

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

April 10, 2012

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, April 10, 2012, for their monthly meeting in the Multipurpose Room in Building 5 on the campus of the Forrest County Center.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Frank Ladner, Chairman	Mr. Dale Purvis
Mr. Herbert Ray Nobles, Vice Chairman	Mr. Craig Robbins
Mr. M.L. "Sonny" Knight, Secretary	Mr. Albert Brooks
Mr. Brian Freeman	Mr. Alan Lumpkin - Absent
Mr. Alan Dedeaux - Absent	Mr. Purvis W. "P.W." Polk, Jr.
Mr. Ike Haynes	Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits	Mr. Don Welsh
Dr. Ben Burnett	Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, President's Administrative Assistant Ms. Marilyn Dillard, and Board Attorney Mr. Martin Smith

GUESTS: Mr. Tom Thoms, PRCC Instructor of Psychology; Dr. Eric Leatherwood, PRCC Instructor of English; Ms. Susan Donohue, PRCC Director of General Admission (FCC); Dr. Benny Hornsby, PRCC Instructor of Humanities/Social Sciences; and Dr. Ryan Ruckel, PRCC Instructor of History and English

Chairman Frank Ladner opened the meeting by welcoming all attendees to today's meeting. He requested everyone to stand for the invocation provided by Mr. Brooks. After the Pledge of Allegiance, the following business was transacted.

At this time, Dr. Lewis recognized Mr. Thoms and Dr. Leatherwood. They provided a power point presentation on the Leadership Honors Forum. Their presentation consisted of an overview of the Leadership Class, goals of the class, approaches, and team building.

Dr. Lewis then recognized Dr. Burt who provided a report on the Growth and Highlights of the Forrest County Center.

Chairman Ladner requested approval of the **March 13, 2012, board meeting minutes**. A motion was made by Mr. Nobles, seconded by Mr. Robbins, to approve the March 13, 2012, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Breerwood, Mr. Lovell, and Sonny Knight (Chair, Buildings and Grounds Committee).

Roger Knight then presented and reviewed the **Reconciled Bank Balances for March 31, 2012**, and the **Statement of Expenditures for March 31, 2012**. No action was necessary.

Mr. Knight presented for review and approval the **March 2012 Disbursement Register (Claim Docket) in the amount of \$1,849,229.48**. A motion was made by Mr. Robbins, seconded by Mr. Waits, to approve the March 2012 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented the **Fixed Asset Deletions Report for April 2012** in the amount of \$35,346.99. Said report contains various non-serviceable vehicle and computer items for salvage. A motion was made by Mr. Haynes, seconded by Dr. Burnett, to approve. The motion carried. The Fixed Asset Deletions Report for April 2012 is on file in the Business Office.

Mr. Knight presented for approval a **Maintenance Contract for the Campus Water Tank**. The Water Storage Tank Maintenance Contract with Tank Pro, Inc, will be a multi-year service maintenance program for the institution's 75,000 gallon elevated tank, and will include such services as the renovation of the exterior, washout inspection, reports and photographs, preventive maintenance, as well as other upkeep and maintenance of the water system to insure the quality of the water being provided by the system. The first year's contract amount is \$38,710.00 and years two through five is \$14,535.00. A motion was made by Mr. Nobles, seconded by Mr. Waits, to approve the Water Storage Tank Maintenance Contract with Tank Pro., Inc. The motion carried. The original maintenance contract as defined herein is on file in the Business Office.

Mr. Knight then presented a **bid for the Wellness Center Equipment**. Three bids were received from Life Fitness (\$179,794.20); Fitness Expo (\$198,349.00); and Fitness First (\$230,597.00). Mr. Knight recommended the lowest and best bid from Life Fitness in the amount of \$179,794.20. Funding for this equipment is made possible with the Blue Cross Blue Shield Foundation grant. A motion was made by Sonny Knight, seconded by Mr. Welsh, to approve the lowest and best bid as stated and defined herein. The motion carried.

Mr. Knight requested the board's approval for the **bid date of May 24, 2012, for the construction of the New Men's Dormitory**. He added that the dormitory will be funded with insurance and FEMA funds and will be constructed between River Village and the Technology Center where the Transportation Shop was located prior to Hurricane Katrina. The construction cost is projected to be approximately \$3.2 million. A motion was made by Mr. Nobles, seconded by Sonny Knight, to approve a bid date for the construction of the New Men's Dormitory. The motion carried.

The following personnel matters were presented as follows:

Dr. Breerwood presented the retirements of **Ms. Elaine Kersh** and **Ms. Frances Patricia Hartfield** both from a position of Instructor of Associate Degree Nursing. Ms. Kersh's effective date of retirement is June 1, 2012 and Ms. Hartfield's effective date of retirement is May 15, 2012. A motion was made by Mr. Knight, seconded by Mr. Nobles, to accept the retirements of Ms. Kersh and Ms. Hartfield as stated herein. The motion carried.

There were no legal matters to be presented to the board at today's meeting.

In other business, Dr. Lewis recommended for approval the bid to re-construct **M. R. White Coliseum to low bidder Rod Cooke Construction, Inc. (RCCI) of Mobile, Alabama**. The bid amount from RCCI is in the amount of \$8,933,000.00 and includes all alternates of the project. Construction of M. R. White Coliseum is expected to be a 12 month project and it will be re-constructed on the same location as the former Coliseum prior to Hurricane Katrina. A motion was made by Sonny Knight, seconded by Dr. Harris, to approve the Coliseum's bid award to RCCI as stated and defined herein. The motion carried. Dr. Burnett abstained.

Dr. Lewis presented the **2012 Summer Work Schedule** for approval. He stated that the schedule will consist of the same hours as last year's schedule. Effective June 4, 2012, employees will work Monday through Thursday from 7:30 a.m. until 5:00 p.m. with a 45 minute lunch break. All campuses will be closed on Friday. The College will resume the regular five-day work schedule on Monday, July 30, 2012.

In the President's Report, Dr. Lewis reported on the following items:

- Recommendation for approval the employment of Shows, Dearman and Waits Engineering to begin the planning and design phase for parking area improvements for the Poplarville Campus. The Parking Lot Improvement Project will include the parking lots by the Masonry Shop, behind the Foundation/Alumni House, and across from the Science Building next to the Foundation/Alumni House. A motion was made by Sonny Knight, seconded by Mr. Purvis, to approve the employment of Shows, Dearman and Waits Engineering for the planning and design of the Parking Lot Improvement Project as defined herein. The motion carried.
- Informed the board that the Congressman Palazzo's Fourth Congressional Art Competition will be held on the Poplarville Campus Saturday, April 14, 2012.
- Reminded board members that the annual Faculty/Staff Recognition Dinner will be held Thursday, May 3, 2012, at 6:00 p.m. at the President's Home.
- The Lifetime Achievement Award Dinner will be held Thursday, April 19, 2012, at 6:00 p.m. at Southern Oaks in Hattiesburg, MS.
- Briefly discussed the removal of Marion Hall.
- Informed the board that the Lower Pearl River Valley Foundation has awarded two grants to the College. One grant award is for the construction of an outdoor walking track for the Wellness Center in the amount of \$68,000.00 and the other grant award is for the College's Honor Institute in the amount of \$120,000.00.
- Recognized and presented a plaque to Mr. Frank Ladner for 20 years of service to the College's Board of Trustees.
- Discussed the board's attendance of the May 15 Graduation Ceremony. The following board members indicated their plan to attend: H. R. Nobles, Dale Purvis, Dr. Ben Burnett, Brian Mitchell, Don Weish, Craig Robbins, and Al Brooks.
- Reminded board members that the MACJC Trustees Conference will be held July 13-15, 2012, in Tunica, MS. Attendance and travel plans were discussed.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Nobles, seconded by Mr. Waits, to adjourn. The motion carried.

The next meeting of the PRCC Board of Trustees will be held Tuesday, May 8, 2012, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.


Frank Ladner, Board Chairman


M. L. "Sonny" Knight, Board Secretary