

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

July 12, 2011

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, July 12, 2011, for their monthly meeting in the Olivia Bender Cafeteria Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman	Mr. Dale Purvis
Mr. Frank Ladner, Vice Chairman	Mr. Ike Haynes - Absent
Mr. Ronald Fortenberry - Absent	Mr. Al Brooks
Dr. Ben Burnett - Absent	Mr. M.L. "Sonny" Knight, Secretary
Dr. Kay Clay	Dr. Gale Harris
Mr. Barry Harper	Mr. P.W. Polk - Absent
Ms. Sandy McCardle	Ms. Melissa Holston
Mr. Alan Dedcaux - Absent	Mr. H. R. Nobles

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Vice President for Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President for Economic and Community Development Dr. Scott Alsobrooks, Vice President for Enrollment Management Mr. Dow Ford, Director of Development Foundation/Alumni Association Mr. Ernie Lovell, PRCC Faculty Association President (Poplarville Campus) Ms. Marjory Thrash, President's Administrative Assistant Ms. Marilyn Dillard, and Board Attorney Mr. Martin Smith

GUESTS: None

Chairman Tony Waits opened the meeting, and the Invocation was provided by Dale Purvis. After the Pledge of Allegiance, the following business was transacted.

Dr. Lewis recognized the members of the President's Cabinet effective July 1, 2011: Roger Knight, Cecil Burt, Adam Breerwood, Martha Lou Smith, Scott Alsobrooks, Becky Askew, and Dow Ford. All cabinet members were present for today's meeting with the exception of Becky Askew.

At this time, Roger Knight presented for approval a **Resolution for the construction of a new men's student housing facility (formerly Lamar Hall)**. The resolution requests endorsement of the PRCC Board of Trustees to approve the construction of a new men's student housing facility on the college's Poplarville campus as a replacement for Lamar Hall which was damaged beyond repair in August 2005 by Hurricane Katrina. The funding for this project will be provided by the insurance settlement for the replacement of Lamar from claims related to Hurricane Katrina damages. Funds for this project will also be provided by the Federal Emergency Management Agency (FEMA) as a result of a settlement agreement relative to FEMA Project Work Sheet (PW) 11243. A motion was made by Mr. Ladner, seconded by Mr. Nobles, to approve and endorse said resolution as presented herein. The motion carried. Said Resolution is attached as Exhibit "A" and made a part of these official minutes.

Chairman Waits requested approval of the **June 14, 2011, board meeting minutes**. A motion was made by Dr. Clay, seconded by Mr. Purvis, to approve the June 14, 2011, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Smith, Dr. Burt, Dr. Breerwood, and Mr. Lovell.

Roger Knight then presented and reviewed the **Reconciled Bank Balances for June 30, 2011**, and the **Statement of Expenditures for June 30, 2011**. No action was necessary.

Mr. Knight presented for review and approval the **June 2011 Disbursement Register (Claim Docket) in the amount of \$2,249,236.94**. A motion was made by Mr. Nobles, seconded by Dr. Clay, to approve the June 2011 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Mr. Knight then presented for approval a **single source item from Jones and Bartlett Learning** for 65 units of the "AAOS Emergency Care and Transportation of the Sick and Injured, Tenth Edition" to be used by the Workforce Development Center; total amount of \$7,345.00. A motion was made by Mr. Ladner, seconded by Mr. Purvis, to approve the single source item as presented for purchase. The motion carried.

Mr. Knight also presented the **Fixed Asset Deletions Report** for approval. This report contains various unserviceable computer and other electronic items for salvage in the amount of \$99,172.04. A motion was made by Mr. Nobles, seconded by Mr. Purvis, to approve the Fixed Asset Deletions Report as presented. The motion carried. The Fixed Asset Deletions Report is on file in the Business Office.

The **FY 2011-2012 Coca Cola Contract** was then presented for approval and renewal by Roger Knight. A motion was made by Mr. Ladner, seconded by Mr. Nobles, to approve the FY 2011-2012 Coca Cola Contract as presented. The motion carried. The original contract is on file in the Business Office.

The following personnel matters were then presented for board action.

Resignation/Establishment of a New Position

- Dr. Alsobrooks presented the **resignation of Ms. Debbie Terrell** from the position of **Secretary to the Director of the Development Foundation/Alumni Affairs** effective June 30, 2011. A motion was made by Dr. Clay, seconded by Mr. Purvis, to accept the resignation of Ms. Terrell as stated. The motion carried.
- Dr. Lewis requested the **establishment of a new full-time, permanent secretarial position for Dr. Breerwood**. He added that with the increased responsibilities for Dr. Breerwood as Vice President for the Poplarville Campus and Hancock Center, this position is critical to assist in the day-to-day activities associated with this position. A motion was made by Dr. Clay, seconded by Mr. Ladner, to approve this new position as presented herein. The motion carried.

New Employees/Employee Transfers

- Mr. Ford presented the transfer of Ms. Casey Rawls from the position of Title III Administrative Assistant to the position of Director of Recruitment and Orientation.
- Dr. Burt presented the employment of Mr. Matt Kyle Gatlin for the position of Instructor of Practical Nursing effective August 15, 2011; transfer of Ms. Angelia Ryals from the position of Displaced Worker Program Coordinator/Counselor Project Manager to the position of Academic Counselor (12 months, FCC) effective July 1, 2011; and the employment of Ms. Amber Struppa for the position of Instructor of Surgical Technology effective July 15, 2011.
- Dr. Breerwood presented the employment of Mr. Chris Oney for the position of Assistant Men's Basketball Coach/Instructor of HPR effective August 9, 2011; Mr. Paul Martin for the position of Fitness/Wellness Specialist/Assistant Men's and Women's Soccer Coach (11 months); Mr. Craig Carrigee for the position of Instructor of Mathematics (Hancock Center); Ms. Helene Matheny for the position of Instructor of History (Hancock Center); and Ms. Teresa Marcv Clark for the position of Instructor of Business Office Technology.

A motion was made by Dr. Clay, seconded by Mr. Ladner, to approve the above defined new employees and employee transfers as presented by Mr. Ford, Dr. Burt, and Dr. Breerwood. The motion carried.

There were no legal matters to be presented at today's meeting.

At the request of Dr. Lewis, Dr. Breerwood presented for approval the new PRCC Grievance Policy for approval. A motion was made by Dr. Clay, seconded by Mr. Purvis, to approve the Grievance Policy as presented. The motion carried. The new Grievance Policy can be located in the PRCC Policy and Procedures Manual on the College's website at www.prcc.edu.

In the President's Report, Dr. Lewis requested each board member to sign a letter to be sent to Senator Thad Cochran, Senator Roger Wicker, and Congressman Steven Palazzo. The letter requests support of the state's community college Pell Grant program. The letter was signed by all board members in attendance at today's meeting.

There being no further business to come before the Board of Trustees, a motion was made by Mr. Knight, seconded by Mr. Purvis, to adjourn. The motion carried. The next meeting of the PRCC Board of Trustees will be held Tuesday, August 9, 2011 at 1:00 p.m.


Anthony C. Wajks, Board Chairman

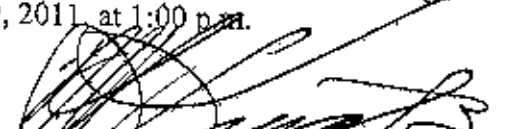

M. L. "Sonny" Knight, Board Secretary

Exhibit Item for the July 12, 2011 Board of Trustees Meeting Minutes

- Exhibit A Resolution of the Board of Trustees of Pearl River Community College, Poplarville, Mississippi, endorsing the reconstruction of a men's student housing facility (formerly Lamar Hall) on the Poplarville Campus of the College.

Exhibit Items are on file in the PRCC President's Office
and are available for viewing upon request.