

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

December 14, 2010

The Board of Trustees of Pearl River Community College met at 1:00 p.m. on Tuesday, December 14, 2010, for their monthly meeting in the Olivia Bender Cafeteria Board of Trustees Room on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Tony Waits, Chairman - Absent	Mr. Dale Purvis
Mr. Frank Ladner, Vice Chairman	Mr. Ike Haynes
Mr. Ronald Fortenberry	Mr. Al Brooks
Dr. Ben Burnett	Mr. M.L. "Sonny" Knight - Secretary
Dr. Kay Clay	Dr. Gale Harris
Mr. Barry Harper	Mr. P.W. Polk
Ms. Sandy McCardle	Ms. Melissa Holston
Mr. Alan Dedeaux - Absent	Mr. H. R. Nobles

PRCC STAFF: President Dr. William Lewis, Dean of Business Services Mr. Roger Knight, Dean of Student Services Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Vice President for Instruction Dr. John Grant, Dean of the Forrest County Center Dr. Cecil Burt, Director of Development Foundation Mr. Ernie Lovell, Director of Workforce Education Dr. Scott Alsobrooks, PRCC Faculty Association President Robin Nix, President's Administrative Assistant Ms. Marilyn Dillard, and Board Attorney Mr. Martin Smith

GUESTS: Mr. Larry Albert, Albert & Associates Architects

In the absence of Chairman Tony Waits, Vice Chairman Frank Ladner opened the meeting, and the Invocation was provided by H. R. Nobles. After the Pledge of Allegiance, the following business was transacted.

Mr. Albert, architect for the Forrest County Center's new Career Education Center, provided the board with an overview of the new project's design and specifications.

Dr. Alsobrooks then provided an overview of workforce funding, clientele, and training programs associated with the Workforce Education Program.

Vice Chairman Ladner requested approval of the **November 9, 2010, board meeting minutes**. A motion was made by Mr. Nobles, seconded by Mr. Knight, to approve the November 9, 2010, board meeting minutes. The motion carried.

Departmental reports were then presented by staff administrators. Those presenting reports included Dr. Grant, Dr. Burt, Dr. Breerwood, and Mr. Lovell.

On behalf of the Buildings and Grounds Committee, Sonny Knight made a motion that the board approve the architectural services of Larry Albert and Associates for the development of the Forrest County Center's Master Plan at a cost of \$15,000. He added that funding for this project will be provided by state bond funds. Dr. Clay seconded the motion, and the motion passed unanimously.

Vice Chairman Ladner then requested presentation of the financial reports by Roger Knight.

Roger Knight then presented the **Reconciled Bank Balances for November 30, 2010**, and the **Statement of Expenditures for November 30, 2010**. No action was necessary.

Mr. Knight presented for review and approval the **November 2010 Disbursement Register (Claim Docket) in the amount of \$3,338,147.61**. A motion was made by Mr. Haynes, seconded by Mr. Purvis, to approve the November 2010 Disbursement Register (Claim Docket) as presented herein. The motion carried. The original Disbursement Register is on file in the Business Office.

Roger Knight then presented the following **single source items** for approval:

- Dentsply Rinn for a DXFTR Human Skull Training Manikin X-Ray for the Dental Assisting Program in the amount of \$8,281.53. Funding source is through Carl Perkins Fund
- Covidien for a PB 840 Ventilator w/ Upgrade Software for the Respiratory Therapy Tech Program in the amount of \$22,951.44. Funding source is through Carl Perkins Funds.

A motion was made by Sonny Knight, seconded by Mr. Nobles, to approve the single source items for approval as stated herein. The motion carried.

Roger Knight then presented the following **bids** for approval:

- Crosby Hall Elevator from Koneinc (Mobile, AL) in the amount of \$52,860. No other bids were received. Funding for the elevator project will be by Enlargement and Improvement Funds.
- Video Camera Surveillance System from Security 101 (Mobile, AL) in the amount of \$29,809.74. Funding will be by Enlargement and Improvement Funds.

A motion was made by Sonny Knight, seconded by Dr. Clay, to approve the above defined bids as presented herein. The motion carried.

Roger Knight then presented for approval the **Fixed Asset Deletions Report for December 2010**. Said fixed assets are various unserviceable computer items in the amount of \$12,003.76. A motion was made by Dr. Clay, seconded by Mr. Polk, to approve said Fixed Asset Deletions Report as presented. The motion carried. Said Fixed Asset Deletions Report for December 2010 is attached hereto as Exhibit "A" and made a part of these official minutes.

Dr. Lewis then requested for the presentation of personnel matters.

The following personnel **resignation/retirement** was presented by Dr. Grant:

- **Retirement of Mr. Johnnie Taylor** from the position of Telecommunications Manager effective January 1, 2011
- **Employment of Mr. Thomas W. Strahan** for the position of Information Technology Systems Analyst (12 mos) effective January 3, 2011.

A motion was made by Dr. Clay, seconded by Mr. Purvis, to accept the retirement of Mr. Johnnie Taylor and the employment of Mr. Thomas W. Strahan as stated and defined. The motion carried.

There were no legal matters presented at today's meeting.

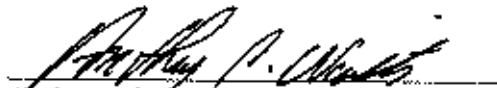
In other business, Dr. Lewis requested approval to reschedule the March 8, 2011, board meeting to March 1, 2011, due to a conflict with the PRCC Spring Holiday which is scheduled the week of March 7-11, 2011. He also requested approval to reschedule the May 10, 2011, board meeting to May 3, 2011, which would allow Dr. Lewis to serve on and attend the SACS Off-Site Reaffirmation Committee meeting in Atlanta, GA, May 10-11, 2011. A motion was made by Mr. Nobles, seconded by Mr. Knight, to approve the rescheduling of the March 8 and May 10 board meetings to be held on March 1 and May 3 as presented. The motion was unanimously approved.

At this time, Mr. Harper informed the board that today's meeting could possibly be his final meeting as a member of the board since his term will expire the last day of December and he has not been reappointed to the Board by the Pearl River County Board of Supervisors. Mr. Harper added that he would like to request the board's consideration for an upgrade for the baseball complex. He stated that Jones County Junior College and Mississippi Gulf Coast Community College have both made tremendous upgrades to their baseball complexes and that a new playing field would be an incentive in recruiting athletes for PRCC.

In the President's Report, Dr. Lewis reminded board members that the bid opening for the Holden-Brownstone Performing Arts Center is scheduled for Thursday, December 16, in Jackson, MS.

There being no further business to come before the Board of Trustees, a motion was made by Sonny Knight, seconded by Mr. Purvis, to adjourn. The motion carried.

The next meeting of the PRCC Board of Trustees will be held on Tuesday, January 11, 2011, in the Olivia Bender Cafeteria Board of Trustees Room.


Anthony C. Wafts, Board Chairman

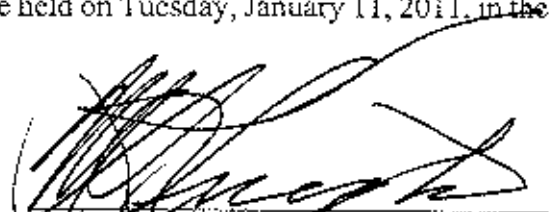

M. L. "Sonny" Knight, Board Secretary

Exhibit Items for the December 14, 2010 Board Meeting Minutes

Exhibit A Fixed Asset Deletions Report for December 2010

**Fixed Asset Deletions Report
December 2010 Board Meeting**

<u>Custodian Perm Tag</u>	<u>Asset Desc.</u>	<u>Acq Date</u>	<u>LOCN</u>	<u>Serial Number</u>	<u>Cost</u>
A. Rawls	4623 Gateway Monitor 17"	19-Feb-01	DELETE	P101240220	\$ 352.44
L. Lewis	4878 Gateway E4600SE PC	7-Nov-01	DELETE	25335599	\$ 1,567.15
L. Lewis	4882 Gateway E4600SE PC	7-Nov-01	DELETE	25335604	\$ 1,567.15
L. Lewis	4884 Gateway E4600SE PC	7-Nov-01	DELETE	25335603	\$ 1,567.15
A. Rawls	4917 Gateway Monitor	26-Sep-01	DELETE	LIC13015668	\$ 134.00
L. Lewis	5556 Gateway E4650 Computer	14-Jun-02	DELETE	27122165	\$ 1,376.00
L. Lewis	5563 Gateway E4650 Computer	14-Jun-02	DELETE	27122168	\$ 1,376.00
L. Lewis	5570 Gateway E4650 Computer	14-Jun-02	DELETE	27,122,161.00	\$ 1,376.00
L. Lewis	6837 Dell OptiPlex GX270 Mini-tower CPU	18-Jun-04	DELETE	GBW6351	\$ 1,623.87
A. Rawls	8638B Dell GX 150 Computer	23-Feb-06	DELETE	CC51X01	\$ -
A. Rawls	8640B Dell GX 260 Computer	23-Feb-06	DELETE	H5L5221	\$ -
A. Rawls	8642B Dell GX 260 Computer	23-Feb-06	DELETE	24S6V11	\$ -
A. Rawls	8643B Dell GX 240 Computer	23-Feb-06	DELETE	4QZ9911	\$ -
A. Rawls	8645B Dell GX 240 Computer	23-Feb-06	DELETE	JXNC311	\$ -
A. Rawls	8647B Dell GX 240 Computer	23-Feb-06	DELETE	J2PC311	\$ -
A. Rawls	8650B Dell GX 260 Computer	23-Feb-06	DELETE	96ZZP11	\$ -
A. Rawls	8651B Dell GX 260 Computer	23-Feb-06	DELETE	27ZZP11	\$ -
A. Rawls	8658B Dell GX 260 Computer	5-May-06	DELETE	CY47721	\$ -
A. Rawls	8659B Dell GX 260 Computer	5-May-06	DELETE	4X9C421	\$ -
A. Rawls	8660B Dell GX260 Computer	5-May-06	DELETE	88F9721	\$ -
A. Rawls	8738B Dell 17" Monitor	5-May-06	DELETE	MX0419TG4780123JC2QE	\$ -
A. Rawls	8754B Dell Monitor	5-May-06	DELETE	CN04P121478042B1L1DZ	\$ -
A. Rawls	8760B Dell Monitor	5-May-06	DELETE	MX06D251477411A1708L	\$ -
A. Rawls	8855B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG47801286B153	\$ -
A. Rawls	8856B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780127AB3PY	\$ -
A. Rawls	8857B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG47801287B03N	\$ -
A. Rawls	8858B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128MB1KJ	\$ -
A. Rawls	8859B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128GB5TJ	\$ -
A. Rawls	8860B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128QB0BJ	\$ -
A. Rawls	8861B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG47801278B3CF	\$ -
A. Rawls	8862B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128QB00P	\$ -
A. Rawls	8863B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128QB0RU	\$ -
A. Rawls	8865B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128LB11C	\$ -
A. Rawls	8868B Dell 17" Monitor	23-Feb-06	DELETE	MX0419TG4780128QB025	\$ -
L. Lewis	9722C Dell Computer	1-Mar-07	DELETE	HZWNKC1	\$ 1,064.00
Total					\$ 12,003.76

Date Approved by Board _____

Signature of Dean of Business Services _____