

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 13, 2012

The Board of Trustees of Pearl River Community College met Thursday, December 13, 2012, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Frank Ladner, Chairman	Mr. Dale Purvis
Mr. Herbert Ray Nobles, Vice Chairman	Mr. Craig Robbins
Mr. M.L. "Sonny" Knight, Secretary	Mr. Albert Brooks
Mr. Brian Freeman	Mr. Alan Lumpkin
Mr. Alan Dedeaux	Mr. Purvis W. "P.W." Polk, Jr.
Mr. Ike Haynes	Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits - Absent	Mr. Don Welsh
Dr. Ben Burnett	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Economic and Community Development Dr. Scott Alsobrooks, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Lucien Bourgeois, Mark Houston, and Elizabeth Thomas from Butler/Snow Law Firm, and E. J. Gregory and Buddy Critchfield from Duncan-Williams, Inc.

Chairman Frank Ladner opened the meeting by welcoming all attendees and guests to today's meeting. He requested everyone to stand for the Invocation and Pledge of Allegiance. Herbert Ray Nobles provided the Invocation. After the Pledge of Allegiance, the following business was transacted.

At this time, Dr. Lewis welcomed Lucien Bourgeois, Mark Houston, Elizabeth Thomas, E. J. Gregory, and Buddy Critchfield to today's meeting. Mr. Houston provided a brief report on the results of the Refinancing the College's Debt project (PRCC Student Housing Corporation Revenue Bonds, Series 2005 (Student Housing Project) dated June 15, 2005, in the original principal amount of \$10,595,000.00). He stated that over the life of the bond, the College could have a savings of approximately \$2.1 million. He added that the refinancing project went exceptionally well with an interest rate of 2.89 percent.

Chairman Ladner requested approval of the **November 13, 2012, board meeting minutes**. A motion was made by Mr. Nobles, seconded by Dr. Burnett, to approve the November 13, 2012, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Mr. Lovell.

In the financial reports, Roger Knight presented and reviewed the **Reconciled Bank Balances for November 30, 2012**, and the **Statement of Expenditures for November 30, 2012**. No action was necessary.

Mr. Knight then presented for review and approval the **November 2012 Disbursement Register (Claim Docket) in the amount of \$2,523,287.29**. A motion was made by Mr. Freeman, seconded by Mr. Haynes, to approve the November 2012 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented for approval a **single source item** from vendor E.H. Wachs a Model SDB 206 Small Diameter Beveler in the amount of \$7,475.00 for the Hancock Center Welding Program. A motion was made by Mr. Lumpkin, seconded by Mr. Dedeaux, to approve the purchase of this single source item as defined herein. The motion was unanimous.

Mr. Knight then presented the following (2) **bids** for approval:

- The new **Two Story Men's Dormitory** (to be constructed between River Village and the Technology Building) to the lowest and best base bidder, **Hanco Corporation**, in the amount of \$3,100,000.00. Funding source for this project will be from insurance funds and FEMA. A motion was made by Mr. Nobles, seconded by Mr. Robbins, to approve and accept the new Two Story Men's Dormitory bid as stated and defined herein. The motion was unanimous.
- The **Crosby Hall Parking Facility** to the lowest and best bidder, **Holiday Construction, LLC.**, in the amount of \$564,449.82. Funding source for this project will be E & I funds. A motion was made by Dr. Burnett, seconded by Mr. Knight, to approve and accept the Crosby Hall Parking Facility bid as stated and defined herein. The motion was unanimous.

The following personnel matters were then presented for approval:

- Dr. Alsobrooks presented the **establishment** of two new grant funded positions, **Instructor of Medical Health Records Technology/TAA Student Services Navigator (FCC)** and **Student Services Navigator**. These positions are full-time, temporary (three-year positions) contingent upon grant funds. A motion was made by Mr. Haynes, seconded by Mr. Nobles, to approve the establishment of these new positions based upon grant funding. The motion was unanimous.
- Dr. Burt recommended the **employment** of **Ms. Elisabeth Palchak** for the position of Instructor/Coordinator—Learning Lab (FCC) effective January 4, 2013. A motion was made by Mr. Nobles, seconded by Mr. Robbins, to approve the employment of Ms. Palchek as stated and defined herein. The motion was unanimous.
- Dr. Lewis presented the **employment** of **Mr. William Jones** for the position of **Head Football Coach** effective today, December 13, 2012. A motion was made by Mr. Knight, seconded by Mr. Nobles. The motion carried. Ms. Stafford voted no on this motion.
- Dr. Lewis recommended approval that Head Football Coach William Jones be allowed to begin the employment of the assistant football coaches as soon as possible. A motion was made by Mr. Nobles, seconded by Mr. Freeman, and the motion was unanimous.

Legal matters consisted of the update report for Refinancing the College's Debt that was presented earlier in the meeting.

There were no items discussed in Other Business.

In the President's Report, Dr. Lewis reported on the following items:

- Updated the board on Martin Smith's leg injury. Martin remains in Forrest General Hospital at this time.
- Informed the board that the February and March (2013) board meetings will require rescheduling due to Martin Luther King Holiday and Spring Break. He requested that board members bring their calendars to the January meeting so that these meetings can be rescheduled.
- Gave a brief report on the SACS Convention held earlier this week in Dallas, TX.
- Recognized Dr. Burnett as being selected as Lamar County's 2012 Person of the Year.

Dr. Harris requested that a floral gift be sent from the Board of Trustees to Martin Smith. Dr. Lewis stated that this will be taken care of as soon as possible.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Robbins, seconded by Mr. Nobles, to adjourn. The motion carried.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, January 8, 2013** at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

Frank Ladner, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes are on file in the PRCC President's Office and are available for viewing upon request.