STUDENT SERVICES

Adult Educational Services

The Adult Education Division of Pearl River Community College offers the opportunity for individuals to enhance their basic skills so they may prepare to take the General Education Development (GED) test or become better qualified for the workforce. Services include GED classes, GED testing, and Employability Skills Workshops. The main office for Adult Education is located on the Hattiesburg campus. Additional information may be obtained by calling 554-5551.

GED classes are held in all six counties served by PRCC. There is no tuition for the GED classes. Others who hold a GED or high school diploma may attend these classes to improve their skills in mathematics, reading, and writing. To enroll in GED classes, individuals must be at least 17 years of age and not be covered under compulsory school law. A list of classes offered in each county may be obtained by calling the main Adult Education office at 554-5551.

GED practice tests are administered at no charge to individuals to assist with determining if they are ready for the official GED test. There is a testing fee for the official GED test. Paperwork for the test may be obtained from any Adult Education site.

Campus Book and Supply Stores

The Textbook and Supply stores at Pearl River Community College offer a full range of textbooks, workbooks, review books and study guides in a new facility on the Poplarville campus and in the Allied Health facility on the Hattiesburg campus. Textbooks are available for all PRCC courses which require books. Some are available for rent, others are purchase books. Purchase textbooks may be sold back to the bookstore in many cases at the end of the Fall and Spring semesters. The rental program is designed to save money for the students on the cost of those textbooks that can be reused for more than one semester. For the courses that textbooks are available for rental the cost for each rental book is 25% of the current list price. The Supply Store offers a complete selection of school supplies, calculators, tape recorders, backpacks, scrubs, etc., for the convenience of the students. In addition, a vast selection of PRCC collegiate wear as well as other gift items are available. Those students with excess credit on their business office accounts may charge their purchases of textbooks, supplies and merchandise to those accounts during the first six weeks of the semester. The full range of services are available on both the Poplarville and Hattiesburg campuses.

Campus Publications

The Dixie Drawl, the official newspaper of the college, is produced and edited by the students under the direction of the Director of Public Relations. Students are urged to make contributions to this publication which affords opportunity for the development of talent in writing and newspaper work.

Other campus publications include the quarterly RiverSide alumni magazine and the annual Wildcat yeardisk, in place of the yearbook

Counseling and Career Planning Services

Counseling services play an important part in Pearl River Community College?s overall educational program. Services provided by the counseling staff of PRCC include personal counseling, academic advisement, testing, tutorial services, career planning services, and job placement. There is no cost for the services, and confidentiality is assured.

Counselors? offices are open Monday through Friday from 8:00 a.m. until 4:00 p.m.

Food Service

A sincere effort is made at all times to serve well-prepared food in attractive surroundings at the lowest possible cost. The meals are catered by Sodexho. Meals are served in the cafeteria at regular, scheduled hours; however, the cafeteria will be closed during official school holidays. Cafeteria patrons without meal cards are required to pay for their meals. A modern grill and a snack bar in the Student Center provide short-order service for students and faculty. Vending machines are located throughout the campus for the benefit of students and are operated by Sodexho. All dorm students must purchase a room and meal card ID.

Health Service

The college offers every advantage possible to preserve and promote physical well-being. A registered nurse is employed full time by the college during the regular school year. A modern health clinic is located in the Crosby Hall

on the main campus. In cases of serious illness an effort will be made to contact the parent or guardian, but in cases of emergency, action will be taken on the advice of the attending physician, with the understanding that the cost of the special services and medicines will be borne by the student or person responsible for the student?s expenses. Special medicines, x-rays, and medical services, other than those rendered by the school nurse, are not provided at college expense.

Identification Card

An identification card is issued by the Business Office to each student when he or she registers. This card entitles the student admittance to most regularly scheduled activities and must be presented each time he/she attends such activities. It will be used for the entire time of attendance and will be validated each semester. A new card will not be issued each semester. A fee of \$13.00 is charged by the Business Office for issuing a duplicate identification card. The card must be given to the Business Office when a student withdraws. It is not transferable under any circumstances. The Business Office should be notified of any lost or stolen cards immediately.

Mail

Post office boxes may be rented in the campus post office. Mail is delivered to the campus daily except Saturday and Sunday. Mail should be addressed Pearl River Community College, 101 Hwy 11 North, Poplarville, MS 39470.

Orientation

New students entering Pearl River Community College are encouraged to participate in orientation programs which are scheduled during January, July, and August. Students are given an overview of the educational opportunities and services available to them at PRCC, and special sessions are planned during the summer for parents of new students. Additional information regarding orientation may be received by calling or writing to the Office of Recruitment and Orientation.

Student Activities

Students are urged to participate in the athletic activities, which include intercollegiate and/or intramural contests in football, baseball, basketball, golf, tennis, soccer, softball, and volleyball. A primary objective of the program is to encourage every student to develop his mental and physical alertness by participating. The student activity and intramural program at PRCC provides a variety of programs which includes the major areas of informal sports (self-directed), intramural sports (structured), and special events. A full-time director of student activities has the responsibility of coordinating, supervising, and directing activities.

Student Conduct

Students attending Pearl River Community College are expected to respect the rights of others; to respect state and college property, as well as the property of others; and to conform to all other stated rules and regulations of the institution. Specific rules of conduct are stated in the Cat Country Guide (Student Handbook). Pearl River Community College affords due process to all students in accordance with the law. Students will have their rights and actions affecting their rights protected. Any actions affecting their rights and responsibilities will be subject to due process in accordance with the law. Procedure for student disciplinary hearings will be published in institutional documents including the student handbook (Cat Country Guide).

Student Housing

Pearl River Community College provides housing accommodations on the campus for full-time students. All rooms are furnished with single beds, chest, desk and chairs. All residence hall students should be classified as full time or have special permission from the Dean of Student Affairs to reside in college housing.

The expenses for a student living in the residence halls are listed under Boarding Student Expenses in this catalog. Students desiring to reserve living facilities on the campus must make application to reserve dormitory space by completing the application for housing. Residence hall space will not be reserved unless the room reservation of \$75.00 is paid.

Pearl River Community College reserves the right to inspect the living quarters of any student residing on Pearl River Community College property at any time that the administration officials deem necessary in the best interest of the school. Occupants are responsible for the conditions and contents of their rooms and the hall on which they live. Damage to school property must be paid for by the perpetrator. Specific housing regulations will be stated in the Student Handbook and/or posted on the dormitory bulletin boards.

Student Support Services

Student Support Services (SSS) at Pearl River Community College is one of the TRIO Programs (<u>http://www.trioprograms.org</u>) federally funded by the US Department of Education. SSS is currently available at PRCC Poplarville Campus for all students enrolled in PRCC who meet eligibility criteria. It has been in existence since 1990.

The program is designed to provide academic support services to improve academic performance and increase retention and graduation rates of PRCC students. SSS provides opportunities for participation of eligible students in study skills development, tutoring, educational planning, educational counseling or advising, personal counseling, financial aid resource advising and assistance in completing applications (FASFA, scholarships), career/major exploration and guidance, test preparation, transfer assistance, cultural/social enrichment activities, resource assistance and advocacy for students with disabilities. SSS serves to motivate and support students as they make the transition from one level of education to the next while working toward the successful completion of their post-secondary education.

A student must be a US Citizen or permanent resident and should qualify under one or more of the following categories:

be a first generation college student (neither parent has a four-year college degree)

- be low-income (according to guidelines established by the US Department of Education)
- have a documented disability (physical, learning, etc.)

To apply for services, please contact the Student Support Services Office at (601) 403 - 1266 or (601) 403 - 1285. Jefferson Davis Hall, Room #101 and/or (601) 403-1265.

Students with Disabilities

The Americans with Disabilities Act and Section 504 of the Rehabilitation Act afford certain rights to qualified individuals with disabilities. Individuals with disabilities desiring accommodations should contact the appropriate counselor. Students should contact Ms. Lisa Besnoy in Jeff Davis Hall, Room 109 at 601-403-1060. Students attending the Forrest County Center should contact Ms. Deborah Hewitt at 601-554-5503.

Students with documented disabilities may request modifications, accommodations or auxiliary aids, which will ensure the postsecondary education program is accessible to them to the greatest extend possible. Under the law, students requesting accommodations must provide the college with up-to-date and valid documentation of a disability. Documentation should be within a certain time period, usually within 3-5 years, depending upon the disability. The appropriate counselor will communicate in writing with the student and the instructors regarding the "reasonable accommodations" and services to be provided after the student's application has been processed and approved.

Testing

PRCC is a participating institution in the American College Testing (ACT) program and serves as a testing center on the five national dates. The residual ACT is administered on other designated dates for students who seek admission to the college but who were unable to test on a national date. ACT results are used for admission and course placement. Information regarding the ACT may be obtained from the Career/ Counseling Center.

PRCC also administers the General Educational Development (GED) test on the Poplarville and Hattiesburg campuses. To be approved locally to take the GED test, an applicant must be a resident of the state of Mississippi for at least 30 days and be at least 18 years of age. GED test information is available through the Counseling/Career Center on the Poplarville campus and at the Work Force Development Center in Hattiesburg.

Students choosing to enroll in a Career program of study at Pearl River Community College are required to take the Test of Adult Basic Education (TABE). TABE scores are used to determine whether students will be required to enroll in developmental reading or mathematics classes in the Career division. Additional information regarding PRCC?s testing services may be obtained from the Career Counseling Offices.

Student Organizations

Student organizations afford opportunities to develop leadership, responsibility, and cooperation, and to provide experience in social, recreational, and cultural activities. Student organizations include the following:

POPLARVILLE CAMPUS:

Afro American Cultural Society Alpha Omega Society Association for Computing Machinery (PRCC ACM) Band Baptist Student Union (BSU) Cheerleaders

Concerned About Children's Education (CACE) Cosmo Sorority Criminal Justice Association (CJA) Delta Psi Omega Distributive Education Club of America (DECA) Dixie Drawl Mississippi Association of Educators (MAE) Modeling Team Phi Beta Lambda (PBL) Phi Theta Kappa (PTK) PRC Singers/Choir **River Navigators** RiverRoad Skills USA Spanish Club String of Pearls Student Art Society Student Government Association (SGA) Student Nurses Association Students Offering Support (SOS) **Technical Society** Wesley Foundation Wildcat Yearbook Staff

FORREST COUNTY CENTER

American Association for Respiratory Care (AARC) Association of Surgical Technologists (AST) Health Occupation Students of America (HOSA) Medical Laboratory Technology Club Occupational Therapy Club Phi Theta Kappa Physical Therapist Assistant Club (PTAC) Skills USA Student American Dental Hygiene Association (SADHA) Vocational Industrial Club of America (VICA)