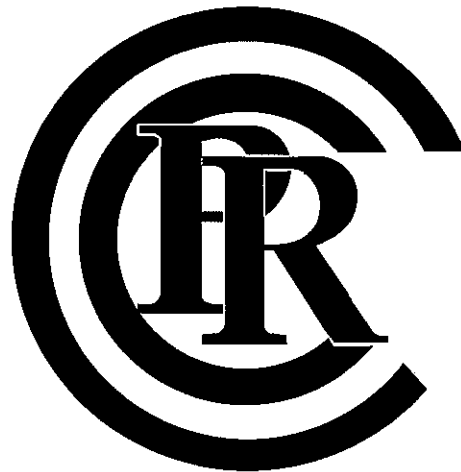# STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS

FINAL REPORT
2009 - 2010

**PEARL RIVER
COMMUNITY COLLEGE**

**POPLARVILLE - HATTIESBURG
MISSISSIPPI**

STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS

FINAL REPORT

2009 - 2010

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PRESIDENT'S LETTER

PEARL RIVER COMMUNITY COLLEGE

MISSISSIPPI'S PIONEER COMMUNITY COLLEGE

TO: PRCC Employees

FROM: William Lewis
           President

DATE: August 2010

Re: Strategic Plan and Internal Performance Indicators

The 2009-2010 school year at Pearl River Community College was a year of great accomplishments and one of planning and building for the future. As in the past, the central focus at PRCC remains on the development of our students. The well-being and growth of each of our students continues to be at the heart of everything that we do at this institution.

That said, I am pleased to report that Pearl River Community College continues to reach new heights. A new enrollment record of 5,184 students, a 14-percent increase, began classes in the 2009 Fall Semester. That was followed by record enrollments in the 2010 Spring Semester and during the 2010 Summer Term. Enrollments at the Forrest County Center in Hattiesburg and the Hancock Center in Waveland continued to set records, and, in December 2009, the Southern Association of Colleges and Schools Commission on Colleges approved our request to allow the Hancock Center to offer 50 percent or more of the credits for an associate degree or a certificate.

Many outstanding events and recognitions were featured during the year. In athletics, our men's basketball team and women's soccer and softball teams won MACJC state championships. Several of our athletic teams also excelled in the classroom, and the String of Pearls Precision Dance Team once again brought a championship trophy back to Pearl River Community College from the American Dance and Drill Team national competition.

Four of our students were named to the All-Mississippi Academic Teams, including one on the first team. Ten students qualified for the Delta Epsilon Chi International Career Development Conference, and one was elected state president for next year. Three Pearl River Community College students earned the opportunity to compete nationally by winning Mississippi Skills USA Championships.

Pearl River Community College continues to grow in other significant ways, including construction and renovation work on the Poplarville campus. Work has been completed on the field house at Dobie Holden Stadium. Construction begins this fall on the new Ethel Holden Brownstone Center for the Performing Arts, a new men's dormitory, and to historic Moody Hall. Additional parking and a new classroom building are also planned for the Forrest County Center.

Another highlight of the school year was the naming of two residence halls for women who helped make PRCC the success it is today. The new nameplates on the Earlora Chapman Holden Student Residence Hall and the Kathryn Bass Moody Student Residence Hall were unveiled in March.

We look forward to the challenges of the future with great optimism for the role that our college will play in making a positive and progressive difference in the future of south Mississippi.

HISTORY
of
PEARL RIVER
COMMUNITY COLLEGE

HISTORY OF PEARL RIVER COMMUNITY COLLEGE

Pearl River Community College (PRCC) is among the oldest colleges of its kind in the South and is the pioneer junior college in Mississippi. PRCC began its journey as the State's first county agricultural high school in the first decade of the twentieth century and has since been a pathfinder for advanced education in South Mississippi.

Pearl River County Agricultural High School (PRCAHS), the first in the State, opened its doors in 1909. For the first eleven years, the school was devoted solely to educating high school age students in academic studies and in agricultural and home sciences. In 1921, PRCAHS became the first agricultural high school to offer freshman college courses, and was soon renamed Pearl River Junior College. The institution's name was changed to Pearl River Community College on July 1, 1988. The name change reflects the comprehensive academic, career, technical, and community services programs that are offered through the College.

The College operates multi-instructional sites. A post-secondary vocational-technical center was built in 1969 in Hattiesburg and developed into the Pearl River Community College Forrest County Center. This facility has been expanded several times, with the most recent addition being a new library and classroom building that opened in the Spring of 2006. The Hancock Center opened in Waveland in January 2005, only to be destroyed by Hurricane Katrina on August 29, 2005. The Hancock Center reopened in late 2006. The Lowery A. Woodall Advanced Technology Center opened in Hattiesburg in October 2004.

Pearl River Community College celebrated its centennial year in 2008 – 2009 with a number of special events. The College is thus beginning its second century in 2009 - 2010.

FINANCIAL OVERVIEW

Pearl River Community College
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Pearl River Community College
Current Unrestricted Fund
Summary Statement of Revenues and Expenditures
For the Years Ended 2008-2009 and 2009-2010

	2008-2009	% To Total	2009-2010	% To Total	Increase (Decrease)
Revenues					
Student Fees	8,867,522	29.55%	9,722,223	31.39%	854,701
County Support	2,470,177	8.23%	2,759,587	8.91%	289,410
State Support	16,703,005	55.67%	16,669,327	53.83%	(33,678)
Federal Support	541,802	1.81%	1,137,114	3.67%	595,312
Private Gifts, Grants, and Contracts	205,000	0.68%	175,000	0.57%	(30,000)
Investment Income	180,000	0.60%	180,000	0.58%	0
Sales and Svc of Educ Activities	163,430	0.54%	163,430	0.53%	0
Other Sources	873,008	2.91%	161,209	0.52%	(711,799)
Total Revenues	**30,003,944**	**100.00%**	**30,967,890**	**100.00%**	**963,946**
Expenditures					
Instructional - Academic	8,933,178	29.77%	9,443,280	30.49%	510,102
Instructional - Career Technical	5,555,464	18.52%	5,638,200	18.21%	82,736
Instructional Support - Library	1,078,336	3.59%	1,124,355	3.63%	46,019
Student Services	3,572,126	11.91%	3,629,430	11.72%	57,304
Institutional Support	6,710,589	22.37%	6,947,001	22.43%	236,412
Operation of Plant	4,154,251	13.85%	4,185,624	13.52%	31,373
Total Expenditures	**30,003,944**	**100.00%**	**30,967,890**	**100.00%**	**963,946**

Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue

	2008-2009	2009-2010	Increase (Decrease)
Educational Revenues			
Student Fees			
Academic			
Full Time Tuition - IS	2,391,900	2,390,575	(1,325)
Part Time Tuition - IS	1,033,200	1,208,498	175,298
Full Time Tuition - OS	130,900	137,682	6,782
Part Time Tuition - OS	48,420	41,282	(7,138)
Virtual Community College Tuition	653,040	1,021,290	368,250
Night Class Tuition	1,083,420	850,863	(232,557)
Full Time Fees - OS	194,397	194,537	140
Part Time Fees - OS	79,100	63,562	(15,538)
Graduation Fees	10,247	15,533	5,286
Lab Fees	176,895	217,861	40,966
Technology Fee	169,845	169,416	(429)
Registration Fee	169,845	169,602	(243)
Other Fees	49,435	81,185	31,750
Total Academic	6,190,644	6,561,886	371,242
Vocational			
Full Time Tuition - IS	349,800	324,570	(25,230)
Part Time Tuition -IS	37,980	23,250	(14,730)
Full time Tuition - OS	3,400	5,870	2,470
Part Time Tuition - OS	4,140	0	(4,140)
Night Class Tuition	0	0	0
Full Time Fees - OS	4,796	8,393	3,597
Part Time Fees - OS	4,500	0	(4,500)
Program and Course Fees	52,253	70,117	17,864
Continuing Education Fees	0	0	0
Graduation Fees	7,880	6,739	(1,141)
Technology Fee	10,600	10,800	200
Registration Fee	10,600	10,800	200
Other Fees - Nursing Assistant Program	37,500	51,000	13,500
Total Vocational	523,449	511,539	(11,910)
Technical			
Full Time Tuition - IS	1,325,700	1,502,082	176,382
Part Time Tuition - IS	221,940	365,434	143,494
Full time Tuition - OS	20,400	52,340	31,940
Part Time Tuition - OS	4,500	7,146	2,646
Night Class Tuition	53,820	15,106	(38,714)
Full Time Fee - OS	28,776	75,538	46,762
Part Time Fees - OS	5,697	8,097	2,400
Virtual Community College Tuition	89,460	147,952	58,492
Program and Course Fees	231,499	263,222	31,723
Graduation Fees	10,798	10,996	198

Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue

	2008-2009	2009-2010	Increase (Decrease)
Technology Fee	48,085	68,108	20,023
Registration Fee	48,085	68,108	20,023
Total Technical	2,088,760	2,584,129	495,369
Other Student Fees			
Orientation	17,081	17,081	0
Transcripts	9,033	9,033	0
ACT/GED Testing	29,254	29,254	0
ID Card Fees	3,341	3,341	0
Deferment Fees	5,960	5,960	0
Total Other Student Fees	64,669	64,669	0
Total Student Fees	**8,867,522**	**9,722,223**	**854,701**
General Revenues			
County Support			
Forrest	550,378	557,687	7,309
Hancock	555,000	635,000	80,000
Jefferson Davis	94,190	109,900	15,710
Lamar	459,609	493,000	33,391
Marion	264,000	264,000	0
Pearl River	547,000	700,000	153,000
Total County Support	**2,470,177**	**2,759,587**	**289,410**
State Support			
General			
General Appropriations	9,507,857	10,059,299	551,442
Health Insurance	1,560,647	1,557,892	(2,755)
Technology Appropriation	198,600	199,905	1,305
Rural Health Corp Appropriation	74,113	74,583	470
Dropout Recovery Pilot	100,000	100,000	0
A.D.N. Funding	96,923	104,379	7,456
One Stop Career Center	300,000	300,000	0
Advanced Tech Center	150,000	150,000	0
EEF	2,146,324	2,114,269	(32,055)
Budget Contingency Fund	481,541	0	(481,541)
Other State Revenue			
Vocational Salary Reimbursement	2,055,857	1,977,857	(78,000)
Vocational Equip. Reimbursement	31,143	31,143	0
Industrial Training	0	0	0
State Grants - Other	0	0	0
Total State Support	**16,703,005**	**16,669,327**	**(33,678)**

Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue

	2008-2009	2009-2010	Increase (Decrease)
Federal Support			
Vocational Program Reimbursement	385,378	385,378	0
ARRA Stimulus	0	595,312	595,312
Vocational Program Salary Reimb Other	97,424	97,424	0
Recovery of Admin Costs	59,000	59,000	0
Total Federal Support	541,802	1,137,114	595,312
Private Gifts, Grants and Contracts			
Outside Scholarships	205,000	175,000	(30,000)
Investment Income			
Interest Income	180,000	180,000	0
Sales & Services of Educational Activities			
Child Care Revenue	37,093	37,093	0
Wellness Center Usage Fees	30,264	30,264	0
Gate Receipts	29,841	32,678	2,837
Season Ticket Sales	1,292	1,292	0
Ad Sales	3,450	3,450	0
Program Sales	1,513	1,513	0
Barbering Revenue	1,827	1,827	0
Cosmetology Revenue	9,618	9,618	0
CD Annuals	17,692	17,692	0
Vending	4,719	2,400	(2,319)
Vo-Tech Service Income	24,403	24,403	0
Drama Ticket Sales	1,718	1,200	(518)
Total Sales & Svc of Ed Activities	163,430	163,430	0
Other Sources			
Library Fines	1,305	1,305	0
Traffic Violations	48,471	48,471	0
Parking Permits	33,142	33,142	0
Other Income	60,193	60,193	0
Due from Foundation	17,691	17,691	0
Miscellaneous Income	307	307	0
Community Disaster Loan Funding	0	0	0
Transfers In	711,799	0	(711,799)
Cash Short/Over	100	100	0
Total Other Sources	873,008	161,209	(711,799)
Total Educational and General Revenues	30,003,944	30,967,890	963,946

Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object

	2008-2009	2009-2010	Increase (Decrease)
Salaries	16,864,394	17,480,198	615,804
Fringe Benefits	4,725,343	4,893,790	168,447
Work Study Salaries	100,000	100,000	0
Postage	69,791	69,791	0
Telephone	107,122	107,122	0
Printing and Reproduction Service	36,029	36,029	0
Repairs and Maintenance	180,353	180,353	0
Service Contracts on Equipment	393,538	393,538	0
Utilities			
Electricity	1,119,255	1,119,255	0
Gas	176,556	176,556	0
Water	105,873	105,873	0
Waste Disposal	49,327	49,327	0
Equipment and Other Rentals	346,985	351,985	5,000
Insurance	987,807	987,807	0
Professional Fees	384,901	384,901	0
Medical Services	13,374	13,374	0
Other Contractual Services	32,560	29,560	(3,000)
Advertising	79,737	79,737	0
Legal and Membership Dues	144,143	144,143	0
Educational Supplies	308,129	307,454	(675)
Office Supplies	121,582	121,582	0
Building and Construction Supplies	153,060	153,060	0
Janitorial Supplies	72,808	75,808	3,000
Automotive Supplies	17,150	17,150	0
Landscaping Supplies	12,174	12,174	0

Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object

	2008-2009	2009-2010	Increase (Decrease)
Gas, Oil, and Deisel	54,492	54,492	0
Computer Software	12,087	13,622	1,535
Other Supplies	169,628	173,628	4,000
Printing and Binding Supplies	2,865	2,865	0
Principal & Interest on Debt	3,176	3,176	0
Scholarships	1,495,242	1,495,242	0
Vehicle Tags, Taxes, Etc.	4,047	4,047	0
Bad Debts (Student Accts Receivable)	51,303	51,303	0
Reserve For Unexpected Expenditures	0	155,259	155,259
Miscellaneous Expense	32,401	32,401	0
Meal Expense	112,916	113,083	167
Uniforms	58,210	55,210	(3,000)
Medical Supplies	9,213	9,213	0
Minor Equipment	94,526	94,792	266
In State Travel	280,704	280,984	280
Out of State Travel	161,999	159,751	(2,248)
Equipment	228,881	223,492	(5,389)
State 100% Reimburseable Equipment	416,521	416,521	0
Library Books	84,656	109,156	24,500
Transfers Out	129,086	129,086	0
Total Expenditures by Object	**30,003,944**	**30,967,890**	**963,946**

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2008-2009	2009-2010	Increase (Decrease)
Academic Instruction			
Poplarville			
QEP	210,405	209,304	(1,101)
Theatre	9,653	9,653	0
Communications	204,064	207,478	3,414
String of Pearls	39,861	39,861	0
Art	106,270	107,520	1,250
Band	382,807	384,820	2,013
Chorus	162,257	163,460	1,203
Music	388,303	397,055	8,752
Wellness Center	578,662	574,128	(4,534)
Associate Degree Nursing	2,058,330	2,098,252	39,922
Business	193,460	197,518	4,058
Mathematical Sciences	711,478	724,489	13,011
Sciences	864,895	883,687	18,792
English	723,611	739,504	15,893
Reading	69,691	70,575	884
Criminal Justice	56,393	57,491	1,098
Foreign Language	71,350	72,476	1,126
Social Sciences	762,741	764,904	2,163
Journalism	3,295	3,295	0
Total Academic Instruction - Poplarville	7,597,526	7,705,470	107,944
Forrest County			
QEP	79,488	72,952	(6,536)
Communications	54,968	104,377	49,409
Art	7,170	7,170	0
Music	8,067	8,067	0
Health and Physical Education	6,297	6,297	0
Business	19,719	19,719	0
Mathematical Sciences	266,594	360,403	93,809
Sciences	306,519	310,971	4,452
English	138,469	167,171	28,702
Reading	17,923	17,923	0
Criminal Justice	56,465	57,560	1,095
Foreign Language	8,963	60,510	51,547
Social Sciences	174,124	300,192	126,068
Total Academic Instruction - Forrest County	1,144,766	1,493,312	348,546
Hancock Center			
Communications	3,586	1,793	(1,793)
Art	5,378	5,378	0
Music	5,379	5,379	0
Health/Wellness	1,791	1,791	0

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2008-2009	2009-2010	Increase (Decrease)
Business	5,378	5,378	0
Mathematical Sciences	19,200	19,200	0
Science	9,368	9,368	0
English	55,174	107,458	52,284
Reading	1,793	1,793	0
Foreign Language	1,791	3,584	1,793
Social Science	82,048	83,376	1,328
Total Academic Instruction - Hancock Center	190,886	244,498	53,612
Total Academic Instruction	**8,933,178**	**9,443,280**	**510,102**
Career Technical Instruction			
Poplarville			
Director's Office	310,036	313,335	3,299
Auto Mechanics	114,909	116,986	2,077
Electricity	137,517	139,929	2,412
Construction Engineering Technology	51,470	52,354	884
Masonry	57,951	58,999	1,048
Heating, Air Conditioning and Refrigeration	95,023	96,710	1,687
Cosmetology	67,174	68,369	1,195
Barbering	60,712	61,775	1,063
Machine Shop	72,023	73,390	1,367
Welding	72,050	73,175	1,125
Licensed Practical Nursing	165,817	179,834	14,017
Commercial Truck Driving	109,347	110,754	1,407
Web Design Technology	50,493	51,351	858
Business & Office Technology	291,124	305,526	14,402
Computer Technology	147,206	149,902	2,696
Marketing & Management	114,577	115,424	847
Computer Networking Support Tech	51,618	52,432	814
Child Development	120,132	126,030	5,898
Child Development Lab	59,499	60,403	904
Automated Manufacturing	94,258	95,988	1,730
Electronics	112,538	114,532	1,994
Drafting & Design	120,511	122,647	2,136
Aviation Maintenance	89,702	65,429	(24,273)
100% Equipment Reimbursed by State	416,521	416,521	0
Total Career Technical Instruction Poplarville	2,982,208	3,021,795	39,587
Forrest County			
Director's Office	373,278	381,032	7,754
Heating, Air Conditioning and Refrigeration	74,532	75,683	1,151
Welding	62,109	63,034	925
Licensed Practical Nursing	219,898	224,160	4,262
Business & Office Technology	152,919	156,114	3,195

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2008-2009	2009-2010	Increase (Decrease)
Computer Servicing Technology	51,975	52,900	925
Electronics	54,660	55,491	831
Allied Health Programs			
Dental Assisting	115,829	117,973	2,144
Surgical Technician	145,256	147,794	2,538
Nursing Assistant	60,505	61,649	1,144
Nursing Aide Competency Testing	3,944	3,949	5
Physical Therapist Assistant	256,012	256,511	499
Medical Lab Tech	137,298	139,942	2,644
Respiratory Therapy Tech	198,352	202,038	3,686
Dental Hygiene	313,315	318,261	4,946
Occupational Therapy	190,993	194,464	3,471
X-Ray Technology	162,381	165,410	3,029
Total Career Technical Instruction Hattiesburg	2,573,256	2,616,405	43,149
Total Career Technical Instruction	**5,555,464**	**5,638,200**	**82,736**
Total Instruction	**14,488,642**	**15,081,480**	**592,838**
Instructional Support Library and Learning Lab			
Poplarville	727,112	735,018	7,906
Forrest County	320,389	329,511	9,122
Hancock County	30,835	59,826	28,991
Total Instructional Support Library	**1,078,336**	**1,124,355**	**46,019**
Student Services			
Dean's Office	169,264	225,403	56,139
Admissions	251,262	255,743	4,481
Financial Aid	357,834	362,273	4,439
Retention and Adult Services	0	114,804	114,804
Academic Counselors - Poplarville	320,825	5,872	(314,953)
Academic Counselors - Hattiesburg	92,280	0	(92,280)
Counseling Center - Poplarville	0	412,299	412,299
Counseling Center - Hattiesburg	0	341,429	341,429
Career Tech Counselors - Poplarville	169,472	0	(169,472)
Career Tech Counselors - Hattiesburg	242,747	0	(242,747)
ACT/GED Testing Service	35,151	35,151	0
Student Publications	15,007	15,007	0
Athletic Director	243,129	244,918	1,789
Athletic Medical Supplies	10,271	10,271	0
Football	495,308	489,495	(5,813)
Golf	24,394	24,608	214
Men's Basketball	149,684	151,617	1,933
Women's Basketball	135,404	136,796	1,392
Men's Baseball	144,266	145,568	1,302

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2008-2009	2009-2010	Increase (Decrease)
Women's Softball	108,030	109,231	1,201
Tennis	57,801	58,388	587
Men's Soccer	68,399	68,030	(369)
Women's Soccer	67,130	66,761	(369)
Recruitment	189,778	150,874	(38,904)
Parade of Beauties	950	950	0
Cheerleaders	44,009	44,009	0
Student Intramurals	17,126	0	(17,126)
Homecoming	8,647	8,647	0
School Nurse	50,416	51,351	935
Game Room	17,142	16,258	(884)
Student Activities/Intramurals	76,018	73,295	(2,723)
Student Council	4,799	4,799	0
Phi Theta Kappa	5,583	5,583	0
Total Student Services	**3,572,126**	**3,629,430**	**57,304**
Institutional Support			
Board of Trustees	17,591	17,591	0
Office of the President	340,633	346,624	5,991
Vice President for Instruction	733,056	739,481	6,425
Information Technology	958,890	969,954	11,064
Planning and Research	176,186	179,268	3,082
Extended Education/Distance Learning	221,798	225,480	3,682
Grants & Research Office	35,000	35,000	0
Disability Services	11,250	11,250	0
Public Relations and Printing	391,364	397,366	6,002
Business Office	588,211	605,259	17,048
Business Office - Forrest County	26,124	26,587	463
Reserved for Unexpected Expenditures	0	155,259	155,259
Transfers to Grants and Restricted Funds	129,086	129,086	0
General Administration	1,432,423	1,432,423	0
Post Office	7,303	0	(7,303)
Foundation Office	221,712	224,223	2,511
Institutional Research	84,909	111,231	26,322
Campus Police (Poplarville)	428,061	425,551	(2,510)
Campus Police (Hattiesburg)	163,890	166,217	2,327
Campus Police (Hancock)	30,113	30,755	642
ADA Coordinator	72,517	73,712	1,195
Drop Out Recovery Program	100,000	100,000	0
Director - Hancock County Campus	120,526	123,781	3,255
Advanced Technology Center	414,946	415,903	957
ATC - Security	5,000	5,000	0
Total Institutional Support	**6,710,589**	**6,947,001**	**236,412**

Operation of Plant

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2008-2009	2009-2010	Increase (Decrease)
Poplarville			
Janitorial	630,519	639,489	8,970
Building Maintenance	942,849	940,145	(2,704)
Grounds	287,224	287,529	305
Utilities and Telephone	1,181,726	1,181,726	0
Other Transportation	168,779	170,391	1,612
Total Operation of Plant - Poplarville	3,211,097	3,219,280	8,183
Forrest County			
Janitorial	172,424	172,857	433
Building Maintenance	150,211	152,134	1,923
Grounds	29,693	29,693	0
Utilities	274,985	274,985	0
Total Operation of Plant - Forrest County	627,313	629,669	2,356
Advanced Technology Center			
Janitorial	59,486	60,320	834
Building Maintenance	6,000	6,000	0
Grounds	15,000	15,000	0
Utilities	109,895	109,895	0
Total Operation of Plant - Advanced Tech Ctr	190,381	191,215	834
Hancock Center			
Janitorial	13,380	13,380	0
Building Maintenance	93,000	113,000	20,000
Utilities	19,080	19,080	0
Total Operation of Plant - Hancock Center	125,460	145,460	20,000
Total Operation of Plant	4,154,251	4,185,624	31,373
Total Unrestricted Current Fund Expenditures	30,003,944	30,967,890	963,946

Pearl River Community College
Auxilary Fund
Schedule of Revenues and Expenditures

	2008-2009	2009-2010	Increase (Decrease)
Revenues			
Food Service			
Food Sales	466	800	334
Meal Tickets	1,099,900	1,104,525	4,625
Other Income	23,728	23,728	0
Total Food Service	1,124,094	1,129,053	4,959
Residential Facilities			
Room Rentals	1,236,300	1,236,300	0
Bookstore (Pearl River and Forrest County)			
Book Sales	2,447,653	2,547,653	100,000
Merchandise Sales	440,372	452,016	11,644
Non-Taxable Sales	4,644	6,336	1,692
Interest Income	67,394	35,000	(32,394)
Other Income	5,429	5,429	0
Total Bookstore	2,965,492	3,046,434	80,942
Total Auxiliary Revenues	5,325,886	5,411,787	85,901
Expenditures			
Food Service			
Contract Cost	1,093,336	1,093,336	0
Postage and Freight	229	0	(229)
Equipment Rental	1,175	1,175	0
Repairs	19,526	19,526	0
Other Supplies	4,258	1,000	(3,258)
Meal Expense	0	0	0
Total Food Service	1,118,524	1,115,037	(3,487)
Residential Facilities			
Salaries	156,271	146,121	(10,150)
Staff Benefits	73,389	68,797	(4,592)
Maintenance Supplies	25,000	20,000	(5,000)
Scholarships	45,000	45,000	0
Utilities (Cable)	50,000	62,460	12,460
Repairs	53,856	50,000	(3,856)
Meal Expense	6,381	8,400	2,019
Minor Equipment	6,855	0	(6,855)
Debt Reserve	141,884	141,884	0
Bond Obligation	705,296	703,196	(2,100)

Pearl River Community College
Auxilary Fund
Schedule of Revenues and Expenditures

	2008-2009	2009-2010	Increase (Decrease)
Total Residential Facilities	1,263,932	1,245,858	(18,074)
Bookstore (Pearl River and Forrest County)			
Salaries	224,677	233,046	8,369
Fringe Benefits	76,571	78,178	1,607
Book Purchases	2,217,042	2,217,042	0
Book Buy Back Purchases	2,482	0	(2,482)
Merchandise Purchases	246,268	350,000	103,732
Postage and Freight	6,248	5,280	(968)
Service Contracts	1,600	1,600	0
Office Supplies	12,704	8,000	(4,704)
Minor Equipment	877	1,000	123
Equipment Rental	2,610	2,610	0
Travel	1,363	1,363	0
Meal Expense	1,784	1,000	(784)
Sales Tax	27,200	20,000	(7,200)
Total Bookstore	2,821,426	2,919,119	97,693
Total Auxilary Expenditures	5,203,882	5,280,014	76,132
Excess Revenues Over/(Under) Expenditures	122,004	131,773	9,769

Pearl River Community College
Current Restricted Funds
Federal and State Grants for Students

	2008-2009	2009-2010	Increase (Decrease)
Revenues			
PELL Grants	6,400,000	9,409,819	3,009,819
Supplemental Grants	163,532	149,747	(13,785)
State Student Incentive Grants	290,000	290,000	0
Total Revenues	6,853,532	9,849,566	2,996,034
Expenditures			
Payment to General Fund for Student Accts	4,454,795	6,402,218	1,947,423
Payment to Students	2,398,737	3,447,348	1,048,611
Total Expenditures	6,853,532	9,849,566	2,996,034
Excess Revenues Over Expenditures	0	0	0

Pearl River Community College
Current Restricted Fund
Grants

	FY 2009	Proposed FY 2010	Increase (Decrease)
Revenues			
Federal			
Tech Prep	99,165	99,165	0
Department of Mental Health	10,000	15,000	5,000
Student Support Services - Federal	298,263	313,922	15,659
Rural Health - Fed Flow MCCF	110,354	110,354	0
Adult Basic Education	394,587	377,027	(17,560)
WIA/Dislocated Worker Grant	64,476	70,720	6,244
WIA/WIN Job Center	61,352	67,478	6,126
H-1B Pathways	500,000	0	(500,000)
MEP	35,000	35,000	0
WIRED MDES - Welding	588,686	368,781	(219,905)
NSF - Utility Linemen	150,575	148,696	(1,879)
State			
SBCJC Projects	1,317,389	1,489,984	172,595
NASA Space Grant	4,500	4,500	0
Other			
Courage to Teach	18,000	18,000	0
Total Revenues	**3,652,347**	**3,118,627**	**(533,720)**
Expenditures			
Salaries	1,412,449	1,412,449	0
Fringe Benefits	264,785	264,785	0
Contractual	151,089	151,089	0
Materials & Supplies	429,697	429,697	0
Scholarships	150,354	150,354	0
Equipment	1,107,333	573,613	(533,720)
Travel	136,640	136,640	0
Other	0	0	0
Total Expenditures	**3,652,347**	**3,118,627**	**(533,720)**
Excess Revenues Over Expenditures	**0**	**0**	**0**

Note: All Grants Represent Amounts Requested, not necessarily approved.

Pearl River Community College
Current Restricted Funds
Federal Workstudy Fund

	2008-2009	2009-2010	Increase (Decrease)
Revenues			
Receipts from U.S. Department of Education	165,661	212,600	46,939
Receipts from PRCC - Matching (25%)	0	0	0
Total Revenues	165,661	212,600	46,939
Expenditures			
Payments to qualifying students	165,661	212,600	46,939
Excess Revenues Over Expenditures	0	0	0

Pearl River Community College
Plant Funds
Faculty Housing Fund

	2008-2009	2009-2010	Increase (Decrease)
Revenues			
Rent from Apartments	22,000	18,000	(4,000)
Interest Income	900	900	0
Total Revenues	**22,900**	**18,900**	**(4,000)**
Expenditures			
Repairs	7,500	7,500	0
Building and Construction Supplies	6,000	6,000	0
Total Expenditures	**13,500**	**13,500**	**0**
Excess Revenues Over Expenditures	**9,400**	**5,400**	**(4,000)**

Pearl River Community College
Plant Funds
Debt Service

	2008-2009	2009-2010	Increase (Decrease)
Revenues			
County Tax Support			
Forrest	94,000	218,000	124,000
Hancock	33,000	33,000	0
Jeff Davis	11,000	11,000	0
Lamar	80,000	0	(80,000)
Pearl River	36,000	36,000	0
Total County Tax Support	254,000	298,000	44,000
Interest	32,000	24,000	(8,000)
Transfers In	505,554	503,297	(2,257)
Total Revenues	**791,554**	**825,297**	**33,743**
Expenditures			
Principal & Interest - ADN Building	154,120	146,908	(7,212)
Principal & Interest - Career Tech Bonds	290,220	288,420	(1,800)
Principal & Interest - Forrest County	145,405	147,185	1,780
Other Bond Costs	1,175	3,000	1,825
Total Expenditures	**590,920**	**585,513**	**(5,407)**
Excess Revenues Over/(Under) Expenditures	**200,634**	**239,784**	**39,150**

Pearl River Community College
Plant Funds
Enlargement and Improvement Fund

	2008-2009	2009-2010	Increase (Decrease)
Revenues			
County Tax Support			
Forrest	432,550	338,426	(94,124)
Jefferson Davis	24,108	28,000	3,892
Lamar	200,000	442,000	242,000
Marion	60,000	60,000	0
Pearl River	642,000	718,000	76,000
Total County Tax Support	1,358,658	1,586,426	227,768
Reappropriate Funds	593,463	569,871	(23,592)
Interest Income	5,000	5,000	0
Total Revenues	**1,957,121**	**2,161,297**	**204,176**
Expenditures			
Transfer Out - Career Tech Bond Project	288,297	288,297	0
Transfer Out - FCC Bond Project	116,500	0	(116,500)
Transfer Out - Lamar County Debt	0	215,000	215,000
FCC Renovations	102,324	0	(102,324)
Instructional Technology Improvements	350,000	250,000	(100,000)
Seal Hall / Science Building	200,000	0	(200,000)
Paving (Pville and Hattiesburg)	50,000	0	(50,000)
Special Road Project	175,000	0	(175,000)
Vehicles	55,000	80,000	25,000
Maintenance Equipment	40,000	50,000	10,000
QEP Funds	50,000	30,000	(20,000)
Faculty Housing Renovations	40,000	0	(40,000)
Furniture & Special Projects	180,000	180,000	0
I.T. Equipment	80,000	80,000	0
ADA (sidewalks)	30,000	0	(30,000)
Cafeteria Equipment	125,000	0	(125,000)
Library Services & Learning Lab	25,000	100,000	75,000
Band Instruments	20,000	0	(20,000)
Campus Lighting and Street Signs	30,000	0	(30,000)
33 Passenger Bus	0	53,000	53,000
Security Cameras	0	30,000	30,000
Band Hall	0	300,000	300,000
FCC Lighting Project	0	30,000	30,000
FCC Parking Improvements	0	230,000	230,000
HVAC Improvements	0	25,000	25,000
Athletic Fieldhouse Equipment	0	150,000	150,000
Honor Dorm Repairs	0	30,000	30,000
Nursing Equipment	0	40,000	40,000
Total Expenditures	**1,957,121**	**2,161,297**	**204,176**
Excess Revenues Over Expenditures	**0**	**0**	**0**

FACILITIES PLAN

MEETING DOCUMENTATION

MEETING: Buildings & Grounds Committee

DATE: July 14, 2009

PLACE: Small Conference Room in Great Hall

ATENDEES: Sonny Knight   Dale Purvis   Frank Ladner
                   Tony Waits   Roger Knight   Dr.Adam Breerwood
                   Dr. William Lewis

The Buildings and Grounds Committee met in the Crosby Hall Great Hall Conference Room to discuss the following items:

1. The Committee was presented with the bids from the bid opening for the fieldhouse project. Jay-Van Construction Company was the low bidder with a bid of $1,174,000. This figure included the base bid and two alternates. Roger Knight informed the Committee that the funding for the project was in place and would come from the College's HERA grant and from the insurance settlement proceeds. The Committee unanimously agreed to move forward with the project and to recommend to the full board that the low bid presented by Jay-Van be accepted.

MEETING DOCUMENTATION

MEETING: Buildings & Grounds Committee

DATE: August 11, 2009

PLACE: Small Conference Room in Great Hall

ATENDEES:

Sonny Knight	Dale Purvis	Frank Ladner
H.R. Nobles	Tony Waits	Ron Fortenberry
Roger Knight	Dr.Adam Breerwood	Dr. William Lewis
Craig Tynes		

The Buildings and Grounds Committee met in the Crosby Hall Great Hall Conference Room to discuss the following items:

1. Craig Tynes reported to the Committee that a "bulge" in the brick wall on the north side of Jefferson Davis Hall had been discovered that presents a safety issue. An analysis of the "bulge" by a structural engineer indicates that the brick ties have been loosened and the brick should be removed and replaced.

   The Committee after considerable discussion instructed Dr. Lewis and Mr. Tynes to evaluate the interior structure of the building for soundness once the brick is removed. If the structure proves to be sound and worthy of renovation the College should proceed with replacing the brick on the entire exterior of the building, replacing the windows, upgrading the restrooms, replacing the flooring throughout the building, painting the interior and exterior of the building and renovating the stairwells.

   The Committee was unanimous in its decision to make this recommendation to the full board.

MEETING DOCUMENTATION

MEETING: Buildings & Grounds Committee

DATE: September 8, 2009

PLACE: Small Conference Room in Great Hall

ATENDEES: Sonny Knight   Dale Purvis   Frank Ladner
                   Tony Waits   H.R. Nobles   Roger Knight
                   Adam Breerwood   Dr. William Lewis   Craig Tynes

The Buildings and Grounds Committee met in the Crosby Hall Great Hall Conference Room to discuss the following items:

1. The Committee began discussing the replacement of Lamar Hall. This facility formerly was a men's dormitory and housed 60 students, but had to be destroyed following damage during Hurricane Katrina. The discussion relative to replacement of this dormitory centered on the fastest manner in which this facility to could be replaced. Dr. Lewis suggested that perhaps a similar plan to the new men's suites could be used and that Don McCleskey who designed the new facility could be employed to use a similar concept. It was discussed that Mr. McCleskey could possibly design the new facility faster and at less expense since a similar design on the campus was already in place. The Committee asked Dr. Lewis to explore this possibility with Mr. McCleskey.

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

OCTOBER 13, 2009

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday, October 13, 2009, in the President's Conference Room in the Alexander Administration Building. The following committee members were in attendance:

> Mr. Ron Fortenberry
> Mr. Sonny Knight
> Mr. Frank Ladner
> Mr. H. R. Nobles
> Mr. Dale Purvis
> Mr. Tony Waits
> Dr. Adam Breerwood, Dean of Student Services
> Dr. William Lewis, President

Dr. Lewis opened today's meeting by welcoming all members and introducing Stacie Blaylock as the new minute's recorder and gave updates on the following projects:

MOODY HALL

- Dr. Lewis presented two chairs for the board to look at and decide in the future as to which one to go with for the Performing Arts Center.
- Dr. Lewis informed the committee that the bid date for this project should be approved by the Bureau of Buildings by April 1, 2010.

ROAD PROJECT

- Project is almost complete on north side of campus.
- Would like to extend wider road around home side of football stadium but there are concerns with the oak trees lining the current road.
- Landscaping on new part of boulevard is half complete.

BAND HALL

- Clean up of this room is complete. Walls have been painted and the next step will be installing ceilings and floors.

FIELDHOUSE

- Moving forward with this project, completion in the spring, 2010.

LAMAR HALL

- Building has been removed.
- Dr. Lewis explained the pros and cons of using FEMA money to replace this dorm and noted that the college received $4 million from insurance settlement on Marion Hall and asked the committee for thoughts on rebuilding on old Lamar Hall location across from New Men's Dorm, and using the insurance money rather than FEMA money. He further explained that a new dorm could be built exactly like the New Men's Dorm using the same Architect and same plans, and hopefully, saving on the cost of having new plans drawn up. The committee agreed to invite architect, Don McCleskey, to the next Buildings and Grounds meeting to discuss further plans on this project.
- Dr. Lewis informed the committee of the projected plans to rebuild Lamar Hall at the old Bilbo location. No timetable for this project has been established.
- Motion was made by Sonny Knight to use $4 million in insurance settlement to rebuild a men's dormitory on the Lamar Hall site. Frank Ladner seconded the motion with a unanimous vote from the Committee in favor of the motion.

FINE ARTS BUILDING

- Motion made by Sonny Knight to use $5 million insurance and $4 million from the Brownstone fund to build the new Fine Arts building. Sonny Knight made a motion on this, and Tony Waits seconded the motion with a unanimous vote from the committee in favor of the motion.
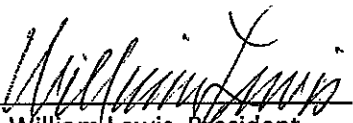
TITLE III GRANT

- Dr. Lewis informed the committee of the proposed location for the Student Success Center on the second floor of Crosby Hall. However, this location is not ADA accessible. In the Title III Grant there is $143,000.00 to make renovations. Dr. Lewis proposed putting a small lobby on the south side of Crosby Hall to include an elevator. Dr. Lewis also recommended that we use Lewis Griffin, architect, to draw up plans for this project. Sonny Knight made a motion, and Tony Waits seconded the motion with a unanimous vote from the committee in favor of the motion.

OTHER INSURANCE FUND DISBURSEMENTS

- Dr. Lewis recommended that $500,000.00 of the insurance funds be used to partially replenish the Brownstone Fund for the funds that were borrowed for the stadium renovations.
- And that, $500,000.00 be placed in reserve for future projects. The recommendation was unanimously approved in a motion by Tony Waits, and a second by H. R. Nobles.

Meeting was adjourned at 12:20 p.m.

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Dr. William Lewis, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING
DOCUMENTATION

NOVEMBER 10, 2009

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday, November 10, 2009, in the Great Hall Conference Room in the Crosby Hall. The following committee members were in attendance:

Mr. Ron Fortenberry
Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Dr. Adam Breerwood, Dean of Student Services
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President
Special guest, Don McCleskey; Architect

Dr. Lewis opened today's meeting by welcoming all members and special guest, Don McCleskey, architect and gave updates on the following projects:

LAMAR HALL LOCATION

- At the request of the committee, Don McCleskey was present to answer questions and discuss further plans for the construction of a new dorm on this site.
- Mr. McCleskey informed the board that he had spoken to Witherington Construction, who built the current Men's Dorm to get an idea of what the cost might be on the new dorm. John Witherington quoted $85.00 per square feet.
- Mr. McCleskey further recommended that if we wanted to save on cost of this new dorm, we could contact previous general contractor or contact previous engineer. By using them we could save on the cost of having new plans drawn up, even if there were a few modifications.
- Dr. Lewis further explained to Mr. McCleskey that the college would want a package deal on this construction to comply with all state guidelines. This would give the architect involved full responsibilities of overseeing this project.

- The committee was concerned with saving on the cost for this project. Mr. McCleskey explained that 6% is the normal fee charged by architects.
- Expedition was also a question brought to Mr. McCleskey. He further explained that there is time involved in plans, bid process and also soil borings, that need to be done prior to starting any construction.
- Mr. McCleskey said that it was possible to build this dorm, comparable to the current Men's Dorm, with 4 million.
- Mr. McCleskey did recommend that any issues or concerns with current plan design be discussed and made note of prior to any modifications.
- Motion was made by Sonny Knight to use Don McCleskey as architect and take full responsibility on this project. Frank Ladner seconded the motion with a unanimous vote from the committee in favor of the motion.

CROSBY HALL

- Dr. Lewis informed the committed that he received a contract on the elevator project from Lewis Griffin. The contract stated the fee at 7%. Sonny Knight and the rest of the committee would like for Dr. Lewis to contact Lewis Griffin and request the rate be changed to 6% instead. Dr. Lewis agreed to do so and inform the board.

BOND ISSUES

- Dr. Lewis informed the committee that he recently went to Jackson and spoke with the bureau on the bond packages that PRCC had left. 2 million is what is left in the packages to be sold in November.
- Dr. Lewis asked the board to discuss how this money should be spent with the following recommendations:
  o Take part of this to start new Career Education Center building, on the Hattiesburg Campus
  o The rest of the money could go on that project or it could be used to complete road project on the Poplarville Campus.
  o Extending Cafeteria kitchen & storage area.
  o Adding to Science Building & renovation on the older part of this building.

- Dr. Lewis wants the committee to think about these recommendations and further discuss them at the December meeting.

Meeting was adjourned at 12:00 p.m.

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William Lewis, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING
DOCUMENTATION

JANUARY 12, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday, November 10, 2009, in the Board Room at Crosby Hall. The following committee members were in attendance:

Mr. Ron Fortenberry
Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Dr. Adam Breerwood, Dean of Student Services
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

Dr. Lewis opened today's meeting by welcoming all members and gave updates on the following projects:

LAMAR HALL

Architect, Don Mcklesky informed Craig that the topographical should be done within the next 2 weeks and the project will be ready to go out to bid in 2 months.

Dr. Lewis also informed the board that there were a few minor changes in the blue prints for Lamar Hall:
1) Concrete block will be used on the inside of the dorm as well as metal framing with very little additional cost.
2) An activity room was created on the main floor for the students to use.
3) Additional room was added in the lobby as you enter the main floor.
4) Small living area was added at the entrance of each dorm room.
5) A full camera and wii fi system were also added.

BROWNSTONE (PERFORMING ARTS BLDG)

All design concepts for this building are complete and the bureau should be done with their review by May 4, 2010.

NEW CAREER CENTER BUILDING (FORREST COUNTY CAMPUS)

Dr. Lewis informed the committee that he has been talking to the county supervisors for their part of the money on this project and then it will go through the bureau process.

COLLISIEUM

Dr. Lewis informed the committee that he is waiting on FEMA and have not yet heard anything from them on this project.

BAND HALL

Band Hall is 99% complete and was completed under budget.

HANCOCK CENTER

Dr. Lewis informed the committee of an opportunity the college has to purchase a building in Hancock County rather than rent at the current location. This building was the old DeRussy Motor's location. It's large enough to house our campus in Hancock County with ample space to grow. There would need to be some renovation and there is a good amount of parking at this location.

Meeting was adjourned at 11:45 so committee members could go look at the completion of the new Band Hall.

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William Lewis, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING DOCUMENTATION

FEBRUARY 9, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 10:00 a.m. on Tuesday, February 9, 2010, in the Great Hall Conference Room in the Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. Dale Purvis
Mr. Tony Waits
Dr. Adam Breerwood, Dean of Student Services
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President
Dr. John Grant, Vice President

The following members were not in attendance:

Mr. H. R. Nobles
Mr. Ron Fortenberry

Dr. Lewis opened today's meeting by welcoming all members and handing out a Facilities Priorities report to discuss the following:

POPLARVILLE CAMPUS

CURRENT PROJECTS UNDERWAY

- Jeff Davis Hall renovations are going well
- New Men's Dorm - Don McClesky is going to be at board meeting today to discuss this project
- Performing Arts Center - Design should be ready in 2 weeks to go to the Bureau and then hopefully will be ready to go out for bid in early summer
- White Coliseum — FEMA has recently provided a final version on this project. The college is not satisfied with the decision and will appeal.

- Moody Hall Addition – Landry & Lewis have until March 4th to submit final approval, hoping for bid date some time in April
- Band Hall Courtyard – There was money left over from the Band Hall Renovation for this project. Construction should begin this spring.

NEW PROJECTS

- *SCIENCE BUILDING CLASSROOM/OFFICE ADDITION & RENOVATION PROJECT* The electrical and HVAC system are a major concern in this building and more classrooms are also needed
- *CAFETERIA RENOVATION & EXPANSION/PURCHASE NEW KITCHEN EQUIPMENT* Kitchen is in need of complete renovation along with updating the serving lines to give them a more modern approach. This would also include creating more storage space and cooler space
- *NEW PHYSICAL PLANT OPERATIONS BUILDING* – Dr. Lewis and Craig Tynes have discussed moving this location to the end of faculty road. Craig is checking on prices for metal buildings large enough to house the entire operations of the Physical Plant. This move would free up large amounts of space in the current location that can be converted into classrooms
- *NEW BUILDING FOR COSMETOLOGY/BARBERING* – Dr. Lewis discussed that both of these departments need to be moved to another location at some point. Possibly behind the New Career Education Building
- *NEW CHILD CARE TECHNOLOGY BUILDING*
- *RENOVATE/BRICK OLD DEAN'S HOME*
- *NEW STUDENT ACTIVITIES AREA*

ENLARGEMENT & IMPROVEMENT PROJECTS

- Paint Administration Building (inside & out)
- Repair Jeff Davis Hall stairs
- Replace flooring/renovate office area in Jeff Davis Hall
- Renovate White Hall Head Resident apartment
- Paint Pearl River Hall Head Resident apartment
- Sports Complex:

  - ➤ New seating for soccer stadium
  - ➤ Fencing for soccer stadium
  - ➤ Begin bricking stadium
  - ➤ Pave existing parking area

- Expand White Hall Parking Lot. This could possibly be incorporated with the Science Building project

THE COMMITTIEE PLACED THESE PROJECTS ON AN A, B, AND C PRIORITY WITH "A" BEING TOP PROIORITY. BELOW ARE THE POPLARVILLE PROJECTS AND THEIR PRIORITIES:

"A" PROJECTS:
- ❖ SCIENCE BUILDING CLASSROOM/OFFICE ADDITION & RENOVATION PROJECT
- ❖ CAFETERIA RENOVATION & EXPANSION/PURCHASE NEW KITCHEN EQUIPMENT
- ❖ NEW PHYSICAL PLANT OPERATIONS BUILDING
- ❖ NEW STUDENT ACTIVITIES AREA

"B" PROJECTS:
- ❖ NEW STUDENT SERVICES BUILDING

"C" PROJECTS:
- ❖ NEW BULDING FOR COSMETOLOGY/BARBERING
- ❖ NEW CHILD CARE TECHNOLOGY BUILDING
- ❖ EXPAND WHITE HALL PARKING LOTT

FORREST COUNTY CENTER

CURRENT PROJECTS UNDERWAY

- *NEW CAREER EDUCATION BUILDING AND ACCES ROAD*
- *NEW ENTRANCE ROAD*
- *NEW PARKING LOT & RENOVATION OF ALLIED HEALTH CENTER PARKING AREA*

NEW PROJECTS

- ADDITIONAL PARKING
- RENOVATE WELDING SHOP FOR BOOKSTORE & GRILL
- RENOVATE HVAC AREA FOR CLASSROOMS
- RENOVATE NURSING AREA FOR CLASSROOMS
- PURCHASE ADDITIONAL LAND – This would be used for additional parking
- BEGIN PLANNING FOR ASSEMBLY/CLASSROOM BUILDING
- COURTYARD

ENLARGEMENT & IMPROVEMENT PROJECTS

- ENTRANCE GATES – Craig is designing these gates to enhance the entry way and be able to lock down the campus at night
- PAINT & NEW CARPET FOR BUILDING 5
- PAINT ALLIED HEALTH CENTER (INTERIOR)
- IMPROVE CAMPUS LIGHTING & SIGNAGE

HANCOCK CENTER

CURRENT PROJECTS UNDERWAY

- EXPAND LIBRARY
- CREATE BOOKSTORE
- DEVELOP NEW CAMPUS

WOODALL CENTER

- EXPAND DINING ROOM AND ADD CLASSROOMS

LISTED BELOW ARE THE A, B AND C PRIORITIES OF THE FORREST COUNTY CENTER:

"A" PRIORITY
- ❖ ADDITIONAL PARKING

"B" PRIORITY
- ❖ PURCHASE ADDITIONAL LAND
- ❖ BEGIN PLANNING FOR ASSEMBLY/CLASSROOM BUILDING

"C" PRIORITY
- ❖ RENOVATE WELDING SHOP FOR BOOKSTORE & GRILL
- ❖ RENOVATE HAVAC AREA FOR CLASSROOMS
- ❖ RENOVATE NURSING AREA FOR CLASSROOMS
- ❖ COURTYARD

Meeting was adjourned at 12:00 P.M.

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William Lewis, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING DOCUMENTATION

JUNE 19, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday, June 19, 2010, in the Great Hall Conference Room in the Crosby Hall. The following committee members were in attendance:

Mr. Ron Fortenberry
Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President
Dr. John Grant, Vice President

The following members were not in attendance:

Dr. Adam Breerwood, Dean of Student Services

Dr. Lewis opened today's meeting by welcoming all members and asking Craig Tynes to give a quick summary of the projects in progress.

Dr. Lewis gave summary on the following projects:
- Mac's Construction received Moody Hall bid for 2.26 Million
- Reviewed presented E & I budget
- Elevator for Crosby Hall to be paid for by Hera Grant
- Soccer field was discussed and decision was made to spend money on a mannequin for the Nursing program
- If there is any surplus in elevator fund for Crosby Hall to use that money to complete the stands at the soccer field

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William Lewis, President

INTRODUCTION
to
PLANNING
and
EVALUATION
at
PEARL RIVER
COMMUNITY COLLEGE

INTRODUCTION to PLANNING and EVALUATION
at
PEARL RIVER COMMUNITY COLLEGE

The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning and evaluation at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.

As included in the Institutional Effectiveness Planning and Evaluation Calendar, the Mission Statement and Strategic Goals are reviewed annually by members of the Planning and Effectiveness Committee, the Policy and Procedure Committee, the Administrative Council, and the Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division or departmental administrator or chair. Operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and then transmitted to the College President and other appropriate administrators for final review and approval.

Each year as detailed in the Institutional Effectiveness Planning and Evaluation Calendar, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission. Since the College's annual budget process is driven by the Mission Statement and the Strategic Goals, this compilation assists in determining the extent to which the College is fulfilling the Mission and the Strategic Goals and directly influences the preparation of the annual budget. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific

Strategic Goals. This procedure ensures that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review. These reports provide evidence of improvement and document that the College is achieving its Mission and Strategic Goals.

PEARL RIVER COMMUNITY COLLEGE
NEEDS ASSESSMENT

INSTRUCTIONS: This form should be completed when requesting changes in existing budget and/or in existing personnel needs and returned to your supervisor with your budget sheet. Refer to your Institutional Effectiveness Assessment Chart (Use of Results Column) and to the projections indicated in the Strategic Plan and Internal Performance Indicators to assist in your justification. Each identified need should then be prioritized.

Description field should be very specific of the item being prioritized.

Please use one of the following abbreviations for the Funding Source field for each need:

I	Institutional	**CT**	Career/Technical (Ex. Reimbursements in departments such as Allied Health, Business Technology)
F	Federal	**GC**	Grants/Contracts (Ex. Workforce Development, Tech Prep)

Please use one of the following abbreviations for the Category field:

EQ	Equipment	**TR**	Travel
FA	Facility	**IT**	Information Technology Equipment and Software Items
MS	Materials and Supplies	**ED**	Educational Materials, Supplies, and Literature
PE	Personnel Needs		

Justification field should explain the reason of need for the item as related to the PRCC Mission Statement and Strategic Goals. (See Policy and Procedure Manual for Goal numbers.)
(ex. Description: Video Data Projectors and Notebook Computers; Justification: Instructional technology in classrooms is presently inadequate. This equipment is needed for classroom presentations; Goal Number(s): 1, 5)

Division/Department: _____   Prepared by: _____   Date: _____

PRIORITY RANK	DESCRIPTION	COST	FUNDING SOURCE	CATEGORY	JUSTIFICATION and GOAL NUMBER(S)

RATIONALE
for
STRATEGIC GOALS

RATIONALE FOR STRATEGIC GOALS

In the spring of 2003, all faculty, staff, and administrators at Pearl River Community College (PRCC) were given an opportunity to participate in an analysis of the strengths and weaknesses of the College and the opportunities and threats facing the College. Approximately 27% of the population responded to a strengths, weaknesses, opportunities, and threats (SWOT) form sent by email.

After compiling the responses, a chart was prepared to present the items which received the greatest number of responses. (This chart can be found at the end of this section.) The information in the chart was shared with members of both the Strategic Objectives Committee and with the Administrative Council. The Strategic Objectives Committee, a group of faculty, staff, administrators, student representatives, and community and alumni members, met, researched and reviewed data, and recommended a revised Mission Statement and Strategic Goals. The revised Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003. As can be seen by comparing the Mission Statement and Strategic Goals with the SWOT Analysis, the information received from the PRCC faculty, staff, administrators, and students was critical in determining the direction in which Pearl River Community College will move in the future.

Specifically, PRCC personnel indicated in the SWOT Analysis that the instructional programs offered to students are one of the strengths of the College and should be included in the goals to continue to place emphasis on the preparation that students receive in order to be successful when they transfer and/or enter the world of work. A concern regarding recruitment was viewed as both a weakness and a threat; therefore, it was determined that recruitment should be part of a goal that would also include retention. Emphasis was placed on this topic primarily because of the College's location in a district surrounded by a number of colleges and universities, all seeking expansion.

Although the faculty and staff were seen as strengths of the College, the loss of faculty was found to be a threat. Morale had been low because of funding/budget concerns and low salaries. Budget concerns had also led to deteriorating infrastructure, less emphasis on professional development, a greater need for renovations of facilities, and the employment of more adjunct faculty. With this in mind, a goal was proposed to include employment of qualified faculty and staff who would be compensated well and given the opportunity for professional development, along with the goal of providing facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

A need to improve and expand student services was identified, and a goal to provide quality student services to enhance the development of students was proposed. Lack of communication was also found to be a weakness; therefore, the improvement of communication was included as a Strategic Goal.

With at least three of the six counties in the PRCC district predicted to be among the fastest growing in the State, the opportunity for more partnerships with various businesses and industries was identified; therefore, a goal was recommended to provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. In addition to expanding workforce training, a goal to provide access to college courses and programs using various instructional methods, including distance education, was determined to be needed because of the change in the State's funding formula to that of full-time equivalency (FTE).

In addition to the SWOT Analysis, during the spring of 2002 and the spring of 2004, administrative, instructional, and educational support services were also evaluated by the utilization of the Noel-Levitz Student Satisfaction Survey and the Institutional Priorities Survey. The simultaneous use of these two surveys revealed areas of agreement and disagreement between students and campus personnel and enabled PRCC to (1) confirm further the accuracy of students' perceptions, (2) identify areas for new initiatives, and (3) gain an understanding of the campus climate from a faculty/staff perspective. Beginning with the 2006 Spring Semester, an in-house designed survey, The Campus Climate Survey, was administered annually to students. The survey was designed to obtain responses regarding campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues. After students (including those at the main campus in Poplarville, at the Forrest County Center, and at the Hancock Center) completed this survey during the 2009 Fall Semester, it was discovered that the majority of the students were satisfied with services offered by the College; however, a focus group was once again organized in order to review the results and make recommendations directed toward improving the quality of services offered by the College.

During the 2009-2010 school year, the Mission Statement and Strategic Goals were reviewed by numerous committees, and approved revisions were made. Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, were also reviewed, and several Internal Performance Indicators were revised and approved for evaluation purposes in 2010-2011. Since the College's annual budget process is driven by the Mission Statement and Strategic Goals, the compilation of instructional data and measurements assists in determining the extent to which the College is fulfilling the Mission and Strategic Goals and directly influences the preparation of the annual budget. The budget review process is in place with the Needs Assessment form being utilized by departments and divisions in order to ensure that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College.

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

STRENGTHS

	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Faculty/Staff	20	14	12	7	7	16
Administration	6	–	–	–	–	
Student/Teacher Ratio	4	7	–	–	–	16
Programs	4	7	7	–	–	16
Cost	3	7	4	3	6	16
Locations	–	–	11	10	3	16
Equipment	–	9	–	–	–	
Placement	–	9	–	–	–	
Scholarships	–	–	–	–	–	16
Community/Alumni Support	–	–	–	–	–	16

OPPORTUNITIES

	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Locations	9	–	2	–	–	
Program Expansion/New Funding Formula	6	–	6	5	4	16
Distance Education	3	–	–	2	2	
Extracurricular Activities	3	–	–	–	–	
Growth	–	8	14	5	3	16
Salary Improvement	–	6	–	–	–	
Placement	–	3	–	–	–	
Public Relations	–	3	–	–	–	
Expansion of Facilities	–	–	–	3	8	16
Staff Association	–	–	–	–	2	
Partnerships	–	–	–	–	–	16
Increase in Endowments	–	–	–	–	–	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

WEAKNESSES	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Budget/Funding	7	–	4	–	–	16
Adjunct Faculty (too many)	6	–	–	–	–	
Increasing Student/Teacher Ratio	5	–	–	–	–	
Facilities (need upgrading, etc.)	7	–	–	4	–	16
Administration	3	13	5	–	–	
Recruitment	3	–	–	–	–	
Low Salary	–	19	–	–	8	–
Salary Scale	–	12	–	–	–	16
Weak Technical Support	–	6	–	–	–	
Student Advisement	–	3	–	–	–	
Student Services	–	–	12	4	–	
Lack of Cafeteria	–	–	4	–	–	
Morale	–	–	3	–	–	
Lack of Communication	–	–	–	7	3	
Limited Technology	–	–	–	4	–	
Unorganized Registration	–	–	–	–	4	
Lack of Student Center	–	–	–	–	4	
Lack of Professional Development	–	–	–	–	3	16
Customer Service Inconsistency	–	–	–	–	–	16
Lack of faculty, staff, student participation	–	–	–	–	–	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

THREATS	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Funding/Budget/Economy	10	5	13	3	2	16
Publicity (need to increase)	4	–	–	–	–	
Low Salary	3	10	4	3	3	
Recruitment (competition)	3	–	–	–	3	16
Losing Faculty	3	12	–	3	–	
Poor Morale	–	4	–	–	–	16
Politics	–	3	–	–	–	
Program Expansion (not meeting needs)	–	–	–	3	–	
Telephone System	–	–	–	–	4	
Deteriorating Infrastructure	–	–	–	–	–	16
Slow Response to Rapid Change	–	–	–	–	–	16
Transfer of Local Control	–	–	–	–	–	16

MISSION STATEMENT
and
STRATEGIC GOALS

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

2. To provide quality student services.

3. To provide access to college courses and programs using various instructional methods, including distance education.

4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

7. To recruit and retain students from a diverse population.

8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

STRATEGIC GOALS
and
INTERNAL
PERFORMANCE
INDICATORS

Goal 1: To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

Commitment Statement:

Pearl River Community College is committed to providing accredited programs that enable students to earn Associate Degrees in Applied Science, Associates Degrees in Arts, and certificates of proficiency, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.

(This commitment statement previously read: Pearl River Community College is committed to providing accredited programs that enable students to earn associate's degrees and certificates of proficiency, to transfer to bachelor's degree programs, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.)

Internal Performance Indicator 1
Instructors in all academic, technical and career education programs will be evaluated yearly by students, self-evaluations, and by supervisors. Results will be used to improve instruction.
NOTE:
- **This Internal Performance Indicator is to be achieved in accordance with the Pearl River Community College Evaluation Process as revised on December 10, 2008, which reflects the following:**

  1. **Faculty, staff, and administrators who have been employed at Pearl River Community College for fewer than six years will be evaluated annually.**

  2. **Faculty, staff, and administrators who have been employed at Pearl River Community College for six or more years will be evaluated at least every three years.**

This indicator previously read:
Instructors in all academic, technical and career education programs will be evaluated yearly by students, self-evaluations, and by supervisors. Results will be used to improve instruction.

NOTE:
- *This Internal Performance Indicator was achieved in accordance with the Pearl River Community College Evaluation Process as revised on December 10, 2008, and reflects the following:*

Policy:

Pearl River Community College will periodically evaluate all personnel.

Procedure:

Schedule of Evaluations

1. *Faculty, staff, and administrators who have been employed at Pearl River Community College for fewer than six years will be evaluated annually.*
2. *Faculty, staff, and administrators who have been employed at Pearl River Community College for six or more years will be evaluated at least every three years.*

- **Assessment Results 2007-2008:**
  Instructors were evaluated by students in Fall semester 2007 and Spring semester 2008 for the 2007-2008 year.

  Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

  Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2008-2009:**
  Instructors were evaluated by students during the 2008 Fall Semester and 2009 Spring Semester for the 2008-2009 year.

  Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

  Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2009-2010:**
  Instructors were evaluated by students during the 2009 Fall Semester and 2010 Spring Semester for the 2009-2010 year.

  Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, the Director of the Hancock Center, and directors or chairs of instructional departments.

  Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

Internal Performance Indicator 2
At least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2007-2008:** For Fall 2007 there were 717 Academic and Technical courses taught with 3 or more credit hours. Of those 455 were Academic and 262 were Technical and no Virtual courses were included. Of the 455 Academic courses, 301 (66%) were taught by full time instructors. Of the 262 Technical courses, 259 (99 %) were taught by full time instructors. The overall percentage of both taught by full time instructors for Fall 2007 is 78%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research

Use of Assessment Results: The percentage of classes taught by full-time instructors has increased from 74% to 78%. Although improvement is being made in this area, review will continue.

- **Assessment Results 2008-2009:** Fall 2008 – 960 academic and technical courses with 3 or more credit hours. This included 565 academic courses and 395 technical courses (no virtual). Of the 565 academic courses, 424 (75%) were taught by full time instructors. Of the 395 technical courses, 381 (96%) were taught by full time instructors. The overall percentage of both academic and technical courses taught by full time instructors for fall 2008 is 84%.

Breakdowns of above by campus:

Poplarville (Main Campus)– 532 academic and technical courses with 3 or more credit hours including 325 academic courses and 207 technical courses (no virtual)
Of the 325 academic courses, 291 (90%) were taught by full time instructors. Of the 207 technical courses, 196 (95%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – 287 academic and technical courses with 3 or more credit hours including 173 academic courses and 114 technical courses (no virtual)
Of the 173 academic courses, 56 (32%) were taught by full time instructors. Of the 114 technical courses, 111 (97%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Forrest County Center is 58%.

Waveland (Hancock Center) – 44 academic and technical courses with 3 or more credit hours including 37 academic courses and 7 technical courses (no virtual)
Of the 37 academic courses, 13 (35%) were taught by full time instructors. Of the 7 technical courses, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Hancock Center is 43%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has increased six percentage points from 78% to 84%.

- **Assessment Results 2009-2010:** In Fall 2009 there were 983 academic and technical classes with 3 or more credit hours. This included 661 academic classes and 322 technical classes (no virtual). Of the 661 academic classes, 454 (69%) were taught by full time instructors. Of the 322 technical classes, 309 (96%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2009 is 78%.

Breakdowns of above by campus:

Poplarville (Main Campus) - There were 609 academic and technical classes with 3 or more credit hours including 405 academic classes and 204 technical classes (no virtual)
Of the 405 academic classes, 365 (90%) were taught by full time instructors. Of the 204 technical classes, 193 (95%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – There were 332 academic and technical classes with 3 or more credit hours including 214 academic classes and 118 technical classes (no virtual) Of the 214 academic classes, 73 (34%) were taught by full time instructors. Of the 118 technical classes, 116 (98%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 57%.

Waveland (Hancock Center) – There were 42 academic and technical classes with 3 or more credit hours including 42 academic classes and 0 technical classes (no virtual). Of the 42 academic classes, 16 (38%) were taught by full time instructors. Of the 7 technical classes, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 38%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has decreased six percentage points, from 84% to 78%. This area will be reviewed.

Internal Performance Indicator 3
One hundred percent (100%) of programs participating in program accreditation will receive full accreditation/reaccreditations in accordance with appropriate time schedules.

- **Assessment Results 2007-2008:** The accreditation of the surgical technology program at the Forrest County Center has been reaffirmed for 10 years. The reaffirmation was awarded by the Commission on Accreditation of Allied Health Education Programs, signifying that the program meets national standards. The notification follows an on-site review by commission officials and an annual report by program director, Debbie Hinton.

  In 2007 the College's Medical Radiologic Technology Program accreditation was reaffirmed by The Joint Review Committee on Education in Radiologic Technology. There were no recommendations.

  The Physical Therapist Assistant Technology program at Pearl River Community College Forrest County Center is scheduled for an on-site visit in 2008 for reaffirmation of accreditation by the Commission on Accreditation in Physical Therapy Education (CAPE) of the American Physical Therapy Association. The physical therapist assistant education program will submit a self-study prior to the on-site visit.

  The combined site visit for Dental Hygiene and Dental Assisting took place in February 2008, and the College will be notified by the Commission on Dental Accreditation of their findings.

  Source of Documentation: Offices of the Vice President for Instruction and the Dean of the Forrest County Center

  Use of Assessment Results: No improvements needed.

- **Assessment Results 2008-2009:** In 2008 the College's Surgical Technology Program accreditation was reaffirmed by the Accreditation Review Committee on Education in Surgical Technology. There were no recommendations.

In 2008 the College's Dental Hygiene Technology and Dental Assisting Technology Programs accreditations were reaffirmed by the American Dental Association. There were no recommendations.

In 2008 the College's Early Childhood Education Technology Program accreditation was reaffirmed by the National Academy of Early Childhood Programs. There were no recommendations.

Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Career-Technical for the Poplarville Campus.

> **Use of Assessment Results:** No improvements needed.

- **Assessment Results 2009-2010:** In 2009 the College's Practical Nursing Program was granted probationary accreditation for a period of one year by the Mississippi State Board for Community and Junior Colleges. There were no recommendations for compliance with a required visit scheduled for December 2, 2010.

  Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Career and Technical Education Programs for the Poplarville Campus.

  > **Use of Assessment Results:** No improvements needed.

Internal Performance Indicator 4

Six months after graduation, 85% of students who completed career and technical programs will be positively placed according to the State measurement definition. *(This indicator previously read: Six months after graduation, 65% of students who completed career and technical programs will be positively placed according to the State measurement definition.)*

- **Assessment Results 2007-2008:** Ninety-four and five tenths percent (94.5%) of the students who completed career technical programs were positively placed in either (a) jobs, (b) continuing education, or (c) military service.

  Source of Documentation: Offices of Career and Technical Education Programs at the Poplarville campus, the Forrest County Center, and the Hancock County Center. Offices of counselors at the Poplarville campus and at the Forrest County Center.

  > **Use of Assessment Results:** No plan of improvement is required. This performance exceeded the required standard of the State.

- **Assessment Results 2008-2009:**

  Results will be available by October 2009.

- **Assessment Results 2009-2010:**

  Eighty-nine percent (89%) of students who completed career and technical programs were positively placed in either: (a) jobs, (b) continuing education, or (c) military service.

  Source of Documentation: Offices of Career and Technical Education Programs and counselors at the Poplarville campus and the Forrest County Center.

  > **Use of Assessment Results:** Because programs exceeded the State requirement, Plans of Improvement were not required.

Internal Performance Indicator 5

At least eighty percent (80%) of employers attending the Pearl River Community College Career Fair on the Poplarville Campus and responding to a survey will give Pearl River Community College students a satisfactory rating regarding employability. (*This indicator previously read: Employers attending the Pearl River Community College Career Fairs will give Pearl River Community College students a satisfactory rating regarding employability.*)

- **Assessment Results 2007-2008:** Fifty-four of the 74 employers who participated in the Career Fair responded to the survey. Eighty-eight percent rated students as employable, and 12 percent were undecided.

  A hundred percent strongly agreed or agreed that students were helpful in set up and registration for the fair.

  Ninety percent agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Nine percent were undecided, and one percent disagreed.

  A hundred percent strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

  Source of Documentation: Career Fair records, Dr. Ann Moore and Dr. Joe Wesley.

  Use of Assessment Results: Dr. Wesley and Dr. Moore will encourage all participating employers to respond to the survey.

- **Assessment Results 2008-2009:** Fifty-six of the 68 employers who participated in the Career Fair responded to the survey. Eighty-nine percent rated students as employable; nine percent were undecided; two percent did not respond.

  One hundred percent strongly agreed or agreed that students were helpful in set up and registration for the fair.

  Eighty-nine percent agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Nine percent were undecided, and two percent disagreed.

  One hundred percent strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

  Source of Documentation: Career Fair records, Dr. Ann Moore, Counseling, Advisement and Placement Center Director, Poplarville Campus, and Dr. Joe Wesley, Counselor of Career and Technical Education Programs, Forrest County Center

  Use of Assessment Results: Employers will be encouraged to respond to the survey. Participating students will be encouraged to show a genuine interest, to have resumes prepared, and to dress appropriately.

- **Assessment Results 2009-2010:** Fifty-nine of the 67 employers who participated in the Career Fair responded to the survey. Ninety-four percent rated students as employable. Six percent were undecided.

One hundred percent strongly agreed or agreed that students were helpful in set up and registration for the fair.

Ninety-one percent agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Seven percent were undecided, and two percent disagreed.

One hundred percent strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

Source of Documentation: Career Fair records, Dr. Ann Moore, Counseling, Advisement, and Placement Center Director, Poplarville Campus. Dr. Joe Wesley, Counselor of Career and Technical Education Programs, Forrest County Center.

> **Use of Assessment Results:** Employers will be encouraged to respond to the survey. Participating students will be encouraged to show genuine interest, to have resumes prepared, and to dress appropriately. Few employers participated due to the recession; therefore, more encouragement will be provided for improved attendance.

Internal Performance Indicator 6
The College will have an aggregate institutional passing rate of at least 80% for programs requiring licensure and certification examinations, and each program will reflect a passing rate of 70% or better. *(This indicator previously read: The College will have an aggregate institutional passing rate of 80% for programs requiring licensure and certification examinations and each program will reflect a passing rate of 70% or better.)*

- **Assessment Results 2007-2008:** Refer to the chart attached as Appendix A.

    Source of Documentation:

Poplarville Practical Nursing	Barbara Whiddon, Chair
Forrest County Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing
All others	Dr. Joe Wesley, Career Technical Counselor

    > **Use of Assessment Results:** No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

- **Assessment Results 2008-2009: Refer to the Chart attached as Appendix A**

    Source of Documentation:

Poplarville Practical Nursing	Barbara Whiddon, Chair
Forrest County Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing

All others   Dr. Joe Wesley, Career Technical Counselor

    Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

- **Assessment Results 2009-2010: Refer to the Chart attached as Appendix A**

    Source of Documentation:

Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Michelle Patterson, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing Education
All others	Dr. Joe Wesley, Career Technical Counselor

    Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

Internal Performance Indicator 7

The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be either higher or insignificantly different from the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.

(This indicator previously read: The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.)

- **Assessment Results 2007-2008:**

	Fall 2006	Fall 2007
PRCC transfer Term GPA	2.81	2.7
CJC transfer Term GPA	2.78	2.73
IHL Term GPA	2.79	2.79

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2006 and 2007 from State Board for Community and Junior Colleges.

    Use of Assessment Results: As indicated in the chart above, for Fall 2006 the cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College (2.81) is higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges (2.78). The results for Fall 2007 indicates that the cumulate grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College (2.7) is slightly lower than the

cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges (2.73).

- **Assessment Results 2008-2009:**

	Fall 2006	Fall 2007	Fall 2008
PRCC transfer Term GPA	2.81	2.7	2.72
CJC transfer Term GPA	2.78	2.73	2.70
IHL Term GPA	2.79	2.79	2.79

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2008 from State Board for Community and Junior Colleges.

    Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:**

	Fall 2007	Fall 2008	Fall 2009
PRCC transfer Term GPA	2.7	2.72	2.72
CJC transfer Term GPA	2.73	2.70	2.74
IHL Term GPA	2.79	2.79	2.80

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2009 from State Board for Community and Junior Colleges.

    Use of Assessment Results: No action needed.

Internal Performance Indicator 8
Analysis of student learning outcomes in courses included in the Quality Enhancement Plan will show improvement in comparison to student learning outcomes in similar courses not included in the Quality Enhancement Plan.

- **Assessment Results 2007-2008:** The final examination which encompasses all student learning objectives reveal the Quality Enhancement Plan College Algebra and Intermediate Algebra courses scored similar to the traditional College Algebra and Intermediate Algebra courses as indicated in the following:

Fall 2007 Final Examination average:	QEP	77.19	Traditional	70.24
College Algebra	Students	156		155
	SD	16.53		16.04

Fall 2007 Final Examination average:	QEP	69.36	Traditional	68.08
Intermediate Algebra	Students	47		114
	SD	19.81	.	17.97

Spring 2008 Final Examination average: QEP   73.43   Traditional   69.56
College Algebra   Students   183   52
   SD   15.13   13.67

Spring 2008 Final Examination average: QEP   70.60   Traditional   70.60
Intermediate Algebra   Students   30   83
   SD   15.97   15.96

Source of Documentation: Office of QEP chair

> **Use of Assessment Results:** Continued assessment of Quality Enhancement Plan results. Additional data will be collected as the QEP is continued and expanded.

- **Assessment Results 2008-2009:**

Fall 2008 Final Examination average: QEP   72.54   Traditional   76.81
College Algebra   Students   328   101
   SD   18.27   14.6

Fall 2008 Final Examination average: QEP   61.15   Traditional   60.32
Intermediate Algebra   Students   109   219
   SD   23.16   23.58

Spring 2009 Final Examination average: QEP   70.95   Traditional   58.58
College Algebra   Students   266   58
   SD   20.23   15.84

Spring 2009 Final Examination average: QEP   62.75   Traditional   66.8
Intermediate Algebra   Students   207   66
   SD   22.92   20.43

> **Use of Assessment Results:** The Quality Enhancement Plan will continue to be assessed and additional data collected.

- **Assessment Results 2009-2010:**

Fall 2009 Final Examination average-	QEP	Traditional
College Algebra	74.69	41.24
Students	316	63
Standard Deviation	17.16	34.17

Fall 2009 Final Examination average-	QEP	Traditional
Intermediate Algebra	62.07	55.61
Students	214	80
Standard Deviation	24.6	28.67

Fall 2009 Final Examination average-	QEP	Traditional
Beginning Algebra	49.84	55.25
Students	77	53

| Standard Deviation | 35.17 | 33.33 |

Spring 2010 Final Examination average-	QEP	Traditional
College Algebra	70.96	55.45
Students	229	20
Standard Deviation	19.16	14.02

Spring 2010 Final Examination average-	QEP	Traditional
Intermediate Algebra	61.15	71.65
Students	109	20
Standard Deviation	23.16	13

Spring 2010 Final Examination average-	QEP	Traditional
Beginning Algebra	62.65	74.53
Students	54	15
Standard Deviation	30.88	20.75

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

> **Use of Assessment Results:** The Quality Enhancement Plan will continue to be assessed and additional data collected.

Internal Performance Indicator 9
The number of students receiving an Associate in Arts degree will increase each year.
(This indicator previously stated: The graduation rate for students in AA degree programs will increase each year.)

- **Assessment Results 2007-2008:** The number of students graduating in Associate in Arts graduation programs for the year 2006-2007 was 167, and there were 187 students graduating with an AA for 2007-2008, reflecting an 11% increase.

  Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

  > **Use of Assessment Results:** There has been much discussion about the measurability of this indicator and wording of the indicator will be changed for the 2008-2009 year.

- **Assessment Results 2008-2009:** The number of students graduating in Associate in Arts graduation programs for the year 2007-2008 was 187 students and there were 194 students graduating with an AA for 08-09, indicating an increase of approximately four percent (4%).

  Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

  > **Use of Assessment Results:** No action needed.

- **Assessment Results 2009-2010:** The number of students graduating in Associate in Arts graduation programs for the year 2008-2009 was 194 students and there were 205 students graduating with an AA for 2009-2010 (July 1, 2009 – June 30, 2010), resulting in an increase of approximately five percent (5%).

  Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

  Use of Assessment Results: No action needed.

Goal 2: To provide quality student services.

Commitment Statement:

Pearl River Community College is committed to serving the needs of our student body by providing specialized services.

Internal Performance Indicator 1

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the campus climate. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the campus climate.)*

- **Assessment Results 2007-2008:** The Annual Campus Climate Survey was administered in April 2008. Although survey results concerning student satisfaction indicate that the majority of students are satisfied enough to indicate that they would recommend PRCC to others (78% of students surveyed on Poplarville campus; 87% of students surveyed at the Forrest County Center, and 82.5% percent of students surveyed at the Hancock Center strongly agreed or agreed that they were satisfied with PRCC), results indicate that students are still dissatisfied with channels for expressing student complaints. Fewer than 50% of students surveyed from all three campuses agree or strongly agree that channels for expressing student complaints are readily available (Poplarville – 42%; FCC – 46%; Hancock – 56%). The cumulative percent for all campuses of students who indicated that they were undecided about expressing student complaints was 34%. Fewer than 70% of students surveyed from all three campuses agree or strongly agree that they would feel comfortable requesting a conference to discuss what they perceive as an unfair instructor (Poplarville – 53%; FCC-66%; Hancock 62.5%).

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Instructors and instructional department heads are to be advised about the students' complaints concerning fairness and feeling uncomfortable about requesting additional help. *Note: The Vice President for Instruction will send a memo to instructors and instructional department heads.* The Office of Student services will distribute flyers and trifold brochures advising students of due process procedures.

- **Assessment Results 2008-2009:**

  Based upon recommendation by the Focus Group Committee, the Annual Campus Climate Survey was administered during Fall Semester 2008. Survey results concerning student satisfaction indicate that the majority of students are satisfied enough to indicate that they would recommend PRCC to others (80.68% of students surveyed on Poplarville campus; 74.9% of students surveyed at the Forrest County Center, and 87.7% percent of students surveyed at the Hancock Center strongly agreed or agreed that they were satisfied with PRCC).

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Surveys were administered during Fall 2008. Since results indicated a satisfaction rating of more than 70%, no action is needed at this time.

- **Assessment Results 2009-2010:**

  The Campus Climate Survey was administered during fall semester 2009 and survey results indicate an increased satisfaction level at all campuses. Students who indicated that they would recommend PRCC to others increased by four (4) percentage points to 85.1% on the Poplarville campus; the Forrest County Center satisfaction level increased 14.4 percentage points to 89.3%; and the Hancock Center increased 1.4 percentage points to 89.1%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since results indicated a satisfaction rating of more than 70%, no action is needed at this time.

Internal Performance Indicator 2
The Pearl River Community College Libraries will work with instructional leaders to select appropriate materials for the library collection including access to online resources. *(This indicator previously stated: The Pearl River Community College Learning Resource Center will meet 80% of Association of College & Research Libraries (ACRL) guidelines by June 2005.)*

- **Assessment Results 2007-2008:** This information will not be available until Fall 2008.

  Source of Documentation:

  Use of Assessment Results:

- **Assessment Results 2008-2009:**

  The library and learning lab staff members work closely with the instructional leaders at the ‚college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine and on review cards that are provided to department chairs and other instructional leaders. They return to the libraries or labs the review cards of the materials that they want the library to publish. In addition, the library and lab staffs send out regular emails to the faculty asking if they have any requests for materials that they want to have purchased.

  Source of Documentation: Office of Director of College Libraries

  > **Use of Assessment Results:** Statistics will be available by the end of the physical year on the total number of items purchased upon teacher request. We will evaluate these results and the methods by which we reach the instructors to see if there is a more effective way to encourage teacher participation in the selection of the materials for the labs and libraries.

- **Assessment Results 2009-2010:**

The library and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine and on review cards that are provided to department chairs and other instructional leaders. They return to the libraries or labs the review cards of the materials that they want the library to purchase. In addition, the library and lab staffs send out regular emails to the faculty asking if they have any requests for materials that they want to have purchased. Because of the expense of AV items, most all of the AV items were purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases were made upon teacher request while on the Poplarville and Forrest County campuses with their larger collections, there were not as many requests from instructors. Faculty and students also have access to the statewide MAGNOLIA project that provides online access to thousands of periodical titles in addition to the six databases to which the college subscribes.

POPLARVILLE CAMPUS

GHJ ITEMS	Adds	Total
Books	879	55,368
B. Periodicals	20	7,523
Microform	0	7,042
Cassettes	0	459
CD-ROM's	10	396
Computer Disks	0	128
DVD's	120	454
Kits	0	4
Manuals	9	374
Slide Sets	0	6
Sound Disks	0	68
Transparencies	0	9
Videocassettes	1	3,745
TOTAL	**1,039**	**75,576**

FORREST COUNTY CENTER

FCC ITEMS	Adds	Total
Books	740	5,769
B. Periodicals	0	107
CD-ROM's	3	148
Computer Disks	0	10
DVD's	26	110
Kits	0	5
Manuals	0	40
Slide Sets	0	4
Sound Disk	0	15
Videocassettes	0	531
TOTAL	**769**	**6,739**

HANCOCK CENTER

HAN ITEMS	Adds	Total
Books	661	3,516
B. Periodicals	0	0
CD-ROM's	0	32
DVD's	19	187
Kits	1	2
Manuals	0	3
Maps	2	2
Slide Sets	0	0
Sound Disk	0	0
Videocassettes	0	35
TOTAL	**683**	**3,777**

ALL CAMPUSES

PRCC ITEMS	Adds	Total
Books	2,280	64,653
B. Periodicals	20	7,630
Microform	0	7,042
Cassettes	0	459
CD-ROM's	13	576
Computer Disks	0	138
DVD's	165	751
Kits	1	11
Manuals	9	417
Maps	2	2
Slide Sets	0	10
Sound Disks	0	83
Transparencies	0	9
Videocassettes	1	4,311

TOTAL	2,489	86,090	
NetLibrary eBooks	3,120	32,867	
NetLibrary eAudiobooks	623	623	
ebrary eBooks	18,000	18,000	
G. TOTAL	24,232	137,580	

In order to keep the collection current, the collection is weeded on a regular basis, especially in the Nursing and Allied Health areas and the academic courses that support them. In 2009-2010, 305 books were discarded from the Johnston nursing collection while 156 books were purchased for that collection. Forrest County Library discarded 534 books from the nursing and allied health collection and added 187 books to that collection.

- **Source of Documentation:** Office of Director of College Libraries

- **Use of Assessment Results:** Statistics will be available by the end of the physical year on the total number of items purchased upon teacher request. We will evaluate these results and the methods by which we reach the instructors to see if there is a more effective way to encourage teacher participation in the selection of the materials for the labs and libraries. The above chart provides numbers of items added to the library collection during the 2009-2010 year. The following chart

The Libraries/Learning Labs provided the following services in 2009-2010 to faculty and students.

Totals for Individual Campuses 2009-2010	Johnston Library 2009-2010	Forrest County 2009-2010	Hancock Center 2009-2010	Totals for All 2009-2010
Total # of Library/ Lab Orientations	183	97	16	296
Total # of Classes in Library	324	64	60	448
Total # of Classes in Lab	1,046	484	48	1,578
Total # Learning Lab Computer Usages	32,759	14,298	2,006	49,063
Total # Door counts	113,846	80,736	3,897	198,479
Total # Online Tests	3,351	3,276	284	6,911

Internal Performance Indicator 3
At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services.)*

- **Assessment Results 2007-2008:** The annual Campus Climate Survey was administered in April 2008. According to the results of the survey, over 60% of students surveyed indicated that they would prefer an advisor assigned to them as follows: 65.4% of students surveyed on the Poplarville campus, 66% of FCC students surveyed, and 63.8% of Hancock Center students surveyed.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Improvements will continue to be made in the advisement and counseling area with instructors being trained to provide individual counseling and guidance for students.

- **Assessment Results 2008-2009:**

According to the results of the survey, 66.68% of students surveyed on the Poplarville Campus agreed or strongly agreed that they were satisfied with the services provided by the Counseling, Advisement and Placement Center. The Forrest County Center results reflected a higher satisfaction rating of 72%, with the highest rating of satisfaction at the Hancock Center at 77.2%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Improvements will continue to be made in the advisement and counseling area with instructors being trained to provide individual counseling and guidance for students.

- **Assessment Results 2009-2010:**

The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated an overall satisfaction level of 77%, as follows: Poplarville campus 76.9%; Forrest County Center 77%; and Hancock Center 77.7%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Since the satisfaction level is well about 70%, no action is needed at this time.

Internal Performance Indicator 4
At least 70% of students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus.)*

- **Admissions/Registration**

- **Assessment Results 2007-2008:** The annual Campus Climate Survey was administered in April 2008. Results of the survey indicate that 74.7% of students surveyed on the Poplarville campus, 78% of students surveyed at Forrest County Center and 69% of students surveyed at the Hancock Center agreed or strongly agreed that the admission and registration services were satisfactory. This reflects an increase in satisfaction levels of students at Poplarville and the FCC and indicates a decrease in satisfaction at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Although the satisfaction level indicates an increase at the Poplarville and FCC campuses, the Office of Student Services continues to use

survey results to improve services. The Office of student Services will implement a training program for all work study students who work in the Office of Admissions and will utilize full-time staff personnel at the front desk at all times.

- **Assessment Results 2008-2009:**

  Students participating in the survey at the Poplarville Campus indicated with a percentage of 75% that they are satisfied with services provided by the Admissions Department; 63% of the students at the Forrest County Center indicated satisfaction, and 83% of students at the Hancock Center are satisfied with services provided by Admissions.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Surveys were administered during Fall 2008. Since results indicated a satisfaction rating of more than 70% for the Poplarville Campus and the Hancock Center, no action is needed at this time.

- **Assessment Results 2009-2010:**

  The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated that they were satisfied with the services provided by the Office of Admissions. Student satisfaction level was 74.9% at the Poplarville campus; 78.6% at the Forrest County Center; and 82.8% at the Hancock Center.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since the satisfaction level is above 70%, no action is needed at this time.

- **Bookstore**

- **Assessment Results 2007-2008:** The annual Campus Climate Survey, which was administered in April 2008, indicated that 85% of students surveyed on the Poplarville campus, 88.6% of students surveyed at the Forrest County Center, and 60.6% of students surveyed at the Hancock Center agreed or strongly agreed with the statements regarding the bookstore. Results indicate a slight increase in the level of student satisfaction with services provided by the bookstore at the Poplarville and FCC campus, with a decrease in satisfaction at the Hancock Center.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Bookstore personnel will continue to work diligently to provide competitive prices and friendly service to students and instructors.

- **Assessment Results 2008-2009:**

  The annual Campus Climate Survey, which was administered in Fall Semester 2008, indicated that 81.5 % of students surveyed on the Poplarville campus, 83% of students surveyed at the Forrest County Center, and 69.2% of students surveyed at the Hancock Center agreed or strongly agreed with the statements regarding satisfaction with bookstore services. Results indicate a decrease in the level of student satisfaction with services provided by the bookstore at the Poplarville and Forrest County Center campus, with an increase of 9.2 percentage points in satisfaction at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Bookstore personnel will continue to work diligently to provide competitive prices and friendly service to students and instructors.

- **Assessment Report 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students responded as follows: 87.5% of students at the Poplarville campus agreed or strongly agreed that they were satisfied with services offered by personnel in the Bookstore; 87.2% of students at the Forrest County Center were satisfied; and 76.1% of students at the Hancock Center were satisfied with services offered by the Bookstore.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since student satisfaction level is above 79%, no action is needed at this time.

- **Counseling Center**

- **Assessment Results 2007-2008:** According to the annual Campus Climate Survey which was administered in April 2008, over 60% of students surveyed indicated that they would prefer an advisor assigned to them as follows: 65.4% of students surveyed on the Poplarville campus, 66% of FCC students surveyed, and 63.8% of Hancock Center students surveyed.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Efforts are being made in the counseling service to improve and expand counseling services.

- **Assessment Results 2008-2009:** According to the results of the survey, 66.68% of students surveyed on the Poplarville Campus agreed or strongly agreed that they were satisfied with the services provided by the Counseling, Advisement and Placement Center. The Forrest County Center results reflected a higher satisfaction rating of 72%, with the highest rating of satisfaction at the Hancock Center at 77.2%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Efforts are being made in the counseling service to improve and expand counseling services.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students at all campuses indicated that they were satisfied with services provided by the Counseling, Advisement and Placement Center. The satisfaction level at the Poplarville Campus increased by ten (10) percentage points to 76.9%; the satisfaction level at the Forrest County Center increased by five (5) percentage points to 77%; and the Hancock Center student satisfaction level was 77.7%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the satisfaction level is above 70%, no action is needed at this time.

- **Financial Aid Office**

- **Assessment Results 2007-2008:** Students surveyed indicated satisfaction levels with the financial aid services as follows: 68% of Poplarville students were satisfied; 72.7% of FCC students were satisfied; 50% of Hancock students were satisfied.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Although student satisfaction has increased slightly over the past year at two of the campuses, plans continue to be implemented to improve the quality of student services in the financial aid department. A training program for student workers will be implemented and a full-time staffer will be available at the front desk to assist with student questions.

- **Assessment Results 2008-2009:** Survey results reflect that 68.16% of students at the Poplarville Campus are satisfied with services provided by the Financial Aid Office personnel, while 68% of students at the Forrest County Center are satisfied with Financial Aid Office services. The results indicate that 70% of the Hancock Center students are satisfied with services rendered by the Financial Aid office. These percentages reflect a slight improvement in student satisfaction at the Poplarville Campus and a substantial improvement of 12.2 percentage points according to student responses at the Hancock Center. The satisfaction rating with the Financial Aid Office at the Forrest County Center declined to 68%, a drop of 4.7 percentage points.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Although student satisfaction has increased slightly over the past year at two of the campuses, plans continue to be implemented to improve the quality of student services in the Financial Aid Office. A training program for student workers will be implemented and a full-time staffer will be available at the front desk to assist with student questions.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students at all campuses indicated satisfaction with the services provided by personnel in the Financial Aid office. Results indicate a 75% percent satisfaction level at the Poplarville campus; 71.3% at the Forrest County Center; and 69.6% at the Hancock Center.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Although the satisfaction level of 70% is maintained, cross-training in the financial aid department has been implemented to improve assistance to students.

- **Learning Resource Center (now Library)**

- **Assessment Results 2007-2008:** The annual Campus Climate Survey, which was administered in April 2008, revealed an increase in student satisfaction from 71% to 73.% of students surveyed on Poplarville campus; the satisfaction level of the FCC remained at 83%

and 48.8% at the Hancock Center agreed or strongly agreed that library services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Satisfaction, while increasing slightly on the Poplarville Campus and at the Hancock Center, has maintained the same level at the FCC. Library staff will be encouraged to continue improvement of library services. The opening of a library at the Hancock Center should positively impact the students' satisfaction.

- **Assessment Results 2008-2009:**

Student satisfaction with services provided by the library improved from 73% to 80% on the Poplarville Campus; however, the satisfaction level of the FCC reflected a slight decrease in student satisfaction from 83% to 79%. The most significant change is reflected in the Hancock Center student responses, which reflects an increase in student satisfaction levels from 48.8% to 87.9% satisfaction. A fully functioning library was established at the Hancock Center during this past year, which accounts for this increase.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Satisfaction, while improving slightly on the Poplarville Campus, has maintained the same level at the FCC. Library staff will be encouraged to continue improvement of library services. The most significant change is reflected in the Hancock Center student responses, which reflect an increase in student satisfaction levels from 48.8% to 87.9% satisfaction. A fully functioning library was established at the Hancock Center during this past year, which accounts for this increase.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated an increased level of satisfaction with library services at the Poplarville campus and at the Forrest County Center. Satisfaction levels increased 3.5% percentage points at Poplarville to 83.5% and seven percentage points at the Forrest County Center to 86.4%. The responses from Hancock Center students indicated a slight decrease (2.9%) in the level of student satisfaction to 85%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the level of satisfaction is above 70%, no action is needed at this time.

- **Security**

- **Assessment Results 2007-2008:** According to the annual Campus Climate Survey, which was administered in April 2008, 67.9% of the students surveyed on the Poplarville campus, 78.7% of the students surveyed at the Forrest County Center, and 77.6% of the students surveyed at the Hancock Center agreed or strongly agreed that the campus is secure for all students. This reflects a slight decrease from last year's survey at the Poplarville campus and the Forrest County Center. However, the Hancock Center percentage has increased 5.6%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Results will be used to address issues during the 2008-2009 school year. Crisis Management training has been provided for faculty and staff on all campuses. Plans are to require students, faculty and staff to wear visible identification at all times during the coming year. Trainings to promote public relations will be considered. Increasing the number of patrols around campuses and dormitories will also be considered.

- **Assessment Results 2008-2009:** Approximately 60% of the students surveyed on the Poplarville campus, 79% of the students surveyed at the Forrest County Center, and 91% of the students surveyed at the Hancock Center agreed or strongly agreed that the campus is secure for all students. These percentages reflect a decrease of 8.34 percentage points from last year's survey at the Poplarville campus, while the rating at the Forrest County Center remained about the same. However, the satisfaction level at the Hancock Center regarding security increased from 77.6% to 91%, an increase of 13.4 percentage points.

  Regarding the satisfaction level of students with the services provided by the personnel in the Police Office, 63% of students surveyed on the Poplarville campus; 61.8% of students surveyed at the Forrest county Center, and 88.1% of students surveyed at the Hancock Center are satisfied with personnel in the Police Office.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Results will be used to address issues during the 2009-2010 school year.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester. A majority of students surveyed (81%) responded that they think PRCC campuses are secure for all students as follows: 78% of students surveyed on the Poplarville Campus (an increase of 18 percentage points from last year's 60%); while the level at the Forrest County Center remained the same at 79%; and the response at the Hancock Center was 85.5%, down slightly from last year's 91%.

  Regarding the satisfaction level of students with the services provided by the personnel in the Police Office, 71.5% (an increase from 63%) of students surveyed on the Poplarville campus; 74.9 (an increase from 61.8%) of students surveyed at the Forrest County Center, and 84.1 (a slight decrease from 88.1%) of students surveyed at the Hancock Center are satisfied with personnel in the Police Office.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Since the satisfaction level at all campuses is above 70%, no action is needed at this time.

Internal Performance Indicator 5
The College will designate at least six percent (6%) of the Education and General Budget for instructional support expenditures (libraries and learning labs). *(This indicator previously stated: The library budget at Pearl River Community College will increase by at least a tenth of a percentage point each year until the nationally accepted standard of 6% of the education/general budget total has been reached.)*

- **Assessment Results 2007-2008:** The combined Library budget (Poplarville Campus and Forrest County Center) for 2007-2008 was 3.5% of the College's budget. This indicates an increase in the overall library budget as a percentage of the College's budget. Actual

expenditures for the fiscal year 2008 indicate that 3.5% of the Institutional Educational & General (E & G) Budget went to library resources.

- **Source of Documentation:** Offices of: Director of College Libraries and Dean of Business Services

    Use of Assessment Results: Additional funds will be requested for library.

- **Assessment Results 2008-2009:** The combined Library budget (Poplarville Campus, Hancock Center, and Forrest County Center) for 2008-2009 was 4.1% of the College's budget. This indicates an increase in the overall library budget as a percentage of the College's budget. Actual expenditures for the fiscal year 2009 indicate that 4.1% of the Institutional Educational & General (E & G) Budget went to library resources.

    Source of Documentation: Offices of: Director of College Libraries and Dean of Business Services

    Use of Assessment Results: Additional funds will be requested for library.

- **Assessment Results 2009-2010:** The combined Library budget, or Instructional Support budget, for 2009-2010 (FY 2010) was 3.63% of the College's unrestricted general support budget, in comparison to 3.59% for FY 2009. The college's Enlargement & Improvement Budget, (E&I or capital improvements) for FY 2009 allowed $25,000 for Library Services and Learning Lab needs, while the FY 2010 E&I budget provided a $100,000 allocation for such capital improvements.

    Source of Documentation: Offices of: Director of College Libraries and Dean of Business Services

    Use of Assessment Results: Additional funds will be requested for library.

Internal Performance Indicator 6
Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2007-2008:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education are verifying that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

    Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

    Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2008-2009:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Career and Technical Education Departments verify that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

   Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2009-2010:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

   Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

   Use of Assessment Results: Procedures already in place will be continued and monitored.

Goal 3: To provide access to college courses and programs using various instructional methods, including distance education.

Commitment Statement:

Pearl River Community College is committed to making its programs and services available to all who seek an education. Various instructional methods, including distance education and off-site instruction, will be utilized, and the College will provide reasonable accommodations to the students with developmental disabilities.

Internal Performance Indicator 1

Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2008-2009, 2009-2010). *(This indicator previously stated: Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each year of the next two years.)*

- **Assessment Results 2007-2008:**

  Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each year of the next two years.

Fall 2006	Spring 2007	Total 06+07	Fall 2007	Spring 2008	Total 07+08	Percent Change
49	50	99	74	69	143	+44.4%

  In Fall 2006 and Spring 2007 a total of 99 courses were provided through MSVCC. In Fall 2007 and Spring 2008, a total of 143 courses were provided through MSVCC.

  Source of Documentation: Office of Extended Education and Instructional Design

  Use of Assessment Results: This is an increase of 44.4%. No action is needed because the goal of 10% increase was met. In an effort to continue the growth of the Pearl River Community College distance learning program, the Office of Extended Education and Instructional Design will persist in efforts to recruit and train instructors.

- **Assessment Results 2008-2009:**

Fall 2007	Spring 2008	Summer 2008	Total 07+08	Fall 2008	Spring 2009	Summer 2009	Total 08+09	Percent Change
74	69	76	219	79	84	98	261	+19.2%

  Source of Documentation: Office of Extended Education and Instructional Design

  Use of Assessment Results: The increase 19.2% is due to an increase in adjunct instructors.

- **Assessment Results 2009-2010:**

Fall 2008 - Summer 2009		Fall 2009	Spring 2010	Summer 2010	Fall 2009 - Summer 2010	Percent Change
261		85	99	108	292	+11.9%

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: According to the stated Indicator, there is no need for improvement in this area. However, it must be noted that while there is a recognized need for additional online instructors in order to increase the number of course offerings, there is also recognition of the lack of personnel to manage additional courses. Since instructors are encouraged to teach on-campus classes rather than online classes, additional online classes will need to be taught by adjunct (typically new) instructors. This increases the number of instructors who must be evaluated thus creating a situation that may possibly become unmanageable.

Internal Performance Indicator 2

All high schools in the Pearl River Community College district will be informed of policies regarding dual enrollment opportunities. *(This indicator replaces one that previously stated: At least eighty percent (80%) of academic and technical courses carrying three or more hours will be taught using a combination of whole group lecture, small group work, and individual work within the class setting.)*

- **Assessment Results 2009-2010:**

In July 2009, a Dual Enrollment meeting was held to which all district high schools were invited. Letters of invitation were sent to known Dual Enrollment contacts and/or high school counselors. Each school was asked to send an administrative representative to the meeting and any Dual Enrollment instructors. Seven schools attended the meeting. Six schools have Dual Enrollment Option 1 on their campuses Fall 2009. (A detailed explanation of Option 1 can be found online at
http://pr10.prcc.edu/~mlbyrd/extendededucation/dualenrollment/index.html).
A Dual Enrollment meeting was held in June 2010. All principals, assistant principals, counselors, and district specific Dual Enrollment personnel were invited. (Superintendents are also informed of any Dual Enrollment meetings.) This meeting was to prepare the administration (principals, counselors, etc.) for any Dual Enrollment activity that will occur between the high schools and the College during the 2010/2011 school year. The meeting was attended by eight high schools in the district. The basics of Dual Enrollment and Dual Credit were explained as well as the procedures for enabling students to take advantage of these opportunities.
It is not yet known how many of the schools will be involved in the Dual Enrollment program in the upcoming school year. The deadline for submitting information is in August 2010. Instructors at schools participating in Option 1 Dual Enrollment will be provided an orientation to inform them of their specific duties (syllabus, grades, audit, etc.)
Note: Due to SB 2389, many changes will be occurring in the Dual Enrollment program. It is not yet known to what degree these changes will impact the College. Senate Bill 2389 is effective July 1, 2010.

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: The stated Indicator was met; therefore, no improvement is needed at this time. The Office of Extended Education and Instructional Design will continue to monitor the developments surrounding SB 2389.

Internal Performance Indicator 3

Throughout the implementation of the Quality Enhancement Plan, mathematics classrooms will be enhanced through the increased use of instructional technology at a rate of at least two classrooms per year until all mathematics classrooms are enhanced.

- **Assessment Results 2007-2008:** During Summer 2007 Room 103 and Room 131 in the Science Building on the Poplarville Campus were equipped with needed technology, including computer, sympodium, Internet access, digital presenter, and data projector. At the Forrest County Center, a lab was created and a classroom equipped with needed technology as mentioned above.

  Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

    Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

- **Assessment Results 2008-2009:** During Fall 2008, Room 103 was equipped with a classroom set of laptop computers which required additional wiring as well as the addition of a distinct WAP. A Mimeo device was located in Room G05 and the Mathematics^{Power} Laboratory as QEP classes have been expanded to these locations.

  Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

    Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

- **Assessment Results 2009-2010:** During Fall 2009, laptop computers were added to Room 103 in the Science Building at the Poplarville Campus to increase student loads for courses taught in this location. During Spring 2010, laptop computers were added to G03 in the Science Building on the Poplarville Campus to increase student loads for courses taught in this location. During Spring 2010, plans are developing to create another QEP classroom in the current Computer Science room of the Forrest County Center to increase student loads for courses taught in this location.

    Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

    Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

Internal Performance Indicator 4

- **During the course of a fiscal year, a total of 15 weekend courses will be offered by Pearl River Community College throughout the six-county district.** *(This indicator previously stated: At least 10 classes will be offered at off-campus sites each semester.)*

- **Assessment Results 2007-2008:**

At least 10 classes will be offered at off-campus sites each semester.

	Fall 2007			Spring 2008		
Location	Offered	Made	Percent that Made	Offered	Made	Percent that Made
Picayune	10	6	60%	5	3	38%
Columbia	4	3	75%	3	1	25%
Prentiss	9	2	22%	6	0	0%

> **Source of Documentation:** Documentation is maintained in the Office of Extended Education and Instructional Design
>
> > **Use of Assessment Results:** Students continue to request night classes, but the numbers do not indicate that the classes are actually in demand. In an effort to increase enrollment in night class offerings, more publicity is being planned. In addition, the efforts to provide classes in Prentiss were not successful, so more night classes in Columbia will be offered in order to provide a location that is accessible by the Prentiss students who wish to attend a class. Informal feedback has been sought from both night class instructors and night class students.

- **Assessment Results 2008-2009:**

	Fall 2008			Spring 2009		
Location	Offered	Made	Percent that Made	Offered	Made	Percent that Made
Picayune	3	3	100%	2	2	100%
Columbia	5	3	60%	2	1	50%
Stennis	2	2	100%	4	4	100%

> **Source of Documentation:** The Office of Extended Education and Instructional Design
>
> > **Use of Assessment Results:** Because the demand for night classes has dropped (as well as the availability of instructors), the number of weekend classes was increased. In Fall 2008, eight night classes were offered and eight were offered in the spring. In reviewing these courses and the courses that actually made, consideration is being given to the need to closely evaluate the particular courses that are offered in both night and weekend formats. While some full-time instructors have offered to teach certain classes in these formats, it appears that the most basic classes (English, mathematics, etc.) are the most successful as night classes and weekend classes.

- **Assessment Results 2009-2010:**
  Summer 2009 – Thirteen (13) weekend classes were offered; four (4) did not make.
  Fall 2009 – Nine (9) weekend classes were offered; three (3) did not make.
  Spring 2010 – Seven (7) weekend classes are being offered; one (1) did not make.

  Source of Documentation:
  Office of Extended Education and Instructional Design

  > **Use of Assessment Results:** Since a total of twenty-nine weekend classes were offered, this Indicator was met and no improvement is necessary.

Internal Performance Indicator 5

Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2007-2008:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Department of Nursing Education; and the Department of Career and Technical Education are verifying that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also maintained on the College web site.

    Source of Documentation: A copy of each syllabus is maintained in the office of the Dean of the Forrest County Center, and the directors or chairs of instructional departments.

    Use of Assessment Results: Adequate notification of procedures is already in place and will be continued to be monitored.

- **Assessment Results 2008-2009:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

    Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

    Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2009-2010:**
    The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Office of the Director of Career and Technical Education Programs (Poplarville) verify that the disabilities statement is included on each syllabus. Each career and technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

    Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education Programs (Poplarville), the Dean of the Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

    Use of Assessment Results: Procedures already in place will be continued and monitored.

Goal 4: To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

Commitment Statement:

Pearl River Community College will employ well-qualified faculty and staff, provide them with a competitive salary and benefit package, and invest in their professional development.

Internal Performance Indicator 1

Faculty salaries will rank among the top one-third of community colleges in Mississippi by 2011. *(This indicator previously stated: Faculty salaries will rank among the top 50% of community colleges in Mississippi by 2006.)*

- **Assessment Results 2007-2008: This information will be available in Fall 2008, when the State Board for Community and Junior Colleges Report is released.**

    Source of Documentation: N/A

    Use of Assessment Results: N/A

- **Assessment Results 2008-2009:** According to the most recent State Board for Community and Junior Colleges report, faculty salaries currently rank in lower 50% of community colleges.

    Source of Documentation: Office of Dean of Business Services.

    Use of Assessment Results: We will continue in our endeavors to get salaries increased.

- **Assessment Results 2009-2010:** This information will be available in Fall 2010, when the State Board for Community and Junior Colleges Report is released.

    Source of Documentation: Office of Dean of Business Services.

    Use of Assessment Results: Results not available at this time.

Internal Performance Indicator 2

A least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2007-2008:** For Fall 2007 there were 717 Academic and Technical courses taught with 3 or more credit hours. Of those 455 were Academic and 262 were Technical and no Virtual courses were included. Of the 455 Academic courses, 301 (66%) were taught by full time instructors. Of the 262 Technical courses, 259 (99 %) were taught by full time instructors. The overall percentage of both taught by full time instructors for Fall 2007 is 78%.

    Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research

Use of Assessment Results: There has been improvement from 74% in 2006-2007 to 78% for 2007-2008, and we will continue to move toward hiring more full-time instructors.

- **Assessment Results 2008-2009:**

  Fall 2008 – 960 academic and technical courses with 3 or more credit hours
  This included 565 academic courses and 395 technical courses (no virtual).
  Of the 565 academic courses, 424 (75%) were taught by full time instructors. Of the 395 technical courses, 381 (96%) were taught by full time instructors. The overall percentage of both academic and technical courses taught by full time instructors for fall 2008 is 84%.

  Breakdowns of above by campus:

  Poplarville (Main Campus)– 532 academic and technical courses with 3 or more credit hours including 325 academic courses and 207 technical courses (no virtual)
  Of the 325 academic courses, 291 (90%) were taught by full time instructors. Of the 207 technical courses, 196 (95%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors for the Poplarville Campus is 92%.

  Hattiesburg (Forrest County Center) – 287 academic and technical courses with 3 or more credit hours including 173 academic courses and 114 technical courses (no virtual)
  Of the 173 academic courses, 56 (32%) were taught by full time instructors. Of the 114 technical courses, 111 (97%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Forrest County Center is 58%.

  Waveland (Hancock Center) – 44 academic and technical courses with 3 or more credit hours including 37 academic courses and 7 technical courses (no virtual)
  Of the 37 academic courses, 13 (35%) were taught by full time instructors. Of the 7 technical courses, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Hancock Center is 43%.

  Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

  Use of Assessment Results: Overall percentage of classes taught by full-time instructors has increased six percentage points from 78% to 84%.

- **Assessment Results 2009-2010:** In Fall 2009 there were 983 academic and technical classes with 3 or more credit hours. This included 661 academic classes and 322 technical classes (no virtual). Of the 661 academic classes, 454 (69%) were taught by full time instructors. Of the 322 technical classes, 309 (96%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2009 is 78%.

  Breakdowns of above by campus:

  Poplarville (Main Campus)– There were 609 academic and technical classes with 3 or more credit hours including 405 academic classes and 204 technical classes (no virtual)
  Of the 405 academic classes, 365 (90%) were taught by full time instructors. Of the 204 technical classes, 193 (95%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – There were 332 academic and technical classes with 3 or more credit hours including 214 academic classes and 118 technical classes (no virtual) Of the 214 academic classes, 73 (34%) were taught by full time instructors. Of the 118 technical classes, 116 (98%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 57%.

Waveland (Hancock Center) – There were 42 academic and technical classes with 3 or more credit hours including 42 academic classes and 0 technical classes (no virtual). Of the 42 academic classes, 16 (38%) were taught by full time instructors. Of the 7 technical classes, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 38%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has decreased six percentage points, from 84% to 78%. This area will be reviewed.

Internal Performance Indicator 3

One hundred percent (100%) of faculty will be qualified according to accreditation guidelines. *(This indicator previously stated: One hundred percent (100%) of faculty will be qualified according to accreditation requirements.)*

- **Assessment Results 2007-2008:** All fall semester faculty members are qualified according to appropriate standards.

  Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

  Use of Assessment Results: Since all faculty members are qualified according to the appropriate standards, no action is needed.

- **Assessment Results 2008-2009:** All fall semester faculty members are qualified according to appropriate standards.

  Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

  Use of Assessment Results: No action is needed.

- **Assessment Results 2009-2010:** All faculty members meet appropriate qualification standards.

  Source of Documentation: Office of Vice President for Instruction

  Use of Assessment Results: No action is needed.

Internal Performance Indicator 4

At least 80% of faculty and professional staff will participate in annual faculty/staff professional development sessions.

- **Assessment Results 2007-2008:** Eighty-nine percent (89%) of PRCC faculty and professional staff attended the Professional Development Sessions on Tuesday, August 14, 2007. This Internal Performance Indicator has been attained, reflecting a slight increase from last year. The format of the program was changed and will be discussed as plans are finalized for the 2008-2009 school year. Personnel will continue to be encouraged to attend these sessions which will be planned in order to provide information and instruction regarding specific identified areas or issues.

  Source of Documentation: Office of Planning and Research

    Use of Assessment Results: Since requests have been received regarding the addition of sessions concerning campus safety and instructional technology, among others, plans are currently being made to include both of these topics in the 2008 concurrent sessions. These topics will be shared with faculty and staff in advance and may help to promote a higher rate of attendance at the meetings.

- **Assessment Results 2008-2009:** At least ninety percent (90%) of PRCC faculty and professional staff attended the Professional Development Sessions on Monday, August 11, 2008. This Internal Performance Indicator has been attained, reflecting a slight increase from last year.

  Source of Documentation: Office of Planning and Research

    Use of Assessment Results: The format of the program was reviewed as well as the usefulness of various topics presented. Additional ideas regarding topics for the 2009 school year will be requested and reviewed in order to provide sessions which will be more useful to participants.

- **Assessment Results 2009-2010:** Just as last year, at least ninety percent (90%) of PRCC faculty and professional staff attended the Professional Development Sessions on Wednesday, August 12, 2009.

  Source of Documentation: Office of Planning and Research

    Use of Assessment Results: The new program format was very well received by those who attended; therefore, the same format will be used for Fall 2010 August professional development sessions.

Internal Performance Indicator 5
At least 80% of faculty and professional staff will participate in professional development activities annually in addition to faculty orientation sessions.

- **Assessment Results 2007-2008:** Documentation indicates that sixty-two percent (62%) of personnel attended professional development sessions in addition to the faculty orientation sessions provided by PRCC in 2006-2007. The summary report form that was developed and distributed to faculty and professional staff has aided in providing updated information. The use of this form will be continued to collect professional development information.

  Source of Documentation: Office of Vice President for Instruction and Office of Institutional Research

    Use of Assessment Results: Personnel will continue to be encouraged to attend these sessions which will be planned in order to provide information and instruction regarding

specific identified areas or issues. Various avenues are being explored to increase the number and variety of professional development opportunities offered.

- **Assessment Results 2008-2009:**
  Information is currently unavailable and will be provided after the August 2009 faculty/staff orientation when reports for 2008-2009 will be submitted.

  Source of Documentation: Office of Vice President for Instruction and Office of Institutional Research

  Use of Assessment Results: N/A

- **Assessment Results 2009-2010:** Professional development records indicate that 80 percent of personnel attended professional development sessions in addition to the faculty orientation sessions provided by PRCC in 2008-2009. The summary report form and database that has been developed has aided in providing updated information.

  Source of Documentation: Office of Institutional Research

  Use of Assessment Results: No action needed.

Internal Performance Indicator 6
At least 80% of support staff will participate in at least one annual staff development activity.

- **Assessment Results 2007-2008:** A professional development session for support staff was conducted on the Poplarville Campus on October 23, 2007, and a session was conducted at the Forrest County Center on November 15, 2007. Eighty-four (84%) of support staff members attended these sessions.

  Source of Documentation: Office of Planning and Research

  > **Use of Assessment Results:** Administrators and supervisors will continue to be encouraged to send support staff to the professional development activities. A survey is being planned which will be administered to staff in order to assist with determining topics which will be beneficial to them in their areas of responsibilities.

- **Assessment Results 2008-2009:** On October 27, 2008, an information sharing session was implemented for support staff on the Poplarville Campus. In addition, a guest speaker was present to lead a discussion regarding the benefits of organizing and joining a professional organization. On October 30, a similar session was held at the Forrest County Center for support staff. Eighty percent (80%) of support staff members attended the sessions.

  Source of Documentation: Office of Planning and Research

  > **Use of Assessment Results:** It was found that there was interest among support staff regarding organizing and joining a professional organization. An initial meeting regarding organizing a professional organization was held on December 4 with interested support staff.

- **Assessment Results 2009-2010:** On April 22, 2010, Ms. Deborah Tierce, a professional motivational speaker, presented a staff development session for all support staff. With 80 percent of the support staff in attendance, evaluations were very high, and the information which was shared was very well received.

Source of Documentation: Office of Planning and Research and Office of Institutional Research

Use of Assessment Results: Informative and motivational meetings for support staff will be continued.

Internal Performance Indicator 7

Faculty and staff salaries will increase a minimum of 3% annually.

- **Assessment Results 2007-2008:** This information will be available in the fall of 2008 when the State Board for Community and Junior Colleges Report is released.

  Source of Documentation: Office of Dean of Business Services

  Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries

- **Assessment Results 2008-2009:** Salary increases in excess of 3% were made for FY 08-09. These efforts will continue based upon availability of funding from various sources of revenue.

  Source of Documentation: Office of Dean of Business Services

  Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries.

- **Assessment Results 2009-2010:**

  Salary increases for FY 2009 were held to 2.00% due to limited funding.

  Source of Documentation: Office of Dean of Business Services

  Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries.

Goal 5: To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

Commitment Statement:

Pearl River Community College is committed to providing the resources necessary for students and others served by the College to have successful educational experiences.

Internal Performance Indicator 1
Key service areas on campus will be enhanced through the use of technology on a steady, incremental basis.

- **Assessment Results 2007-2008:** The Division of Information Technology has deployed Microsoft Office 2007 with a campus licensing agreement which allows installation on any College owned computer. The anti-virus software program, AVAST, has also been deployed in the ongoing battle against the spread of computer viruses. This anti-virus software is available, without cost, to faculty and students for installation on either PRCC owned or home computers.

  Source of Documentation: Office of Information Technology

  Use of Assessment Results: AVAST anti-virus software has provided the College with increased ability to protect faculty, staff and student PCs from the attack of computer viruses. The reporting tools are providing detailed information that will assist us in preventing widespread outbreaks of these problematic viruses. The top ten viruses for the past year include: VunDrop, Adware-gen, Rootkit-gen, Trojan-gen, Zlob-CGE, Trojano-1165, Spyware-gen, Mywebsearch-G, FakeAV-M, and Agent-ZXU. Having a software license that allows for a copy to be installed on home computers has provided an additional layer of defense from viruses reaching College owned PCs.
  The standardization of Microsoft Office products has allowed for the ease in document portability among offices. There has been an additional cost savings by purchasing these products under our campus agreement as compared to purchasing the software individually.

- **Assessment Results 2008-2009:** The Division of Information Technology has upgraded wireless Internet Technology. Student computer laboratories have been expanded. Productivity software upgrades have been deployed.

  Source of Documentation: Office of Information Technology

  Use of Assessment Results: Wireless Internet service was expanded and upgraded. Many access points were upgraded from 802.11g to the faster 802.11n wireless Internet standard. Coverage was expanded to include service to all residence halls on the Poplarville campus. Computer laboratories at the Poplarville Campus, Forrest County Center and Hancock Center locations have been expanded and upgraded to meet the student demands for these resources. Six additional PCs were added to the QEP lab on the Poplarville campus, while a new lab of 33 PCs was established at the Forrest County Center. A 17 workstation learning lab was established to serve the computer needs of students attending the Hancock Center. The Technology Center added a lab with eleven PCs to serve the students enrolled in specific technical courses. Seventeen Extreme

Networks wireless Internet access points were installed in the Nursing Building. These access points are providing the latest 801.11n wireless service. SycronEyes remote monitoring software was installed at both the FCC and Poplarville Campus QEP labs. Microsoft Office 2007 upgrades are not available for both faculty and laboratory computers. Bomgar remote management tools have been installed in the Office of Information Technology. These tools will provide enhanced support and diagnostic capabilities for both faculty and student computers. The security of student information was enhanced with the implementation of a policy to prevent the transmission of social security numbers via email.

Assessment Results 2009-2010: Implementation of the College portal (Luminis) has begun. Contracts have been signed and server has been delivered. Server virtualization has started. VM Ware and servers have been configured. Data Domain backup for server virtualization has been completed. A survey of instructional technology needs was solicited and compiled in August and September 2009.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Implementation of the College portal continues to progress toward a December 2010 "go live" date. Policies and procedures for the use and governance of the portal features are being finalized and will be submitted for approval very soon. Content channels are still being implemented for those items included in the first phase of deployment. We are on schedule to deploy the portal to our student pilot group and employees at the start of the fall semester. Once fully deployed the portal will provide single sign on to all college web services including email, WildcatWeb, Blackboard, library systems and other electronic systems. The portal will also provide a single URL for access to all electronic information for employees and currently enrolled students.

All standalone windows servers have been migrated and virtualized to the VM Ware environment. This has provided efficiency and economies of scale. Cost reductions have been realized in electrical power consumption and in server hardware costs. Additional benefits have been gained in the area of disaster recovery. Virtulization in combination with the implementation of a Data Domain deduplication device have greatly enhanced our disaster recovery capabilities. To achieve disaster preparedness, we still need to ensure that the mission critical data is safely housed at a remote site, intact, with data integrity. While a deduplication appliance for offsite replication has not been purchased, replicating the data to the datacenter has provided added benefits in data recovery for the local site.

Instructional Technology needs assessment surveys were compiled in the fall of 2009. The majority of the allocated funds were used to procure the College portal. The remaining funds were used to purchase approximately fifty personal computers for use in instructional computer laboratories and by instructors for the development of instructional materials.

Staging and configuration of the IP telephony project continues to progress and will conclude with the July deployment. Additional wireless Internet access points have been installed to provide expanded outdoor coverage areas. Indoor access points were upgraded to allow 802.11n devices to utilize the faster connection speeds of newer devices.

Internal Performance Indicator 2
At least 80% of monies collected <u>each year</u> through technology fees (distance learning fees, etc.) will be used by Information Technology and Distance Education. *(This indicator*

previously stated: By the year 2008, at least 80% of monies collected through technology fees (distance learning fees, etc.) will used by Information Technology and Distance Education. The indicator was changed to read as follows: By the year 2008, at least 80% of monies collected through technology fees (distance learning fees, etc) will be used by Information Technology and Distance Education. (Previously, this indicator stated: By the year 2008, at least 80% of monies collected through technology fees (distance learning fees, etc.) will be earmarked for use by Information Technology and Distance Education.)

- **Assessment Results 2007-2008:** Budget reductions applied throughout the institution in transition from FY 2008 to FY 2009 resulted in reductions within the Information Technology Department budget as well.

  A new E&I budget line was created within the FY 2009 budget entitled, "Instructional Technology Improvements" in the amount of $350,000.00 to provide additional funds for the improvement in classroom technology throughout the institution.

  Information Technology Department E&I funds for FY 2008 totaled $79,021.00, with a slight increase in FY 2009 to $80,000.00. The Information Technology Department's FY 2008 general support budget totaled $983,721.00, while being reduced in FY 2009 to $959,090.00.

  Quality Enhancement Plan (QEP) funds provided for classroom technology in FY 2008 totaled $98,000.00, while being reduced to $50,000.00 in FY 2009, per the multi-year QEP budget established in accordance with SACS approved QEP plan for the institution.

  Source of Documentation: Office of Dean of Business Services

  > **Use of Assessment Results:** The College is providing support to the IT Department through avenues mentioned and this indicator will be revisited.

- **Assessment Results 2008-2009:** Any changes to the institutional budget for FY 2009 are also reflected in the Information Technology budget. E & I funds for the Information Technology budget were reduced to $959,000 from the previous year's total of $983,721.00.

  QEP funds provided for classroom technology for FY 2009 were reduced to $50,000 as outlined in the SACS approved institutional QEP plan.

  Source of Documentation: Office of Dean of Business Services

  > **Use of Assessment Results:** The College is providing support to the IT Department through avenues mentioned.

- **Assessment Results 2009-2010:** The Information Technology general support budget for FY 2010 was increased from $958,890 (FY 2009) to $969,954. The Information Technology E&I budget was maintained at $80,000 from FY 2009 to FY 2010. The institution's E&I budget for FY 2010 also included $250,000 for instructional technology improvements. The QEP general support budget for FY 2010 was set at $282,256 in comparison to the FY 2009 budget of $289,893. The QEP E&I allotment for FY 2010 was set at $30,000 in comparison to $50,000 for FY 2009.

  Source of Documentation: Office of Dean of Business Services

  > **Use of Assessment Results:** The College is providing support to the IT Department through avenues mentioned.

Internal Performance Indicator 3

Students participating in an annual campus climate survey will indicate that they are satisfied with the assistance given to them by support staff.

- **Assessment Results 2007-2008:** The annual Campus Climate Survey was administered in April 2008. The survey results indicated that 79% of students surveyed on the Poplarville Campus, 82% of students surveyed at the Forrest County Center, and 61.8% of the students surveyed at the Hancock Center agreed or strongly agreed that support staff services were satisfactory.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: The Hancock Center results indicate a decrease in student satisfaction. Results will be used to address issues during the 2008-2009 school year.

- **Assessment Results 2008-2009:** The annual Campus Climate Survey was administered during October and November 2008. Following analysis of the data collected, 73.6% of students surveyed on the Poplarville campus indicated that they were satisfied with the services of office personnel, 71.6 of the students at the Forrest County Center indicated satisfaction, and 78.6% of the students surveyed at the Hancock Center agreed or strongly agreed that they were satisfied with the services provided by office personnel.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: The average results of student satisfaction are slightly down at the Poplarville campus and at the Forrest County Center. A customer relations workshop is being considered for Spring 2010 semester.

- **Assessment Results 2009-2010:** After the annual Campus Climate Survey was administered during October and November 2008, collected data was analyzed. Results indicated that 79.14 percent of students surveyed on the Poplarville campus indicated that they were satisfied with the services of office personnel, an increase of six (6) percentage points. The level of satisfaction at the Forrest County Center increased to 77.02%, and the level of satisfaction at the Hancock Center was maintained at 78.6% concerning services provided by office personnel.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: No action needed at this time. Although the customer relations workshop was not conducted due to budget constraints, plans are being developed to offer a session during the 2010-2011 year.

Internal Performance Indicator 4

The Master Facilities Plan will be reviewed annually by the Buildings & Grounds Committee of the Board of Trustees and will be implemented based on priorities established by the committee and as financial resources become available. *(This indicator previously stated: The Master Facilities Plan will be implemented.)*

- **Assessment Results 2007-2008:** A report on renovation progress and completion of projects is as follows:

- A new Transportation Shop and Shipping/Receiving Warehouse has been completed.
- The demolition of Bilbo Hall was completed.
- Renovation of Holden Stadium was begun.
- The Courtyard Project adjacent to Crosby Hall has been completed.
- The renovation of Hurricane Katrina damages to Huff Hall has been completed.
- Construction of a facility to house the Equipment Operator and Truck Driving Programs has begun.
- A restroom and storage facility for the Tennis Courts has been completed.
- Construction on a new Career Education Building on the Poplarville Campus is underway.
- A landscaping project in the median on Highway 11 in front of the Poplarville campus has been completed.
- The expansion of the Hancock Center Library facility has been completed.
- A Road & Parking Improvement Project on the Poplarville campus has been developed and is awaiting bidding by the Bureau of Buildings & Grounds.

Source of Documentation: Buildings & Grounds Committee Documentation Reports

Use of Assessment Results: The continuous improvement of college facilities is essential to the improvement of the teaching and learning environment. A quality learning environment will enhance the positive growth of the college.

- **Assessment Results 2008-2009:**

  - Completion of a study of the Physical Plan Operations that made recommendations for more effective use of personnel in this area.
  - Completed road improvement project to widen boulevard through the center of the Poplarville campus.
  - Plans developed to create a new parking lot adjacent to the visitor's side of Holden Stadium.
  - Plans developed to create a football field house from the vacated Physical Plant Building.
  - The renovation of Holden Stadium was completed.
  - Career Education Building on the Poplarville Campus was completed.
  - The Transportation Shop/Warehouse on the Poplarville campus was completed.
  - The concrete bleachers in the old football stadium were removed.
  - Architectural plans for the following buildings have been developed: Ethel Holden-Brownstone Center for the Performing Arts, Moody Hall addition, and Marvin White Coliseum. Funding for construction of these building is dependent on settlement of the Hurricane Katrina insurance claim.
  - The Huey Stockstill, Sr. Transportation and Construction Training Center was completed.

Source of Documentation: Buildings & Grounds Committee Reports

Use of Assessment Results: The constant improvement of the learning environment and overall aesthetics of the campuses will promote the positive growth of the college.

- **Assessment Results 2009-2010:**

  o Lamar Hall, severely damaged during Hurricane Katrina, was demolished in preparation for a new men's dormitory.

- o   Jefferson Davis Hall was renovated. The exterior brick was removed and replaced, new exterior stairs were installed, new flooring installed on the interior and the building was painted.
- o   The renovation of an existing building for use as a band hall was completed.
- o   A new parking lot was installed and an existing parking lot was renovated at the Forrest County Center.
- o   The renovation of an existing building for use as an athletic fieldhouse was completed.
- o   The following buildings were dedicated: (1) The Huey Stockstill, Sr. Transportation and Construction Training Center, (2) The Kathryn Bass Moody Women's Student Housing Facility and, (3) The Earlora Chapman Holden Women's Student Housing Facility.
- o   Plans were completed and bids accepted for a new men's housing facility to replace Lamar Hall.
- o   Plans were completed and bids accepted for the replacement of the Moody Hall Addition destroyed by Hurricane Katrina.
- o   Plans approved for the installation of an elevator for Crosby Hall.
- o   A courtyard project was completed adjacent to the new band hall.
- o   New carpet was installed and painting of the entire building was completed in Earlora Holden Women's Dormitory.

Source of Documentation: Buildings and Grounds Reports

Use of Assessment Results: The continued improvement of the learning environment and the general aesthetics of the campuses will promote the positive growth of the college.

Internal Performance Indicator 5
Improvements will be made in telecommunications, Internet services, and website services. *(This indicator previously stated: Improvements will be made in telecommunications and Internet services.)*

- **Assessment Results 2007-2008:** Technology updates continue to assist students and faculty in expanding their access to information and network services. The Metro-Ethernet data circuit project has been completed which increases available bandwidth from 6 Mbps to 50 Mbps. Anyone connected to campus network should notice a significant improvement in the time needed to download files or retrieve information across the network.

The wireless Internet service has been upgraded in the men's and women's suites, which greatly increases the number of simultaneous connections that can be made to the Internet. Wireless services are currently available on the Poplarville Campus in the following locations: Johnston Library, Crosby Hall, Science Building, Fine Arts Complex, men's suites and women's suites. The Forrest County Center has wireless access in the library. The Woodall Center and the Hancock Center also have wireless Internet services available for student and faculty use

Source of Documentation: Office of Information Technology

Use of Assessment Results: The addition of the Metro-Ethernet circuit for the Poplarville campus has been completed. This upgrade is providing additional bandwidth needed to accommodate the growing demand for online resources in distance education, classroom facilities and for student computer labs. Bandwidth utilization is currently averaging 35Mbps of the 50Mbps capacity. IT will continue to monitor utilization in an effort ensure that the demand is being met.

Wireless Internet services are being used extensively in the Men's and Women's Suites, Science Building, Library and Crosby Hall. Because of the heavy utilization and popularity of these services additional residence halls will be equipped with 802.11 wireless services beginning in the fall 2008 semester. Wireless services will continue to be expanded to areas not currently served as resources become available.

- **Assessment Results 2008-2009:** The Division of Information Technology has upgraded wireless Internet Technology. Network infrastructure has been upgraded and expanded.

  Source of Documentation: Office of Information Technology

  Use of Assessment Results: Wireless Internet service was expanded and upgraded. Many access points were upgraded from 802.11g to the faster 802.11n wireless Internet standard. Coverage was expanded to include service to all residence halls on the Poplarville campus. Additional access points were installed to provide new and expanded coverage in Seal Hall and Crosby Hall. Network infrastructure was enhanced with the installation of an Extreme Networks 8810 Blackdiamond core switch. Approximately thirty aging 3COM switches were replaced with Extreme Networks Summit X150 switches. Switch to switch bandwidth speeds were also upgraded from 100MBs to 1GBs to better handle the increased volume of data traffic flowing across the College network.

- **Assessment Results 2009-2010:**

  Implementation of the College portal (Luminis) has begun. Contracts have been signed and server has been delivered. Server virtualization has started. VM Ware and servers have been configured. Data Domain backup for server virtualization has been completed. A survey of instructional technology needs was solicited and compiled in August and September 2009.

  Source of Documentation: Office of Information Technology

  Use of Assessment Results: Implementation of the College portal continues to progress toward a December 2010 "go live" date. Policies and procedures for the use and governance of the portal features are being finalized and will be submitted for approval very soon. Content channels are still being implemented for those items included in the first phase of deployment. We are on schedule to deploy the portal to our student pilot group and employees at the start of the fall semester. Once fully deployed the portal will provide single sign on to all college web services including email, WildcatWeb, Blackboard, library systems and other electronic systems. The portal will also provide a single URL for access to all electronic information for employees and currently enrolled students.

  All standalone windows servers have been migrated and virtualized to the VM Ware environment. This has provided efficiency and economies of scale. Cost reductions have been realized in electrical power consumption and in server hardware costs. Additional benefits have been gained in the area of disaster recovery. Virtulization in combination with the implementation of a Data Domain deduplication device have greatly enhanced our disaster recovery capabilities. To achieve disaster preparedness, we still need to ensure that the mission critical data is safely housed at a remote site, intact, with data integrity. While a deduplication appliance for offsite replication has not been purchased, replicating the data to the datacenter has provided added benefits in data recovery for the local site.

  Instructional Technology needs assessment surveys were compiled in the fall of 2009. The majority of the allocated funds were used to procure the College portal. The remaining funds were used to purchase approximately fifty personal computers for use in

instructional computer laboratories and by instructors for the development of instructional materials.

Staging and configuration of the IP telephony project continues to progress and will conclude with the July deployment. Additional wireless Internet access points have been installed to provide expanded outdoor coverage areas. Indoor access points were upgraded to allow 802.11n devices to utilize the faster connection speeds of newer devices.

Internal Performance Indicator 6

Budget support for the expansion of the Quality Enhancement Plan (QEP) will continue each fiscal year at a minimum of 90 percent of the initial Quality Enhancement Plan budget amount.

- **Assessment Results 2007-2008:** Funding was allocated at the described level. Funding for the Poplaville campus, including salaries for the FY 2008-2009 Budget is $206,703, and funding for the Hattiesburg campus is $79,488. Included in the Quality Enhancement Plan budget are E and I Funds which amount to $50,000.

  Source of Documentation: FY 2008-2009 Budget

    Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

Fall Progress Report 2008-2009

- **Assessment Results 2008-2009:** Funding was allocated at the described level. Funding for the Poplaville campus, including salaries for the FY 2009-2010 Budget is $205,718, and funding for the Forrest County Center is $72,952. Included in the Quality Enhancement Plan budget are E and I Funds which amount to $30,000.

  Source of Documentation: FY 2009-2010 Budget

    Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

- **Assessment Results 2009-2010:** Funding was allocated at the described level. Funding for the Poplarville campus, including salaries for the FY 2010-2011 Budget is $195,025, and funding for the Forrest County Center is $72,952. Included in the Quality Enhancement Plan budget are E and I Funds which amount to $30,000.

  Source of Documentation: FY 2010-2011 Budget

    Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

Internal Performance Indicator 7
The Development Foundation will maintain or increase its annual fund contributions each year.

- **Assessment Results 2007-2008:** Total funds raised were $1,097,810, an increase of 43%. In addition, $499,975 was given in stock to establish a new scholarship.

  Source of Documentation: The annual audit and Minutes of the Development Foundation Board meetings supports the assessment results.

  > **Use of Assessment Results:** The endowment fund increased by 22% to $3,533,657, which exceeds the excellence minimum of 2.5%. Scholarships were funded for 349 students with a value of $269,369.

- **Assessment Results 2008-2009:** From July 1, 2008 through June 30, 2009, total funds raised through the foundation were $992,118.00.

  Source of Documentation: The annual audit and Minutes of the Development Foundation Board meetings supports the assessment results.

  > **Use of Assessment Results:** The Endowment Fund increased to $3,605,355.00. This is a 1.64% increase over last year which has been a great achievement in today's economy. Scholarships were funded for 320 students with a value of $328,732.00. This is an $111,423.00 increase over last year in scholarship funding made available through the foundation or a 51.3% increase in scholarship funding.

- **Assessment Results 2009-2010:** From July 1, 2009 through June 30, 2010, total funds raised through the foundation were $702,106.00

  Source of Documentation: The Annual Audit and the Minutes of the Development Foundation Board meetings.

  > **Use of Assessment Results:** The Endowment fund increased to $3,717,010.00. This represents an **increase of $111,655.00** in endowment status or a **3.096% increase** as compared to fiscal year 2008-2009. Scholarships were funded for 341 students through the foundation during this fiscal year in the amount of $252,958.00. This is an increase in 21 students receiving scholarships this year as compared to last year however the funding is off about $75,000 in scholarship support. This is primarily due to a much lower income interest on CD investments for scholarship support. Donor giving continues to grow for scholarships however the interest income designated to the scholarships is at a very low point. The foundation is conducting a new scholarship campaign initiative to increase scholarship funding. This will kickoff in August of 2010.

Internal Performance Indicator 8
A comprehensive technology strategic plan will be operational (written, approved, implemented, and funded) by Fall 2010.

Assessment Results 2009-2010: A comprehensive technology strategic plan will be operational by Fall 2010.

Source of Documentation: Office of Information Technology

> **Use of Assessment Results:** The plan continues to be developed and will be submitted for approval by Fall 2010.

Goal 6: To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

Commitment Statement:

Pearl River Community College is committed to specific activities with the goal of improving communication.

Internal Performance Indicator 1
The campus community will be informed of activities through a weekly report and a computerized calendar.

- **Assessment Results 2007-2008:**

  1. The Friday Report: Distributed by the Office of Student Services. Copies are made available to all faculty, staff, and students on the Poplarville and Forrest County Center campuses, as well as the Hancock Center operations in Waveland and the Lowery A. Woodall Advanced Technology Center in Hattiesburg.

  2. Items on the Friday Report are also put on the PRCC website www.prcc.edu under the subhead Items. Weekly and monthly events are also listed on the front page of the website in the scroll.

  3. Dixie Drawl school newspaper. The school newspaper is published a minimum of three times each semester. It contains upcoming calendar of events, weekly and monthly. It is distributed to all faculty, staff and students, and also made available to the general public in racks and carts in some business establishments throughout the PRCC district.

  Source of Documentation: Copies of the Friday report are on file in the office of the Dean of Student Services. Copies of the Dixie Drawl newspaper are available in the PRCC library on the Poplarville campus, the library at the Forrest County center, and the Public Relations Department in Hancock Hall. Copies of the Dixie Drawl can also be found on the PRCC website under News Calendar.

  Use of Assessment Results: Plans are made to continue expanded distribution of the master calendar for the year to all on campus students. A 12_month calendar of all campus events (athletics, banquets, school breaks, final exam schedules, etc.) is passed out to all students, along with the Cat Country Guide, which is a printed student handbook and is distributed to all students at the first of the school year in August. Space in the calendar is allotted for each day of the month so students can make additions of school activities and events, as well as personal events. The marquee in front of the Poplarville campus provides information on scheduled activities. Encouragement needs to be given to all faculty members and students to utilize campus email accounts to check for announcements.

- **Assessment Results 2008-2009:** The Office of Student Services continues to distribute the Friday Report to all faculty, staff, and students through email and the PRCC website www.prcc.edu under the subhead Items.

The Drawl, school newspaper, has been published three times during the 2008 fall semester, and has been published four (4) times during the 2008 spring semester.

Source of Documentation: The Friday Report is on file in the Office of the Dean of Student Services, and copies of the school newspaper are kept in the Public Relations Department in Hancock Hall and in the library on each campus.

Use of Assessment Results: No action needed at this time.

- **Assessment Results 2009-2010:** Campus activities are announced through the Friday Report, which is distributed via email to all faculty, staff, and students. PRCC's school newspaper, The Drawl, was published and distributed three times during Fall 2009 semester. It was also published and distributed three times during Spring 2010 semester.

  Source of Documentation: The Friday Report is on file in the Office of the Dean of Student Services, and copies of the school newspaper are kept in the Public Relations Department in Hancock Hall and in the library on each campus.

  Use of Assessment Results: No action needed at this time.

Internal Performance Indicator 2
Planning documents for the College will be made available to the community by means of an updated website and various other methods.

- **Assessment Results 2007-2008:** Mission Statement and Goals are posted in strategic locations throughout the College. Documents produced by the Office of Planning and Research are located online at http://pr10.prcc.edu/~mlbyrd/ie/.

  Source of Documentation: PRCC website (http://pr10.prcc.edu/~mlbyrd/ie/) and Office of Planning and Research

  Use of Assessment Results: Documents that are currently available online will continue to be updated as new documents become available. In addition, the Institutional Effectiveness Newsletters will be expanded to provide more information regarding planning and effectiveness activities.

- **Assessment Results 2008-2009:** Mission Statement and Goals are posted in strategic locations throughout the College. Documents produced by the Office of Planning and Research are located online at http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html.

  Source of Documentation: PRCC website (http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html) and Office of Planning and Research

  Use of Assessment Results: Documents that are currently available online will continue to be updated as new documents become available. In addition, the Institutional Effectiveness Newsletters will be expanded to provide more information regarding planning and effectiveness activities.

- **Assessment Results 2009-2010:** Documents prepared by the Office of Planning and Research are located online at http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html. This site is updated as new documents are finalized. In addition, the Mission Statement and Goals are posted in strategic locations throughout the College.

Source of Documentation: Office of Planning and Research and Office of Institutional Research

> **Use of Assessment Results:** Printed documents will be made available for review in specific campus locations (Office of Planning and Research, Office of Institutional Research, Garvin H. Johnston Library, etc.). Information will continue to be provided as needed through the Institutional Effectiveness Newsletters, email, etc.

Internal Performance Indicator 3
A general faculty meeting will be held at least once during each year.

- **Assessment Results 2007-2008:** Faculty from all locations met on the Poplarville campus on August 14, 2007. The main focus of this meeting concerned campus safety issues. Other topics covered at this meeting included QEP updates, professional development activities, faculty handbook topics, etc. The Poplarville and Forrest County Center Career and Technical Departments met on August 15, 2007, to discuss several issues such as CPAS scores, student achievement, professional development opportunities, etc.

  Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

  > **Use of Assessment Results:** Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2008-2009:** Faculty from all locations met on the Poplarville campus on August 11, 2008. The main focus of this meeting concerned instruction of the Millennial Generation student. Other topics covered at this meeting included QEP updates, instructional technology, campus safety issues (Wildcat Connection), and effective student assessment. The Poplarville and Forrest County Center Career and Technical Departments met on August 12, 2008, to discuss several issues such as instructional concerns, CPAS scores, student achievement, and professional development opportunities.

  Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

  > **Use of Assessment Results:** Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2009-2010:** Faculty from all locations met on the Poplarville campus on August 12, 2008. The main focus of this meeting concerned faculty updates provided by various members of the Office of Student Services concerning FERPA, Wildcat Connection, and other topics. Additional topics covered at this meeting included QEP updates, professional development opportunities and instructional technology. In addition, the Poplarville and Forrest County Center Career and Technical Departments met on August 11, 2008, to discuss several issues such as instructional concerns, CPAS scores, and student achievement. Faculty meetings were also conducted on October 19, 2009, on the Poplarville campus, as well as on October 21, 2009, at the Forrest County Center in order to address the topic of student learning outcomes.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

Internal Performance Indicator 4

Departmental faculty meetings will be held at least twice during each semester.

- **Assessment Results 2007-2008:**

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 15, 2007	December 4, 2007	January 8, 2008	March 20, 2008
Department of Science, Mathematics, and Business	August 15, 2007 August 16, 2007	October 16,2007 October 18,2007	March 20, 2008 April 24, 2008	May 1, 2008 May 6, 2008
Department of Fine Arts and Communication	August 15, 2007	December 11, 2007	n/a	May 8, 2008
Department of Health, Physical Education, and Recreation	August 15, 2007	n/a	n/a	May 9, 2008
Department of Nursing Education	August 15, 2007	September 14, 2007 October 29, 2007 November 26, 2007	January 15, 2008 February 10, 2008 March 17, 2008	April 7, 2008 April 28, 2008
Department of Business and Commerce	August 15, 2007	October 2, 2007 November 27, 2007	January 24, 2008	March 7, 2008
Department of Industrial Technology	August 15, 2007	n/a	March 6, 2008	May 6, 2008
Department of Occupational Training	August 15, 2007	October 2, 2007	January 24, 2008	May 6, 2008

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

Assessment Results 2008-2009:

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 14, 2008	October 10, 2008	January 5, 2009	March 12, 2009
Department of Science, Mathematics, and Business	August 12, 2008	September 30, 2008	March 5, 2009	March 12, 2009
Department of Fine	August 12, 2008	December 15, 2008		May 13, 2009

Arts and Communication				
Department of Health, Physical Education, and Recreation	August 12, 2008	December 5, 2008	January 5, 2009	May 4, 2009
Department of Nursing Education	August 15, 2008 August 25, 2008	October 20, 2008 December 8, 2008	January 21, 2009 February 4, 2009	March 30, 2009 April 20, 2009
Department of Business and Commerce	August 12, 2008	September 25, 2008 October 21, 2008	January 20, 2009	April 21, 2009
Department of Industrial Technology	August 12, 2008	September 25, 2008 October 23, 2008	February 11, 2009	April 3, 2009
Department of Occupational Training Degree Programs	August 12, 2008 September 26, 2008	October 24, 2008 November 21, 2008 December 15, 2008	January 29, 2009 February 26, 2009 March 31, 2009	April 30, 2009 May 12, 2009
Department of Occupational Training Certificate Programs	August 12, 2008 September 25, 2008	October 23, 2008 November 20, 2008 December 15, 2008	January 29, 2009 February 26, 2009 March 31, 2009	April 30, 2009 May 12, 2009

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

- **Assessment Results 2009-2010:**

Department of Humanities and Social Sciences	August 11, 2009	November 5, 2009	January 7, 2010	April 1, 2010
Department of Science, Mathematics, and Business	August 11, 2009	October 2, 2009 November 5, 2009	January 12, 2010	April 6, 2010
Department of Fine Arts and Communication	August 12, 2009		May 10, 2010	
Department of Health, Physical Education, and Recreation	August 11, 2009 September 11, 2009	October 9, 2009 November 13, 2009 December 9, 2009	Aug. 11th Dec. 9th	Jan. 7th April 30th
Department of Nursing Education	August 31, 2009 September 14, 2009	October 19, 2009 November 30, 2009	January 25, 2010 March 1, 2010	May 10, 2010
Department of Business and Commerce	August 11, 2009 September, 4, 2009	October 6, 2009	February 2, 2010 February 25, 2010 March 2, 2010	April 27, 2010 May 4, 2010
Department of Industrial Technology	August 11, 2009 September 08, 2009	October 4, 2009	February 3, 2010	April 28, 2010
Department of Occupational Training Degree Programs	September 30, 2009	October 30, 2009	Jan 28 2010 Feb 25 2010 Mar 25 2010	April 24 2010 May 6 2010

Department of Occupational Training Certificate Programs	September 30, 2009	October 29, 2009	January 28, 2010 February 25, 2010 March 25, 2010	April 29, 2010 May 6, 2010

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic departmental faculty meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical departmental faculty meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

Internal Performance Indicator 5
At least one support staff meeting will be held each year.

- **Assessment Results 2007-2008:** A professional development session for support staff was held on October 23. 2007, on the Poplarville Campus and on November 15, 2007, at the Forrest County Center. The topic for the sessions focused on campus safety issues.

  Source of Documentation: Office of Planning and Research

  Use of Assessment Results: A survey is currently being planned in order to ask for input regarding professional development topic ideas for 2008-2009.

- **Assessment Results 2008-2009:** On October 27, 2008, an information sharing session was implemented for support staff on the Poplarville Campus. In addition, a guest speaker was present to lead a discussion regarding the benefits of organizing and joining a professional organization. On October 30, a similar session was held at the Forrest County Center for support staff.

  Source of Documentation: Office of Planning and Research

  Use of Assessment Results: It was found that there was interest among support staff regarding organizing and joining a professional organization. An initial meeting regarding organizing a professional organization was held on December 4 with interested support staff.

- **Assessment Results 2009-2010:** On April 22, 2010, Ms. Deborah Tierce, a professional motivational speaker, presented a staff development session for all support staff. With 80 percent of the support staff in attendance, evaluations were very high, and the information which was shared was very well received.

  Source of Documentation: Office of Planning and Research and Office of Institutional Research

  Use of Assessment Results: Informative and motivational meetings for support staff will be continued.

Internal Performance Indicator 6
The Alumni Association will hold annual meetings in each county in the Pearl River Community College district.

- **Assessment Results 2007-2008:** Each Alumni Chapter of the PRCC Alumni Association is now conducting regular meetings.

  Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association minutes, and the editions of the "Riverside".

  Use of Assessment Results: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association minutes, and the editions of the "Riverside".

  The Forrest/Lamar Chapter provided $5,450 in funding for student scholarship for the year and added an additional $9,500 to their endowment.

  The Hancock County Alumni Chapter provided $1,238 in scholarship support.

  The Pearl River county Alumni Chapter provided $2,272 in scholarship support.

  The Marion/Jeff Davis Alumni chapter provided $1,390 in scholarship support and added $3,000 to their endowment.

- **Assessment Results 2008-09.** All Alumni Chapters have held meetings throughout the year but are on an as needed basis. Forrest/Lamar Counties Chapter holds regular scheduled meetings every other month.

  Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association minutes, and the editions of the "Riverside".

  Use of Assessment Results: The results were that the alumni were continually involved in the programs and activities of the college. Alumni fish fry's, golf tournaments, and steak dinners were held to generate funding for the Development Foundation Endowment and for scholarships for students.

  July 1, 2008-June 30, 2009

  The Forrest/Lamar Alumni Chapter provided $6,720 for student scholarships for the year and added $3,986.20 to the endowment fund.
  This is almost a 53% increase in scholarship support and a 33% increase in endowment support over last year.

  The Hancock County Alumni Chapter provided $1,700 for student scholarships for the year which is a 70% increase in support over last year.

  The Pearl River County Alumni Chapter provided $2,550.00 for student scholarships for the year which is a 100% increase in support over last year.

  The Marion/Jeff Davis Alumni Chapter provided $2,550 for student scholarships for the year and added $1,500 to the endowment fund. This is 200% increase in scholarship support over last year.

- **Assessment Results 2009-2010:** July 1, 2009 – December 15, 2009: The Forrest/Lamar Alumni Chapter raised over $6,000 for scholarship funding and support of the endowment that the chapter has set up with the foundation. The chapter has now exceeded $25,000 in

their endowment support and will be using the interest from that endowment to establish a fifth scholarship for a student from Forrest or Lamar Counties. The Hancock County Alumni Chapter conducted their first annual scholarship golf tournament in November and with the addition of some financial gifts raised over $18,000 in support of scholarship and a chapter endowment fund. The Pearl River County Alumni Chapter held their annual scholarship golf tournament and continues to fund scholarship for three Pearl River County Students. The Marion/Jeff Davis Alumni Chapter raised over $6,000 through their annual steak dinner in Foxworth. The money provides for student scholarships and additional money on the chapters endowment fund for the foundation.

Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association, and the editions of the "Riverside".

Use of Assessment Results: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association, and the editions of the "Riverside".

Goal 7: To recruit and retain students from a diverse population.

Commitment Statement:

Pearl River Community College is committed to increasing the number and diversity of the student population and to helping students complete academic and career/technical programs through strong recruitment, retention, and transition programs.

Internal Performance Indicator 1

All high schools in the Pearl River Community College district will be represented in the student body.

- **Assessment Results 2007-2008:** Data indicates that all six counties in the district are represented with 22 out of 26 high schools in the district being represented. (Sacred Heart added a senior class which now brings the number of high schools in the district to 26.)

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor and additional methods of attracting a diverse population of students are being explored. The Recruiter and the Director of Recruitment and Orientation will deliver new recruitment packets to high schools in the district, as well as continue to inform the community as to the many diverse educational opportunities available at Pearl River Community College.

- **Assessment Results 2008-2009:** Data indicates that all six counties in the district are represented. Data also indicates that all public school systems are represented and four private schools are represented.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Organizational changes are being considered for the Office of Recruitment and Orientation in order to provide additional services.

- **Assessment Results 2009-2010:** Data indicates that all six counties in the district are represented. Data also indicates that all public school systems are represented and four private schools are represented.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Organizational changes are being considered for the Office of Recruitment and Orientation in order to provide additional services.

Internal Performance Indicator 2

At least 80% of students who begin the semester will remain enrolled through the six-week period.

- **Assessment Results 2007-2008:** The enrollment data for Fall 2007 indicates that 4194 students were enrolled at end of late registration and the reported enrollment after the sixth week of scheduled classes was 3963. This data reflects a retention rate of 94%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

      Use of Assessment Results: No action needed.

- **Assessment Results 2008-2009:** The enrollment data for Fall 2008 indicates that 4,455 students were enrolled at the end of late registration and the reported enrollment after the sixth week of scheduled classes was 4,258, which reflects a retention rate of 95%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

      Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:** Fall 2009 enrollment data reflects that 96% of students who began the semester remained enrolled through the six week period. *(5,112 students were enrolled at the end of late registration and 4, 905 were enrolled at the end of the sixth week.)*

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

      Use of Assessment Results: No action needed.

Internal Performance Indicator 3

At least 80% of students enrolled through the six-week period will complete the semester.

- **Assessment Results 2007-2008:** The enrollment data for Fall 2007 reflects reported enrollment at the six week audit period of 3963 students with 3,861 student completing the semester. The retention rate is 97.4%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

      Use of Assessment Results: No action needed at this time.

- **Assessment Results 2008-2009:** Enrollment data for Fall 2008 reflects an enrollment at the six week audit period of 4,258 students with 4,132 students completing the semester, reflecting a retention rate of 97%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

      Use of Assessment Results: No action needed at this time.

- **Assessment Results 2009-2010:** Enrollment at the end of the six week audit period for Fall 2009 was 4,905 students with 4,789 students completing the semester, which is 97 percent completion.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: No action needed at this time.

Internal Performance Indicator 4

Summer school enrollment will increase by 5% each summer. *(This indicator previously stated that summer school enrollment would increase by 20% each summer. However, in 2006 the Planning and Effectiveness Committee determined that a 5% increase would be a more realistic goal.)*

- **Assessment Results 2007-2008:** The summer 2007 audited enrollment was 1334, which is a slight increase from summer 2006 enrollment of 1,331 and does not achieve the goal of a 5% increase.

  Source of Documentation: Office of Institutional Research

  Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College. Recruitment materials, application packets and campus information will be distributed to all schools within the six-county district as well as various off-campus sites. Campus visits will be made to all of the area high schools and campus tours will be provided to potential students.

- **Assessment Results 2008-2009:** Summer 2008 total enrollment reflects a slight increase from 1,134 to 1,385.

  Source of Documentation: Office of Institutional Research

  Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College.

- **Assessment Results 2009-2010:** The summer 2009 total enrollment reflects an increase from 1385 to 1493, approximately 8%.

  Source of Documentation: Office of Institutional Research

  Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College.

Internal Performance Indicator 5

Recruitment strategies will demonstrate an effort to recruit students from a diverse population.

- **Assessment Results 2007-2008:** Recruitment materials, application packets and a variety of campus information were distributed to all schools within the six-county district as well as various off-campus sites. A representative attended high school graduation ceremonies in order to present a certificate to scholarship recipients. All GED programs within the district were visited with the exception of Prentiss. An information fair for home school students was attended as well. The following programs were held on campus: Fill the Stadium,

Counselor's Day Luncheon, Scholar's Night, and Spring Fest. Early April registration is provided for students who score 18 or higher on the ACT. Campus visits were made to all of the area high schools. In December, the first area-wide recruitment night was held for the Hancock Center. Numerous private campus tours were given to potential students, and there were also several group Career-Technical tours that were conducted throughout the year.

Source of Documentation: Office of the Director of Recruitment and Orientation

> **Use of Assessment Results:** Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored. The Recruiter and the Director of Recruitment and Orientation will deliver new recruitment packets to high schools in the district, as well as continue to inform the community as to the many diverse educational opportunities available at Pearl River Community College. Both College and Career fairs will be attended by college representatives. Other community activities will be attended by college representatives so as to make information available to the largest and most diverse group of potential students. All GED classes in the six county district will be visited with materials. Materials will also be disseminated through the cart at TurtleCreek Mall, Walmart stores and local churches in order to attract more non-traditional students.

- **Assessment Results 2008-2009:** Recruitment materials, application packets and a variety of campus information have been distributed to all schools within the six-county district as well as various off-campus sites. Plans include visiting all GED programs within the district; and providing a variety of recruitment programs on campus, such as GED Recruitment Day, Fill the Stadium, Counselor's Day Luncheon, Scholar's Night, Spring Fest, early April registration for students who score 18 or higher on the ACT. Campus visits will be made to all of the area high schools. Numerous private campus tours are provided to potential students, as well as group Career-Technical tours.

  Source of Documentation: Office of the Director of Recruitment and Orientation

  > **Use of Assessment Results:** Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored.

- **Assessment Results 2009-2010:** Recruitment material as well as a variety of information regarding the institution has been distributed to all schools within the six-county district in addition to various off-campus locations. Plans include additional visits to all high schools within the district as well as a variety of on-campus activities such as GED Tour Day, Fill the Stadium, Wildcat Fest, Career Mentor's Day, and early registration for high school seniors with an ACT score of 18 or higher. Campus tours and Career/Technical tours are frequently provided to both small and large groups of students. Additionally, private campus tours are provided to potential students on a regular basis, and institutional information is sent to students by way of e-mail and regular mail.

  Source of Documentation: Office of the Director of Recruitment and Orientation

  > **Use of Assessment Results:** Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored.

Internal Performance Indicator 6

Eighty percent (80%) of Career and Technical Education students who are eligible for graduation will successfully complete their respective programs according to the State measurement definition.

- **Assessment Results 2007-2008:** A hundred percent of students who were eligible to graduate completed the programs

  Source of Documentation: Offices of Career and Technical Education Programs on the Poplarville Campus, at the Forrest County Center, and the Hancock County Center.

  Use of Assessment Results: No plan of improvement was required. The graduation rate exceeds the requirement of the State.

- **Assessment Results 2008-2009:** Of those who met eligibility requirements for graduation, all graduated for a 100% completion rate.

  Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors, and Instructors

  Use of Assessment Results: The graduation rate of 100 percent (100%) meets the state requirement. No plan of improvement is required.

- **Assessment Results 2009-2010:** One hundred percent (100%) of students who met graduation eligibility requirements graduated.

  Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors; and Instructors.

  Use of Assessment Results: The graduation rate exceeds the state requirement. No plan of improvement is required.

Internal Performance Indicator 7

Career and technical education programs will demonstrate a retention rate of 86% according to the State measurement definition.

- **Assessment Results 2007-2008:** Eighty seven percent (87%) of the students enrolled in career technical programs (unduplicated enrollment) passed a level of instruction according to the State measurement definition of retention.

  Source of Documentation: Offices of the career and technical counselors and instructors at the Poplarville campus, Forrest County Center, and the Hancock County Center.

  Use of Assessment Results: The retention rate of 87% exceeds the requirement of the State. No plan of improvement was necessary.

- **Assessment Results 2008-2009:** Approximately eighty-eight percent (87.8%) of the students enrolled in career technical programs (unduplicated enrollment) passed a level of instruction according to the State measurement definition of retention.

  Source of Documentation: Offices of the career and technical counselors and instructors at the Poplarville campus, Forrest County Center, and the Hancock County Center.

Use of Assessment Results: The retention rate of 87.8% exceeds the baseline requirement (73.1%) of the State. No plan of improvement was necessary. However, a recommendation will be made to change the indicator to reflect the updated state baseline.

- **Assessment Results 2009-2010**: Approximately ninety-two percent (92%) of career and technical students who were defined by the Mississippi Department of Education as concentrators met the required retention rate.

  Source of Documentation: Offices of the career and technical counselors and instructors at the Poplarville campus and the Forrest County Center.

  Use of Assessment Results: Because programs exceeded the Mississippi Department of Education requirement, plans of improvement were not required.

Internal Performance Indicator 8

At least 80% of those students who have earned less than sixteen semester hours of credit and are enrolled in at least twelve hours of academic course work after six weeks of any fall semester will be enrolled at the end of registration for the next fall semester.

- **Assessment Results 2007-2008:** The Planning and Effectiveness Committee has recommended the modification of this indicator in order to accurately reflect data and is currently in the process of revising the indicator.

  Source of Documentation: The Office of Institutional Research

  Use of Assessment Results: This indicator will be revised

- **Assessment Results 2008-2009:** The Planning and Effectiveness Committee has made its recommendation concerning the modification of this indicator to be implemented for the 2009-2010 report.

  Source of Documentation: The Office of Institutional Research

  Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:** From Fall 2008 to Fall 2009, 55.8% of the students enrolled met the Indicator 8 guidelines above.

  Source of Documentation: The Office of Institutional Research

  Use of Assessment Results: This indicator was modified by the Planning and Effectiveness Committee in 2009-2010, and the new indicator will be implemented for 2010-2011 reporting.

Goal 8: To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Commitment Statement:

The Pearl River Community College Workforce Development Center is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals.

Internal Performance Indicator 1

At least 60 training projects will be developed and delivered to businesses, industries, educational and public service entities.

- **Assessment Results 2007-2008:** PRCC conducted 62 training and education projects as part of the State Board for Community and Junior Colleges system in this fiscal year. The department also executed one MDES Grant, two SMPDD Grants, one NASA grant, and has been tentatively awarded a NSF grant to support the Electrical Utility Technology Program

  Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office.

  > **Use of Assessment Results:** The State Board for Community and Junior Colleges started an accountability effort in this fiscal clear. The result of this will be made available in the next several months.

- **Assessment Results 2008-2009:** PRCC has submitted 65 training and education projects, of which 55 are currently approved. One National Science Foundation Grant began on October 1, 2008. The Pathways to Reconstructing the Mississippi Gulf Coast is near close out and will end on February 28, 2009. The two South Mississippi Planning and Development District grants are again funded for this fiscal year.

  Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office.

  > **Use of Assessment Results:** The State Board for Community and Junior Colleges started an accountability effort in this fiscal year. The result of this will be made available in the next several months.

- **Assessment Results 2009-2010:** PRCC has submitted 52 training and education projects, of which 45 are currently approved. While reporting is not complete, as of June 2010, 5111 unduplicated students and 8394 duplicated students received training in these workforce projects.

- o The National Science Foundation Grant that began on October 1, 2008, is reaching the end of year two. There have been 130 students enrolled in this program.
- o The two South Mississippi Planning and Development District grants are again funded for this fiscal year. In the computer training program funded in this effort, 153 students have completed 759 courses. The dislocated worker grant effort has offered counseling to 866 individuals that are unemployed seeking educational guidance and assistance.
- o The National Emergency Grant, which was an extension of the Pathways to Reconstructing the Gulf Coast effort, was funded for this fiscal year at approximately $500,000. Students affected by Hurricane Katrina received training in Construction Equipment Operations (65), Commercial Drivers Licensure (71), Geographic Information Systems (4), Welding (23), and Culinary (29).

Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office.

Use of Assessment Results: The State Board for Community and Junior Colleges started an accountability effort in this fiscal year. The result of this will be made available in the next several months.

Internal Performance Indicator 2
Each of Pearl River Community College's six counties will be served by at least one Adult Education Center.

- **Assessment Results 2007-2008:** Each PRCC county had an Adult Basic Education program except, again, Jeff Davis County. A total of 297 GED's were awarded.

  Source of Documentation: Adult Basic Education Director

  Use of Assessment Results: PRCC has been awarded a grant from the Mississippi Legislature to increase the number of GED graduates by 15%. This grant took effect at the beginning of FY 09

- **Assessment Results 2008-2009:** Each PRCC county has an Adult Basic Education program.

  Source of Documentation: Adult Basic Education Director

  Use of Assessment Results: PRCC has been awarded a grant from the Mississippi Legislature to increase the number of GED graduates by 15%. This data will be analyzed in FY'10.

- **Assessment Results 2009-2010:** Each county in PRCC's district currently has an Adult Basic Education program.

  Source of Documentation: Adult Basic Education Director

  Use of Assessment Results: PRCC has been awarded a grant from the Mississippi Legislature to increase the number of GED graduates by 15%. This data will be analyzed in FY'10.

Internal Performance Indicator 3
At least 8000 persons will be trained in the Workforce Education training projects with businesses, industries, educational and public service customers annually.

- **Assessment Results 2007-2008:** A total of 9,169 duplicated students attended workforce training provided by PRCC. The unduplicated count is 4,342.

  Source of Documentation: PRCC Accountability Database.

  Use of Assessment Results: This information is sent along with the participants' information to the Mississippi State University Social Science Research Center for labor market analysis.

- **Assessment Results 2008-2009:** This information will not be available until FY'10.

  Source of Documentation: Director of Workforce Education

  Use of Assessment Results: N/A

- **Assessment Results 2009-2010:** Reports for 2008-2009 reflected a total of 80 State Board for Community and Junior Colleges projects, which produced total trainees of approximately 13,000. Due to reporting procedures, information for 2009-2010 will be provided in 2011.

  Source of Documentation: Director of Workforce Education

  Use of Assessment Results: No action needed.

Internal Performance Indicator 4

One hundred percent of the Workforce Education's customers responding to the Legislative Accountability Report will indicate that their training objectives were met and they will continue to use the Center.

- **Assessment Results 2007-2008:** LAR's have been eliminated and replaced by the State Board for Community and Junior Colleges Accountability System.

  Source of Documentation: Workforce Director

  Use of Assessment Results: Not available at this time.

- **Assessment Results 2008-2009:** The Legislative Accountability Report has been supplanted by the State Board for Community and Junior Colleges Accountability System. PRCC began submitting data to this system in FY'07.

  Source of Documentation: Director of Workforce Education

  Use of Assessment Results: Results will be available in FY'10.

- **Assessment Results 2009-2010:** Participants in Workforce Education training sessions have increased approximately 42% since 2007-2008. A recommendation is being made to revise this indicator for 2010-2011.

  Source of Documentation: Director of Workforce Education

  Use of Assessment Results: Results not available.

APPENDIX A
To Goal I: IPI 6

PROGRAM	2005 - 2006			2006 - 2007			2007 - 2008			2008 - 2009		
	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING
Associate Degree Nursing	90%	67	74	90%	69	77	93	64	69	98	84	86
Barbering	93%	14	15	90	10	11	100	14	14	11	10	90
Cosmetology	92%	12	13	100	11	11	100	15	15	11	11	100
Dental Assisting (certificate)	100%	9	9	100	13	13	100	10	10	13	13	100
Dental Hygiene Technology	100%	15	15	100	16	16	93%	15	16	16	16	100
Medical Laboratory Technology	71%	5	7	67	6	9	100%	9	9	11	12	92
Medical Radiologic Technology	76%	13	17	94	17	18	100%	18	18	18	18	100
Occupational Therapy Assistant Technology	86%	12	14	83	19	23	94%	18	19	18	19	95
Practical Nursing (Forrest County Center)	87%	21	24	82	18	22	88%	16	18	23	24	95
Practical Nursing (Poplarville Campus)	100%	9	9	93	14	15	92	11	12	10	10	100
Physical Therapist Assistant Technology	85%	12	14	100	18	18	88%	15	17	17	19	89
Respiratory Care Practitioner Technology	100%	24	24	97	28	29	87%	14	16	18	19	95
Surgical Technology	100%	18	18	100	16	16	91%	21	23	16	17	94

| Total for all programs | 99% | 190 | 192 | 92% | 164 | 179 | 92% | 255 | 278 | 94% | 240 | 256 |

INTERNAL PERFORMANCE INDICATOR RESPONSIBILITY CHART

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators		
1 Dr. John A. Grant, Jr. Vice President for Instruction	1	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	2	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor	
	5	Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor	
	6	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	7	Dr. John A. Grant, Jr. Vice President for Instruction		
	8	Ms. Jennifer Seal QEP Director	Ms. Brenda Wells Institutional Research Specialist	
	9	Dr. John A. Grant, Jr. Vice President for Instruction		

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators	
2 Dr. Adam Breerwood Dean of Student Services	1	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services
	2	Ms. Jeanne Dyar Director of College Libraries	
	3	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services
	4	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services
	5	Ms. Jeanne Dyar Director of College Libraries	
	6	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center
			Mr. Don Welsh Director of Poplarville Career and Technical Education Programs

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators		
3 Dr. John A. Grant, Jr. Vice President for Instruction	1	Dr. Martha Lou Smith Director of Extended Education		
	2	Dr. Martha Lou Smith Director of Extended Education		
	3	Ms. Jennifer Seal QEP Director		
	4	Dr. Martha Lou Smith Director of Extended Education	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	5	Dr. John A. Grant, Jr. Vice President for Instruction		

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators		
Ms. Brenda Wells Chair Professional Development Committee	4	Mr. Roger Knight Dean of Business Services		
	2	Dr. John A. Grant, Jr. Vice President for Instruction		
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. Becky Askew Chief Planning Officer		
	5	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	6	Dr. Becky Askew Chief Planning Officer		
	7	Mr. Roger Knight Dean of Business Services		

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators	
5 Dr. William Lewis President	1	Mr. Steve Howard Chief Technology Officer	
	2	Mr. Roger Knight Dean of Business Services	
	3	Ms. Brenda Wells Institutional Research Specialist	
	4	Dr. William Lewis President	
	5	Mr. Steve Howard Chief Technology Officer	
	6	Ms. Jennifer Seal QEP Director	Mr. Steve Howard Chief Technology Officer
	7	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs	
	8	Mr. Steve Howard Chief Technology Officer	Mr. Roger Knight Dean of Business Services
		Dr. Martha Lou Smith Director Extended Education	

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators		
6 Dr. William Lewis President	1	Mr. Chuck Abadie Director of Public Relations		
	2	Dr. Becky Askew Chief Planning Officer		
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	5	Dr. Becky Askew Chief Planning Officer		
	6	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs		

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators
7 Dr. Adam Breerwood Dean of Student Services	1	Dr. Barbara Gandy Director of Recruitment and Orientation
	2	Dr. Barbara Gandy Director of Recruitment and Orientation
	3	Dr. Adam Breerwood Dean of Student Services
	4	Dr. Adam Breerwood Dean of Student Services
	5	Dr. Barbara Gandy Director of Recruitment and Orientation
	6	Dr. Ann Moore Director of Counseling, Advisement, and Placement
	7	Dr. Ann Moore Director of Counseling, Advisement, and Placement
	8	Ms. Brenda Wells Institutional Research Specialist

Internal Performance Indicator Responsibility Chart (2009-2010)

Goal	Indicator	Persons Responsible for Indicators
8 Mr. Scott Alsobrooks Director of Workforce Development Center	1	Mr. Scott Alsobrooks Director of Workforce Development Center
	2	Mr. Scott Alsobrooks Director of Workforce Development Center
	3	Mr. Scott Alsobrooks Director of Workforce Development Center
	4	Mr. Scott Alsobrooks Director of Workforce Development Center