

PEARL RIVER COMMUNITY COLLEGE

2012-2014 Catalog

The Pearl River Community College district includes six counties: Jefferson Davis, Forrest, Marion, Lamar, Pearl River, and Hancock.

This catalog presents information which is accurate at the time of preparation for printing. It is a guide for the convenience of students; it is not a contract. The regulations published in the Catalog are a digest of the rules of the institution. Changes may be made in the regulations at any time to promote the best interests of the College and its students. Pearl River Community College reserves the right to alter or change any statement contained herein without prior notice. The college maintains an updated online catalog which may be seen at www.prcc.edu/00.catalog/index.htm.

Pearl River Community College offers equal education and employment opportunities. We do not discriminate on the basis of race, religion, color, sex, age, national origin, veteran status, or disability. For inquiries regarding the non-discrimination policies or to request accommodations, special assistance, or alternate format publication please contact Tonia Moody, ADA/Civil Rights Coordinator, at P.O. Box 5118, Poplarville, Mississippi 39470 or (601) 403-1060.

101 Highway 11 North
Poplarville, Mississippi 39470
(601) 403-1000

5448 Highway 49 South
Hattiesburg, Mississippi 39401
(601) 554-5555

454 Highway 90
Waveland, Mississippi 39576
(228) 467-2761

<http://www.prcc.edu>

WHOM TO CONTACT AT PRCC ABOUT

| | |
|---|----------------|
| Academic and Career-Technical Counseling and Advisement | (601) 403-1250 |
| ACT Assessment Testing | (601) 403-1250 |
| ADA/Civil Rights Coordinator | (601) 403-1060 |
| Admissions | (601) 403-1214 |
| Allied Health Programs | (601) 554-5555 |
| Associate Degree Nursing | (601) 403-1017 |
| Athletics | (601) 403-1179 |
| Business Office | (601) 403-1206 |
| Poplarville Campus Police | (601) 403-1300 |
| Forrest County Center Police | (601) 551-5513 |
| eLearning | (601) 403-1110 |
| Financial Aid and Scholarships | (601) 403-1029 |
| Graduation: | |
| Academic Poplarville Campus | (601) 403-1269 |
| Academic Forrest County Center | (601) 554-5505 |
| Career and Technical Poplarville Campus | (601) 403-1241 |
| Career and Technical Forrest County Center | (601) 554-5505 |
| Recruitment and Orientation | (601) 403-1197 |
| Registration | (601) 403-1214 |
| Student Affairs | (601) 403-1132 |
| Student Nurse | (601) 403-1303 |
| Student Records | (601) 403-1214 |
| Student Support Services | (601) 403-1266 |
| Veterans Affairs | (601) 403-1214 |
| Workforce Education | |
| Forrest County | (601) 554-4645 |
| Poplarville | (601) 403-1241 |
| Hancock Center | (228) 688-3113 |
| Career and Technical Programs | |
| Poplarville | (601) 403-1101 |
| Career and Technical Programs | |
| Forrest County Center | (601) 554-5555 |
| | |

COLLEGE CALENDAR 2012 - 2014

Fall 2012

| | |
|---|---|
| Faculty Return | August 6 |
| Registration at All Locations | August 9 & 10 |
| Day and Night Classes Begin | August 13 |
| Last Day to Drop & Add Classes | August 17 |
| Registration for Online Classes Ends | August 17 @ 3pm |
| Online Classes Begin | August 20 |
| Labor Day Holiday (Night Classes do NOT meet) | September 3 (night classes do not meet) |
| Columbus Day Holiday (Night classes DO meet) | October 8 |
| Registration for Spring Begins | November 1 |
| Last Day to Withdraw from an Online Class | November 2 @ 3pm |
| Last Day to Withdraw from Traditional Classes | November 2 |
| Thanksgiving Holiday (no night classes) | November 19 – November 23 |
| Night Class Final Exams | November 26 – 29 |
| Last Day of MWF & TR Classes | November 29 & 30 |
| Workday; Last day of MW Classes | December 3 |
| Final Exams | December 4 – 7 |

Fall 2012 (Short-term Online Classes)

| | |
|--|-----------------------|
| Short-term 1 Online Classes (OC) Begin | August 20 |
| Short-term 1 OC Add/Drop Period | August 20 @ 3 p.m. |
| Short-term 1 OC Last Day to Withdraw | September 28 @ 3 p.m. |
| Short-term 1 OC Last Day to Cut | September 28 @ 3 p.m. |
| Short-term 1 OC Grades Due | October 12 @ noon |
| | |
| Short-term 2 OC Registration Ends | October 12 @ 3 p.m. |
| Short-term 2 Online Classes Begin | October 15 |
| Short-term 2 OC Add/Drop Period | October 15 @ 3 p.m. |
| Short-term 2 OC Last Day to Withdraw | November 23 @ 3 p.m. |
| Short-term 2 OC Last Day to Cut | November 23 @ 3 p.m. |
| Short-term 2 Grades Due | December 7 @ noon |

Winter 2012

| | | |
|------------------|-------------------------------------|--|
| Classes Meet | Mon, December 10 – Fri, December 21 | 1 st Block = 8am – 12pm |
| | | 2 nd Block = 12:30pm – 4:30pm |
| Final Exams | December 22 | |
| Final Grades Due | Mon, December 24 by noon | |

Spring 2013

| | |
|---|-------------------------|
| Staff Return | January 3 |
| Registration at All Locations | January 7 & 8 |
| Day & Night Classes Begin | January 9 |
| Registration for Online Classes Ends | January 11 @ 3pm |
| Online Classes Begin | January 15 |
| Last Day to Drop & Add Classes | January 17 |
| MLK Day Holiday (night classes DO meet) | January 21 |
| Mardi Gras Holiday | February 11 & 12 |
| Spring Break | March 11 - 15 |
| Last Day to Withdraw from an Online Class | March 29 |
| Good Friday | March 29 |
| Last Day to Withdraw from Traditional Classes | April 12 |
| Night Class Final Exams | April 25, 29, 30, May 1 |
| Last Day of MWF & TR Classes | May 2 & May 3 |
| Workday; Last Day of MW Classes | May 6 |
| Final Exams | May 7 – 10 |
| Graduation | May 15 |
| | |

Spring 2013 (Short-term online classes)

| | |
|--|----------------------|
| Short-term 1 Online Classes (OC) Begin | January 15 |
| Short-term 1 OC Add/Drop Period | January 15 @ 3 p.m. |
| Short-term 1 OC Last Day to Withdraw | February 25 @ 3 p.m. |
| Short-term 1 OC Last Day to Cut | February 25 @ 3 p.m. |
| Short-term 1 OC Grades Due | March 11 @ noon |
| | |
| Short-term 2 OC Registration Ends | March 11 @ 3 p.m. |
| Short-term 2 Online Classes Begin | March 12 |
| Short-term 2 OC Add/Drop Period | March 12 @ 3 p.m. |
| Short-term 2 OC Last Day to Withdraw | April 22 @ 3 p.m. |
| Short-term 2 OC Last Day to Cut | April 22 @ 3 p.m. |
| Short-term 2 Grades Due | May 6 @ noon |

Summer 2013

| | |
|--|--|
| | |
| Registration for Summer Classes (All Locations) | May 13 - 24 |
| Night Classes Begin | Mon, May 20 |
| Memorial Day Holiday (night classes DO meet) | Mon, May 27 |
| Last Day to Register for Online Classes | TBA |
| Online Classes Begin | TBA |
| First Term Day Classes Begin | Tues, May 28 |
| Last Day to Add/Drop First Term Day Classes | Tues, May 28 |
| Registration for Second Term Day Classes | June 3 - 25 |
| Last Day to Withdraw w/a Guaranteed W from First Term Day Classes | Mon, June 17 |
| Final Exams - First Term | Tues, June 25 |
| Second Term Day Classes Begin | Thurs, June 27 |
| Independence Day Holiday | July 4 – 5 |
| Last Day to Withdraw w/a Guaranteed W from Second Term Day Classes | Thurs, July 18 |
| Final Exams - Second Term | Mon, July 29 |
| Final Exams – Night Classes | July 22 - 25 Classes meet an extra 30 minutes the last night the class meets, and final exams are during the last night of the class. |

Fall 2013

| | |
|---|---------------------------------|
| Faculty Return | August 5 |
| Registration at All Locations | August 8 – 9 |
| Day and Night Classes Begin | August 12 |
| Last Day to Drop & Add Classes | August 16 |
| Registration for Online Classes Ends | TBA |
| Online Classes Begin | TBA |
| Labor Day Holiday (Night Classes do NOT meet) | September 2 |
| Progress Grades Due | October 7 |
| Columbus Day Holiday (Night classes DO meet) | October 14 |
| Registration for Spring Begins | November 1 |
| Last Day to Withdraw from an Online Class | TBA |
| Last Day to Withdraw from Traditional Classes | November 1 |
| Thanksgiving Holiday (no night classes) | November 25 – 29 |
| Last Day of Day Classes | December 5 & 6 |
| Night Class Final Exams | November 19, 20, 21, December 2 |
| Final Exams | December 10 – 13 |

Winter 2013

| | |
|---|--|
| Classes Meet (Only one week, so classes must meet all day with a lunch break) | Mon, December 16 – Fri, December 20 (8am – 12pm; 12:30pm – 4:30pm) |
| | |
| Final Exams | December 21 |
| Final Grades Due | December 23 by noon |

Spring 2014

| | |
|--|----------------------|
| Staff Return | January 2 |
| Registration at All Locations | January 6 & 7 |
| Day and Night Classes Begin | January 8 |
| Last Day to Drop & Add Classes | January 14 |
| Registration for Online Classes Ends | TBA |
| Online Classes Begin | TBA |
| MLK Day Holiday (night classes DO meet) | January 20 |
| Mardi Gras Holiday (night classes do NOT meet) | March 4 |
| Progress Grades Due | March 7 |
| Spring Break | March 10 – 14 |
| Last Day to Withdraw from Traditional Classes | April 9 |
| Good Friday | April 18 |
| Easter (night classes do NOT meet) | April 21 |
| Last Day to Withdraw from an Online Class | TBA |
| Night Class Final Exams | April 23, 24, 28, 29 |
| Last Day of Day Classes | May 1 & 2 |
| Final Exams | May 6 – 9 |
| Graduation | May 14 |

Summer 2014

| | |
|--|-----------------------|
| | |
| Registration for Summer Classes (All Locations) | May 12 -23 |
| Night Classes Begin | May 19 |
| Memorial Day Holiday (night classes DO meet) | May 26 |
| Last Day to Register for Online Classes | TBA |
| Online Classes Begin | TBA |
| First Term Day Classes Begin | May 27 |
| Last Day to Add/Drop First Term Day Classes | May 27 |
| Registration for Second Term Day Classes | June 2 – 23 |
| Last Day to Withdraw w/a Guaranteed W from First Term Day Classes | June 16 |
| Final Exams - First Term | June 24 |
| Second Term Day Classes Begin | June 26 |
| Independence Day Holiday (night classes DO meet) | July 3 & 4 |
| Last Day to Withdraw w/a Guaranteed W from Second Term Day Classes | July 16 |
| Final Exams – Night Classes | July 21 – 24 |
| Final Exams - Second Term | July 24 |

BOARD OF TRUSTEES

| |
|--|
| Mr. Frank Ladner, Chairman |
| Mr. Herbert Ray Nobles, Vice-Chairman |
| Mr. M. L. "Sonny" Knight, Secretary |
| |
| FORREST COUNTY |
| Mr. Mitchell Brian Freeman 01/12 -12/15 |
| Mr. Herbert Ray Nobles 01/94 - 12/13 |
| |
| HANCOCK COUNTY |
| Mr. Alan Dedeaux, Superintendent of Education 01/08 - 12/15 |
| Mr. Frank Ladner 04/92 - 12/16 |
| |
| JEFFERSON DAVIS COUNTY |
| Mr. Ike Haynes, Superintendent of Education 01/08 - 12/15 |
| Mr. Anthony Charles "Tony" Waits 08/07 - 12/13 |
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| LAMAR COUNTY |
| Dr. Ben Burnett, Superintendent of Education 01/08 - 12/15 |
| Mr. Dale Purvis 03/07 - 12/15 |
| |
| MARION COUNTY |
| Mr. Craig Robbins, Superintendent of Education 01/12 - 12/15 |
| Mr. Al Brooks 08/00 - 12/12 |
| |
| PEARL RIVER COUNTY |
| Mr. Alan Lumpkin, Superintendent of Education 1/12 - 12/15 |
| Mr. M.L. "Sonny" Knight 11/95 - 12/14 |
| Dr. Gale Harris 01/04 - 12/13 |
| Mr. Don Welsh 10/11 - 12/15 |
| Mr. P.W. Polk, Jr. 01/09 - 12/13 |
| Ms. Teresa Lynn Stafford 01/12 - 12/16 |

ADMINISTRATIVE COUNCIL

| | |
|---|----------------------------|
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| Vice President for Poplarville Campus and Hancock Center | Dr. Adam Breerwood |
| Vice President for Forrest County Center | Dr. Cecil Burt |
| Vice President for General Education and Technology Services | Dr. Martha Lou Smith |
| Vice President for Business and Administrative Services | Mr. Roger Knight |
| Vice President for Enrollment Management | Mr. Dow Ford |
| Vice President for Planning and Institutional Research | Dr. Becky Askew |
| Vice President for Economic and Community Development | Dr. Scott Alsobrooks |
| Chief Technology Officer | Mr. Steve Howard |
| Director of Counseling Center (Poplarville) | Dr. Ann Moore |
| Director of Career and Technical Education Programs (Poplarville) | Ms. Gwen Smith |
| Director of Development Foundation and Alumni Association | Mr. Ernie Lovell |
| Director of Financial Aid | Ms. Valerie Horne |
| Director of Hancock Center | Mr. Raymunda Barnes |
| Director of Physical Plant | Mr. Craig Tynes |
| Director of Public Relations | Mr. Charles F. Abadie, III |
| Director of Institutional Effectiveness | Dr. Jennifer Seal |
| Director of Title III | Dr. Amy Townsend |
| Director of Recruitment and Orientation | Ms. Casey Rawls |
| Faculty Association President (Poplarville Campus) | Dr. Justin Williamson |
| Faculty Association President (Forrest County Center) | Ms. Jana Causey |

ADMINISTRATORS

| | |
|---|----------------|
| Athletics Director | (601) 403-1179 |
| Mr. Richard Mathis | |
| Bookstore Manager | (601) 403-1360 |
| Ms. Frances Rawls | |
| Business Services, Vice President | (601) 403-1206 |
| Mr. Roger Knight | |
| College Libraries, Director | (601) 403-1330 |
| | |
| Counseling Center, Director | (601) 403-1250 |
| Dr. Ann Moore | |
| eLearning, Director | (601) 403-1110 |
| Ms. Michele Mitchell | |
| Economic and Community Development, Vice President | (601) 403-1260 |
| Dr. Scott Alsobrooks | |
| Enrollment Management, Vice President | (601) 403-1214 |
| Mr. J. Dow Ford | |
| Financial Aid, Director | (601) 403-1029 |
| Ms. Valerie Horne | |
| Forrest County Operations, Vice President | (601) 554-5505 |
| Dr. Cecil Burt | |
| General Education and Technology Services, Vice President | (601) 403-1209 |
| Dr. Martha Lou Smith | |
| Hancock Center, Dean | (228) 467-2762 |
| Mr. Raymunda Barnes | |
| Information Technology, Chief | (601) 403-1219 |
| Mr. Steve Howard | |
| Physical Plant, Director | (601) 403-1155 |
| Mr. Craig Tynes | |
| Planning and Institutional Research , Vice President | (601) 403-1317 |
| Dr. Becky Askew | |
| Poplarville Campus and Hancock Center, Vice President | (601) 403-1132 |
| Dr. Adam Breerwood | |
| Public Relations, Director | (601) 403-1312 |
| Mr. Charles F. Abadie, III | |
| Recruitment and Orientation, Director | (601) 403-1197 |
| Ms. Casey Rawls | |
| Retention and Adult Services, Director | (601) 403-1412 |
| Dr. Barbara Gandy | |
| Student Support Services, Director | (601) 403-1266 |
| Dr. Robert Escudero | |

Academics

| | |
|--|----------------|
| Fine Arts and Communication, Department Chair | (601) 403-1180 |
| Mr. Archie Rawls | |
| Health, Physical Education, and Recreation, Department Chair | (601) 403-1342 |
| Ms. Tara Rouse | |
| Humanities and Social Sciences, Department Chair | (601) 403-1226 |
| Ms. Martha Willoughby | |
| Science, Mathematics, and Business, Department Chair | (601) 403-1144 |
| Ms. Karen Bond | |
| | |

Career/Technical

| | |
|---|----------------|
| Business and Commerce Technology, Department Chair (Poplarville) | (601) 403-1120 |
| Ms. Susan Anderson | |
| Construction and Transportation, Department Chair | (601) 403-1112 |
| Mr. Randy Henry | |
| Career and Technical Education, Poplarville | (601) 403-1101 |
| Ms. Gwen Smith | |
| Dental Hygiene Technology/Dental Assisting, Department Chair | (601) 554-5509 |
| Dr. Stanley Hill | |
| Drafting and Design Technology, Department Chair | (601) 403-1116 |
| Mr. Eddy Gammel | |
| Family and Consumer Sciences, Department Chair | (601) 403-1249 |
| Judy Shaw | |
| Industrial Technology, Department Chair | (601) 403-1116 |
| Eddy Gammel | |
| Medical Laboratory Technology, Department Chair | (601) 554-5507 |
| Ms. Evelyn Wallace | |
| Medical Radiologic Technology, Department Chair | (601) 554-5484 |
| Mr. David Armstrong | |
| Nursing Education, Director | (601) 403-1017 |
| Ms. Arlene Jones | |
| Occupational Therapy Assistant Technology, Department Chair | (601) 554-5507 |
| Mr. Timothy Pulver | |
| Occupational Training Technology, Department Chair (Forrest County) | (601) 554-5512 |
| Debbie Ferrill | |
| Occupational Training, Department Co-Chair | (601) 403-1258 |
| Mr. James Elbers | |
| Occupational Training, Department Co-Chair | (601) 403-1264 |
| Mr. Leland Kennedy | |
| Physical Therapist Assistant Technology, Department Chair | (601) 554-5487 |
| Dr. Patricia Crowson | |
| Practical Nursing, Department Chair | (601) 554-5535 |
| Ms. Susan Bedwell | |
| Respiratory Care Technology, Department Chair | (601) 554-5521 |
| Ms. Lori Anderson | |
| Surgical Technology, Department Chair | (601) 554-5542 |
| Ms. Tammy Allhoff | |
| | |

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Accreditation

Pearl River Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call (404) 679-4500 for questions about the accreditation of Pearl River Community College.

Pearl River Community College is a member of the American Association of Community and Junior Colleges and the Mississippi Association of Colleges and Universities.

Individual College programs are accredited as follows:

Medical Radiologic Technology by the Joint Review Committee on Education in Radiologic Technology, 2001

Occupational Therapy Assistant Technology by the Accreditation Council for Occupational Therapy Education (ACOTE), 2009

4720 Montgomery Lane

P.O. Box 31220

Bethesda, Maryland, 20824-1110

Telephone (301) 652-AOTA, 2001

Surgical Technology by the Accreditation Review Committee on Education in Surgical Technology, 2008

Early Childhood Technology by the National Academy of Early Childhood Programs, 2003

Respiratory Care Technology by the Joint Review Committee for Respiratory Therapy Education, 2006

Associate Degree Nursing by the National League for Nursing Accrediting Commission (NLNAC), 2011

3343 Peachtree Road NE, Suite 500

Atlanta, Georgia 30326

Telephone (404) 975-5000

Fax (404) 975-5020

and by the Mississippi Board of Trustees of State Institutions of Higher Learning (IHL).

Medical Laboratory Technology by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 2005

5600 N. River Road Suite 720

Rosemont, Illinois 60018-5119

Telephone (847) 939-3597

Fax (773) 714-8880

Automotive Mechanics Technology by the Automotive Service Excellence Certification, 2003

Physical Therapist Assistant Technology by the Commission on Accreditation of Physical Therapy Education, 2009

1111 North Fairfax Street

Alexandria, Virginia 22314

Telephone (703) 708-3245

Dental Hygiene Technology and Dental Assisting by the Commission on Dental Accreditation, 2008

Practical Nursing by the Mississippi State Department of Education, 2010

History

Pearl River Community College (PRCC) is among the oldest colleges of its kind in the South and is the pioneer junior college in Mississippi. PRCC began its journey as the State's first county agricultural high school in the first decade of the twentieth century and has since been a pathfinder for advanced education in South Mississippi.

Pearl River County Agricultural High School (PRCAHS), the first in the State, opened its doors in 1909. For the first eleven years, the school was devoted solely to educating high school age students in academic studies and in agricultural and home sciences. In 1921, PRCAHS became the first agricultural high school to offer freshman college courses, and was soon renamed Pearl River Junior College. The institution's name was changed to Pearl River Community College on July 1, 1988. The name change reflects the comprehensive academic, career, technical, and community services programs that are offered through the College.

The College operates multi-instructional sites. A post-secondary vocational-technical center was built in 1969 in Hattiesburg and developed into the Pearl River Community College Forrest County Center. This facility has been expanded several times, with the most recent addition being a new library and classroom building that opened in the Spring of 2006. The Hancock Center opened in Waveland in January 2005, only to be destroyed by Hurricane Katrina on August 29, 2005. The Hancock Center reopened in late 2006. The Lowery A. Woodall Advanced Technology Center opened in Hattiesburg in October 2004.

Faculty

The faculty of Pearl River Community College are professionally competent and successful educators, whose fitness is certified not only by their scholarly gifts and attainments, but also by their experience in helping students overcome difficulties and perplexities. Faculty members are encouraged to expect a high standard of conduct from students and to develop a profitable association with them.

Location

The main campus of Pearl River Community College is located on U.S. Highway 11 in Poplarville, Mississippi, and is served by Interstate 59 and State Highways 26 and 53.

The Forrest County Center is located in Hattiesburg, Mississippi, on U. S. Highway 49. It is a comprehensive center providing career, technical and allied health programs, and academic transfer courses.

The Hancock Center is located in Waveland, Mississippi, on U.S. Highway 90.

Facilities

The two-floor, 22,000 square foot **Alexander Administration Building** was renovated and expanded in 1999 from a one-floor, 7,735 square foot structure built in 1963. The newly redesigned structure houses the offices of the President, Vice President for the Poplarville Campus and Hancock Center, Vice President for General Education and Technology Services, Vice President for Planning and Effectiveness, Vice President for Enrollment Management, Vice President for Business Services, Director of eLearning, Director of Financial Aid, Director of Recruitment and Orientation, Institutional Research Specialist, and ADA/Civil Rights Coordinator.

Located at the south entrance of the campus, the **Alumni House** was erected in 1924 and served as the President's home for 53 years. The structure was renovated in 1987 to house the offices of the Development Foundation and Alumni Association.

Constructed in 1978 and expanded in 2008, the **Center for Career Education**, contains shops, instructors' offices, and classrooms.

The **Choral Music Hall** was constructed in 1973 and is a one-story brick masonry building with 7,200 square feet of space. It contains a band rehearsal area, a choir rehearsal room, storage rooms for band, choir, and musical equipment, and a band and choral library.

The **Physical Plant Building**, a one-story, 47,216 square foot concrete and masonry building completed in 1966, contains offices and shops for the Physical Plant Department. It continues to house Career and Technical programs and effective in 2010 a newly renovated band hall.

The **Huey Stockstill Construction Equipment and Truck Driving Center** is a 3000 square foot building located in the north west corner of PRCC's main campus in Poplarville. This building was completed in the spring of 2008 and contains office space, classrooms, and storage space.

Crosby Hall was built as a two-story brick structure in 1921. Extensively remodeled and extended in 1995 and 2004, it houses the bookstore, grill, Counseling Advisement, and Placement Center, nurse's office, student lounge, meeting rooms, the Olivia Bender Cafeteria, and the Student Success Center.

Five **faculty and staff housing** units of brick veneer construction were completed in 1968, providing housing for ten faculty/staff members and their families. Each unit, a duplex with the same floor plan, contains a three-bedroom apartment and a two-bedroom apartment.

The **Field House** was constructed by expanding and renovating a structure built in 1969 that previously housed The Physical Plant offices and shops.

The **Forrest County Center** was constructed in 1970 on a 12-acre campus located in Hattiesburg on Highway 49 South. In 1987, the Tatum Land Management Limited of Hattiesburg donated 36 acres of land adjacent to the present site for future expansion of Pearl River Community College - Forrest County Center. Including the Tatum land acquisition, the present campus now consists of 48 acres. The center is composed of seven buildings.

- Building 1 is a one-story brick structure of 11,702 square feet housing classrooms, laboratories, and the Counselor's offices.
- Building 2 is a one-story, brick veneer structure of 16,320 square feet containing classrooms.
- Building 3 is a one-story brick structure of 14,343 square feet with shops and classrooms.
- Building 4 is an annex to Building 3. It is a one-story brick veneer structure of 3,000 square feet housing maintenance and receiving.
- Building 5 is a one-story brick veneer structure of 20,000 square feet built in 1985 to house electronics, practical nursing, business and office technology, and a large meeting room.

The **Allied Health Center** is a 38,000 square foot, two-story, brick facility, which houses a variety of allied health programs and administrative offices. Housed in this building are medical, dental, and science laboratories as well as several classrooms for technical and academic instruction. A 5,000 square foot, two-story addition was completed in 1996, which provides for the Occupational Therapy Assistant program, two classrooms, and a student lounge. Another 5000 square foot, two-story addition was completed in 2002 providing a Medical Radiologic Technology Laboratory and four additional classrooms.

The **Forrest County Center Library**, with approximately 5,000 square feet including the Learning Lab, was constructed in 2005-2006. The library's collection contains 44,092 books, 17,706 online books, 50 current periodical titles, and 642 AV items while the Learning Lab holds 128 software titles. Bibliographic records for these items can be retrieved through the Online Public Access Catalog (OPAC).

The **Dobie Holden Stadium** was constructed in 1966 with a seating capacity of 5000, a press box, and a storage area for equipment. The stadium was renovated and expanded in 2008.

Earlora Chapman Holden and Kathryn Bass Moody Student Resident Halls, built side-by-side, house 60 female students each. Completed in 1990, each of these 11,533 square foot buildings provides 15 apartments on each floor. An apartment for a head resident, a residence hall office, and a utility room are located on the first floor of each building. In addition, each floor contains a lobby.

Forrest Hall is a two story brick structure of 65,068 square feet completed in 2006 with 133 rooms to house 266 students. All rooms are equipped with personal bath facilities. This modern facility has two head resident apartments.

The **Garvin H. Johnston Library** was constructed in 1968 with additions in 1973 and 1991. The Pearl River Community College Library was named by the Board of Trustees to honor former President Dr. Garvin H. Johnston in 2003. It provides a variety of learning resources, including the Learning Lab, Media Services, and the Online Public Access Catalog (OPAC).

The **Hancock Center** is located in newly renovated leased property on U.S. Highway 90 in Waveland, Mississippi. It opened in Fall Semester 2004. It contains classrooms, a conference room, offices, and a library.

Hancock Hall, a two story brick veneer dormitory, contains 59 rooms for 118 students. The building was completed in 2006 and has 31,000 square feet. The dormitory also contains an apartment for a head resident and family.

The **Hayfield Observatory**, constructed in 2000, houses a 14 inch Schmidt-Cassegrain telescope, a 13 inch reflector, and several smaller instruments.

Huff Hall, built in 1919, is a three-story brick residence hall of 10,145 square feet, providing living space for 87 men and an apartment for a head resident and family. This structure was completely renovated in 2000.

The **Information Technology Building**, located in the center of the campus, was built in 1970 and renovated in 2001. This one-story, 6,534 square foot structure houses the offices of the Department of Information Technology.

Jefferson Davis Hall, a brick veneer, 9,016 square foot, two-story building, houses the Department of Student Support Services. Constructed in 1947, the building consists of four classrooms, one business laboratory, and offices for instructors.

The **Larry L. Stanford Communications Center**, built in 1953 with 7,471 square feet of space, houses the Print Shop and the PRCC Museum.

The **Lowery A. Woodall Advanced Technology Center**, constructed in 2004, is a 35,000 square-foot two-story facility located on 12 acres in the Hattiesburg-Forrest County Industrial Park and is part of the Forrest County Operations. The building includes the PRCC Workforce Development staff offices, two computer labs, a business incubator, and equipment and facilities for a variety of training programs.

Malone Chapel, a non-denominational structure, was constructed with private funds in 2004. Sidney Malone, PRCC alumnus, in memory of his son, Kelly, made the lead gift for the Chapel Campaign. It has 4,000 square feet of floor space and seats 200.

Marion Hall, built in 1970, is a three-story, 33,038 square foot residence hall.

Moody Hall, a three-story brick structure of 22,359 square feet built in 1926 and extensively renovated following Hurricane Katrina in 2005, houses the Department of Fine Arts and Communication. The facility was severely damaged during Hurricane Katrina. A major portion of the building that formerly housed the auditorium was rebuilt and opened in the fall of 2011. The new addition now houses the Visual Arts Department, Speech Communication, and Music classrooms. Space for an Art Gallery is included on the first floor.

The **Nursing/Wellness Center**, completed in 1997, functions as a training facility for faculty, students and community to enhance total well-being. The building houses classrooms, laboratories, faculty offices and a fully equipped wellness center with an indoor walking track. The associate degree and Poplarville practical nursing programs are located in the facility, and participate in activities common to nursing and wellness.

Pearl River Hall, a two-story, brick veneer dormitory of 8,178 square feet, was built in 1933 with 31 rooms to house 62 students and one apartment to house the head resident and family. This structure was completely renovated in the year 2000.

The **President's Home**, built in 1987, is a two-story, 5,100 square foot French Acadian structure designed with an open plan allowing adequate space for the President and his family and for entertaining special guests to the campus.

The **Public Relations Building** was completed in 1957 and completely renovated in 1983 and again in 2012. The split-level, brick veneer, 4,290 square foot structure houses the Public Relations Department.

Residence Hall 1 was completed in 2011. It is a men's dormitory and was rebuilt after the original structure was destroyed by Hurricane Katrina.

The **Science Building**, constructed of reinforced concrete and masonry in 1966, was doubled in size in 1989. The 30,100 square foot building has classrooms and laboratories for instruction of science and mathematics.

Seal Hall was constructed in 1968. In 1986, the Pearl River Community College Board of Trustees named this building in honor of Enoch Seal, Jr., who served the College with distinction from 1951 to 1986 as Instructor, Registrar, Dean of the College, and Dean of Academic Affairs. It houses classrooms and offices for faculty in the Department of Humanities and Social Sciences.

Shivers Gymnasium was built in 1948 and renovated following Hurricane Katrina. It contains the office of the Director of Athletics and is the temporary home of Wildcat Basketball teams pending the reconstruction of M.R. White Coliseum.

The **Technology Center**, a 44,046 square foot structure completed in 1989 and fully utilized during the Spring 1990 semester, houses the office of the Director of Career and Technical Education Programs for the Poplarville campus, and office and classroom space for technical programs.

The **Transportation Building** consists of 13,657 square foot of space and houses the mechanics shop for the College's extensive motor pool.

Warehouse is a 6,607 square foot facility and is the central receiving location for PRCC.

White Hall, built in 1926, is a two-story brick building of 12,600 square feet, containing classrooms and office space for computer science, business, and accounting. Plans are currently being developed to convert the second floor to the home of the PRCC Honors Institute.

ADMISSIONS

GETTING STARTED AT PRCC

Admission to PRCC

Educational opportunities are provided for students attending Pearl River Community College. Pearl River Community College offers equal education and employment opportunities. The College does not discriminate on the basis of race, religion, color, sex, age, national origin, veteran status, or disability. For inquiries regarding the non-discrimination policies or to request accommodations, special assistance, or alternate format publication please contact Ms. Tonia Moody, ADA/Civil Rights Coordinator, at P.O. Box 5118, Poplarville, MS 39470 or (601) 403-1060.

General Admissions Procedures

The Admissions Office at Pearl River Community College is located in the Administration Building on the campus in Poplarville. Applications for admission and other forms and information are available in the Admissions Office from 8:00 A.M. until 4:00 P.M. on weekdays. This office receives and processes all applications, high school transcripts, transfer college transcripts, GED certificates, and other documents related to admission to Pearl River Community College. Information may be requested from or documents may be mailed to:

**OFFICE OF ADMISSIONS
PEARL RIVER COMMUNITY COLLEGE
101 HIGHWAY 11 NORTH
BOX 5120
POPLARVILLE, MS 39470**

Students who wish to enroll in a career or technical program at the Forrest County Center in Hattiesburg should direct inquiries to and mail documents to:

**PEARL RIVER COMMUNITY COLLEGE
FORREST COUNTY CENTER
5448 U.S. HIGHWAY 49 SOUTH
HATTIESBURG, MS 39401**

In order to be admitted as an academic, technical, or career student, the following documents must be submitted:

1. PRCC Application for Admission;
2. Official transcript from an accredited high school indicating date of graduation or GED test transcript indicating passing;
3. Official transcript from every college attended;
4. ACT scores for academic or technical students (See Admission Testing below).

Students taking classes at Pearl River Community College are classified in one of three broad areas of instruction with regard to their educational goals.

- **ACADEMIC STUDENTS** are students who are taking classes that lead to the Associate in Arts degree (AA). The Associate in Arts degree program is designed to provide a variety of educational experiences which acquaint the student with the liberal arts disciplines of writing, mathematics, humanities and fine arts, science, social science, communication, and physical education. In general, academic students intend to transfer their work completed at PRCC to a college or university and have the work apply toward a Bachelor of Arts or a Bachelor of Science degree.
- **TECHNICAL STUDENTS** are students who are taking classes that lead to the Associate in Applied Science degree (AAS). The Associate in Applied Science degree combines a foundation of basic academic courses with intensive training in a specific area of instruction, and technical course work designed to provide the graduate with the specific technical training needed for employment after completion of the degree.
- **CAREER STUDENTS** are students who are taking classes that lead to a Certificate of Proficiency. The Certificate of Proficiency is a validation that the student has completed an intensive, full-time schedule of training in a specific skill area.

High School Completion

Students entering Academic or Technical Programs at Pearl River Community College must have graduated from high school with a regular high school diploma or must have successfully completed the GED.

Students who complete high school with an Occupational Diploma or a Certificate of Attendance will need to successfully complete the GED before admission to Academic or Technical Programs at Pearl River Community College.

An online or private GED will not be accepted, nor will diplomas from online high schools not holding regional accreditation. Non-high school graduates and those graduating with an Occupational Diploma or a Certificate of Attendance are eligible to enter certain Career Programs, provided they are 18 years of age or older and successfully complete Ability to Benefit testing.

Admission Testing

Students who are taking courses in an Academic or Technical program must furnish results of the American College Test (ACT). All references to the ACT refer to the Enhanced version of the test. The Enhanced version of the ACT was administered beginning in October of 1989. Students who completed the ACT prior to October 1989 may still use their results for admission purposes. ACT scores are used for placement in classes and for

academic and technical counseling. (See Developmental Course Placement.) There is no minimum score for general admission to the college; however, specific programs may require minimum scores for admission. ACT scores are encouraged but not required for Career students. The test of Basic Education (TABE) is administered to all Career students prior to enrollment in Career classes.

Notification of Admission Status

After a completed application is received, PRCC develops an admission file on the student and begins correspondence indicating receipt of documents and/or deficiencies. All students, regardless of full or part-time status, must meet admission requirements prior to registration for classes. A letter of acceptance or denial will be mailed to all applicants after all admission criteria have been met.

All students who have met admission requirements will be considered for admission to the College. However, admission to the college does not guarantee admission to a specific program. Students must determine the requirements for admission to a specific program to see if they are eligible to enroll in that program. Specific questions concerning admission to the College or to a specific program of study should be directed to the Office of Admissions.

Early Admission

In order to qualify for early admission to the College, an applicant must have completed a minimum of 14 core high school units; a 3.0 grade point average on a 4.0 point scale, or better, on all high school courses, as documented by an official high school transcript; a home-schooled student must submit a transcript prepared by a parent, guardian or custodian with a signed, sworn affidavit to meet the requirements of this paragraph; a minimum ACT composite score of twenty-six (26) or the equivalent SAT score; and, a written statement from his/her principal or guidance counselor that this (Early Admission) is in the best educational interest of the student.

Grades and college credits earned by a student admitted to the early admission program shall be recorded on the college transcript at the community or junior college where the student attends classes, and may be released to another institution or used for college graduation requirements only after the student has successfully completed one (1) full semester of course work.

Dual Enrollment

A high school student may enroll at Pearl River Community College while still attending high school, provided the student has earned a minimum of 14 core high school units and has a 3.0 or better grade point average as documented by an official high school transcript, and provides a letter of approval from the high school principal or counselor. A high school student who is dually enrolled in courses at Pearl River Community College is not eligible for PRCC institutional scholarships, state, or federal student aid.

Readmission

A student who has attended PRCC in any semester other than the most recent semester must apply for readmission to the college. A student seeking readmission should complete a new application and provide transcripts from all other colleges attended, if any, since last attending PRCC. Students are readmitted based on their performance at PRCC and other colleges attended. PRCC honors the performance policies (honors, suspension, and probation) of transfer colleges.

Admission of a Transfer Student

Any student may transfer from an accredited institution and expect to have consideration of previous academic experiences, provided that the admission requirements of PRCC are met as stated under the General Admission section of this catalog. The following practices with regard to transfer work will apply:

1. Credit earned from an institution that is not regionally accredited may not be accepted.
2. Official copies of AP or CLEP scores must be provided by the student for evaluation.
3. Acceptance of transfer work toward a degree is subject to the following considerations:
 - a. Courses must be equivalent to PRCC courses in content, description, and length.
 - b. The grade in the transfer course must be a "C" or better. If the student's overall transfer average is above 2.00, a grade of "D" may be considered.
 - c. Technical or Career transfer work is subject to the approval of the program faculty and the Director of the Career and Technical Education center where the student wishes to enroll.

A transfer student seeking admission to the Associate Degree Nursing program should review the Associate Degree Nursing procedure under Admission Requirements for Specific Programs of Study at PRCC regarding transfer from another nursing program.

Special Admission Contractual Agreements

Pearl River Community College occasionally enters into contractual agreements with agencies or organizations. In such cases, special admission may be granted to individuals participating in educational experiences as covered in the agreement. College credit will be awarded, however, only

to participants who meet admission criteria.

Students Who Have Not Completed High School/GED

Students who have never graduated from high school and who have not completed the GED may be admitted to selected career programs by special waiver provided they are over the age of 18 and demonstrate through admission testing an ability to benefit from educational experiences.

Students Who Wish To Audit Classes

Students may audit courses by submitting a completed application to audit to the Director of Admissions who will, after the application has been evaluated, inform the student if his/her application to audit has been approved or denied. No credit hours are earned. Tuition for audit or credit is the same. Financial aid is not available for auditing classes. Once enrolled in a class, a student may not change from audit to credit status, or vice-versa. Completed audit courses are listed on the student's transcript.

Continuing Education Admission

Students who wish to participate in Continuing Education classes must complete an Application for Admission. Continuing Education credit is awarded as Continuing Education Units (CEU).

Admission/Readmission Appeals

The Director of Admissions is authorized to admit any student to the college who meets admission requirements. However, in cases where doubt exists the Admission Committee makes a determination on admission. The Admission/Readmission Committee is composed of The Director of Admissions (Chairperson), an Academic Counselor, and a Career -Technical Counselor. The decision of the Admission Committee may be appealed to the Dean of Student Services. A ruling from the Dean of Student Services may be appealed to the President of Pearl River Community College. The ruling of the President is final.

The Readmission Committee is organized to hear appeals from students who have been suspended from the college because they have not maintained the minimum grade point average required for continued enrollment. Appeals will be heard only for those students who submit a request for an appeal in writing two weeks or more prior to the beginning of the semester for which they wish to re-enroll.

Resident Status of Students

Students at Pearl River Community College are classified in regard to residency as IN-DISTRICT, OUT-OF-DISTRICT, or OUT-OF-STATE. The following methods are used to determine student resident status:

1. An IN-DISTRICT student is one who, on the first day of registration of a given term, is twenty-one (21) years of age or older and is a legal resident of Forrest, Hancock, Jefferson Davis, Lamar, Marion, or Pearl River County in the State of Mississippi. The legal residence of a student under the age of twenty-one (21) is the residence of either parent.
2. An OUT-OF-DISTRICT student is one who resides in the State of Mississippi but is not a resident of Forrest, Hancock, Jefferson Davis, Lamar, Marion, or Pearl River County.
3. An OUT-OF-STATE student is one who does not reside within the boundaries of the State of Mississippi.

In determining residence, the burden of proof is on the student. A student can change his status from OUT-OF-STATE only by physically moving to a location within the boundaries of the State of Mississippi with the intention of residing within the state indefinitely and establishing a physical presence and place in the state which the student considers to be the true, fixed, and permanent place of habitation.

The Office of Admissions of Pearl River Community College determines residence status. The decision of the Admissions Office may be appealed. In requesting a change of residence status, the student will be responsible for presenting competent, written evidence in support of the request.

A student may apply in writing for reclassification prior to any registration. In determining residence, the following test for qualification will be applied:

1. Students who are not yet 21 years of age and are not married.
Residency for a student who is not yet 21 years of age is based solely on the residence of the parents. Students who are not yet 21 years of age are considered residents of Mississippi only if one or both parents reside in the State of Mississippi. Parent(s) must have their fixed and permanent residence within the boundaries of the state. It is not possible for tuition purposes to be a resident of more than one state. The law allows no exceptions for students below the age of 21 who are independent from their parents.
2. Students who are 21 years of age or older or students who are married.
Residency for a student who is over 21 years of age does not depend on parental residence. In order to prove residency the student must prove that they have a fixed and permanent residence within the boundaries of the state. It is not possible for tuition purposes to be a resident of more than one state. Students who are not yet 21 years of age must provide the following documents to prove that their parent(s) are Mississippi residents. Students who are 21 years of age or older or are married must provide the following documents to prove that they are Mississippi residents:
 - a. Proof of filing or payment of Mississippi income tax.

- b. Proof of filing of Homestead exemption (if a home is owned).
- c. Proof of home ownership or rent receipts.
- d. Copies of utility bills for electric and phone service.
- e. Mississippi Driver License.
- f. Registration of Automobile in Mississippi (Car Tag).
- g. Voter registration by Mississippi County.
- h. Marriage license for students below the age of 21 who are married.

The above factors are not the sole factors that PRCC may look to in establishing residence, but they are important in establishing intent to reside and physical presence within the state, and they may be used as guidelines by the student in collecting documentation for a reclassification of residence status.

Honor's Institute

The PRCC Honors Institute aims to provide the College's intellectually gifted students with an enriched and challenging curriculum, to foster individual scholarship and research, and to extend this spirit of academic enrichment beyond the campus into the community at large. The Goals of the Honors Institute are:

- 1. To enhance the intellectual climate of the College and its leadership in the academic community.
- 2. To enrich Honors coursework with research, service, and other experiential opportunities in order to broaden students' perspectives and to challenge them to achieve their full potential as learners, leaders, and citizens.
- 3. To provide Honors Institute students with a broad interdisciplinary foundation and to allow students the opportunity to complete a Capstone Project based on individual research and collaborative faculty and staff mentoring.
- 4. To enhance the academic spirit of the community by promoting intellectual engagement in all its forms among students, faculty, staff, and the public.

Students interested in the Honor's Institute should contact Dr. Stephen Black (sblack@prcc.edu), Honor's Institute Director.

**ADMISSION REQUIREMENTS FOR
SPECIFIC PROGRAMS OF STUDY AT PRCC**

Students enrolled in Associate Degree Nursing and Allied Health programs are required to maintain full-time academic status. Noncompliance with this policy may result in dismissal from the program. Full-time students are defined in accordance with Pearl River Community College's policy as students enrolled in a minimum of twelve semester hours in a regular term. Students enrolled in Barbering, Early Childhood Education Technology, and all Health Related Programs are subject to testing for controlled substances.

Associate Degree Nursing

The Associate Degree Nursing (ADN) program begins each fall and spring semester on the PRCC Poplarville campus. Once accepted into the ADN program, the program is four semesters in length. After completion of this program, graduates receive the Associate in Applied Science Degree and are eligible to write the National Council Licensure Examination (NCLEX) for licensure as a registered nurse (RN). Licensing of registered nurses is regulated by the Mississippi Board of Nursing, and conviction of a misdemeanor or felony offense may be grounds for refusal by the board to issue a license.

In addition to all Pearl River Community College's admission requirements, the ADN program has specific program requirements as listed below:

- I. Critical Elements for Performance requirements:
An applicant seeking admission to the ADN program must meet physical and psychological requirements essential to provide nursing care. An explanation of the critical elements for performance is included in the ADN application packet.
- II. An ADN applicant must have the following documents on file by March 1 for consideration for the Fall semester or by October 1 for the Spring semester. An LPN to ADN Bridge applicant must have the following on file by March 1.
 - A. PRCC application
 - B. ADN application
 - C. Official transcript(s) of all colleges previously attended
 - D. Official high school transcript from an accredited high school or GED test score
 - E. Test score for the National League for Nursing (NLN) Pre-Admission Exam-RN (PAX-RN)
 - F. ACT score, if applicable
 - G. A letter from the dean or director of any ADN or BSN program attended stating date of eligibility to return Note: If not eligible for immediate return, the waiting period is 5 years from exit date to apply
 - H. If applicable, a current non-restricted Licensed Practical Nurse (LPN) licensure copy and a completed LPN Employer Verification and Recommendation Form
- III. ACT requirements:
 - A. A composite score of 18 (or equivalent) on the ACT
 - B. If the ACT is below 18, the applicant must have 12 college semester hours of the ADN general education courses completed (must include College Algebra and Anatomy & Physiology I with Lab) with a minimum grade point average of 2.5 (Mississippi IHL Admission Standard).
 - C. An applicant who has previously earned a baccalaureate or higher degree may enter without an ACT by completing all the required ADN general education courses with grades of "C" or better and having an overall 2.5 grade point average (Mississippi IHL Admission Standard).
- IV. GPA & ADN General Education Course requirements:
 - A. An applicant must have completed, be enrolled in, or be eligible to take College Algebra and Anatomy & Physiology I with Lab.
 - B. A grade of "C" or better is required on all ADN general education courses taken.
 - C. An applicant, who has attended another nursing program, will also have their nursing course grades included in the GPA.
 - D. Anatomy & Physiology I and II and Microbiology with Labs must have been completed within the last five years. Sociology and Human Growth and Development must have been completed within the last ten years. A currently working Licensed Practical Nurse, who submits an LPN Employer Verification and Recommendation Form and a copy of a current non-restrictive license, will have no time restrictions on ADN general education courses.
 - E. PRCC Requirements:
 1. General Biology I with Lab must be completed prior to taking Anatomy & Physiology I with Lab and prior to taking Microbiology with Lab. Exceptions to the General Biology I with Lab prerequisite may be made.
 2. Computer Concepts (CSC 1113) must be passed or computer proficiency must be documented.
- V. Transferring Nursing Credits from Another Nursing Program (ADN or BSN) requirements:
 - A. The application deadline for transferring applicants is March 1 for Fall consideration and October 1 for Spring. Applicants will be admitted subject to space availability.
 - B. Transferring applicants must meet all PRCC Admission and ADN program requirements.

- C. The applicant must submit a syllabus for each completed nursing course (including course description, course objectives, credit hours, and daily objectives) for review by the deadline. Upon review, the applicant may be required to take additional nursing course work in order to meet PRCC and ADN program/graduation requirements.
- D. In order to receive the PRCC Associate in Applied Science degree, a minimum of twenty-five percent (25%) of the required ADN curriculum hours must be completed at PRCC.

VI. Selection of applicants:

Selection of applications is made by the ADN admission committee using a competitive selection process based on the Nursing Program admission requirements and residency. Applicants are ranked according to ACT composite score, GPA on degree-required courses, NLN PAX-RN score and residency. Preferential consideration is given to in-district residents (Forrest, Hancock, Jeff Davis, Lamar, Marion and Pearl River counties), followed by out-of-district residents, then out-of-state residents. A letter of acceptance/declination will be sent after class selection has been made.

VII. Licensed Practical Nurse (LPN) to ADN Bridge Course:

The LPN to ADN Bridge Course is designed to enhance the knowledge learned in a Practical Nursing program and make the transition into Level III & IV of the ADN program. This course focuses on the fundamentals, the theory and practice of medical-surgical nursing, and the role of the nurse as provider of care, manager of care, and a member within the discipline of nursing.

The LPN to ADN Bridge Course is a summer course in the Nursing Building on the PRCC Poplarville campus. Students successfully completing the Bridge Course ("B" or higher) will be awarded seven (7) semester hours credit. The remaining required nursing course hours of Level I & II will be waived after successful completion of: NUR 2104, NUR 2115, NUR 2203, and NUR 2209.

In addition to meeting all PRCC admission and ADN requirements, the LPN to ADN Bridge Course has specific program admission requirements as listed below:

- A. A copy of a current non-restricted LPN license.
- B. A minimum of 2.5 GPA on required ADN general education courses taken.
- C. A minimum of one-year experience as an LPN (See ADN Application packet for criteria).
- D. An NLN PAX-RN score of 50% or higher.
- E. A completed LPN Employer Verification and Recommendation Form.
- F. An ACT score of 18 or equivalent.

LPN to ADN Bridge Course Prerequisites include: ENG 1113, MAT 1313, PSY 1513, BIO 2511, BIO 2513, BIO 2521, BIO 2523, and EPY 2533. These prerequisites must be completed prior to beginning the LPN to ADN Bridge Course.

Selection of applicants is made by the ADN admission committee using a competitive selection process based on which includes College GPA, ACT score, and PAX-RN score. Preferential consideration is given to in-district residents (Forrest, Hancock, Jeff Davis, Lamar, Marion and Pearl River counties), followed by out-of-district residents, then out-of-state residents. The LPN to ADN Bridge Course begins at the end of May. All admission requirements are due by March 1. Letters of acceptance/declination will be sent after class selection has been made.

VIII. Graduation requirements:

- A. Complete all required Nursing (NUR) courses with a grade of "B" or better.
- B. Complete all required General Education courses with a grade of "C" or better.
- C. Meet all PRCC graduation requirements.

Barbering

1. The applicant must meet general admission requirements of Pearl River Community College (See General Admission Procedures).
2. The applicant must be at least eighteen (18) years of age by program completion.
3. The applicant must submit a completed Barbering Program Application packet to the Career Technical Office on the Poplarville campus by June 1 to be considered for admission for the Fall semester. Incomplete application packets will not be accepted. Each packet must include:
 - A. A Barbering Program Application
 - B. A complete current immunization record.
 - C. An official high school transcript indicating date of graduation or an official GED equivalency transcript.
 - D. A copy of the high school diploma.
4. Applicants will be notified of dates for the Test of Adult Basic Education (TABE). Applicants must achieve minimum or higher grade equivalency scores of 9.0 on Mathematics and 10.0 on Reading to meet the entrance requirements for Barbering.
5. Acceptable results on examinations for tuberculosis and drugs are required of all applicants who are selected for the Barbering program. Examinations must be conducted and submitted to Pearl River Community College by a certifying laboratory before class registration. A College Approved Health Screen Form with instructions is provided for the selected applicant.
6. The Barbering Program is limited to a maximum of 20 students. Applicants will be selected on criteria involving rankings on college

admission, high school or GED performance, and scores on the Test of Adult Education (TABE). Alternate selection lists are maintained to fill vacancies that may occur before classes begin.

7. Random drug testing is required of all students enrolled in the Barbering program. Each student must sign the Pearl River Community College Form agreeing to be randomly tested for drugs.

Barbering Instructor Training

1. The applicant must meet general admission requirements of Pearl River Community College (See General Admission Procedures).
2. The applicant must be twenty-one years of age or older.
3. The applicant must have successfully completed not less than fifteen hundred (1500) hours at a barbering school approved by the State Board of Barber Examiners.
4. The applicant must have a high school education for the equivalent.
5. The applicant must hold a current valid certificate of registration to practice barbering (Barbering License).
6. The applicant must have at least two years active practical experience as a registered barber.

Commercial Truck Driving

1. The applicant must submit an application to Pearl River Community College.
2. The applicant must be at least 21 years of age. We do make exceptions to this rule on a case-by-case basis, depending on current employment in the field. Students underage must sign a written acknowledgement that they cannot drive out of state until after the age of 21.
3. The applicant must have a High School Diploma or a GED. If the applicant does not have a diploma or a GED, they must pass all portions of the Ability to Benefit Test.
4. Any applicant requiring Financial Aid must have their aid package in place prior to the start of class.
5. The student must pass a Department of Transportation (D.O.T.) Physical for Commercial Truck Drivers and the D.O.T. drug test. The examinations must be conducted and submitted to the college by a certified laboratory prior to the start of class.
6. The applicant must have a satisfactory driver's history from the state of residence for the past three years. An MVR will be run on all applicants prior to placement into a class.
7. The applicant must hold a current valid regular license and a Commercial Driver's Permit from the state of residence prior to class.

Cosmetology

1. The applicant must meet general admission requirements of Pearl River Community College (See General Admission Procedures).
2. The applicant must be eighteen (18) years of age or older by completion of the program
3. The applicant must submit a completed Cosmetology Program Application packet to the Career Technical Office on the Poplarville campus by June 1 to be considered for the Fall semester. Incomplete application packets will not be accepted. Each packet must include:
 - A. A Cosmetology Program Application.
 - B. A complete current immunization record.
 - C. An official high school transcript indicating date of graduation or an official GED equivalency transcript.
4. Applicants will be notified of dates for the Test of Adult Basic Education (TABE). Applicants must achieve minimum or higher grade equivalency scores of 9.0 on Mathematics and 10.0 on Reading to meet the entrance requirements for Cosmetology.
5. Each applicant accepted into the Cosmetology program must receive a negative test result on a drug screening conducted by a certified laboratory and a negative result on a tuberculosis skin test and have results sent directly to the college before class registration. Each selected applicant will receive an acceptance information packet containing a College Approved Health Screen Form with instructions for the drug screen and tuberculosis skin test.
6. The Cosmetology Program is limited to a minimum of 20 students. Applicants will be selected on criteria involving rankings on college admission, high school or GED performance, and scores on the Test of Adult Education (TABE). Alternate selection lists are maintained to fill vacancies that may occur before classes begin.
7. All students enrolled in the Cosmetology program must sign the "Drug Consent Form" agreeing to be randomly tested for drugs. Pearl River Community College will bear the expense of random drug testing.

Cosmetology Teacher Training

1. The applicant must meet general admission requirements of Pearl River Community College (See General Admissions Procedures).
2. The applicant must be at least twenty-one years of age.
3. The applicant must be a graduate of an accredited beauty school.

4. The applicant must have a high school education or the equivalent.
5. The applicant must hold a current Mississippi Cosmetology license.
6. The applicant must have proof of at least two years active practical experience as a licensed cosmetologist.
7. The applicant must submit the following documents to the Poplarville campus Career-Technical Office to be considered for admission:
 - A. A Cosmetology Program Application.
 - B. An official high school transcript indicating date of graduation or an official GED equivalency transcript.
8. A copy of cosmetology license.
9. The applicant must have completed twelve (12) semester hours of college level education as approved by the Mississippi State Board of Cosmetology.

It should be noted that only one instructor trainee can be accepted into the program at a time.

Dental Assisting Technology

1. The applicant must be at least 18 years of age by date of program completion.
2. The applicant must complete a Pearl River Community College application and a program application to the program for which they are applying.
3. The applicant must provide an official high school transcript indicating the date of graduation or official results of the GED, with a score of 40 on each part or an average score of 45 on all parts.
4. If an applicant has NOT graduated from an accredited high school but has graduated from a non-accredited high school, the applicant must have 17 acceptable Carnegie units and a minimum composite score of 18 on the ACT.
5. All applicants must have an ACT score on file.
6. Applicants must provide ONE of the following:
 - A. Students must have an ACT composite score of 16 with a 12 in mathematics and reading, or 12 composite if taken before October 1989 with a 12 in mathematics and reading; OR
 - B. Students must have completed the following courses in the last five years and have received a C or above: Human Growth & Development (EPY 2533); Principles of Anatomy and Physiology I & II (BIO 1513, BIO 1523); Principles Anatomy and Physiology Laboratory I & II (BIO 1511, BIO 1521); and Nutrition (FCS 1253).
7. Selected applicants will be invited for a personal interview by the interview committee. The basis for this selection will be the scores of GPAs on the criteria listed in number six. This committee will be composed of a PRCC faculty member (from the respective area), a Career-Technical counselor, and a designated representative from the primary clinical affiliates.
8. Applicants will be selected on the following basis:
Admission requirements ranking; High school transcript or GED ranking; Personal Interview.
9. For those applicants selected for admission, a physical is required. The applicant must submit a college approved health form completed and signed by a physician of the applicants choice confirming that the applicant is in good health and possesses the required physical abilities to function satisfactorily within the program and the occupation. This must be in the student's program file prior to registration.
10. Priority in student admission will be given to (1) district applicants, (2) out-of-district applicants, (3) out-of-state applicants.
11. Those applicants who are selected for admission must have evidence of being currently certified in American Heart Association CPR-C (Health Provider Course) before the first day of clinical instruction.
12. Qualified applicants who are admitted to the class as alternates will be placed on a waiting list and may be selected to fill any vacancies that occur prior to the end of late registration.

Dental Hygiene Technology

In addition to all of Pearl River Community College's general admission requirements for a technical student, the Dental Hygiene program has specific additional program admission requirements as listed below:

- I. Applicants must have the following documents on file at the Forrest County Center by March 2 to be considered for admission to the Dental Hygiene program:
 - A. A Pearl River Community College application for admission and an application to the program.
 - B. An official high school transcript from an approved high school or GED equivalency score and official college transcript(s) if college work has been completed. Only Dental Hygiene (DHT) courses and the academic core courses listed below will be included when computing the student's grade point average (GPA).
 1. The Dental Hygiene academic core courses used in computing grade point averages are listed below:

| | |
|-----------------------------------|---|
| ENG 1113 English Composition I | 3 |
| ENG 1123 English Composition II | 3 |
| *BIO 2923 Microbiology | 3 |
| *BIO 2921 Microbiology Laboratory | 1 |

| | |
|--|---|
| *BIO 1513 (or higher) Principles of Anatomy and Physiology I Lecture | 3 |
| *BIO 1511 (or higher) Principles of Anatomy and Physiology I Laboratory | 1 |
| *BIO 1523 (or higher) Principles of Anatomy and Physiology II Lecture | 3 |
| *BIO 1521 (or higher) Principles of Anatomy and Physiology II Laboratory | 1 |
| *Chemistry Elective | 3 |
| *Chemistry Laboratory Elective | 1 |
| PSY 1513 General Psychology I | 3 |
| SOC 2113 Introduction to Sociology | 3 |
| SPT 1113 Public Speaking I | 3 |
| *FCS 1253 Nutrition | 3 |
| MAT 1313 College Algebra | 3 |

TOTAL HOURS 37

Student must pass all academic core courses with a grade of "C" or higher.

* These courses must have been completed within the last five (5) years.

2. Academic standing of "probation" or "suspension" at other institutions is considered in the evaluation of the applicants.
3. Completion of the Dental Hygiene academic core curriculum does not guarantee an interview or admission to the Dental Hygiene program.

C. Students must furnish ACT scores

1. ACT score may be from the national administration of the test or the residual.
2. Applicants who took the ACT prior to October 1989 will have their results converted to the Enhanced ACT scores. (A score of 15 prior to October 1989 converts to an 18 on the Enhanced ACT.)

II. Selection of students:

- A. Students having completed the majority of prerequisites will receive preference. Students are selected based on the number of prerequisite courses successfully completed, ACT, GPA and an interview.
- B. Selected applicants will be invited for a personal interview by the Dental Hygiene Admission Committee.
- C. Meeting the minimum requirements listed above does not guarantee any applicant an interview or admission to the Dental Hygiene program.
- D. Upon acceptance, the applicant must submit a college approved health form.

STUDENTS NOT SELECTED FOR ADMISSION MUST REAPPLY BEFORE MARCH 2ND OF THE NEXT YEAR.

III. Transfer Students:

- A. Must meet all of the requirements for general admission and special Dental Hygiene admission criteria.
- B. Must be eligible for immediate readmission to the college last attended.

All statements related to admission criteria or announcements of the present policies are subject to revisions.

Early Childhood Education Technology

1. The applicant must meet general admission requirements for Pearl River Community College (See General Admissions Procedures).
2. The student must score a minimum composite score of 12 on the ACT.
3. The student must submit a current Mississippi State Department of Health Immunization Form #121.
4. Students must complete a Criminal Records Check Form and the fingerprinting background check. (To be completed when student reaches Sophomore standing.)
5. All required developmental courses must be successfully completed before entering sophomore course work.
6. Random drug testing is required of all students enrolled in the Early Childhood Education program. Each student must sign the Pearl River Community College Drug Consent Form agreeing to be randomly tested for drugs.

Medical Laboratory Technology

In addition to all of Pearl River Community College's general admission requirements for a technical student, the Medical Laboratory Technology (MLT) program has specific additional program admission requirements as listed below:

- I. Program Application - Applicants must have the following documents on file at the Forrest County Center MLT program office by May 1 to be considered for admission into the MLT program:
 - A. A completed Pearl River Community College application.
 - B. A completed MLT Program application.
 - C. A high school transcript from an approved high school or GED test transcript with passing score and an official copy of all college transcripts.
 - D. American College Test (ACT) scores: (1, 2, or 3)
 1. Composite score of 18 or 15 (prior to October 1989) with no need for developmental courses, OR
 2. Attain a 16 or higher ACT composite (since October 1989) with no need for developmental courses, OR

3. ACT of 16 or higher with the need for developmental courses provided some academic courses from the MLT curriculum have been taken to allow scheduling time for these developmental courses.
- E. The applicant must also submit the required forms, documents, etc.:
 1. Autobiographical Essay
 2. A course list: Any course work completed after the MLT application has been submitted by the May 1 deadline. Example: College Algebra is being taken during the summer before beginning the MLT Program in August.
- II. Selection of students:
 Admission to the MLT program is competitive based on ACT scores, overall GPA, core GPA course work and interview. All MLT program applicants will be "ranked" according to the Admission Point Scale. The Admission Point Scale will identify students who have potential for success in the MLT program. Points granted at the interview will be based on:
 - A. Verbal and nonverbal communication skills including writing skills.
 - B. Knowledge of the field of MLT and the role of MLT.

Preference will be given to full-time students. After notification of acceptance, a college health form must be submitted before final acceptance.

Occupational Therapy Assistant Technology

In addition to all of Pearl River Community College's general admission requirements for a technical student, the Occupational Therapy Assistant program has specific additional requirements.

- I. Applicants must have the following documents on file at the Forrest County Center by May 1 to be considered for admission to the Occupational Therapy Assistant program.
 - A. An application for admission to Pearl River Community College.
 - B. An application for admission to the Occupational Therapy Assistant Program.
 - C. An official high school transcript from an approved high school or GED equivalency score.
 - D. Official college transcripts of all colleges previously attended.
 - E. ACT score from national or residual test. (Please note that ACT scores taken before October 1989 will be converted to Enhanced ACT scores.)
- II. Admission to the OTA program is competitive and based on ACT scores, previous academic coursework, and a personal interview. Interviews will be granted based upon ACT score and previous academic achievement. Points at personal interviews will be based upon verbal/oral communications, knowledge of the field of OT, and assessment of attitudes/previous experiences that would make the candidate likely to excel in and enjoy the field of Occupational Therapy.
- III. The OTA program requires students to complete coursework in Anatomy and Physiology prior to beginning OTA coursework (not necessarily prior to applying to program). Students may accept admission into the OTA program in May of a given year and complete their A & P requirements in the summer semester before the first OTA semester course sequence which starts in the fall semester. Required courses are BIO 1514/1524 (Principles of Anatomy and Physiology I & II with Lab) or 2514/2524 (Anatomy and Physiology I & II with Lab). These science electives will be accepted as the mathematics/science elective toward meeting academic coursework graduation requirements.

Physical Therapist Assistant Technology

In addition to all of Pearl River Community College's general admission requirements for a technical student, the Physical Therapist Assistant Technology Program has specific additional program admission requirements as listed below:

- I. Applicants must have the following documents on file in the Physical Therapist Assistant (PTA) Program at the Forrest County Center by April 18 to be considered for admission to the PTA program.
 - A. A Pearl River Community College application for admission (not one submitted online).
 - B. A Physical Therapist Assistant Program application for admission.
 - C. An official high school transcript from an approved high school or GED test transcript.
 - D. Official college transcripts(s) of all colleges attended if college work has been completed.
 - E. An acceptable ACT score (1 or 2).
 1. Composite score of 18, an 18 or above on the mathematics subtest (or have completed College Algebra with a "C" or better by the deadline of May 1), and 16 or above on the English subtest (or have completed English Composition I with a "C" or better by the deadline of May 1), are allowed on the ACT administrations to meet ACT minimum standards for consideration to the PTA program. The minimum composite score for ACT administrations prior to October 1989 is 15, a 15 or above on the mathematics subtest (or have completed College Algebra with a "C" or better by the deadline of May 1), and 13 or above on the English subtest (or have completed English Composition I with a "C" or better by the deadline of May 1), OR
 2. Attain a 16 or higher ACT composite (since October 1989), an 18 or above on the mathematics subtest (or have completed College Algebra with a "C" or better by the deadline of May 1) and a 16 or above on the English subtest (or have completed English Composition I with a "C" or better by the deadline of May 1), and achieve at least 12 semester hours of the general education course work in the PTA program curriculum, with a grade of "C" or better from an accredited college or university.

If A&P I and II have been taken, they must have been completed within three years prior to admission into the PTA program. If A&P I and II were taken longer than three years prior to admission into the PTA program, the student must retake these two courses once admitted to the program.

- F. The applicant must also submit the required forms and documents:
 - G. Reference forms (2)
 - H. Autobiographical Essay
 - I. A course list (courses not on transcript that are taken prior to admission)
 - J. Observation form (if applicant is electing to observe - recommended)
 - K. Authorization for Medication Treatment form
 - L. The applicant must have documentation of attendance at an Information Session.
- II. Selection of students:

Admission to the PTA program is competitive based on ACT scores, overall GPA, and core GPA course work. All PTA program applicants will be “ranked” according to the Admission Point Scale. The Admission Point Scale will identify students who have potential for success in the PTA program. The selection committee submits a list of candidates according to the “rank” on the point scale for a personal interview. Interview points will be the final determining factor for admission. Points granted at the interview will be based on: (1) Verbal and Nonverbal communication skills including writing skills; (2) Knowledge of the field of Physical Therapy and the role of the PTA in the field; as well as (3) Basic interview skills.

NOTE: Courses taken in the Spring semester of the year of application cannot be used to calculate GPA’s or rank due to the fact that the deadline precedes the end of the semester.

Medical Radiologic Technology

In addition to all PRCC regular admission requirements, the following must be in the Program Director’s office and complete by March 1st of the year that the application is being submitted.

1. Radiologic Technology Application form completed and returned.
2. Official High School Transcript.
3. Official College Transcripts (ALL).
4. Handwritten autobiography.
5. ACT scores - minimum composite score of 18. Close attention will be paid to sectional scores or additional coursework must be accomplished to meet PRCC standards.
6. Personal interview with the Program Director.
7. Documented tour of a clinical radiology facility (signed statement by Chief Technologist)
8. High School Graduate or the equivalent.

Selection of students will be done by a committee which is composed of representatives from PRCC and Clinical Education Centers. Selection for these positions is competitive and based upon grades, ACT scores, and personal presentation. Students selected must provide a satisfactory physical exam form to include immunization records must be completed prior to beginning class.

Respiratory Care Technology

In addition to all of Pearl River Community College’s general admission requirements for a technical student, the Respiratory Care Technology program has specific program admission requirements as listed below.

- I. Applicants must have the following documents on file at the Forrest County Center by May 1 of each year to be considered for admission to the Respiratory Care Technology program:
 - A. A Pearl River Community College application for admission, as well as an application for the Respiratory Care Technology program.
 - B. An official high school transcript from an approved high school or GED equivalency score.
 - C. Official college transcript(s) from all institutions previously attended (current through May 1 for the year that admission is being requested).
 - D. Students must furnish ACT scores - minimum ACT score accepted is 16, preferred ACT score is 18.
 1. ACT score may be from the national administration of the test or the residual.
 2. Applicants who took the ACT prior to October 1989 will their results converted to the enhanced scores. (A score of 16 prior to October 1989 converts to an 18 on the Enhanced ACT).
 - E. Students are required to complete the following courses (with a “C” or better) before admission to the Respiratory Care Technology program. Courses can be in progress when applying but must be completed prior to the start of the respiratory program:

| | |
|--|---|
| ENG 1113 English Composition I | 3 |
| BIO 1513 Principles of Anatomy and Physiology I (or higher) Lecture | 3 |
| BIO 1511 Principles of Anatomy and Physiology I (or higher) Lab | 1 |
| BIO 1523 Principles of Anatomy and Physiology II (or higher) Lecture | 3 |

| | |
|--|-----------|
| BIO 1521 Principles of Anatomy and Physiology II (or higher) Lab | 1 |
| SPT 1113 Public Speaking I | 3 |
| MAT 1313 College Algebra | 3 |
| Behavioral/Social Sciences Elective | 3 |
| Humanities/Fine Arts Elective | 3 |
| TOTAL HOURS for Prerequisite courses | 23 |

- F. The applicant's grade point average for the prerequisite courses must be at least 2.50, minimum preferred is 3.0.
- G. Applicant must include a current photo. Photo must be no larger than 3X5. Photo may be with a digital camera, professional photography or passport photo.
- H. Students must submit a notarized criminal history record affidavit.
- I. All students must attend an Information session for the Respiratory Care Technology program. Dates to be posted yearly.
- II. Selection of students:
 - A. Admission to the Respiratory Care Technology program is based on ACT score, GPA (Only courses required for admission to the program will be considered when computing grade point averages) and an interview.
 - B. Selected applicants will be invited for a personal interview by the Respiratory Care Technology Admissions Committee.
 - C. Please note, meeting the minimum requirements listed above does not guarantee any applicant admission the Respiratory Care Technology program.
 - D. For those students accepted into the Respiratory Care Technology program, the following will be required:
 - Physical (that includes TB skin test and Drug screen)
 - Immunization records
 - Criminal history background check
 - Driving history check
 - E. Students not selected for admission to the program must reapply prior to May 1 of the next year if they want to be reconsidered.
- III. Transfer students:
 - A. Must meet all of the requirements for general admission and special Respiratory Care Technology admission criteria.
 - B. Must be eligible for immediate readmission to the college last attended.
- IV. All statements related to admission criteria or announcements of the present policies are subject to revisions.

Practical Nursing

1. The applicant must complete a Pearl River Community College application and a program application to the program for which they are applying.
2. Submit an acceptable ACT score. An acceptable ACT score is a composite of 16 with a 12 in mathematics and 12 in reading. If the applicant took the ACT prior to October 1989 an acceptable score is a Composite of 12, with a 12 in mathematics and 12 in reading.
3. Submit an official high school transcript from an accredited high school indicating date of graduation or official GED Report indicating "passed".
4. Submit an official high school transcript(s) from every college attended.
5. Applicants will be selected on the following basis:

ACT ranking; utilizing this point system:

| <u>ACT Scores</u> | | |
|-------------------------|-----------------|---------------|
| <u>Prior to 10/1/89</u> | <u>Enhanced</u> | <u>Points</u> |
| 25 or higher | 27 or higher | 10 |
| 23-24 | 25-26 | 8 |
| 20-22 | 23-24 | 6 |
| 17-19 | 20-22 | 4 |
| 15-16 | 18-19 | 2 |
| 13-14 | 16-17 | 1 |

Ranking of college GPA based on a minimum of 12 semester hours applicable to a degree.

Utilizing this point system:

| <u>G.P.A. Range</u> | <u>Points</u> |
|---------------------|---------------|
| 3.8 - 4.0 | 10 |
| 3.5 - 3.7 | 8 |
| 3.2 - 3.4 | 6 |
| 2.9 - 3.1 | 4 |
| 2.6 - 2.8 | 2 |
| 2.5 | 1 |

High school Allied Health classes utilizing this point system:

| | |
|---|---|
| Two years completed | 2 |
| One year completed | 1 |
| <u>Verifiable Health Care Employment (1 year or longer)</u> | 2 |

6. For those applicants selected for admission as determined by this point system (item#5), a physical is required. The applicant must submit a college approved health form completed and signed by a licensed physician or nurse practitioner of the applicant's choice confirming that the applicant is in good health and possesses the required physical abilities to function satisfactorily within the program and the occupation. Drug screening will be a part of this examination and must render a negative result. This must be in the student's program file prior to registration.
7. For those applicants selected for admission, a criminal background check and/or notarized affidavit must be submitted. This must be in the student's program file prior to registration.
8. Priority in student admission will be given to (1) in-district candidates, (2) out-of-district candidates, and (3) out-of-state candidates.
9. Those applicants, who are elected for admission, must have evidence of being currently certified in either American Red Cross Professional Rescuer Course OR American Heart Association CPR-C (Health Provider Course) by the day of registration. CPR Certification must not expire prior to date of graduation from the PN Program.
10. Qualified alternates will be placed on a waiting list and may be selected to fill any vacancies that occur prior to the end of late registration.
11. Maintain a grade of 80 or higher in each PNV course to progress in the program.

Upon graduation, the practical nursing student is eligible to write the National Council Licensure Exam (NCLEX) for practical nurses. Licensing of practical nursing is regulated by the Mississippi Board of Nursing. Conviction of a misdemeanor or felony offense may be grounds for refusal by the board to issue a license.

Surgical Technology

1. Twenty-two students are admitted to the program in January. Students that are not selected for admission to the program must re-apply in they want to be reconsidered.
2. The applicant must be 18 years of age.
3. The applicant must have an ACT score of 16.

| | |
|-----------------|-------------|
| Before OCT 1989 | 13 or above |
| After OCT 1989 | 16 or above |
4. The applicant must have the following documents turned into the Surgical Technology Department prior to the October 1st deadline.
 - PRCC application
 - SUT application
 - ACT scores (call 1-319-337-1313 or go to www.act.org) if ACT score is not on transcript
 - High School transcript (including PRCC)
 - College transcript (including PRCC)
5. Selected applicants will be invited for an interview by the Selection Committee. The basis for this selection will be: ACT score and GPA from high school or college. The interview committee will be composed of PRCC faculty, counselor, representative from clinical affiliate, and a current student.
6. For those applicants selected for admission, the following is required:
 - Physical (that includes TB skin test and Drug Screen)
 - CPR (Healthcare Provider)
 - Background check
 - Driving History check
 - Medical Insurance
7. Qualified applicants who are admitted to the class as alternates will be placed on a waiting list and may be selected to fill any vacancies. This waiting list will be void after two weeks into the semester.

Utility Lineman Technology

1. The applicant must meet general admission requirements for Pearl River Community College (see General Admission requirements).
2. Set up registration appointment with the Utility Lineman instructor. Appointments for new students will begin on June 1st. Enrollment is limited. Appointment will be on Mondays — Thursdays. Registration will be handled by **appointment only** – no walk-in registration.
3. Once your schedule has been created, you have been conditionally accepted for the fall class. You **MUST** attend an orientation meeting for new students in **July**. The meeting details will be given to the applicant during their registration meeting. All required paperwork must be turned in at the orientation meeting. If you do not attend this meeting or do not submit your required paperwork, you will be dropped from all of your classes.
4. You must successfully complete all courses scheduled for the semester with a "C" or better in order to continue in the program. If you do not maintain a "C" average, you will be dropped from the next semester's classes.

Required Paperwork:

- Complete a Utility Lineman application – due at registration.
- Submit a copy of your current driver's license – due at registration. You must have a clean driving record for the past 3 years.
- Complete the MVR Information sheet – due at registration.
- Obtain a **Mississippi Class A Commercial Driver's Permit (or License)**. Out-of-State Residents must be 21 years old and obtain a valid state Class A Commercial Driver's Permit (or License) – due at orientation meeting

Class A permit will consist of the following tests:

- General Knowledge, Air Brakes, Combination Vehicles - Study Sections 1, 2, 3, 5, 6
 - Cost is \$25.00 to take the three tests. Payable one time – if you keep your receipt
 - Class A permit – Cost is \$13.00 Class A License – Cost is \$41.00
 - Online Driver's License Manual - www.dps.state.ms.us. Click Driver's License Manual.
- Obtain a **MDOT (MS Department of Transportation)** card. Drug Test results must be submitted to the instructor one week before the beginning of the fall semester.

Physical & Drug Test **must** be taken at the following location:

Poplarville Family Medical Clinic
1222 S Main Street
Poplarville, MS 39470

Call for Appointment: 601.795.9320

Approximate Cost is \$110.00

- Signed Drug Testing Policy form.

EXPENSES AND FINANCIAL AID
(This is a separate page)

EXPENSES

Tuition and fees are due and payable at the start of each term. At least one third is due at the time of registration with the balance due prior to the end of the semester. Statements will be emailed each month to the student's PRCC email address. Payments can be mailed to the Business Office, or can be made at the Business Office located in the Administration Building. On-line payments can be made by visiting the college's web site at www.prcc.edu. Business Office hours are Monday-Friday, 8:00 a.m. to 4:00 p.m. A schedule of current fees may be obtained online at www.prcc.edu/cost.html, or from the Business Office, or by calling (601) 403-1204, 1205 or 1130.

Student fees for living in residence halls include room and board (meals) without exception. Each Identification Card is validated on a semester basis.

*No student may register for classes if a prior term has not been paid in full.

REFUND POLICY

Students who officially withdraw or cut-out of all classes during a semester will have their financial accounts reviewed to determine if adjustments to institutional fees should be made. (A student must withdraw from all classes in order to receive credit on tuition.) The institutional refund policy is applied to all students, without regard to academic classification or eligibility of Title IV student assistance. The policy is in compliance with the Federal Refund and Federal Pro-Rata guidelines.

Appeals for refunds due to extenuating circumstances may be made in writing to the Vice President for Business and Administrative Services, Pearl River Community College, P.O. Box 5060, 101 Highway 11 North, Poplarville, MS 39470. Any refund will be direct deposited to the student's banking account of record.

| TUITION | | |
|--------------------------------------|-------------------|--------------|
| Fall & Spring Semesters | Percentage Refund | Summer Terms |
| 1 st Week | 100% | 100% |
| End of 2 nd Week | 75% | 50% |
| End of 3 rd Week | 50% | 0 |
| End of 4 th Week | 25% | 0 |
| NO REFUND AFTER 4 TH WEEK | | |

| ROOM AND BOARD | |
|--|-------------------|
| Fall & Spring Semesters Withdrawn By: | Percentage Refund |
| Before Classes Begin | 100% |
| 1 st Week | 75% |
| 2 nd Week | 50% |
| 3 rd Week | 25% |
| 4 th Week | 25% |
| SUMMER SEMESTER: NO ROOM & BOARD REFUNDS | |

FINANCIAL ASSISTANCE

Federal Financial Aid Programs

A student must be seeking a degree or certificate from Pearl River Community College and must meet minimum Satisfactory Academic Progress requirements in order to qualify for the federal student aid programs listed below.

Federal Pell Grant

Based on financial need and enrollment status (Eligibility adjusted if enrolled less than full-time). Awards range from \$400 to \$5550. (Maximum awards are determined annually by Congress).

Federal Supplemental Educational Opportunity Grant (FSEOG)

Eligibility is based on financial need, other aid awarded, and availability of funds. Priority is given to full-time students.

Federal Work-Study Program (FWS)

Eligibility is based on financial need, other aid awarded, and availability of funds. Eligible students are employed in offices and departments on campus and are paid on a monthly basis. Students are allowed to work only during the first two years of enrollment (four semesters) and the summer terms before and after the freshman year. After receiving Work-Study awards, students are expected to maintain a minimum GPA of 2.0 each semester, in order to remain eligible. **A separate application is required from the financial aid office to apply for this program.**

William D. Ford Federal Direct Program (Direct Loan)

Loans made through this program are referred to as Direct Loans, because eligible students and parents borrow directly from the U.S. Department of Education at participating schools. You must be enrolled as at least a half-time student to be eligible for a direct loan. Direct Loans include the following:

Direct Stafford Loans

- **Direct Subsidized Loans** – you must have financial need to receive a subsidized loan. The U.S. Department of Education will pay (subsidize) the interest that accrues on your Direct Subsidized Loan during certain periods.
- **Direct Unsubsidized Loans** – financial need is not a requirement to obtain an unsubsidized loan. You are responsible for paying the interest that accrues on your Direct Unsubsidized Loan.

Direct PLUS Loans (PLUS Loans) are loans parents can obtain to help pay the cost of education for their dependent undergraduate children. A PLUS Loan applicant must not have an adverse credit history, since a credit check will be conducted.

HOW TO APPLY FOR FEDERAL FINANCIAL ASSISTANCE

Application

Financial aid is awarded on an academic year basis (August to August) and students must reapply for financial aid each year.

Financial Statement

The college requires students to complete the “Free Application for Federal Student Aid” (FAFSA) to determine eligibility for financial assistance. Students should read the instructions carefully before completing the application and answer all applicable questions. This application can be completed via the internet website: www.fafsa.ed.gov or by paper application. Paper applications may be obtained only by calling 1-800-433-3243. You need to allow 3-7 business days for delivery. When this form is completed by the student/parent and mailed to the federal processor, it will take 4-6 weeks for Pearl River to receive an electronic student aid report.

Student Aid Report (SAR)

The Pell Grant Student Aid Report is mailed directly to the student’s home address or an email response is sent to those who provide an email address on the FAFSA. An electronic version is received by the school that the student lists on the Free Application for Federal Student Aid. The report is required for determination of eligibility for all federal assistance programs.

Documentation of Income

Each year the U.S. Department of Education selects a percentage of financial aid applicants for a process called verification. In addition, the Office of Financial Aid is required to review and to resolve any conflicting data provided on the Free Application for Federal Student Aid. This gives the Office of Financial Aid the authority to request certain documents such as parent and student income tax returns, verification of untaxed income, proof of marital status, verification of number in household and in college, and other documentation as needed. Applicants selected for the verification process should provide documentation in a timely manner as to expedite the awarding process.

Admission

All financial aid applicants must be regularly enrolled students to receive any financial assistance. Entering freshmen and transfer students should contact the Admissions Office.

REQUIRED ENROLLMENT STATUS-FEDERAL FINANCIAL AID RECIPIENTS

| PROGRAM | REQUIRED ENROLLMENT |
|---|--|
| Federal Pell Grant | One (1) Semester Hours |
| Federal Supplemental Educational Opportunity Grant (SEOG) | Priority given to Twelve (12) Semester Hours |
| Federal Work-Study (FWS) | Twelve (12) Semester Hours |
| William D. Ford Federal Direct Loan Program | Six (6) Semester Hours |

REQUIRED REFUND DISTRIBUTION

Federal law requires that unused funds paid to the college must be returned to the following sources in the order indicated below:

1. William D. Ford Federal Direct Loan Program
2. Federal Pell Grant Program
3. Federal SEOG Program
4. Student

SATISFACTORY PROGRESS

Policy

Students receiving any form of Title IV Financial Assistance (Pell Grant, State Grant, Supplemental Grant, College Work-Study or Student Loan) must demonstrate satisfactory progress towards completion of their degree or certificate program.

Satisfactory Progress

Satisfactory progress will be measured according to the following scale:

| | | | |
|---------------------------|------|-------|------------|
| Number of Hours Attempted | 0-18 | 19-36 | 37 & above |
| Required Cumulative GPA | 1.75 | 1.85 | 2.0 |

Incremental Measure Requirement

All PRCC students must successfully complete 67% of credit hours attempted each semester. This is the number of hours successfully completed compared to the number of hours attempted. This quantitative or incremental measurement will be a completion of two-thirds of all cumulative attempted credit hours.

Time Frame Suspension

Eligibility for federal student aid is suspended if a student has attempted ninety (96) semester hours of coursework without completing a certificate or degree, regardless of whether financial assistance was utilized during the student's entire enrollment history. This includes both transfer and Pearl River Community College instructional records.

Financial Aid Warning

A student is placed on warning if the minimum required cumulative grade point average is not met for one semester. During the warning semester the student is eligible for assistance.

Financial Aid Suspension

A student is placed on suspension if the minimum required cumulative grade point average is not met for two consecutive semesters or if the incremental measure requirement is not met for a term in which financial assistance is received. Eligibility is re-established when minimum standards on the satisfactory progress scale are met.

Instructional Record

A student's entire instruction record, all attempted transfer and Pearl River Community College coursework, will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received financial assistance during prior enrollment periods.

Remedial courses are included in the determination of Satisfactory Academic Progress. Repeated courses are counted in the determination of the number of semester hours attempted, but do not affect overall GPA. All withdrawals (W) will be counted as attempted hours; however, W grades will not affect GPA. The number of hours attempted will be considered the number of hours in which a student is enrolled at the close of registration.

Reinstatement and Appeal

Students may re-establish their eligibility for financial aid, after being placed on suspension, by attending Pearl River Community College at their own expense and meeting the minimum requirements. Students suspended as full-time students must re-establish their eligibility as full-time, and students suspended as part-time students must establish their eligibility by enrolling in at least the same number of hours in which they were enrolled when suspended.

A student who wishes to appeal a financial aid suspension should submit a written request to the PRCC Office of Financial Aid. Only exceptional circumstances or an improved academic record will be considered.

Students who have already borrowed \$23,000 in subsidized and/or unsubsidized loans (or combination of) will not be certified for any Direct Loan(s) at Pearl River Community College and may not be eligible to receive any Title IV aid assistance. These students may wish to seek outside sources of grants and alternative loans.

SCHOLARSHIPS

Pearl River Community College provides a variety of scholarship opportunities for students from institutional and private sources. Scholarship recipients must be enrolled on a full-time basis and in some instances, are required to maintain specific academic standards.

ACADEMIC: Eligibility is based on composite ACT score, scholastic average in high school, or leadership activities in high school.

SERVICE: Awarded to students involved in athletic and service endeavors while in college.

FOUNDATION: Made available through gifts from individuals, corporations, and organizations. Applications are available from the PRCC financial aid website at www.prcc.edu (click on *Current Students*, then *PRCC Financial Aid*), from the PRCC Office of Financial Aid or from high school counselors.

The deadline to apply for Foundation Scholarships is the first Monday in April of each year.

Academic Scholarships

The academic scholarships at Pearl River Community College are designed to recognize and award outstanding high school graduates who attend PRCC.

| ACADEMIC SCHOLARSHIPS | AWARD (2 YEARS) | ELIGIBILITY CRITERIA |
|---|--|--|
| Presidential Scholarship | Scholarship value Full Tuition, Room and Board | 29 - 36 ACT Score. |
| Valedictorian/ Salutatorian Scholarship | Scholarship value Full Tuition, Room and Board | This scholarship recipient must be a graduate of a high school in the PRCC district. |
| Vice Presidential Scholarship | Scholarship value up to Full Tuition. | 26-28 ACT Score |
| Career-Technical Scholarship (Full) | Scholarship value up to Full Tuition | This competitive scholarship is awarded to as student who has completed a two year Career-Technical program at a high school within the state of Mississippi. The student must have an overall grade point average of 3.5 or higher on a 4 point scale or 90 or higher on a 100 point scale upon high school graduation. To qualify for this scholarship a student must be accepted into any Career-Technical program at PRCC within one calendar year following high school graduation. Also, once accepted into the program, the student must be enrolled in a minimum of 9 credit hours per semester in the program's core curriculum. Additionally, all other academic scholarship policies apply. |
| Honors Scholarship | Scholarship value up to Half Tuition | 21-25 ACT Score |
| Career-Technical Scholarship (Half) | Scholarship value up to Half Tuition | This competitive scholarship is awarded to a student who has completed a two year Career-Technical program at a high school within the state of Mississippi. The student must have an overall grade point average of 3.0 or higher on a 4 point scale or 80 or higher on a 100 point scale upon high school graduation. To qualify for this scholarship a student must be accepted into any Career-Technical program at PRCC within on calendar year following high school graduation. Also, once accepted into the program, the student must be enrolled in a minimum of 9 credit hours per semester in the program's core curriculum. Additionally, all other academic scholarship policies apply. |
| Scholastic Excellence Scholarship | Scholarship value up to \$250.00 | These competitive scholarships are awarded to students based on a combination of ACT score and 90 or higher high school grade point average. A minimum ACT score of 18 is required. |
| Leadership Scholarship | Scholarship value up to \$250.00 | These competitive scholarships are offered to high school graduates who have been officers in student organizations while in their senior year. Letters of recommendation from faculty sponsors of student organizations are required. A minimum ACT score of 17 is required. |

Academic scholarships are awarded for a maximum of 4 semesters and students must maintain a 3.0 GPA. Scholarships are awarded to Mississippi residents only. Scholarship values are subject to change based on changes in tuition and fees. Students are not eligible for both ACT and Career-Technical Scholarships.

Academic Scholarship Policies

- Must be a legal resident of Mississippi to qualify for Presidential or Vice Presidential Scholarships, Career-Technical Scholarships, Honors, Scholastic Excellence Scholarships or Leadership Scholarships.
- Must have graduated from a high school, accredited by the state of Mississippi, in the Pearl River Community College district to qualify for Valedictorian/Salutatorian Scholarships.
- Scholarship eligibility is limited to a maximum of four (4) semesters (excluding summer term) during the first two (2) years beyond high school graduation. Students forfeit any semester(s) of eligibility during that time period if not enrolled at PRCC on a full-time basis.
Eligibility for an academic scholarship is canceled if the recipient attends another college prior to enrollment at PRCC.
- Only one academic scholarship or only one career technical scholarship, being of the highest value, is awarded to a student.
- For scholarship purposes, ACT must be taken prior to enrollment at PRCC.

- Recipients are required to maintain a 3.0 GPA each semester at Pearl River Community College. One probationary semester will be allowed, provided the GPA is 2.0 or above. Eligibility for an academic scholarship is permanently suspended if the GPA is below 2.0 for any semester or if the student does not pass at least 12 hours.
- Must enroll full-time at PRCC the first semester after high school graduation (excluding the summer term) and maintain full-time status each semester. **An academic scholarship is forfeited for the remainder of any year in which a student withdraws from school, does not maintain full-time status, or fails to meet GPA standards required for retaining academic scholarships at PRCC.***

DEVELOPMENT FOUNDATION SCHOLARSHIPS

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|---|--|--|---------------|--------------|--|--|
| Abbot, Samuel Memorial Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.5 | Preference given to Business Majors | Full time student/ Graduate of a high school in the PRCC six county district/ Preference given to financial need |
| Alexander, Ted J. Endowed Leadership Scholarship | \$1000 | Determined annually, based on earnings | Fall & Spring | 3.0 | N/A | Full time student/ Preference given to Freshman in the PRCC six county district/ Application available in January from guidance counselors of district high schools |
| Allen-Howse Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.0 | Nursing or Music | Financial need/Full time student |
| American Business Women's Association | \$500 | 2 | Fall & Spring | 2.5 | Must be enrolled in a degree seeking program | Must be a resident of Forrest or Lamar County |
| American Legion Post 77, Waveland, Mississippi Scholarship | \$1000 | Determined Annually | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Hancock County resident |
| American Legion Post 139, Bay St. Louis, Mississippi Scholarship | \$ 500 | Determined Annually | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Hancock County resident/ Preference will be given to applicants who are relatives of American Legion Post 139 members |
| Anderson Paint and Carpet One Construction and Design Scholarship | \$ 500 | 1 | Fall & Spring | 2.5 | Drafting and Design or Construction Technology | Financial need considered/Full time student/ Graduate and resident within PRCC district |
| The Asbury Foundation Scholarship | Full Tuition | 3 | Fall & Spring | 2.50 | Allied Health or Nursing | Allied Health or Nursing majors are preferred; however, consideration for scholarship recipients is also open to other majors |
| Askew, Dr. and Mrs. John W., Jr. Dental Hygiene Scholarship | \$ 250 | 1 | Fall | 3.0 | Dental Hygiene | Financial need/Full time student/ Freshman/ Recommendation made by Dental Hygiene staff |
| Bales, Cody Memorial Athletic Scholarship | \$ 750 | 2 | Fall & Spring | 2.0 | Not Applicable | Presented to one male and one female athlete/Graduate of Picayune High School. Cannot be eligible for a pell grant. Preference given to vocational student/Full time |
| Ball Family Scholarship | Tuition Each Semester | 4 | Fall & Spring | 2.5 | Not Applicable | Graduates of Pearl River Central High School; Must demonstrate financial need |
| Barnes, Mr. & Mrs. Raymunda D. Scholarship | \$250 | 1 | Fall & Spring | | Not Applicable | Preference given to a student who does not qualify for any federal assistance. |
| Barr, Ronald T., Memorial Scholarship | Tuition each semester or available interest | 2 | Fall & spring | 2.0 | First preference given to a student majoring in Nursing (ADN or LPN) Second preference given to a student majoring in Education | Full time student/Preference given to a Financial need/First preference given to a Purvis High School graduate, second preference given to any Lamar County High School graduate |
| Batson (Ella Mae Moody) Scholarship | Tuition or available interest | 1 | Fall | 2.0 | Music Education | Financial need/Full time student |
| Bellsouth Scholarship | \$ 500 | 3 | Fall & Spring | 2.0 | Business or Education | Financial need/Full time student |
| Broom, Vernon Memorial Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 | N/A | Financial Need/Full time student/Marion County resident |
| Byrd, Hollis and Elaine Mathematics Education Scholarship | \$ 700 | 1 | Fall & Spring | 3.0 | Mathematics | Preference given to Poplarville High School graduate |
| Camp, Dewey W. and Quay Webb Scholarship | Full Tuition | 1 | Fall & Spring | 3.0 | Athletics or Music | Financial need/Full time student/Merit and Leadership skills/ Mississippi resident |

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|---|--|----------------|---------------|---------------|--|---|
| Classes of 1939-1942 Scholarship | \$ 800 or Available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student |
| Clearman, John Baptist Student Union Scholarship | \$ 300 | 2 | Fall & Spring | 2.0 | Preference given to a church related Major | Financial need/Full time student/Active member of the Baptist Student Union/ Preference given to Forrest or Lamar County resident |
| Coast Electric Power Association | \$1000 | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student; Preference given to Coast Electric Power Association customers or to members of their families; Awarded alternately between Pearl River and Hancock Counties |
| Cole, Verlene Scholarship | Full Tuition | 1 | Fall & Spring | 2.0 | Not Applicable | Resident of Lamar County; Preference given to a graduate of Oak Grove High School |
| Cole, Verlene Forrest/Lamar County Alumni Association Scholarship | 4 Full Tuition each semester; 1 available interest | 5 | Fall & Spring | 2.5 | N/A | Resident of Forrest or Lamar County; Graduate of a High School in Forrest or Lamar County or have a High School Equivalency |
| Columbia Lions Club Scholarship | \$ 500 | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Must be a current graduate of a high school in Marion County, in good standing with PRCC |
| Comsouth, Inc. Public Safety/Law Enforcement Scholarship | \$ 500 | 3 | Fall & Spring | 3.0 | Criminal Justice | Full time student/Current graduate/One each from Pearl River County, Marion County, Jeff Davis County, Forrest-Lamar County/Must possess high morals, integrity, and leadership qualities/Preference given to students involved in community and/or campus organizations related to public safety |
| Dale, Sebe Family Scholarship | \$ 500 | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/Must be a Marion, Lamar or Pearl River County resident |
| Daniels/ Castleberry Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.0 | N/A | Full time student/Must be of high moral standards and a member of a Christian Church |
| Daniels, Keith Memorial Scholarship | Available interest each semester | 1 | Fall & Spring | 2.0 | N/A | Full time student/Member of the Wildcat football team/Resident of PRCC district/Must possess traits exemplified by Coach Keith Daniels of honesty, integrity, initiative, dedication, pride, and high moral character/ Must not receive more than \$ 900 above published cost of college fees |
| Dantagnan, Edith D. Nursing Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.0 | Nursing | Full time student/Must be a graduate of a Bay St. Louis High School |
| Davis, Hollie N. and William M., Jr. Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Graduate of a High School or have obtained a GED within the PRCC district with preference given to a Marion or Jefferson Davis County resident |
| Delta Kappa Gamma-Sigma Chapter Scholarship | \$ 300 | 1 | Fall & Spring | 3.0 | Education | Financial need/Full time student/Female resident of Pearl River or Lamar County/ Active in school and community service with preference given to those that have received Academic and Civic honors and awards |
| Dossett, Jason Stone Memorial Scholarship | One-half Tuition Each semester | 1 | Fall & Spring | 2.5 or Higher | Nursing | Full time student/ Male/Freshman/Nursing Field/ Graduate of Hancock High School/ Must maintain a 2.5 gpa or higher |
| Dr. Wes and Dora Mae Eagle Scout Scholarship | \$250 Per semester | 1 | Fall & Spring | 2.00 | N/A | Full time student/ Must have reached the distinction of Eagle Scout with the Boy Scouts of America, Inc. |
| Fortenberry, Frank Scholarship | \$ 500 | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/Marion County resident |
| Galmiche, Mae Moody Memorial Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Pearl River County resident |
| Gandy, Arthur Moore and Jessie Mae Smith Scholarship | Tuition Each Semester | 1 | Fall & Spring | 2.00 | Business or Education | Recipient must have graduated from a Pearl River County High School |
| Haley, Rita Memorial Scholarship | \$ 200 Books | 1 | Fall & Spring | 2.0 | N/A | Single parent with Financial need/Full time student |
| Hancock County Alumni Association Scholarship | Tuition each semester | 2 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/ Graduate of a high school in Hancock County |
| Hancock/Pearl River county | Available interest | Determined | Fall & Spring | 2.0 | Nursing | Full time student/Hancock or Pearl River County |

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|---|--|--|---------------|--------------|---|---|
| 40/8 Voiture and Le Femme Cabane 432 Scholarship | each semester | annually, based on earnings | | | | resident/Preference given to a sophomore |
| Hankins, Bruce Scholarship | Full Tuition | 1 | Fall & Spring | 2.5 | Vocational | Graduate of Purvis Vocational Center |
| Harden, John C. Scholarship | \$ 500 or available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student |
| Hartwig, Lynn Cook Scholarship | \$1000 | 1 | Fall & Spring | 2.5 | Health Related Field | Financial Need/Full time student/U.S. Citizen/Minimum ACT Score of 16/Proven Leadership qualities/Consideration will be given to applicants who are employees of or who are children of employees at Hattiesburg Clinic |
| Hattiesburg School of Radiologic Technology Scholarship | Available interest each semester | 1 | Fall & Spring | 3.0 | Radiologic Technology (2 nd year of program) | Financial need will be considered/Full time student/Recommendation made to the Scholarship Committee by the Radiologic Technology Director |
| Hearn, Dr. Heather Pharmacy Scholarship | \$ 250 | 1 | Fall | 3.75 | Pre-Pharmacy | Full time student/Graduate from a PRCC district school/Preference given to student involved in at least two extra-curricular activities |
| Herrin, Frances and Joyce Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.5 | N/A | Financial need will be considered/Full time student/Preference given to a Jefferson Davis County resident |
| Hestian Society Scholarship | \$ 150 | 1 | Fall | 2.0 | Respiratory Therapy | Full time student/Passing average in all subject areas |
| Hill, Dr. & Mrs. Stanley Hill Dental Hygiene Scholarship | \$1000 | 3 | Fall | 2.5 | Dental Hygiene Program | Full time student that does not receive pell/must be in second year of Dental Hygiene Program/Must be a Mississippi Resident |
| Hinton, Debbie Memorial Scholarship | \$250 | 1 | Fall | 2.50 | Surgical Technology | Full time surgical technology student/ Minimum gpa of 2.50/ Letter of recommendation from SUT Program Director /Letter of recommendation from SUT instructor |
| Hoda, Desmond, Dr. Chiropractic Scholarship | One-half tuition each semester | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Hancock High School graduate |
| Holden, Dobie Memorial Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.5 | N/A | Full time student/Member of Wildcat Football team/Resident of PRCC district/Preference given to a child or grandchild of a former Dobie Holden player/Must not receive more than \$ 900 above published cost of college fees |
| Holden, Warren and Virginia Rawls Memorial Scholarship | \$ 1000 | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student |
| Hope Haven Scholarship | Full Tuition | To Be Determined | Fall & Spring | 2.5 | N/A | Application must be approved by Hope Haven of Hancock County/Must have been in Foster Care System for one year or longer/Financial need |
| Hornsby, Benny and June Vocational/ Technical Student Scholarship | Tuition each Semester | 1 | Fall & spring | 2.0 | Vocational/ Technical | Financial need/Sophomore |
| Hough, Mary D. Memorial Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 3.0 | N/A | Financial need/Full time student/Member of a Christian church/Should reflect excellent character and moral standards by displaying high regard and a positive attitude toward his/her church, school, community and nation/Must be a graduate of a Pearl River County High school |
| House, Jessica Victoria Memorial Scholarship | ½ Tuition Each Semester | 1 | Fall & Spring | 2.00 | Allied Health or Nursing | Attends Forrest County Center/ Cannot receive Pell or Government Assistance/ Must show financial need |
| Houston, John Family Scholarship | Tuition each semester | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/ Resident of PRCC six-county district/ Preference given to non-traditional student |
| Hudson, Betty Lou Courtney Memorial Scholarship | \$ 750 | 1 | Fall & Spring | 2.0 | N/A | Graduate of Prentiss Christian School |
| Hurst, L.A., Jr. Endowed Scholarship | Full Tuition or available interest | Determined Annually, based on earnings | Fall & Spring | 2.0 | N/A | Financial need/Full time student/High moral character and proven leadership abilities |

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|--|---|----------------|---------------|-------------------------------------|---|---|
| Jacobs Facility Operating Service Scholarship | \$1500 | 2 | Fall & Spring | 2.5 | Career Technical | Financial need/Full time student/Proven Leadership abilities while in high school |
| James, Eric "Poncho" Wildcat Scholarship | \$625 per semester | 2 | Fall & Spring | 2.00 | N/A | Scholarship awarded to one Wildcat Cheerleader and to the Wildcat Mascot |
| Kendrick, Naomi Memorial Scholarship | One-half tuition or available interest | 1 | Fall & Spring | 2.00 | N/A | Full time student/ Must retain a 2.00 gpa each semester/ Any remaining balance on scholarship must be returned to the Donor's Fund |
| Lamar County Scholarship | \$ 500 | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Lamar County resident |
| Langnecker, Ken Scholarship | \$ 600 or available interest | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/ Poplarville High school graduate/Must possess high moral character |
| Lee, Berlon Scholarship | \$ 500 or available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Resident from Marion or Hancock County |
| Lee, Fred N. Memorial | \$1200 | 1 | Fall & Spring | 2.0 | Athletics | Member of Wildcat Basketball team/Academic eligible with NJCCA & MJCAA |
| Lossett, Amy Probst Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 | First Preference given to a Religious Major/Second given to Journalism or Secondary Education | Full time student/Female/Sophomore/ Must have been a resident of Pearl River County for at least (5) years |
| Lowe, Virginia Mauldin Memorial | \$ 400 | 1 | Fall & Spring | 2.0 | Art or Education | Financial need/ Poplarville High school graduate |
| Marion County Retired Teachers | \$100 | 4 | Fall & Spring | N/A | Preference given to Education Majors | Awarded to graduates of East Marion High School, West Marion High School, Columbia High School, and Columbia Academy (One Each) |
| Marion/Jefferson Davis County Alumni Association Scholarship | One-half tuition each semester or available interest | 2 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Must be a graduate of Marion or a Jefferson Davis County High school |
| McArthur, Robert A., Sr. Memorial Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.5 | Drafting and Design Technology | Financial need/Full time student/Preference given to a resident of Hancock County |
| McGill, Pamela M. Memorial Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.5 | Journalism, Communication or Education | Financial need/Full time student/ Poplarville High school graduate |
| Mississippi Association of Supervisors Scholarship | \$300 | 18 | Fall | 2.5 | N/A | Financial need/Full time student/Must be a first time freshman/Must show strong potential for success in college/ Scholarship awarded to three recipients from each of the six PRCC district counties |
| Moody, J.S. and Kathryn Nursing Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 | Nursing | Financial need/Full time student |
| Morgan, Rosa Lee Memorial Scholarship | \$ 375 | 1 | Fall | 2.0 | N/A | Financial need/Full time student/Marion County resident |
| Navoy, Angelina Barbieri Memorial Scholarship | \$1000 or available interest (whichever is less) | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/ Graduate of a Pearl River County High School or have a GED equivalency |
| Nicholson, Arthur B. Memorial Scholarship | Tuition/Room/ Board each semester or available interest | 1 | Fall & Spring | 2.0 | Education | Financial need/Full time student/Active involvement in community and school activities |
| Parish, Garland Memorial Scholarship | One-half tuition per semester | 1 | Fall & Spring | 2.0 | General Studies | Financial need/Graduate of Marion County high school |
| Patten, Ray Memorial Scholarship | \$ 500 or available interest | 1 | Fall & Spring | 2.0 | Music Education | Financial need/Full time student/ Sophomore |
| Pearl River County Alumni Scholarship | One-half tuition per semester | 3 | Fall & Spring | 2.0 | N/A | One recipient each from Pearl River Central High School, Poplarville High School, and Picayune High School |
| Pearl River County Homebuilders Scholarship | \$ 500 | 2 | Fall & Spring | 2.5 in Career Technical Course work | Building Trades Program | Graduate of a Pearl River County High School |
| Pearl River Kennel Club Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.0 | Pre-Veterinarian Medicine | Financial need/Full time student/Preference given to Pearl River County High School graduate |
| Picayune Kiwanis | \$500 | 2 | Fall & Spring | 2.00 | N/A | Financial need/ Presented to one graduate from |

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|---|--|--|---------------|---|--|--|
| Club/ Alvin Stewart Memorial Scholarship | | | | | | Picayune High School and to one graduate from Pearl River Central High School |
| Picayune Lions Club Scholarship | \$ 500 | 4 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Must register for the first fall semester following high school graduation and attend for four consecutive semesters/Must be of sound and good moral character/Must be a graduate of Pearl River Central High School or of Picayune High School |
| Pigott, James Horris and Minnie Rae Scholarship | \$1000 or available interest (whichever is less) | 1 | Fall & Spring | 2.5 | N/A | Full time student/Graduate of Picayune Memorial High School/May be retained for four consecutive semesters |
| Polk, Alma Stringer Memorial Scholarship | Tuition each Semester or available interest | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/ Preference given to students of single parents/Preference given to a Marion County High School graduate |
| Poplarville First United Methodist Etheridge Memorial Scholarship | \$ 300 or available interest | 1 | Fall | 3.0 | N/A | Financial need/Full time student/Member of a Christian church and should reflect excellent character and moral standards |
| Posey, Buford Scholarship | \$1000 | 1 | Fall & Spring | 2.0 | N/A | Full time Student |
| Practical Nursing Faculty Scholarship | \$ 150 | 1 | Fall | 3.5 | Practical Nursing Program at the Forrest County Center | Financial need/Full time student/Absences not to exceed 18 hours during the semester |
| PRC Homemaker Volunteers Association Hudnall, Lori Penton Scholarship | \$ 100 | 1 | Fall | 2.5 | N/A | Full time student/Must be a graduate of Pearl River County High School |
| PRCC Board of Trustees Scholarship | Tuition each semester | 1 | Fall & Spring | 3.0 for PRCC Student "B" average for incoming freshman | N/A | Financial need/Full time student/Must be a resident within the PRCC six county district |
| PRCC Unrestricted Donors Scholarship | Determined Annually, based on earnings | Determined Annually, based on earnings | Fall & Spring | 2.5 | N/A | Financial need, but ineligible for other federally funded grants/Full time student/Must be in good standing with the college |
| Raanes, Duane Family Scholarship | \$ 600 | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student |
| Robertson, Clark and Lucy Memorial Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 for a Career and Technical program; 2.5 for an Academic program | N/A | Recipient can be receiving only a minimum of other financial aid/Full time student/Must be a resident of Marion County |
| Rogers, Margaret Fairley Memorial Nursing Scholarship | Tuition Each Semester | 1 | Fall & Spring | 2.50 | PRCC ADN Nursing Program | Preference given to Out of State students, but in state students will also be considered |
| Rotary Club of Hattiesburg Dr. Milam S. Cotton Vocational Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 3.0 | Vocational Program | Financial need/Full time student |
| Rotary Club of Poplarville | One-half tuition each semester | 1 | Fall & Spring | 2.5 | N/A | Financial need/Full time student/Poplarville High School/Open for four semesters if the student maintains GPA minimum |
| Rouse, Norman Memorial Scholarship | Tuition each semester or available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/Pearl River County High School graduate |
| Saucier, Raymond & Annette Scholarship | One-half tuition each semester | 1 | Fall & Spring | 2.5 | General Studies | Financial need/Resident of Marion County/ Preference given to a student who was home schooled, or who is a graduate of Columbia Academy/Student must submit an essay concerning past, present, and future life goals |
| Saulters, LaRue and Mary Jean Scholarship | One-Half tuition each semester or available interest | 1 | Fall & Spring | 2.75 | N/A | Financial Need/Full time student/ Preference given to Jefferson Davis, Lamar, Marion County Resident, but is open to all students |

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|--|--|----------------|---------------|--------------|--|---|
| Seal, Leo W., Jr. Memorial Scholarship | \$2000 or available interest each semester | 3 | Fall & Spring | 2.5 | Pursing a Degree in Banking, Engineering, Forestry, or Nursing, respectively | Financial need/Full time student/Must be residents of Hancock or Pearl River Counties |
| SESH Scholarship | Full Tuition | 2 | Fall & Spring | 2.0 | Vocational/ Technical/ Industrial Skills | Full time student/Preference given to students entering programs in Civil Engineering Technology, Drafting and Design, Surveying, Welding, and Construction Management |
| Smith, David R., Endowed Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 2.0 | Preference Pre-Law | Financial need/Full time student/May pursue General Studies coursework |
| Smith, Dolores Thomas & Martin T. Scholarship | \$1000 | 1 | Fall & Spring | 2.0 | N/A | Financial need/Full time student/ Graduate of Poplarville High School |
| Sprinkell, Michael Memorial Band Scholarship | Available interest | 1 | Fall & Spring | 2.0 | N/A | Financial need/Member of the PRCC Band/ Preference given to a low brass player/ Preference given to Gulfport area resident |
| St. Michaels Foundation Academic Scholarship | Tuition Each Semester | 2 | Fall & Spring | 2.00 | Academic | Financial Need/ Full time student/Traditional Student/ Preference given to Pearl River County students, but not required |
| St. Michaels Foundation Career-Technology Scholarship | Tuition Each Semester | 4 | Fall & Spring | 2.00 | Career/ Technical | Financial Need/ Full time student/ Two Traditional Student and two Non-Traditional student/ Preference given to Pearl River County students, but not required |
| St. Michaels Foundation / Jacobs Well Ministries Scholarship | Tuition Each Semester | 1 | Fall & Spring | 2.00 | N/A | Student must be associated with Jacobs Well Ministries |
| St. Michaels Foundation /Ted and Naomi Kiern Scholarship | Tuition Each Semester | 2 | Fall & Spring | 2.00 | N/A | Two full time, non- traditional students within the six county district service area who have been out of school or the educational pipeline for the last (5) years |
| St. Michaels Foundation / The Reverend Victor A. Menard & Family Scholarship | Tuition Each Semester | 2 | Fall & Spring | 2.00 | Active Member of Student Support Services | Financial need/ Full time students within the six county district service area/ Eligible and active member of Student Support Services program. |
| Steele, Annelle Memorial Scholarship | Tuition each semester | 4 | Fall & Spring | 2.0 | N/A | Consideration given to financial and family situation/Full time student/ Member of a Christian church/Current graduate of Purvis High School/May be retained for four consecutive semesters |
| Stockstill, Troy Memorial Scholarship | \$1000 | 1 | Fall & Spring | 3.0 | N/A | Financial need/Full time student/ Graduate of Pearl River Central High School/ Preference given to a student involved in extra-curricular activities |
| Stuckey, Dewayne Scholarship | \$1500 | 1 | Fall & Spring | 2.5 | N/A | Financial Need/Full time student/Marion County resident/Active in community service |
| Sutherland, R.E.L. Memorial Scholarship | One-half tuition each semester or available interest | 1 | Fall & Spring | 3.0 | N/A | Full time student/ Recipient must be of high moral character |
| Tate, Daphne Delphine Memorial Scholarship | \$1000 or available interest | 1 | Fall & Spring | 2.5 | Service Profession preferred such as Nurse, Teacher, or Social Worker | Financial need/Graduate of Picayune High School/ Scholarship for two (2) semesters only |
| Templeton, Jean Baughman Wessel Scholarship | Available interest | 1 | Fall & Spring | 2.0 | N/A | Full time student |
| Thomas, Carolyn Smith Memorial Scholarship | Tuition and ½ the cost of books each semester | 1 | Fall & Spring | 3.0 | Education or study toward a B.S. Degree in Nursing | Financial need, but must not qualify for Federally funded Pell Grant/Full time student/ Freshman/ Graduate of a Pearl River County High School/May be retained for four semesters |
| White, Hugh and Juanita Scholarship | Tuition each semester or available interest | 2 | Fall & Spring | 2.75 | Preference given to One LPN student and one ADN student | Full time student/ Graduate of a Marion County High School |
| White, Marjorie Lenora Scholarship | \$1000 | 2 | Fall & Spring | 2.0 | Education | Financial need/1 Male recipient/1 Female recipient |
| White, Dr. Marvin (Presidential) Scholarship | \$1000 | 2 | Fall & Spring | 2.0 | General Studies | Financial need/Sophomore/Must be an active member of PRCC athletics: one(1) male recipient and one(1) female recipient |

| SCHOLARSHIP NAME | ANNUAL AMOUNT | NUMBER AWARDED | TERMS AWARDED | REQUIRED GPA | MAJOR | OTHER CRITERIA |
|-------------------------------------|---|----------------|---------------|--------------|--|---|
| Wildcat Trace Disc Golf Scholarship | Determined Annually, with a minimum of \$200 per semester | 1 | Fall & Spring | 2.5 | N/A | Preference given to a resident of PRCC six county district/Must participate in two disc golf tournaments per semester/May be retained for four consecutive semesters |
| Williams, Cary and Ann | \$1000 | 1 | Fall & Spring | 2.0 | N/A | Financial need/ Full time student/ Priority to student from Marion County |
| The Williams Foundation Scholarship | Tuition Each Semester | 1 | Fall & Spring | 2.50 | Majoring in Field of Automation and Control Technology | Full time student/ Applicants from diverse and/or underrepresented student populations are encouraged to apply/Student could become eligible for Internship Program with Williams Companies |

Additional requirement:

TO RETAIN FOUNDATION SCHOLARSHIPS EACH SEMESTER, ALL RECIPIENTS MUST ATTEND THE SCHOLARSHIP DONOR-RECIPIENT DINNER.

STUDENT SERVICES
(This is a separate page)

STUDENT SERVICES

Adult Educational Services

The Adult Basic Education Department of Pearl River Community College offers the opportunity for individuals to enhance their basic skills so they may prepare to take the General Education Development (GED) test or become better qualified for the workforce. Services include GED classes, GED testing, and Employability Skills Workshops. The main office for Adult Education is located on the Hattiesburg campus. Additional information may be obtained by calling 554-5551.

GED classes are held in all six counties served by PRCC. There is no tuition for the GED classes. Others who hold a GED or high school diploma may attend these classes to improve their skills in mathematics, reading, and writing. To enroll in GED classes, individuals must be at least 17 years of age and not be covered under compulsory school law. A list of classes offered in each county may be obtained by calling the main Adult Education office at 554-5551.

GED practice tests are administered at no charge to individuals to assist with determining if they are ready for the official GED test. There is a testing fee for the official GED test. Paperwork for the test may be obtained from any Adult Education site.

Campus Book and Supply Stores

The Textbook and Supply stores at Pearl River Community College offer a full range of textbooks, workbooks, review books and study guides. Textbooks are available for all PRCC courses which require books. Purchase textbooks may be sold back to the bookstore in many cases at the end of the Fall and Spring semesters. The Supply Store offers a complete selection of school supplies, calculators, tape recorders, backpacks, scrubs, and the like. In addition, a vast selection of PRCC collegiate wear and other gift items are available. Those students with excess financial aid credit on their business office accounts may charge their purchases of textbooks and educational materials and supplies to those accounts during the first six weeks of the semester. The full range of services are available on the Poplarville and Hattiesburg campuses as well as the Hancock Center location.

Campus Publications

The Drawl, the official newspaper of the college, is produced and edited by the students under the direction of the Director of Public Relations. Students are urged to make contributions to this publication which affords opportunity for the development of talent in writing and newspaper work.

Other campus publications include the quarterly RiverSide alumni magazine and the annual Wildcat yearbook, in place of the yearbook.

Counseling and Career Planning Services

Services provided by the staff of the Counseling, Advisement, and Placement Center play an important role in the overall educational program of Pearl River Community College. Those services include advisement, testing, tutorial services, career planning, personal counseling, and job placement. Services are provided on the Poplarville campus, at the Forrest County Center, at the Hancock Center, and in Jefferson Davis County. Services are free, and confidentiality is assured.

Food Service

A sincere effort is made at all times to serve well-prepared food in attractive surroundings at the lowest possible cost. The meals are catered by Valley Foods. Meals are served in the cafeteria at regular, scheduled hours; however, the cafeteria will be closed during official school holidays. Cafeteria patrons without meal cards are required to pay for their meals. Vending machines are located throughout the campus for the benefit of students and are operated by Valley Foods. All dorm students must be in possession of a valid PRCC student ID card to have access to meal services. A commuter meal plan is also available for the non-boarding student that allows the student to enjoy cafeteria meals, or food items served by the college's grill. The plan may be purchased with financial aid funds as available. Please visit the Business Office or Cafeteria for details.

Health Service

The college offers every advantage possible to preserve and promote physical well-being. A registered nurse is employed full time by the college during the regular school year. A modern health clinic is located in the Crosby Hall on the main campus. In cases of serious illness an effort will be made to contact the parent or guardian, but in cases of emergency, action will be taken on the advice of the attending physician, with the understanding that the cost of the special services and medicines will be borne by the student or person responsible for the student's expenses. Special medicines, x-rays, and medical services, other than those rendered by the school nurse, are not provided at college expense.

Identification Card

An identification card is issued by the Business Office to each student when he or she registers. This card entitles the student admittance to most regularly scheduled activities and must be presented each time he; she attends such activities. It will be used for the entire time of attendance and

will be validated each semester. A new card will not be issued each semester. A fee of \$15.00 is charged by the Business Office for issuing a duplicate identification card. The card must be given to the Business Office when a student withdraws. It is not transferable under any circumstances. The Business Office should be notified of any lost or stolen cards immediately.

All students must wear their identification card inside the lanyard provided. The identification card must be visible, and must be worn around the neck or on the outside of the clothes. It must be visible at all times. The only times the Lanyard is not worn visible is when the student is participating in a sporting event or is in a uniform such as band.

The penalty for not having the Identification card visible is:

1st offense - \$25.00

2nd offense - \$50.00

3rd offense - Meet with the Director of Public Safety for Disciplinary Action

Mail

Post office boxes may be rented in the campus post office. Mail is delivered to the campus daily except Saturday and Sunday. Mail should be addressed Pearl River Community College, 101 Hwy 11 North, Poplarville, MS 39470.

Orientation

New students entering Pearl River Community College are encouraged to participate in orientation programs. Students are given an overview of the educational opportunities and services available to them at PRCC. Additional information regarding orientation may be received by calling (601) 403-1197 or writing to the Office of Student Life, 101 Highway 11 North, Box 5096, Poplarville, Mississippi 39470.

Student Activities

Students are urged to participate in athletic activities, which include intercollegiate and; or intramural contests in baseball, basketball, football, golf, soccer, softball, tennis and volleyball. A primary objective of the program is to encourage students, including those with disabilities, to develop their mental and physical alertness by participating. The student activity and intramural program at PRCC provides a variety of programs which includes the major areas of informal sports (self-directed), intramural sports (structured), and special events. A full-time director of student activities has the responsibility of coordinating, supervising, and directing activities.

Student Complaints and Grievances

All students enrolled in Pearl River Community College are expected to conform to the ordinary rules of society, the laws of the state of Mississippi, and the Code of Student Conduct as stated in the Student Handbook, the Cat Country Guide. The College reserves the right to apply appropriate sanctions to any and all violations of these standards as necessary. While the burden of being familiar with institutional regulations lies on the student, the College affords the following procedures in order to insure that every student's rights are protected.

1. When an infraction is committed that requires disciplinary action, the student will receive notice that specific action has been taken against them.
2. Students have the right to appeal any disciplinary action taken against them within three college working days of the incident. Appeals may be submitted to the Campus Police Department of the Office of Student Services.
3. Depending on the infraction, the appeal will be assigned to the appropriate division of the PRCC Judicial System.
4. The President of Pearl River Community College is charged with the responsibility of maintaining an environment which is conducive to learning. The President has delegated the responsibility of student due process to the Office of Student Services. The Dean of Student Services governs three levels of student due process hearing bodies. These levels include:
 - a. PRCC Campus Court - This level of the PRCC Judicial System handles all traffic tickets and college fines that are not drug or violence related. The PRCC Campus Court is comprised of student members and is presided over by the Chief of Police or his; her designee.
 - b. PRCC Appeals Court - This level of the PRCC Judicial System handles all appeals that involve dismissal from school and; or campus housing, or any case appealed from Campus Court. The PRCC Appeals Court is comprised of two members of the faculty; staff, two members of the Student Government Association, and is presided over by the Assistant Dean of Student Services or his; her designee.
 - c. PRCC Supreme Court - This level of the PRCC Judicial System handles all major violations, including all appeals involving Allied Health programs such as ADN Nursing. The PRCC Supreme Court is comprised of four members of the faculty; staff and is presided over by the Dean of Student Services or his; her designee. In cases involving Allied Health programs, two members of the Court will be drawn from faculty or other Allied Health programs.
5. The Chair of the appropriate branch will receive an appeal and determine if a hearing is in order.
6. If a hearing is deemed necessary, the student will receive notice of a hearing date within five (5) college working days of the appeal filing date.
7. The student will receive notice of the hearing findings within five (5) college working days of the hearing date.
8. Details of hearing procedures are available at the Campus Police Department and; or the Office of Student Services and is included in the student handbook, the Cat Country Guide.

Student Conduct

Students attending Pearl River Community College are expected to respect the rights of others; to respect state and college property, as well as the

property of others; and to conform to all other stated rules and regulations of the institution. Specific rules of conduct are stated in the Cat Country Guide (student handbook). Pearl River Community College affords due process to all students in accordance with the law. Students will have their rights and actions affecting their rights protected. Any actions affecting their rights and responsibilities will be subject to due process in accordance with the law. Procedure for student disciplinary hearings will be published in institutional documents including the Cat Country Guide.

Student Housing

Pearl River Community College provides housing accommodations on the campus for full-time students. All rooms are furnished with single beds, chest, desk and chairs. All residence hall students should be classified as full time or have special permission from the Dean of Student Services to reside in college housing.

The expenses for a student living in the residence halls are listed under Boarding Student Expenses in this catalog. Students desiring to reserve living facilities on the campus must make application to reserve dormitory space by completing the application for housing. Residence hall space will not be reserved unless the room reservation of \$75.00 is paid.

Pearl River Community College reserves the right to inspect the living quarters of any student residing on Pearl River Community College property at any time that the administration officials deem necessary in the best interest of the school. Occupants are responsible for the conditions and contents of their rooms and the hall on which they live. Damage to school property must be paid for by the perpetrator. Specific housing regulations will be stated in the Student Handbook and; or posted on the dormitory bulletin boards.

Student Support Services

Student Support Services (SSS) at Pearl River Community College is one of the TRIO Programs (<http://www.trioprogams.org>) funded by the US Department of Education. SSS is currently available at PRCC Poplarville Campus for all students enrolled in PRCC who meet eligibility criteria. It has been in existence since 1990.

The program is designed to provide academic support services to improve academic performance and increase retention and graduation rates of PRCC students. SSS provides opportunities for participation of eligible students in study skills development, tutoring, educational planning, educational counseling or advising, personal counseling, financial aid resource advising and assistance in completing applications (FASFA, scholarships), career; major exploration and guidance, test preparation, transfer assistance, cultural; social enrichment activities, resource assistance and advocacy for students with disabilities. SSS serves to motivate and support students as they make the transition from one level of education to the next while working toward the successful completion of their post-secondary education.

A student must be a US Citizen or permanent resident and should qualify under one or more of the following categories:

- be a first generation college student (neither parent has a four-year college degree)
- be low-income (according to guidelines established by the US Department of Education)
- have a documented disability (physical, learning, etc.)

To apply for services, please contact the Student Support Services Office at (601) 403 - 1266 or (601) 403 - 1285. Jefferson Davis Hall, Room #101 and; or (601) 403-1265.

Disability Services

Pearl River Community College will follow the guidelines as set forth in the "Pearl River Community College Disability Services Guidebook and Procedural Standards." A copy of this document may be obtained in the office of the ADA; Civil Rights Coordinator, in the Office of Student Services, in all College Libraries, and at other locations. The document is also available online at <http://www.prc.edu/pdfs/prcc-disability-services-guidebook.pdf>

The Americans with Disabilities Act and Section 504 of the Rehabilitation Act afford certain rights to qualified individuals with disabilities. Individuals with disabilities taking classes on the Poplarville campus, online, or at an off-campus site desiring accommodations should contact Ms. Tonia Moody in Jefferson Davis Hall, Room 109 at (601) 403-1060. Students attending the Forrest County Center should contact Ms. Deborah Hewitt at (601) 554-5503. Students attending the Hancock Center should contact Mr. Raymunda Barnes at (228) 467-2761.

Students with documented disabilities may request modifications, accommodations or auxiliary aids, which will ensure the postsecondary education program is accessible to them to the greatest extent possible. Under the law, students requesting accommodations must provide the college with up-to-date and valid documentation of a disability. Documentation should be within a certain time period, usually within 3-5 years, depending upon the disability. The appropriate counselor will communicate in writing with the student and the instructors regarding the "reasonable accommodations" and services to be provided after the student's application has been processed and approved.

Testing

PRCC is a participating institution in the American College Testing (ACT) Program and serves as a testing center on the six national testing dates. The residual ACT is administered on other designated dates for students who seek admission to the college but were unable to test on a national date. ACT results are used for admission and course placement.

PRCC also administers the General Education Development (GED) at locations in Poplarville, Hattiesburg, Waveland, Picayune, Petal, and Columbia. A 30 day Mississippi residency is required, and the legal age for testing is 18. Information is available at the Counseling, Advisement, and Placement Center on the Poplarville campus and at the Adult Education Program at the Forrest County Center.

Students choosing to enroll in Career programs a PRCC are required to take the Test of Adult Basic Education (TABE). TABE results are used for admission and placement in appropriate Career courses. Additional information regarding PRCC's testing services may be obtained from the Counseling, Advisement, and Placement Center.

Student Organizations

Student organizations afford opportunities to develop leadership, responsibility, and cooperation, and to provide experience in social, recreational, and cultural activities. Student organizations include the following:

POPLARVILLE CAMPUS:

African American Cultural Society
Alpha Omega Society
Association for Computing Machinery PRCC ACM)
Band
Baptist Student Union (BSU)
Catholic Student Association (CSA)
Cheerleaders
Concerned About Children's Education (CACE)
Cosmo Sorority
Criminal Justice Association (CJA)
Delta Psi Omega
Distributive Education Club of America (DECA)
Drawl
Mississippi Association of Educators (MAE)
Pearl River Singers
Phi Beta Lambda (PBL)
Phi Theta Kappa (PTK)
River Navigators
RiverRoad
Skills USA
Spanish Club
String of Pearls
Student Art Society
Student Government Association (SGA)
Student Nurses Association
Students Offering Support (SOS)
Technical Society
Wesley Foundation
Wildcat Yearbook Staff

HANCOCK CENTER:

Baptist Student Union (BSU)
Catholic Student Association (CSA)
Phi Theta Kappa (PTK)
Student Government Association (SGA)

FORREST COUNTY CENTER:

American Association for Respiratory Care (AARC)
Association of Surgical Technologists (AST)
Baptist Student Union (BSU)
Health Occupation Students of America (HOSA)
Medical Laboratory Technology Club
Occupational Therapy Club
Phi Theta Kappa
Physical Therapist Assistant Club (PTAC)
Skills USA
Student American Dental Hygiene Association (SADHA)

INSTRUCTIONAL INFORMATION
(This is a separate page)

INSTRUCTIONAL INFORMATION

Programs of Study

A student at Pearl River Community College may choose the University Transfer Program, a Technical Program, or a Career Program.

1. The **University Transfer or Academic Program** is recommended for a student who intends to transfer to a college or university to earn a bachelor's degree. This program is designed to meet the requirements of the first two years of a college or university program leading to a bachelor's degree. A student completing the university transfer program of study may be awarded the Associate in Arts (AA) Degree.
2. A **Technical Program** is recommended for a student seeking preparation for employment in a field that does not require a bachelor's degree. Each of these programs has specific requirements that a student must meet to earn the Associate in Applied Science Degree.
3. A **Career Program** is recommended for a student seeking training in the skills necessary for employment in a specific occupational field. Career courses are not transferable. A student completing a Career program is awarded a Certificate of Proficiency.

Attending Class

Pearl River Community College has a specified number of days of attendance required for a student to receive credit for courses. Regular and punctual attendance is required of all students enrolled in classes.

Absences **BLOCK???**

- A. **Regular semester day and all night classes:** Academic and technical students missing a class more than twice the number of times it meets in a week during a semester will be dismissed from that class due to excessive absences. Career students enrolled in a "shop class" will be allowed a maximum of six absences during a semester.
- B. **Summer day classes:** Academic and technical students are allowed only two absences during any four week term. Career students enrolled in an eight week "shop course" are allowed only four absences.
- C. **Weekend classes:** A student should not be absent from any part of a weekend class. Only in extreme circumstances may a student be excused by the instructor for missing any portion of a weekend class session.
- D. **Other classes:** A student may not be absent more than twice as many times as the number of semester hours of credit conveyed by a course. An absence is defined in this case as missing fifty (50) minutes of a lecture (or equivalent) class, or missing one hundred (100) minutes of a laboratory, shop, activity, or field type of class.
- E. An instructor may propose a stricter rule for absences from a class if approved by the instructor's immediate supervisor and by the next level of administration.
- F. The absence rule for any class must be included in the course syllabus provided to all students at the first meeting of the class.

Attendance

- A. To pass a course a student is required to demonstrate satisfactory achievement of the student learning of the course.
- B. If a student has to miss class, he or she has the responsibility on the day the student returns to class, of contacting the instructor in order to schedule any make-up work.
- C. A student may make up work missed if valid reasons for missing, such as illness, accident, or other extenuating circumstances are accepted by the instructor. A student has one week after returning to class to schedule make-up work unless circumstances indicate that extra time is needed. Regular scheduled tests and examinations missed without a valid reason will be recorded as a grade of zero.
- D. Students will be informed of those programs which may have special attendance requirements mandated by external agencies and; or program guidelines.
- E. If a student is removed from a class for excessive absences (cut-out), he; she cannot be readmitted to that class without permission from the instructor.
 1. A request for a hearing with the instructor must be made one (1) day after the student has been informed by the instructor that he; she has been dropped from class due to excessive absences.
 2. Readmission to class will be determined based on reasonable evidence presented to the instructor. Therefore, students requesting a hearing should be prepared to show proof to support their argument for excessive absences, i.e. a doctor's excuse, etc.
- F. School business will not be counted as an absence from class. The names of students to be excused will appear in the Friday Report. Faculty and staff members responsible for activities requiring students to miss class must report the absences to the office of the campus vice president before 9:00 a.m. Thursday after an absence for school business.
- G. A record of class attendance will be kept beginning with the date of the first class meeting.
- H. Instructors should turn in "cut-out" forms to the admissions office no later than Thursday at 3:00 p.m. of the following week.
- I. Three tardies will count as one absence. A tardy of fifteen minutes or more will be considered an absence. A student leaving any class without permission will be counted absent.
- J. An instructor of a distance education course will record attendance in a grade book. A distance education student is classified as current, active, inactive or dropped; withdrawn with the last date of attendance recorded. These categories are defined as follows:
 - a. current - Contact is being made on a regular basis and student is current in all assignments.
 - b. active - Contact is being made on a regular basis; however, the student may be behind in submitting his; her work.
 - c. inactive or dropped (withdrawn) - Student dropped the course and documentation submitted by student is confirmed.

The last date of attendance (LDA) for an inactive student or a dropped student will be the last date of contact with the student. The instructor should download a copy of his or her class roster at the end of the sixth week. This report will be complete with dates indicating if the student is

active, inactive, current, withdrawn, or dropped. The last date of attendance (LDA) will be shown. The student's attendance status is determined by the instructor and supported by the email logs, assignment and test columns, verification of log-in and log-out times, time spent in a particular unit or other part of online courseware, time spent in chats and online discussion.

Student Classification

A college student who has earned less than 27 semester hours is classified as a freshman. A student who has earned 27 semester hours or more is considered to be a sophomore. A full-time student is one who is enrolled in 12 or more semester hours in a regular term. Semester hours taken during a summer term (day or night sessions) will be combined to determine the enrollment status for the summer semester.

Student Course Load

The normal course load for academic and technical students is 16 semester hours. An academic or technical student enrolled in one or more developmental courses may register for no more than 14 semester hours without the approval of the appropriate administrator. An academic or technical student who is not taking a developmental course may register for no more than 18 semester hours without the approval of the appropriate administrator. A career student in a program requiring the student to enroll in 19 or more semester hours may do so with the approval of the director of that program. A full-time student must maintain a minimum course load of 12 semester hours, of which at least 9 must be other than activity courses. That is, a student must be enrolled in at least 9 semester hours that are either developmental courses or courses that may be applied toward an associate degree. (No more than 4 semester hours of activity courses may be applied toward an associate degree.)

Distance Learning

Since 1994, Pearl River Community College has been actively involved in distance learning through the Mississippi Virtual Community College (MSVCC). MSVCC is a cooperative for distance learning of Mississippi's community colleges. Through the MSVCC, students may take courses on-line from a community college anywhere in Mississippi while getting support services from the college nearest them. The local college awards credit and provides support including advisement, counseling, financial aid and learning resources. The remote college provides the course instruction. It is designed for people who want to attend college, but need a flexible alternative to classroom instruction.

In order to take an on-line class, you must first be accepted for admission to Pearl River Community College. The admission procedure for a virtual course is the same as for day and night courses. No registration for on-line classes will be processed until you have been cleared for admission to the college.

For additional information, visit <http://pearlrivercc.blackboard.com>. Students may register only for those classes that have been approved and that are listed in the current PRCC catalog.

Grades

The instructional programs at PRCC operate on an academic calendar year which is divided into two sixteen week semesters and two four week summer terms. Instructors at PRCC are responsible for maintaining a record of student performance and assigning a final grade at the end of each semester for the students enrolled in their classes. Grades earned by students may be based on class recitation, oral and written reports, oral examinations, themes, written examinations, and laboratory performance.

Instructors will schedule and administer quizzes and examinations with appropriate frequency and suitable to the subject matter to ensure an adequate measure of the student's progress throughout the duration of each course.

Students will be informed of those programs which may have special grading requirements mandated by external agencies and; or program guidelines.

The student's progress and final grades earned will be expressed according to the following letter system:

| | | |
|---|------------|-----------|
| A | (90 - 100) | Excellent |
| B | (80 - 89) | Good |
| C | (70 - 79) | Average |
| D | (60 - 69) | Poor |
| F | (Below 60) | Failure |

Additional letters used by the college to record a student's status in courses at the end of a semester are:

| | |
|----|------------|
| W | Withdrawn |
| P | Passed |
| AP | AP Credit |
| Z | CLEP |
| AU | Audit |
| I | Incomplete |

A student who withdraws or drops a course(s) on or before the published date on which the term is 75% completed will receive a W as a reported

grade regardless of the individual's class average. A student who completes the forms necessary to withdraw from a course after that date will receive a W or F based upon the individual's grade average in the course.

A student who is dropped from a course due to excessive absences will receive a grade of F regardless of class average. A student who is suspended from PRCC due to excessive absences in a required developmental course will receive an F grade for the course. Grades assigned for non-developmental course(s) that the suspended student was enrolled in will be recorded as W or F based upon their course averages, unless the limit of allowable absences has been exceeded.

An instructor may assign an I (incomplete) in the rare circumstance in which a student has not completed the requirements for a course as a result of an accident, illness, or other approved reason. An incomplete grade is to be awarded only if the student and instructor have communicated prior to the submission of semester grades. If the requirements for the course are not completed, and the grade for the course is not assigned before the end of the next Fall or Spring semester, the grade of I will be changed to F unless otherwise approved for or approved by the dean of the instructional area. (A student who takes the final examination for a course may not be assigned a grade of I.)

No record of attendance will be entered for a student who officially withdraws from a course before the end of registration.

Grade Appeal

A student who is not satisfied with the final grade received for a course should first consult with the instructor of the course. If this consultation does not resolve the situation, the student should then consult the chair of the instructional department offering the course. If the department chair is unable to resolve the situation, the student should submit a written appeal to the appropriate administrator. This appeal must be received no later than 4:00 p.m. of the last day of regular classes of the next regular semester (fall or spring). A written appeal of a grade received in any course taken at the Forrest County Center should be submitted to the Vice President for Forrest County Operations. A written appeal of a grade received in a career or technical course taken on the Poplarville Campus or at an off-campus site should be submitted to the Director of Career and Technical Education Programs on the Poplarville Campus. A written appeal of a grade received in an online course provided by Pearl River Community College through the Mississippi Virtual Community College (MSVCC) should be submitted to the Director of eLearning. (A grade appeal for an online course hosted by PRCC through the MSVCC must be handled according to the policy of the college providing the course.) A written appeal of a grade received in an academic course taken on the Poplarville Campus, at the Hancock Center, or at an off-campus site should be submitted directly to the Vice President for Poplarville Campus and Hancock Center. If the situation is not resolved by an administrator other than the Vice President, the administrator will forward the student's written appeal to the appropriate vice president. The decision on the grade reached by that vice president will be final. No further appeal of a course grade is provided by the College.

Grade Point Average (GPA)

| Example | Semester Hours | Grade | Hours Attempted | Grade Earned | Quality Points |
|----------|-------------------|-------|--------------------|-----------------|-------------------|
| ENG 1113 | 3 | A | 3 | 4 | 12 |
| PSY 1513 | 3 | B | 3 | 3 | 9 |
| MUA 1141 | 1 | B | 1 | 3 | 3 |
| PHY 2514 | 4 | D | 4 | 1 | 4 |
| PSC 1113 | 3 | F | 3 | 0 | 0 |
| CHE 2432 | 2 | AU | 0 | 0 | 0 |
| SPT 1113 | 3 | W | <u>0</u> | <u>0</u> | <u>0</u> |
| | | | 14 | 11 | 28 |

$$\text{Grade Point Average} = \frac{\text{Total Quality Points}}{\text{Total Hours Attempted}} = \frac{28}{14} = 2.00$$

A student must have at least a 2.00 grade point average to complete the degree or certificate requirements for any program. The semester hour is the unit of credit measurement for course work attempted at PRCC. A semester hour of credit is awarded for a lecture class that meets one hour per week for an entire semester.

Quality Points

Quality points are determined by the number of credit hours the students has attempted and the grade received in each course. The following formula is used to assign quality points:

| | |
|---|--|
| A | 4 quality points for each hour of credit attempted |
| B | 3 quality points for each hour of credit attempted |
| C | 2 quality points for each hour of credit attempted |
| D | 1 quality point for each hour of credit attempted |
| F | 0 quality points for each hour of credit attempted |
| P | 0 quality points (GPA is not affected) |
| Z | 0 quality points (GPA is not affected) |
| W | 0 quality points (GPA is not affected) |

| | |
|----|---------------------------------------|
| AU | 0 quality points (audit) |
| NR | 0 quality points - grade not reported |

Transfer Students to PRCC

A student who transfers to Pearl River Community College from another college must provide an official transcript from all colleges previously attended. Previous college work posted on the PRCC transcript is computed in the cumulative Grade Point Average (GPA). A Grade Point Average for PRCC work only is also visible on the official transcript.

Grade Changes or Corrections

A student who believes an incorrect grade appears on the semester grade mailer or official transcript has the right to petition the Record's Office for an investigation. The student has a period of one year from the date of the end of the course in question to request an investigation of the grade. Inquiries should be made in writing to the Record's Office, Pearl River Community College, Poplarville, MS 39470. Should a correction be made, official transcripts are mailed at no charge to the students and; or colleges, employers, etc.

Repeated Courses

If a student repeats a course at PRCC that has been previously attempted at PRCC, only the highest grade is used in the calculation of the grade point average (GPA). The repeated course is marked either with an "I" (included in GPA) or an "E" (excluded from GPA). A student intending to transfer to a four-year institution should check the catalog of the transfer institution to determine the institution's policy on repeated courses.

Probation and Suspension

If a student fails to maintain a minimum grade point average, he or she is placed on academic probation. If in the semester immediately following academic probation, the student does not remove the deficiency, the student is placed on academic suspension and is ineligible to re-enroll for a period of at least one regular semester. If the student re-enrolls after a period of academic suspension, he or she enters the college on a probationary status and has a period of one semester to remove the deficiency. (A students receiving financial aid should consult this publication for information about financial aid probation or suspension.)

| | | | |
|-------------------------|------|-------|------------|
| HOURS ATTEMPTED FOR GPA | 0-24 | 25-36 | 37 & above |
| MINIMUM CUMULATIVE GPA | 1.5 | 1.75 | 2.0 |

Any student placed on academic suspension has the right to an appeal for re-enrollment at the college. Appeals should be made in writing to the Director of Admissions at least two weeks before the beginning of any semester.

President's List and Dean's List

The President's List recognizes full-time students with 4.00 grade point averages during the previous semester. A student is not eligible for the President's List for a semester in which a developmental course is taken.

The Dean's List recognizes full-time students with grade point averages of at least 3.40 but less than 4.00. A student is not eligible for the Dean's List for a semester in which a developmental course is taken.

Honor rolls will be generated by the Department of Information Technology at the end of each semester. The campus vice presidents will verify the honor rolls of the students at each location. These honor rolls will then be sent by the Department of Information Technology to the Department of Public Relations for distribution.

Change of Schedule

A student may drop or add classes or change the arrangement of his or her class schedule during the designated change of schedule period at the beginning of each regular semester. The change of schedule period ends after the first day of classes for a summer term.

Withdrawal from a Class

During the registration period, a student who wishes to withdraw from a class may complete the process on-line or seek the assistance of an academic counselor. After the last day of registration, a student should consult with the instructor of that class and request the instructor to complete the online withdrawal form. A student who wishes to withdraw from an on-line course must complete the online withdrawal form located on the eLearning website.

No grade will be given if a student withdraws from a class during the drop; add period. After the drop; add period, a student who is determined by the instructor to be passing a course may withdraw with a grade of "W" at any time prior to the scheduled time for the final examination. Prior to the published date on which the term is 75% completed, a student may withdraw with a grade of "W" whether passing or not. After that date, a student who is determined by the instructor to be failing the course will receive a grade of "F" upon withdrawal. (A student who is

dismissed from a class because of excessive absences or as a result of disciplinary action at any point in a term will receive a grade of "F".)

Withdrawal from College

A student who wishes to withdraw from all classes taken at the College should obtain a withdrawal slip from a counselor, who will supply the necessary information on the front of the withdrawal slip and explain the procedure for clearing each department listed on the reverse side. The counselor will also notify the instructors of the classes from which the student is withdrawing. Upon delivering the completed withdrawal slip, along with identification, to the Business Office, a refund of fees will be made if applicable. The grade in each class from which the student withdraws will be determined by the instructor of the class according to the procedure stated above.

Credit by Examination

Credit by Examination

A student may receive credit for specified courses upon taking a comprehensive final examination in the subject. The process is initiated with a student making such a request in writing with the Vice President for General Education and Technology Services or Career -Technical Director. The Vice President will secure an examination and may consult with an instructor in the subject area to arrange for a meeting with the student to discuss the level of knowledge and the administration of an examination. The student is required to register for the course and pay \$25 per credit hour. If a student wishes to request a "credit by examination" while enrolled in a regular course of the same subject, the student must make the request before the end of the change of schedule period of that session. The grade will be pass or fail with "passing" being equal to a regular letter grade of "C" or better. Results of the examination will be submitted to the Vice President for Enrollment Management for posting of the grade on the student's record.

College Level Examination Program (CLEP)

CLEP examinations sponsored by the College Entrance Examination Board measure achievement in specific college courses. A student who has not earned college level credit in the subject area may take a CLEP subject-area examination. Credit is awarded to only those students whose scores meet or exceed the national norms. Students are restricted to a maximum of thirty (30) semester hours with not more than six (6) hours or (2) courses in one subject area. In order for a student to get credit for a CLEP Examination, the test score must be on file in the Admissions Office. It is necessary to earn a minimum of fifteen (15) semester hours of college credit at Pearl River Community College in the regular college program before CLEP credit is recorded on the individual's transcript.

CLEP Subject-Area Examinations

The following subject area examinations are open to any Pearl River Community College student who is not attempting or who has not completed college-level work in the subject area in which he; she seeks credit.

| Test | Semester Hours | PRCC Course Equivalency |
|--|---------------------------|------------------------------------|
| Accounting, Introductory | 6 | ACC 1213; 1223 |
| Business Law, Introductory | 3 | BAD 2413 |
| Biology, General | 6 | BIO 1133; 1143 |
| Chemistry, General | 6 | CHE 1213; 1223; 1313 |
| English Composition with Essay | 3 | ENG 1113 |
| Human Growth and Development | 3 | EPY 2533 |
| Western Civilization I: Ancient Near East to 1648 | 3 | HIS 1163 |
| Western Civilization II: 1648-Present | 3 | HIS 1173 |
| American History I: Colonizations to 1877 | 3 | HIS 2213 |
| American History II: 1865 to the Present | 3 | HIS 2223 |
| College Algebra | 3 | MAT 1313 |
| Calculus with Elementary Functions | 6 | MAT 1613; 1623 |
| Trigonometry | 3 | MAT 1323 |
| American Government | 3 | PSC 1113 |
| Psychology, Introductory | 3 | PSY 1513 |
| Sociology, Introductory | 3 | SOC 2113 |

Continuing Education Units

Non-credit activities that are organized to provide unified and systematic instruction are measured in duration of time, are subject to performance

evaluation of the participant, and meet categorical requirements and will be measured in continuing education units (CEU's). One CEU is defined as "ten contact hours of participation in an organized continuing education adult or extension experience under responsible sponsorship, capable direction, and qualified instruction." The CEU will serve as a unit of measure to give recognition for an individual's participation in non-credit accounting units for the institution's non-credit courses. These credits are maintained in a permanent file in the Record's Office. No CEU credit of less than .5 will be awarded.

Advanced Placement (AP) Credit

1. A student will receive 3 semester hours credit for a score of 3 and 6 semester hours credit for a score of 4 or 5 on Advanced Placement (AP) subject examinations.
2. A student must earn a minimum of 15 semester hours of college credit at PRCC before Advanced Placement credit is posted to the transcript.
3. A grade of "AP" is given for Advanced Placement Credit. No quality points are awarded and the grade does not figure in the student's grade point average (GPA)
4. Students are restricted to 20 semester hours of credit, with no more than 8 semester hours or 2 courses in any one subject area.
5. Test scores must be on file in the Admissions Office.
6. Credit will be awarded only in subjects that are taught at PRCC.
7. Advanced placement credit may apply to graduation at PRCC; however, students who wish to transfer to a senior institution should check with that institution to insure that AP scores will be honored in transfer.

Veteran's Benefits

Pearl River Community College is a Serviceman's Opportunity College (SOC). Veterans who plan to attend PRCC under any type of Veterans Administration Educational Assistance Program should file a claim with the Veterans Coordinator in the Office of Admissions. Veterans must meet all standard admissions requirements to be admitted to the college. (See Getting Started at PRCC, page 34.)

Veterans must furnish the Veterans Coordinator with certified or original copies of DD-214 (separation papers) and other information that may be pertinent to the claim for educational benefits.

It is the veteran's responsibility to notify the Office of Records of any change in enrollment status, major, or educational plans. Failure to notify the Office of Records of changes could result in overpayment or underpayment of benefits. Veterans must take courses leading toward an approved educational objective as approved by a counselor or advisor. To be considered full time in a regular semester, a veteran must enroll for a minimum of 12 semester hours. Benefits are pro-rated for students who enroll for less than 12 hours in a regular semester. Veterans enrolling in summer terms or night terms should contact the Veterans Coordinator to determine full-time or less than full-time status.

Satisfactory Academic Progress for Veterans

A student must maintain satisfactory academic progress toward an educational objective. The student receiving educational benefits from the Veterans Administration under Chapter 30, 106, 32, 34, or 35 must make a 2.0 ("C" average) on all hours attempted each semester. If a student receiving these benefits fails to make a grade point average of 2.0, the veteran or dependent will be placed on a probationary status for a period of one semester. If the student fails to make a 2.0 grade point average for two consecutive semesters of attendance, veteran's benefits will be suspended for a period of one semester. A student who re-enrolls after a period of suspension will enroll on a probationary status. If the student fails to earn a 2.0 GPA during the period of re-enrollment, benefits will be suspended for a period of one year. A veteran who has been placed on probation or suspension has the right to appeal his or her academic status. Written appeals for permission to continue enrollment should be presented to the Vice President for Enrollment Management at least two weeks before the beginning of the semester for which the suspended veteran wishes to enroll.

Credit for Military Experience

Veterans who are attending college after a period of active duty in the armed forces may be eligible to receive undergraduate college credit according to the statements below. Inquiries about college credit for military service may be directed to the Vice President for Enrollment Management.

- For four months of active duty, a veteran is exempted from the physical education requirement and is awarded two hours of credit, HPR 1111 and HPR 1121 (General Activity courses in Physical Education.)
- For six months of active duty, a veteran is exempted from the physical education requirement and is awarded five hours of credit, HPR 1111, HPR 1121, and HPR 1213 (Personal and Community Health.)
- For a year or longer of active duty, a veteran is exempted from the physical education requirement and is awarded seven hours of credit: HPR 1111, HPR 1121, HPR 1551, HPR 1561 (Fitness and Conditioning I and II), and HPR 1213.

Statement of Refund Policy for Veterans

The refund policy for veterans provides that the amount charged for tuition, and other charges, except for consumable items, will be refunded on a pro-rata basis in the event an individual receiving educational benefits from the Veterans Administration fails to attend, withdraws according to the established school policy, or is dismissed.

Developmental Courses

An entering freshman student must submit ACT scores before admission to any curriculum. If there is evidence of academic deficiency in reading, writing, or mathematics, the student will be required to take developmental classes. Please see an advisor or counselor for class placement.

Developmental Course Procedures

Academic

1. **Effective Fall 2011 developmental courses will no longer apply toward any associate degree.**
2. A student taking one or more developmental courses should not normally take more than 12 semester hours plus a maximum of 2 activity courses for a total of 14 semester hours.
3. Class Meetings: Developmental courses meet three lecture hours per week. (3 credit hours per course)
4. Students enrolled in developmental courses must earn a grade of "C" or higher in order to enroll in the next higher level course. Students not earning a grade of "C" or higher must repeat the course the following regular semester.
5. A student whose ACT subscores indicate the need to enroll in one or more developmental courses must schedule these courses immediately. This requirement may not be delayed without the approval of the Vice President for General Education and Technology Services or the Director of Career Technical Education or Center Directors.

Career-Technical

Technical students must submit ACT scores before admission to any curriculum. Students who do not have an ACT score at the time of registration must take the TABE test. If there is evidence of academic deficiency in reading, writing, or mathematics, the student will be required to take Related Studies Reading (VOR 1103) and; or Related Studies Mathematics (VOM 1103).

Placement Scores for Related Studies Classes for Career-Technical Students:

| | |
|--|--|
| Related Studies Mathematics (VOM 1103) | ACT Mathematics score below 13 TABE Mathematics score below 9.0 |
| Related Studies Reading (VOR 1103) | ACT Reading score below 15 TABE Reading score below 10.0 |

A grade of "D" or better is required for career students to pass Reading; Mathematics class(es).

Related Studies classes meet three hours per week. Students who do not successfully complete a Related Studies class will be enrolled in the class the following semester.

Requirements for Graduation

In order to receive either an Associate in Applied Science degree or an Associate in Arts degree a minimum of twenty-five percent (25%) of the hours applied toward the degree must be completed at Pearl River Community College.

The **Associate in Arts** degree is awarded to students who meet either of the following requirements:

1. Complete a minimum of 62 semester hours to include the 40 semester hour basic core curriculum and 22 semester hours of transferable electives (a maximum of four activity hours may be applied toward graduation); and, attain an overall grade point average of 2.0 or higher.
2. Complete the first two years of a baccalaureate program of study found in any accredited four year college or university catalog which has become effective since the student began college studies; and, attain an overall grade point average of 2.0 or higher.

Computer proficiency is required of all students who receive an **Associate in Arts** degree. This proficiency may be demonstrated by passing an academic computer science course or passing a computer proficiency test. The Vice President for General Education and Technology Services may consider declaring a student computer proficient based on documentation of appropriate employment experience.

The **Associate in Applied Science** degree is awarded to a student who completes the prescribed technical course of study in his or her chosen field as outlined in the college catalog and attains an overall grade point average of 2.0 or higher.

The **Certificate of Proficiency** is awarded to a student who completes the prescribed Career course of study in his or her chosen field as outlined in the college catalog and attains an overall grade point average of 2.0 or higher.

In order to participate in commencement and receive a diploma a candidate for graduation must complete an online application for graduation. A Student should apply for graduation one semester prior to the anticipated graduation date.

Any student enrolled in a degree or certificate program is encouraged to seek advisement from a counselor and/or a faculty advisor so that the appropriate courses are taken to meet graduation requirements. Careful consideration should be given by the student to courses that have been completed and to schedules proposed for future semesters to be sure that all requirements for graduation are met. All who are involved in advisement are committed to accuracy, and will do their best to avoid mistakes in advising students. However, the ultimate responsibility for meeting graduation requirements rests with the student. The College cannot be held responsible for mistakes made that result in a student not

being able to graduate at a particular time.

Honors and Special Honors

Students graduate with Special Honors when they have a grade point average of 3.80 - 4.00 for all college hours attempted within their chosen program at Pearl River Community College.

Students graduate with Honors when they have a grade point average of 3.40 - 3.79 for all college hours attempted within their chosen program at Pearl River Community College.

Transferring to a Senior College or University

Any student attending PRCC who has achieved all of the standards as specified by the Board of Trustees for Institutions of Higher Learning for admission to the universities under the governance of this Board of Trustees may transfer at any time to an institution under the State Board of Trustees. This does not alter individual institutional requirements regarding transfer students.

Any student whose ACT composite score is below an institution’s minimum required score and who has not been selected as a high risk student by the institution must attend an accredited institution of higher learning other than those under the governance of the Board of Trustees and must attain a C average (2.0 on a 4.0 scale) in the following twenty-six (26) semester credit hours:

| | |
|---|------------------|
| English Composition | 6 semester hours |
| College Algebra or higher level mathematics | 3 semester hours |
| Laboratory Sciences | 8 semester hours |
| Transferable electives | 9 semester hours |

Transcript Information

All academic, technical, and career work attempted becomes a part of the student’s permanent academic record. This information is maintained by the Office of Admissions and Records at Pearl River Community College.

Students may secure a copy of this information during working hours, or they may request that a copy of their academic record (transcript) be forwarded to anyone they designate. There is a nominal fee for mailing an official transcript. Transcripts will not be released to a third party without the original signature of the student. No student transcript will be released until the transcript request has been cleared by the Office of Business Affairs. A student who has an outstanding balance may not have a transcript mailed until the balance has been paid in full.

Transcripts ordered by students are available the next business day. Students driving to the campus should call the Record’s Office on the day before transcript pickup.

Technical Advance Placement (TAP)

Technical Advance Placement (TAP) is the process through which advanced credit for Pearl River Community College courses is awarded to qualified high school students who have completed two years of an articulated Career Technical program on the secondary level with a “B” average. For more information on programs that have been articulated, contact the Director of Career-Technical Education.

Department of Workforce Education

The Department of Workforce Education is the workforce training and economic development arm of Pearl River Community College. The program was established in 1994 with the passage by the Mississippi Legislature of the Workforce Act of 1994. Its principle mission is to offer and arrange workforce training for individuals and businesses in the College’s six county district. The department has multiple locations including the Lowery A. Woodall Advanced Technology Center, Poplarville Campus, Center for Higher Learning at Stennis Space Center, and the Hancock Center.

The department establishes learning opportunities for unemployed, under employed and employed individuals in need of skills training and professional development.

- For information about Workforce Education:
- In the Hattiesburg area contact (601) 554-4645
 - In the Pearl River County area contact (601) 403-1241
 - In the Hancock County area contact (228) 688-3113

ACADEMIC TRANSFER DEGREE PROGRAMS
(This is a separate page)

UNIVERSITY BACHELOR'S DEGREE TRANSFER PROGRAMS

A student who intends to transfer to a four year college or university after attending Pearl River Community College should follow a university (academic) bachelor's degree transfer program of study. A student following a transfer program of study has the opportunity to earn the Associate in Arts degree and can typically transfer up to one-half of the total semester hours required for a bachelor's degree at a university or four year college. A PRCC student may transfer into any of the bachelor's degree programs listed below that have been approved by the Board of Trustees of State Institutions of Higher Learning to be offered at public universities in Mississippi. Many similar programs are also available at private colleges in Mississippi and at public and private colleges and universities in other states. Since the courses required for these programs vary from one university to another, Pearl River Community College does not list specific course requirements for them. The student is advised to consult the catalog of the university offering the program and to seek advisement from an academic counselor or a faculty member in the PRCC department that is shown. Universities and PRCC departments are identified at the end of the program listing. (This listing is based on information obtained from the Board of Trustees of State Institutions of Higher Learning at www.ihl.state.ms.us, and the Articulation Agreement maintained by the IHL and the State Board for Community and Junior Colleges at <http://www.sbcjc.cc.ms.us/pdfs/pb/ArticulationAgreement20112012.pdf>)

A student who plans to major in pre-dentistry, pre-law, pre-medicine, pre-pharmacy, or pre-veterinary medicine should select a bachelor's degree program and elect specific courses as required for admission by the appropriate professional school. Dentistry and medicine are available at the University of Mississippi Medical Center, as are graduate degree programs in occupational therapy and physical therapy. Law and pharmacy are available at the University of Mississippi. Veterinary medicine is available at Mississippi State University. Students in pre-dentistry, pre-medicine, pre-pharmacy and pre-veterinary medicine are advised by faculty in the Department of Science, Mathematics, and Business. Students in pre-law are advised by faculty in the Department of Humanities and Social Sciences.

| BACHELOR'S DEGREE PROGRAM | MISSISSIPPI UNIVERSITIES OFFERING DEGREE | PRCC DEPARTMENT |
|--|--|-----------------|
| Accountancy or Accounting, BACCY, BBA, BS, BSBA | ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM | SMB |
| Administration of Justice, BA, BS, BSCJ | ASU, DSU, JSU, MVSU, USM, UM | HSS |
| Advertising, BA | USM | FAC |
| Aerospace Engineering, BS | MSU | SMB |
| African American Studies, BA | UM | HSS |
| Agribusiness, BS | MSU | SMB |
| Agribusiness Management, BS | ASU | SMB |
| Agricultural Economics, BS | ASU, MSU | SMB |
| Agricultural Engineering Technology and Business, BS | MSU | SMB |
| Agricultural Food and Resource Economics, BS | ASU, MSU | SMB |
| Agricultural Information Science, BS | MSU | SMB |
| Agricultural Pest Management BS | MSU | SMB |
| Agricultural Science, BS | ASU, MSU | SMB |
| Agronomy, BS | MSU | SMB |
| Allied Health, BS | USM | HPR |
| Animal Sciences, BS | MSU | SMB |
| Anthropology, BA | MSU, UM, USM | HSS |
| Applied Science, BS | ASU | SMB |
| Applied Technology and Technology Management, BS | ASU, JSU, MSU, MVSU, USM | SMB |
| Architectural Engineering Technology, BS | USM | SMB |
| Architecture, BArch | MSU | SMB |
| Art, BA, BS, BFA | DSU, JSU, MSU, MUW, MVSU, UM, USM | FAC |
| Art Education, BFA | MUW | FAC |
| Art History, BA | UM | FAC |
| Athletic Training, BS | ASU, DSU, USM | HPR |
| Audiology and Speech Pathology, BA, BS | DSU, JSU, MUW, UM, USM | FAC |
| Aviation Management, BCA | DSU | SMB |
| Banking and Finance, BA, BBA, BS, BSBA | ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM | SMB |
| Biochemistry, BA, BS | MSU, UM | SMB |
| Biological Engineering, BS | MSU | SMB |
| Biological Science(s), BA, BS | ASU, DSU, JSU, MSU, MUW, MVSU, UM, USM | SMB |

| BACHELOR'S DEGREE PROGRAM | MISSISSIPPI UNIVERSITIES OFFERING DEGREE | PRCC DEPARTMENT |
|--|---|--------------------|
| Biology, BA, BS | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Biology Education, BAEd, BS, BSEd | ASU,DSU,MSU, MUW,MVSU,UM,USM | SMB |
| Business Administration, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Business and Industry, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Business Information Systems, BBA | MSU | SMB |
| Business Technology Education, BS, | USM | SMB |
| Chemical Engineering, BS, BSCE | MSU,UM | SMB |
| Chemistry, BA, BS | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Child and Family Studies, BS | USM | HSS |
| Child Care and Family Education, BS | JSU | HSS |
| Child Development, BS | ASU | HSS |
| Chinese, BA | UM | HSS |
| Civil Engineering, BS, BSCE | JSU,MSU,UM | SMB |
| Classics, BA | UM | HSS |
| Clinical Laboratory Sciences, BS | UMMC | SMB |
| Communication(s), BA, BS | MSU,MUW,MVSU,USM | FAC |
| Communication Studies and Theatre Arts, BA | DSU | FAC |
| Communicative Disorders, BA, BS | DSU,JSU,MUW,UM,USM | FAC |
| Community Health Sciences, BS | USM | HPR |
| Computer Engineering, BS | JSU,MSU | SMB |
| Computer Engineering Technology, BS | USM | SMB |
| Computer Information Systems, BBA, BSBA | DSU,UM,USM | SMB |
| Computer Science, BA, BS, BSCS | ASU,JSU,MSU,MVSU,UM,USM | SMB |
| Construction Engineering Technology, BS | USM | SMB |
| Correctional Services | ASU,DSU,JSU,MVSU,USM,UM | HSS |
| Criminal Justice | ASU,DSU,JSU,MVSU,USM,UM | HSS |
| Culinary Arts, BS | MUW | SMB |
| Cytotechnology, BS | UMMC | SMB |
| Dance, BFA | USM | FAC |
| Dental Hygiene, BS | UMMC | SMB |
| Early Childhood Education, BAEd, BS, BSEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | HSS |
| Economics, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Education of the Deaf, BA, BS | USM | HSS |
| Educational Psychology, BS | MSU | HSS |
| Educational Technology, BS | JSU,MSU | HSS |
| Electrical Engineering, BS, BSEE | JSU,MSU,UM | SMB |
| Electronics Engineering Technology, BS | USM | SMB |
| Elementary Education, BAEd, BS, BSEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | HSS |
| Engineering, BE | UM | SMB |
| English, BA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | HSS |
| English Education, BAEd, BS, BSEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | HSS |
| Environmental Health, BS | MVSU | SMB |
| Environmental Science, BS | DSU | SMB |
| Exercise Science, BSES | UM | HPR |
| Family and Consumer Science(s), BS | DSU,MSU | SMB |
| Family Studies, BS | MUW | HSS |
| Fashion Merchandising and Apparel Studies, BS | USM | FAC |
| Finance, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Fine Arts, BA, BS, BFA | DSU,JSU,MSU, MUW,MVSU,UM,USM | FAC |
| Flight Operations, BCA | DSU | SMB |
| Food Science, Nutrition, and Health Promotion, | MSU | SMB |

| BACHELOR'S DEGREE PROGRAM | MISSISSIPPI UNIVERSITIES OFFERING DEGREE | PRCC DEPARTMENT |
|--|---|--------------------|
| BS | | |
| Foreign Languages, BA, BS | DSU,JSU,MSU,USM | HSS |
| Foreign Languages Education, BAEd | UM,USM | HSS |
| Forensics, BS | UM,USM | HSS |
| Forensics Chemistry, BS | UM,USM | SMB |
| Forestry, BS | MSU | SMB |
| French, BA | UM | HSS |
| General Business, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| General Liberal Arts, BA | MSU,UM | HSS |
| General Science, BS | MSU | SMB |
| General Studies, BA, BS | ASU,DSU,JSU,MSU | HSS |
| Geography, BA, BS | USM | HSS |
| Geological Engineering, BSGE | UM | SMB |
| Geology, BS | UM,USM | SMB |
| Geoscience, BS | MSU | SMB |
| German, BA | UM | HSS |
| Health, BS | MUW | HPR |
| Health Care Administration, BS | JSU | HPR |
| Health Information Management, BS | UMMC | HPR |
| Health, Physical Education and Recreation, BS, BSEd, BSGS | DSU,JSU,MSU,MVSU,USM | HPR |
| Health Science, BS | ASU | HPR |
| Health Sciences, BS | UMMC | HPR |
| History, BA | ASU,DSU,JSU, MSU,MUW,UM,USM | HSS |
| History, BS, BSGS | DSU,JSU,MVSU | HSS |
| Horticulture, BS | MSU | SMB |
| Hospitality Service Management, BBA, BS | DSU,UM | HSS |
| Hotel, Restaurant and Tourism Management, BS, BSBA | USM | HSS |
| Human Performance, BS, BSEd, BSGS | DSU,JSU, MSU,MVSU,USM | HPR |
| Human Sciences, BS | DSU,MSU | HPR |
| Industrial Engineering, BS | MSU | SMB |
| Industrial Engineering Technology, BS | ASU,JSU,MSU,MVSU,USM | SMB |
| Information Technology, BS | ASU,USM,MSU,MVSU | SMB |
| Insurance, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Insurance and Real Estate, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Insurance and Risk Management, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Interdisciplinary Studies | ASU,DSU,JSU,MSU | HSS |
| Interior Design, BS | MSU,USM | FAC |
| International Business, BA, BS | USM | SMB |
| International Studies, BA | UM,USM | HSS |
| Journalism, BA | DSU,UM,USM | HSS |
| Kinesiology, BS | MUW | HPR |
| Landscape Architecture, BLA | MSU | SMB |
| Landscape Contracting, BS | MSU | SMB |
| Legal Studies, BA, BPS, BS | MUW,USM | HSS |
| Liberal Arts, BA | MSU,UM | HSS |
| Library and Information Science,BA | USM | HSS |
| Linguistics, BA | UM | HSS |
| Management, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Management Information Systems, BBA, BSBA | DSU,UM,USM | SMB |
| Management of Construction and Land, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Managerial Finance , BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Manufacturing Technology, BS | ASU,JSU,MSU,MVSU,USM | SMB |
| Marine Biology, BA, BS | ASU,DSU,JSU,MSU, | SMB |

| BACHELOR'S DEGREE PROGRAM | MISSISSIPPI UNIVERSITIES OFFERING DEGREE | PRCC DEPARTMENT |
|--|---|--------------------|
| | MUW,MVSU,UM,USM | |
| Marketing, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Marketing Communication, BA, BBA | UM | SMB |
| Mass Communications, BA, BS | ASU,JSU | FAC |
| Mathematics, BA, BS | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Mathematics Education, BAEd, BS, BSEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Mechanical Engineering, BS, BSMe | MSU,UM | SMB |
| Medical Technology, BS | MSU,UM,USM | SMB |
| Meteorology, BS | JSU | SMB |
| Microbiology, BS | MSU | SMB |
| Modern Foreign Languages, BA, BS | DSU,JSU,MSU,USM | HSS |
| Music, BA, BM, BMEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | FAC |
| Music Education, BA, BM, BMEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | FAC |
| Music Therapy, BM | MUW | FAC |
| Nursing, BSN | ASU,DSU, MUW,UMMC,USM | SMB |
| Nutrition and Dietetics, BS | ASU,UM,USM | SMB |
| Occupational Therapy, MOT | UMMC | SMB |
| Office Administration, BS, BBA | MSU,MVSU,USM | SMB |
| Paralegal Studies, BA, BPS, BS | MUW,UM,USM | HSS |
| Park and Recreation Management, BAPRM | UM | HPR |
| Performance, BA, BM, BMEd | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | HPR |
| Pharmaceutical Sciences, BS | UM | SMB |
| Philosophy, BA | MSU,UM,USM | HSS |
| Physical Education, BS, BSEd, BSGS | DSU,JSU,MSU,MVSU,USM | HPR |
| Physical Sciences, BS | MUW | SMB |
| Physics, BA, BS | JSU,MSU,UM,USM | SMB |
| Political Science, BA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | HSS |
| Polymer Science, BS | USM | SMB |
| Poultry Science, BS | MSU | SMB |
| Psychology, BA, BS | DSU,JSU,MSU, MUW,UM,USM | HSS |
| Public Administration, BA, BS | MVSU,UM | HSS |
| Public Policy Studies, BA, BS | MVSU,UM | HSS |
| Quantitative Analysis, BBA | MSU | SMB |
| Radio, Television and Film, BA | USM | FAC |
| Real Estate, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Real Estate and Mortgage Financing, BA, BBA, BS, BSBA | ASU,DSU,JSU,MSU, MUW,MVSU,UM,USM | SMB |
| Recreation, BS | ASU,USM | HPR |
| Religion, BA | USM | HSS |
| Robotics and Automation Technology, BS | ASU,JSU, MSU,MVSU,USM | SMB |
| Science Education, Chemistry; Physical Science | ASU,DSU,MSU, MUW,UM,USM | SMB |
| Science Education, Physics | MSU,UM,USM | SMB |
| Social Science Education, BAEd, BS, BSEd | ASU,DSU,MSU, MUW,MVSU,UM,USM | HSS |
| Social Science(s), BA, BS | DSU,MUW | HSS |
| Social Work, BA | ASU,DSU,JSU, MSU,MVSU,UM,USM | HSS |
| Sociology, BA | ASU,DSU,JSU, MSU,MVSU,UM,USM | HSS |
| Sociology and Social Work, BA | ASU,DSU,JSU, MSU,MVSU,UM,USM | HSS |
| Software Engineering, BS | MSU | SMB |
| Southern Studies, BA | UM | HSS |

| BACHELOR'S DEGREE PROGRAM | MISSISSIPPI UNIVERSITIES OFFERING DEGREE | PRCC DEPARTMENT |
|---|--|-----------------|
| Spanish, BA | MUW,UM | HSS |
| Special Education, BAEd, BS, BSEd | JSU,MSU,UM,USM | HSS |
| Speech, BA, BS | JSU,MVSU | FAC |
| Speech Communication and Theatre Arts, BA | DSU | FAC |
| Speech Pathology, BA, BS | DSU,JSU,MUW,UM,USM | FAC |
| Speech Pathology and Audiology, BA, BS | DSU,JSU,MUW,UM,USM | FAC |
| Sports Medicine, BS | ASU,DSU,USM | HPR |
| Technical and Occupational Education, BS | JSU,MSU | HSS |
| Technology Teacher Education, BS | JSU,MSU | SMB |
| Theatre, BA, BFA | UM,USM | FAC |
| Tourism, BS, BSBA | USM | FAC |
| Trade and Technical Studies, BS | MSU | SMB |
| Urban Studies, BA | JSU | HSS |
| Wildlife and Fisheries Science, BS | MSU | SMB |

ASU is Alcorn State University (Lorman); DSU is Delta State University (Cleveland); JSU is Jackson State University (Jackson); MSU is Mississippi State University (Starkville); MUW is Mississippi University for Women (Columbus); MVSU is Mississippi Valley State University (Itta Bena); UM is the University of Mississippi (Oxford); UMMC is the University of Mississippi Medical Center (Jackson); and USM is University of Southern Mississippi (Hattiesburg).

FAC is the Department of Fine Arts and Communication; HPR is the Department of Health, Physical Education, and Recreation; HSS is the Department of Humanities and Social Sciences; and SMB is the Department of Science, Mathematics, and Business.

ACADEMIC BASIC CORE

A student who is working toward a bachelor's degree but has not yet decided upon a degree program (major field of study) is usually advised to follow the basic core curriculum during the freshman year. It is suggested that all students choose a major field of study before beginning the sophomore year. Failure to do so may result in the student taking courses that do not apply toward the chosen bachelor's degree program.

ENGLISH:

| | |
|-----------------------------------|---------|
| English Composition I - ENG 1113 | 3 hours |
| English Composition II - ENG 1123 | 3 hours |

MATHEMATICS:

| | |
|--|---------|
| College Algebra - MAT 1313 or higher numbered course | 3 hours |
|--|---------|

NATURAL SCIENCES:

| | |
|---|---------|
| Select from Biology, Chemistry, Physical Science or Physics (6 hours lecture, 2 hours laboratory) | 8 hours |
|---|---------|

COMPUTER SCIENCE:

| | |
|--|---------|
| *Computer Concepts- CSC 1113 or higher or BAD 2533 (NOTE: A student may not apply both CSC 1113 and BAD 2533 toward a degree.) | 3 hours |
|--|---------|

SOCIAL AND BEHAVIORAL SCIENCES:

| | |
|---|---------|
| Select from History, Economics, Political Science, Psychology, Sociology, and Geography | 6 hours |
|---|---------|

HUMANITIES:

| | |
|---|---------|
| Literature | 3 hours |
| Select from Foreign Language, History, Philosophy, or another Literature course | 3 hours |

FINE ARTS:

| | |
|-------------------------------------|---------|
| Music, Art, or Theatre Appreciation | 3 hours |
|-------------------------------------|---------|

COMMUNICATION:

| | |
|------------------------------|---------|
| Public Speaking I - SPT 1113 | 3 hours |
|------------------------------|---------|

PHYSICAL EDUCATION or ACTIVITY COURSES:

2 hours

Total in Basic Core 40 hours

*See Requirements for Graduation. This requirement is waived for a student who demonstrates computer proficiency by passing an examination or by providing acceptable documentation of computer-related work experience.

NOTE: To complete the minimum of 62 hours required for graduation at least 22 hours of electives should be selected that apply toward the bachelor's degree program into which the student intends to transfer. The student should consult the catalog of the college or university offering the bachelor's degree on the Articulation Agreement at: [http:// www.sbcjc.ms.us/pdf/ aa00.pdf](http://www.sbcjc.ms.us/pdf/aa00.pdf) and with an advisor in the PRCC department identified in the preceding list. Failure to do so may result in taking courses that will not apply toward the chosen bachelor's degree.

SUGGESTED ACADEMIC COURSES FOR UNDECIDED MAJOR

| FIRST YEAR | | Hours |
|-----------------------------|--|--------------|
| Fall Semester | | |
| ENG 1113 | English Composition I | 3 |
| _____ | Mathematics | 3 |
| _____ | Science with lab | 4 |
| HIS 1163 or HIS 2213 | World Civilization I or U.S. History I | 3 |
| PSY 1513 <u>or</u> | General Psychology | 3 |
| SPT 1113 | Public Speaking I | 3 |
| | Total | 16 |
| Spring Semester | | |
| ENG 1123 | English Composition II | 3 |
| _____ | Fine Arts | 3 |
| _____ | Science with lab | 4 |
| HIS 1173 <u>or</u> HIS 2223 | World Civilization II or U.S. History II | 3 |
| PSY 1513 <u>or</u> | General Psychology | 3 |
| SPT 1113 | Public Speaking I | 3 |
| | Total | 16 |

SECOND YEAR

(NOTE: The student is strongly advised to choose a bachelor's degree program no later than the start of the second year.)

ASSOCIATE DEGREE NURSING

The Associate Degree Nursing (ADN) program prepares an individual to become a professional registered nurse (RN). The RN may supervise licensed practical nurses (LPNs), nurse technicians, certified nursing assistants, and/or medical assistants. The RN provides direct patient care and assists in making decisions regarding plans of care for individuals and groups. The associate degree RN takes general support courses that are transferrable for a baccalaureate in nursing. A graduate of the ADN program is conferred the Associate in Applied Science degree and is eligible to take the National Council Licensure Examination (NCLEX) to become an RN. The program is accredited by the Mississippi Board of Trustees of State Institutions of Higher Learning and National League for Nursing Accrediting Commission (NLNAC).

| | | | CREDIT HOURS |
|---|-------------|-----------------------------------|-----------------|
| LEVEL I | NUR 1111 | Fundamentals of Nursing | 11 |
| | NUR 1011* | Professional Nursing Forum I | 1 |
| | MAT 1313 | College Algebra | 3 |
| | PSY 1513 | General Psychology | 3 |
| | BIO 2513 | Anatomy and Physiology I | 3 |
| | BIO 2511 | Anatomy and Physiology I Lab | 1 |
| | TOTAL HOURS | | 21-22 |
| LEVEL II | NUR 1210 | Medical/Surgical Nursing I | 10 |
| | NUR 1012* | Professional Nursing Forum II | 2 |
| | BIO 2523 | Anatomy and Physiology II | 3 |
| | BIO 2521 | Anatomy and Physiology II Lab | 1 |
| | EPY 2533 | Human Growth and Development | 3 |
| | ENG 1113 | English Composition I | 3 |
| | TOTAL HOURS | | 20-22 |
| (Required Course for LPN to ADN Bridge students only) | | | |
| SUMMER | NUR 2107 | LPN to ADN Bridge | 7 |
| | TOTAL HOURS | | 7 |
| LEVEL III | NUR 2104 | Women’s Health/Newborn Nursing | 4 |
| | NUR 2115 | Pediatric Nursing | 5 |
| | NUR 2012* | Professional Nursing Forum III | 2 |
| | BIO 2923 | Microbiology | 3 |
| | BIO 2921 | Microbiology Lab | 1 |
| | SPT 1113 | Public Speaking I | 3 |
| | TOTAL HOURS | | 16-18 |
| LEVEL IV | NUR 2203 | Psychiatric/Mental Health Nursing | 3 |
| | NUR 2209 | Medical/Surgical Nursing II | 3 |
| | SOC 2113 | Introduction to Sociology | 3 |
| | TOTAL HOURS | | 15 |
| TOTAL CREDIT HOURS: | | | 72-77 |

*Nursing Elective - Courses Not Required

ADN general education courses must be completed with a grade of "C" or better and all required nursing (NUR) courses must be completed with a grade of "B" or better.

ADN general education courses must be completed before or within the semester of nursing (NUR) courses listed. If a student withdraws from a required co-requisite general education course(s) within the semester, the student must also withdraw from the nursing course(s).

PRCC Requirements:

1. General Biology I and Lab

A student may waive General Biology I and Lab (BIO 1133/1131), if the student meets one of the following criteria:

- a. AP Biology Exam with score of 3 or better
- b. Successfully passing a comprehensive final examination in the subject area with a score of "70 or higher" and proving proficiency in lab techniques with a score of "70 or higher" (See "credit by examination" in college catalog)

2. For graduation with Associate in Applied Science degree, Computer Concepts (CSC 1113 or BAD 2533) must be passed or computer proficiency must be documented.

CAREER AND TECHNICAL EDUCATION PROGRAMS
(This is a separate page)

CAREER AND TECHNICAL EDUCATION PROGRAMS

Career and Technical Education (CTE) at Pearl River Community College is designed to prepare students to directly enter the workforce. There are two paths for CTE at PRCC.

Career Programs (Certificate)

These programs are designed to prepare students for entry-level employment in the workforce. Upon completion of a one or two-year program of study, the graduate will be awarded a Certificate of Proficiency. Students who complete the requirements of the Commercial Truck Driving training program or Barbering Instructor Training will be awarded a Certificate of Completion.

PLEASE NOTE: Students applying for admission to practical nursing and allied health programs must do so between September 1 and May 1. Students applying for admission to the barbering and cosmetology programs must do so by June 1.

Technical Programs (Associate in Applied Science (A.A.S.))

These programs are designed to prepare students for technical positions in business and industry. Upon the completion of a prescribed curriculum, an Associate in Applied Science degree (AAS) will be awarded to the graduate.

In order to receive an Associate in Applied Science (AAS) degree, it is necessary to complete a minimum of 64 semester hours including 15 semester hours of the general education core. The core must include 3 semester hours of course work in each of the following areas:

Written Communication: English Composition I (ENG 1113)

Mathematics or Science: (MAT 1313 or higher OR any BIO, CHE, or PHY course)

Social or Behavioral Science (Any ECO, GEO, PSC, PSY, or SOC course)

Fine Arts (ART 1113, MUS 1113, SPT 2233)

OR

Humanities (Any HIS, MFL, or PHI course OR ENG 2223, 2233, 2323, 2333, 2423, 2433)

Public Speaking: SPT 1113, SPT 2163

Students receiving an AAS degree will demonstrate competency in the basic use of computers by a high school transcript and; or computer usage through course work.

Although technical programs are designed for immediate employment upon completion, transfer credit toward a bachelor degree may be accepted from a four year institution in areas of technology and in industrial education. This should be verified by the senior institution.

PLEASE NOTE: Students applying for admission to allied health programs must do so between September 1 and May 1. Please refer to admission requirements in this catalog.

Pearl River Community College offers support services to ensure the success of all members of special populations. Students who have disabilities, students with limited English proficiency, academically disadvantaged students, students from economically disadvantaged families, students enrolled in nontraditional fields of study, single parents and displaced homemakers will be eligible for services through the special populations department. A list of the services provided is available in the special populations department. Students can be identified through enrolling in a Career-Technical program, or a student can self-identify by contacting the special populations department.

List of Programs

Following is a list of the Career and Technical Programs offered by Pearl River Community College. The chart notates what type of and the location of each program.

| Program | Career (Certificate) | Technical (Associate in Applied Science) |
|---|--------------------------------|---|
| Automotive Mechanics Technology | Poplarville | Poplarville |
| Barbering | Poplarville | |
| Barbering Instructor Training** | Poplarville | |
| Brick, Block, and Stone Masonry | Poplarville | |
| Business and Office Related Technology: Health Care Data Technology Option | | Poplarville |
| Business and Office Related Technology: Office Systems Technology Option | Poplarville; Forrest County | Forrest County Center |

| Program | Career (Certificate) | Technical (Associate in Applied Science) |
|---|---|---|
| | Center | |
| Business Marketing and Management Technology | | Poplarville |
| Commercial Truck Driving** | Poplarville | |
| Computer Networking Technology Option | | Poplarville |
| Construction Management Technology | Poplarville | Poplarville |
| Cosmetology | Poplarville | |
| Cosmetology Teacher Training | Poplarville | |
| Criminal Justice | Poplarville; Forrest County Center | Poplarville; Forrest County Center |
| Dental Assisting | Forrest County Center | |
| Dental Hygiene Technology | | Forrest County Center |
| Drafting and Design Technology | | Poplarville |
| Early Childhood Education Technology | | Poplarville |
| Electrical Technology | Poplarville | Poplarville |
| Electronics Technology | | Poplarville; Forrest County Center |
| Electronics Technology: Biomedical Equipment Repair Technology | | Forrest County Center |
| Heating, Air Conditioning, Ventilation and Refrigeration Technology* | Poplarville | Poplarville; Forrest County Center |
| Instrumentation Technology | | Poplarville |
| Medical Laboratory Technology | | Forrest County Center |
| Medical Radiologic Technology | | Forrest County Center |
| Occupational Therapy Assistant Technology | | Forrest County Center |
| Physical Therapist Assistant Technology | | Forrest County Center |
| Practical Nursing | Poplarville; Forrest County Center | |
| Precision Manufacturing and Machining Technology | Poplarville | Poplarville |
| Respiratory Care Technology | | Forrest County Center |
| Surgical Technology | Forrest County Center | Forrest County Center |
| Utility Lineman Technology | Poplarville | Poplarville |
| Web Development Technology Option | | Poplarville |
| Welding and Cutting | Poplarville; Forrest County Center; Hancock Center | Poplarville |

**Upon completion of Commercial Truck Driving or Barbering Instructor Training, the student will be awarded a Certificate of Completion.

AUTOMOTIVE MECHANICS TECHNOLOGY
Certificate of Proficiency
Poplarville

The Automotive Mechanics Technology program prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions and repair of engines, fuel, electrical, cooling, brake, drive train, and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems. The program is certified by the National Institute of Automotive Service Excellence.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| ATT 1811 | Introduction, Safety, & Employability | 1 | |
| ATT 1124 | Basic Electrical/Electronic Systems | 4 | |
| ATT 1715 | Engine Repair | 5 | |
| ATT 1424 | Engine Performance I | 4 | |
| ATT 1213 | Brakes | | 3 |
| ATT 1134 | Advanced Electrical/Electronic Systems | | 4 |
| ATT 2335 | Steering & Suspension Systems | | 5 |
| _____ | Approved Elective | | 3 |
| SOPHOMORE YEAR | | | |
| ATT 2444 | Engine Performance III | 4 | |
| ATT 1314 | Manual Drive Trains/Transaxles | 4 | |
| ATT 2325 | Automatic Transmissions/Transaxles | 5 | |
| _____ | Approved Elective | 3 | |
| ATT 2434 | Engine Performance II | | 4 |
| ATT 2614 | Heating and Air Conditioning | | 4 |
| _____ | Approved Elective | | 3 |
| _____ | Approved Elective | | 3 |

TOTAL CREDIT HOURS: 59

APPROVED ELECTIVES:

ATT 1113 Applied Mathematics for Automotive Technicians
ATT 291(1-6) Special Problem I in Automotive Technology
ATT 293(1-6) Special Problem II in Automotive Technology
ATT 292(1-6) Supervised Work Experience in Automotive Technology
or other instructor approved electives

AUTOMOTIVE MECHANICS TECHNOLOGY
Associate in Applied Science
Poplarville

The Automotive Mechanics Technology program prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions and repair of engines, fuel, electrical, cooling, brake, drive train, and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems. The program is certified by the National Institute of Automotive Service Excellence.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| ATT 1811 | Introduction, Safety, & Employability | 1 | |
| ATT 1124 | Basic Electrical/Electronic Systems | 4 | |
| ATT 1715 | Engine Repair | 5 | |
| ATT 1424 | Engine Performance I | 4 | |
| ENG 1113 | English Composition I | 3 | |
| ATT 1213 | Brakes | | 3 |
| ATT 1134 | Advanced Electrical/Electronic Systems | | 4 |
| ATT 2335 | Steering & Suspension Systems | | 5 |
| _____ | Math/Science Elective | | 3 |
| SOPHOMORE YEAR | | | |
| ATT 2444 | Engine Performance III | 4 | |
| ATT 1314 | Manual Drive Trains/Transaxles | 4 | |
| ATT 2325 | Automatic Transmissions/Transaxles | 5 | |
| _____ | Humanities/Fine Arts Elective | 3 | |
| ATT 2434 | Engine Performance II | | 4 |
| ATT 2614 | Heating and Air Conditioning | | 4 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Social/Behavioral Science Elective | | 3 |
| _____ | Approved Elective | | 3 |

TOTAL CREDIT HOURS: 65

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

APPROVED ELECTIVES:

ATT 1113 Applied Mathematics for Automotive Technicians
ATT 291(1-6) Special Problem I in Automotive Technology
ATT 293(1-6) Special Problem II in Automotive Technology
ATT 292(1-6) Supervised Work Experience in Automotive Technology
or other instructor approved electives

BARBERING
Certificate of Proficiency
Poplarville

The Barbering program prepares individuals to cut, color, perm, shampoo, and style hair. Students are also instructed on the proper techniques in facial massaging and shaving. Special attention is given to hygiene, safety, skin, scalp diseases, and equipment sterilization. Instruction includes the study of sales, business management, laws governing the profession of barbering, and customer relationships. Successful completion of the program qualifies students for the State Barber Board Certification Examination. See special admission requirements for this program in the Admissions section in this catalog.

| FRESHMAN YEAR | | SEMESTER HOURS | | |
|----------------------|--|-----------------------|---------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> | <i>3rd Sem.</i> |
| BAV 1118 | Basic Practices in Barbering | 8 | | |
| BAV 1218 | Fundamental Practices in Barbering I | 8 | | |
| BAV 1318 | Fundamental Practices in Barbering II | | 8 | |
| BAV 1418 | Intermediate Practices in Barbering I | | 8 | |
| BAV 1518 | Intermediate Practices in Barbering II | | | 8 |
| BAV 1618 | Advanced Practices in Barbering | | | 8 |

TOTAL CREDIT HOURS: 48

BARBERING
Barbering Instructor Training Option
Certificate of Completion
Poplarville

The Barbering Instructor Training course is a special course designed to prepare an individual to become a Barbering instructor. See special admission requirements for this program in the Admissions section in this catalog.

| FIRST YEAR | SEMESTER HOURS |
|--|-----------------------|
| <i>1st Sem.</i> | |
| BAV 2218 Barbering Instructor Training | 8 |

TOTAL CREDIT HOURS: 8

BRICK, BLOCK AND STONEMASONRY
Certificate of Proficiency
Poplarville

The Brick, Block and Stonemasonry program prepares individuals to lay bricks and; or blocks. Instruction includes laying out and; or spacing bonds; determining vertical and horizontal alignment of courses using gauges, plumb-bobs and levels; and cutting, notching and shaping blocks, bricks and stone to construct or repair walls, partitions, arches and fireplaces.

| | | SEMESTER HOURS | |
|----------------------|---|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| BBV 1115 | Brick and Block Laying | 5 | |
| BBV 1215 | Masonry Construction | 5 | |
| BBV 1223 | Masonry Mathematics and Blueprint Reading | 3 | |
| BBV 1313 | Tools, Equipment & Safety | 3 | |
| BBV 1425 | Advanced Block Laying | | 5 |
| BBV 1525 | Advanced Bricklaying | | 5 |
| BBV 1623 | Chimneys & Fireplaces Construction | | 3 |
| _____ | Electives | | 3 |

TOTAL CREDIT HOURS: 32

APPROVED ELECTIVES:

BBV 191(1-3) Special Problem in Brick, Block, and Stonemasonry
BBV 192(1-6) Supervised Work Experience in Brick, Block, and Stonemasonry
BBV 1723 Steps, Arches, and Brick Floors

BUSINESS AND OFFICE AND RELATED TECHNOLOGY
Office Systems Technology
Associate in Applied Science
Poplarville

The Office Systems Technology program of study provides training in administrative office procedures, integrated computer applications, business financial systems, communication, and related technologies. The student will develop skills using a wide variety of microcomputer software applications including word processing, electronic spreadsheets, database management, and desktop publishing. The curriculum prepares a student for office positions such as administrative assistant, word processing operator, receptionist, general clerk or accounting clerk.

| | | SEMESTER HOURS | |
|----------------------|---------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| BOT 1113 | Document Formatting and Production | 3 | |
| BOT 1133 | Microcomputer Applications | 3 | |
| BOT 1413 | Records Management | 3 | |
| BOT 1213 | Personal and Professional Development | 3 | |
| BOT 1313 | Applied Business Mathematics | 3 | |
| BOT 1713 | Mechanics of Communication | 3 | |
| BOT 2813 | Business Communication | | 3 |
| BOT 1143 | Word Processing | | 3 |
| BOT 1433 | Business Accounting | | 3 |
| ENG 1113 | English Composition I | | 3 |
| BOT 1123 | Keyboard Skillbuilding | | 3 |
| BOT 1813 | Electronic Spreadsheets | | 3 |

EXIT POINT FOR CERTIFICATE OF PROFICIENCY

TOTAL CREDIT HOURS: 36

**POPLARVILLE OFFICE SYSTEMS TECHNOLOGY STUDENTS MUST COMPLETE THE
SECOND YEAR OF THE DEGREE ONLINE.**

| | | | |
|-----------------------|----------------------------------|---|---|
| SOPHOMORE YEAR | | | |
| _____ | Mathematics/Science Elective | 3 | |
| BOT 2413 | Computerized Accounting | 3 | |
| SPT 1113 | Public Speaking I | 3 | |
| BOT 2323 | Database Management | 3 | |
| BOT 2833 | Integrated Computer Applications | 3 | |
| PSY 1513 | General Psychology | 3 | |
| BOT 2823 | Communication Technology | | 3 |
| BOT 2133 | Desktop Publishing | | 3 |
| BOT 2723 | Administrative Office Procedures | | 3 |
| BOT 1513 | Machine Transcription | | 3 |
| _____ | Humanities/Fine Arts Elective | | 3 |

TOTAL CREDIT HOURS: 69

BUSINESS AND OFFICE RELATED TECHNOLOGY**Health Care Data Technology****Associate in Applied Science****Poplarville**

Health Care Data Technology is a program of study designed to prepare students for office positions in hospitals, doctor's offices, health clinics, insurance companies, nursing homes, and other health-related organizations. A student enrolled in Health Care Data Technology will prepare to work in these environments as a medical billing and coding specialist, medical transcriptionist, medical office assistant, medical file clerk or medical office secretary. Health Care Data Technology is a 2 year program of study that requires courses in the career-technical core, designated areas of concentration, and the academic core. The Associate in Applied Science degree is earned upon the successful completion of the program.

| | | SEMESTER HOURS | |
|------------------|--|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN | | | |
| BOT 1313 | Applied Business Mathematics | 3 | |
| BOT 1413 | Records Management | 3 | |
| BOT 1713 | Mechanics of Communication | 3 | |
| BOT 1113 | Document Formatting and Production | 3 | |
| BOT 1133 | Microcomputer Applications | 3 | |
| BOT 1613 | Medical Office Terminology I | 3 | |
| BOT 1143 | Word Processing | | 3 |
| BOT 1433 | Business Accounting | | 3 |
| BOT 1623 | Medical Office Terminology II | | 3 |
| BOT 2813 | Business Communication | | 3 |
| BOT 2743 | Medical Office Concepts | | 3 |
| ENG 1113 | English Composition I | | 3 |
| SOPHOMORE | | | |
| BOT 2523 | Medical Machine Transcription I | 3 | |
| BOT 2413 | Computerized Accounting | 3 | |
| BOT 2643 | CPT Coding | 3 | |
| BOT 2653 | ICD Coding | 3 | |
| SPT 1113 | Public Speaking I | 3 | |
| | Science/Mathematics Elective | 3 | |
| BOT 2753 | Medical Information Management | | 3 |
| BOT 2663 | Advanced Coding | | 3 |
| | BOT Approved Elective/Transcription Elective | | 3 |
| | BOT Approved Elective/Transcription Elective | | 3 |
| PSY 1513 | General Psychology I | | 3 |
| | Humanities/Fine Arts Elective | | 3 |

TOTAL CREDIT HOURS: 72

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

BUSINESS AND OFFICE AND RELATED TECHNOLOGY
Office Systems Technology
Associate in Applied Science
Forrest County Center

The Office Systems Technology program of study provides training in administrative office procedures, integrated computer applications, business financial systems, communication, and related technologies. The student will develop skills using a wide variety of microcomputer software applications including word processing, electronic spreadsheets, database management, and desktop publishing. The curriculum prepares a student for office positions such as administrative assistant, word processing operator, receptionist, general clerk or accounting clerk.

| | | SEMESTER HOURS | |
|--|---------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| BOT 1113 | Document Formatting and Production | 3 | |
| BOT 1133 | Microcomputer Applications | 3 | |
| BOT 1413 | Records Management | 3 | |
| BOT 1213 | Personal and Professional Development | 3 | |
| BOT 1313 | Applied Business Mathematics | 3 | |
| BOT 1713 | Mechanics of Communication | 3 | |
| BOT 2813 | Business Communication | | 3 |
| BOT 1143 | Word Processing | | 3 |
| BOT 1433 | Business Accounting | | 3 |
| ENG 1113 | English Composition I | | 3 |
| BOT 1123 | Keyboard Skillbuilding | | 3 |
| BOT 1813 | Electronic Spreadsheets | | 3 |
| EXIT POINT FOR CERTIFICATE OF PROFICIENCY | | | |
| SOPHOMORE YEAR | | | |
| _____ | Mathematics; Science Elective | 3 | |
| BOT 2413 | Computerized Accounting | 3 | |
| SPT 1113 | Public Speaking I | 3 | |
| BOT 2323 | Database Management | 3 | |
| BOT 2823 | Communication Technology | 3 | |
| BOT 2133 | Desktop Publishing | 3 | |
| BOT 2833 | Integrated Computer Applications | | 3 |
| BOT 2723 | Administrative Office Procedures | | 3 |
| BOT 1513 | Machine Transcription | | 3 |
| PSY 1513 | General Psychology | | 3 |
| _____ | Humanities; Fine Arts Elective | | 3 |

TOTAL CREDIT HOURS: 69

BUSINESS MARKETING AND MANAGEMENT TECHNOLOGY
Associate in Applied Science
Poplarville

The Business Marketing Management Technology program is designed to provide specialized occupational instruction in all phases of marketing management including e-business, international marketing, and multimedia presentations. The program prepares students for careers as managers; supervisors in the marketing field. The curriculum includes a combination of class work and practical experience.

| | | SEMESTER HOURS | |
|-----------------------|---------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| ENG 1113 | English Composition I | 3 | |
| MMT 1113 | Principles of Marketing I | 3 | |
| MMT 1313 | Personal Selling | 3 | |
| _____ | Computer Related Elective | 3 | |
| _____ | Social; Behavioral Science Elective | 3 | |
| MMT 2333 | Multimedia Presentations | 3 | |
| MMT 1413 | Merchandising Mathematics | | 3 |
| MMT 1123 | Marketing Management | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Accounting Elective | | 3 |
| MMT 1323 | Advertising | | 3 |
| SOPHOMORE YEAR | | | |
| MMT 2213 | Principles of Management | 3 | |
| MMT 2423 | Retail Management | 3 | |
| _____ | Mathematics; Natural Science Elective | 3 | |
| MMT 2513 | Entrepreneurship | 3 | |
| _____ | Elective | 3 | |
| MMT 2613 | International Marketing | 3 | |
| MMT 2233 | Human Resource Management | | 3 |
| BAD 2413 | Legal Environment of Business | | 3 |
| MMT 2313 | E-Commerce Marketing | | 3 |
| _____ | Elective | | 3 |
| _____ | Humanities Elective | | 3 |

TOTAL CREDIT HOURS: 66

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

ELECTIVES:

BOT 2413 Computerized Accounting
MMT 291(1-6) Internship in Business Marketing and Management Technology
Or other instructor approved related technical or academic course

COMMERCIAL TRUCK DRIVING
Certificate of Completion
Poplarville

The Commercial Truck Driving Program prepares individuals to drive trucks and other commercial vehicles. It includes instruction in operating diesel powered vehicles, loading and unloading cargo, reporting delays or accidents on the road, verifying loads against shipping records, and maintaining necessary records. See special admission requirements for this program in the Admissions section in this catalog.

| | | SEMESTER |
|-------------------------------|-------------------------------------|-----------------|
| | | HOURS |
| FRESHMAN YEAR | | <i>1st Sem.</i> |
| DTV 1114 | Commercial Truck Driving I | 4 |
| DTV 1124 | Commercial Truck Driving II | 4 |
| DTV 1137 | Commercial Truck Driving Internship | 7 |
| TOTAL CREDIT HOURS: 15 | | |

COMPUTER NETWORKING TECHNOLOGY
Associate in Applied Science
Poplarville

Computer Network Support Technology is a two-year program which offers training in telecommunications, network administration, and client; server systems. The curriculum enables students to achieve certifications from Cisco, Microsoft, Network+, and A+.

| | | SEMESTER HOURS | |
|-----------------------|---|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| IST 1134 | Fundamentals of Data Communication | 4 | |
| WDT 1123 | Web Development Concepts | 3 | |
| CPT 1333 | Operating Platforms | 3 | |
| CPT 1143 | Programming Development Concepts | 3 | |
| ENG 1113 | English Composition I | 3 | |
| IST 1223 | Network Components | | 3 |
| IST 1244 | Network Administration Using Windows Server | | 4 |
| CNT 2423 | System Maintenance | | 3 |
| IST 1163 | Concepts of Database Design | | 3 |
| MAT 1313 | College Algebra | | 3 |
| _____ | Technical Elective | | 3 |
| SOPHOMORE YEAR | | | |
| IST 2554 | Advanced Network Administration Using Windows Server | 4 | |
| IST 2224 | Network Planning and Design | 4 | |
| IST 2374 | C Programming Language | 4 | |
| _____ | Social; Behavioral Science Elective | 3 | |
| _____ | Technical Elective | 3 | |
| IST 2234 | Network Implementation | | 4 |
| IST 1143 | Security Principles and Policies | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Humanities; Fine Arts Elective | | 3 |
| _____ | Approved Elective | | 3 |

TOTAL CREDIT HOURS: 69

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVES:

| | |
|----------|--|
| CPT 1323 | Survey of Microcomputer Applications |
| IST 2384 | Advanced C Programming Language |
| BOT 2813 | Business Communication |
| BOT 1213 | Professional Development |
| WDT 1414 | Web Design Applications |
| WDT 2823 | Web Server |
| WDT 1314 | Client Side Programming |
| IST 2914 | Supervised Work Experience in Information Systems Technology |

APPROVED ELECTIVE:

Any instructor approved related technical or academic course

CONSTRUCTION EQUIPMENT OPERATION
Certificate of Proficiency
Poplarville

This postsecondary instructional program prepares individuals to safely operate and perform preventive maintenance on a variety of construction equipment. The program also includes instruction in digging, ditching, sloping, stripping, grading, back filling, clearing, excavating, and handling of materials. An individual successfully completing this program will have entry-level skills for employment as a construction equipment operator.

| | | SEMESTER HOURS | |
|----------------------|---------------------------------------|---------------------------|-------------|
| | | <i>1st</i> | <i>2nd</i> |
| FRESHMAN YEAR | | <i>Sem.</i> | <i>Sem.</i> |
| CEV 1212 | Safety I | 2 | |
| CEV 1313 | Service and Preventive Maintenance I | 3 | |
| CEV 1416 | Equipment Operation I | 6 | |
| CEV 1514 | Grade Work I | 4 | |
| CEV 1222 | Safety II | | 2 |
| CEV 1323 | Service and Preventive Maintenance II | | 3 |
| CEV 1426 | Equipment Operation II | | 6 |
| CEV 1524 | Grade Work II | | 4 |

TOTAL CREDIT HOURS: 30

*Students who lack entry level skills in Mathematics, English, Science, etc. will be provided related studies.

CONSTRUCTION MANAGEMENT TECHNOLOGY
Certificate of Proficiency
Poplarville

The Construction Management Technology program is designed to prepare technicians for employment in businesses and firms within the construction industry in mid-level management operations as estimators, material specialists, planner, project managers, layout specialists or other construction operations. Students also learn how to identify safety hazards and notify proper authorities. Through an internship program, students have the opportunity to work in a position related to construction management.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| CON 1113 | Survey of Modern Construction | 3 | |
| CON 1213 | Construction Materials | 3 | |
| DDT 1114 | Fundamentals of Drafting | 4 | |
| CPT 1113 | Fundamentals of Microcomputer Applications | 3 | |
| CON 1223 | Plans and Document Interpretation | | 3 |
| CON 1233 | Construction Systems I | | 3 |
| DDT 1313 | Principles of CAD | | 3 |
| DDT 1413 | Elementary Surveying | | 3 |
| SUMMER TERM | | | |
| CON 2613 | Internship in Construction Engineering Technology | 3 | |
| CON 2623 | Internship in Construction Engineering Technology | 3 | |
| SOPHOMORE YEAR | | | |
| CON 2313 | Construction Layout | 3 | |
| CON 2123 | Construction Cost Estimation | 3 | |
| CON 2233 | Construction Systems II | 3 | |
| | Technical Elective | 3 | |
| CON 2113 | Construction Job Site Management | | 3 |
| CON 2413 | Construction Safety Standards | | 3 |
| CON 2513 | Leadership and Organization | | 3 |
| | Technical | | 3 |
| | Elective | | |

TOTAL CREDIT HOURS: 55

TECHNICAL ELECTIVES:

| | |
|--------------|---|
| CON 2243 | Constructions Systems III |
| CON 291(1-3) | Special Problem in Construction Engineering Technology |
| CON 292(1-6) | Supervised Work Experience in Construction Engineering Technology |
| DDT 1613 | Architectural Design I |
| DDT 2253 | Statics and Strength of Materials |

CONSTRUCTION MANAGEMENT TECHNOLOGY
Associate in Applied Science
Poplarville

The Construction Management Technology program is designed to prepare technicians for employment in businesses and firms within the construction industry in mid-level management operations as estimators, material specialists, planner, project managers, layout specialists or other construction operations. Students also learn how to identify safety hazards and notify proper authorities. Through an internship program, students have the opportunity to work in a position related to construction management.

| | | SEMESTER HOURS | |
|-----------------------|---|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| CON 1113 | Survey of Modern Construction | 3 | |
| CON 1213 | Construction Materials | 3 | |
| MAT 1313 | College Algebra | 3 | |
| DDT 1114 | Fundamentals of Drafting | 4 | |
| | Computer Elective | 3 | |
| CON 1223 | Plans and Document Interpretation | | 3 |
| CON 1233 | Construction Systems I | | 3 |
| DDT 1313 | Principles of CAD | | 3 |
| MAT 1323 | Trigonometry | | 3 |
| DDT 1413 | Elementary Surveying | | 3 |
| ENG 1113 | English Composition I | | 3 |
| SUMMER TERM | | | |
| CON 2613 | Internship in Construction Engineering Technology | 3 | |
| CON 2623 | Internship in Construction Engineering Technology | 3 | |
| SOPHOMORE YEAR | | | |
| CON 2313 | Construction Layout | 3 | |
| CON 2123 | Construction Cost Estimation | 3 | |
| SPT 1113 | Public Speaking I | 3 | |
| CON 2233 | Construction Systems II | 3 | |
| | Humanities/Fine Arts Elective | 3 | |
| CON 2113 | Construction Job Site Management | | 3 |
| CON 2413 | Construction Safety Standards | | 3 |
| | Behavioral/Social Science Elective | | 3 |
| CON 2513 | Leadership and Organization | | 3 |
| | Technical Elective | | 3 |

TOTAL CREDIT HOURS: 70

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVES:

| | |
|--------------|---|
| ACC 1213 | Principles of Accounting |
| BAD 2413 | Legal Environment of Business |
| CON 2243 | Constructions Systems III |
| CON 261(3-6) | Internship in Construction Engineering Technology |
| CON 291(1-3) | Special Problem in Construction Engineering Technology |
| CON 292(1-6) | Supervised Work Experience in Construction Engineering Technology |
| DDT 2253 | Statics and Strength of Materials |
| MMT 2513 | Entrepreneurship |
| MMT 2213 | Principles of Management |
| MMT 2233 | Human Resource Management |

COMPUTER ELECTIVES:

| | |
|----------|--|
| CPT 1113 | Fundamentals of Microcomputer Applications |
|----------|--|

COSMETOLOGY
Certificate of Proficiency
Poplarville

The Cosmetology program prepares individuals to care for hair, nails and skin with emphasis on hygiene, sanitation, customer relations, and salon management. Successful completion of the program qualifies a student for the State Board of Cosmetology Certification Examination. See special admission requirements for this program in the Admissions section in this catalog.

| FRESHMAN YEAR | | SEMESTER HOURS | | |
|----------------------|--------------------------|-----------------------|---------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> | <i>3rd Sem.</i> |
| COV 1122 | Cosmetology Orientation | 2 | | |
| COV 1245 | Cosmetology Sciences I | 5 | | |
| COV 1426 | Hair Care I | 6 | | |
| COV 1622 | Skin Care I | 2 | | |
| COV 1522 | Nail Care I | 2 | | |
| COV 1255 | Cosmetology Sciences II | | 5 | |
| COV 1436 | Hair Care II | | 6 | |
| COV 1632 | Skin Care II | | 2 | |
| COV 1532 | Nail Care II | | 2 | |
| COV 1722 | Salon Business I | | 2 | |
| COV 1263 | Cosmetology Sciences III | | | 3 |
| COV 1443 | Hair Care III | | | 3 |
| COV 1642 | Skin Care III | | | 2 |
| COV 1542 | Nail Care III | | | 2 |
| COV 1732 | Salon Business II | | | 2 |

TOTAL CREDIT HOURS: 46

COSMETOLOGY
Cosmetology Teacher Training Option
Certificate of Proficiency
Poplarville

The Cosmetology Teacher Training program is a special program designed to prepare an individual to become a Cosmetology instructor. See special admission requirements for this program in the Admissions section in this catalog.

| FIRST YEAR | | SEMESTER HOURS | |
|-------------------|----------------------------------|-----------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| COV 2816 | Cosmetology Teacher Training I | 6 | |
| COV 2826 | Cosmetology Teacher Training II | 6 | |
| COV 2836 | Cosmetology Teacher Training III | | 6 |
| COV 2846 | Cosmetology Teacher Training IV | | 6 |

TOTAL CREDIT HOURS: 24

CRIMINAL JUSTICE
Certificate of Proficiency
Poplarville and Forrest County Center

The Criminal Justice Technology program provides students with the skill base necessary to become professionals in law enforcement, corrections, and other criminal justice fields.

| | | SEMESTER HOURS | |
|------------------------------------|------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR (CERTIFICATE) | | | |
| CRJ 1313 | Introduction to Criminal Justice | 3 | |
| CRJ 2363 | Criminal Court Practice | 3 | |
| CRJ 1363 | Introduction to Corrections | 3 | |
| CRJ 2313 | Police Operations | 3 | |
| CRJ 2333 | Criminal Investigations I | 3 | |
| | Criminal Justice Elective | | 3 |
| CRJ 2323 | Criminal Law | | 3 |
| CRJ 2413 | Administration of Criminal Justice | | 3 |
| CRJ 2513 | Juvenile Justice | | 3 |
| | Criminal Justice Elective | | 3 |

TOTAL CREDIT HOURS: 30

APPROVED ELECTIVES:

| | |
|----------|---|
| CRJ 1323 | Police Administration and Organization |
| CRJ 1353 | Internship in Criminal Justice |
| CRJ 1373 | Introduction to Homeland Security |
| CRJ 2213 | Traffic Law |
| CRJ 2393 | Survey of Criminalistics |
| CRJ 2623 | Assets Protection |
| CRJ 2713 | Foundations of Terrorism |
| CRJ 2723 | Intelligence Analysis and Security Management |
| CRJ 2733 | Transportation and Boarder Security |

Credit may be given for completion of Mississippi State Law Enforcement academy for up to 9 semester hours.

CRIMINAL JUSTICE
Associate in Applied Science
Poplarville and Forrest County Center

The Criminal Justice Technology program provides students with the skill base necessary to become professionals in law enforcement, corrections, and other criminal justice fields.

| | | SEMESTER HOURS | |
|-------------------------------|-------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| CRJ 1313 | Introduction to Criminal Justice | 3 | |
| _____ | Criminal Justice Elective | 3 | |
| ENG 1113 | English Composition I | 3 | |
| MAT 1313 | College Algebra | 3 | |
| MFL 1213 | Spanish I | 3 | |
| CRJ 1363 | Introduction to Corrections | | 3 |
| CRJ 1383 | Criminology | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| BIO 1133 | General Biology I | | 3 |
| BIO 1131 | General Biology I Lab | | 1 |
| _____ | Criminal Justice Elective | | 3 |
| SOPHOMORE YEAR | | | |
| CRJ 2313 | Police Operations | 3 | |
| CRJ 2333 | Criminal Investigations I | 3 | |
| _____ | Criminal Justice Elective | 3 | |
| _____ | Social; Behavioral Science Elective | 3 | |
| _____ | Humanities; Fine Arts Elective | 3 | |
| _____ | History Elective | 3 | |
| CRJ 2323 | Criminal Law | | 3 |
| CRJ 2413 | Administration of Criminal Justice | | 3 |
| CRJ 2513 | Juvenile Justice | | 3 |
| CRJ 2363 | Criminal Court Practice | | 3 |
| _____ | Criminal Justice Elective | | 3 |
| TOTAL CREDIT HOURS: 64 | | | |

TECHNICAL ELECTIVES:

| | |
|----------|---|
| CRJ 1323 | Police Administration and Organization |
| CRJ 1353 | Internship in Criminal Justice |
| CRJ 1373 | Introduction to Homeland Security |
| CRJ 2213 | Traffic Law |
| CRJ 2393 | Survey of Criminalistics |
| CRJ 2623 | Assets Protection |
| CRJ 2723 | Intelligence Analysis and Security Management |
| CRJ 2733 | Transportation and Boarder Security |

Credit may be given for completion of Mississippi State Law Enforcement academy for up to 9 semester hours.

DENTAL ASSISTING
Certificate of Proficiency
Forrest County Center

The dental assistant prepares patients for treatment, assists the dentist chair-side by arranging instruments and materials and handling them during procedures, works in the laboratory and performs clerical duties as an office manager and receptionist. Most employment opportunities are in dental offices; however, other opportunities exist in hospital dental services, dental schools, dental products manufacturing companies, health maintenance organizations, insurance companies, and government agencies.

| FRESHMAN YEAR | | SEMESTER HOURS | | |
|----------------------|-------------------------|-----------------------|---------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> | <i>3rd Sem.</i> |
| DAT 1111 | Orientation | 1 | | |
| DAT 1214 | Dental Materials | 4 | | |
| DAT 1313 | Dental Science I | 3 | | |
| DAT 1415 | Chairside Assisting I | 5 | | |
| DAT 1513 | Dental Radiology | 3 | | |
| | Written Communication | 3 | | |
| DAT 1612 | Dental Health Education | | 2 | |
| DAT 1323 | Dental Science II | | 3 | |
| DAT 1423 | Chairside Assisting II | | 3 | |
| DAT 1522 | Dental Radiology II | | 2 | |
| DAT 1714 | Practice Management | | 4 | |
| DAT 1816 | Clinical Experience I | | 5 | |
| SPT 1113 | Public Speaking I | | | 3 |
| DAT 1433 | Chairside Assisting III | | | 3 |
| DAT 1823 | Clinical Experience II | | | 3 |

TOTAL CREDIT HOURS: 47

DENTAL HYGIENE TECHNOLOGY
Associate in Applied Science
Forrest County Center

The dental hygienist, working under the direct supervision of a licensed dentist, provides oral health care to patients by scaling and polishing teeth, takes and processes dental x-rays, applies caries preventive agents (fluoride and sealants) and provides advice and instruction concerning oral hygiene. Most hygienists are employed in private dental offices. Others are employed in public schools, state and local health clinics, hospitals, industry, and voluntary health agencies.

PRE-PROGRAM CURRICULUM

| | |
|----------|---|
| ENG 1113 | English Composition I (3) |
| ENG 1123 | English Composition II (3) |
| BIO 2923 | Microbiology (3) |
| BIO 2921 | Microbiology Laboratory (1) |
| BIO 1513 | Principles of Anatomy and Physiology I Lecture (3) |
| BIO 1511 | Principles of Anatomy and Physiology I Lab (1) |
| BIO 1523 | Principles of Anatomy and Physiology II Lecture (3) |
| BIO 1521 | Principles of Anatomy and Physiology II Lab (1) |
| CHE 1314 | Principles of Chemistry I & Lab or (CHE 1214 General Chemistry I & Lab) (4) |
| PSY 1513 | General Psychology (3) |
| SOC 2113 | Introduction to Sociology (3) |
| SPT 1113 | Public Speaking I (3) |
| FCS 1253 | Nutrition (3) |
| MAT 1313 | College Algebra (3) |

TOTAL HOURS: 37

| | | SEMESTER HOURS | |
|-----------------------|--------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| DHT 1116 | Fundamentals of Dental Hygiene | 6 | |
| DHT 1212 | Dental Anatomy | 2 | |
| DHT 1314 | Dental Radiology | 4 | |
| DHT 1911 | Seminar I | 1 | |
| DHT 1222 | Head and Neck Anatomy | 2 | |
| DHT 1415 | Dental Hygiene Clinic I | | 5 |
| DHT 1232 | Oral Histology and Embryology | | 2 |
| DHT 1513 | Periodontics | | 3 |
| DHT 2612 | Dental Materials | | 2 |
| DHT 1921 | Seminar II | | 1 |
| SOPHOMORE YEAR | | | |
| DHT 2426 | Dental Hygiene Clinic II | 6 | |
| DHT 2233 | General Oral Pathology | 3 | |
| DHT 2712 | Dental Pharmacology | 2 | |
| DHT 2931 | Seminar III | 1 | |
| DHT 2436 | Dental Hygiene Clinic III | | 6 |
| DHT 2813 | Community Dental Health | | 3 |
| DHT 2922 | Dental Ethics; Law | | 2 |
| DHT 2941 | Seminar IV | | 1 |

TOTAL CREDIT HOURS (included within program): 52
(Total including prerequisites): 89

DRAFTING AND DESIGN TECHNOLOGY
Associate in Applied Science
Poplarville

The Drafting and Design Technology program is designed to provide specialized occupational instruction in all phases of drafting and design. Students will obtain skills and knowledge related to several fields of the drafting and design industry. A major emphasis is placed upon the CAD software that is used by the majority of the drafting industry. Basic applications in Geographic Information Systems (GIS) and Global Positioning Systems (GPS) are included in the curriculum.

| | | SEMESTER HOURS | |
|-----------------------|------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| DDT 1114 | Fundamentals of Drafting | 4 | |
| DDT 1313 | Principles of CAD | 3 | |
| ENG 1113 | English Composition I | 3 | |
| BOT 1133 | Microcomputer Applications | 3 | |
| | Mathematics; Science Elective | 3 | |
| DDT 2523 | Pipe Drafting | | 3 |
| DDT 1323 | Intermediate CAD | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| DDT 1123 | Computational Methods for Drafting | | 3 |
| | Humanities; Fine Art Elective | | 3 |
| SOPHOMORE YEAR | | | |
| DDT 1613 | Architectural Design I | 3 | |
| DDT 2343 | Advanced CAD | 3 | |
| DDT 2213 | Structural Drafting I | 3 | |
| DDT 2243 | Cost Estimating | 3 | |
| DDT 1133 | Machine Drafting I | 3 | |
| | Soc.; Behavioral Science Elect. | | 3 |
| DDT 1413 | Elementary Surveying | | 3 |
| DDT 2163 | Machine Drafting II | | 3 |
| DDT 2623 | Architectural Design II | | 3 |
| DDT 2913 | Special Projects | | 3 |
| GIT 2123 | Fundamentals of GIS | | 3 |

TOTAL CREDIT HOURS: 64

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVES:

DDT 1213 Construction Materials
DDT 2353 CAD Management
DDT 2253 Statics & Strengths of Materials
GIT 2113 Database Construction and Maintenance
GIT 1253 Cartography and Computer Map Reading
GIT 2273 Remote Sensing
GIT 2133 Principles of Image Processing
Or other instructor approved related technical elective.

EARLY CHILDHOOD EDUCATION TECHNOLOGY
Associate in Applied Science
Poplarville

The Early Childhood Education Technology provides preparation for a professional career in the discipline of Early Childhood Education spanning a variety of career options. Instructional programs include classroom instruction and supervised laboratory; collaborative center or work experience. Students will develop competencies which enable them to provide services, teach, and guide young children as related to various child development professions. Jobs are available in public, private or parochial Early Childhood Education centers including commercial, industrial, institutional centers; and recreational and hospital childcare centers. See special admission requirements for this program in the Admissions section in this catalog.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| FRESHMAN YEAR | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| CDT 1113 | Early Childhood Profession | 3 | |
| CDT 1314 | Creative Arts for Young Children | 4 | |
| CDT 1214 | Child Development I | 4 | |
| CDT 1343 | Child Health and Safety | 3 | |
| ENG 1113 | English Composition I | 3 | |
| CDT 1224 | Child Development II | | 4 |
| CDT 1713 | Language Literacy Development for Young Children | | 3 |
| CDT 2714 | Social Studies, Mathematics and Science for Preschool Children | | 4 |
| ENG 1123 | English Composition II | | 3 |
| _____ | Humanities; Fine Arts Elective | | 3 |
| SOPHOMORE YEAR | | | |
| CDT 2233 | Guiding Social & Emotional Behavior | 3 | |
| CDT 1513 | Nutrition for Young Children | 3 | |
| CDT 2915 | Student Teaching I | 5 | |
| CDT 2613 | Methods and Materials | 3 | |
| _____ | Mathematics; Science Elective | 3 | |
| CDT 2925 | Student Teaching II | | 5 |
| CDT 2413 | Atypical Child Development | | 3 |
| CDT 2813 | Administration of Programs for Young Children | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Social; Behavioral Science Elective | | 3 |

TOTAL CREDIT HOURS: 68

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs

ELECTRICAL TECHNOLOGY
Certificate of Proficiency
Poplarville

The Electrical Technology program prepares individuals to install, operate, maintain, and repair electrically-energized systems such as residential, commercial, and industrial electric wiring, and DC; AC motors, controls, and electrical distribution panels. Instruction in the use of test equipment is included.

| | | SEMESTER | |
|-----------------------|------------------------------|-----------------|-------------|
| | | HOURS | |
| FRESHMAN YEAR | | <i>1st</i> | <i>2nd</i> |
| | | <i>Sem.</i> | <i>Sem.</i> |
| ELT 1192 | Fundamentals of Electricity | 2 | |
| ELT 1144 | AC and DC Circuits | 4 | |
| ELT 1274 | Switching Circuits | 4 | |
| ELT 1263 | Blueprint Reading | 3 | |
| ELT 1413 | Motor Control Systems | 3 | |
| ELT 1114 | Residential Wiring | 4 | |
| SOPHOMORE YEAR | | | |
| ELT 1124 | Commercial; Ind. Wiring | | 4 |
| ELT 1253 | Branch Circuits Service Cal. | | 3 |
| ELT 1213 | Electrical Power | | 3 |
| Electives: | _____ | | 3 |
| Electives: | _____ | | 3 |

TOTAL CREDIT HOURS: 36

Technical Electives:

| | | |
|---|--|-----|
| ELT 1434 | Solid State Devices and Circuits For Electrical Technology | 4 |
| ELT 1223 | Motor Maintenance and Troubleshooting | 3 |
| ELT 2613 | Programmable Logic Controllers | 3 |
| ELT 2424 | Solid State Motor Control | 4 |
| ELT 2913 | Special Project I or | 3 |
| ELT 292(4-6) | Supervised Work Experience | 4-6 |
| Or other instructor approved related technical elective | | |

ELECTRICAL TECHNOLOGY
Associate in Applied Science
Poplarville

The Electrical Technology program prepares individuals to install, operate, maintain, and repair electrically-energized systems such as residential, commercial, and industrial electric wiring, and DC; AC motors, controls, and electrical distribution panels. Instruction in the use of test equipment is included.

| | | SEMESTER HOURS | |
|-----------------------|---|---------------------------|---------------------|
| | | <i>1st. Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| ELT 1192 | Fundamentals of Electricity | 2 | |
| ELT 1144 | AC and DC Circuits | 4 | |
| ELT 1274 | Switching Circuits for Residential, Commercial and Industrial Application | 4 | |
| ELT 1263 | Blueprint Reading; Planning the Residential Installation | 3 | |
| ELT 2613 | Programmable Logic Controllers | | 3 |
| ELT 2424 | Solid State Motor Control | | 4 |
| ELT 1124 | Commercial Industrial Wiring | | 4 |
| ELT 1213 | Electrical Power | | 3 |
| _____ | Technical Elective | | 3 |
| SOPHOMORE YEAR | | | |
| EET 1434 | Solid State Devices and Circuits for Electrical Technology | 4 | |
| ELT 1413 | Motor Control Systems | 3 | |
| ELT 1223 | Motor Maintenance and Troubleshooting | 3 | |
| ELT 1114 | Residential; Light Commercial Wiring | 4 | |
| ELT 1253 | Branch Circuits and Service Entrance Calculations | 3 | |
| SPT 1113 | Public Speaking I | | 3 |
| ENG 1113 | English Composition I | | 3 |
| _____ | Social; Behavioral Science Elective | | 3 |
| _____ | Humanities; Fine Arts Elective | | 3 |
| _____ | Mathematics; Science Elective | | 3 |
| _____ | Computer Elective (Technical) | | 3 |

TOTAL CREDIT HOURS: 65

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVES:

ELT 2913 Special Project
 ELT 292(1-6) Supervised Work Experience
 Or other instructor approved related technical elective

ELECTRONICS TECHNOLOGY
Associate in Applied Science
Forrest County Center

Electronics Technology prepares individuals to support electrical engineers and other professionals in the design, development, and testing of electrical circuits, devices and systems. Included is instruction in model and prototype development and testing; systems analysis and integration, including design, development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of reports and test results.

| | | SEMESTER HOURS | |
|-----------------------|-------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| _____ | Technical Elective | 3 | |
| EET 1114 | DC Circuits | 4 | |
| EET 1214 | Digital Circuits | 4 | |
| _____ | Technical Elective | 3 | |
| ENG 1113 | English Composition I | 3 | |
| EET 1123 | AC Circuits | | 3 |
| _____ | Technical Elective | | 3 |
| EET 1324 | Microprocessors | | 4 |
| _____ | Technical Elective | | 3 |
| _____ | Mathematics; Science Elective | | 3 |
| SOPHOMORE YEAR | | | |
| EET 1334 | Solid State Devices | 4 | |
| _____ | Technical Elective | 3 | |
| _____ | Technical Elective | 3 | |
| EET 2911 | Special Projects | 1 | |
| _____ | Humanities; Fine Arts Elective | 3 | |
| _____ | Social; Behavioral Science Elective | | 3 |
| EET 2334 | Linear Integrated Circuits | | 4 |
| EET 2414 | Electronics Communication | | 4 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Technical Elective | | 3 |

TOTAL CREDIT HOURS: 64

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

ELECTRONICS TECHNOLOGY
Associate in Applied Science
Poplarville

Electronics Technology prepares individuals to support electrical engineers and other professionals in the design, development, and testing of electrical circuits, devices and systems. Included is instruction in model and prototype development and testing; systems analysis and integration, including design, development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of reports and test results.

| | | SEMESTER HOURS | |
|-----------------------|-------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| EET 1113 | DC Circuits | 3 | |
| EET 1333 | Solid State Devices and Circuits | 3 | |
| EET 1123 | AC Circuits | 3 | |
| ENG 1113 | English Composition | 3 | |
| _____ | Technical Elective | 3 | |
| _____ | Computer Related Elective | | 3 |
| EET 1213 | Digital Electronics | | 3 |
| _____ | Mathematics; Science Elective | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Technical Elective | | 6 |
| SOPHOMORE YEAR | | | |
| EET 2333 | Linear Integrated Circuits | 3 | |
| EET 1323 | Microprocessors | 3 | |
| _____ | Technical Elective | 4 | |
| _____ | Humanities; Fine Arts Elective | 3 | |
| EET 2413 | Electronics Communication | | 3 |
| _____ | Social; Behavioral Science Elective | | 3 |
| _____ | Technical Electives | | 12 |

TOTAL CREDIT HOURS: 64

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVES:

EET 1182; 3 Introduction to Photonics
EET 1193 Fundamentals of Electronics
EET 1713 Drafting for Electronic; Electrical Technology
EET 2111 CET Practical
EET 2423 Fundamentals of Fiber Optics
EET 291(1-3) Special Project
EET 292(1-6) Supervised Work Experience in Electronics Technology
ELT 1413 Motor Control Systems
ELT 2424 Solid State Motor Control
ELT 2613 Programmable Logic Controllers
INT 1214 Fluid Power
MFT 1113 Introduction to Automation and Control
MFT 1123 Electrical Wiring for Instrumentation Technology
ROT 1213 Industrial Hydraulics
ROT 1113 Fundamentals of Robotics
Or other instructor approved related technical courses

ELECTRONICS TECHNOLOGY
Biomedical Equipment Repair Technology
Associate in Applied Science
Forrest County Center

Biomedical Equipment Repair Technology is an instructional and field service program that provides students with technical knowledge and skills necessary for gaining employment as a Biomedical Equipment Technician. These persons are technical specialists with broad-based electro-medical skills who are familiar with electronic repair of hospital health care equipment. They are field technicians who can install, set up, troubleshoot, integrate, program, test, operate, and repair systems and components. Upon completion of the program, the student will be qualified to apply for the Biomedical Equipment Technician Certification Examination.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| FRESHMAN YEAR | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| BIO 1513 | Principles of Anatomy and Physiology I | 3 | |
| BIO 1511 | Principles of Anatomy and Physiology I Lab | 1 | |
| _____ | Technical Elective | 3 | |
| EET 1114 | DC Circuits | 4 | |
| EET 1214 | Digital Circuits | 4 | |
| EET 1311 | Orientation to Biomedical Careers | | 1 |
| BIO 1523 | Principles of Anatomy and Physiology II | | 3 |
| BIO 1521 | Principles of Anatomy and Physiology II Lab | | 1 |
| EET 1123 | AC Circuits | | 3 |
| ENG 1113 | English Composition I | | 3 |
| _____ | Social; Behavioral Science Elective | | 3 |
| _____ | Technical Elective | | 3 |
| SOPHOMORE YEAR | | | |
| EET 1334 | Solid State Devices | 4 | |
| _____ | Technical Elective | 3 | |
| _____ | Humanities; Fine Arts Elective | 3 | |
| EET 1324 | Microprocessors | 4 | |
| EET 211(3-6) | Supervised Work Experience in Biomedical Equipment Repair Technology I | 3-6 | |
| EET 2414 | Electronic Communication | | 4 |
| EET 2423 | Fundamentals of Fiber Optics | | 3 |
| EET 222(3-6) | Supervised Work Experience in Biomedical Equipment Repair Technology II | | 3-6 |
| _____ | Mathematics; Science Elective | | 3 |
| SPT 1113 | Public Speaking I | | 3 |

TOTAL CREDIT HOURS: 64; 70

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

HEATING, AIR CONDITIONING, VENTILATION, AND REFRIGERATION MAINTENANCE TECHNOLOGY
Certificate of Proficiency
Poplarville and Forrest County Center

The Heating, Air Conditioning and Refrigeration Technology program prepares individuals to work installing, maintaining, and operating small or medium air conditioning, heating and refrigeration systems. Instruction prepares individuals to work in a commercial setting performing special tasks relating to designing ductwork, assembly, installation, servicing, operation, and maintenance of heating and cooling systems according to the standards for the American Society of Heating, Refrigeration, and Air Conditioning Contractors of America (ACCA), and Air Conditioning Refrigeration Institute (ARI). Instruction includes air conditioning, heating, and refrigeration devices; equipment, techniques, and systems; and maintenance and operation of these systems.

| | | SEMESTER HOURS | |
|-------------------------------|---|---------------------------|---------------------|
| FRESHMAN YEAR | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| ACT 1124 | Basic Compression Refrigeration | 4 | |
| ACT 1713 | Electricity for Heating, Ventilation, Air Conditioning and Refrigeration | 3 | |
| ACT 1133 | Tools and Piping | 3 | |
| _____ | Approved Elective or Computer Elective | 3 | |
| ACT 1313 | Refrigeration System Components | | 3 |
| ACT 1812 | Professional Service Procedures | | 2 |
| ACT 1213 | Controls | | 3 |
| _____ | Approved Elective or Computer Elective | | 3 |
| SOPHOMORE YEAR | | | |
| ACT 2414 | Air Conditioning I | 4 | |
| ACT 2513 | Heating Systems | 3 | |
| ACT 2624 | Heat Load and Air Properties | 4 | |
| _____ | Approved Elective | 3 | |
| ACT 2424 | Air Conditioning II | | 4 |
| ACT 2324 | Commercial Refrigeration | | 4 |
| ACT 2433 | Refrigerant, Retrofit and Regulations | | 3 |
| _____ | Approved Elective | | 3 |
| TOTAL CREDIT HOURS: 52 | | | |

TECHNICAL ELECTIVES:

ACT 291(1-3) Special Project in Heating and AC Technology
 ACT 292(1-6) Supervised Work Experience in Heating and AC Technology
 ELT 1192 Fundamentals of Electricity
 ELT 1213 Electrical Power
 ELT 1223 Motor Maintenance
 CPT 1113 Fundamentals of Microcomputer Applications or any Computer Applications Elective
 Or other instructor approved electives

HEATING, AIR CONDITIONING, VENTILATION, AND REFRIGERATION MAINTENANCE TECHNOLOGY
Associate in Applied Science
Poplarville and Forrest County Center

The Heating, Air Conditioning and Refrigeration Technology program prepares individuals to work in engineering departments or private firms installing, maintaining, and operating small or medium air conditioning, heating and refrigeration systems. Instruction prepares individuals to work in a commercial setting performing special tasks relating to designing ductwork, assembly, installation, servicing, operation, and maintenance of heating and cooling systems according to the standards of the American Society of Heating, Refrigeration, and Air Conditioning Contractors of America (ACCA), and Air Conditioning Refrigeration Institute (ARI). Instruction includes air conditioning, heating, and refrigeration devices; equipment, techniques, and systems; and maintenance and operation of these systems.

| | | SEMESTER HOURS | |
|-----------------------|---|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| ACT 1124 | Basic Compression Refrigeration | 4 | |
| ACT 1713 | Electricity for Heating, Ventilation, Air Conditioning and Refrigeration | 3 | |
| _____ | Approved Elective | 3 | |
| ACT 1133 | Tools and Piping | 3 | |
| ENG 1113 | English Composition I | 3 | |
| ACT 1313 | Refrigeration System Components | | 3 |
| ACT 1812 | Professional Service Procedures | | 2 |
| ACT 1213 | Controls | | 3 |
| _____ | Approved Elective | | 3 |
| _____ | Mathematics; Science Elective | | 3 |
| SOPHOMORE YEAR | | | |
| ACT 2414 | Air Conditioning I | 4 | |
| ACT 2513 | Heating Systems | 3 | |
| ACT 2624 | Heat Load and Air Properties | 4 | |
| SPT 1113 | Public Speaking I | 3 | |
| _____ | Humanities; Fine Arts Elective | 3 | |
| ACT 2424 | Air Conditioning II | | 4 |
| ACT 2324 | Commercial Refrigeration | | 4 |
| ACT 2433 | Refrigerant, Retrofit and Regulations | | 3 |
| _____ | Social; Behavioral Science Elective | | 3 |
| _____ | Approved Elective | | 3 |

TOTAL CREDIT HOURS: 64

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

APPROVED ELECTIVES:

ACT 291(1-3) Special Project in Heating and AC Technology
 ACT 292(1-6) Supervised Work Experience in Heating and AC Technology
 CPT 1113 Fundamentals of Microcomputer Applications or any Computer Applications Elective
 DDT 1114 Fundamentals of Drafting
 ELT 1213 Electrical Power
 ELT 1223 Motor Maintenance and Troubleshooting
 Or other instructor approved electives

INSTRUMENTATION TECHNOLOGY
Associate in Applied Science
Poplarville

The Instrumentation Technology program provides students with technical knowledge and skills necessary for gaining employment as an instrumentation systems technician. The program focuses on preparing students to understand, calibrate, and install industrial instrumentation, to align and tune controllers and adjust valves.

| | | SEMESTER HOURS | |
|-----------------------|---|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| MFT 1113 | Introduction to Automation and Controls | 3 | |
| EET 1113 | DC Circuits | 3 | |
| MAT 1313 | College Algebra | 3 | |
| _____ | Computer Related Elective | 3 | |
| _____ | Technical Elective | 3 | |
| EET 1123 | AC Circuits | | 3 |
| EET 1333 | Solid State Devices & Circuits | | 3 |
| ELT 1413 | Motor Control Systems | | 3 |
| INT 1214 | Fluid Power | | 4 |
| ENG 1113 | English Composition I | | 3 |
| SOPHOMORE YEAR | | | |
| EET 1213 | Digital Electronics | 3 | |
| ELT 2613 | Programmable Logic Controllers | 3 | |
| INT 2114 | Control Systems | 4 | |
| INT 2214 | Calibration and Measurement Principles | 3 | |
| _____ | Social; Behavioral Elective | 3 | |
| MFT 1123 | Electrical Wiring for Automation and Control Technology | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Humanities; Fine Arts Elective | | 3 |
| _____ | Technical Electives | | 9 |

TOTAL CREDIT HOURS: 66

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVES:

ELT 2424 Solid State Motor Control
 ELT 2623 Advanced Programmable Logic Controllers
 INT 1113 Fundamentals of Instrumentation
 INT 2124 Control Systems II
 MFT 1214 Principles of Automation I
 MFT 2013 Automated Motion Control
 MFT 2113 Material Requirement Planning
 MFT 2224 Principles of Automation II
 MFT 2313 Statistical Process Control
 MFT 2413 Computer Integrated Manufacturing
 MFT 2513 Data Acquisition and Communications
 MFT 2614 Flexible Manufacturing Systems
 MFT 291(1-3) Special Project in Instrumentation Technology
 MFT 292(1-6) Supervised Work Experience in Instrumentation Technology
 Or other instructor approved elective

MEDICAL LABORATORY TECHNOLOGY
Associate in Applied Science
Forrest County Center

The medical laboratory technician is a mid-level worker who functions under the supervision of a medical technologist or laboratory supervisor. Responsibilities include performance of a wide range of tests and laboratory procedures ranging from the collection of blood specimens to microscopic examinations of body fluids. Employment opportunities are available in hospitals, independent laboratories, physicians' offices, clinics, public health agencies, pharmaceutical firms, and research.

| | | SEMESTER HOURS | | |
|-----------------------|--|----------------|-------------|-------------|
| | | 1st Sem. | 2nd Sem. | 3rd Sem. |
| FRESHMAN YEAR | | | | |
| MLT 1112 | Fundamentals of MLT; Phlebotomy | 2 | | |
| ENG 1113 | English Composition I | 3 | | |
| | Chemistry Elective with Lab | 4 | | |
| MAT 1313 | College Algebra | 3 | | |
| BIO 1513 | Principles of Anatomy and Physiology I Lecture | 3 | | |
| BIO 1511 | Principles of Anatomy and Physiology I Lab | 1 | | |
| MLT 1212 | Urinalysis; Body Fluids | 2 | | |
| MLT 1314 | Hematology I | | 4 | |
| BIO 1523 | Principles of Anatomy and Physiology II Lecture | | 3 | |
| BIO 1521 | Principles of Anatomy and Physiology II Lab | | 1 | |
| MLT 2512 | Parasitology | | 2 | |
| MLT 1413 | Immunology; Serology | | 3 | |
| BIO 2923 | Microbiology | | | 3 |
| BIO 2921 | Microbiology Lab | | | 1 |
| SPT 1113 | Public Speaking I | | | 3 |
| | Social; Behavioral Science Elective | | | 3 |
| | Humanities; Fine Arts Elective | | | 3 |
| SOPHOMORE YEAR | | | | |
| MLT 2615 | Pathogenic Microbiology | 5 | | |
| MLT 2424 | Immunohematology | 4 | | |
| MLT 1515 | Clinical Chemistry | 5 | | |
| MLT 1324 | Hematology II | 4 | | |
| MLT 2916 | Clinical Practice I | | 6 | |
| MLT 2926 | Clinical Practice II | | 6 | |
| MLT 2936 | Clinical Practice III | | | 6 |
| MLT 2724 | Certification Fundamentals for MLT | | | 4 |
| MLT 2712 | Seminar | | | 2 |

TOTAL CREDIT HOURS: 86

MEDICAL RADIOLOGIC TECHNOLOGY
Associate in Applied Science
Forrest County Center

Radiographers record images of human anatomy. Registered technologists are employed in hospitals, medical clinics, imaging centers, and physicians' offices. Specialty areas of access for registered technologists are CT, MRI, special procedures, mammography, ultrasound, nuclear medicine, radiation therapy, surgery radiography, administration, and education.

| | | SEMESTER HOURS | | |
|------------------------|---|-----------------------|---------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> | <i>3rd Sem.</i> |
| FRESHMAN YEAR | | | | |
| Summer Session | | | | |
| BIO 1514 | Principles of Anatomy and Physiology I Lecture and Lab | 4 | | |
| BIO 1524 | Principles of Anatomy and Physiology II Lecture and Lab | 4 | | |
| RGT 1312 | Principles of Radiation Protection | 2 | | |
| RGT 1223 | Patient Care and Radiography | 3 | | |
| Fall Semester | | | | |
| RGT 1115 | Clinical Education I | | 5 | |
| RGT 1213 | Fundamentals of Radiography | | 3 | |
| RGT 1413 | Imaging Principles | | 3 | |
| RGT 1513 | Radiographic Procedures I | | 3 | |
| | Mathematics | | 3 | |
| Spring Semester | | | | |
| RGT 1125 | Clinical Education II | | | 5 |
| RGT 1423 | Digital Imaging | | | 3 |
| RGT 1523 | Radiographic Procedures II | | | 3 |
| RGT 1613 | Physics of Imaging Equipment | | | 3 |
| | Written Communication Elective | | | 3 |
| SOPHOMORE YEAR | | | | |
| Summer Session | | | | |
| RGT 1139 | Clinical Education III | | | |
| Fall Semester | | | | |
| RGT 2132 | Social and legal Responsibilities | | 2 | |
| RGT 2147 | Clinical Education IV | | 7 | |
| RGT 2532 | Radiographic Procedures III | | 2 | |
| RGT 2921 | Radiographic Pathology | | 1 | |
| | Social; Behavioral Science Elective | | 3 | |
| | Humanities; Fine Arts Elective | | 3 | |
| Spring Semester | | | | |
| RGT 2157 | Clinical Education V | | | 7 |
| RGT 2542 | Radiographic Procedures IV | | | 2 |
| RGT 2911 | Radiation Biology | | | 1 |
| RGT 2933 | Certification Fundamentals | | | 3 |
| | Speech Elective | | | 3 |

TOTAL CREDIT HOURS: 90

OCCUPATIONAL THERAPY ASSISTANT TECHNOLOGY
Associate in Applied Science
Forrest County Center

Occupational Therapy Assistants are health professionals who assist individuals in overcoming challenges in performing tasks of daily living. These challenges may include physical, psychological, developmental or social conditions. Employment opportunities are available in hospitals, rehabilitation units, outpatient clinics, home health, school systems, mental health centers, private clinics and other community settings. The United States Department of Labor estimates a 25% increase in Occupational Therapy Assistant jobs nationally through 2015, which it further states much faster growth than average for all occupations generally.

Prerequisites: (students may be admitted to program prior to completion of prerequisites.)

BIO 1514; 1524 or BIO 2514-2524 - Principles of Anatomy and Physiology I & II or Anatomy and Physiology I & II; this prerequisite will count for the required Mathematics, Science academic elective.

| | | SEMESTER HOURS | | | |
|------------------------|---|----------------|-------------|-------------|-------------|
| | | 1st Sem. | 2nd Sem. | 3rd Sem. | 4th Sem. |
| FRESHMAN YEAR | | | | | |
| Fall Semester | | | | | |
| OTA 1113 | Foundations of Occupational Therapy | 3 | | | |
| OTA 1213 | Pathology of Psychiatric Conditions | 3 | | | |
| OTA 1121 | Medical Terminology | 1 | | | |
| OTA 1423 | Occupational Therapy Skills I | 3 | | | |
| OTA 1132 | Therapeutic Anatomy | 2 | | | |
| OTA 1513 | Group Process | 3 | | | |
| _____ | Social; Behavioral Science Elective | 3 | | | |
| Spring Semester | | | | | |
| OTA 1315 | Kinesiology | | 5 | | |
| OTA 1413 | Therapeutic Media | | 3 | | |
| OTA 1223 | Pathology of Physical Disability Conditions | | 3 | | |
| OTA 1433 | Occupational Therapy Skills II | | 3 | | |
| Summer Session | | | | | |
| OTA 1913 | Level I Fieldwork: Psychosocial; Specialty | | | 3 | |
| OTA 1233 | Pathology of Developmental Conditions | | | 4 | |
| OTA 1242 | Pathology of Orthopedic Conditions | | | 2 | |
| OTA 2813 | Healthcare systems | | | 3 | |
| _____ | Written Communications Elective | | | 3 | |
| SOPHOMORE YEAR | | | | | |
| Fall Semester | | | | | |
| OTA 2443 | Occupational Therapy Skills III | 3 | | | |
| OTA 2714 | Concepts in Occupational Therapy | 4 | | | |
| OTA 2935 | Level I Fieldwork: Physical Disabilities; Pediatrics; Specialty | 5 | | | |
| OTA 2961 | Occupational Therapy Transitions I | 1 | | | |
| _____ | Fine Arts; Humanities Elective | 3 | | | |
| _____ | Speech Elective | 3 | | | |
| Spring Semester | | | | | |
| OTA 2946 | Level II Fieldwork A | | 6 (8wks) | | |
| OTA 2956 | Level II Fieldwork B | | 6 (8wks) | | |
| OTA 2971 | Occupational Therapy Transitions II | | 1 | | |

TOTAL CREDIT HOURS: Prerequisites (8) + other academics (12) + OTA courses (66) = 86

*It is strongly recommended, but not required, that the student take some of the elective courses prior to entering the program in order to lessen the course load while in the program.

PHYSICAL THERAPIST ASSISTANT TECHNOLOGY
Associate in Applied Science
Forrest County Center

The physical therapist assistant, under the supervision of the physical therapist, works with patients of all ages with a wide spectrum of neurological, musculoskeletal, and cardiopulmonary problems resulting from illness and accidents. Physical therapist assistants work in hospitals, rehabilitation centers, nursing homes, home health agencies, public schools, universities, industry, education, and in private offices or clinics.

| FRESHMAN YEAR | | SEMESTER HOURS | | |
|-----------------------|--|-----------------------|---------------------|---------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> | <i>Summer</i> |
| PTA 1123 | Fundamental Concepts of Physical Therapy | 3 | | |
| ENG 1113 | English Composition I | 3 | | |
| MAT 1313 | College Algebra | 3 | | |
| BIO 1513 | Principles of Anatomy and Physiology I Lecture | 3 | | |
| BIO 1511 | Principles of Anatomy and Physiology I Lab | 1 | | |
| PSY 1513 | General Psychology | 3 | | |
| PTA 1213 | PTA Fundamental Skills | | 3 | |
| BIO 1523 | Principles of Anatomy and Physiology II Lecture | | 3 | |
| BIO 1521 | Principles of Anatomy and Physiology II Lab | | 1 | |
| PTA 1315 | Kinesiology | | 5 | |
| SPT 1113 | Public Speaking I | | 3 | |
| PTA 2233 | Electrotherapy | | 3 | |
| PTA 1224 | Therapeutic Modalities | | | 4 |
| PTA 2413 | Clinical Education I | | | 3 |
| SOPHOMORE YEAR | | | | |
| PTA 2111 | Clinical Skills | 1 | | |
| PTA 1325 | Therapeutic Exercise I | 5 | | |
| PTA 2335 | Therapeutic Exercise II | 5 | | |
| PTA 2513 | Medical Conditions and Related Pathology | 3 | | |
| | Humanities; Fine Arts Elective | 3 | | |
| PTA 2523 | Physical Therapy Seminar | | 3 | |
| PTA 2425 | Clinical Education II | | 5 | |
| PTA 2435 | Clinical Education III | | 5 | |
| PTA 2445 | Clinical Education IV | | 5 | |

TOTAL CREDIT HOURS: 76

RECOMMENDED ELECTIVES:

| | |
|----------|-------------------------------|
| CSC 1113 | Computer Concepts |
| HPR 1213 | Personal and Community Health |
| HPR 2213 | First Aid |
| LLS 1423 | College Study Skills |
| ENG 1123 | English Composition II |
| EPY 2533 | Human Growth and Development |
| PTA 1111 | Health Care Experience I |
| PTA 1151 | Health Care Experience II |
| PTA 1132 | PTA Practicum I |
| PTA 1143 | PTA Practicum II |

PRACTICAL NURSING
Certificate of Proficiency
Poplarville and Forrest County Center

The Practical Nursing program prepares the individual to assist in providing general nursing care requiring basic knowledge of the natural and social sciences; and of nursing procedures which do require the substantial skills, judgment and knowledge required of a registered nurse. This care is performed under the direction of a registered nurse, licensed physician or dentist. Students who complete the program requirements as identified by the Mississippi Department of Education will be eligible to apply for LPN licensure. See special admission requirements for this program in the Admissions section in this catalog.

| FRESHMAN YEAR | | SEMESTER HOURS | | |
|----------------------|---|---------------------------|---------------------------|---------------------------|
| | | <i>1st</i> <i>Sem.</i> | <i>2nd</i> <i>Sem.</i> | <i>3rd</i> <i>Sem.</i> |
| PNV 1213 | Body Structure and Function | 3 | | |
| PNV 1426 | Fundamentals of Nursing | 6 | | |
| PNV 1436 | Fundamentals of Nursing Laboratory; Clinical | 6 | | |
| PNV 1524 | IV Therapy Concepts | | 4 | |
| PNV 1614 | Medical-Surgical Nursing | | 4 | |
| PNV 1622 | Medical-Surgical Nursing Clinical | | 2 | |
| PNV 1634 | Alterations in Adult Health | | 4 | |
| PNV 1642 | Alterations in Adult Health Clinical | | 2 | |
| PNV 1715 | Maternal-Child Nursing | | | 5 |
| PNV 1813 | Mental Health Concepts | | | 3 |
| PNV 1914 | Nursing Transition | | | 4 |

TOTAL CREDIT HOURS: 43

PRECISION MANUFACTURING AND MACHINING TECHNOLOGY
Certificate of Proficiency
Poplarville

The Precision Manufacturing and Machining Technology program prepares individuals to shape metal parts on machines such as lathes, grinders, drill presses, and milling machines. Instruction in making computations related to work dimensions, testing, feeds, and speeds of machines; using precision measuring instruments such as layout tools, micrometers, and gauges; machining and heat-treating various metals; and laying out machine parts is also included. Also included is instruction in the operation and maintenance of computerized equipment.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| FRESHMAN YEAR | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| MST 1413 | Blueprint Reading | 3 | |
| MST 1115 | Power Machinery I | 5 | |
| MST 1313 | Machine Tool Mathematics | 3 | |
| _____ | Technical Elective | 3 | |
| MST 1125 | Power Machinery II | | 5 |
| MST 1613 | Precision Layout | | 3 |
| MST 1423 | Advanced Blueprint Reading | | 3 |
| _____ | Technical Elective | | 3 |
| SOPHOMORE YEAR | | | |
| MST 2135 | Power Machinery III | 5 | |
| MST 2714 | Computer Numerical Control Operations I | 4 | |
| _____ | Technical Elective | 3 | |
| MST 2144 | Power Machinery IV | | 4 |
| MST 2725 | Computer Numerical Control Operations II | | 5 |
| MST 2813 | Metallurgy | | 3 |

TOTAL CREDIT HOURS: 52

TECHNICAL ELECTIVES:

| | |
|--------------|--|
| DDT 1114 | Fundamentals of Drafting |
| DDT 1313 | Principles of CAD |
| MST 1113 | Introduction to Machine Shop Technology |
| MST 291(1-3) | Special Problem in Precision Manufacturing and Machining Technology |
| MST 292(1-6) | Supervised Work Experience in Precision Manufacturing and Machining Technology |

Precision Manufacturing and Machining Technology
Associate in Applied Science
Poplarville

The Precision Manufacturing and Machining Technology program prepares individuals to shape metal parts on machines such as lathes, grinders, drill presses, and milling machines. Instruction in making computations related to work dimensions, testing, feeds, and speeds of machines; using precision measuring instruments such as layout tools, micrometers, and gauges; machining and heat-treating various metals; and laying out machine parts is also included. Also included is instruction in the operation and maintenance of computerized equipment.

| | | SEMESTER HOURS | |
|-----------------------|--|---------------------------|---------------------|
| FRESHMAN YEAR | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| MST 1313 | Machine Tool Mathematics | 3 | |
| MST 1413 | Blueprint Reading | 3 | |
| MST 1115 | Power Machinery I | 5 | |
| ENG 1113 | English Composition I | 3 | |
| _____ | Technical Elective | 3 | |
| MST 1125 | Power Machinery II | | 5 |
| MST 1613 | Precision Layout | | 3 |
| MST 1423 | Advanced Blueprint Reading | | 3 |
| _____ | Mathematics; Science Elective | | 3 |
| SOPHOMORE YEAR | | | |
| _____ | Technical Elective | 3 | |
| MST 2135 | Power Machinery III | 5 | |
| MST 2714 | Computer Numerical Control Operations I | 4 | |
| _____ | Humanities; Fine Arts Elective | 3 | |
| MST 2144 | Power Machinery IV | | 4 |
| MST 2725 | Computer Numerical Control Operations II | | 5 |
| MST 2813 | Metallurgy | | 3 |
| SPT 1113 | Public Speaking I | | 3 |
| _____ | Social; Behavioral Science Elective | | 3 |

TOTAL CREDIT HOURS: 64

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

TECHNICAL ELECTIVE:

| | |
|--------------|--|
| CPT 1113 | Fundamentals of Microcomputer Applications |
| DDT 1114 | Fundamentals of Drafting |
| DDT 1313 | Principles of CAD |
| MST 1113 | Introduction to Machine Shop Technology |
| MST 291(1-3) | Special Problem in Precision Manufacturing and Machining Technology |
| MST 292(1-6) | Supervised Work Experience in Precision Manufacturing and Machining Technology |

RESPIRATORY CARE TECHNOLOGY
Associate in Applied Science
Forrest County Center

The respiratory care practitioner is an allied health professional employed in the treatment, management, control, and care of patients with deficiencies and abnormalities associated with the respiratory system. They serve as a consultant to the physician in the treatment and management of cardio-pulmonary abnormalities and work with nurses in coordinating and implementing an overall patient care strategy. Employment opportunities are available in hospitals, home health agencies, nursing homes, and other health care settings.

Prerequisites:

| | |
|----------|---|
| ENG 1113 | English Composition I (3) |
| BIO 1513 | Principles of Anatomy and Physiology I Lecture (3) |
| BIO 1511 | Principles of Anatomy and Physiology I Lab(1) |
| BIO 1523 | Principles of Anatomy and Physiology II Lecture (3) |
| BIO 1521 | Principles of Anatomy and Physiology II Lab (1) Behavioral; Social Science Elective (3) |
| SPT 1113 | Public Speaking I (3) |
| MAT 1313 | College Algebra (3) |
| _____ | Humanities; Fine Arts Elective (3) |

TOTAL HOURS: 23

| | | SEMESTER HOURS | | |
|-----------------------|---------------------------------|-----------------------|-------------|-------------|
| | | <i>1st</i> | <i>2nd</i> | <i>3rd</i> |
| FRESHMAN YEAR | | <i>Sem.</i> | <i>Sem.</i> | <i>Sem.</i> |
| RCT 1223 | Patient Assessment and Planning | 3 | | |
| RCT 1214 | Respiratory Care Science | 4 | | |
| RCT 1313 | Cardiopulmonary A & P | 3 | | |
| RCT 1416 | Respiratory Care Technology I | 6 | | |
| RCT 1613 | Respiratory Care Pharmacology | | 3 | |
| RCT 1424 | Respiratory Care Technology II | | 4 | |
| RCT 1515 | Clinical Practice I | | 5 | |
| RCT 2333 | Cardiopulmonary Pathology | | 3 | |
| RCT 1322 | Pulmonary Function Testing | | 2 | |
| SOPHOMORE YEAR | | | | |
| RCT 2434 | Respiratory Care Technology III | | | 4 |
| RCT 2613 | Neonatal; Pediatrics Management | | | 3 |
| RCT 1523 | Clinical Practice II | | | 3 |
| RCT 2713 | Respiratory Care Seminar | 3 | | |
| RCT 2534 | Clinical Practice III | 4 | | |
| RCT 2546 | Clinical Practice IV | 6 | | |

TOTAL CREDIT HOURS (included within program): 56

(total including prerequisites): 79

SURGICAL TECHNOLOGY
Certificate; Associate in Applied Science
Forrest County Center

Surgical technologists work as part of the surgical team preparing the operating rooms, equipment, and supplies for use during surgery. The technologist assists the surgeon during actual operating procedures. Employment opportunities are available in hospital operating and delivery rooms, surgeons' offices and sterile processing. Some technologists may work as private assistants.

| | | SEMESTER HOURS | | |
|------------------------------------|---------------------------------------|---------------------------|---------------------------|---------------------------|
| | | <i>1st</i> <i>Sem.</i> | <i>2nd</i> <i>Sem.</i> | <i>3rd</i> <i>Sem.</i> |
| FRESHMAN YEAR (CERTIFICATE) | | | | |
| SUT 1113 | Fundamentals of Surgical Technology | 3 | | |
| SUT 1216 | Principles of Surgical Technique | 6 | | |
| SUT 1314 | Surgical Anatomy | 4 | | |
| SUT 1413 | Surgical Microbiology | 3 | | |
| SUT 1703 | Certification and Role Transition | 3 | | |
| _____ | Written Communications Elective | 3 | | |
| SUT 1518 | Basic and Related Surgical Procedures | | 8 | |
| SUT 1528 | Specialized Surgical Procedures | | | 8 |
| SUT 1538 | Advanced Surgical Procedures | | | 8 |

TOTAL HOURS: 46

SOPHOMORE YEAR (TECHNICAL - Associate in Applied Science)

| | | | | |
|------------|--|----------|----------|--|
| SPT 1113 | Public Speaking I | 3 | | |
| _____ | Approved Electives*** | 3 | | |
| BIO 2923 | Microbiology | 3 | | |
| BIO 2921 | Microbiology Lab | 1 | | |
| _____ | Approved Electives*** | 3 | | |
| *BIO 1513 | Principles of Anatomy and Physiology I Lecture | 3 | | |
| *BIO 1511 | Principles of Anatomy and Physiology I Laboratory | 1 | | |
| _____ | Humanities; Fine Arts Elective | | 3 | |
| _____ | Social; Behavioral Science Elective | | 3 | |
| _____ | Mathematics; Natural Science Elective | | 3 | |
| _____ | Approved Electives** | | 3 | |
| **BIO 1523 | Principles of Anatomy and Physiology II Lecture | | 3 | |
| **BIO 1521 | Principles of Anatomy and Physiology II Lab | | 1 | |

TOTAL HOURS: 73

***Approved exceptions:**

Human A&P I and Laboratory (BIO 2514) or BIO 2513; 2511

****Approved exceptions:**

Human A&P II and Laboratory (BIO 2524) or BIO 2523; 2521

*****Approved Electives:**

Principles of Chemistry with Lab (CHE 1314)

General Biology I (BIO 1134)

General Biology II (BIO 1144)

Algebra (MAT 1313 or higher)

Child Psychology (EPY 2513)

Adolescent Psychology (Human Growth and Development) (EPY 2533)

Nutrition (FCS 1253)

Personal and Community Health I (HPR 1213)

Marriage and Family (SOC 2143)

UTILITY LINE WORKER TECHNOLOGY
Associate in Applied Science
Poplarville

The Utility Line worker Technology curriculum is designed to prepare the student for entry-level employment in the field of utility power transmission and distribution construction, troubleshooting, and repair. The line worker competencies required in this curriculum were developed to coincide with the standards for the electric power generation, distribution, and transmission industry as described in the United States Department of Labor Occupational Safety and Health Administration.

| | | SEMESTER HOURS | | |
|--|---|----------------|-------------|-------------|
| | | 1st Sem. | 2nd Sem. | 3rd Sem. |
| FRESHMAN YEAR | | | | |
| ULT 1133 | Safety for Lineworkers | 3 | | |
| ULT 1192 | Fundamentals of Electricity for Lineworkers | 2 | | |
| ULT 1523 | National Electrical Safety Code (NESC) | 3 | | |
| ULT 1144 | AC and DC Circuits for Utility Lineworkers Technology | 4 | | |
| ULT 1324 | Truck Driving for Lineworkers | 4 | | |
| ULT 1413 | Pole Climbing | 3 | | |
| ULT 2133 | Overhead Construction | | 3 | |
| ULT 2143 | Underground Construction | | 3 | |
| ULT 1333 | Basic Utility Equipment Operation | | 3 | |
| ULT 1213 | Electrical Power | | 3 | |
| ULT 1223 | Transformer Operation and Banking | | 3 | |
| ULT 2333 | Adv Utility Equipment Operation | | 3 | |
| ULT 2233 | System Design and Operation | | | 3 |
| ULT 2244 | Working in Elevated Work Sites | | | 4 |
| | Computer Related Elective * | | | 3 |
| ULT 2913 | Special Project in Electrical Technology | | | 3 |
| ULT 2923 | OR Supervised Work Experience | | | |
| Exit Point for Certificate of Proficiency | | | | |
| Total Semester Hours: 50 | | | | |
| SOPHOMORE YEAR | | | | |
| SPT 1113 | Public Speaking I | 3 | | |
| ENG 1113 | English Composition I | 3 | | |
| | Social/Behavioral Science Elective | 3 | | |
| | Humanities/Fine Arts Elective | 3 | | |
| | Mathematics/Science Elective | 3 | | |

TOTAL CREDIT HOURS: 65

Approved Electives:

See Technical Degree Programs on page 115 of this catalog for the required academic or general education core requirements.

* Computer Elective: ULT 1623 Lineworker Computer Fundamentals; CPT 1113 Fundamentals of Microcomputer Applications; CSC 1113 Computer Concepts; or any other computer related technical or academic course as approved by the instructor.

** Student must attend an Orientation session held in July. He/she must obtain a valid Class A Commercial Driving License or Permit before the Orientation session. He/she will be required to obtain a current MDOT (MS Department of Transportation) card—physical and drug before the first day of school.

WEB DEVELOPMENT TECHNOLOGY OPTION
Associate in Applied Science
Poplarville

Web Development Technology is a two-year program that offers training in web site design, e-commerce development, web server administration, graphics manipulation, programming and markup languages including, but not limited to, X; HTML, CSS, JavaScript, PHP, or equivalent, and database interaction. Opportunities for students with expertise in web development include state and federal government, corporations, self-employment, and Web-based companies. An Associate in Applied Science degree will be earned upon successful completion of the program. This framework is based on the Skill Standards for Information Technology published by the National Workforce Center for Emerging Technologies.

| | | SEMESTER HOURS | |
|-----------------------|--------------------------------------|---------------------------|---------------------|
| | | <i>1st Sem.</i> | <i>2nd Sem.</i> |
| FRESHMAN YEAR | | | |
| CPT 1333 | Operating Platforms | 3 | |
| IST 1134 | Fundamentals of Data Communication | 4 | |
| CPT 1143 | Programming Development Concepts | 3 | |
| WDT 1123 | Web Development Concepts | 3 | |
| ENG 1113 | English Composition I | 3 | |
| IST 1163 | Concepts of Database Design | | 3 |
| WDT 1414 | Web Design Applications | | 4 |
| | Humanities; Fine Arts Elective | | 3 |
| WDT 1314 | Web Programming I | | 4 |
| SPT 1113 | Public Speaking I | | 3 |
| SOPHOMORE YEAR | | | |
| MAT 1313 | College Algebra | 3 | |
| WDT 2214 | Web Programming II | 4 | |
| WDT 2823 | Web Server | 3 | |
| CPT 1323 | Survey of Microcomputer Applications | 3 | |
| WDT 2263 | Web Graphic Production | 3 | |
| WDT 2224 | Web Programming III | | 4 |
| WDT 2614 | Web Project Management | | 4 |
| WDT 1434 | Web Design Applications II | | 4 |
| | Social; Behavioral Science Elective | | 3 |
| MMT 2313 | E-Commerce Marketing | | 3 |

TOTAL CREDIT HOURS: 67

ACADEMIC ELECTIVES:

See Technical Degree Programs on the first page of Career and Technical Education Programs for the required academic or general education core requirements.

WELDING AND CUTTING
Certificate of Proficiency
Poplarville, Forrest County Center, and Hancock Center
Associate in Applied Science
Poplarville

The Welding and Cutting program is designed to prepare the student for entry level employment in the field of welding and cutting. The curriculum includes Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Pipe Welding, Plasma Arc Welding (PAC), Carbon Arc Cutting, Oxyfuel Cutting, Gas Metal Arc Aluminum Welding, and Gas Tungsten Arc Welding (GTAW). The welding competencies in this curriculum were developed to coincide with the Guide for the Training and Qualification of Welding Personnel: Entry Level Welders (AWS EG2.0-95) and Specification for Qualification and Certification for Entry level Welders (AWS QC 10-95), developed by the American Welding Society.

| | | SEMESTER HOURS | |
|----------------------|--|-------------------|-------------|
| | | 1st Sem. | 2nd Sem. |
| FRESHMAN YEAR | | | |
| WLV 1116 | Shielded Metal Arc Welding I | 6 | |
| WLV 1226 | Shielded Metal Arc Welding II | 6 | |
| WLV 1314 | Cutting Processes | 4 | |
| WLV 1232 | Drawing and Welding Symbols Interpretation | 2 | |
| WLV 1171 | Welding Safety, Inspection, and Testing | 1 | |
| WLV 1136 | Gas Tungsten Arc Welding | | 6 |
| WLV 1143 | Flux Cored Arc Welding | | 3 |
| WLV 1124 | Gas Metal Arc Welding | | 4 |
| _____ | Elective | | 2 |
| _____ | Elective | | 2 |

Exit Point for Certificate of Proficiency
TOTAL CREDIT HOURS: 36

| | | | |
|-----------------------|--|---|---|
| SOPHOMORE YEAR | | | |
| _____ | Humanities/Fine Arts Elective | 3 | |
| _____ | Written Communications Elective | 3 | |
| _____ | Computer Elective | 3 | |
| WLV 2813 | Welding Metallurgy | 3 | |
| _____ | Technical Elective | 3 | |
| _____ | Math/Science Elective | | 3 |
| _____ | Oral Communications Elective | | 3 |
| _____ | Social Science/Behavioral Science Elective | | 3 |
| WLV 2913 | Welding Code | | 3 |
| _____ | Technical Elective | | 3 |

A Basic SMAW Certificate will be offered to students who exit the Welding and Cutting program after the first semester.

TECHNICAL ELECTIVES:

WLV 192(1-6) Supervised Work Experience in Welding and Cutting Technology
WLV 191(1-3) Special Problem in Welding and Cutting Technology
WLV 1162 Gas Metal Arc Aluminum Welding
WLV 1155 Pipe Welding
WLV 1252 Advanced Pipe Welding
WLV 2913 Welding Code
WLV 2813 Welding Metallurgy
Or other instructor approved electives

Index of Instructional Areas with Prefixes

| | |
|--|-----|
| Accounting | ACC |
| Art | ART |
| Associate Degree Nursing | NUR |
| Automotive Mechanics Technology | ATT |
| Barbering | BAV |
| Barbering Instructor Training | BAV |
| Biology | BIO |
| Brick, Block and Stonemasonry | BBV |
| Business Administration | BAD |
| Business and Office Technology | BOT |
| Business Marketing and Management Technology | MMT |
| Career and Technical Education | CTE |
| Chemistry | CHE |
| Commercial Truck Driving | DTV |
| Computer Networking Technology | CNT |
| Computer Programming Technology | CPT |
| Computer Science | CSC |
| Computer Servicing Technology | CST |
| Construction Equipment Operation | CEV |
| Construction Management Technology | CON |
| Cosmetology | COV |
| Cosmetology Teacher Training | COV |
| Criminal Justice | CRJ |
| Dental Assisting | DAT |
| Dental Hygiene Technology | DHT |
| Drafting and Design Technology | DDT |
| Early Childhood Education Technology | CDT |
| Economics | ECO |
| Educational Psychology | EPY |
| Electrical Technology | ELT |
| Electronics Technology | EET |
| Engineering | EGR |
| English | ENG |
| Family and Consumer Science | FCS |
| Fashion Marketing Technology | FMT |
| Foreign Language | MFL |
| Forensic Science | FSC |
| Geographic Information Technology | GIT |
| Geography | GEO |
| Graphics and Drawing | GRA |
| Health, Physical Education, and Recreation | HPR |
| Heating, Air Conditioning, Ventilation, and Refrigeration Maintenance Technology | ACT |
| History | HIS |
| Honors | HON |
| Industrial Maintenance | IMM |
| Information Systems Technology | IST |
| Instrumentation Technology | INT |
| Instrumentation Technology | MFT |
| Journalism | JOU |
| Leadership | LEA |
| Learning and Life Skills | LLS |
| Mathematics | MAT |
| Medical Laboratory Technology | MLT |
| Medical Radiologic Technology | RGT |
| Medical Terminology | AHT |
| Music, Applied | MUA |
| Music Foundations | MUS |
| Music Organizations | MUO |
| Occupational Therapy Assistant Technology | OTA |
| Philosophy and Bible | PHI |
| Physical Therapist Assistant Technology | PTA |

Index of Instructional Areas with Prefixes

| | |
|--|-----|
| Physics | PHY |
| Political Science | PSC |
| Practical Nursing | PNV |
| Precision Manufacturing and Machining Technology | MST |
| Psychology | PSY |
| Reading | REA |
| Related Studies Mathematics | VOM |
| Related Studies Reading | VOR |
| Respiratory Care Technology | RCT |
| Robotics Technology | ROT |
| Social Work | SWK |
| Sociology | SOC |
| Speech and Theatre | SPT |
| Surgical Technology | SUT |
| Utility Lineman Technology | ULT |
| Web Development Technology | WDT |
| Welding and Cutting | WLV |

COURSE DESCRIPTIONS

Courses with prefixes ending in V, such as Barbering (BAV), apply toward a Certificate of Proficiency and are not transferable to a four-year college or a university. Technology courses, such as Automotive Mechanics Technology (ATT), apply toward an Associate in Applied Science Degree or to a Certificate of Proficiency, and are not generally transferable to a university. (There may be a small number of exceptions; the student should always check with an advisor before assuming the transferability of any such course.) Courses other than these are general education, or academic, courses. With the exception of courses that are remedial, or developmental, such as Beginning English (ENG 0113), these may apply toward either an Associate in Applied Science or an Associate in Arts degree and transfer to a university where they may apply toward a bachelor's degree. It is ultimately the responsibility of the student to determine whether any course will apply toward any particular degree or program. Faculty advisors and counselors should be consulted for assistance with this determination.

ACCOUNTING (ACC)

- 1213 Principles of Accounting I.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A study of the financial accounting principles that relate to business. The topics to be covered include the accounting cycle, accounting systems and controls for service and merchandising businesses, assets, liabilities, and equity. Three lecture hours per week.
- 1223 Principles of Accounting II.** (3) Prerequisite: ACC 1213 A continuation of ACC 1213. The topics to be covered include corporate accounting concepts, managerial accounting concepts and internal business decision making. Three lecture hours per week.

ART (ART)

- 1113 Art Appreciation.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A course designed to provide an understanding and appreciation of the visual arts. Lectures; discussions are augmented with film reviews, slides, critical analysis papers, projects, and a museum tour. Three lecture hours per week.
- 1213 Introduction to Art.** (3) A studio course designed to familiarize the student with the fundamental elements of art and develop in the student a visual literacy. Students work in a variety of black and white and color media emphasizing design and composition. Recommended for elementary education majors or anyone who desires to learn basic media techniques. Five lecture; studio hours per week.
- 1313 Drawing I (Beginning Drawing).** (3) Includes the study of the basic elements and principles of organization in two dimensions and the selection, manipulation and synthesis of these components to create an organized visual expression. Black and white media will be stressed. This course emphasizes the basic drawing skills and the various achromatic or monochromatic dry and wet media used to perfect skills, technique, and creativity. Six lecture; studio hours per week with additional assignments.
- 1323 Drawing II.** (3) Continuation of rendering skills introduced in Drawing I with emphasis on color, composition and creative expression. Students work with a variety of achromatic and chromatic dry and wet media. Six lecture; studio hours per week with additional assignments.
- 1433 Design I.** (3) A course which will provide students with an understanding of the elements and principles of design. This course addresses the elements of design (except color) and the principles of organization by which they are ordered and communicate with viewers. Basis of study is visual perception and its affect on viewers and the artist. Six lecture hours per week with outside assignments.
- 1443 Design II (Color Theory).** (3) This course provides students with an understanding of color theory and applications of color and their development of an informed as well as intuitive sense of seeing, mixing, and applying color and light to design problems.

Studies include using color media which emphasize brilliance and luminosity, properties of color, basic color schemes, contrasts, and harmonies. Six lecture; studio hours per week with outside assignments.

- 1913 Art for Elementary Teachers. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Development of essential concepts of children's art education in compliance with the National Standards for Arts Educations. Emphasis is on the use of elements of art and the principles of design and art history; appreciation as applied to growth stages of children. Crafts and the application of multi-cultural art forms are emphasized. Three lecture and two studio hours per week with some outside assignments.
- 2373 Lettering and Calligraphy. (3)** A studio course designed to help the beginning calligraphy student acquire the foundation level of basic hand lettering skills, familiarity with calligraphic alphabets, decoration, and illumination. The student will be exposed to a variety of papers, and wet and dry media. The class will move the student to more complex technical levels of rendering alphabets. Three lecture; studio hours per week with outside assignments.
- 2513 Painting I (Watercolor). (3)** Techniques used in painting media in a variety of subject matter. Students learn basic techniques and handling of tools and materials for application to a variety of subject matter and compositional problem-solving. Watercolor technique is emphasized. Six lecture; studio hours per week with outside assignments.
- 2523 Painting II (Oils) (3)** Advanced problems in painting media. Students learn the use of basic techniques, tools, methods, and materials in a variety of compositions and subject matter presented in a creative problem-solving format. Emphasis is placed on oil painting technique. Six lecture; studio hours per week with outside assignments.
- 2913 Special Studio (Supervised Independent Study). (3)** Independent study in an area of special interest. Prerequisite: Permission of the instructor. A specialized course for further exploration of technical or creative problems as a continuation of the related art form or for exploring career options in studio work. Individualized goals and objectives are set by the student and instructor. Student activities of studio problems and related research; writing are based on stated goals and objectives. Six critique; discussion and studio hours per week with outside assignments and culminating in a one-person exhibit of an exit portfolio. Possible areas of independent study include photography, drawing, multi-media, painting, cartooning, portraiture, sculpture, pottery, floral design, furniture design, and portfolio.
- 2923**
- 2933**
- 2943**

ASSOCIATE DEGREE NURSING (NUR)

- 1011 Professional Nursing Forum I. (1)** Prerequisite: Acceptance and enrollment in the PRCC Associate Degree Nursing program and membership in the Student Nurse Association (SNA). This course provides opportunities to assist the nursing student to gain insight into the various professional roles and responsibilities expected of nurses. Also, this course provides the nursing student with the opportunity to engage in community activities, which is a value at the core of the nursing profession. One lecture hour per week.
- 1012 Professional Nursing Forum II. (2)** Prerequisite: Acceptance and enrollment in the PRCC Associate Degree Nursing program and membership in the Student Nurse Association (SNA). This elective nursing course is a continuation of NUR 1011 Professional Nursing Forum I. Two lecture hours per week.
- 1110 Nursing I. (11)** Prerequisite: Admission to the Associate Degree Nursing Program. Corequisites: BIO 2511, BIO 2513, MAT 1313, NUR 1101, PSY 1513. This fundamental course in nursing is based on the biological, psychosocial and cultural aspects necessary to promote wellness of diverse patients, families, and

communities. The content is designed to introduce the practice of nursing as an integral component of total health care. The focus of this course is placed on the process of learning; roles of the nurse as provider of care, manager of care, and member within the discipline of nursing; critical thinking; dosage calculations; the nursing process; the wellness-illness continuum; the communication process; development of beginning technology skills; six basic needs; and growth and development of the aged individual. Eight lecture and nine clinical hours per week.

- 1210 Nursing II. (10)** Prerequisites: BIO 2511, BIO 2513, MAT 1313, NUR 1101, NUR 1110, PSY 1513. Corequisites: BIO 2521, BIO 2523, ENG 1113, EPY 2533. This beginning medical-surgical nursing course focuses on the roles of the nurse, utilization of critical thinking, nursing process, six basic needs, growth and development, and scientific principles from the biological, physical, and psychosocial sciences. While focusing on the process of learning, students plan and provide evidence-based competent care to patients in diverse health care settings. The patient's position on the wellness-illness continuum is recognized as the student deals with the patient's response to illness. Emphasis is placed on nutrition, pharmacology, diagnostic studies, communication skills, dosage calculations, and continued development of technology skills. Six lecture and twelve clinical hours per week.
- 2012 Professional Nursing Forum III. (2)** Prerequisite: Acceptance and enrollment in the PRCC Associate Degree Nursing program and membership in the Student Nurse Association (SNA). This nursing elective course is a continuation of NUR 1012 Professional Nursing Forum II. Two lecture hours per week.
- 2104 Nursing III. (4)** Prerequisites: BIO 2511, BIO 2513, BIO 2521, BIO 2523, ENG 1113, EPY 2533, MAT 1313, NUR 1101, NUR 1110, NUR 1210, NUR 2107 (if applicable), PSY 1513. Corequisites: BIO 2921, BIO 2923, NUR 2115, SPT 1113 or SPT 2163. This course is focused on the theory and practice of women's health and newborn nursing with emphasis on the nursing process, the six basic needs, and the principles of growth and development through evidence-based competent care. The roles of the nurse as provider of care, manager of care, and member within the discipline of nursing are further developed in this specialty area in diverse health care settings. Nutrition, diagnostic studies, pharmacology, and culture are integrated throughout the course. The patient's position on the wellness-illness continuum is recognized as the student deals with the patient's response to illness. Critical thinking, dosage calculations, communication skills, and development of technology skills are enhanced. Three lecture hours per week for the semester and nine clinical hours per week for eight weeks.
- 2107 Nursing LPN to ADN Bridge. (7)** Prerequisites: BIO 2511, BIO 2513, BIO 2521, BIO 2523, ENG 1113, EPY 2533, MAT 1313, PSY 1513, and admission to the LPN to ADN Bridge Course and the Associate Degree Nursing program. This course enhances the knowledge of the LPN in the practice of evidence-based nursing and focuses on the roles of the nurse as provider of care, manager of care, and member within the discipline of nursing. The student utilizes critical thinking, the nursing process, basic needs, principles of growth and development, and scientific principles from the biological, physical and psychosocial sciences in planning evidence-based competent care for adults. Emphasis is placed on nutrition, pharmacology, diagnostic studies, communication skills, and dosage calculations. The patient's position on the wellness-illness continuum is recognized as the student understands the patient's response to illness. Twenty-four lecture and three clinical hours per week for five weeks.
- 2115 Nursing IV. (5)** Prerequisites: BIO 2511, BIO 2513, BIO 2521, BIO 2523, ENG 1113, EPY 2533, MAT 1313, NUR 1101, NUR 1110, NUR 1210, NUR 2107 (if applicable), PSY 1513. Corequisites: BIO 2921, BIO 2923, NUR 2104, SPT 1113 or SPT 2163. This course is focused on the theory and practice of pediatric nursing with emphasis on the nursing process, the six basic needs, and the physical and cognitive growth and development of patients through evidence-based competent care. The roles of the nurse as provider of care, manager of care, and member within the discipline of

nursing are further developed in this specialty area in diverse health care settings. Nutrition, diagnostic studies, pharmacology and culture are integrated throughout the course. The patient's position on the wellness-illness continuum is recognized as the student deals with the patient's response to illness. Critical thinking, dosage calculations, communication skills, and development of technology skills are enhanced. Three lecture hours per week for the semester and nine clinical hours per week for eight weeks.

- 2203 Nursing V. (3)** Prerequisites: BIO 2511, BIO 2513, BIO 2521, BIO 2523, BIO 2921, BIO 2923, ENG 1113, EPY 2533, MAT 1313, NUR 1101, NUR 1110, NUR 1210, NUR 2107 (if applicable), NUR 2104, NUR 2115, PSY 1513, SPT 1113 or SPT 2163. Corequisites: NUR 2209, SOC 2113.

This course is designed to assist the student in the application of nursing knowledge in the care of patients who are experiencing problems meeting the six basic needs as they relate to mental disorders in diverse health care settings. The specific foci of this course are to utilize critical thinking and evidence-based nursing practice throughout the course and to assist the student with care of mentally ill adults and groups of adults in all stages of development as they progress on the wellness-illness continuum. Students practice in diverse settings with patients that require increasingly complex nursing interventions and skills. Students are assisted to further their knowledge and expertise in the development of the role of provider of care, manager of care, and member within the discipline of nursing. Areas of focus include communication skills, dosage calculation, diagnostic studies, cultural differences, and utilization of technology. Two lecture hours per week for the semester and twelve clinical hours per week for three weeks.

- 2209 Nursing VI. (9)** Prerequisites: BIO 2511, BIO 2513, BIO 2521, BIO 2523, BIO 2921, BIO 2923, ENG 1113, EPY 2533, MAT 1313, NUR 1101, NUR 1110, NUR 1210, NUR 2104, NUR 2107 (if applicable) NUR 2115, PSY 1513, SPT 1113 or SPT 2163. Corequisites: NUR 2203, SOC 2113.

This course is designed to analyze theory and implement the practice of medical-surgical nursing, as well as assist the student with transition from the student role to registered nurse. This course further builds upon the core concepts of caring, six basic needs, and the nursing process. The specific foci of this course are to utilize advanced concepts of critical thinking and evidence-based nursing practice throughout the course to assist the student with care of adults and groups of adults in all stages of development, as they progress on the wellness-illness continuum. Students practice in diverse settings with patients that require increasingly complex nursing interventions and skills. Students are assisted to further their knowledge and expertise in the development of the role of provider of care, manager of care, and member within the discipline of nursing. Areas of focus include: medical-surgical, critical care, oncology care, legal; ethical issues, delegation, management, disaster nursing, cultural nursing care, advanced dosage calculations, pharmacology, diagnostic studies as well as utilization of technology. Five lecture hours per week for the semester and twelve clinical hours per week for ten weeks. The preceptor component requires seventy-two hours of clinical practice during the last three weeks of the semester.

AUTOMOTIVE MECHANICS TECHNOLOGY (ATT)

- 1113 Applied Mathematics for Automotive Technicians. (3)**

This course covers situations encountered by automotive technicians during routine service work. Topics include whole numbers, decimal fractions, common fractions, percentages, measurement, ratio and proportion, powers and roots, formulas, graphs, and invoices. Three lecture hours per week.

- 1124 Basic Electrical/Electronic Systems. (4)**

A course to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments and charging components. Two lecture and four lab hours per week.

- 1134 Advanced Electrical/Electronic Systems. (4)**

A course to provide advanced skills and knowledge related to all components of the

vehicle electrical system including gauges, driver information systems, horn, wiper; wiper systems, and accessories. Two lecture and four lab hours per week.

1213 Brakes. (3)

A course to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. Includes instruction and practice in diagnosis of braking systems problems and the repair of brake systems. Two lecture and four lab hours per week.

1315 Manual Drive Trains/Transaxles. (4)

A course to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles and drive train components. Includes instruction in the diagnosis of drive train problems and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials and other components. Two lecture and four lab hours per week.

1424 Engine Performance I. (4) Prerequisites: ATT 1124

A course to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. Includes instruction, diagnosis and correction of problems associated within these areas. Two lecture and four lab hours per week.

1715 Engine Repair. (5)

A course to provide advanced skills and knowledge related to the repair and rebuilding of automotive-type engines. Includes instruction and practice in the diagnosis and repair of engine components including valve trains, block, pistons and connecting rods, crankshafts and oil pumps. Two lecture and six lab hours per week.

1811 Introduction, Safety, and Employability. (1)

A course to provide knowledge of classroom and lab policies and procedures. Safety practices and procedures associated with the automotive program and automotive industry. One lecture hour per week.

2325 Automatic Transmission/Transaxles. (5)

A course to provide technical skills and knowledge related to the diagnosis and repair of automotive-type automatic transmissions and transaxles. Includes instruction and practice in testing and inspecting these devices and in disassembly, repair and re-assembly. Two lecture and six lab hours per week.

2335 Steering and Suspension Systems. (5)

A course to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. Includes instruction and practice in the diagnosis of steering system problems and the repair; replacement of steering systems components. Two lecture and six lab hours per week.

2434 Engine Performance II. (4)

A course to provide advanced skills and knowledge related to the ignition system, fuel, air induction, and exhaust systems. It includes instruction, diagnosis, and correction of problems associated within these areas. Two lecture and four lab hours per week.

2444 Engine Performance III. (4)

A course to provide advanced skills and knowledge related to the emissions control systems and engine related service. It includes instruction, diagnosis and correction of problems associated within these areas. Two lecture and four lab hours per week.

2614 Heating and Air Conditioning. (4)

A course to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. Includes instruction and practice in the diagnosis and repair of air conditioning system components, heater lines and cores and control systems. Two lecture and four lab hours per

week.

- 291(1-6) Special Problems I in Automotive Technology (1-6)** Prerequisite: Consent of instructor
A basic course to provide students with an opportunity to utilize basic skills and knowledge gained in other Automotive Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Two to eight lab hours per week.
- 292(1-6) Supervised Work Experience in Automotive Mechanics Technology. (1-6)** Prerequisite: Consent of instructor
This internship course provides actual work experience in an automotive mechanics business under the direction of the employer and the instructor. Three to eighteen hours internship per week.
- 293(1-6) Special Problems II in Automotive Technology (1-6)** Prerequisite: Consent of instructor
A continuation of Special Problem I in Automotive Technology. An advanced course to provide students with an opportunity to utilize advanced skills and specific knowledge gained in other Automotive Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Two to eight lab hours per week.

BARBERING (BAV)

- 1118 Basic Practices in Barbering. (8)**
Basic practices include orientation, safety, and practical experience in handling tools and hair cutting. Practices are done independently with supervision. Two lecture and eighteen lab hours per week.
- 1218 Fundamental Practices in Barbering I. (8)**
Fundamental practices in styling, shampooing, blow drying, perm rolling, and perm processing. Practices are done independently with supervision. Two lecture and eighteen lab hours per week.
- 1318 Fundamental Practices in Barbering II. (8)**
Sanitization, sterilization, prevention and control of contamination and decontamination in the workplace, hygiene and good grooming, hair analysis, and the application of a chemical hair relaxer and style. Practice is done independently with supervision. Two lecture and eighteen lab.
- 1418 Intermediate Practices in Barbering I. (8)**
This course includes practices in colors and bleach, and treatment of damaged hair. Practices are performed independently with supervision. Two lecture and eighteen lab hours per week.
- 1518 Intermediate Practices in Barbering II. (8)** Prerequisites: BAV 1118, BAV 1218
This course includes a study of the structure and function of the skin, common skin disorders, and scalp and hair disorders. Practices are included in giving a facial massage, rendering a plain facial, and barbering services previously introduced. Two lecture and eighteen lab hours per week.
- 1618 Advanced Practices in Barbering. (8)** Prerequisites: BAV 1318, BAV 1418
This course includes the study of business management and business law applicable to shop management. Practice is included in basic first aid procedures and trimming a mustache and beard, and barbering services previously introduced. Two lecture and eighteen lab hours per week.

BARBERING INSTRUCTOR TRAINING (BAV)

- 2218 Barbering Instructor Training. (8)** Prerequisite: Two years of experience as an active licensed barber
This course prepares the student to become a barbering instructor. Topics covered

include theory and techniques in hair cutting, styling, salesmanship, student records, lectures, supervision, and office work. Seventy hours lecture and five hundred thirty hours lab.

BIOLOGY (BIO)

- 1111 Principles of Biology I Laboratory.** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1113
A laboratory course for non-science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1113 Principles of Biology I, Lecture.
- 1113 Principles of Biology I Lecture.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1111
A lecture course for non-science majors that provides an introduction to the basic principles of modern biology and their relevance to modern life. Emphasis is placed on the nature and history of scientific thought, basic biological chemistry, cell structure and processes, genetics.
- 1121 Principles of Biology II, Lab** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1123
A laboratory course for non-science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1123 Principles of Biology II, Lecture.
- 1123 Principles of Biology II, Lecture** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1121
A lecture course for non-science majors that emphasizes the survey of the diversity of life, ecology, evolution, and an overview of the organ system.
- 1131 General Biology I Laboratory.** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1133
A laboratory course with selected activities to illustrate the principles taught in 1133 General Biology I, lecture. Two lab hours per week.
- 1133 General Biology I Lecture.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1131
A lecture course for science majors introducing the student to biological principles including biochemistry, cell structure and physiology, metabolic processes emphasizing respiration and photosynthesis, reproduction and development, genetics, and ecology. Three lecture hours per week.
- 1134 General Biology I Lecture and Laboratory.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A course introducing the student to biological principles including biochemistry, cell structure and physiology, metabolic process emphasizing respiration and photosynthesis, reproduction and development, genetics, and ecology. Three lecture and two lab hours per week.
- 1141 General Biology II Laboratory.** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1143
A laboratory course with selected activities to illustrate the principles taught in 1143 General Biology II, lecture. OPTION: Special sections of this course emphasize field study and must be taken concurrently with 1143-FD lecture (BIO 1141-0F or BIO 1141-1F). Two lab hours per week.
- 1143 General Biology II Lecture.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: BIO 1141
A lecture course for science majors that reinforces the concepts in 1133 General Biology I, while emphasizing the diversity of life. Topics covered include adaptation by natural selection, classification, ecology, detailed consideration of each group of organisms and viruses, study of animals and plants including their basic anatomy and physiology. OPTION: Special sections of this course emphasize field study and must be taken concurrently with sections identified as an "F" section, for example,

1141-0F, 1141-1F, etc. Three lecture hours per week.

- 1144 General Biology II Lecture and Laboratory.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A combined lecture and laboratory course for science majors that reinforces the concepts in 1133 General Biology I, while emphasizing the diversity of life. Topics covered include adaptation by natural selection, classification, ecology, detailed consideration of each group of organisms and viruses, study of animals and plants including their basic anatomy and physiology. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. OPTION: Special sections of this course emphasize field study and must be taken concurrently with sections identified as an "F" section, for example, 1141-0F, 1141-1F, etc. Three lecture and two lab hours per week.
- 1314 Botany Lecture and Laboratory.** (4) Prerequisite: BIO 1133 and BIO 1131 or BIO 1134 with a grade of "C" or better. An introductory course in botany dealing with the application of biological principles to the study of plants including classification, structure, function, and environmental interrelationships. The laboratory part of the course deals with selected activities to illustrate the subject area taught in lecture. Three lecture and two lab hours per week.
- 1511 Principles of Anatomy and Physiology I Laboratory.** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: 1513. Selected experiments to illustrate the principles taught in 1513 Principles of Anatomy and Physiology I Lecture. Two lab hours per week. Does not apply toward any nursing program.
- 1513 Principles of Anatomy and Physiology I Lecture.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: 1511. A lecture course dealing with the anatomical and physiological study of the human body at the molecular, cellular, tissue, organ, and organ system levels. Organ systems covered in this course are integumentary, muscular, skeletal, and nervous. Three lecture hours per week. Does not apply toward any nursing program.
- 1514 Principles of Anatomy and Physiology I Lecture and Laboratory.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A lecture; laboratory course dealing with the anatomical and physiological study of the human body, particularly the molecular, cellular, tissue, organ, and organ system levels. Organ systems covered in this course are integumentary, muscular, skeletal, and nervous. Selected experiments to illustrate the principles taught in lecture. Three lecture and two lab hours per week. Does not apply toward any nursing program.
- 1521 Principles of Anatomy and Physiology II Laboratory.** (1) Prerequisite: BIO 1511 or BIO 1514 with a grade of "C" or better. Corequisite: 1523. Selected experiments to illustrate the principles taught in BIO 1523 Principles of Anatomy and Physiology II Lecture. Two lab hours per week. Does not apply toward any nursing program.
- 1523 Principles of Anatomy and Physiology II Lecture.** (3) Prerequisite: BIO 1513 or BIO 1514 with a grade of "C" or better. Corequisite: 1521. A lecture course that provides an introduction to the anatomical and physiological study of the human circulatory, respiratory, digestive, and urinary systems, as well as reproduction and development. Three lecture hours per week. Does not apply toward any nursing program.
- 1524 Principles of Anatomy and Physiology II Lecture and Laboratory.** (4) Prerequisite: BIO 1514 or 1513 and BIO 1511 with a grade of "C" or better. A lecture; laboratory course that provides an introduction to the anatomical and

physiological study of the human circulatory, respiratory, digestive, and urinary systems, as well as reproduction and development. Three lecture and two lab hours per week. Does not apply toward any nursing program.

- 2214 Introduction to Marine Science Lecture and Laboratory.** (4) Prerequisite: BIO 1131; 1133 or BIO 1141; 1143 with a grade of "C" or better.
A lecture; laboratory introductory course in oceanography with emphasis on the measurement of physical, chemical, and biological aspects of the marine environment as well as functional morphology and taxonomy of local biota. The laboratory course contains exercises and experiments that reinforce the principles introduced in the lecture. Three lecture and two lab hours per week.
- 2234 Aquatic and Terrestrial Ecology Lecture and Laboratory.** (4) Prerequisite: BIO 1131; 1133 or BIO 1141; 1143 with a grade of "C" or better.
A combined lecture and laboratory course covering the application of ecological principles which serve as the basis for the management of wildlife and fisheries in terrestrial and aquatic habitats. Labs associated with this course contain experiments, exercises and field experiences that reinforce the principles introduced in lecture. Three lecture and two lab hours per week.
- 2414 Zoology I Lecture and Laboratory.** (4) Prerequisite: BIO 1133 and BIO 1131 or BIO 1134 with a grade of "C" or better.
A combined lecture and laboratory course that includes and in-depth studies of phylogeny and classification systems, protozoa, and major invertebrate phyla. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture. Three lecture and two lab hours per week.
- 2424 Zoology II Lecture and Laboratory.** (4) Prerequisite: BIO 2414 with a grade of "C" or better.
A combined lecture and laboratory course that includes in-depth studies of the animal phyla with emphasis on the vertebrates and animal systems. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture. Three lecture and two lab hours per week.
- 2511 Anatomy and Physiology I Laboratory.** (1) Prerequisite: BIO 1133, BIO 1131 or BIO 1134, or BIO 1513, BIO 1511, or BIO 1514 with a grade of "C" or better. Corequisite: BIO 2513
A laboratory with selected activities to illustrate the principles taught in BIO 2513 Anatomy and Physiology I Lecture. Two laboratory hours per week. This laboratory course includes the dissection of a representative mammal. One lab hour per week.
- 2513 Anatomy and Physiology I Lecture.** (3) Prerequisite: BIO 1133, BIO 1131, or BIO 1134, or BIO 1513, BIO 1511, or BIO 1514 with a grade of "C" or better. Corequisite: BIO 2511
This course is designed to study the structure and function of the human body. The study begins with the study of tissues and organ systems comprising the human body, and deepens in the detailed study of the integumentary system, skeletal system, muscular system, nervous system, and special senses. Three lecture hours per week.
- 2514 Anatomy and Physiology I Lecture and Laboratory.** (4) Prerequisite: BIO 1133, BIO 1131, or BIO 1134, or BIO 1513, BIO 1511, or BIO 1514 with a grade of "C" or better. Corequisite: BIO 2511
This course is designed to study the structure and function of the human body. The study begins with the study of tissues and organ systems comprising the human body, and deepens in the detailed study of the integumentary system, skeletal system, muscular system, nervous system and special senses. The laboratory course uses selected activities to illustrate the principles taught in lecture. Three lecture and two lab hours per week. This laboratory course includes the dissection of a representative mammal.
- 2521 Human Anatomy and Physiology II Laboratory.** (1) Prerequisite: BIO 2513, BIO 2511, or BIO 2514 with a grade of "C" or better. Corequisite: BIO 2523

A laboratory course with selected activities to illustrate the principles taught in lecture. This laboratory course includes the dissection of a representative mammal. Two lab hours per week.

- 2523 Human Anatomy and Physiology II Lecture.** (3) Prerequisite: BIO 2513, BIO 2511, or BIO 2514 with a grade of "C" or better. Corequisite: BIO 2521
This course is a continuation of the concepts of Human Anatomy and Physiology I, in which the endocrine, cardiovascular, respiratory, digestive, urinary, reproductive, endocrine systems and homeostatic mechanisms are studied. Three lecture hours per week.
- 2524 Anatomy and Physiology II Lecture and Laboratory.** (4) Prerequisite: BIO 2513, BIO 2511, or BIO 2514 with a grade of "C" or better.
This course is a continuation of the concepts of Human Anatomy and Physiology I and lab, in which the endocrine system, cardiovascular system, respiratory system, digestive system, urinary system, reproductive system, and development are studied. The laboratory course uses selected activities to illustrate the principles taught in lecture. This laboratory course includes the dissection of a representative mammal. Three lecture and two lab hours per week.
- 2921 Microbiology Laboratory.** (1) Prerequisite: BIO 1133, BIO 1131 or BIO 1134 or BIO 1511 or BIO 1514 with a grade of "C" or better. Corequisite: BIO 2923
A laboratory course devoted to lab safety and gaining hands-on experience in the areas of: microscopy, culturing techniques (pure culture, isolation, and media preparation), staining microscopy, aseptic technique, diagnostic procedures and effectiveness of antimicrobial agents. Two lab hours per week.
- 2923 Microbiology Lecture.** (3) Prerequisite: BIO 1133, BIO 1131 or BIO 1134 or BIO 1511 and BIO 1513 or BIO 1514 with a grade of "C" or better. Corequisite: BIO 2921
A survey of microbes (microscopic organisms), with emphasis and detailed study being placed on those affecting other forms of life, especially man. Three lecture hours per week.
- 2924 Microbiology Lecture and Laboratory.** (4) Prerequisite: BIO 1133, BIO 1131 or BIO 1134 or BIO 1511 and BIO 1513 or BIO 1514 with a grade of "C" or better.
A survey of microbes (microscopic organisms). With emphasis and detailed study being placed on those affecting other forms of life, such as man. The laboratory course is devoted to lab safety and gaining hands-on experience in the areas of: microscopy, culturing technique, diagnostic procedures and effectiveness of antimicrobial agents. Three lecture and two lab hours per week.

BRICK, BLOCK AND STONEMASONRY (BBV)

- 1115 Brick and Block Laying.** (5)
This course is designed to give the student experience in laying brick and block. One lecture and eight lab hours per week.
- 1215 Masonry Construction.** (5)
This course is designed to give the student experience in various types of walls, finishing, and masonry construction techniques. One lecture and eight lab hours per week.
- 1223 Masonry Mathematics and Blueprint Reading and Estimating.** (3)
This course is designed to prepare the student to estimate the building materials for masonry through blueprint reading and calculation. Three lecture hours per week.
- 1313 Tools Safety and Equipment.** (3)
This course is designed to give the student experience in the use and care of tools and equipment along with the safety procedures used in the masonry trade. Two lecture and two lab hours per week.
- 1425 Advanced Block Laying.** (5)
This course is designed to give the student experience in laying block; columns, piers,

and various walls. One lecture and eight lab hours per week.

1525 Advanced Brick Laying. (5)

This course is designed to give the student experience in laying brick columns, piers, and various walls. One lecture and eight lab hours per week.

1623 Chimneys and Fireplaces Construction. (3)

This course is designed to give the student experience in constructing chimneys and fireplaces. One lecture and four lab hours per week.

1723 Arch Construction. (3)

Students will gain advanced experiences in layout and construction of steps, arches, and brick floors. One lecture and four lab hours per week.

1823 Steps, Patios, and Brick Floors (3)

Students will gain advanced experiences in layout and construction of steps, patios, and brick floors. One lecture and four lab hours per week.

191(1-3) Special Project in Brick, Block, and Stone Masonry. (1-3)

A course to provide students with an opportunity to utilize skills and knowledge gained in other Brick, Block and Stone Masonry courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Two to six lab hours per week.

292(1-6) Supervised Work Experience in Brick, Block and Stone Masonry. (1-6)

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen internship hours.

BUSINESS ADMINISTRATION (BAD)

1113 Introduction to Business. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

This course is designed to introduce students to the basic concepts of business. Students receive instruction regarding the current business and economic environment, entrepreneurship, marketing, management, financial management, and business careers. Three lecture hours per week.

1213 Introduction to International Business. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

Introduction to international business theory and practices. Emphasis is placed on terminology and the importance of understanding cultural differences. Three lecture hours per week.

2413 Legal Environment of Business. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

An introduction to interrelationships of law and society, jurisprudence and business. Topics include an introduction to law; law of contracts; agency, and employment. Three lecture hours per week.

2533 Computer Applications in Business and Industry. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

This course is an introduction to MS Office Suite software, which is the industry standard. This software includes the components of an information system: spreadsheets, presentation graphics, database management, and word processing. Data entry and retrieval records management, and electronic communications are skills taught in this course. This course will satisfy the computer literacy requirement for graduation from PRCC. A student may not earn credit for both BAD 2533 and CSC 1113. Three lecture hours per week.

- 2713 Principles of Real Estate.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transferal of title, instruments used in transfers, title closing, financing, property management, insuring, and appraising. Three lecture hours per week.
- 2723 Real Estate Law.** (3) Prerequisite: BAD 2713
Designed to give the student a general background in the law of real property and the law of real estate brokerage. Three lecture hours per week.
- 2813 Administrative Communications.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A study of effective principles and practices of written communications, emphasizing a managerial approach for business and the individual. Three lecture hours per week.

BUSINESS AND OFFICE TECHNOLOGY (BOT)

- 1013 Introduction to Keyboarding.** (3)
This course provides an introduction to basic word processing commands and essential skill development using the touch system on the alphabetic keyboard. Course emphasis will be on speed and accuracy when keying documents and timed writings. Two lecture and two lab hours per week.
- 1113 Document Formatting and Production.** (3) Prerequisite: Prior to enrollment in this course, students will be required to key straight-copy material at a minimum of 35 GWPM on a 5-minute timed writing, with a maximum of 1 error per minute **OR** successfully complete Introduction to Keyboarding (BOT 1013 OR by consent of instructor.
This course focuses on improving keyboarding techniques using the touch method and on production of documents using word processing functions. Two lecture and two lab hours per week.
- 1123 Keyboard Skillbuilding.** (3) Prerequisite: Document Formatting and Production (BOT 1113)
This course further develops keyboard techniques emphasizing speed and accuracy. Two lecture and two lab hours per week.
- 1133 Microcomputer Applications.** (3) Prerequisite: BOT 1013 or consent of instructor
This course will introduce an operating system and word processing spreadsheet, database management, and presentation software applications. Two lecture and two lab hours per week.
- 1143 Word Processing.** (3) Prerequisites: BOT 1113 or BOT 1133 or by consent of instructor.
This course focuses on production of documents using word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skillbuilding. Two lecture and two lab hours per week.
- 1213 Personal and Professional Development.** (3)
This course emphasizes an awareness of interpersonal skills essential for job success. Three lecture hours per week.
- 1313 Applied Business Mathematics.** (3)
This course is designed to develop competency in mathematics for business use with emphasis on the touch method. Three lecture hours per week.
- 1413 Records Management.** (3)
This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall paper, image, and digital and the treatment of these categories in proper management, storage, and retrieval. Three lecture hours per week.

- 1433 Business Accounting. (3)**
This course is designed to develop an understanding of analyzing, recording, classifying, and summarizing financial information of a sole proprietorship with insight into interpreting and reporting the resulting effects upon the business. Three lecture hours per week.
- 1513 Machine Transcription. (3)** Prerequisite: BOT 1143 Word Processing or BOT 1113 Document Formatting and Production. This course is designed to teach transcription of a wide variety of business communications from machine dictation. Two lecture and two lab hours per week.
- 1613 Medical Office Terminology I. (3)**
This course is a study of medical language relating to the various body systems including diseases, physical conditions, procedures, clinical specialties, and abbreviations. Emphasis is placed on correct spelling and pronunciation. Three lecture hours per week.
- 1623 Medical Office Terminology II. (3)** Prerequisite: BOT 1613 with a grade of "C" or better or by instructor consent.
This course presents medical terminology pertaining to human anatomy in the context of body systems. The emphasis is directed toward medical terminology as it relates to the medical office. Three lecture hours per week.
- 1713 Mechanics of Communication. (3)**
This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three lecture hours per week.
- 1813 Electronic Spreadsheet. (3)** Prerequisite: BOT 1313 Applied Business Mathematics OR BOT 1133 Microcomputer Applications, or consent of instructor.
This course focuses on applications of the electronic spreadsheet as an aid to management decision making. Two lecture and two lab hours per week.
- 2133 Desktop Publishing. (3)** Prerequisite: Word Processing (BOT 1143) or consent of instructor.
This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using advanced features of word processing software. Two lecture and two lab hours per week.
- 2323 Database Management. (3)** Prerequisite: Microcomputer Applications (BOT 1133) or by consent of instructor.
This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two lecture and two lab hours per week.
- 2413 Computerized Accounting. (3)** Prerequisites: BOT 1433 or ACC 1213
This course applies basic accounting principles using a computerized accounting system. Two lecture and two lab hours per week.
- 2523 Medical Machine Transcription I. (3)** Prerequisite: BOT 1113, BOT 1613, and BOT 1623 or by consent of instructor.
This course is designed to teach transcription of various medical documents. One lecture and three lab hours per week.
- 2533 Medical Machine Transcription II. (3)** Prerequisite: BOT 2523
This course is designed to continue teaching transcription of various medical documents including dictation given by doctors with foreign accents and additional medical specialties. One lecture and three lab hours per week.
- 2643 Current Procedural Terminology (CPT Coding). (3)** Prerequisites: BOT 1613 and

BOT 1623 with a grade of "C" or better or by consent of instructor.
This course is an introduction to the field of service, procedural and HCPCS coding which are requirements for proper insurance reimbursement. Two lecture and two lab hours per week.

- 2653 ICD Coding.** (3) Prerequisites: BOT 1613 and BOT 1623 with a grade of "C" or better or by consent of instructor
This course is an introduction into the field of ICD-9-CM coding which is a numeric and alphanumeric system of identifying health issues. Knowledge of medical terminology is essential for abstracting ICD-9-CM codes for statistical purposes and insurance reimbursement. Two lecture and two lab hours per week.
- 2663 Advanced Coding.** (3) Prerequisites: BOT 2643, BOT 2653 with a grade of "C" or better or by instructor consent.
This course includes advanced analysis of diagnostic and procedural coding systems. Two lecture and two lab hours per week.
- 2673 Medical Insurance Billing.** (3) Prerequisites: BOT 2643, BOT 2653 with a grade of "C" or better or by instructor consent.
This course is a culmination of skills and knowledge of appropriate procedures for generating, processing, and submitting health insurance claims to private and governmental health insurance programs. Two lecture and two lab hours per week.
- 2723 Administrative Office Procedures.** (3) Prerequisite: Word Processing (BOT 1143) or consent of instructor.
This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two lecture and two lab hours per week.
- 2743 Medical Office Concepts.** (3) Prerequisite: BOT 1113
This course will provide coverage and integration of medical office skills and issues. Problem solving will be emphasized. Two lecture and two lab hours per week.
- 2753 Medical Information Management.** (3) Prerequisite: BOT 2743
This course will continue coverage of medical office issues with emphasis on health insurance filing. Two lecture and two lab hours per week.
- 2813 Business Communication.** (3) Prerequisite: Mechanics of Communication (BOT 1713) and Document Formatting and Production (BOT 1113) or consent of instructor.
This course develops communication skills with emphasis on principles of writing business correspondence and reports, and preparing presentations using electronic media. Three lecture hours per week.
- 2823 Communication Technology.** (3) Prerequisite: BOT 1143 or consent of instructor.
This course will present an overview of the resources available for communication using current technology. Two lecture and two lab hours per week.
- 2833 Integrated Computer Applications.** (3) Prerequisites: BOT 1143, BOT 2813, BOT 2323, and BOT 1813
This course integrates activities using applications software including word processing, database, spreadsheet, graphics, and multimedia. Two lecture and two hours lab per week.
- 2913 Supervised Work Experience.** (3) Prerequisite: Success completion of at least 30 hours in the program and consent of the instructor.
This course provides related on-the-job training in an office environment. Six lab hours per week.

BUSINESS MARKETING AND MANAGEMENT TECHNOLOGY (MMT)

- 1113 Principles of Marketing.** (3)
Study of principles and problems of marketing goods and methods of distribution from producer to consumer. Types, functions and practices of wholesalers and

retailers in the American marketing system and efficient techniques in the development and expansion of markets are included. Three lecture hours per week.

- 1123 Marketing Management. (3)** Prerequisite: MMT 1113
This course is a continuation of MMT 1113. Three lecture hours per week.
- 1313 Personal Selling. (3)**
Basic principles and techniques of salesmanship and their practical application. Topics include basic tenets of psychology as related to the selling field, motivating the customer to buy, closing a sale, how to lose a sale and still keep a good customer, and producing good customer relations and a good selling environment. Three lecture hour per week.
- 1323 Advertising. (3)**
The role of advertising and its effectiveness. Consumer and product research, advertising media and strategic planning, and advertising construction. Three lecture hours per week.
- 1413 Merchandising Mathematics. (3)**
Study of the mathematical calculations involved in the merchandising process. Fundamental principles and operations in buying, pricing and inventory control. Three lecture hours per week.
- 2213 Principles of Management. (3)**
The objective of this course is to present a straightforward, fundamental approach to managing a business firm. The steps in planning, organizing, leading and controlling a business concern are discussed. Emphasis is put on basic managerial decision-making activities with the use of case studies and experiential exercises as primary learning tools. Three lecture hours per week.
- 2233 Human Resource Management. (3)**
Objectives, organization and functions of personnel programs. Emphasis is placed on selection and placement, job evaluation, training, education, safety, health, employer-employee relationships and employee services. Three lecture hours per week.
- 2243 Marketing Case Studies. (3)**
The study of effective marketing management decision making through case study analysis. Three lecture hours per week.
- 2313 E-Commerce Marketing. (3)**
This course introduces the fundamental opportunities and challenges associated with e-commerce activities. Topics include designing the user inter face, Web security, electronic payment systems, promotion, and legal issue involved in creating a functioning on-line business. Three lecture hours per week.
- 2333 Multimedia Presentations for Marketing. (3)**
Design and deliver multimedia marketing presentations through the use of appropriate multimedia software and tools. Topics include marketing design concepts and related marketing communication strategies. Two lecture hours and two lab hours per week.
- 2423 Retail Management. (3)**
Studying of retailing process including functions performed, principles governing effective operation, and managerial problems resulting from current economic and social trends. Three lecture hours per week.
- 2513 Entrepreneurship. (3)**
A course designed to provide the student with an understanding of the opportunities, processes, activities and disadvantage of operating or owning a small business. Analysis of market opportunities and personal assessment of entrepreneur qualities, feasibility studies and basic management skills are the basic

topics of discussion. Two lecture and two lab hours per week.

- 2523 Event Marketing. (3)**
This course is a continuation of design principles learned in Marketing Seminar I as well as incorporating the design of a plan for special events, trade and consumer shows, exhibitions, and conventions. A continuation of the portfolio assembled in Marketing Seminar I is used. Two lecture and two lab hours per week.
- 2613 International Marketing. (3)**
Provide students with an overview and understanding of international marketing. This involves an analysis of world markets, their respective consumers and environments, and the marketing management required to meet the demands of constantly changing foreign markets.
- 291(1-6) Internship in Business Marketing and Management Technology. (1-6)**
Direct application of concepts and theory of marketing management technology. Students will work in a marketing related environment. Three to eighteen hours internship.

CAREER AND TECHNICAL EDUCATION (CTE)

- 1001 CPAS Prep (1)**
The CPAS Prep class will consist of an extensive review of individual class blueprints provided by the RCU. This class is specifically for review of first year course materials in preparation for the first year CPAS test. One lecture hour.
- 1113 Occupational Math (3)**
This course is designed for students who want to improve their basic math skills in order to enhance the probability of admission into nursing, health education, industrial technology or other occupational programs and/or to increase the probability of success after entering an occupational program. Three lecture hours.
- 200(1-3) CPAS Prep (1-3)**
This course will focus on four major areas: Reading Strategies, Understanding Key Testing Terms, Reading Diagrams and an extensive review of the CPAS course blueprint. From one to three lecture hours.

CHEMISTRY (CHE)

- 1211 General Chemistry I Laboratory. (1)** Corequisite: CHE 1213
A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1213. Two lab hours per week.
- 1213 General Chemistry I. (3)** Prerequisite: High school chemistry or Principles of Chemistry (CHE 1313), or Physical Science Survey (PHY 2243 or PHY 2253), and College Algebra (MAT 1313) or higher level mathematics taken concurrently. Corequisite: CHE 1211
A lecture course that covers atomic and molecular structure, nomenclature and chemical formulas, chemical reactions, mole concept and stoichiometry, bonding, and gases. Three lecture hours per week.
- 1214 General Chemistry I and Laboratory. (4)** Prerequisites: High school chemistry or Principles of Chemistry (CHE 1313), or Physical Science Survey (PHY 2243 or PHY 2253), and College Algebra (MAT 1313) or higher level mathematics taken concurrently. Corequisite: CHE 1211
A combined lecture and laboratory course that covers atomic and molecular structure, nomenclature and chemical formulas, chemical reactions, mole concept and stoichiometry, bonding, and gases. A laboratory course that contains experiments and exercises that reinforce the principles introduced in lecture class. Three lecture and 2 lab hours per week.

- 1221 General Chemistry II Laboratory.** (1) Prerequisites: CHE 1211 and CHE 1213
Corequisite: CHE 1223
A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1223. Two lab hours per week.
- 1223 General Chemistry II.** (3) Prerequisites: CHE 1211 and grade of "C" or better in CHE 1213. Corequisite: CHE 1221
A lecture course that covers solutions, kinetics, equilibria, thermodynamics, acid-base chemistry, and electrochemistry. Three lecture hours per week.
- 1224 General Chemistry II and Laboratory.** (4) Prerequisites: CHE 1211 and grade of "C" or better in CHE 1213. Corequisite: CHE 1221
A combined lecture and laboratory course that covers solutions, kinetics, equilibria, thermodynamics, acid-base chemistry, and electrochemistry. Three lecture and 2 lab hours per week.
- 1311 Principles of Chemistry Laboratory I.** (1) Corequisite: CHE 1313
A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1313. Two lab hours per week.
- 1313 Principles of Chemistry I.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A lecture course that emphasizes basic terminology, measurement, atomic structure, periodic table, chemical bonding, stoichiometry, energy and states of matter. Three lecture hours per week.
- 1314 Principles of Chemistry with Laboratory.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A combined lecture and laboratory course that emphasizes basic terminology, measurement, atomic structure, periodic table, chemical bonding, stoichiometry, energy and states of matter. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Three lecture and two lab hours per week.
- 2421 Organic Chemistry Laboratory I.** (1) Prerequisites: CHE 1221 and CHE 1223
Corequisite: CHE 2423
A laboratory course that acquaints students with important manipulations and procedures, and the preparation and study of organic compounds being introduced in CHE 2423. Two lab hours per week.
- 2423 Organic Chemistry I.** (3) Prerequisites: CHE 1221 and CHE 1223 with a grade of "C" or better. Corequisite: CHE 2421
A lecture course that covers carbon chemistry, bonding structure and behavior, aliphatic compounds, stereochemistry, and reaction mechanisms. Three lecture hours per week.
- 2431 Organic Chemistry Laboratory II.** (2) Prerequisites: CHE 2421 and CHE 2423
Corequisite: CHE 2433
A Laboratory course that acquaints students with important manipulations and procedures, as well as the preparation and study of aromatic and complex organic compounds being introduced in CHE 2433. Two lab hours per week.
- 2433 Organic Chemistry II.** (3) Prerequisites: CHE 2421 and CHE 2423 with a grade of "C" or better. Corequisite: CHE 2423
A lecture course that covers spectroscopy, aromatic compounds, carbonyl compounds and other complex compounds, with emphasis on reactions, reaction mechanisms, and nomenclature. Three lab hours per week.

COMMERCIAL TRUCK DRIVING (DTV)

- 1114 Commercial Truck Driving I.** (4)
Fundamental instruction on safety, rules and regulations, driving practices, air brakes, hazardous material, and emergencies. Includes instruction and practice in

performing vehicle inspections, coupling and uncoupling, maneuvering, backing and driving a tractor-trailer truck under varying road and climate conditions. One lecture and six lab hours per week

- 1124 Commercial Truck Driving II. (4)** Prerequisite: DTV 1114
Continuation of Commercial Truck Driving I with additional instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials, and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. One lecture and six lab hours per week.
- 1137 Commercial Truck Driving Internship. (7)** Prerequisite: DTV 1114, DTV 1124
Under the supervision of a company trainer, this course will enable the student to apply the training he; she received at Pearl River Community College with the trucking company of his; her choice. The student will earn a salary during this internship (OJT). The successful completion of this course will enable the student to drive solo with the company of his; her choice. 315 lab hours.

COMPUTER NETWORKING TECHNOLOGY (CNT)

- 2423 Systems Maintenance. (3)** Prerequisite: CPT 1333
This course covers the diagnosis, troubleshooting, and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two lecture and two lab hours per week.

COMPUTER PROGRAMMING TECHNOLOGY (CPT)

- 1113 Fundamentals of Microcomputer Applications. (3)**
This course will introduce information processing concepts to include work processing, electronic spreadsheet, and database management. Service course; not to be taken by Computer Programming students or Business and Office and Related Technology students. Two hours lecture and two hours lab per week.
- 1143 Programming Development Concepts. (3)**
This course is an introduction to programming logic and computer systems. Students will gain hands-on experience in the development of computer programs. Two hours lecture and two hours lab per week.
- 1323 Survey of Microcomputer Applications. (3)**
This course will introduce work processing, electronic spreadsheet, and database management software with integration of these applications. Two hours lecture and two hours lab per week.
- 1333 Operating Platforms. (3)**
This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personal interaction with the platform to assist users in business environment. Two hours lecture and two hours lab per week.

COMPUTER SCIENCE (CSC)

- 1113 Computer Concepts. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A computer competency course which introduces concepts, terminology, operating systems, electronic communications, and applications. Concepts are demonstrated and supplemented by hands-on computer use. This course will use word processing, spreadsheets, database, presentation software, and Internet applications to reinforce the concept of using microcomputers as a tool. Three lecture hours and laboratory assignments. A student may not earn credit for both BAD 2533 and CSC 1113.
- 1213 Visual BASIC Computer Programming I. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better and a

score of 18 or higher on the Mathematics portion of the Enhanced ACT or MAT 1233 with a grade of "C" or better.

This course is designed to introduce the writing of event-driven programs using the Visual BASIC computer programming language with emphasis on problem solving, documentation, program statements, algorithms, and common routines. Course has lecture and lab components.

- 1223 Visual BASIC Computer Programming II. (3)** Prerequisite: CSC 1213
This course is designed as a continuation of CSC 1213 with advanced event-driven programming concepts using the Visual BASIC language with emphasis on functions, modules, search and sort algorithms, sequential access, random access, and external file management. Course has lecture and lab components.
- 1613 Computer Programming I. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better and a score of 18 or higher on the Mathematics portion of the Enhanced ACT or MAT 1233 with a grade of "C" or better.
Introduction to problem solving methods and algorithm development; designing, debugging, looping, scope rules, functions, and a variety of applications in an object-oriented programming language. Three hours lecture. (Offered in the Fall only.)
- 2134 Programming I with C++. (4)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0113 with a grade of "C" or better and a score of 18 or higher on the Mathematics portion of the Enhanced ACT or MAT 1233 with a grade of "C" or better.
An introduction to problem-solving methods, algorithm development, designing, debugging, and documentation in C++ programming language with a variety of applications including: I/O statements, arithmetic, logical, conditional, looping, methods; functions, and array processing. Three lecture and two lab hours per week. (Offered in the Fall only.)
- 2144 Programming II with C++. (4)** Prerequisite; CSC 2134.
Continued program and algorithm development and analysis: search; sort methods; abstract data types and object-oriented design; designing and debugging larger programs using the C++ language. Three lecture hours and a required lab component. (Offered in the Spring only.)
- 2323 FORTRAN Programming. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better and a score of 18 or higher on the Mathematics portion of the Enhanced ACT or MAT 1233 with a grade of "C" or better.
This is a programming course with emphasis on the syntax and structure of FORTRAN programming using problem solving applications in mathematics, engineering and science. Three lecture hours per week with laboratory assignments.
- 2623 Computer Programming II. (3)** Prerequisite: CSC 1613.
Continuation of the object-oriented language from CSC 1613 and advanced program development; algorithm analysis; string processing; recursion; internal search/sort methods; simple data structures; debugging, and testing of large programs. Three lecture hours per week with lab assignments. (Offered in Spring only.)

COMPUTER SERVICING TECHNOLOGY (CST)

- 2113 Computer Servicing Lab I. (3)** Prerequisite CST 1123
Fundamentals of servicing of personal computer and peripheral systems in a laboratory and field environment. Includes system configuration, test equipment usage, disassembly and assembly methods, tests and diagnostics, and schematic interpretation. Concepts of equitable and practical time and resource allocation within a project for a client will be incorporated. Six lab hours per week.
- 2123 Computer Servicing Lab II. (3)** Prerequisite: CST 1523, CST 2113
Fundamentals of servicing of network components and networking systems in a

laboratory and field environment. Includes system and network configuration, test equipment usage, disassembly and assembly methods, tests and diagnostics, electronic and network schematic and diagram interpretation, and building cables. Six lab hours per week.

CONSTRUCTION EQUIPMENT OPERATION (CEV)

- 1212 Safety I. (2)**
Personal safety, fire safety, and rules for safety of each machine to include pre-start, operational, post-operation, and traffic. One lecture and two lab hours per week.
- 1222 Safety II. (2)**
Pedestrian safety, safety communications, and safety procedures in working near utilities. One lecture and two lab hours per week.
- 1313 Service and Preventive Maintenance I. (3)**
Characteristics of oils and greases, fuel handling procedures, and performing minor mechanical maintenance. Practice includes servicing a fuel filter system and changing engine oil. Two lecture and two lab hours per week.
- 1323 Service and Preventive Maintenance II. (3)**
Lubrication procedures; servicing air filters; servicing cooling systems; servicing hydraulic systems; and installation, removal, and storage of batteries. One lecture and four lab hours per week.
- 1416 Equipment Operation I. (6)**
Operation of the backhoe, scraper, and grader. Includes operating the controls and basic skills done with each machine and performance of assignments by verbal and written instructions. One lecture and 10 lab hours per week.
- 1426 Equipment Operation II. (6)**
Operation of the dozer, loader, and excavator. Includes the controls and basic skills performed with each machine and completing assignments by verbal and written instructions. One lecture and 10 lab hours per week.
- 1514 Grade Work I. (4)**
Setting and checking of grade stakes which are used on job sites. Instruction and practice of transferring elevations are also included. One lecture and 6 lab hours per week.
- 1524 Grade Work II. (4)**
Additional instruction and practice regarding the setting and checking grades. Also instruction and practice on the compaction of various materials. One lecture and 6 lab hours per week.

CONSTRUCTION ENGINEERING TECHNOLOGY (CON)

- 1113 Survey of Modern Construction. (3)**
Fundamentals of the construction environment, methods, materials, and processes from a historical perspective, and the impact on the construction industry. Two lecture and two lab hours per week.
- 1213 Construction Materials. (3)**
Study and testing of the various materials used in the construction industry including on-site asphaltic and portland cement concrete, reinforced concrete, pre-stressed concrete and soils. Two lecture and two lab hours per week.
- 1223 Plans and Document Interpretation. (3)**
Graphic techniques used in the construction industry. Includes computation of areas and volumes, interpretation of building plans and specifications, and symbols and terms used in the residential and commercial construction industry. Two lecture and two lab hours per week.

- 1233 Construction Systems I. (3)**
Common practices of engineering principles and construction methods. Two lecture and two lab hours per week.
- 2113 Construction Job Site Management. (3)**
Basic techniques of the modern methods of managing construction projects including critical path scheduling, resource allocation, and funds flow. Practical applications are made through simulated projects. Two lecture and two lab hours per week
- 2123 Construction Cost Estimation. (3)**
Estimating, quantity survey, unit cost synthesis and analysis, bid organization and planning, and competitive simulations and exercises. Computer software programs are utilized to develop simulated construction bid. Two lecture and two lab hours per week.
- 2233 Construction Systems II. (3)**
Common practices of construction using engineering techniques to determine relations between equipment production and design criteria. Two lecture and two lab hours per week.
- 2243 Construction Systems III. (3)**
A study of material properties and common practices of design and construction of civil; highway structures. The operation and cost of construction machinery and equipment, power generating equipment, and powered fastening systems will be covered. Two lecture and two lab hours per week.
- 2313 Construction Layout. (3)**
Principles of site preparation and layout of structures. Use of levels, tapes, and surveying instruments. Triangle calculations, differential leveling, and erection of batter boards and markers are included. One lecture and four lab hours per week.
- 2413 Construction Safety Standards. (3)**
Management of safety and health in the construction environment. Basic elements of a safety and health program for the construction general contractor are examined to include Occupational Safety and Health Administration (OSHA). Two lecture and two lab hours per week.
- 2513 Leadership and Organization. (3)**
Study of the effective leadership and management styles in the construction industry. Organization of the construction industry at the local, state, and national levels. Two lecture and two lab hours per week.
- 261(3-6) Internship in Construction Engineering Technology I. (3-6)** Prerequisite: Consent of Instructor
A cooperative program between the construction industry and education which is designed to integrate the student's technical studies with on-site construction experiences. Offered only in the summer term. Credit is awarded on the basis of 1 semester hour per 45 hours of on-site experience. Three to six credit hours scheduled, 135 to 270 work hours.
- 262(3-6) Internship in Construction Engineering Technology II. (3-6)**
Continuation of CON 2616 with advanced placement in on-site construction. Offered only in the summer term. Credit is awarded on the basis of one semester hour per forty-five hours of on-site experience. Three to six credit hours scheduled, 135 to 270 work hours.
- 291(1-3) Special Project in Construction Engineering Technology. (1-3)** Prerequisite: Consent of Instructor
A course to provide students with an opportunity to utilize skills and knowledge gained in other Construction Engineering Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Two to six lab hours per week.

- 292(1-6) Supervised Work Experience in Construction Engineering Technology. (1-6)**
Prerequisite: Consent of Instructor
This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of 1 semester hour per 45 hours of on-site work experience. One to six hours scheduled, 45 hours of on-site work experience. One to six hours scheduled, 45 to 270 work hours.

COSMETOLOGY (COV)

- 1122 Cosmetology Orientation. (2)**
This course will cover the history, career opportunities, life skills, professional image, Mississippi Cosmetology laws, rules and regulations and communicating for success in the cosmetology industry. Included are classroom theory and lab practice as governed by Mississippi Cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Two lecture hours per week.
- 1245 Cosmetology Sciences I. (5)**
This course consists of the study of bacteriology, sterilization, and sanitation. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practice and safety precautions associated with each. Three lecture and six lab hours per week.
- 1255 Cosmetology Science II. (5) Pre; corequisite: COV 1245**
This course consists of the study of anatomy and physiology. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Two lecture and six lab hours per week.
- 1263 Cosmetology Science III. (3) Prerequisite: COV 1255**
This course consists of the application and demonstration of chemistry and electricity. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Two lecture and three lab hours per week.
- 1426 Hair Care I. (6)**
This course consists of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extension; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Two lecture and twelve lab hours per week.
- 1436 Hair Care II. (6) Pre; corequisites: COV 1426**
This course consists of the advanced study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extension; wigs and hair enhancement; chemical texture; and hair coloring. Included are classroom theory and lab practices and safety precautions associated with each. Two lecture and twelve lab hours per week.
- 1443 Hair Care III. (3) Pre; corequisites: COV 1436**
This course consists of the practical applications of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; hair enhancements; chemical texture services; and hair coloring. Included are classroom theory and lab as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated by each. Nine lab hours per week.
- 1522 Nail Care I. (2)**

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One lecture and three lab hours per week.

1532 Nail Care II. (2) Pre; corequisites: COV 1522

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One lecture and three lab hours per week.

1542 Nail Care III. (2) Pre; corequisites: COV 1532

This course consists of basic nail care service including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Six lab hours per week.

1622 Skin Care I. (2)

This course consists of the introduction to basic skin services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules and regulations involved in cosmetology practices and safety precautions associated with each. One lecture and three lab hours per week.

1632 Skin Care II. (2) Pre; corequisites: COV 1622

This course consists of basic skin care services including anatomy of skin, disorders of skin, hair removal, facials and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules and regulations involved in cosmetology practices and safety precautions associated with each. One lecture and three lab hours per week.

1642 Skin Care III. (2) Pre; corequisites: COV 1632

This course consists of advanced skin care services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practice and safety precautions associated with each. Six lab hours per week.

1722 Salon Business I. (2)

This course will cover preparing to operate a successful salon. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precaution associated with each. One lecture and three lab hours per week.

1732 Salon Business II. (2) Pre; corequisites: COV 1722

This course will cover operating a successful salon and seeking employment. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precaution associated with each. One lecture and three lab hours per week.

COSMETOLOGY TEACHER TRAINING (COV)

2816 Cosmetology Teacher Training I. Pre; corequisites: Students must have at least two years of active practical experience as a licensed cosmetologist and currently hold a valid Mississippi cosmetology license.

Instruction will be given in developing appropriate communication skills, effective use of visual aids, identification of various teaching styles, and practical application of cosmetology instruction. Three lecture and nine lab hours per week.

2826 Cosmetology Teacher Training II. Pre; corequisites: COV 2816

Instruction will be given in development of instructional methods, development of visual aids, development of effective evaluation, and practical application of cosmetology instruction. Three lecture and nine hours per week.

- 2836 Cosmetology Teacher Training III.** Pre; corequisites: COV 2826
Instruction will be given in development of appropriate lesson plans and practical application of cosmetology instruction. Three lecture and nine hours per week.
- 2846 Cosmetology Teacher Training IV.** Pre; corequisites: COV 2836
Instruction will be given in classroom management techniques; cosmetology laws, rules, and regulations; and practical application of cosmetology instruction. Three lecture and nine lab hours per week.

CRIMINAL JUSTICE (CRJ)

- 1313 Introduction to Criminal Justice.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
An introduction to criminal law with constitutional aspects of law enforcement in a democratic society; introduction to and survey of the agencies, processes, and functions involved in the administration of criminal justice. Three lecture hours per week.
- 1323 Police Administration and Organization.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
Principles of organization and administration in law enforcement as applied to law enforcement agencies; introduction to concepts of organizational behavior. Three lecture hours per week.
- 1353 Internship in Criminal Justice.** (3) Prerequisite: Instructor Approval
This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or Certificate of Proficiency in Criminal Justice. Internship in an approved law enforcement, juvenile justice or correctional agency; major in criminal justice with Sophomore standing, under supervision of the agency concerned and school instructor. Field work offering research and practice in a criminal justice agency.
- 1363 Introduction to Corrections.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
An introduction to the origins, historical, and philosophical development of the American correctional system and its relationship with other criminal justice agencies. An overview of major contemporary correctional systems and methods of treatment of offenders. Three lecture hours per week.
- 1373 Introduction to Homeland Security.** (3) This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or a Certificate of Proficiency in Criminal Justice.
The issues pertaining to the role and mission of the Department of Homeland Security and related agencies, both domestic and international. Three lecture hours per week.
- 1383 Criminology.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better is seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
A study of causes, treatment, and prevention of crime with emphasis on the nature and significance of criminal behavior. Course content includes theories, statistics, trends, and programs concerning criminal behavior. Three lecture hours per week.

- 2213 Traffic Law.** (3) This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or Certificate of Proficiency in Criminal Justice. An examination of the history, development, and enforcement of statutes pertaining to motor vehicles with an emphasis on prevailing Mississippi traffic law and methods of enforcement. Three lecture hours per week.
- 2313 Police Operations.** (3) This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or Certificate of Proficiency in Criminal Justice. A study of police procedures and enforcement methods within law enforcement agencies. Particular emphasis is placed on the function of the patrol division. Three lecture hours per week.
- 2323 Criminal Law.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite. A survey of applied substantive law with emphasis on the most common criminal offenses. Practical insight into the rules of evidence and considerations governing the admissibility of evidence in court. Three lecture hours per week.
- 2333 Criminal Investigations.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite. An examination of the crime solving process with an emphasis on methodology, corpus delicti, and evidence. Fundamentals of evidence collection, preservation, and analysis; fingerprinting, photography, crime scene processing, and the use of scientific techniques in investigation. Three lecture hours per week.
- 2353 Drugs and Society.** (3) Lectures, demonstrations, and discussions covering all aspects of drug identification, classification, drug laws, and search and seizure laws. There is an emphasis on the effects drugs have on today's society, criminal behavior, and crime resulting from drug use. Three lecture hours per week.
- 2363 Criminal Court Practice.** (3) This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or Certificate of Proficiency in Criminal Justice. An in-depth study of the criminal case within the state and federal court systems. Three lecture hours per week.
- 2393 Survey of Criminalistics.** (3) This study of scientific crime detention methods, modus operandi, crime scene search, preservation of evidence. Research projects and class participation required. Three lecture hours per week.
- 2413 Administration of Criminal Justice.** (3) This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or Certificate of Proficiency in Criminal Justice. A study of basic legal concepts; due-process and criminal procedure, to include laws of arrest, search and seizure, the warrant process and warrant exceptions, and evidence. Three lecture hours per week.
- 2453 Ethics in Criminal Justice.** (3) An examination of the myriad ethical dilemmas that arise in the criminal justice system and tools nurturing an ethical life in and out of the criminal justice field.
- 2513 Juvenile Justice.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite. A survey of the common law roots of juvenile law; the unfolding of case law in

American history; and the development of the juvenile courts and corrections. The role of law enforcement in juvenile delinquency. Theoretical perspectives on juvenile deviance. Three lecture hours per week.

- 2623 ASSETS PROTECTION (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
Security awareness of management and employees; vulnerability training; internal; external theft and fraud; disaster control; physical security planning; investigation; guard protection; and alcohol and drug abuse in work place.
- 2713 Foundations of Terrorism. (3)** This is a non-transferable course. It may be applied towards an Associate in Applied Science degree or Certificate of Proficiency in Criminal Justice.
Survey of the role of the criminal justice professional in combating terrorism in combating terrorism within the United States and the modern world. Three lecture hours per week.
- 2723 Intelligence Analysis and Security Management (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
This course is designed to develop an understanding of how intelligence assists in maintaining national security, the laws, guidelines, executive directives and oversight relating to intelligence as well as the methodologies used in the intelligence community.
- 2733 TRANSPORTATION AND BORDER SECURITY (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better if seeking an Associate in Arts degree. If seeking an Associate in Applied Science degree or a Certificate of Proficiency, there is no prerequisite.
This course provides a student with an analysis of issues that concern the protection of the borders of the United States and U. S. policies regarding the safety of the U. S. Transportation System.

DENTAL ASSISTING (DAT)

- 1111 Orientation. (1)**
The development, function, status, and organization of the dental profession, and the legal, ethical, moral, and professional responsibilities of the dental assistant. Terminology emphasizing prefixes, suffixes, roots, abbreviations, spelling, and definitions of medical and dental terms. One lecture hour per week.
- 1214 Dental Assisting Materials. (4)**
Dental safety precautions will be emphasized. Includes a comprehensive study of the physical and chemical properties of dental materials. Lab sessions include measuring, manipulating, and preparing dental materials for use in the dental operatory and dental laboratory. Two lecture and four lab hours per week.
- 1313 Dental Science I. (3)**
Physiology, anatomy, and morphology as related to the oral cavity. The content is organized to include a study of the body systems, the anatomy of the head and neck, and the form of each of the thirty-two teeth. Three lecture hours per week.
- 1323 Dental Science II. (3)**
Microbiology, embryology, pathology, and pharmacology as related to dentistry. Content organized to give the student basic information required for effective dental assisting. Three lecture hours per week.
- 1415 Chairside Assisting I. (5)**
Comprehensive study of information relating to assisting at the dental chair. Laboratory sessions include all phases of chairside assisting from seating the patient

to post-operative care of the treatment room. Two lecture and six lab hours per week.

- 1423 Chairside Assisting II. (3)**
A continuation of the study of information related to assisting at the dental chair. Emphasis on techniques utilized in performing all dental procedures especially in the dental specialties. Two lecture and two lab hours per week.
- 1433 Chairside Assisting III. (3)**
A continuation of Chairside Assisting II with emphasis in orthodontics, prosthodontics, and pedodontics. Two lecture and two lab hours per week.
- 1513 Dental Radiology I. (3)**
Principles and safety precautions in dental radiology. Laboratory sessions include positioning, exposing, processing, and mounting bitewing, occlusal, periapical and panoramic dental radiographs. Two lecture and two lab hours per week.
- 1522 Dental Radiology II. (2)**
A continuation of Dental Radiology I with emphasis on clinical competence in exposing periapical radiographs. Four lab hours per week.
- 1612 Dental Health Education. (2)**
Study of the nutritional needs of the body. Emphasis on nutritional requirements for maintaining good oral hygiene. Comprehensive study of the dental assistant's responsibilities in patient education as related to good oral health. Two lecture hours per week.
- 1714 Practice Management. (4)**
Comprehensive study of the dental office business procedures. Topics covered: patient contact, patient records, insurance, financial records, telephone use, office management, and the computer in the dental office. Three lecture and two lab hours per week.
- 1816 Clinical Experience I. (5)**
Supervised clinical experience in authorized dental clinics. One hour lecture per week and twenty hours clinical.
- 1823 Clinical Experience II. (3)**
A continuation of Supervised Clinical Experience I. Supervised clinical experience in authorized general practice. Nine clinical hours.

DENTAL HYGIENE TECHNOLOGY (DHT)

- 1116 Fundamentals of Dental Hygiene. (6)** Prerequisites: BIO 2513; 11, and BIO 2923; 21
This course will provide the dental hygiene student with fundamental knowledge and skills necessary to begin actual clinical treatment of clients. The lecture portion will focus on the history, philosophy, and theories relevant to the dental hygiene profession. The preclinical portion will focus on the development of the psychomotor skills necessary for the delivery of dental hygiene services. Two lecture and six lab hours per week.
- 1212 Dental Anatomy. (2)**
A study of the morphological characteristics of the teeth and supporting structures. Two lecture hours per week.
- 1222 Head and Neck Anatomy. (2)**
A detailed study of skeletal, muscular, vascular, and neural features of the face, head, and neck. Two lecture hours per week.
- 1232 Oral Histology and Embryology. (2)**
The microscopic structure and development of types of cells, tissues, and organs of the human body. Also given is a survey of the elements of embryology emphasizing the area of the head and neck, as related to the development of the dental arches,

salivary glands, buccal mucosa, pharynx, and tongue, and in cooperating the oral histology of the teeth and gingivae. Two lecture hours per week.

- 1314 Dental Radiology. (4)** Corequisite: DHT 1116
This course involves a broad scope of study of radiology and its use by the dentist as a diagnostic aid. Also covered are techniques for making radiographs, the processing and mounting of exposed film and their interpretation, and the study of anatomical landmarks evident in periapical films. Three lecture and two lab hours per week.
- 1415 Clinical Dental Hygiene I. (5)**
Performing dental hygiene procedures including patient education, prophylaxis, radiography, recall, application of fluorides and charting are covered. Clinical cases are discussed. One lecture hour and twelve clinical hours.
- 1513 Periodontics. (3)**
An in-depth study of the supporting structures of the teeth is covered in the course. Also included is a full clinical and theoretical understanding of their conditions in good health as well as their reaction to bacterial invasion in disease of varying etiology. The theory of clinical application to the management of the advanced periodontal patient to maintain a healthy and functional dental apparatus is also studied. Three lecture hours per week.
- 1911 Dental Hygiene Seminar. (1)**
1921 This course provides group assembly on a regular basis. Topics include managing
2931 dental office emergencies, professional development, dental disciplines, and a
2941 comprehensive review for the national board exam. One lecture hour per week.
- 2233 General; Oral Pathology. (3)**
The etiology and symptomatology of the general pathological conditions affecting the body. A study of the etiology and symptomatology of the pathological and conditions affecting the head and neck with emphasis on the oral cavity is also included. Three lecture hours.
- 2426 Clinical Dental Hygiene II. (6)**
Continuation of the principles and techniques involved in the practice of dental hygiene. Emphasis will be on theoretical background needed to provide advanced clinical skills. Clinical experiences will focus on treatment of clients with moderate to advanced periodontal disease. Two lecture and twelve clinical hours.
- 2436 Clinical Dental Hygiene III. (6)**
A culmination of practice, and the clinical procedures and theoretical knowledge needed to provide preventive, interceptive, and definitive dental hygiene treatment. Two lecture and twelve clinical hours per week.
- 2612 Dental Hygiene Materials. (2)**
Study of materials used in dentistry, their physical properties, and proper manipulation as used in the operatory and laboratory. One lecture and two lab hours per week.
- 2712 Dental Pharmacology. (2)**
This course gives a basic introduction to drug actions, their mechanisms, and the reactions of the body to these drugs. Special emphasis is given to the drugs used in the modern dental office including emergency procedures. Two lecture hours per week.
- 2813 Community Dental Health. (3)**
This course provides an introduction to preventive dentistry as administered on federal, state, and local levels through official and voluntary health agencies. Supervised field experience gives an opportunity to observe and participate in some phases of community and school dental health programs. Two lecture and three clinical hours per week.

- 2922 Dental Ethics; Law (2)**
Focus on the ethical and legal aspects of providing dental health care. Two lecture hours per week.
- DRAFTING AND DESIGN TECHNOLOGY (DDT)**
- 1113 Fundamentals of Drafting. (3)**
Fundamentals and principles of drafting to provide the basic background needed for all other drafting courses. Two lecture and two lab hours per week.
- 1123 Computational Methods for Drafting. (3)**
Study of computational skills required for the development of accurate design and drafting methods. Three lecture hours per week.
- 1133 Machine Drafting I. (3)** Prerequisite: DDT 1114 and DDT 1323
Emphasizes methods, techniques, procedures in presenting screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish and heat treatment notation, working order preparation, routing and other drafting room procedures. One lecture and four lab hours per week.
- 1213 Construction Materials. (3)**
Physical properties of the materials generally used in the erection of a structure with a brief description of their manufacture. Two lecture and two lab hours per week.
- 1313 Principles of CAD. (3)**
This course will use CAD software to design and draw various problems in the architectural, mechanical and civil drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. One lecture and four lab hours per week.
- 1323 Intermediate CAD. (3)** Prerequisite: DDT 1313
This course is designed as a continuation of Principles of CAD. Subject areas will include dimensioning, sectional views and symbols. Two lecture and two lab hours per week.
- 1413 Elementary Surveying. (3)**
Basic course dealing with principles of geometry, theory and use of instruments, mathematical calculations and the control and reduction of errors. One lecture and four lab hours per week.
- 1613 Architectural Design I. (3)** Prerequisite: DDT 1313
Presentation and application of architectural drafting room standards. One lecture and four lab hours per week.
- 2163 Machine Drafting II. (3)** Prerequisite: DDT 1133
A continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. Two lecture and two lab hours per week.
- 2213 Structural Drafting I. (3)** Prerequisite: DDT 1114
Structural section, terms and conventional abbreviations and symbols used by structural fabricators and erectors are studied. Knowledge is gained in the use of the American Institute of Steel Construction, Inc. handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses and bracing. One lecture and four lab hours per week.
- 2243 Cost Estimating. (3)**
Preparation of material and labor quantity surveys from actual working drawings and specifications. Two lecture and two lab hours per week.
- 2253 Statics and Strengths of Materials. (3)** Prerequisite: DDT 1114
Study of forces acting on bodies; movement of forces; stress of materials; basic

machine design; beams, columns and connections. Two lecture and two lab hours per week.

- 2343 Advanced CAD. (3)** Prerequisite: DDT 1323
This course explores the three-dimensional viewing and construction capabilities of Auto CAD. Topics covered include a review of point coordinate entry, X, Y, and Z filters, and the (UCS) User Coordinate System. Spherical and cylindrical coordinate entry, 3D viewing techniques, 3D geometry construction, surface meshes, regions, and solid modeling are also introduced. The use of paper space, model space, and multiple viewports for 3D construction is covered. The creation of presentation graphics using bitmap files, shading, and rendering is also discussed. One lecture and four lab hours per week.
- 2353 CAD Management. (3)**
This course of study is designed to use CAD generated drawings for translation and production of machined products. Two lecture and two lab hours per week.
- 2523 Pipe Drafting. (3)** Prerequisite: DDT 1313
An advanced course in drafting in which techniques and knowledge are employed in the planning of mechanical objects. Efficient use of all common types of applicable handbooks, code books and other standard references is an integral part of this phase of drafting. Two lecture and two lab hours per week.
- 2623 Architectural Design II. (3)** Prerequisite: DDT 1613 and DDT 1323
This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical and structural drawings are covered, along with presentation of drawings and computer aided design assignments. One lecture and four lab hours per week.
- 2913 Special Project in Drafting and Design Technology. (3)**
Study of the process used to estimate, detail and locate reinforcement steel for concrete structures using microstation with an estimating package. Two to six lab hours per week.
- 292(1-6) Supervised Work Experience in Drafting and Design Technology. (1-6)** Prerequisite: Consent of instructor and completion of at least one semester of advanced coursework in the drafting program.
A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen hours internship per week.

EARLY CHILDHOOD EDUCATION TECHNOLOGY (CDT)

- 1113 Early Childhood Profession. (3)**
This course is an introduction to the profession of early childhood, types of early childhood programs, and theories of child development. Students are required to develop observational skills through laboratory experience. Two lecture and two lab hours per week.
- 1214 Child Development I. (4)**
This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in infant and toddler caregiving (birth to 36 months) in group settings through classroom laboratory or collaborative centers. Three lecture two lab hours per week.
- 1224 Child Development II. (4)** Prerequisite: CDT 1214
This course provides knowledge concerning the care and development of preschool children in group settings. Practice is given in preschool children caregiving in group settings through classroom laboratory or collaborative centers. (ages 3-8) Three lecture and two lab hours per week.
- 1314 Creative Arts for Young Children. (4)**

This course is designed to plan and develop creative art activities with children birth to age eight. Activities will be implemented during Student Teaching I and II. Four lecture hours per week.

1343 Child Health and Safety. (3)

This course emphasizes health and safety practices in the care and education of young children that includes health and safety issues required by the Mississippi Department of Health (MDH) Regulations Governing Licensure of Childcare Facilities and referenced in the Infant Toddler Environmental Rating Scale Revised (ITERS-R) and Early Childhood Environmental Rating Scale Revised (ECERS-R). Three lecture hours per week.

1513 Nutrition for Young Children. (3)

This course focuses on fundamental principles of child nutrition that include healthy food selections, healthy lifestyle choices, and the practical applications of these principles in early childhood setting. Three lecture hours per week.

1713 Language and Literacy Development for Young Children. (3)

This course includes the study of oral and written language development of young children and the implementation of a developmentally appropriate language arts curriculum. The Mississippi Early Learning Guidelines, Infant Toddler Environmental Rating Scale Revised (ITERS-R), and Early Childhood Environmental Rating Scale Revised (ECERS-R) are utilized. Three lecture hours per week.

2233 Guiding Social and Emotional Behavior. (3)

This course focuses on the identification of developmental stages and environmental influences on young children's behavior. Positive guidance principles are discussed and practiced to ensure a productive learning environment. Resources include the Mississippi Department of Health Regulations Governing Licensure of Childcare Facilities, Mississippi Early Learning Guidelines, Infant Toddler Environmental Rating Scale Revised (ITERS-R), and Early Childhood Environmental Rating Scale Revised (ECERS-R). Lab activities will be implemented during Student Teaching I and II. Three lecture hours per week.

2413 Atypical Child Development. (3) Prerequisites: CDT 1214, CDT 1224, or by permission of instructor.

This course focuses on the identification of atypically developing children, family, and classroom intervention strategies and available support services. Legal, ethical, legislative, and family issues will be explored. Resources include Mississippi Early Learning Guidelines, Infant Toddler Environmental Rating Scale Revised (ITERS-R), and Early Childhood Environmental Rating Scale Revised (ECERS-R). Two lecture and two lab hours per week.

2613 Methods and Materials. (3)

The Mississippi Early Learning Guidelines, Infant Toddler Environmental Rating Scale Revised (ITERS-R), and Early Childhood Environmental Rating Scale Revised (ECERS-R) are used to develop classroom curricula in an indoor and outdoor learning environment. Lab activities with the children are implemented during Student Teaching I and II. Three lecture hours per week.

2714 Social Studies, Mathematics, and Science for Preschool Children. (4)

Planning developmentally appropriate activities in social studies, mathematics, and science for the young child. Laboratory activities with the children are implemented during Student Teaching I and II. Four lecture hours per week.

2813 Administration of Programs for Young Children. (3) Prerequisite: Permission of instructor.

This course provides an overview of the development and administration of programs for young children. Emphasis is placed on evaluation of policies and procedures, organizational structure, managements, and the Mississippi Childcare Quality Steps System (MCCQSS). Three lecture hours per week.

2915 Student Teaching I. (5) Prerequisites: CDT 1214, CDT 1224, CDT 1314, CDT 1343,

CDT 1713, or by permission of instructor. Corequisite: CDT 1513
This laboratory experience provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Ten lab hours per week.

- 2925 Student Teaching II.** (5) Prerequisites: CDT 2915 or by permission of instructor. Corequisite: CDT 2813
This course is a continuation of Student Teaching I, which allows advanced child development students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two student teaching courses. Ten lab hours per week.

ECONOMICS (ECO)

- 2113 Principles of Macroeconomics.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
The study of a nation's economy to include the following topics: supply and demand, production possibilities, monetary and fiscal policies, factors of production, GDP; business cycles and economic growth, circular flow of market economies and international trade. Three lecture hours per week.
- 2123 Principles of Microeconomics.** (3) Prerequisite: ECO 2113
A study of firms, industries and consumers to include the following topics: supply and demand, elasticity of demand and supply, consumer choice theory, production and cost theory and market structures. Three lecture hours per week.

EDUCATIONAL PSYCHOLOGY (EPY)

- 2513 Child Psychology.** (3) Prerequisite: PSY 1513
A study of the various aspects of human growth and development during childhood. Topics include physical, psychosocial & cognitive development from conception to emerging adolescence. Three lecture hours per week.
- 2523 Adolescent Psychology.** (3) Prerequisite: PSY 1513
A study of human growth and development during adolescence. This includes physical, social and psychosocial development. Three lecture hours per week.
- 2533 Human Growth and Development.** (3) Prerequisite: PSY 1513
A study of human growth and development from conception through late adulthood, including death and dying. Topics include physical, psychosocial and cognitive development with implications for health professionals and others who work with people. Three lecture hours per week.

ELECTRICAL TECHNOLOGY (ELT)

- 1114 Residential/Light Commercial Wiring.** (4)
This course provides advanced skills related to the wiring of multi-family and small commercial buildings. This course includes instruction and practice in service entrance installation, specialized circuits and the use of commercial raceways. Three lecture and two lab hours per week.
- 1124 Commercial and Industrial Wiring.** (4)
A course to provide instruction and practice in the installation of commercial electrical service including the types of uses of conduit and other raceways, NEC code requirements and three-phase distribution networks. Three lecture and two lab hours per week.
- 1133 Introduction to the National Electric Code.** (3)
This is a course in the layout, format, rules, and regulations set forth in the National Electric Code. Emphasis is placed on developing the student's ability to find

information in the National Electric Code and apply that information in real world applications. Two lecture and two lab hours per week.

- 1144 AC and DC Circuits for Electrical Technology. (4)**
Principles and theories associated with AC and DC circuits used in the electrical trades. Includes the study of electrical circuits, laws and formulas, and the use of test equipment to analyze AC and DC circuits. Three lecture and two lab hours per week.
- 1192 Fundamentals of Electricity. (2)**
This is a basic course designed to provide fundamental skills associated with all electrical courses. It includes safety, basic tools, special tools, equipment and introduction to simple AC and DC circuits. One lecture and two lab hours per week.
- 1213 Electrical Power. (3)**
A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers and alternators. Two lecture and two lab hours per week.
- 1223 Motor Maintenance and Troubleshooting. (3)**
A course to familiarize the student with the principles and practice of electrical motor repair. Includes instruction and practice in the disassembly; assembly and preventive maintenance of common electrical motors. Two lecture and two lab hours per week.
- 1253 Branch Circuit and Service Entrance Calculations. (3)**
This is a course in calculating circuit sizes for all branch circuits and service entrances in residential installation. Three lecture hours.
- 1263 Blueprint Reading; Planning the Residential Installation. (3)**
This course provides knowledge of architectural symbols and electric symbols needed to read blueprints. All elevations and various plans associated with electrical wiring will be studied. Blank blueprints will be provided and a list of all appliances and their amperage will be supplied. The blanks will be filled with receptacles, switches and lighting outlets as required by NEC. Circuit layouts for all switching will be demonstrated. All branch circuits will be plotted on the blueprint. Two lecture and two lab hours per week.
- 1274 Switching Circuits for Residential, Commercial and Industrial Application. (4)**
This course is designed to introduce the student to the various methods by which single pole, 3-way and 4-way switches are used in residential, commercial and industrial installations. This course also includes the installation and operation of low voltage, remote control switching. Three lecture and two lab hours per week.
- 1413 Motor Control Systems. (4)**
A course in the installation of different motor control circuits and devices. Emphasis is placed on developing student's ability to diagram, wire and troubleshoot the different circuits and mechanical control devices. Three lecture and two lab hours per week.
- 1434 Solid State Devices and Circuits for Electrical Technology (4)**
Active devices that include PN junction diodes, bipolar transistors, bipolar transistor circuits, and unipolar devices with emphasis on low frequency application and troubleshooting. Three lecture and two lab hours per week.
- 2424 Solid State Motor Control. (4)**
This course deals with the principles and operation of solid state motor control. This course includes instruction and practice in the design, installation and maintenance of different solid state devices for motor control. Three lecture and two lab hours per week.
- 2613 Programmable Logic Controllers. (3)**
A course to provide instruction and practice in the use of programmable logic

controllers (PLC's) in modern industrial settings. Includes instruction in the operating principles of PLC's and practice in the programming, installation and maintenance of PLC's. Two lecture and two lab hours per week.

2623 Advanced Programmable Logic Controllers. (3)

Advanced PLC course that provides instruction in the various operations, installations, and maintenance of electric motor controls. Also, information in such areas as sequencer, program control, block transfer used in analog input and output programming, and logical and conversion instructions. Two lecture and two lab hours per week.

291(1-4) Special Project in Electrical Technology. (1-4) Prerequisite: Consent of instructor

This course is designed to provide the student with practical application of skills and knowledge gained in other electronics or electronics-related technical courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experience. Two to eight lab hours per week.

292(1-6) Supervised Work Experience in Electrical Technology. (1-6) Prerequisite: Consent of instructor and completion of at least one semester of advanced course work in electrical; electronics related programs.

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of semester hour per 45 industrial contact hours. Three to eighteen hours internship per week.

ELECTRONICS TECHNOLOGY (EET)

1101 Introduction to Aerospace Technology. (1)

This course provides students with a foundation of knowledge and technically oriented experience in the study of Aerospace Technologies, its effects upon their lives, and career opportunities. The content includes the study of aerospace industry terminology and acronyms, safety, tools, machines, materials, processes, and systems. One lecture hour per week.

1113; 4 DC Circuits. (3) or (4)

An overview of fundamental electronic components and circuits. Resistors, capacitors, inductors and transformers are detailed. This course includes: Ohms Law, series and parallel circuits, network theorems, and power systems. Proper use of test equipment, laboratory procedures, safety and soldering techniques are also stressed. Two lecture and two lab hours per week or Three lecture and two lab hours per week.

1123 AC Circuits. (3) Prerequisites: EET 1113 or EET 1114

This course is designed to provide students with the principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae and the use of test equipment to analyze AC circuits. Two lecture and two lab hours per week.

1182; 3 Introduction to Photonics. (2) or (3) Prerequisite: MAT 1313

Introduction to Photonics explores the fundamentals of photonics theory including concepts, application in the workplace, and career opportunities. Photonics is defined as the controlled flow of light particles (photons) used in the generation, manipulation, transport, detection, and use of light information and energy. This course will explore the production and nature of light including: the laws of reflection and refraction, theory of image formation, principles of wave optics (including interference, diffraction and polarization), fundamentals of fiber optic theory, principles of lasers and laser safety, and the basics of holography with image processing. Concepts will be reinforced through demonstrations, classroom activities and take-home lab and written exercises. Throughout the course, emphasis will be placed on applications of photonics in medicine, transportation, manufacturing,

communications, environmental monitoring and consumer devices. One lecture and two lab hours per week.

1192; 3 Fundamentals of Electronics. (2) or (3)

This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, bread-boarding, use of calculator, test equipment familiarization, soldering, electronic symbols and terminology. One lecture and two lab or two lecture and two lab hours per week.

1213; 4 Digital Electronics. (3) or (4)

The uses for digital circuits are explored. A thorough treatment of the binary, octal and hexadecimal number systems and the conversion of numbers with different radix or bases. Also covered are digital codes and alpha-numeric codes. Binary logic gates are covered and the application of the universal NAND gate is introduced. The rules and laws of Boolean algebra, Demorgan's theorems and the simplification of gate networks by the use of Boolean algebra and Karnaugh mapping are also covered. Coverage is provided for the analysis of the various failure modes of digital integrated circuits and the test equipment that is required to provide trouble analysis. This course provides the firm foundation in digital concepts for the following course in Advanced Digital Applications. Two lecture and two lab hours per week or three lecture and two lab hours per week.

1311 Orientation to Biomedical Equipment Repair. (1)

A course designed to orient students to the biomedical field. Topics covered are the different career paths that are open to students and the organization and operation of the hospital environment. One lecture hour per week.

1323; 4 Microprocessors. (3) or (4) Prerequisite: EET 1113; 4, EET 1123, EET 1333; 4, EET 1213; 4

The objective of this course is to give the student both a solid theoretical and practical introduction to the wide array of microprocessors and support integrated circuits found in the microcomputer and a wide range of microprocessor controlled industrial electronic applications. Basic microprocessor architectural concepts, block diagram analysis, communicating with the microprocessors, memory and mass storage and input and output hardware techniques are covered in the course. Emphasis is placed on hardware trouble analysis. Software coverage with an introduction to assembly language programming is included. Microprocessors covered extend from basic eight bit to advanced thirty two bit devices. Two lecture and two lab hours per week or two lecture and four lab hours per week.

1333; 4 Solid State Devices and Circuits. (3) Prerequisite: EET 1113 or EET 1114 or ELT 1144

A comprehensive study of semiconductor diodes and transistors. Solid state circuits including rectifiers, clippers, clamps, power supplies, Zener regulators, filters, bipolar amplifier circuits and power amplifiers. Temperature effects, biasing techniques, configuration, frequency ranges and other parameters are analyzed. Two lecture and two lab hours per week or three lecture and two lab hours per week.

1513 Mathematics for Electronics. (3)

This course is designed for the student in engineering related technology and will provide the mathematics skills technicians will need in the workforce. It will focus on practical and applied skills. Students will work with real-world concepts, systems and problems. Topics covered include mathematical operations using scientific and engineering notation, engineering metric conversion, SI units, data measurements, linear algebraic equations and linear graphing. Three lecture hours per week.

1613 Computer Fundamentals for Electronics. (3)

This course is designed to introduce the student to the nomenclature and technology used within the computer environment. Emphasis is on use and understanding of microcomputer components and peripherals. Lab periods will place emphasis on use of the personal computer. Both applications software and operating systems

will be addressed in the course material. Two lecture and two lab hours per week.

1713 Drafting for Electronic; Electrical Technology. (3)

This course is designed to provide instruction on the preparation and interpretation of schematics. One lecture and four lab hours per week.

2111 CET Practical. (1)

A course to provide students with an opportunity to review all topics of electronics technology to apply their knowledge towards successfully passing the CET (Certified Electronic Technician) certification offered by ETA (Electronic Technicians Association.)

211(3-6) Supervised Work Experience in Biomedical Equipment Repair Technology I. (3-6)
Prerequisite: Consent of instructor

A course which is a cooperative program between the health care facility and education which is designed to integrate the student's technical studies with health care experience. Variable credit is awarded on the basis of 1 semester hour per 45 health care contact hours. Three to eighteen externship hours.

222(3-6) Supervised Work Experience in Biomedical Equipment Repair Technology II. (3-6)
Prerequisites: Consent of instructor and EET 211(3-6)

Continuation of EET 211(3-6) with advanced study in the repair and maintenance of bio-medical equipment. Variable credit is awarded on the basis of 1 semester hour per 45 health care contact hours. Three to eighteen externship hours.

2333; 4 Linear Integrated Circuits. (3) or (4) Prerequisite: EET 1333; 4

A coverage of advanced solid state devices such as FET's, MOSFETS, UJT's, Thyristors and other special devices. Chip technology is analyzed from differential amps to numerous operational amplifier chips to include inverting, non inverting op amps, adders, subtractors, comparators, followers and instrumentation amplifiers. Also covered are oscillators, 555 timer, basic multivibrators and electronic regulator circuits. Two lecture and two lab hours per week or three lecture and two lab hours per week.

2413; 4 Electronic Communication. (3) or (4) Prerequisite: EET 1333; 4

This course along with the prerequisite provides the student with the technical knowledge to prepare for entry into the field of electronic Communication. Emphasis is placed on system analysis and trouble analysis for each of the Communication systems covered. Topics studied include transmitters and receivers designed for amplitude, frequency and phase modulation systems along with circuit alignment and failure analysis and repair. Transmission lines and antennas, Communication systems and noise, transmission and propagation are covered along with two-way radio, television and optical Communication. Two lecture and two lab hours per week or two lecture and four lab hours per week.

2423 Fundamentals of Fiber Optics. (3) Prerequisite: EET 2413 or EET 2414

This course introduces the student to the optical fiber, its characteristics, manufacturing techniques and fiber optic components. Fiber optic sources and detectors are studied in detail and is supported by experiments. The course also includes the study of fiber optic transmitters, fiber optic receivers, modulation, multiplexing and fiber optic communication system design and trouble analysis. Two lecture and two lab hours per week.

2514 Interfacing Techniques. (4) Prerequisite: EET 1323 or EET 1324

An in-depth study of the major components of a PC type microcomputer. As each major section of the computer is covered in class, a companion exercise is conducted in the laboratory which is followed by a troubleshooting exercise on the same section or board. Emphasis is placed not only on failure analysis at the board level but also at the component level. The course covers hardware, the operating system and agnostic software. in the hardware instruction, the unit objectives consist of CPU, memory, busses, monochrome and color video, video display terminal, hard and

floppy disks, Communication ports, power supply theory of operation and troubleshooting. Two lecture and four lab hours per week.

291(1-3) Special Project in Electronics Technology. (1-3)

This course is designed to provide the student with practical application of skills and knowledge gained in other electronics or electronics-related technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two to six lab hours per week.

292(1-6) Supervised Work Experience in Electronics Technology. (1-6)

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of semester hour per 45 industrial contact hours. Three to eighteen externship hours per week.

ENGINEERING (EGR)

2413 Engineering Mechanics. (3) Prerequisites: MAT 1623 and PHY 2514

A lecture course covering the equilibrium of point objects and extended object in two and three dimensions using vector algebra. Also discussed are distributed forces, structures, friction, and moments of inertia in two and three dimensions. Three lecture hours per week.

ENGLISH (ENG)

0113 Beginning English. (3) Prerequisite: An English score of 1-12 on the enhanced ACT is required for placement in this course.

This course is an intensive review of the structure of the English language. Grammar and mechanics, sentence construction, and paragraph development are emphasized. A reading component requires students to read and to write responses to the reading in a journal. Three lecture hours per week and one hour of Learning Lab instruction per week.

0123 Intermediate English. (3) Prerequisite: An English score of 13-15 on the enhanced ACT or successful completion of ENG 0113 is required for placement in this course. This course builds skills necessary for success in ENG 1113 through emphasis on developing ideas through use of specific details, sentence combining, unity, coherence, and logical order. The reading component, which requires critical responses in a journal, further develops interpretive and organizational skills. Three lecture hours per week and assigned instruction in the Learning Lab.

1113 English Composition I. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A score of 16 or above on the English portion of the Enhanced ACT or successful completion of ENG 0113 and; or ENG 1023 is required for placement in this course. Students prepare two bibliographies, write a book report, and write a minimum of five expository essays. Clarity of thought, unity of content, and coherence of ideas are stressed. Model essays are analyzed. Journal writing is based on the model essays and outside reading. Three lecture hours per week.

1123 English Composition II. (3) Prerequisite: ENG 1113 Students in this course continue to build compositional skills through writing critical, narrative, descriptive, and persuasive essays. A documented research paper is required for successful completion of this course. Three lecture hours per week.

2133 Creative Writing I. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Permission of instructor. Designed for the student interested in writing poems, short stories, essays, and plays. Includes reading, editing, critiquing, and publishing. Three lecture hours per week.

2143 Creative Writing II. (3) Prerequisite: ENG 2133 and Permission of instructor.

This course is a continuation of ENG 2133.

- 2153 Traditional Grammar.** (3) Prerequisites: ENG 1113 and ENG 1123
Offered primarily for elementary education majors, this course focuses on the system of rules underlying the grammar of English. Sentence patterns, parts of speech, and standard American usage are covered. Three lecture hours per week.
- 2223 American Literature I.** (3) Prerequisites: ENG 1113 and ENG 1123
Students in this course read and analyze selected works of literature from the earliest colonial writings to the beginning of the Civil War. A writing component involves journal responses and critical essays based on the literature. Three lecture hours per week.
- 2233 American Literature II.** (3) Prerequisites: ENG 1113 and ENG 1123
This course continues the study of American literature with selected works from the post-Civil War period to the modern era. A writing component consists of journal responses and critical essays based on the readings. Three lecture hours per week.
- 2323 British Literature I.** (3) Prerequisites: ENG 1113 and ENG 1123
Students in this course read and discuss the major literary genres of a period consisting of roughly one thousand years, concentration on the forms of the texts and their relationships to other texts. This course includes *Beowulf*, Milton, Spenser, Chaucer, Sidney, Donne, Swift, Shakespeare, Wyatt, Surrey, More, Johnson, Thompson, Gray, and Collins. Three lecture hours per week.
- 2333 British Literature II.** (3) Prerequisites: ENG 1113 and ENG 1123
Students in this course focus on British literature of the last two hundred years, beginning with the Romantic Poets. Students will consider both poetry and prose and relate these literary forms to the social, political, and religious context from which they arose. This course includes writings by Blake, Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Wilde, Kipling, Hardy, Yeats, Joyce, Eliot, Lawrence, Mansfield, and others. Three lecture hours per week.
- 2423 World Literature I.** (3) Prerequisites: ENG 1113 and ENG 1123
Students in this course read and analyze selected works of literature from the ancient, medieval, and renaissance periods. A writing component involves journal responses and critical essays based on the literature. Three lecture hours per week.
- 2433 World Literature II.** (3) Prerequisites: ENG 1113 and ENG 1123
This course continues the study of world literature with selected works from the neoclassical period to the present. A writing component consists of journal responses and critical essays based on the readings. Three lecture hours per week. (Offered: Spring and Summer semesters only).
- 2513 Survey of African-American Literature.**(3) (one semester) Prerequisites: ENG 1113 and ENG 1123
This course is a survey of African-American Literature from the slave narratives from 1760 to the present.
- 2613 Film as Literature.** (3) Prerequisite: ENG 1123
This course explores both literature and film and the interplay between the two genres through selected classic literary works and films. Three lecture hours per week.
- 2913 Occupational Writing.** (3) Prerequisites: ENG 1113 and ENG 1123
The course begins with an assessment of students' career goals and their current on-the-job-demands. An individualized writing program is planned to complement career goals and to raise on-the-job efficiency. A wide range of types of writing may be covered, such as minutes of business meetings, pre-employment writing, instruction manuals, technical definitions, brochures, literature reviews, observation; experience; research articles, proposals, and documented persuasive reports.
- 2923 Professional Writing.** (3) Prerequisites: ENG 2133 and ENG 2143

ENG 2923 is designed for students who are interested in writing as a marketable skill and in writing as a profession. Emphasis is given to meeting specific publishing requirements for novels, short fiction, poetry, drama, television scripts, and newspaper and magazine articles.

FAMILY AND CONSUMER SCIENCE (FCS)

Introduction to Modeling. (1)

1131 A course designed to teach students the fundamentals of visual poise together with
1141 modeling techniques. Enrollment by audition only. One lecture; rehearsal hour
2131 per week.
2141

1253 Nutrition. (3)

This course is a study of nutrients required for normal growth and diet therapy, as applied to the selection of food for ingestion, metabolic process of digestion, assimilation and absorption. Three lecture hours per week.

FASHION MARKETING TECHNOLOGY (FMT)

2414 Visual Merchandising. (4)

Application of fundamental principles of design, perspective, and color theory to advance projects in merchandise presentation. Two lecture hours and Four lab hours per week.

FOREIGN LANGUAGE (MFL)

1113 French I. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is designed to develop basic language skills: speaking, reading, and writing. Phonetic symbols are used to aid correct pronunciation, but the principal aid is to be found in the language laboratory. Three lecture hours per week.

1123 French II. (3) Prerequisite: MFL 1113
A continuation of MFL 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary by means of oral and written exercises. Three lecture hours per week.

1213 Spanish I. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
An oral-aural approach stresses conversation, pronunciation, comprehension, reading, writing and functional grammar, with emphasis on the practical aspects of the language. Three lecture hours per week.

1223 Spanish II. (3) Prerequisite: MFL 1213 or 1 year of previous language study.
This course continues MFL 1213 with wider vocabulary and more complex structures and functions. Three lecture hours per week.

2113 French III. (3) Prerequisite: MFL 1123
A review of French grammar, and continued development of basic language skills. Reading materials are used which have literary and cultural value. Three lecture hours per week.

2123 French IV. (3) Prerequisite: MFL 2113
Literary and cultural appreciation of the language and the country is enhanced by the reading of a book which pictures life in a typical French village, with class conversation concerning the contents of this book. Three lecture hours per week.

2213 Spanish III. (3) Prerequisite: MFL 1213 and MFL 1223 or two years of high school Spanish.
This course continues MFL 1223 with additional materials of literacy and cultural value. Three lecture hours per week.

2223 Spanish IV. (3) Prerequisite: MFL 2213

This course continues MFL 2213 with additional literary and cultural readings and compositions as well as a review of essential elements of grammar. Three lecture hours per week.

- 2243 Spanish Conversation I. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Conversational Spanish I is an advanced-level course designed to further develop language proficiency.
- 2253 Spanish Conversation II. (3)**
Conversational Spanish II continues MFL 2243 and is an advanced-level course designed to further develop language proficiency.
- 2513 Occupational Spanish. (3)** Prerequisite: A score of 16 on the reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is designed to teach basic oral communication skills for interaction in Spanish in an occupational setting. Specialized variations of this course include law enforcement, medical, and business. Three lecture hours per week.
- 2613 Foreign Language Study Abroad. (3)**
MFL 2613 is a unique language and cultural opportunity designed and provided by individual colleges. Location, duration, and requirements may vary by institution.
- 2623 Foreign Language Study Abroad II. (3)**
This course continues MFL 2613 with unique language and cultural opportunity designed and provided by individual colleges. Location, duration, and requirements may vary by institution.

FORENSIC SCIENCE (FSC)

- 1113 Introduction to Forensic Science. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is designed to introduce students to the basics of forensic science. Students will be introduced to the scientific concepts, methods, practices and analytical instrumentation utilized by forensic scientists for the recognition, collection, preservation, identification, comparison, analysis and documentation of physical evidence. Three hours per week.

GEOGRAPHIC INFORMATION TECHNOLOGY (GIT)

- 2123 Fundamentals of Geographic Information Systems. (3)**
An introductory course in the basic principles and uses of Geographic Information Systems (GIS) along with an overview of the GIS industry and GIS software. Course content will also highlight current GIS applications and steps taken for planning, implementing and maintaining a GIS. This course will help the student understand GIS concepts concerning mapping; cartography, global positioning systems, remote sensing, database analysis and database management. Students will gain hands-on experience using GIS software and global positioning equipment. Two lecture and two lab hours per week.

GEOGRAPHY (GEO)

- 1113 World Geography. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A survey course emphasizing basic geographical concepts, regional themes, and identifying major new developments of the nations of the world. Three lecture hours per week.
- 1123 Introduction to Geography. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
An introduction to the basic elements and concepts of geography. Three lecture hours per week.

GRAPHICS AND DRAWING (GRA)

1113 Graphic Communication. (3)

Two-dimensional computer assisted drafting strategies applied to descriptive geometry topics and traditional mechanical drawing topics; sketching skills. Two hours lecture and four hours computer graphics laboratory work per week.

HEALTH, PHYSICAL EDUCATION, AND RECREATION (HPR)

1111 General Physical Education Activities I.

1121 General Physical Education Activities II.

2111 General Physical Education Activities III.

2121 General Physical Education Activities IV.

This course is designed to give students a modern concept of physical education and recreation by developing body skills.

1213 Personal and Community Health. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Two lecture hours per week and 90 minutes of lab sessions per week. (Wellness Center Access provided for full-time students only).

1511 Team Sports I.

1521 Team Sports II.

2511 Team Sports III.

2521 Team Sports IV.

This course focuses on rules, techniques, and participation in the activities of specific sports.

1531 Individual and Dual Sports I.

1541 Individual and Dual Sports II.

2531 Individual and Dual Sports III.

2541 Individual and Dual Sports IV.

This course focuses on techniques and participation in the activities of specific sports.

1551 Fitness and Conditioning Training I.

1561 Fitness and Conditioning Training II.

2551 Fitness and Conditioning Training III.

2561 Fitness and Conditioning Training IV.

Instruction and practice of basic principles of fitness and conditioning through a variety of exercises and activities.

1571 Dance I.

1581 Dance II.

An overview of dance techniques to include instruction in various styles of dance. Instruction may include classical dance, ballet, jazz, folk dance, contemporary and; or dance line.

1751 Nutrition and Wellness I. (1)

A survey course designed to expose the student to the importance and significance of nutrition in health and physical education and the various aspects of wellness.

1761 Nutrition and Wellness II. (1)

A survey course designed to challenge the student to apply and experience changes through nutrition and the various aspects of wellness.

2213 First Aid; CPR. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

Instruction and practice in methods prescribed in the American Red Cross or American Heart Association standard and advanced courses. Three lecture hours per week. (Wellness Center Access provided for full-time students only).

- 2323 Recreational Leadership.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Planning and leadership techniques for conducting community recreation centers, playgrounds, parks, and school recreation programs. (No Wellness Center Access). Three lecture hours per week.
- 2412 Individual and Team Sports Officiating** (2) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
An exploration of the rules, interpretations, officiating techniques, and tournament organizations for organizations for individual and team sports for men and women. Two lecture hours per week.
- 2423 Football Theory.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Theoretical study of football methods from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules, and learn team play. (No Wellness Center Access). Three lecture hours per week.
- 2433 Basketball Theory.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Theoretical study of basketball methods from an offensive and defensive standpoint, including the study of teaching of the fundamentals and team organization. (No Wellness Center Access). Three lecture hours per week.
- 2443 Soccer Theory.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Explores the theories, methods, practices and strategies involved in coaching the game of soccer. Emphasis will be placed upon the objectives, rules, regulations and policies of competitive athletics, as well as on individual skills, team tactics, organization and management practices, pertaining to public school and intercollegiate soccer programs.
- 2453 Baseball Theory.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A theoretical study of baseball methods from a coaching standpoint; study of fundamentals and team play; methods of teaching fundamentals; team organization. Three lecture hours per week. (Wellness Center Access provided for full-time students only).
- 2493 Softball Theory.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Philosophies and methods of coaching, leadership, teaching techniques, team or organization, softball strategies, preparation for games, and preparation and care of softball fields. Three lecture hours per week. (Wellness Center Access provided for full-time students only).
- 2571 Dance III.**
2581 Dance IV.
A continuation of dance techniques to include instruction in various styles of dance. Instruction may include classical dance, ballet, jazz, folk dance, contemporary and; or dance line.
- 2723 Care and Prevention of Athletic Injuries.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Theory and practice for the prospective athletic trainer or coach in the prevention and care of athletic injuries. Recommended for coaches and individuals wanting general knowledge of the athletic injuries but are not yet sure if they want to pursue athletic training.
- 2733 Introduction to Athletic Training.** (3)
Introduction to the profession, including but not limited to procedural aspects of the athletic training room operations, role delineations, preparation and competencies

with 100 observational; experience hours under a BOC certified athletic trainer. This course is recommended for Athletic Training majors.

2742 Taping and Wrapping of Athletic Injuries I. (2) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. This course is designed to prepare future coaches, athletic trainers, and student athletic assistants in practical taping and wrapping by experiences consisting of observation and actual taping of all types of athletic injuries. Two lecture hours per week. (Wellness Center Access provided for full-time students only).

2752 Taping and Wrapping of Athletic Injuries II. (2) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. This course is a continuation of HPR 2742. Two lecture hours per week. (Wellness Center Access provided for full-time students only).

Varsity Sports

1131 Varsity Sports I.

1141 Varsity Sports II.

2131 Varsity Sports III.

2141 Varsity Sports IV.

Participation in a specific varsity sport. (Wellness Center Access provided for full-time students only).

HEATING, AIR CONDITIONING, VENTILATION, AND REFRIGERATION MAINTENANCE TECHNOLOGY (ACT)

1124 Basic Compression Refrigeration. (4)
An introduction to the field of refrigeration and air conditioning. Emphasis is placed on principles of safety, thermodynamics and heat transfer. Two lecture and four lab hours per week.

1133 Tools and Piping. (3)
Various tools and pipe connecting techniques. Covers tools and test equipment required in heating, ventilation, air conditioning and refrigeration. Two lecture and two lab hours per week.

1213 Controls. (3)
Fundamentals of gas, fluid, electrical and programmable controls. Two lecture and two lab hours per week.

1313 Refrigeration Systems Components. (3)
An in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors and condensers. Two lecture and two lab hours per week.

1432 Refrigerant Recovery and Lubricants. (2)
Practical applications of refrigerants and lubricants according to the EPA standards. Includes recovery, recycling and disposal. One lecture and two lab hours per week.

1713 Electricity for Heating, Ventilation, Air Conditioning and Refrigeration. (3)
Basic knowledge of electricity, power distribution, components, solid state devices and electrical circuits. Two lecture and two lab hours per week.

1812 Professional Service Procedures. (2)
Business ethics necessary to work with both the employer and customer. Includes resume, record keeping and service contracts. Two lecture hours per week.

2324 Commercial Refrigeration. (4)
A study of various commercial refrigeration systems. It includes installation, servicing and maintaining systems. Two lecture and four lab hours per week.

2414 Air Conditioning I. (4)
Various types of residential and commercial air conditioning, including hydronic,

absorption and desiccant systems. Two lecture and four lab hours per week.

- 2424 Air Conditioning II. (4)** Prerequisite: ACT 2414
An in-depth course in the installation, start-up, maintenance and air quality of complete heating and air conditioning systems. Two lecture and four lab hours per week.
- 2433 Refrigerant, Retrofit and Regulations. (3)**
Regulations and standards for new retrofit and government regulations. Includes OSHA regulations, EPA regulations, local and state codes. Two lecture and two lab hours per week.
- 2513 Heating Systems. (3)**
Various types of residential and commercial heating systems. Includes gas, oil, electric, compression and hydroponic heating systems. Two lecture and two lab hours per week.
- 2624 Heat Load and Air Properties. (4)**
Introduction to heat load calculations for residential and light commercial heating, ventilation, air conditioning and refrigeration systems. Included are air distribution, duct sizing, selection of grills and registers, types of fans, air velocity and fan performance. An introduction is provided to air testing instruments and computer usage. Two lecture and four lab hours per week.
- 291(1-3) Special Project in Heating and Air Conditioning Technology. (1-3)** Prerequisite: Consent of instructor
A course designed to provide the student with practical application of skills and knowledge gained in the courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two to six lab hours per week.
- 292(1-6) Supervised Work Experience in Heating and Air Conditioning Technology. (1-6)**
Prerequisite: Consent of instructor
A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen hours internship.

HISTORY (HIS)

- 1111 Public History. (1)**
1121 This course will introduce students to the professional principles and practices in the
2111 care and management of history museum collections, including collections
2121 development, museum registration methods, cataloging, collections care, conservation and preservation. Two hours per week.
- 1163 World Civilization I. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A general survey of world history from ancient times to the 1500's. Three lecture hours per week.
- 1173 World Civilization II. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A general survey of world history from the 1500's to modern times. Three lecture hours per week.
- 1613 Survey of African American History. (3)** Prerequisite: Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This is a survey of African American history from the study of one or more African civilizations. Three lecture hours per week.
- 2213 American (U.S.) History I. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

This is a survey of American (U.S.) history from before the Colonial Period through reconstruction. Three lecture hours per week.

2223 American (U.S.) History II. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This is a survey of American (U.S.) History from reconstruction to the present.
Three lecture hours per week.

2913 Special Problems in History; Social Studies. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better; completion with a grade of "C" or better in any survey history course (e.g., HIS 1163, 1173, etc.)
Special topics in History; Social Studies. Credit and title to be determined. Topics will vary from semester to semester. This course is to be used on a limited basis to offer expansion upon subject matter areas covered in existing courses. (Courses limited to two offerings under one title within two academic years.)

HONORS (HON)

1913 Leadership Honors Forum. (3) Prerequisites: Instructor recommendation and Vice President for General Education and Technology Services' approval.
This course has as its central focus the development of leadership skills. It is designed to provide a basic understanding of leadership and group dynamics theory and to assist the student in developing a personal philosophy of leadership, an awareness of the moral and ethical responsibilities of leadership, and an awareness of one's own style of leadership. This program integrates readings from the humanities, classic works of literature, and experiential learning exercises with readings and discussions of traditional theories. (Phi Theta Kappa; Phil Hardin Foundation Leadership Development Program.)

HUMANITIES (HUM)

1113 Introduction to Humanities. (3) Prerequisite: Completion of C or better in any of the following ENG 2423, ENG 2433, HIS 1163, HIS 1173, HIS 2213, HIS 2223, or PHI 2113.
A humanistic approach to man's creative achievements in art, literature, music, and philosophy in western civilization.

INDUSTRIAL MAINTENANCE (IMM)

1132 Industrial Maintenance. (2)
Blueprints, schematics, and plans used in industrial maintenance including instruction in nomenclature, different views, and symbols and notations. One hour lecture and two hour lab. (May be taught as a 60 contact hour lab in open entry-open exit vocational programs.)

INFORMATION SYSTEMS TECHNOLOGY (IST)

1134 Fundamentals of Data Communication. (4)
This course presents basic concepts of telephony, local area networks, wide area networks, data transmission, and topology methods. Two lecture and four lab hours per week.

1143 Security Principles and Policies. (3)
This course is an introduction to various technical and administrative aspects of information security and assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system with appropriate intrusion detection and reporting features. Two lecture and two lab hours per week.

1163 Concepts of Database Design. (3)

This course is an introduction to the design and manipulation of relational databases. Emphasis is placed on creation, manipulation, extraction, and display of data from existing databases. Two lecture and two lab hours per week.

1223 Network Components. (3) Prerequisite: IST 1134 with grade of “C” or better or consent of the instructor.

This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Two lecture and two lab hours per week.

1244 Network Administration Using Microsoft Windows Server. (4)

This course focuses on the management of a computer network using the Microsoft Windows Server network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two lecture and four lab hours per week.

1314 Visual Basic Programming Language. (4)

Introduction to the Visual BASIC programming language. Introduces the student to object-oriented programming and a graphical integrated development environment. Two lecture and four lab hours per week.

2224 Network Planning and Design. (4) Prerequisite: IST 1223 with grade of “C” or better or consent of the instructor.

This course involves applying network concepts in planning and designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting and analysis, and designing a solution. Two lecture and four lab hours per week.

2234 Network Implementation. (4) Prerequisite: IST 2224 with grade of “C” or better or consent of the instructor.

This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network solution. Two lecture and four lab hours per week.

2374 C Programming Language. (4) Prerequisite: CPT1143 with a grade of “C” or better or consent of the instructor.

This course is designed to introduce the student to the C programming language and its basic functions. Two lecture and four lab hours per week.

2384 Advanced C Programming Language. (4) Prerequisite: IST 2374 with grade of “C” or better or consent of the instructor.

This course is a continuation of the study of the C programming language. Two lecture and four lab hours per week.

2554 Advanced Network Administration Using Microsoft Windows Server. (4)

Prerequisite: IST 1244 with grade of “C” or better or consent of the instructor. This course is a continuation of IST 1244. Emphasis is placed on installation, configuration, and implementation of a functional server. Two lecture and four lab hours per week.

291(1-6) Supervised Work Experience in Information Systems Technology. (1-6) Prerequisite: Consent of instructor and completion of at least one semester of advanced coursework in Computer Networking Technology or Web Development Technology.

This course is a cooperative program between industry and education designed to integrate the student’s technical studies with industrial experience. Three to eighteen hours externship.

INSTRUMENTATION TECHNOLOGY (INT)

1113 Fundamentals of Instrumentation. (3) Prerequisite: Minimum ACT sub-scores of 16 in each of the following areas – English, Reading and Mathematics.

This course provides students with a general knowledge of instrumentation principles. This course includes instruction in the basic of hydraulics and

pneumatics and the use of electrical circuits in the instrumentation process. Two lecture and two lab hours per week.

1214 Fluid Power. (4)

This course introduces the student to basic hydraulic and pneumatic principles, laws, work devices, control devices and fluid circuit diagrams. Emphasis is placed on development of fluid control circuits, electro-mechanical control of fluid power, and troubleshooting techniques. Three lecture and two lab hours per week.

2114 Control Systems I. (4) Prerequisite: EET 1123 with a grade of "C" or better or consent of instructor.

This is an introductory course to provide information on various instrumentation components and processes. Topics include analyzing pressure processes, temperatures, flow and level. Three lecture and two lab hours per week.

2124 Control Systems II. (4) Prerequisite: INT 2114 with a grade of "C" or better or consent of instructor.

This course is a continuation of Control Systems I with special emphasis on application of applied skills along with new skills to develop instrument process controls. The student will be given a process to develop the appropriate instruments, needed diagrams, utilizing various controlling processes and demonstrate loop troubleshooting techniques. Three lecture and two lab hours per week.

2134 Programmable Logic Controllers. (4) Prerequisite: ELT 1413, EET 1214 with a grade of "C" or better or consent of instructor.

A course to provide instruction and practice in the use of programmable logic controllers (PLC's) in modern industrial settings. Includes instruction in the operating principles of PLC's and practice in the programming, installation and maintenance of PLC's. Three lecture and two lab hours per week.

2214 Calibration and Measurement Principles. (4) Prerequisite: INT 2114

This course introduces the student to various terms related to measurement principles and calibration techniques. The topics also include the procedures and calibration of various instruments used in the industry. Three lecture and two lab hours per week.

INSTRUMENTATION TECHNOLOGY (MFT)

1113 Introduction to Automation and Controls. (3)

Introduction to manufacturing; industrial technology with emphasis on safe work practices, manufacturing dynamics, use of test equipment, and fundamentals of Instrumentation Technology. Two lecture and two lab hours per week.

1123 Electrical Wiring for Instrumentation Technology. (3) Prerequisites: ELT 1413 with a grade of "C" or better or consent of instructor.

Basic electrical wiring for automation and controls including safety practices; installation and maintenance of raceways, conduit, and fittings; and three-phase service entrances, metering devices, main panels, raceways or ducts, sub-panels, feeder circuits, and branch circuits according to electrical codes. Two lecture and two lab hours per week.

1214 Principles of Automation I. (4) Prerequisites: INT 1214, EET 1113 with a grade of "C" or better or consent of instructor.

This is the first of two courses that introduces the student to the electrical, electronic, and fluid power devices and components that are utilized in flexible automated manufacturing systems. Principles of solid state devices and digital logic are explained. Additionally, devices such as power supplies, operational amplifiers, motors, servos, transducers, mechanical drives, etc., are studied. Three lecture and two lab hours per week.

2013 Automated Motion Control. (3)

This course is designed to develop advanced skills in the set up of servo motion

controller systems, troubleshooting and maintenance of servo motion control systems, and programming of servo motion control. Two lecture and two lab hours per week.

2113 Material Requirement Planning. (3) Prerequisite: ELT 2614 with a grade of “C” or better or consent of instructor.

This is a course that will develop student skills and mechanics in MRP II. Areas include resource management for productive manufacturing, development, and executing an MRP II plan, order point inventory, and closed loop systems. Two lecture and two lab hours per week.

2224 Principles of Automation II. (4) Prerequisite: MFT 1214 with a grade of “C” or better or consent of instructor.

This course introduces the student to automated control components such as programmable logic controllers and computer controlled devices such as lathes, mills, robots, sensors, actuators, etc. Emphasis will be placed on programming, troubleshooting and interfacing these types of automation components. Two lecture and four lab hours per week.

2313 Statistical Process Control. (3) Prerequisite: Minimum ACT sub-scores of 16 in each of the following areas – English, Reading and Mathematics.

This course provides a detailed study of the methods of implementing and using a computer-based statistical process control system and the associated gauging and automated data collection devices. Two lecture and two lab hours per week.

2413 Computer Integrated Manufacturing. (3) Prerequisite: ELT 2614 with a grade of “C” or better or consent of instructor.

This course is a study of how computers, robots, CAD; CAM, vision systems, and other automated systems can be used in computer integrated manufacturing (CIM). Two lecture and two lab hours per week.

2513 Data Acquisition and Communications. (3)

This is a course in acquisition and communication of systems data in automated applications. Two lecture and two lab hours per week.

2614 Flexible Manufacturing Systems. (4) Prerequisite: ELT 2614 with a grade of “C” or better or consent of instructor.

This course is a production project which requires the student to apply technical skills acquired in previous courses. Project management is provided by the instructor with the students working as teams in each particular area of the manufacturing system. The students are required to plan the project and prepare the integrated system to manufacture a product. This includes all software, hardware, fixtures, clamping mechanisms, material handling requirements, sensors and interfacing, and external control devices. Two lecture and four lab hours per week.

291(1-3) Special Project in Instrumentation Technology. (1-3) Prerequisite: Consent of instructor

A course to provide students with an opportunity to utilize skills and knowledge gained in other Instrumentation Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Two to six lab hours per week.

292(1-6) Supervised Work Experience in Instrumentation Technology. (1-6) Prerequisite: Consent of instructor

A course which is a cooperative program between industry and education and is designed to integrate the student’s technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen hours internship per week.

JOURNALISM (JOU)

1111 College Publications I. (1)

1121 This laboratory course is designed to give practical experience in working with college

2111 newspaper and yearbook production. Two laboratory hours per week.
2121

LEADERSHIP (LEA)

1811 **Honors Colloquium Forum I-IV.** (1)

1821 This course is designed in part to provide an enhanced and supportive learning
1831 environment of outstanding students. The Forum will be open to Freshman and
1841 Sophomore students with and ACT score of 21, any PRCC student with a 3.4 GPA or
higher, PTK officers, and PTK Members. The class would meet one hour per week.
The class will carry one hour of institutional credit that transfers as an elective. To
earn academic credit for the Forum, students must fully participate in Forum
presentations, discussions, and activities.

1911 **River Navigators.** (1) Prerequisite: Recruitment Committee approval.

1921 This course familiarizes the student with his; her responsibilities as a member of the
2911 recruiting; public relations team. It explores leadership skills, communication, and
2921 factual information about the college. Through this course the student will be able
to function as a representative in recruitment and in public relations.

LEARNING AND LIFE SKILLS (LLS)

0113 **Essential College Skills I. (Remedial Course)** (3) Corequisite: ENG 0113, MAT 0113, or
REA 0113.

This course is designed to aid in the development of student potentials in four
fundamental areas; improving self-image and awareness, setting life goals
(decision-making, value clarification, setting personal priorities), developing effective
study skills and habits and developing classroom learning skills. The course
emphasizes reasoning skills, interpersonal skills, personal and social adjustment. It
is open only to students taking at least one other remedial course. Three lecture
hours per week.

1121 **Electronic Resources.** (1)

This course is an introduction to information technology and presentational
programs for enhancing the professional and educational development of the
student. The first half of the course includes techniques in locating information for
print and online sources. The second half of the course includes hands on
experiences in active applications in PowerPoint, Microsoft Word and Electronic
Portfolios. One lecture hour per week and one lab hour per week.

1213 **Self-Affirmation.** (3) Prerequisite: A score of 16 on the Reading portion of the
Enhanced ACT or REA 0123 with a grade of "C" or better.

This course is designed to teach responsibility in regard to making personal choices,
improving self-image and awareness, enhancing reasoning ability and developing
interpersonal skills as well as personal and social adjustments. Three lecture hours
per week.

1311 **Orientation.** (1)

This course is designed to help the new college student adjust to college life. It is
offered in an online environment and is a free-based course required of every first
time student. Areas of Admissions, Financial Aid, Student Life, and Housing are
covered. An introduction to college services is presented to assist the student in a
variety of areas. LLS 1311 is for a credit course graded on a Pass; Fail basis and does
not affect the student's GPA.

1321 **Career Exploration.** (1)

This course is designed to assist students in determining career goals. Interest tests,
personality inventories, and aptitude tests are administered to help students
determine career choices. One lecture hour per week.

1423 **College Study Skills.** (3) Prerequisite: A score of 16 on the Reading portion of the
Enhanced ACT or REA 0123 with a grade of "C" or better.

This course is designed to help students develop more effective and efficient study

skills and attitudes which are needed in order to be successful in college. Emphasis is placed on major study aids and process, lecture; listening skills, note taking, reading techniques, and test taking strategies. Reading, writing, and mathematics across the curriculum, as well as critical thinking, will be stressed throughout this course. Three lecture hours per week.

MATHEMATICS (MAT)

- 0113 Fundamentals of Mathematics.** (3) Prerequisite: A score of 1-13 on the mathematics portion of the Enhanced ACT.
A review of fundamental arithmetic skills. A study of the four basic operations with whole numbers, fractions, decimals, and percentages. Also covered are ratio and proportions, order of operations, and applications.
- 0123 Beginning Algebra.** (3) Prerequisite: A score of 14-15 on the mathematics portion of the Enhanced ACT or MAT 0113 with a grade of "C" or better.
A course in algebra to include operations with real numbers, linear equations, the coordinate system, linear inequalities, laws of exponents, operations with polynomials, and factoring.
- 1233 Intermediate Algebra.** (3) Prerequisite: High School Algebra (one unit with grade of "C" or better) and an ACT mathematics subtest score of at least 16 or MAT 0123 with grade of "C" or better.
The topics include linear equations and their graphs; inequalities and number line graphs; rational expressions; factoring; laws of exponents; radicals; polynomials.
- 1313 College Algebra.** (3) Prerequisite: A score of 18 on the mathematics portion of the Enhanced ACT and High School Algebra (two units with grade of "C" or better) or MAT 1233 with grade of "C" or better.
This course includes inequalities; functions; linear and quadratic equations, circles, and their graphs; rational, radical, and higher-order equations; applications; polynomial and rational functions; logarithmic and exponential functions; systems of equations.
- 1323 Trigonometry.** (3) Prerequisite: High School Algebra (two units with grade of "C" or better) or MAT 1313
This course includes trigonometric functions and their graphs; functions of composite angles; fundamental relations; trigonometric equations; radian measurement; solutions of right and oblique triangles; inverse trigonometric functions; applications.
- 1343 Pre-Calculus.** (3) Prerequisite: A score of 21 on the mathematics portion of the Enhanced ACT or College Algebra with a grade of "C" or better.
A review of college algebra and trigonometry in preparation for Calculus I. Topics include functions; solving equations; logarithmic and exponential functions; trigonometric functions; solving trigonometric equations.
- 1513 Business Calculus I.** (3) Prerequisite: MAT 1313
A study of functions, limits, continuity, derivatives, and their applications to business and economics.
- 1613 Calculus I.** (3) Prerequisite: A score of 25 on the mathematics portion of the Enhanced ACT or Pre-Calculus with a grade of "C" or better.
This course includes the following topics: limits; continuity; differentiation of transcendental functions; the definition of the derivative; differentiation; applications; anti-derivatives.
- 1623 Calculus II.** (3) Prerequisite: MAT 1613 with a grade of "C" or better.
This course includes the following topics: the definite integral; integration of transcendental functions; techniques of integration; parametric equations; improper integrals; applications.
- 1723 The Real Number System.** (Mathematics for Elementary Teachers). (3) Prerequisite: MAT 1313 with a grade of "C" or better.

This course is designed for elementary and special education majors and includes the following topics: problem solving, sets, whole numbers and whole number operations, number systems and operations including different bases and contributions from diverse cultures, number theory, integers and integer operations.

1733 Geometry, Measurement and Probability. (3) Prerequisite: MAT 1723 with a grade of “C” or better.

This course is designed for elementary and special education majors and includes the following topics: problem solving; geometric definitions, shapes, and formulas; linear and angular measurements; unit conversions; statistics and probability.

2113 Introduction to Linear Algebra. (3) Prerequisite: MAT 1623

This course includes the following topics: systems of linear equations; matrices; vector spaces; determinants; linear transformation; eigenvalues and eigenvectors.

2323 Statistics. (3) Prerequisite: MAT 1313 or MAT 1323 or MAT 1513 or MAT 1613

Introduction to statistical methods of describing, summarizing, comparing, and interpreting data to include probability distributions, sampling, estimation, confidence intervals, and hypothesis testing.

2613 Calculus III. (3) Prerequisite: MAT 1623 with a grade of “C” or better.

This course includes the following topics: analytical geometry; analytical geometry; polar coordinates; infinite series; vector calculus; quadratic surfaces.

2623 Calculus IV. (3) Prerequisite: MAT 2613 with a grade of “C” or better.

This course includes the following topics: partial differentiation; multiple integration; vector valued functions; vector fields; line integrals; applications.

2913 Differential Equations. (3) Prerequisite: MAT 2613

This course includes the following topics: solutions of first and higher order differential equations; existence theorems; solutions by series, and applications to problems in geometry, physics, and chemistry.

MEDICAL LABORATORY TECHNOLOGY (MLT)

1112 Fundamentals of MLT; Phlebotomy. (2)

This course includes an overview of the field of Medical Laboratory Technology, familiarization with laboratory safety, microscopes, glassware, and equipment. It also includes laboratory organization, medical ethics, and employment opportunities. Basic laboratory specimen collection techniques are introduced. One lecture and two lab hours per week.

1212 Urinalysis; Body Fluids. (2)

This course is an introduction to urinalysis and laboratory analysis of miscellaneous body fluids. It includes the basic principles of routine and special urine tests, and specimen examination through laboratory work. Theory and test profiles are also presented for miscellaneous body fluids with correlation to diseased states. One lecture and two lab hours per week.

1314 Hematology I. (4)

This course is a study of the function of blood, morphology, and maturation of normal cells, blood cell counts, differentials of white cells, and blood collection and handling. Two lecture and four lab hours per week.

1324 Hematology II. (4) Prerequisite: MLT 1314

This course includes the study of abnormal cell morphology and diseases involving blood cells, test procedures used in laboratory diagnosis of hematological disease, normal and abnormal hemostasis, and diagnostic procedures for evaluation of bleeding abnormalities and anticoagulant therapy. Two lecture and four lab hours per week.

1413 Immunology; Serology. (3)

This course covers the science of immunology and serology through the study of

theories and processes related to natural body defenses. Included are basic antigen-antibody reactions, complement action, cellular response, humoral immune response, and the basic serological procedures used to aid in the detection of certain diseases. Throughout this course, special emphasis is placed on correlating laboratory results with the patient's probable condition. Two lecture and two lab hours per week.

- 1515 Clinical Chemistry.** (5) Prerequisite: Four hour Chemistry elective with lab.
This course is the study of human biochemistry as an aid in the diagnosis of disease processes. It includes chemistry procedures performed on body fluids for aiding in diagnosis of disease processes. Three lecture and four lab hours per week.
- 2424 Immunohematology.** (4) Prerequisite: MLT 1413
This course includes collection, processing, storage, and utilization of blood components. It also includes the study of immunological principles and procedures for blood typing, cross matching, antibody detection, identification, and investigation of hemolytic disease of the newborn. Two lecture and four lab hours per week.
- 2512 Parasitology.** (2)
This course covers the morphology, physiology, life cycles, and epidemiology of parasites of animals with emphasis on human pathogenic parasites. Identification of the parasites from human material is also included. One lecture and two lab hours per week.
- 2615 Pathogenic Microbiology.** (5) Prerequisites: BIO 2923, and BIO 2921
Basic skills, principles, and techniques for the staining, culturing, isolation, and identification of microorganisms of medical importance are emphasized in this course. Included are techniques used in determining the sensitivity of pathogenic bacteria to different antibiotic and other drugs. Three lecture and four lab hours per week.
- 2712 MLT Seminar.** (2) Prerequisite: MLT 1324, MLT 1515, MLT 2424, MLT 2615
This course represents a synthesis of previous didactic, laboratory, and clinical experiences. It is designed to facilitate activities incorporated in student and professional organizations and to allow students to select and present a case study. Four lab hours per week.
- 2724 Certification Fundamentals for MLT.** (4) Prerequisite: MLT 1324, MLT 1515, MLT 2424, MLT 2615
This course is an in-depth study and review of material covered in the MLT curriculum. Designed to prepare student for the national registry; certifying exams. Two lecture and four lab hours per week.
- 2916 Clinical Practice I.** (6) Prerequisite: MLT 1324, MLT 1515, MLT 2424, MLT 2615
This course includes clinical practice and didactic instruction in a Clinical Affiliate. Areas covered are hematology, clinical chemistry, immunohematology, urinalysis, microbiology, coagulation, and serology. Forty clinical hours per week for six weeks.
- 2926 Clinical Practice II.** (6) Prerequisite: MLT 1324, MLT 1515, MLT 2424, MLT 2615
A continuation of Clinical Practice I. Forty clinical hours per week for six weeks.
- 2936 Clinical Practice III.** (6) Prerequisite: MLT 1324, MLT 1515, MLT 2424, MLT 2615
A continuation of Clinical Practice II. Forty clinical hours per week for six weeks.

MEDICAL RADIOLOGIC TECHNOLOGY (RGT)

- 1115 Clinical Education I.** (4) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, CPR-Health Care Provider must be completed before Clinical I experience begins.
This course includes clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Sixteen clinical hours per week.

- 1125 Clinical Education II. (4)** Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course involves clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Sixteen clinical hours per week.
- 1139 Clinical Education III. (9)** Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is a clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-seven clinical hours per week.
- 1213 Fundamentals of Radiography. (3)**
This course is an introduction to Radiologic Technology including professional, department, and historical aspects. Included are terminology, medical ethics, and fundamental legal responsibilities. Three lecture hours per week.
- 1223 Patient Care and Radiography. (3)**
This course will provide the student with the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures will be described, as well as infection control procedures utilizing standard precautions. The role of the radiographer in patient education will be identified. Two lecture and two lab hours per week.
- 1312 Principles of Radiation Protection. (2)**
This course is designed to present an overview of the principles of radiation protection including the responsibilities of the radiographer for patients, personnel, and the public. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies, and health care organizations are incorporated. Two lecture hours per week.
- 1413 Imaging Principles. (3)**
This course is a study of the principles involving manipulation of factors controlling and influencing exposure and radiographic quality. Included are the prime factors of radiographic exposure, beam limiting devices, filtration, production and control of scatter and secondary radiation, exposure systems, technical conversions, and problem solving. This course presents an introduction to film processing including darkroom design and equipment. Included are chemistry of developing solutions, procedures of general maintenance, quality control, and silver recovery methods. Two lecture and two lab hours per week.
- 1423 Digital Imaging. (3)** Prerequisites: RGT 1413
This course is designed to impart an understanding of the components, principles, and operation of digital imaging systems found in diagnostic radiology. Included are factors that impact image acquisition, display, archiving, and retrieval. In addition, principles of digital system quality assurance and maintenance are introduced along with guidelines for selecting exposure factors and evaluating images within a digital system to assist students to bridge between film-based and digital imaging systems. Two lecture and two lab hours per week.
- 1513 Radiographic Procedures I. (3)** Pre; Corequisite: BIO 1513, BIO 1511, or BIO 1514
This course includes terminology, principles, and procedures involved in routing radiographic positioning for demonstration of the chest, abdomen, upper extremities and digestive system. Included is a review of radiographic anatomy on each procedure. Two lecture and two lab hours per week.
- 1523 Radiographic Procedures II. (3)** Prerequisites: RGT 1513
This course includes principles and procedures involved in the radiographic positioning of the spinal column, pelvic girdle, lower extremities, bony thorax, and mobile and trauma radiography procedures. Included is a review of radiographic anatomy on each procedure. Two lecture and two lab hours per week.

- 1613 Physics of Imaging Equipment.** (3) Prerequisites: RGT 1413
This course is designed to establish a knowledge base in radiographic, fluoroscopic, mobile, and tomographic equipment requirements and design. The content will also provide a basic knowledge of quality control. Computer applications in the radiologic sciences related to image capture, display, storage and distribution are presented. Three lecture hours per week.
- 2132 Ethical and Legal Responsibilities.** (2) Prerequisites: RGT 1213
Legal terminology, concepts, and principles will be presented in this course. Topics include misconduct, malpractice, legal and professional standards, and the ASRT scope of practice. The importance of proper documentation and informed consent is emphasized. This course will prepare students to better understand their patient, the patient's family, and professional peers through comparison of diverse populations based on their value systems, cultural and ethnic influences, communication styles, socio-economic influences, health risks, and life stages. Two lecture hours per week.
- 2147 Clinical Education IV.** Prerequisites: RGT 1115, RGT 1125, RGT 1139
This course is a clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one clinical hours per week.
- 2157 Clinical Education V.** (7) Prerequisites: RGT 1115, RGT 1125, RGT 1139
This course is a clinical practice and instruction in a clinical affiliate. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one clinical hours per week.
- 2532 Radiographic Procedures III.** (2) Prerequisites: RGT 1523
This course includes principles and procedures involved in radiographic positioning of the entire cranium, facial bones, and reproductive systems. Included is a review of radiographic anatomy on each procedure. One lecture and two lab hours per week.
- 2542 Radiographic Procedures IV.** (2) Prerequisites: RGT 2532
This course is a study of special radiographic procedures which utilize sterile techniques and; or specialized equipment. It also includes basic concepts of pharmacology. One lecture and two lab hours per week.
- 2911 Radiation Biology.** (1) Prerequisites: RGT 1312
This course is a study of the biological effects of radiation upon living matter. It includes genetic and somatic effects, instrumentation for detection, and measurement and calculation of dosage. One lecture hour per week.
- 2921 Radiographic Pathology.** (1) Prerequisites: RGT 1513, RGT 1523
This course is designed to introduce theories of disease causation and the pathophysiologic responses, clinical manifestations, radiographic appearance, and management of alteration in body systems will be presented. One lecture hour per week.
- 2933 Certification Fundamentals.** (3) Prerequisites: RGT 1513, RGT 1523, RGT 1223, RGT 1312, RGT 1413, RGT 1423, RGT 1613
This course is designed to correlate scientific components of radiography to entry level knowledge required by the profession. Three lecture hours per week.

MEDICAL TERMINOLOGY (AHT)

- 1113 Medical Terminology.** (3)
This course is a study of medical terminology and abbreviations. There is emphasis on how medical terms are used documenting and reporting patient care procedures. This will also highlight allied health care careers and the program requirements for each program as well as job opportunities. Three lecture hours per week.

MUSIC, Applied (MUA)

- 1141 Brass for Non-Majors I-IV. (1)**
1151 Brass instruction for the non-music major. Individual instruction on a brass
2141 instrument with emphasis on tone production, technique, reading, and
2151 interpretation. One-half hour lesson per week and daily practice. One semester hour credit. Permission of instructor and participation in band are required. A course fee may be assessed.
- 1172 Brass for Music Education Majors I-IV. (2)**
1182 Brass instruction for music and music education majors. Intensive study of tone
2172 production scales, technique, and literature are emphasized. One performance in
2182 recital class each semester and participation in band are required. One hour lesson per week and a minimum of one hour of daily practice.
- 1241 Guitar for Non-Majors I-IV. (1)**
1251 Individual instruction in classical guitar with emphasis on technique, reading, and
2241 interpretation. One half-hour lesson per week and one hour of daily practice. A
2251 course fee will be assessed.
- 1272 Guitar for Music Education Majors I-IV. (1)**
1282 Guitar instruction for music majors with guitar as their area of emphasis. Individual
2272 instruction in classical guitar with emphasis on technique, reading, and
2282 interpretation. Intensive study of literature. One performance in recital class each semester and participation in an ensemble are required. One hour lesson per week and one hour daily practice. A course fee may be assessed.
- 1441 Percussion for Non-Majors I-IV. (1)**
1451 Percussion instruction for non-music majors. Individual instruction on percussion
2441 instruments with emphasis on rudimental snare drum, timpani, and melodic
2451 percussion. One-half hour lesson per week and daily practice. Permission of instructor and participation in band are required. A course fee may be assessed.
- 1472 Percussion for Music Education Majors I-IV. (2)**
1482 Percussion instruction for music and music education majors. Intensive study of
2472 rudiments, scales, technique, and literature is emphasized. One performance in
2482 recital class each semester and participation in band are required. One hour lesson per week and a minimum of one hour of daily practice.
- 1511 Class Piano I-IV. (1)**
1521 Piano instruction for music education majors with no previous piano experience.
2511 Emphasis is on scales, reading and fingering. Two lab hours per week and daily
2521 practice required. A lab fee may be assessed.
- 1541 Piano for Non-Majors I-IV. (1)**
1551 Piano instruction for non-majors. Beginners may be given class instruction, more
2541 advanced students will receive one half-hour lesson per week. Daily practice is
2551 required. A course fee may be assessed.
- 1571 Piano for Music Education Majors I-IV. (1)**
1581 Individual instruction in piano for the instrumental music education major
2571 emphasizing scales, keyboard technique, sight-reading, and accompaniment skills.
2581 One half-hour lesson per week and daily practice. Participation in a major ensemble each semester is required.
- 1741 Voice for Non-Majors I-IV. (1)**
1751 Individual instruction designed to teach the fundamental principles of singing and
2741 develop the student's vocal ability. One half-hour lesson per week with daily
2751 practice. Permission of the instructor is required!. A course fee may be assessed.
- 1772 Voice for Music Education Majors I-IV. (2)**
1782 Voice for majors is designed to teach the fundamental principles of singing, explore
2772 varied vocal repertoire, and develop and improve the student's vocal ability.
2782 Individual instruction emphasizing principles of relaxation, breath management,

distinct enunciation and interpretation. Participation in Choir is required. One recital class performance per semester. One hour lesson per week. One hour of daily practice.

1841 Woodwinds for Non-Majors. (1)

1851 Individual instruction on a woodwind instrument with emphasis on tone, technique, reading, and interpretation. One-half hour lesson per week and one hour of daily practice. Permission of the instructor and participation in band are required. A course fee may be assessed.

1872 Woodwinds for Music Education Majors. (2)

1882 Individual woodwind instruction for music and music education majors. Intensive study of tone, scales, technique, and literature is emphasized. One performance in recital class each semester and participation in band are required. One hour lesson per week and one hour of daily practice.

MUSIC FOUNDATIONS (MUS)

1113 Music Appreciation. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

This course is designed to develop critical listening skills and give the student an understanding and appreciation of music as a moving force in Western Culture. Three lecture hours per week.

1123 Music Survey (Music Majors). (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

An advanced listening course designed to acquaint the student with a broad overview of the musical style, literature, and composers of the various periods of music history. Three lecture hours per week.

1133 Fundamentals of Music. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

Provides the student with basis knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Lab will consist of basic skills in piano, sight-reading and ear-training. Open to both music majors and non-music majors. Two lecture and one lab hour per week.

1213 Music Theory I. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: MUS 1211

Study of functional harmony and the basic elements of music composition through analysis and part-writing. Three lecture hours per week.

1211 Music Theory I Lab. (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: MUS 1213

Laboratory instruction in sight-singing, ear training, and dictation. Two lab hours per week. A lab fee may be assessed.

1223 Music Theory II. (3) Prerequisite: MUS 1213 Corequisite: MUS 1221

Continued study of functional harmony and the basic elements of music composition through analysis and part-writing. Three lecture hours per week.

1221 Music Theory II Lab. (1) Prerequisite: MUS 1211 Corequisite: MUS 1223

Sight-singing, ear training, and dictation. Two laboratory hours per week. A lab fee may be assessed.

2213 Music Theory III. (3) Prerequisite: MUS 1223 Corequisite: MUS 2211

Continued study of functional harmony through analysis and part-writing. Three lecture hours per week.

2211 Music Theory III Lab. (1) Prerequisite: MUS 1221 Corequisite: MUS 2213

Sight-singing, ear training, and dictation. Two lab hours per week. A lab fee may be assessed.

- 2223 Music Theory IV.** (3) Prerequisite: MUS 2213 Corequisite: MUS 2221
Continued study of functional harmony through analysis and part-writing. Three lecture hours per week.
- 2221 Music Theory Lab IV.** (1) Prerequisite: MUS 2211 Corequisite: MUS 2223
Sight-sing, ear training, and dictation. Two lab hours per week. A course fee may be assessed.
- 2513 Music for Elementary Teachers.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
Designed for the needs of the elementary education major, this course offers musical activities, teaching methods, and materials for the inclusion of music in the elementary classroom. Three lecture hours per week.
- 1911 Recital Class I-IV.** (1)
1921 Required performance of solo and ensemble literature by students majoring in music.
2911 Attendance at a prescribed number of approved musical performances per semester
2921 is also required.

MUSIC ORGANIZATIONS (MUO)

- 1111 Band I-IV.** (1)
1121 The teaching of music through performance in both marching and concert band settings. The "Spirit of the River" Marching Band performs at football games, parades, band festivals, and various community events during the fall semester. Six rehearsal hours per week. The Symphonic Band performs a minimum of two concerts during the spring semester. An audition or consent of the band instructor is required.
- 1141 Small Band Groups I-IV.** (1)
1151 Percussion, Brass, and Woodwind ensembles. Permission of instructor and participation in band are required. Three lab rehearsal hours per week.
2141
2151 Marching Band Color Guard. This group is an auxiliary unit of the marching band. Audition only.
- "String of Pearls" Dance Team. Fall team is an auxiliary unit of the marching band. Spring team performs at various campus and community events and competes on the state and national level. Membership is by audition only.
- 1171 Jazz Band I-IV.** (1)
1181 The PRCC "Jazz Cats" Jazz Band is an auditioned group consisting of saxophone, trombone, trumpet, and rhythm sections. Performances include concerts at district schools, community events, and school activities. Three rehearsal hours per week.
2171
2181
- 1211 Choir I-IV.** (1)
1221 A course for music majors and non-majors focused on performing choral music from a variety of style periods and genres. An audition demonstrating sight-reading and part-singing ability is required. The performing group makes numerous appearances during the year, both on campus and throughout the state. Three rehearsal hours per week.
2211
2221
- 1241 RiverRoad I-IV.** (1)
1251 The PRCC Showchoir, "RiverRoad" is a select performing group (audition only) made up of men and women singing a variety of popular music with choreography. The performing group makes numerous performances throughout the year on campus and at state and national venues. Three rehearsal hours per week.
2241
2251
- 1271 The Voices I-IV.** (1)
1281 "The Voices" is a highly select mixed vocal ensemble open through audition only. The ensemble performs widely each semester for campus, civic, and other events. Three rehearsal hours per week.
2271
2281

OCCUPATIONAL THERAPY ASSISTANT TECHNOLOGY (OTA)

- 1113 Foundations of Occupational Therapy.** (3) Prerequisite: Admission to OTA program.
This intake course is an introduction to the field of occupational therapy including history, role orientation, professional organizational structure, legal and ethical implications, legislation, specific practice arenas, and the process of service delivery. Three lecture hours per week.
- 1121 Medical Terminology.** (1) Prerequisite: Admission to OTA program.
This intake course is a study of medical language relating to body systems including diseases, physical conditions, abbreviations, and symbols as applied to occupational therapy. Professional language for occupational therapy will be included.
- 1132 Therapeutic Anatomy.** (2)
This intake course will focus upon the structures of the human body and their respective functions. Emphasis will be placed upon the muscular, skeletal, and nervous systems.
- 1134 Anatomy and Physiology for Therapy Assistants.** (4) Prerequisite: Admission to OTA program.
This intake course will focus upon the structures and systems of the human body and their respective functions. Emphasis will be placed upon areas that are most vital to practice within the field of occupational therapy, particularly the skeletal, muscular, and nervous systems. Three lecture hours and two lab hours per week.
- 1142 Wellness Systems.** (2) Prerequisite: Admission to OTA program.
This intake course is designed to examine the context of service delivery for occupational therapy. Various models of health care, education, community, and social systems will be examined. Professional language utilized in these systems will be included. In addition to term definitions, emphasis is placed on uniform terminology. Two lecture hours per week.
- 1213 Pathology of Psychiatric Conditions.** (3) Prerequisite: Admission to OTA program.
This intake course provides a basic knowledge of psychiatric disorders encountered in occupation therapy practice. Emphasis is on etiology, prognosis, and management of various psychiatric conditions. The role and function of the OTA in the treatment process is also emphasized. Three lecture hours per week.
- 1223 Pathology of Physical Disability Conditions.** (3) Prerequisite: Admission to OTA program.
This intake course provides a basic knowledge of selected diseases and conditions encountered in occupational therapy practice. Emphasis is on etiology, prognosis and management of various pathological physical conditions. The role and function of the OTA in the treatment process is also emphasized. Three lecture hours per week.
- 1233 Pathology of Developmental Conditions.** (4) Prerequisite: Admission to OTA program
This intake course provides a basic knowledge of selected diseases and conditions encountered in occupational therapy practice. Emphasis is on etiology, prognosis and management of various pathological developmental conditions. The student will compare and contrast normal and abnormal developmental patterns. The role and function of the OTA in the treatment process is also emphasized. Four lecture hours per week.
- 1242 Pathology of Orthopedic Conditions.** (2) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1132, OTA 1315
This intake course provides a basic knowledge of selected orthopedic conditions encountered in occupational therapy practice. Emphasis is placed upon mechanisms of pathology and basic treatment approaches. The role and function of the occupational therapy assistant (OTA) in the treatment process is also emphasized.
- 1315 Kinesiology.** (5) Prerequisite: A score of 16 on the Reading portion of the Enhanced

ACT or REA 0123 with a grade of "C" or better, OTA 1132

This intake course studies individual muscles and muscle functions, biomechanical principles of joint motion, gait patterns, normal movement patterns and goniometry. Four lecture and two lab hours per week.

- 1413 Therapeutic Media.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1113
This manipulation course provides knowledge and use of tools, equipment and basic techniques of therapeutic media. Emphasis is given to analysis and instruction of activities frequently used as occupational therapy media in multiple community and clinical settings. Two lecture and two lab hours per week.
- 1423 Occupational Therapy Skills I.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1113, OTA 1121
This manipulative course provides fundamental knowledge of practice skills used with patients; clients across the life span and with various diagnoses. Observation and documentation techniques will be introduced. Two lecture and two lab hours per week.
- 1433 Occupational Therapy Skills II.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1423
This manipulation course provides intermediate practice skills used with patients; clients across the life span and with various diagnoses. Two lecture and two lab hours per week.
- 1513 Group Process.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1113
This manipulative course introduces theory and research findings explaining group dynamics. The course teaches the student how to facilitate group effectiveness and the skills to apply that knowledge in practical situations. Methods and skills necessary to plan, write and lead an occupational therapy group will be taught. The course focuses on the importance of group activity intervention primarily with the psychiatric population. Two lecture and two lab hours per week.
- 1913 Fieldwork IA.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1423
This course is designed to provide the student with an opportunity to observe and participate in clinical fieldwork. The student will also begin to develop professional work habits. Students are expected to function as participant observers in the assigned clinical setting. One lecture and six clinical hours per week.
- 2443 Occupational Therapy Skills III.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1423
This manipulative course provides intermediate practice skills used with patients; clients across the life span and with various diagnoses. Two lecture and two lab hours per week.
- 2714 Concepts in Occupational Therapy.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1223, OTA 1423, OTA 1242
This manipulative course studies occupational therapy treatment techniques for a variety of diagnoses while incorporating theoretical concepts. Three lecture and two lab hours per week.
- 2813 Healthcare Systems.** (2)
This intake course is designed to examine the context of service delivery for occupational therapy. Various models of health care, education, community, and social systems will be examined. 3 lecture hours per week.
- 2935 Fieldwork IB.** (5) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1423
This application course is designed to provide the student with an opportunity to apply their knowledge in clinical fieldwork. The student will also begin to develop

professional work habits. Students are expected to function as participant observers in the clinical setting. One lecture and twelve clinical hours per week.

- 2946 Fieldwork IIA.** (6) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 1213, OTA 1433, OTA 1913, OTA 2443, OTA 2714, OTA 2813, OTA 2935
This application course synthesizes previous didactic instruction and clinical experiences obtained in Fieldwork I. In Level 11A, the student may encounter a variety of populations in a traditional or non-traditional based setting. Student will assume increasing responsibilities under supervision as appropriate for the setting. Eighteen clinical hours per week for eight weeks.
- 2956 Fieldwork IIB.** (5) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 2946
This application course synthesizes previous didactic instruction and clinical experiences obtained in Fieldwork I. In Level IIA, the student may encounter a variety of populations in a traditional or non-traditional based setting. Student will assume increasing responsibilities under supervision as appropriate for the setting. Eighteen clinical hours per week for eight weeks.
- 2961 Occupational Therapy Transitions I.** (1) Prerequisites: Three semesters of OTA course work
This course provides information and guidance to the student for their transitional process of becoming an Occupational Therapy Practitioner. This course will encompass a variety of professional skills and concepts. In addition, vital life skills will be discussed. One lecture hour per week.
- 2971 Occupational Therapy Transitions II.** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, OTA 2956, OTA 2961
This course provides final preparation to the student for the transitional process of becoming an Occupational Therapy Practitioner. One lecture hour per week.

PHILOSOPHY AND BIBLE (PHI)

- 1113 Old Testament Survey.** (3)
A survey of the Hebrew Bible (Old Testament) with regard to its worth as a literary work, along with significant dates, themes, concepts and contributions of its characters to that history and literature. Three lecture hours per week.
- 1133 New Testament Survey.** (3)
A study of the New Testament covering the life of Jesus of Nazareth and the establishment of early church as presented in the Gospels, Acts, and other New Testament books. Three lecture hours per week.
- 1153 Jesus and the Gospels.** (3)
A study of the life and ministry of Jesus of Nazareth as recorded in the four canonical gospels with specific consideration of the geographical, political, and social conditions of the 1st century and recognition of various early interpretations of the meaning of the life and person of Jesus. Three lecture hours per week.
- 1163 Acts and the Epistles.** (3)
A survey of the work of the apostles as portrayed in the Book of Acts and the Epistles. Attention is given to the development of the 1st Century Christian church and the historical background of the various Epistles. Three lecture hours per week.
- 2113 Introduction to Philosophy I.** (3)
An introduction to the major themes and history of the discipline of Philosophy with an emphasis on the development of critical thinking skills. Three lecture hours per week.
- 2143 Ethics.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

An introduction to moral philosophy with the investigation of some selected moral problems. Three lecture hours per week.

2613 World Religions I. (3)

Examination of the beliefs and development of Buddhism, Christianity, Hinduism, Islam, Judaism, and other religious traditions. Three lecture hours per week.

2713 Logic. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.

An introduction to the discipline of logic including formal and informal logic, as well as the development of critical thinking skills. Three lecture hours per week.

PHYSICAL THERAPIST ASSISTANT TECHNOLOGY (PTA)

1101 Survey of Physical Therapy. (1)

This course introduces the role of the Physical Therapist Assistant in the health care system, and the purpose, philosophy, and history of the profession and the American Physical Therapy Association. One lecture hour per week.

1111 Health Care Experience I. (1)

This course is designed to provide the student with observation of physical therapy activities. The student has the opportunity to gain a knowledge of the health care delivery system and physical therapy's place within that system. Practicum is offered as an optional course at the discretion of the advisor. It may be taken independently or in conjunction with PTA Practicum I (PTA 1132) and PTA Practicum II (PTA 1143). In addition to the three hours weekly in the clinic, the student reports in conference or on individual basis.

1123 Fundamental Concepts of Physical Therapy. (3)

This course is an introduction to the field of physical therapy including role orientation, professional organization structure, legal and ethical implications, and legislation. Historical patterns in the development of the profession will be explored and medical terminology introduced. Basic safety and OSHA requirements for blood borne pathogens will be discussed. Three lecture hours per week.

1132 Practicum I. (2)

This course is designed to provide the student with observation time with participation in selected physical therapy activities. Practicum is offered as an optional course at the discretion of the advisor. It may be taken independently or in conjunction with Health Care Experience I (PTA 1111) and PTA Practicum II (PTA 1143). In addition to the six hours weekly in the clinic, the student reports in conference or on individual basis.

1143 Practicum II. (3)

This course is designed to provide the student with extended observation time with participation in selected physical therapy and/or related activities. Practicum is offered as an optional course at the discretion of the advisor. It may be taken independently or in conjunction with Health Care Experience I (PTA 1111) and PTA Practicum I (PTA 1132). In addition to the nine hours weekly in the clinic, the student reports in conference or on individual basis.

1151 Health Care Experience II. (1)

This course is designed to provide the student with extended observational time with limited participation in physical therapy activities. The student has the opportunity to gain knowledge of the health care delivery system and physical therapy's place within that system. Practicum is offered as an optional course at the discretion of the advisor. In addition to the three hours weekly in the clinic, the student reports in conference or on individual basis.

1213 Fundamental Skills for Physical Therapist Assistants. (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, PTA 1123 **Corequisite:** PTA 1315, PTA 2233

This course provides a knowledge of topics utilized in the practice of physical

therapy. Topics covered include patient positioning and transfers, body mechanics, gait training, use of ambulatory devices, length and girth measurements, aseptic techniques, dressing and bandaging, and handling the patient with special needs. Massage, documentation, first aid, and emergency techniques are also covered. Two lecture and two lab hours per week.

- 1224 Therapeutic Modalities** (4) Prerequisites: BIO 1513, BIO 1511, BIO 1523, BIO 1521, ENG 1113, MAT 1313, SPT 1113, PTA 1123, PTA 2233, PTA 1315, PTA 1213
Introduction to the theory and practical application of hydrotherapy, thermotherapy, cryotherapy, light therapy, and mechanotherapy. Emphasis will be placed on the technique of application, indications, and contraindications of modalities. Three lecture and two lab hours per week.
- 1315 Kinesiology.** (5) Prerequisite: PTA 1123 Corequisite: PTA 1213, PTA 1224, PTA 2233
This course studies individual muscles and muscle functions, biomechanical principles of joint motion, gait analysis, goniometry, and postural assessment. Four lecture and two lab hours per week.
- 1325 Therapeutic Exercise and Rehabilitation I.** (5) Prerequisites: BIO 1513, BIO 1511, BIO 1523, BIO 1521, ENG 1113, MAT 1313, SPT 1113, PTA 1123, PTA 1213, PTA 2413, PTA 1224, PTA 1315, PTA 2233 Corequisites: PTA 2335, PTA 2513, PTA 2111
This course provides an overview of the biochemical and neurophysiological basis and application of various therapeutic exercises. The basics of therapeutic exercises are correlated with specific conditions. Manual muscle testing is introduced. This course focuses on rehabilitation techniques in the treatment of a variety of selected conditions. Specialized exercise procedures are emphasized. Four lecture and two lab hours per week.
- 2111 Clinical Skills.** (1) Prerequisites: BIO 1513, BIO 1511, BIO 1523, BIO 1521, ENG 1113, MAT 1313, SPT 1113, PTA 1123, PTA 1213, PTA 1315, PTA 1224, PTA 2233, PTA 2413. Corequisites: PTA 1325, PTA 2335, PTA 2513
Offers practical clinical application of skills and modalities while in a supervised laboratory setting. Principles and techniques used in therapeutic exercise and rehabilitation are applied in this clinical laboratory setting as they are covered in the corequisite courses. Two laboratory hours per week.
- 2233 Electrotherapy.** (3) Prerequisites: PTA 1123, Corequisites: PTA 1213, PTA 1224, PTA 1315
This course emphasizes theory and practical application of electrotherapy and other therapeutic procedures and discusses pain theories and pain control. Indications and contraindications of modalities are discussed. Two lecture and two lab hours per week.
- 2335 Therapeutic Exercise and Rehabilitation II.** (5) Prerequisites: BIO 1513, BIO 1511, BIO 1523, BIO 1521, ENG 1113, MAT 1313, SPT 1113, PTA 1123, PTA 1213, PTA 1224, PTA 1315, PTA 2413, PTA 2233 Corequisites: PTA 1325, PTA 2111, PTA 2513
This course presents theory, principles, and techniques of therapeutic exercise and rehabilitation for primarily neurological conditions. Methods of functional, motor, and sensory assessment and intervention techniques are introduced. Principles of prosthetics and orthotics, wheelchair prescription, functional training and other techniques are covered. Four lecture and two lab hours per week.
- 2413 Clinical Education I.** (4) Prerequisites: BIO 1513, BIO 1511, BIO 1523, BIO 1521, ENG 1113, MAT 1313, SPT 1113, PTA 1123, PTA 1213, PTA 1224, PTA 2233, PTA 1315
This course provides supervised clinical experiences in demonstrating the attributes and applying the skills for which students have been deemed competent for the clinical setting. Forty clinical hours per week for three weeks.
- 2425 Clinical Education II.** (5) Prerequisites: PTA 1123, PTA 1213, PTA 1315, PTA 1224, PTA 2413, PTA 2111, PTA 1325, PTA 2233, PTA 2335, PTA 2513 Corequisite: PTA 2523
This is the first of three culminating clinical education experiences (identified in a

Normative Model of PTA Education as the first full time clinical experience) which provides supervised clinical experiences in demonstrating the attributes and applying the skills which prepare students for entry into the Physical Therapy profession. Forty clinical hours per week for five weeks.

- 2435 Clinical Education III. (5)** Prerequisites: PTA 1123, PTA 1213, PTA 1315, PTA 1224, PTA 2413, PTA 2111, PTA 1325, PTA 2233, PTA 2335, PTA 2513, PTA 2425
Corequisite: PTA 2523
This is the second of three culminating clinical education experiences which provides supervised clinical experiences in demonstrating the attributes and applying the skills which prepare students for entry into the Physical Therapy profession. Forty clinical hours per week for five weeks.
- 2445 Clinical Education IV. (5)** Prerequisites: PTA 1123, PTA 1213, PTA 1315, PTA 1224, PTA 2413, PTA 2111, PTA 1325, PTA 2233, PTA 2335, PTA 2513, PTA 2424, PTA 2435
Corequisite: PTA 2523
This is the third of three culminating clinical education experiences (identified in a Normative Model of PTA Education as the last full time clinical experience) which provides supervised clinical experiences in demonstrating the attributes and applying the skills which prepare students for entry into the Physical Therapy profession. Forty clinical hours per week for five weeks.
- 2513 Medical Conditions and Related Pathology. (3)** Prerequisites: BIO 1513, BIO 1511, BIO 1523, BIO 1521, ENG 1113, MAT 1313, SPT 1113, PTA 1123, PTA 1315, PTA 1213, PTA 2413, PTA 1224, PTA 2233
Corequisites: PTA 2335, PTA 1325, PTA 2111
This course provides a basic knowledge of selected diseases and conditions encountered in physical therapy practice. Emphasis is on etiology, pathology, and clinical picture of diseases studied. Various physical therapy procedures in each disability are discussed. Three lecture hours per week.
- 2523 Physical Therapy Seminar. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, PTA 1123, PTA 1213, PTA 1315, PTA 2233, PTA 1224, PTA 2413, PTA 2111, PTA 1325, PTA 2335, PTA 2513
This course represents a synthesis of previous didactic, laboratory, and clinical experiences. Students are directed to explore a topic or area of interest in physical therapy practice. Recognition of the importance of employability skills after graduation is included. Fifty-one lecture hours per semester.

PHYSICS (PHY)

- 1114 General Astronomy. (4)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
An introduction to stellar astronomy, galaxies, cosmology, and the solar system. Observations with the naked-eye, binoculars, and telescopes will be an important part of the course. Four semester hours credit, one hour of which is laboratory credit. (Offered only as a night class during the summer term.)
- 2241 Physical Science Survey Laboratory I. (1)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: PHY 2243
A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2243. Two laboratory hours per week.
- 2243 Physical Science Survey I. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: PHY 2241
A lecture course that includes studies of measurements and units, electricity, mechanics, heat, sound, light, and astronomy. Three lecture hours per week.
- 2244 Physical Science Survey I and Laboratory. (4)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A combined lecture and laboratory course that includes studies of measurements and unites, electricity, mechanics, heat, sound, light, and astronomy. Three lecture hours and two lab hours per week.

- 2251 Physical Science Survey Laboratory II.** (1) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: PHY 2253
A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2253. Two laboratory hours per week.
- 2253 Physical Science Survey II.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: PHY 2241
A lecture course that includes studies of chemistry, geology and meteorology. Three lecture hours per week.
- 2254 Physical Science Survey II and Laboratory.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Corequisite: PHY 2241
A combined lecture and laboratory course that includes studies of chemistry, geology and meteorology. Three lecture hours and two lab hours per week.
- 2414 General Physics I.** (4) Prerequisite: High school algebra (two units) and Trigonometry or College Trigonometry, which may be taken concurrently.
A combined lecture and laboratory course covering mechanics, heat, waves, and sound. This is an algebra-based course primarily for pre-professional majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture. Three lecture and one lab hour per week.
- 2424 General Physics II.** (4) Prerequisite: PHY 2414
A combined lecture and laboratory course covering electricity, magnetism, optics, and modern physics. This is an algebra-based course primarily for pre-professional majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture.
- 2514 Engineering Physics I.** (4) Prerequisites: MAT 1613 and one of the following: High school chemistry, High school physics, CHE 1223 with laboratory.
A combined lecture and laboratory course covering mechanics, heat and waves. This is a calculus-based course primarily for students of engineering, science, or mathematics. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture. Three lecture and 1 lab hour per week.
- 2524 Engineering Physics II.** (4) Prerequisite: PHY 2514
A combined lecture and laboratory course covering electricity, magnetism, optics and modern physics. This is a calculus-based course primarily for students of engineering, science, or mathematics. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture. Three lecture and 1 lab hour per week.

POLITICAL SCIENCE (PSC)

- 1113 American National Government.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A survey of the organization of the institutions of American government and the processes by which government policies are made and changed. Three lecture hours per week.
- 1123 American State and Local Government.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
The relationship among states, national and local governments. The organization, function, and operation of the three branches of government with emphasis on the state of Mississippi. Three lecture hours per week.
- 2113 Comparative Government.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
A survey of various governmental systems. Three lecture hours per week.

PRACTICAL NURSING (PNV)

- 1213 Body Structure and Function.** (3)
This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing. A passing grade of "B" or better is required to progress in the practical nursing program. Three lecture hours per week.
- 1426 Fundamentals of Nursing.** (6) This course provides the student with basic knowledge and skills necessary to care for the individual in wellness and illness across the lifespan. Concurrent registration in PNV 1436 is required unless participating in dual enrollment. The program requires a passing grade of "B" or better in both PNV 1426 and PNV 1436. If a passing grade of "B" or better is not maintained, both courses must be repeated concurrently upon readmission.
This course provides the student with the basic knowledge and skill necessary to care for the individual in wellness and illness and is applicable across the life span. Six lecture hours per week.
- 1436 Fundamentals of Nursing Laboratory and Clinical.** (6) This course provides demonstration of and supervised practice of the fundamental skill related to practical nursing. Concurrent registration in PNV 1426 is required unless participating in dual enrollment. A passing grade of "B" or better in both PNV 1426 and PNV 1436 is required in order to progress in the practical nursing program. If a passing grade of "B" or better is not maintained, both courses must be repeated concurrently upon readmission.
This course provides demonstration of and supervised practice of the fundamental skills related to practical nursing. Nine lab hours and five clinical hours per week.
- 1524 IV Therapy Concepts.** (4) Prerequisites: PNV 1213, PNV 1426, and PNV 1436
This course is designed to prepare the practical nurse to perform the expanded role of IV therapy as outlined in the Mississippi Nursing Practice Law, Rules, and Regulations. The student upon completion of the practical nursing program and successful passage of the licensure examination is eligible to apply for IV certification as outlined in the above mentioned Mississippi Practice Law. Three lecture and two lab hours per week.
- 1614 Medical; Surgical Nursing .** (4) Prerequisites: PNV 1213, PNV 1426, and PNV 1436.
This course provides the student with the basic nursing theory and skills to provide safe and effective care for a client experiencing an alteration in health in systems selected from the following: vascular; respiratory; sensory and integumentary; musculoskeletal; gastrointestinal; blood; lymphatic; and immunosuppressive; urinary; reproductive; endocrine; and neurological. The systems not covered in this course are taught in Alterations in Adult Health PNV 1634. Concurrent registration in PNV 1622 is required. A passing grade of "B" or better in PNV 1614 and PNV 1622 is required in order to progress in the practical nursing program. If a passing grade of "B" or better is not maintained, both courses must be repeated concurrently upon readmission. Pharmacological and nutritional therapy, as well as oncological considerations, is included. Four lecture hours per week.
- 1622 Medical; Surgical Nursing Clinical .** (2) Prerequisites: PNV 1213, PNV 1426, and PNV 1436. Concurrent registration in PNV 1614 is required. A passing grade of "B" or better in PNV 1614 and PNV 1622 is required in order to progress in the practical nursing program. If a passing grade of "B" or better is not maintained, both courses must be repeated concurrently upon readmission.
This course includes supervised clinical experiences for application of medical; surgical theory, the development of skills, and the use of nursing process. Six clinical hours per week.
- 1634 Alterations in Adult Health.** (4) Prerequisites: PNV 1213, PNV 1426, and PNV 1436. Concurrent registration in PNV 1642 is required. A passing grade of "B" or better in PNV 1634 and PNV 1642 is required in order to progress in the practical nursing program. If a passing grade of "B" or better is not maintained, both courses must

be repeated concurrently upon readmission.

This course provides the student with the basic nursing theory and skills to provide safe and effective care for a client experiencing an alteration in health in systems selected from the following: vascular; respiratory; sensory and integumentary; musculoskeletal; gastrointestinal; blood, lymphatic, and immunosuppressive, urinary; reproductive; endocrine, and neurological. The systems not covered in this course are taught in Medical; Surgical Nursing (PNV 1614). Pharmacological and nutritional therapy, as well as oncological considerations, for various disorders is included. Four lecture hours per week.

- 1642 Alteration in Adult Health Clinical.** (2) Prerequisites: PNV 1213, PNV 1426, and PNV 1436. Concurrent registration in PNV 1634 is required. A passing grade of "B" or better in PNV 1634 and PNV 1642 are required in order to progress in the practical nursing program. If a passing grade of "B" or better is not maintained, both courses must be repeated concurrently upon readmission. This course includes supervised clinical experiences for application of medical; surgical theory, the development of skills; and the use of nursing process. Six clinical hours per week.
- 1715 Maternal-Child Nursing.** (5) Prerequisites: PNV 1213, PNV 1426, and PNV 1436. This course provides the student with basic knowledge and skills to provide safe and effective care for clients and families during pregnancy, postpartum, infancy, and childhood. 4.7 lecture hours and 1 clinical hour per week.
- 1813 Mental Health Concepts.** (3) Prerequisite: First semester PNV courses. This course provides an introduction to mental health concepts. Clinical experience will provide application of learned theory. Three lecture and 1 clinical hour per week.
- 1914 Nursing Transition.** (4) Prerequisite: PNV 1213, PNV 1426, PNV 1436. Nursing Transition promotes the development of clinical decision making skills and an interest in continued professional development. Legal aspects of nursing and employment opportunities and responsibilities as well as preparation for the State Board Exam are included. Two lecture, Two lab, and Three clinical hours per week.

Precision Manufacturing and Machining Technology (MST)

- 1113 Introduction to Machining Technology.** (3)
This course introduces students to band saws, drill presses, metal cutting lathes, and milling machines. The course is designed to give the student a basic knowledge of manual metal working machines. Two lecture and two lab hours per week.
- 1115 Power Machinery I.** (5)
A course in the operation of power machinery. Includes instruction and practice in the operation of lathes, drill presses and vertical mills. Two lecture and six lab hours per week.
- 1125 Power Machinery II.** (5) Prerequisite: MST 1115 or consent of the instructor.
A continuation of Power Machinery I with emphasis on more advanced applications of lathes, mills and precision grinders. Two lecture and six lab hours per week.
- 1313 Machine Tool Mathematics.** (3)
An applied mathematics course designed for machinists. Includes instruction and practice in algebraic and trigonometric operations essential for successful machining. Two hours lecture and two hours per week.
- 1413 Blueprint Reading.** (3)
A course in blueprint reading designed for machinists. Includes instruction and practice in reading and applying industrial blueprints. Two hours lecture and two hours lab per week.
- 1423 Advanced Blueprint Reading.** (3) Prerequisite: MST 1413 or consent of the instructor.
A continuation of Blueprint Reading with emphasis on advanced feature of technical

prints. Includes instruction on the identification of various projections and views and on different assembly components. Two lecture and two lab hours per week.

- 1613 Precision Layout. (3)**
An introduction to the concepts and practice of precision layout for machining operations. Includes instruction and practice in the use of layout instruments. Two lecture and two lab hours per week.
- 2135 Power Machinery III. (5)** Prerequisite: MST 1125 or consent of the instructor.
A continuation of the Power Machinery II course with emphasis on advanced applications of the engine lathe, milling and grinding machine. Two lecture and six lab hours per week.
- 2144 Power Machinery IV. (4)** Prerequisite: MST 2135 or consent of the instructor.
A continuation of Power Machinery III with emphasis on highly advanced operations on the radial arm drill, milling machine, engine lathe and precision grinder. Two lecture and four lab hours per week.
- 2714 Computer Numerical Control Operations I. (4)**
An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and command and tooling requirements for CNC; CAM machines. Two lecture and four lab hours per week.
- 2725 Computer Numerical Control Operations II. (5)** Prerequisite: MST 2714 or consent of the instructor.
A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation and use of CAM equipment to program and operate CNC machines (CNC lathes, CNC mills, CNC machine centers and wire EDM). Two lecture and six lab hours per week.
- 2813 Metallurgy. (3)**
An introduction to the concepts of metallurgy. Includes instruction and practice in metal identification, heat treatment and hardness testing. One lecture and four lab hours per week.
- 291(1-3) Special Problem in Precision Manufacturing and Machining Technology. (1-3)**
Prerequisite: Minimum of twelve scheduled Machining Technology related courses
A course designed to provide the student with practical application of skills and knowledge gained in other Machine Tool Operation; Machine Shop courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. One to three lecture hours and two to six lab hours per week.
- 292(1-6) Supervised Work Experience in Precision Manufacturing and Machining Technology. (1-6)** Prerequisites: Consent of instructor and completion of at least one semester of advanced course work in Machine Tool Technology
This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen hours internship.

PSYCHOLOGY (PSY)

- 1513 General Psychology. (3)** Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
An introduction to the scientific study of human behavior and mental processes. This includes history and theories of psychology, research methods, biological bases of behavior, the principles of learning, personality and abnormal behavior. Three lecture hours per week.
- 2553 Psychology of Personal Adjustment. (3)** Prerequisite: PSY 1513

A course to aid in developing an understanding of the causes and symptoms of emotional maladjustment. Emphasis is placed upon preparing the students to anticipate and deal with their own problems and to improve their understanding of the behavior of others.

READING (REA)

- 0113 Beginning Reading.** (3) A score of 1-10 on the reading portion of the Enhanced ACT will place student in this course.
This course offers special reading instruction for students deficient in basic reading skills. A combination of lecture and laboratory instruction incorporates the latest reading technology to enhance students reading. This course stresses functional word attack skills, comprehension, vocabulary, and basic study skills. Three lecture hours per week.
- 0123 Intermediate Reading.** (3) A score of 11-15 on the reading portion of the Enhanced ACT will place student in this course.
This course is designed to offer reading instruction to students demonstrating a need for proficiency in reading skills at the college level. This course stresses functional word attack skills, comprehension, vocabulary, and basic study skills. Three lecture hours per week.
- 1213 Vocabulary Improvement.** (3)
This course provides intensive study of general vocabulary with an emphasis on phonics. Root words, etymologies (word origins) and written as well as spoken application is emphasized. Three lecture hours per week.

RELATED STUDIES MATHEMATICS (VOM)

- 1103 Related Studies Mathematics.** (3 non-transferable)
This course is designed to provide the fundamental mathematical skills necessary for successful completion of the vocational-technical program in which the student is enrolled. Individualized computer assisted instruction is given in basic mathematical skills identified through diagnostic testing. Three laboratory hours per week.

RELATED STUDIES READING (VOR)

- 1103 Related Studies Reading I.** (3 non-transferable) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is designed to provide the fundamental skills necessary for successful completion of the vocational-technical program in which the student is enrolled. Instruction is computer based with supplemental methods used as necessary. Each student follows an individualized plan of study as identified through diagnostic testing. Three laboratory hours per week.
- 1203 Related Studies Reading II.**
This course is a continuation of REA 1103. Three laboratory hours per week.

RESPIRATORY CARE TECHNOLOGY (RCT)

- 1214 Respiratory Care Science.** (4) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is designed to introduce the student respiratory care practitioner to fundamental elements important to the delivery of health care in a safe, efficient and professional manner. Four lecture hours per week.
- 1223 Patient Assessment and Planning.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better.
This course is a fundamental approach to subjective and objective evaluation, assessment and care plan formation for the individual needs of the patient. It is an introduction to cardiopulmonary diseases including etiology, pathophysiology, complications, occurrences, clinical manifestations, treatment and prevention. Two

lecture and two laboratory hours per week.

- 1313 Cardiopulmonary Anatomy and Physiology.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. This course is a study of cardiopulmonary physiology in relation to the practice of respiratory care. Three lecture hours per week.
- 1322 Pulmonary Function Testing.** (2) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, Consent of instructor, RCT 1313, This course is an introduction to pulmonary function technique and testing equipment. One lecture and two laboratory hours per week.
- 1416 Respiratory Care Technology I.** (6) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. This course is a study of respiratory treatments and equipment design and operation related to non-critical care procedures. Two lecture and eight laboratory hours per week.
- 1424 Respiratory Care Technology II.** (4) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1416 This course is a continuation of Respiratory Care Technology I. It is a study of the management of respiratory failure including: mechanical ventilation, pulmonary rehabilitation, and homecare. Three lecture and two laboratory hours per week.
- 1515 Clinical Practice I.** (5) prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1416, Patient assessment and care plan formation are presented in the hospital environment. A procedural guide is utilized to evaluate stationed competencies and performance of respiratory care procedures. Fifteen clinical hours.
- 1523 Clinical Practice II.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1515 In this course students rotate through various respiratory care sub-specialty areas for evaluation of competency and performance of respiratory care procedures. It is a review of all aspects of respiratory care. Nine clinical hours.
- 1613 Respiratory Care Pharmacology.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1313, RCT 1214 This course is designed to introduce the student to the pharmacology related to cardiopulmonary disorders. Three lecture hours per week.
- 2333 Cardiopulmonary Pathology.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1313, Consent of instructor. This course is a study of the cardiopulmonary pathophysiology. It includes etiology, clinical manifestations, diagnostics and treatment of various cardiopulmonary diseases incorporating clinical practice guidelines and therapists driven protocols. Case studies and; or clinical simulations which will be utilized to enforce learning and evaluate progress. Three lecture hours per week.
- 2434 Respiratory Care Technology III.** (4) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1424 This is an advanced study of respiratory care in the critical care setting. Topics include non-conventional modes of mechanical ventilation, hemodynamics, special procedures, and advanced cardiac life support. Three lecture and two lab hours per week.
- 2534 Clinical Practice III.** (2) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1523, Consent of instructor. In this course students rotate through various clinical areas for evaluation of

competency and performance of respiratory care procedures. Six clinical hours.

- 2546 Clinical Practice IV.** (6) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, RCT 1523
In this course students rotate through respiratory care specialty areas. A procedural guide is utilized to evaluate student competency and performance. Eighteen clinical hours per week.
- 2613 Neonatal; Pediatrics Management.** (3) Prerequisites: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, Consent of instructor.
This course is a study of fetal development and the transition to extrauterine environment. It includes the most common cardiopulmonary birth defects, neonatal and pediatric disease process and the mode of treatment. Three lecture hours per week.
- 2713 Respiratory Care Seminar.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better, Consent of instructor.
This course is designed to integrate the essential elements of respiratory care practice through the use of care plans, case studies and clinical simulations in a laboratory environment. Students develop an analytical approach to problem solving. Critical thinking is emphasized. Two lecture and two lab hours per week.

ROBOTICS TECHNOLOGY (ROT)

- 1113 Fundamentals of Robotics.** (3)
This course is designed to introduce the student to industrial robots. Topics to be covered include robotics history, industrial robot configurations, operation, and basic programming. Two lecture and two lab hours per week.
- 1213 Industrial Hydraulics.** (3)
This course introduces the students to basic hydraulics, hydraulic actuators, accumulators, valves, pumps, motors, fluids, coolers, and filters. Emphasis is placed on development of hydraulic control circuits and troubleshooting. Two lecture and two lab hours per week.
- 1223 Industrial Pneumatics.** (3)
This course introduces the students to basic pneumatic principles, compression of air, work devices, control devices, and circuit diagrams. Emphasis is placed on development of pneumatic control circuits, electro-mechanical control of fluid power, and troubleshooting techniques. Two lecture and two lab hours per week.
- 1313 Industrial Robotics.** (3)
This course teaches the operating systems and advanced programming methods of industrial robots. Actual industrial grade robots are used to train the student in the areas of operation, maintenance, troubleshooting, service procedures, and robotics applications. Two lecture and two lab hours per week.
- 2413 Automated Manufacturing Controls.** (3) Prerequisite: ROT 1313
This course is designed to teach the students the integrated control systems found in automated systems. Emphasis will be placed on encoders, optical devices, servo motors, stepper motors, computerized numerical control (CNC), vision and sensing systems, lasers, programmatic controllers, motor speed controls, and other similar devices. Two lecture and two lab hours per week.
- 2423 Servo Control Systems.** (3)
This course is designed to teach servo components, servo valves, velocity servos, positional servos, force, pressure, and torque servos, servo amplifiers, programmers, and servo analysis. Emphasis is placed on servo trim and maintenance and the applications of servo systems. Two lecture and two lab hours per week.
- 2613 Mechanical Systems.** (3)
This course introduces the students to mechanical components and drive systems

commonly used in the industry. Emphasis is placed on installation, maintenance, and troubleshooting of these components and systems. Two lecture and two lab hours per week.

SOCIAL WORK (SWK)

- 1113 Social Work: A Helping Profession.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. This course exposes students to a "helping" profession that plays a central role in addressing human needs. Students are exposed to personal; lived experiences of social work clients and successes of "real" social workers in respective practices such as mental health, child welfare, disaster, corrections, faith-based, military, international relief, and industry. Three lecture hours per week.

SOCIOLOGY (SOC)

- 1513 Ethnic Relations.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Economic, political, educational, and racial status of ethnic minorities are examined, including relations between minority groups. Three lecture hours per week.
- 2113 Introduction to Sociology.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. An introductory course designed to give a general overview of the perspectives, concepts, and methodology of sociology. Students will be encouraged to think critically about social life. Three lecture hours per week.
- 2133 Social Problems.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A study of contemporary social problems, with emphasis on their sociocultural causes and preventative and curative social actions. SOC 2113 is recommended preparation. Three lecture hours per week.
- 2143 Marriage and Family.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A survey of the nature and functions of family as a cultural unit, the institution of marriage, and the factors that make for change in family relationships. Offers students the opportunity to think critically about dating, mating, parenting, and making choices in relationships. SOC 2113 is recommended preparation. Three lecture hours per week.
- 2513 The Family.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A study of the family institution, with special emphasis on the contemporary American family. Three lecture hours per week.
- 2243 Cultural Anthropology.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Cultural Anthropology provides a comparative approach to the analysis of human cultural and social diversity. Emphasis is placed on the application of anthropological concepts, theories, and research toward understanding human societies and solving social problems. Three lecture hours per week.

SPEECH AND THEATRE (SPT)

- 0113 Basic Speaking** (3)
Focuses on basic communication skills, basic communication models, pronunciation and articulation, and dealing with stage fright. Will not substitute for the speech requirements in any curriculum. Institutional Credit Only. Three lecture hours.
- 1113 Public Speaking I.** (Formerly Oral Communication) (3) Prerequisite: A score of 16 on both the Reading and English portions of the Enhanced ACT or REA 0123 and ENG 0213 with a grade of "C" or better.

Study and practice in making speeches for a variety of public forums. Major emphasis is placed on communication principles and practice in the preparation and delivery of public speech. Three lecture hours per week.

- 1213 Fundamentals of Theatre Production.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A basic course in the management of theatre arts to provide the student with the general knowledge of the collaborative process of mounting and marketing a theatrical production. Three lecture hours per week.
- 1233 Acting.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. An introduction to the training of the voice, body and imagination as the foundations of the work of an actor through the study of acting theory, vocabulary, theatrical games, mime, monologue, and scene work.
- 1241 Drama Production I.** (1) Participation in college drama productions. Selection as cast or crew member for semester production. Two laboratory hours per week.
- 1251 Drama Production II.** (1) Participation in college drama. Selection as cast or crew member for semester production. Two laboratory hours per week.
- 2163 Public Speaking II.** (3) Prerequisite: SPT 1113 A course in the study of the elements of the human communication process. Emphasis of the course is an analysis of different forms of communication experiences with appropriate delivery techniques. Three lecture hours per week.
- 2173 Interpersonal Communication.** (3) Prerequisite: SPT 1113 Theory and analysis of two-person (one on one) dialogue. The course explores topics such as perception, listening, conflict management, relationship building and maintenance, and relational power.
- 2241 Drama Production III.** (1) Participation in college drama. Selection as cast or crew member for semester production. Two laboratory hours per week.
- 2251 Drama Production IV.** (1) Participation in college drama. Selection as cast or crew member for semester production. Two laboratory hours per week.
- 2223 Stagecraft.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. A basic study of various production techniques which includes stagecraft, lighting, make-up, and sound. Students are required to work on a production as either cast or crew during the semester.
- 2233 Theatre Appreciation.** (3) Prerequisite: A score of 16 on the Reading portion of the Enhanced ACT or REA 0123 with a grade of "C" or better. Appreciation of the theatre as performance art; developing audience standards through demonstration of the unique characteristics of theatre. A fine arts elective. Three hours lecture.

SURGICAL TECHNOLOGY (SUT)

- 1113 Fundamentals of Surgical Technology.** (3) Prerequisite: CPR-C Certification This is a basic introductory course including hospital and surgical suite organization and environment, history, legal responsibilities, terminology, interpersonal relationships, pharmacology, and anesthesia. Three lecture hours per week.
- 1216 Principles of Surgical Techniques.** (6) Prerequisite: CPR-C Certification. This course is a comprehensive study of aseptic technique, safe patient care, and surgical techniques. Two hours lecture and eight lab hours per week.
- 1314 Surgical Anatomy.** (4) Prerequisite: CPR-C Certification Emphasis is placed on structure and function of the human body as related to surgery. Application of the

principle of surgical anatomy to participation in clinical experience. Four lecture hours per week.

- 1413 Surgical Microbiology.** (3) Prerequisite: CPR-C Certification This is an introduction to pathogenic microorganisms related to surgery and their effect on wound healing and infection. It includes principles of sterilization and disinfection. Three lecture hours per week.
- 1518 Basic and Related Surgical Procedures.** (8) Prerequisites: CPR-C Certification, SUT 1314, SUT 1113, SUT 1216, SUT 1413
This course includes instruction in regional anatomy, pathology, instrumentation, and surgical techniques in general surgery, gynecology, obstetrics, and urology. It requires clinical experience in area hospital surgical suites and related departments. Four lecture and twelve clinical hours per week.
- 1528 Specialized Surgical Procedures.** (8) Prerequisites: CPR-C Certification, SUT 1314, SUT 1113, SUT 1216, SUT 1413. This course includes instruction in regional anatomy, pathology, instrumentation, and techniques in surgical specialty areas of ear, nose, and throat; ophthalmology; plastic; oral and maxiofacial; and pediatrics. This course requires clinical experience in area hospital surgical suites and related departments. Four lecture and twelve clinical hours per week.
- 1538 Advanced Surgical Procedures.** (8) Prerequisites: SUT 1518, SUT 1528, CPR-C Certification This course includes instruction in regional anatomy, pathology, instrumentation, and techniques in surgical specialty areas of orthopedics, neurosurgery, thoracic, vascular, cardiovascular surgery, and employability skills. This course requires clinical experience in area hospital surgical suites and related departments, and a comprehensive final examination.
- 1703 Certification and Role Transition** (3)
An in-depth study of the role of the surgical technologist and review for the certification examination. The course examines liability and legal issues of practice, adapting critical thinking skills to a variety of practice settings, effective team and professional behaviors, continuing education and ethical issues. Practice on computer simulations is required.

UTILITY LINEMAN TECHNOLOGY (ULT)

- 1133 Safety for Line Workers.** (3)
This course is designed to provide fundamental safety rules and procedures needed in performing basic line worker skills. Two lecture and two lab hours per week.
- 1144 AC and DC Circuits for Utility Line Worker Technology.** (4) Prerequisites: ULT 1192 or ELT 1192 with a grade of "C" or better in the course OR by instructor consent.
Principles and theories associated with AC and DC circuits used in the electrical trades. Includes the study of electrical circuits, laws and formulas, and the use of test equipment to analyze AC and DC circuits. Three lecture and two lab hours per week.
- 1192 Fundamentals of Electricity for Line Workers.** (2)
Fundamental skills associated with all electrical courses. Safety, basic tools, special tools, equipment, and introduction to AC and DC circuits. One lecture and two lab hours per week.
- 1213 Electric Power.** (3) Prerequisites: ULT 1192 or ELT 1192 with a grade of "C" or better in the course OR by instructor consent.
Electrical motors and their installation. Instruction and practice in using the different types of motors, protection devices, transformers, and alternators found in utility transmission. Two lecture and two lab hours per week.
- 1223 Transformer Operation and Banking.** (3) Prerequisites: ULT 1192 or ELT 1192 with a grade of "C" or better in the course AND ULT 1144 or ELT 1144 with a grade of "C" or better in the course AND ULT 1213 with a grade of "C" or better in the course

OR by instructor consent.

This course is designed to cover basic single phase operations and Delta and “Wye” Transformer Banks including hookups for 120; 208 – 208-480—120; 240—277; 480. Two lecture and two lab hours per week.

- 1324 Truck Driving for Line Workers. (4)** Prerequisites: Consent of the instructor
This course is designed to provide a line worker with fundamental skills needed to obtain a Class A CDL (Commercial Driver’s License) with air brake endorsement. One lecture and six lab hours per week.
- 1333 Basic Utility Equipment Operation. (3)**
This course is designed to prepare students in the basic operation of line worker equipment. Two lecture and two lab hours per week.
- 1413 Pole Climbing. (3)** Prerequisites: Consent of the instructor
This course is designed to provide a line worker with fundamental skills needed to perform basic pole climbing. One lecture and four lab hours per week.
- 1523 National Electrical Safety Code (NESC). (3)**
This course is designed to introduce the students to the basic fundamentals and safety requirements as set forth in the National Electric Safety Code for the power line industry. Two lecture and two lab hours per week.
- 1623 Line Worker Computer Fundamentals. (3)**
This course is designed to introduce students to basic computer skills. Two lecture and two lab hours per week.
- 2133 Overhead Construction. (3)** Prerequisite: ULT 1213 or permission of instructor.
This course is designed to provide further fundamental training in the field of electric line work dealing with the overhead line construction. One lecture and four lab hours per week.
- 2143 Underground Construction. (3)** Prerequisite: ULT 1213 or permission of instructor.
This course is designed to provide further fundamental training in the field of electric line work dealing with the overhead to the underground line construction. One lecture and four lab hours per week.
- 2233 System Design and Operation. (3)** Prerequisite; Corequisites: ULT 1413 with a grade of “C” or better in the course AND ULT 2133 with a grade of “C” or better in the course AND ULT 2143 with a grade of “C” or better in the course OR by instructor consent.
This is a course includes operation basics for protection of the electrical system overhead, underground, and substation. One lecture and four lab hours per week.
- 2244 Working in Elevated Work Sites. (4)** Prerequisite; Corequisites: ULT 1413 with a grade of “C” or better in the course AND ULT 2133 with a grade of “C” or better in the course AND ULT 2143 with a grade of “C” or better in the course OR by instructor consent.
This course is designed to provide a line worker with fundamental skills needed to perform basic pole climbing. One lecture and six lab hours per week.
- 2333 Advanced Utility Equipment Operation. (3)** Prerequisite; Corequisites: ULT 1333 with a grade of “C” or better in the course OR by instructor consent.
This course provides an in-depth understanding of the operation of line worker equipment. Two lecture and two lab hours per week.
- 2913 Special Project in Electrical Technology. (3)** Prerequisites: Completion of one semester of course work in Utility Line Worker Technology or Consent of the instructor.
Practical application of skills and knowledge gained in other electrical or electrical-related technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student’s learning experience. Six lab hours per week.

- 2923 Supervised Work Experience.** (3) Prerequisites: Consent of instructor and completion of at least one semester of advanced coursework in Utility Line Worker Technology. A cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Nine hours per week.

WEB DEVELOPMENT TECHNOLOGY (WDT)

- 1123 Web Development Concepts.** (3)
This course is an introduction to the Internet and its subsets. It includes basic and advanced features of the Internet, World Wide Web, Internet clients, and Web site creation. Upon the completion of this course, students will be able to create Web sites that are accessible, usable, and standards-compliant. Two lecture and two lab hours per week.
- 1314 Web Programming I.** (4) Prerequisite: WDT 1123
This course offers an introduction to building Web applications. Two lecture and four lab hours per week.
- 1414 Web Design Applications I.** (4)
Application of various professional and personal Web design applications. Students will work with the latest WYSIWYG editors, HTML editors, animation; multimedia products, and photo editors. Two lecture and four lab hours per week.
- 1434 Web Design Applications II.** (4) Prerequisite: WDT 1414 or Consent of Instructor.
A continuation of Web Design Applications I with increased coverage of multimedia development. Students will work with the latest web authoring tools and video editing software. Two lecture and four lab hours per week.
- 2214 Web Programming II.** (4) Prerequisite: WDT 1314
This course is a continuation of Web Programming I with an increased emphasis on data-driven content and client-side interaction. Two lecture and four lab hours per week.
- 2224 Web Programming III.** (4) Prerequisite: WDT 2214
Continuation of Web Programming II with increased emphasis on enhanced client-server interaction. Two lecture and four lab hours per week.
- 2263 Web Graphic Production.** (3) Prerequisite: WDT 1123
An in-depth study of producing and utilizing graphic elements designed for Internet or Web application. Emphasis is placed equally on aesthetics, technical requirements, and principles of interactive design. The course will provide a concentrated study related to color management, typography, graphic development and manipulation, digital imaging, and creating dynamic Web experiences. The focus is on the production and manipulation of individual elements and is recommended as a supplement to a Web design application course or previous experience. One lecture hour and four lab hours per week.
- 2414 Flash Game Programming.** (4) Prerequisite: WDT 1314, WDT 1414
This course is an introduction to developing interactive Web-based games using Flash and ActionScript programming. Upon completion of this course, students will be able to create a fully functional Flash game and post it on the Web. Two lecture and four lab hours per week.
- 2614 Web Project Management.** (4) Prerequisite: WDT 2214
This course is the culmination of all concepts learned in the Web Development Technology curriculum. Emphasis will be placed on portfolio development, Web design and development, maintenance, security, and evaluation. Two lecture and four lab hours per week.
- 2823 Web Server.** (3) Prerequisite: WDT 1123
Introduces students to Web servers and the platforms on which they reside. Two lecture and four lab hours per week.

- 291(1-6) Special Project in Web Development Technology. (1-6)** Prerequisite: Completion of one semester of coursework in Web Development Technology program. Practical applications of skill and knowledge gained in other Web Development Technology courses. The instructor works closely with the student to ensure that selection of a special project enhances the student's learning experiences. Forty-five contact hours per week.

WELDING AND CUTTING (WLV)

- 1116 Shielded Metal Arc Welding I. (6)** Pre/Co-requisite: WLV 1314 or Consent of Instructor
This course is designed to teach students welding techniques using E-6010 electrodes. One lecture and ten lab hours per week.
- 1124 Gas Metal Arc Welding (SMAW). (4)**
This course is designed to give the student experience in various welding applications with the GMAW welder including short circuiting and pulsed transfer. One lecture and six lab hours per week.
- 1136 Gas Tungsten Arc Welding. (6)** Pre/Co-requisite: WLV 1124, WLV 1143 or Consent of Instructor
This course is designed to give the student experience in various welding applications with the GTAW welder. One lecture and ten lab hours per week.
- 1143 Flux Cored Arc Welding. (3)**
This course is designed to give the student experience in FCAW. One lecture and four lab hours per week.
- 1155 Pipe Welding. (5)** Pre/Co-requisite: WLV 1136 or Consent of Instructor
This course is designed to give the student experience in pipe welding procedures. One lecture and eight lab hours per week.
- 1162 Gas Metal Arc Aluminum Welding. (2)**
This course is designed to give the student experience in Gas Metal Aluminum Welding. One lecture and two lab hours per week.
- 1171 Welding Safety, Inspection and Testing Principles. (1)**
This course is designed to give the student experience in inspection and testing of welds. Two lab hours per week.
- 1226 Shielded Metal Arc Welding II. (6)** Pre/Co-requisite: WLV 1116 or Consent of Instructor
This course is designed to teach students welding techniques using E-7018 electrodes. One lecture and ten lab hours per week.
- 1232 Drawing and Welding Symbol Interpretation. (2)**
This course is designed to give the student advanced experience in Reading welding symbols. One lecture and two lab hours per week.
- 1252 Advanced Pipe Welding. (2)** Pre/Co-requisite: WLV 1252 or Consent of Instructor
This course is designed to give the student advanced pipe welding techniques using shielded metal arc and gas tungsten arc welding processes. One lecture and two lab hours per week.
- 1314 Cutting Processes. (4)**
This course is designed to give the student experience in oxyfuel cutting principles and practices, air carbon cutting and gouging, and plasma arc cutting. Two lecture and four lab hours per week.
- 191(1-3) Special Project in Welding and Cutting Technology. (1-3)**
A course designed to provide the student with practical application of skills and

knowledge gained in other Welding and Cutting courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two to six lab hours per week.

192(1-6) Supervised Work Experience in Welding and Cutting. (1-6) Prerequisite: Consent of the instructor.

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 contact hours.

2813 Welding Metallurgy. (3)

This course is designed to give the student experience in the concept of metallurgy and how metals react to internal and external strains and temperature changes. Two lecture and two lab hours per week.

2913 Welding Code. (3)

This course is designed to give student experience in the various welding codes and the experience in interpretation of these codes. Three lecture hours per week.

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