures for February 29, 2012**. No action was necessary.

Mr. Knight presented for review and approval the **February 2012 Disbursement Register (Claim Docket) in the amount of \$6,155,303.53**. A motion was made by Mr. Nobles, seconded by Mr. Sonny Knight, to approve the February 2012 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report for March 2012** in the amount of \$61,126.63. Said report contains various non-serviceable electronic and computer items and office furnishings for salvage. A motion was made by Mr. Robbins, seconded by Mr. Waits, to approve. The motion carried. The Fixed Asset Deletions Report for March 2012 is on file in the Business Office.

At Dr. Lewis' request for an Executive Session, a motion was made by Mr. Nobles, seconded by Mr. Lumpkin, to consider entering into executive session. The motion carried.

A motion was then made by Dr. Harris, seconded by Mr. Polk, to enter into executive session to discuss a personnel matter. The motion carried.

A motion was then made by Dr. Harris, seconded by Mr. Polk, to exit executive session. The motion carried.

The meeting then returned to open session.

There was no action taken during the executive session.

The following personnel matters were presented as follows:

Dr. Breerwood presented the retirement of **Mr. Richard Mathis** from the position of Men's Basketball Coach/Athletic Director effective April 30, 2012. A motion was made by Mr. Nobles, seconded by Sonny Knight, to accept the retirement of Mr. Mathis as stated herein. The motion carried.

Dr. Burt presented the resignations of **Ms. Connie Holmes** from the position of Instructor of Speech (2/5)(FCC) and **Ms. Jane Brockway** from the position of Instructor of Computer Science (3/5)(FCC). A motion was made by Mr. Waits, seconded by Mr. Polk, to accept said resignations as defined herein. The motion carried.

Dr. Burt then presented for approval the employment of **Dr. Shanalyn Allen** to the position of Department Chair, Instructor of Dental Hygiene Technology/Dentist (12 mos) effective July 1, 2012. A motion was made by Mr. Waits, seconded by Mr. Knight, to approve the employment of Dr. Allen as defined herein. The motion carried.

Dr. Burt presented for approval the non-renewal of contract for **Ms. Diane Stringer** for the position of Instructor of Occupational Therapy Assistant Technology (Clinical)(12 mos) effective July 1, 2012. Dr. Burt stated that Ms. Stringer has not met the accreditation requirement to obtain a BS degree. A motion was made by Mr. Nobles, seconded by Mr. Knight, to approve the non-renewal of contract for Ms. Stringer as defined herein. The motion carried.

In legal matters, Mr. Smith presented for approval an Order authorizing the acceptance of assignment of interest in ODAV, LLC, a Delaware limited liability company, as a further partial distribution of assets of the residuary estate of Ethel Holden Brownstone, deceased. A motion was made by Sonny Knight, seconded by Mr. Nobles, to approve the Order as stated and defined herein. The motion carried. Said Order is attached hereto as Exhibit "A" and made a part of these official minutes.

In the President's Report, Dr. Lewis reported on the following items:

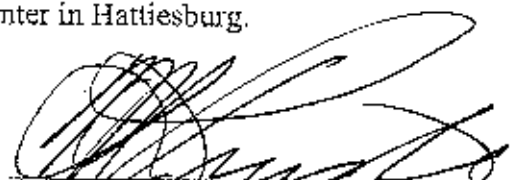
- The MACJC Trustees Conference will be held July 13-15, 2012, in Tunica, MS. For planning purposes, board members were asked to complete an RSVP form and indicate their attendance. The College will provide transportation to the conference in Tunica.
- The April 10, 2012, Board of Trustees Meeting will be held at the Forrest County Center. Transportation will be provided from the Poplarville Campus. New board members will be provided a tour (prior to the board meeting) of the Lowery A. Woodall Center and the Forrest County Center.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Knight, seconded by Mr. Nobles, to adjourn. The motion carried.

The next meeting of the PRCC Board of Trustees will be held Tuesday, April 10, 2012, at 1:00 p.m. in the Multipurpose Room at the Forrest County Center in Hattiesburg.



Frank Ladner, Board Chairman



M. L. "Sonny" Knight, Board Secretary

Exhibit Items to the March 13, 2012
Meeting Minutes of the
PRCC Board of Trustees

Exhibit A

ORDER AUTHORIZING THE ACCEPTANCE OF
ASSIGNMENT OF INTEREST IN ODAV, LLC,
A DELAWARE LIMITED LIABILITY COMPANY
AS A FURTHER PARTIAL DISTRIBUTION OF
ASSETS OF THE RESIDUARY ESTATE OF ETHEL
HOLDEN BROWNSTONE, DECEASED.

Exhibit Items are on file in the PRCC President's Office
and are available for viewing upon request.