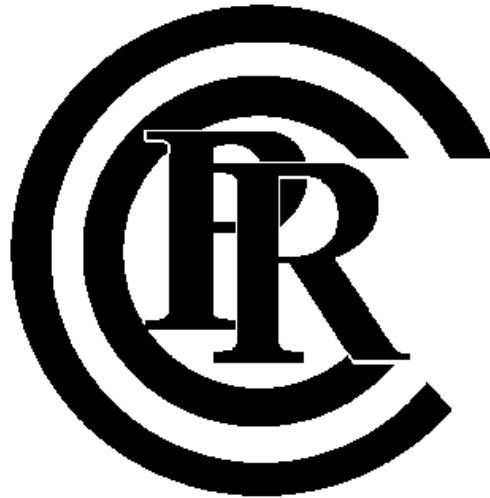# STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS

INTERIM REPORT
2011 FALL SEMESTER

PEARL RIVER COMMUNITY COLLEGE

POPLARVILLE – HATTIESBURG – WAVELAND
MISSISSIPPI

STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS

INTERIM REPORT
2011 FALL SEMESTER

TABLE OF CONTENTS

PRESIDENT'S LETTER

TO: PRCC Employees

FROM: William Lewis
President

DATE: July 2011

RE: Strategic Plan and Internal Performance Indicators

As I survey the landscape of higher education, my own observations lead me to believe that we are in the midst of the most fast-paced changes in the teaching and learning process that any of us has experienced. Whether it is new technology, new levels of accountability or facing the reality of the challenges wrought by the current economic conditions, we find ourselves facing a rapidly evolving environment with new expectations and new opportunities to serve our students and our community.

I will share with you that I am approaching this new school year with great anticipation and with about as much optimism for the school year as any I can remember. As I have visited with many of you and with many of our alums and supporters scattered throughout the District, I have sensed a new level of energy and enthusiasm for our college. Of course, along with the new energy and enthusiasm, there is an increased level of expectation for our college which I personally welcome.

As in the past, we will continue to plan strategically for the future and to quantify the results of our efforts. As improvements in all areas of the College are made and documented, our process of planning and evaluation continues to serve us well and move Pearl River Community College to a higher level of achievement.

My anticipation is that this school year will be our best ever! Please know that I look forward to working with you in the coming year.

WL:sl

HISTORY
of
PEARL RIVER
COMMUNITY COLLEGE

HISTORY OF PEARL RIVER COMMUNITY COLLEGE

Pearl River Community College (PRCC) is among the oldest colleges of its kind in the South and is the pioneer junior college in Mississippi. PRCC began its journey as the State's first county agricultural high school in the first decade of the twentieth century and has since been a pathfinder for advanced education in South Mississippi.

Pearl River County Agricultural High School (PRCAHS), the first in the State, opened its doors in 1909. For the first eleven years, the school was devoted solely to educating high school age students in academic studies and in agricultural and home sciences. In 1921, PRCAHS became the first agricultural high school to offer freshman college courses, and was soon renamed Pearl River Junior College. The institution's name was changed to Pearl River Community College on July 1, 1988. The name change reflects the comprehensive academic, career, technical, and community services programs that are offered through the College.

The College operates multi-instructional sites. A post-secondary vocational-technical center was built in 1969 in Hattiesburg and developed into the Pearl River Community College Forrest County Center. This facility has been expanded several times, with the most recent addition being a new library and classroom building that opened in the Spring of 2006. The Hancock Center opened in Waveland in January 2005, only to be destroyed by Hurricane Katrina on August 29, 2005. The Hancock Center reopened in late 2006. The Lowery A. Woodall Advanced Technology Center opened in Hattiesburg in October 2004.

FINANCIAL OVERVIEW

Pearl River Community College
Budgets
Table of Contents
2011-2012

Budgets   **Page(s)**

Pearl River Community College
Current Unrestricted Fund
Summary Statement of Revenues and Expenditures
For the Years Ended 2010-2011 and 2011-2012

	2010-2011	% To Total	2011-2012	% To Total	Increase (Decrease)
Revenues					
Student Fees	11,530,812	36.87%	12,464,186	38.44%	933,374
County Support	2,679,587	8.57%	3,156,587	9.73%	477,000
State Support	14,285,542	45.68%	15,513,684	47.84%	1,228,142
Federal Support	1,163,181	3.72%	592,775	1.83%	(570,406)
Private Gifts, Grants, and Contracts	175,000	0.56%	175,000	0.54%	0
Investment Income	180,000	0.58%	88,442	0.27%	(91,558)
Sales and Svc of Educ Activities	100,401	0.32%	130,234	0.40%	29,833
Other Sources	1,157,404	3.70%	304,585	0.94%	(852,819)
Total Revenues	**31,271,927**	**100.00%**	**32,425,493**	**100.00%**	**1,153,566**
Expenditures					
Instructional - Academic	7,906,431	25.28%	8,601,711	26.53%	695,280
Instructional - Career Technical	5,372,579	17.18%	5,773,742	17.81%	401,163
Instructional - Parttime/Adjuncts	1,826,784	5.84%	1,357,989	4.19%	(468,795)
Instructional Support - Library	1,105,348	3.53%	1,139,693	3.51%	34,345
Student Services	3,675,377	11.75%	3,859,819	11.90%	184,442
Institutional Support	7,021,693	22.45%	7,253,541	22.37%	231,848
Operation of Plant	4,363,715	13.95%	4,438,998	13.69%	75,283
Total Expenditures	**31,271,927**	**100.00%**	**32,425,493**	**100.00%**	**1,153,566**

Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue

	2010-2011	2011-2012	Increase (Decrease)
Educational Revenues			
Student Fees			
Academic			
Full Time Tuition - IS	3,250,000	4,238,233	988,233
Part Time Tuition - IS	1,360,100	2,162,774	802,674
Full Time Tuition - OS	130,262	169,588	39,326
Part Time Tuition - OS	40,162	39,329	(833)
Virtual Community College Tuition	1,030,410	0	(1,030,410)
Night Class Tuition	799,196	0	(799,196)
Full Time Fees - OS	184,945	216,579	31,634
Part Time Fees - OS	57,004	72,761	15,757
Graduation Fees	11,494	0	(11,494)
Lab Fees	735,803	1,030,708	294,905
Technology Fee	172,500	181,575	9,075
Registration Fee	172,475	181,575	9,100
Other Fees	11,980	0	(11,980)
Total Academic	7,956,331	8,293,122	336,791
Vocational			
Full Time Tuition - IS	394,000	502,802	108,802
Part Time Tuition -IS	22,300	7,500	(14,800)
Full time Tuition - OS	5,100	8,250	3,150
Part Time Tuition - OS	0	1,800	1,800
Full Time Fees - OS	9,592	8,692	(900)
Part Time Fees - OS	0	1,800	1,800
Program and Course Fees	114,900	170,997	56,097
Graduation Fees	3,160	0	(3,160)
Technology Fee	11,425	12,425	1,000
Registration Fee	11,425	12,425	1,000
Other Fees - Nursing Assistant Program	23,500	33,000	9,500
Total Vocational	595,402	759,691	164,289
Technical			
Full Time Tuition - IS	1,738,000	1,877,499	139,499
Part Time Tuition - IS	282,700	466,082	183,382
Full time Tuition - OS	44,837	48,000	3,163
Part Time Tuition - OS	7,110	7,930	820
Night Class Tuition	14,220	0	(14,220)
Full Time Fee - OS	63,246	57,552	(5,694)
Part Time Fees - OS	7,344	9,978	2,634
Virtual Community College Tuition	184,914	0	(184,914)
Program and Course Fees	351,200	460,052	108,852
Graduation Fees	1,410	0	(1,410)
Technology Fee	58,700	61,200	2,500
Registration Fee	58,700	61,200	2,500

Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue

	2010-2011	2011-2012	Increase (Decrease)
Total Technical	2,812,381	3,049,493	237,112
Other Student Fees			
Orientation	60,000	146,100	86,100
Transcripts	9,256	11,981	2,725
ACT/GED Testing	21,185	22,833	1,648
ID Card Fees	8,857	11,078	2,221
VCC Fees	0	109,133	109,133
Deferment Fees	67,400	60,755	(6,645)
Total Other Student Fees	166,698	361,880	195,182
Total Student Fees	**11,530,812**	**12,464,186**	**933,374**
General Revenues			
County Support			
Forrest	557,687	557,687	0
Hancock	555,000	1,032,000	477,000
Jefferson Davis	109,900	109,900	0
Lamar	493,000	493,000	0
Marion	264,000	264,000	0
Pearl River	700,000	700,000	0
Total County Support	**2,679,587**	**3,156,587**	**477,000**
State Support			
General			
General Appropriations	8,110,605	8,917,396	806,791
Health Insurance	1,564,500	1,564,500	0
Technology Appropriation	200,689	200,689	0
Rural Health Corp Appropriation	74,907	74,907	0
Dropout Recovery Pilot	100,000	100,000	0
A.D.N. Funding	104,379	104,379	0
One Stop Career Center	300,000	300,000	0
Advanced Tech Center	150,000	150,000	0
EEF	1,899,318	2,320,669	421,351
Other State Revenue			
Vocational Salary Reimbursement	1,781,144	1,781,144	0
Total State Support	**14,285,542**	**15,513,684**	**1,228,142**
Federal Support			
Vocational Program Reimbursement	396,675	561,775	165,100
ARRA Stimulus	631,165	0	(631,165)
Vocational Program Salary Reimb Other	104,341	0	(104,341)
Recovery of Admin Costs	31,000	31,000	0

Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue

	2010-2011	2011-2012	Increase (Decrease)
Total Federal Support	1,163,181	592,775	(570,406)
Private Gifts, Grants and Contracts			
Outside Scholarships	175,000	175,000	0
Investment Income			
Interest Income	180,000	88,442	(91,558)
Sales & Services of Educational Activities			
Child Care Revenue	22,142	27,900	5,758
Wellness Center Usage Fees	12,620	10,970	(1,650)
Gate Receipts	24,002	34,258	10,256
Season Ticket Sales	3,168	4,680	1,512
Ad Sales	2,530	2,715	185
Program Sales	1,398	1,360	(38)
Barbering Revenue	880	165	(715)
Cosmetology Revenue	1,604	4,415	2,811
CD Annuals	17,692	25,203	7,511
Vending	2,985	7,748	4,763
Vo-Tech Service Income	10,180	10,820	640
Drama Ticket Sales	1,200	0	(1,200)
Total Sales & Svc of Ed Activities	100,401	130,234	29,833
Other Sources			
Library Fines	1,305	820	(485)
Traffic Violations	33,335	31,476	(1,859)
Parking Permits	38,637	33,809	(4,828)
Other Income	26,983	2,755	(24,228)
Due from Foundation	17,691	22,929	5,238
Miscellaneous Income	0	4,600	4,600
Transfers In - Insurance Funds	439,353	0	(439,353)
Transfers In - Auxilary	100,000	100,000	0
Reserves	500,000	107,096	(392,904)
Cash Short/Over	100	1,100	1,000
Total Other Sources	1,157,404	304,585	(852,819)
Total Educational and General Revenues	31,271,927	32,425,493	1,153,566

Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object

	2010-2011	2011-2012	Increase (Decrease)
Salaries	17,321,359	17,914,290	592,931
Fringe Benefits	4,868,149	5,144,839	276,690
Work Study Salaries	100,000	125,000	25,000
Postage	59,252	59,452	200
Printing and Reproduction Service	37,122	37,122	0
Repairs and Maintenance	193,713	193,713	0
Service Contracts on Equipment	342,392	342,392	0
Utilities			
Cable Cost	1,200	1,200	0
Telephone	179,086	179,086	0
Electricity	1,128,225	1,128,225	0
Gas	225,756	225,756	0
Water	164,053	164,053	0
Waste Disposal	45,177	45,177	0
Equipment and Other Rentals	324,463	325,423	960
Insurance	967,175	967,175	0
Professional Fees	482,663	487,663	5,000
Medical Services	20,345	20,345	0
Other Contractual Services	40,025	40,025	0
Advertising	73,044	78,044	5,000
Legal and Membership Dues	224,217	244,367	20,150
Educational Supplies	310,000	326,550	16,550
Office Supplies	133,179	133,917	738
Building and Construction Supplies	190,446	190,446	0
Janitorial Supplies	82,902	82,902	0
Automotive Supplies	17,150	17,150	0
Landscaping Supplies	33,416	33,416	0

Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object

	2010-2011	2011-2012	Increase (Decrease)
Gas, Oil, and Deisel	52,242	72,392	20,150
Computer Software	37,218	37,218	0
Other Supplies	143,374	147,274	3,900
Printing and Binding Supplies	2,865	2,865	0
Principal & Interest on Debt	3,176	3,176	0
Scholarships	1,820,279	1,820,279	0
Vehicle Tags, Taxes, Etc.	2,954	2,954	0
Bad Debts (Student Accts Receivable)	140,512	140,512	0
Miscellaneous Expense	37,401	37,401	0
Meal Expense	102,657	103,357	700
Uniforms	98,922	98,922	0
Medical Supplies	8,668	8,668	0
Minor Equipment	110,888	112,888	2,000
In State Travel	250,163	253,663	3,500
Out of State Travel	80,865	86,948	6,083
Equipment	205,602	217,602	12,000
State 100% Reimburseable Equipment	396,675	561,775	165,100
Library Books	83,871	89,871	6,000
Transfers Out	129,086	120,000	(9,086)
Total Expenditures by Object	31,271,927	32,425,493	1,153,566

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2010-2011	2011-2012	Increase (Decrease)
Academic Instruction			
Poplarville			
QEP	195,025	216,926	21,901
Theatre	7,538	7,538	0
Communications	184,177	187,919	3,742
String of Pearls	47,991	47,991	0
Art	81,529	84,255	2,726
Band	389,637	391,879	2,242
Chorus	190,278	194,601	4,323
Music	340,395	401,119	60,724
Wellness Center	398,458	406,532	8,074
Associate Degree Nursing	1,985,229	2,010,560	25,331
Business	163,461	160,366	(3,095)
Mathematical Sciences	696,425	778,016	81,591
Sciences	807,357	778,638	(28,719)
English	556,455	557,379	924
Reading	45,820	113,446	67,626
Criminal Justice	55,898	57,124	1,226
Foreign Language	63,336	64,651	1,315
Social Sciences	459,573	469,009	9,436
Journalism	4,200	4,200	0
Academic Scholarships	0	0	0
Total Academic Instruction - Poplarville	6,672,782	6,932,149	259,367
Forrest County			
QEP	72,952	75,831	2,879
Communications	72,724	92,916	20,192
Health and Physical Education	2,420	2,420	0
Mathematical Sciences	268,329	331,559	63,230
Sciences	235,766	231,088	(4,678)
English	91,611	208,620	117,009
Reading	0	49,726	49,726
Criminal Justice	55,766	57,001	1,235
Foreign Language	32,986	57,296	24,310
Social Sciences	188,655	286,135	97,480
Total Academic Instruction - Forrest County	1,021,209	1,392,592	371,383
Hancock Center			
Mathematical Sciences	49,626	110,740	61,114
Science	2,200	2,200	0
English	92,475	94,427	1,952
Social Science	68,139	69,603	1,464
Total Academic Instruction - Hancock Center	212,440	276,970	64,530

	2010-2011	2011-2012	Increase (Decrease)
Total Academic Instruction	7,906,431	8,601,711	695,280
Career Technical Instruction			
Poplarville			
Director's Office	355,260	297,131	(58,129)
Auto Mechanics	116,986	115,884	(1,102)
Electricity	139,928	142,923	2,995
Construction Engineering Technology	52,354	53,310	956
Masonry	58,999	60,142	1,143
Heating, Air Conditioning and Refrigeration	96,710	98,530	1,820
Cosmetology	56,620	57,651	1,031
Barbering	61,775	62,936	1,161
Machine Shop	73,630	75,204	1,574
Welding	117,396	119,525	2,129
Licensed Practical Nursing	141,797	144,646	2,849
Commercial Truck Driving	106,754	176,438	69,684
Comm Truckdriving/Const Equip Operator	42,922	43,785	863
Web Design Technology	48,961	49,888	927
Business & Office Technology	225,196	229,743	4,547
Computer Technology	76,699	78,178	1,479
Marketing & Management	114,527	116,753	2,226
Computer Networking Support Tech	48,199	49,061	862
Utility Lineman Technology	0	84,397	84,397
Construction/Heavy Equipment Technology	0	77,105	77,105
Child Development	111,860	114,151	2,291
Child Development Lab	60,227	61,148	921
Automated Manufacturing	92,086	93,861	1,775
Electronics	109,155	111,327	2,172
Drafting & Design	117,270	119,610	2,340
100% Equipment Reimbursed by State	396,675	561,775	165,100
Total Career Technical Instruction Poplarville	2,821,986	3,195,102	373,116
Forrest County			
Director's Office	390,995	406,523	15,528
Heating, Air Conditioning and Refrigeration	67,916	69,182	1,266
Welding	63,034	64,036	1,002
Licensed Practical Nursing	227,270	230,776	3,506
Business & Office Technology	152,528	126,704	(25,824)
Computer Servicing Technology	34,392	34,949	557
Electronics	45,772	46,621	849
Allied Health Programs			
Dental Assisting	118,364	120,769	2,405
Surgical Technician	140,026	142,884	2,858
Nursing Assistant	61,649	62,905	1,256
Nursing Aide Competency Testing	3,949	3,553	(396)

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	2010-2011	2011-2012	Increase (Decrease)
Physical Therapist Assistant	256,511	261,948	5,437
Medical Lab Tech	143,890	146,588	2,698
Respiratory Therapy Tech	197,705	201,826	4,121
Dental Hygiene	286,717	292,326	5,609
Occupational Therapy	194,465	198,277	3,812
X-Ray Technology	165,410	168,773	3,363
Total Career Technical Instruction Hattiesburg	2,550,593	2,578,640	28,047
Total Career Technical Instruction	**5,372,579**	**5,773,742**	**401,163**
Adjuncts/Parttime/Overloads	**1,826,784**	**1,357,989**	**(468,795)**
Total Instruction	**15,105,794**	**15,733,442**	**627,648**
Instructional Support Library and Learning Lab			
Poplarville	711,983	758,060	46,077
Forrest County	337,209	324,937	(12,272)
Hancock County	56,156	56,696	540
Total Instructional Support Library	**1,105,348**	**1,139,693**	**34,345**
Student Services			
Dean's Office	231,782	240,917	9,135
Admissions	260,860	269,310	8,450
Financial Aid	362,274	384,189	21,915
Retention and Adult Services	110,712	115,022	4,310
Counseling Center - Poplarville	444,498	454,360	9,862
Counseling Center - Hattiesburg	344,928	449,352	104,424
ACT/GED Testing Service	35,151	35,151	0
Student Publications	15,007	15,007	0
Athletic Director	201,508	203,471	1,963
Athletic Medical Supplies	10,271	10,271	0
Football	481,322	479,808	(1,514)
Men's Basketball	171,324	172,894	1,570
Women's Basketball	126,484	128,813	2,329
Men's Baseball	161,770	163,071	1,301
Women's Softball	133,796	139,051	5,255
Men's Soccer	79,800	81,018	1,218
Women's Soccer	74,536	75,754	1,218
Athletics/Student Services	200,521	204,703	4,182
Recruitment	49,457	49,457	0
Parade of Beauties	950	950	0
Cheerleaders	39,667	39,667	0
Homecoming	8,647	8,647	0
School Nurse	52,352	53,368	1,016
Student Activities/Intramurals	64,961	66,186	1,225

	2010-2011	2011-2012	Increase (Decrease)
Student Council	7,216	7,216	0
Honors Institute	0	1,000	1,000
Phi Theta Kappa - Poplarville	5,583	5,583	0
Phi Theta Kappa - Hattiesburg	0	5,583	5,583
Total Student Services	**3,675,377**	**3,859,819**	**184,442**
Institutional Support			
Board of Trustees	21,891	21,891	0
Office of the President	346,623	354,559	7,936
Vice President for Instruction	778,190	796,258	18,068
AEOP	0	3,800	3,800
Information Technology	969,956	1,034,953	64,997
Planning and Research	179,269	182,693	3,424
Extended Education/Distance Learning	227,521	282,208	54,687
Grants & Research Office	97,919	97,919	0
Title III	2,000	35,399	33,399
Disability Services	11,250	11,250	0
Public Relations and Printing	397,366	408,966	11,600
Business Office	694,467	704,826	10,359
Business Office - Forrest County	26,587	27,059	472
Transfers to Grants and Restricted Funds	129,086	120,000	(9,086)
General Administration	1,509,199	1,509,199	0
Foundation Office	217,558	222,111	4,553
Institutional Research	111,592	113,811	2,219
Campus Police (Poplarville)	391,684	399,641	7,957
Campus Police (Hattiesburg)	166,199	169,197	2,998
Campus Police (Hancock)	30,761	34,403	3,642
ADA Coordinator	73,712	75,026	1,314
Drop Out Recovery Program	100,000	100,000	0
Director - Hancock County Campus	123,859	124,570	711
Advanced Technology Center	410,004	418,802	8,798
ATC - Security	5,000	5,000	0
Total Institutional Support	**7,021,693**	**7,253,541**	**231,848**
Operation of Plant			
Poplarville			
Janitorial	639,171	672,297	33,126
Building Maintenance	925,213	935,510	10,297
Grounds	288,543	293,587	5,044
Utilities and Telephone	1,331,126	1,331,126	0
Other Transportation	170,391	192,332	21,941
Total Operation of Plant - Poplarville	3,354,444	3,424,852	70,408

Forrest County

	2010-2011	2011-2012	Increase (Decrease)
Janitorial	174,168	175,992	1,824
Building Maintenance	147,040	149,125	2,085
Grounds	43,693	43,693	0
Utilities	289,185	289,185	0
Total Operation of Plant - Forrest County	654,086	657,995	3,909
Advanced Technology Center			
Janitorial	57,030	57,996	966
Building Maintenance	10,400	10,400	0
Grounds	15,000	15,000	0
Utilities	114,595	114,595	0
Total Operation of Plant - Advanced Tech Ctr	197,025	197,991	966
Hancock Center			
Janitorial	15,380	15,380	0
Building Maintenance	111,000	111,000	0
Utilities	31,780	31,780	0
Total Operation of Plant - Hancock Center	158,160	158,160	0
Total Operation of Plant	**4,363,715**	**4,438,998**	**75,283**
Total Unrestricted Current Fund Expenditures	**31,271,927**	**32,425,493**	**1,153,566**

Pearl River Community College
Auxilary Fund
Schedule of Revenues and Expenditures

	2010-2011	2011-2012	Increase (Decrease)
Revenues			
Food Service			
Meal Tickets	1,159,950	1,200,000	40,050
Other Income	18,119	18,684	565
Total Food Service	1,178,069	1,218,684	40,615
Residential Facilities			
Room Rentals	1,270,950	1,353,300	82,350
Other Income	56,280	36,500	(19,780)
Total Residential Facilities	1,327,230	1,389,800	62,570
Bookstore (Pearl River and Forrest County)			
Book Sales	3,000,000	3,200,000	200,000
Merchandise Sales	520,047	780,000	259,953
Non-Taxable Sales	8,667	8,667	0
Interest Income	49,000	28,000	(21,000)
Other Income	7,219	14,000	6,781
Total Bookstore	3,584,933	4,030,667	445,734
Total Auxilary Revenues	6,090,232	6,639,151	548,919
Expenditures			
Food Service			
Contract Cost	1,093,336	1,185,032	91,696
Equipment Rental	1,000	600	(400)
Repairs	18,000	12,000	(6,000)
Other Supplies	3,000	6,000	3,000
Total Food Service	1,115,336	1,203,632	88,296
Residential Facilities			
Salaries	137,192	130,959	(6,233)
Staff Benefits	68,039	60,119	(7,920)
Maintenance Supplies	20,000	15,000	(5,000)
Scholarships	45,000	45,000	0
Utilities (Cable)	63,940	72,204	8,264
Repairs	59,839	50,000	(9,839)
Meal Expense	7,358	5,800	(1,558)
Debt Reserve	141,884	141,884	0
Bond Obligation	700,711	702,634	1,923
Total Residential Facilities	1,243,963	1,223,600	(20,363)

Pearl River Community College
Auxilary Fund
Schedule of Revenues and Expenditures

	2010-2011	2011-2012	Increase (Decrease)
Bookstore (Pearl River and Forrest County)			
Salaries	235,714	241,411	5,697
Fringe Benefits	80,269	81,996	1,727
Book Purchases	2,424,560	2,866,606	442,046
Book Buy Back Purchases	77,575	0	(77,575)
Merchandise Purchases	539,110	650,000	110,890
Postage and Freight	9,683	5,000	(4,683)
Repairs	9,000	2,000	(7,000)
Service Contracts	31,290	500	(30,790)
Utilities	1,500	1,500	0
Other Contractual Services (Janitorial)	140	1,000	860
Office Supplies	20,102	30,000	9,898
Miscellaneous	100	0	(100)
Minor Equipment	3,583	3,000	(583)
Rentals Bldg & Equip	8,021	22,800	14,779
Travel	3,863	5,000	1,137
Meal Expense	1,182	500	(682)
Sales Tax	35,000	50,000	15,000
Transfer to Unrestricted Current Funds	100,000	100,000	0
Total Bookstore	3,580,692	4,061,313	480,621
Total Auxilary Expenditures	**5,939,991**	**6,488,545**	**548,554**
Excess Revenues Over/(Under) Expenditures	**150,241**	**150,606**	**365**

Pearl River Community College
Current Restricted Fund
Grants

	Proposed FY 2011	Proposed FY 2012	Increase (Decrease)
Revenues			
Federal			
Tech Prep	102,935	0	(102,935)
Student Support Services - Federal	334,572	323,340	(11,232)
Adult Basic Education	347,000	415,110	68,110
WIA/Dislocated Worker Grant	70,720	70,720	0
WIA/WIN Job Center	66,078	66,078	0
NSF - Utility Linemen	150,632	0	(150,632)
Tittle III	399,771	399,924	153
State			
SBCJC Projects	870,616	589,559	(281,057)
NASA Space Grant	5,000	5,000	0
Total Revenues	**2,347,324**	**1,869,731**	**(477,593)**
Expenditures			
Salaries	1,105,955	878,773	(227,182)
Fringe Benefits	210,131	166,967	(43,164)
Contractual	122,884	93,486	(29,398)
Materials & Supplies	344,075	280,460	(63,615)
Scholarships	12,530	9,348	(3,182)
Equipment	442,382	336,551	(105,831)
Travel	109,367	104,146	(5,221)
Total Expenditures	**2,347,324**	**1,869,731**	**(477,593)**
Excess Revenues Over Expenditures	**0**	**0**	**0**

Note: All Grants Represent Amounts Requested, not necessarily approved.

Pearl River Community College
Plant Funds
Enlargement and Improvement Fund

	2010-2011	2011-2012	Increase (Decrease)
Revenues			
County Tax Support			
Forrest	338,426	338,426	0
Jefferson Davis	28,000	28,000	0
Lamar	442,000	442,000	0
Marion	60,000	60,000	0
Pearl River	718,000	718,000	0
Total County Tax Support	1,586,426	1,586,426	0
Reappropriate Funds	375,206	455,206	80,000
Interest Income	5,000	5,000	0
Total Revenues	**1,966,632**	**2,046,632**	**80,000**
Expenditures			
Transfer Out - Career Tech Bond Project	288,297	288,297	0
Transfer Out - Lamar County Debt	215,000	215,000	0
Instructional Technology Improvements	125,000	125,000	0
Vehicles	63,335	50,000	(13,335)
Maintenance Equipment	40,000	50,000	10,000
QEP Funds	30,000	30,000	0
Furniture & Special Projects	180,000	180,000	0
I.T. Equipment	80,000	80,000	0
Security Cameras	30,000	30,000	0
FCC Parking Improvements	175,000	0	(175,000)
Nursing Equipment	85,000	0	(85,000)
Band Equipment	25,000	25,000	0
Recruitment & Orientation Software	25,000	0	(25,000)
Crosby Hall Elevator	200,000	0	(200,000)
Street Sweeper	50,000	0	(50,000)
Hazard Mitigation Plan	15,000	0	(15,000)
Phone System	300,000	0	(300,000)
Shivers Gym Repairs	40,000	0	(40,000)
Public Relations - Printing Equipment	0	10,000	10,000
Cafeteria Equipment	0	30,000	30,000
SCDL Payback	0	48,560	48,560
Moody Hall Courtyard	0	40,000	40,000
Painting Projects	0	80,000	80,000
Imaging System	0	100,000	100,000
Paving Projects	0	400,000	400,000
Visual Arts Building	0	125,000	125,000
Signage & Lighting	0	50,000	50,000
FCC Entrance Gates	0	50,000	50,000

Pearl River Community College
Plant Funds
Enlargement and Improvement Fund

	2010-2011	2011-2012	Increase (Decrease)
Baseball Fencing	0	39,775	39,775
Total Expenditures	**1,966,632**	**2,046,632**	80,000
Excess Revenues Over Expenditures	**0**	**0**	**0**

FACILITIES PLAN

PEARL RIVER COMMUNITY COLLEGE
BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES
NOVEMBER 8, 2011

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 10:30 a.m. on Tuesday, November 8, 2011, in the President's conference room in the Administration Building. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. Dale Purvis
Mr. H. R. Nobles
Mr. Tony Waits
Mr. Roger Knight, Dean of Business Services
Dr. Adam Breerwood, Dean of Student Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

Committee members not in attendance were:
Mr. Ron Fortenberry

Dr. Lewis opened the meeting by welcoming all committee members and gave updates on the following:

COLISEUM
- A meeting was held in early November with MEMA and FEMA on this project. The meeting went very well. The college has been given permission to accept bids for the building. January 17, 2012, has been established as the date to receive the bids.

CAREER TECH (FORREST COUNTY CAMPUS)
- Waiting on the Bureau of Buildings to proceed.

OLD VISUAL ARTS BUILDING
- This will eventually become a new Public Relations Center
- Campus Police will occupy the space vacated by Public Relations.
- The following repairs will need to be made:
  - roof work
  - windows need to be replaced
  - parts of brick and mortar need to be replaced
  - a new front entrance will be created
  - repair and renovation to the inside of the building
- There is $125,000 in this year's budget for this project

PARKING LOT AT CROSBY HALL
- Would like the courtyard to be extended to the south side of the building to make it more pedestrian friendly
- Explore the possibility of another entrance to the parking lot near Coach Hatten's house

Dr. Lewis asked Craig Tynes to give updates on the following:

BROWNSTONE Performing Arts Center
- Ground broken on this project on November 8, 2011

BASEBALL FENCE
- This project is almost complete

NEW DORM
- Don McCleskey is working on the plans for this project

NEW HONOR DORM
- We are still having A/C and drain issues with this new dorm
- Trees will be planted around the dorm in December 2011 or January 2012

The college has received an inquiry regarding any interest in the old movie star building across from the campus. The inside was left in very good shape with over 200,000 square feet available for use.
Dr. Lewis gave the board these possible different options for use of the building:
- Relocate Physical Plant operations
- Relocate Cosmetology and Barbering classes
- Career Technical programs
- Conference center for special events
- Film studio

The committee members would like to look at this building at their December meeting. They also asked for some input on cost to maintain the building.

Meeting was adjourned at 11:15 AM

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William Lewis, President

PEARL RIVER COMMUNITY COLLEGE
BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES
DECEMBER 13, 2011

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 10:30 a.m. on Tuesday, December 13, 2011, in the Board Room in Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. Dale Purvis
Mr. H. R. Nobles
Mr. Tony Waits
Mr. Roger Knight, Dean of Business Services
Dr. Adam Breerwood, Dean of Student Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

Committee members not in attendance were:
Mr. Ron Fortenberry
Special Guest:
Mr. Don McCleskey, Architect

Dr. Lewis opened the meeting by welcoming all committee members and asked Don McCleskey to give an update on the construction design for the new dorm:

NEW MEN'S DORM (OLD LAMAR HALL)
- Location for this dorm will be the site of the old transportation shop
- 3 story concept with interior circulation which will add high visibility for the head resident in charge
- Room arrangements include 2 beds with private bathrooms. Some rooms arranged with 4 beds and private bathrooms.
- All rooms will open to the interior courtyard
- Will have the same number of beds as old Lamar Hall per FEMA guidelines
- Dorm will be constructed of block walls
- There will be subsurface draining
- Very large parking lot located on the current site to allow parking in front and rear of the dorm
- Waiting on soil borings to finish on the foundation for final drawings

Roger Knight also commented that the drawings have been sent to MEMA but has not had a response as of yet.

Craig Tynes updated the Committee on the following projects:

MOODY HALL
- Landscaping project is underway

PERFORMING ARTS BUIDLING
- Everything is going well on the start of this building

VISUAL ARTS BUILDING
- This project is underway and the exterior of the building should be complete by June 2012. The interior of the building will be renovated in the next fiscal year.

CAREER TECHNICAL (FORREST COUNTY)
- L.J. Sumrall Construction Company has started clearing trees for this building

PARKING LOT (Coliseum/Visual Arts)
- W.A. Warren paving will start this project on Monday, December 19, 2011

BASEBALL FENCE
- Almost complete

COLISEUM
- Bid date is set for January 17, 2012

Dr. Lewis updated the Committee with the following:

STUDENT ACTIVITY FIELD
- Heavy equipment is almost complete with this project

GRANT PROPOSAL
- PRCC has made it to the final 2 in this Blue Cross Foundation Grant
- Grant could help replace equipment in the wellness center and install an outside walking track

Meeting was adjourned at 11:30 p.m.

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William Lewis, President

INTRODUCTION
to
PLANNING
and
EVALUATION
at
PEARL RIVER
COMMUNITY COLLEGE

INTRODUCTION to PLANNING and EVALUATION
at
PEARL RIVER COMMUNITY COLLEGE

The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning and evaluation at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.

As included in the Institutional Effectiveness Planning and Evaluation Calendar, the Mission Statement and Strategic Goals are reviewed annually by members of the Planning and Effectiveness Committee, the Policy and Procedure Committee, the Administrative Council, and the Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, are written with the assistance of the Vice President for Planning and Institutional Research, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division or departmental administrator or chair. Operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and then transmitted to the College President and other appropriate administrators for final review and approval.

Each year as detailed in the Institutional Effectiveness Planning and Evaluation Calendar, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission. Since the College's annual budget process is driven by the Mission Statement and the Strategic Goals, this compilation assists in determining the extent to which the College is fulfilling the Mission and the Strategic Goals and directly influences the preparation of the annual budget. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific

Strategic Goals. This procedure ensures that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review. These reports provide evidence of improvement and document that the College is achieving its Mission and Strategic Goals.

PEARL RIVER COMMUNITY COLLEGE
NEEDS ASSESSMENT

INSTRUCTIONS: This form should be completed when requesting changes in existing budget and/or in existing personnel needs and returned to your supervisor with your budget sheet. Refer to your Institutional Effectiveness Assessment Chart (Use of Results Column) and to the projections indicated in the Strategic Plan and Internal Performance Indicators to assist in your justification. Each identified need should then be prioritized.

Description field should be very specific of the item being prioritized.

Please use one of the following abbreviations for the Funding Source field for each need:

I   Institutional   **CT**   Career/Technical (Ex. Reimbursements in departments such as Allied Health, Business Technology)
F   Federal   **GC**   Grants/Contracts (Ex. Workforce Development, Tech Prep)

Please use one of the following abbreviations for the Category field:

EQ Equipment   **TR** Travel
FA Facility   **IT**   Information Technology Equipment and Software Items
MS Materials and Supplies   **ED** Educational Materials, Supplies, and Literature
PE Personnel Needs

Justification field should explain the reason of need for the item as related to the PRCC Mission Statement and Strategic Goals. (See Policy and Procedure Manual for Goal numbers.)
(ex. Description: Video Data Projectors and Notebook Computers; Justification: Instructional technology in classrooms is presently inadequate. This equipment is needed for classroom presentations; Goal Number(s): 1, 5)

Division/Department: _____   Prepared by: _____   Date: _____

PRIORITY RANK	DESCRIPTION	COST	FUNDING SOURCE	CATEGORY	JUSTIFICATION and GOAL NUMBER(S)

RATIONALE
for
STRATEGIC GOALS

RATIONALE FOR STRATEGIC GOALS

In the spring of 2003, all faculty, staff, and administrators at Pearl River Community College (PRCC) were given an opportunity to participate in an analysis of the strengths and weaknesses of the College and the opportunities and threats facing the College. Approximately 27% of the population responded to a strengths, weaknesses, opportunities, and threats (SWOT) form sent by email.

After compiling the responses, a chart was prepared to present the items which received the greatest number of responses. (This chart can be found at the end of this section.) The information in the chart was shared with members of both the Strategic Objectives Committee and with the Administrative Council. The Strategic Objectives Committee, a group of faculty, staff, administrators, student representatives, and community and alumni members, met, researched and reviewed data, and recommended a revised Mission Statement and Strategic Goals. The revised Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003. As can be seen by comparing the Mission Statement and Strategic Goals with the SWOT Analysis, the information received from the PRCC faculty, staff, administrators, and students was critical in determining the direction in which Pearl River Community College will move in the future.

Specifically, PRCC personnel indicated in the SWOT Analysis that the instructional programs offered to students are one of the strengths of the College and should be included in the goals to continue to place emphasis on the preparation that students receive in order to be successful when they transfer and/or enter the world of work. A concern regarding recruitment was viewed as both a weakness and a threat; therefore, it was determined that recruitment should be part of a goal that would also include retention. Emphasis was placed on this topic primarily because of the College's location in a district surrounded by a number of colleges and universities, all seeking expansion.

Although the faculty and staff were seen as strengths of the College, the loss of faculty was found to be a threat. Morale had been low because of funding/budget concerns and low salaries. Budget concerns had also led to deteriorating infrastructure, less emphasis on professional development, a greater need for renovations of facilities, and the employment of more adjunct faculty. With this in mind, a goal was proposed to include employment of qualified faculty and staff who would be compensated well and given the opportunity for professional development, along with the goal of providing facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

A need to improve and expand student services was identified, and a goal to provide quality student services to enhance the development of students was proposed. Lack of communication was also found to be a weakness; therefore, the improvement of communication was included as a Strategic Goal.

With at least three of the six counties in the PRCC district predicted to be among the fastest growing in the State, the opportunity for more partnerships with various businesses and industries was identified; therefore, a goal was recommended to provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. In addition to expanding workforce training, a goal to provide access to college courses and programs using various instructional methods, including distance education, was determined to be needed because of the change in the State's funding formula to that of full-time equivalency (FTE).

In addition to the SWOT Analysis, during the spring of 2002 and the spring of 2004, administrative, instructional, and educational support services were also evaluated by the utilization of the Noel-Levitz Student Satisfaction Survey and the Institutional Priorities Survey. The simultaneous use of these two surveys revealed areas of agreement and disagreement between students and campus personnel and enabled PRCC to (1) confirm further the accuracy of students' perceptions, (2) identify areas for new initiatives, and (3) gain an understanding of the campus climate from a faculty/staff perspective. Beginning with the 2006 Spring Semester, an in-house designed survey, The Campus Climate Survey, was administered annually to students. The survey was designed to obtain responses regarding campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues. After students (including those at the main campus in Poplarville, at the Forrest County Center, and at the Hancock Center) completed this survey during the 2010 Fall Semester, it was discovered that the majority of the students were satisfied with services offered by the College; however, a focus group was once again organized in order to review the results and make recommendations directed toward improving the quality of services offered by the College.

During the 2010-2011 school year, the Mission Statement and Strategic Goals were reviewed by numerous committees. Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, were also reviewed. Several of the Internal Performance Indicators were revised and approved for evaluation purposes in 2011-2012, and several new Indicators were added for evaluation and review. Since the College's annual budget process is driven by the Mission Statement and Strategic Goals, the compilation of instructional data and measurements assists in determining the extent to which the College is fulfilling the Mission and Strategic Goals and directly influences the preparation of the annual budget. The budget review process is in place with the Needs Assessment form being utilized by departments and divisions in order to ensure that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College.

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

STRENGTHS

	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Faculty/Staff	20	14	12	7	7	16
Administration	6	–	–	–	–	
Student/Teacher Ratio	4	7	–	–	–	16
Programs	4	7	7	–	–	16
Cost	3	7	4	3	6	16
Locations	–	–	11	10	3	16
Equipment	–	9	–	–	–	
Placement	–	9	–	–	–	
Scholarships	–	–	–	–	–	16
Community/Alumni Support	–	–	–	–	–	16

OPPORTUNITIES

	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Locations	9	–	2	–	–	–
Program Expansion/New Funding Formula	6	–	6	5	4	16
Distance Education	3	–	–	2	2	–
Extracurricular Activities	3	–	–	–	–	–
Growth	–	8	14	5	3	16
Salary Improvement	–	6	–	–	–	–
Placement	–	3	–	–	–	–
Public Relations	–	3	–	–	–	–
Expansion of Facilities	–	–	–	3	8	16
Staff Association	–	–	–	–	2	–
Partnerships	–	–	–	–	–	16
Increase in Endowments	–	–	–	–	–	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

WEAKNESSES	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Budget/Funding	7	–	4	–	–	16
Adjunct Faculty (too many)	6	–	–	–	–	
Increasing Student/Teacher Ratio	5	–	–	–	–	
Facilities (need upgrading, etc.)	7	–	–	4	–	16
Administration	3	13	5	–	–	
Recruitment	3	–	–	–	–	
Low Salary	–	19	–	–	8	–
Salary Scale	–	12	–	–	–	16
Weak Technical Support	–	6	–	–	–	
Student Advisement	–	3	–	–	–	
Student Services	–	–	12	4	–	
Lack of Cafeteria	–	–	4	–	–	
Morale	–	–	3	–	–	
Lack of Communication	–	–	–	7	3	
Limited Technology	–	–	–	4	–	
Unorganized Registration	–	–	–	–	4	
Lack of Student Center	–	–	–	–	4	
Lack of Professional Development	–	–	–	–	3	16
Customer Service Inconsistency	–	–	–	–	–	16
Lack of faculty, staff, student participation	–	–	–	–	–	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

THREATS	POP – A (22)	POP – VT (20)	FCC – VT (15)	PS (9)	SS (10)	AC (16)
Funding/Budget/Economy	10	5	13	3	2	16
Publicity (need to increase)	4	–	–	–	–	
Low Salary	3	10	4	3	3	
Recruitment (competition)	3	–	–	–	3	16
Losing Faculty	3	12	–	3	–	
Poor Morale	–	4	–	–	–	16
Politics	–	3	–	–	–	
Program Expansion (not meeting needs)	–	–	–	3	–	
Telephone System	–	–	–	–	4	
Deteriorating Infrastructure	–	–	–	–	–	16
Slow Response to Rapid Change	–	–	–	–	–	16
Transfer of Local Control	–	–	–	–	–	16

MISSION STATEMENT
and
STRATEGIC GOALS

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

2. To provide quality student services.

3. To provide access to college courses and programs using various instructional methods, including distance education.

4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

7. To recruit and retain students from a diverse population.

8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

STRATEGIC GOALS
and
INTERNAL PERFORMANCE INDICATORS

Mission Statement and Strategic Goals

2011-2012 INTERIM REPORT

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

2. To provide quality student services.

3. To provide access to college courses and programs using various instructional methods, including distance education.

4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.

6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

7. To recruit and retain students from a diverse population.

8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Goal 1: To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

Commitment Statement:

Pearl River Community College is committed to providing accredited programs that enable students to earn Associate in Applied Science Degrees, Associate in Arts Degrees, Certificates of Proficiency, and Certificates of Completion; to pass licensure examinations; and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs. *(This commitment statement previously read: Pearl River Community College is committed to providing accredited programs that enable students to earn associate's degrees and certificates of proficiency, to transfer to bachelor's degree programs, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.)*

Internal Performance Indicator 1

Instructors in all for-credit instructional programs will be evaluated according to the PRCC Evaluation Policy and Procedure. *(This indicator previously stated: Instructors in all academic, technical and career education programs will be evaluated yearly by students, self-evaluations, and by supervisors. Results will be used to improve instruction.)*
NOTE:
- *This Internal Performance Indicator is to be achieved in accordance with the Pearl River Community College Evaluation Process as revised on December 10, 2008, which reflects the following:*

    1. *Faculty, staff, and administrators who have been employed at Pearl River Community College for fewer than six years will be evaluated annually.*

    2. *Faculty, staff, and administrators who have been employed at Pearl River Community College for six or more years will be evaluated at least every three years.*

- **Assessment Results 2009-2010:**
  Instructors were evaluated by students during the 2009 Fall Semester and 2010 Spring Semester for the 2009-2010 year.

  Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, the Director of the Hancock Center, and directors or chairs of instructional departments.

    Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2010-2011:** Instructors were evaluated by students during Fall Semester 2010 for the 2010-2011 year and any new instructors were evaluated during the Spring Semester 2011.

  Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

Fall Progress Report 2011-2012
All Instructors were evaluated by students during Fall Semester 2011 for the 2011-2012 year, and any new instructors will be evaluated during the Spring Semester 2012.

Internal Performance Indicator 2
At least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2009-2010:** In Fall 2009 there were 983 academic and technical classes with 3 or more credit hours. This included 661 academic classes and 322 technical classes (no virtual). Of the 661 academic classes, 454 (69%) were taught by full time instructors. Of the 322 technical classes, 309 (96%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2009 is 78%.

  Breakdowns of above by campus:

  Poplarville (Main Campus) - There were 609 academic and technical classes with 3 or more credit hours including 405 academic classes and 204 technical classes (no virtual) Of the 405 academic classes, 365 (90%) were taught by full time instructors. Of the 204 technical classes, 193 (95%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 92%.

  Hattiesburg (Forrest County Center) – There were 332 academic and technical classes with 3 or more credit hours including 214 academic classes and 118 technical classes (no virtual) Of the 214 academic classes, 73 (34%) were taught by full time instructors. Of the 118 technical classes, 116 (98%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 57%.

  Waveland (Hancock Center) – There were 42 academic and technical classes with 3 or more credit hours including 42 academic classes and 0 technical classes (no virtual). Of the 42 academic classes, 16 (38%) were taught by full time instructors. Of the 7 technical classes, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 38%

  Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

  Use of Assessment Results: Overall percentage of classes taught by full-time instructors has decreased six percentage points, from 84% to 78%. This area will be reviewed.

- **Assessment Results 2010-2011:** In Fall 2010 there were 812 academic and technical classes with 3 or more credit hours. This included 578 academic classes and 234 technical classes (no virtual). Of the 578 academic classes, 381 (66%) were taught by full time instructors. Of the 234 technical classes, 220 (94%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2010 is 74%.

Poplarville (Main Campus) - There were 483 academic and technical classes with 3 or more credit hours including 317academic classes and 166 technical classes (no virtual)
Of the 317 academic classes, 285 (90%) were taught by full time instructors. Of the 166 technical classes, 152 (92%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 90%.

Hattiesburg (Forrest County Center) – There were 283academic and technical classes with 3 or more credit hours including 217 academic classes and 66 technical classes (no virtual)
Of the 217 academic classes, 75 (35%) were taught by full time instructors. Of the 66 technical classes, 66 (100%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 50%.

Waveland (Hancock Center) – There were 46 academic and technical classes with 3 or more credit hours including 44 academic classes and 2 technical classes (no virtual). Of the 44 academic classes, 21 (48%) were taught by full time instructors. Of the 2 technical classes, 2 (100%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center is 50%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: The Cabinet is aware of the need to hire more full-time instructors and diligent effort is being made to increase the number of full-time instructors at the Forrest County Center and the Hancock Center.

Fall Progress Report 2011-2012
In Fall 2011 there were 833 academic and technical classes with 3 or more credit hours. This included 590 academic classes and 243 technical classes (no virtual). Of the 590 academic classes, 424 (72%) were taught by full time instructors. Of the 243 technical classes, 223 (92%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2011 is 78%.

Poplarville (Main Campus) - There were 485 academic and technical classes with 3 or more credit hours including 319 academic classes and 166 technical classes (no virtual)
Of the 319 academic classes, 307 (96%) were taught by full time instructors. Of the 166 technical classes, 151 (91%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 90%.

Hattiesburg (Forrest County Center) – There were 298 academic and technical classes with 3 or more credit hours including 226 academic classes and 72 technical classes (no virtual)
Of the 226 academic classes, 92 (41%) were taught by full time instructors. Of the 72 technical classes, 69 (96%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 54%.

Waveland (Hancock Center) – There were 50 academic and technical classes with 3 or more credit hours including 45 academic classes and 5 technical classes (no virtual). Of the 45 academic classes, 25 (56%) were taught by full time instructors. Of the 5 technical classes, 3 (60%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center is 56%

Internal Performance Indicator 3
One hundred percent (100%) of programs participating in program accreditation will receive full accreditation/reaccreditations in accordance with appropriate time schedules.

- **Assessment Results 2009-2010:** In 2009 the College's Practical Nursing Program was granted probationary accreditation for a period of one year by the Mississippi State Board for Community and Junior Colleges. There were no recommendations for compliance with a required visit scheduled for December 2, 2010.

  Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Career and Technical Education Programs for the Poplarville Campus.

  Use of Assessment Results: No improvements needed.

- **Assessment Results 2010-2011:** In 2011 the College's Associate Degree Nursing Program accreditation was reaffirmed by the National League for Nursing Accrediting Commission, Inc., 3343 Peachtree Road NE, Suite 500, Atlanta, Georgia 30326. This program is also accredited annually by the Mississippi Board of Trustees of State Institutions of Higher Learning.

  In 2010 the College's Practical Nursing Program accreditation was reaffirmed by the Mississippi State Board for Community and Junior Colleges.

  Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Career and Technical Education Programs for the Poplarville Campus.

  Use of Assessment Results: The Associate Degree Nursing program will have new leadership in 2011-12, and efforts to ensure accreditation will continue.

Fall Progress Report 2011-2012
Currently all programs participating in accreditation are fully accredited.

Internal Performance Indicator 4
Six months after graduation, 85% of students who completed career and technical programs will be positively placed according to the State measurement definition. *(This indicator previously read: Six months after graduation, 65% of students who completed career and technical programs will be positively placed according to the State measurement definition.)*

- **Assessment Results 2009-2010:** Eighty-nine percent (89%) of students who completed career and technical programs were positively placed in either: (a) jobs, (b) continuing education, or (c) military service.

  Source of Documentation: Offices of Career and Technical Education Programs and counselors at the Poplarville campus and the Forrest County Center.

  Use of Assessment Results: Because programs exceeded the State requirement, Plans of Improvement were not required.

- **Assessment Results 2010-2011:** Eighty-three percent (83%) of students who completed career and technical programs were positively placed in either jobs or military service. (*According to the State's definition, positive student placement for 2008-2009 and 2009-2010 reporting periods is defined as working in the field trained, a related field, military, or continuing education. **However, changes were

made for 2010-2011. In 2010-2011 the modified State definition for placement is a completer/graduate who is placed in employment in the field trained, related field, or military. A student who continues his or her education is defined as retained. For the 2010-2011 reporting year, the modified State measurable requirement for positive placement in employment or military is 78.6%. (Documentation: Student Follow-up Survey conducted by program instructors.)

Source of Documentation: Offices of Career and Technical Education Programs and counselors at the Poplarville campus and the Forrest County Center.

Use of Assessment Results: Although placement has exceeded requirements, instructors will continue to foster good relationships with industry partners to ensure student placement.

Fall Progress Report 2011-2012
Results should be available for the end of year report.

Internal Performance Indicator 5
At least eighty percent (80%) of employers attending the Pearl River Community College Career Fair on the Poplarville Campus and responding to a survey will give Pearl River Community College students a satisfactory rating regarding employability. (*This indicator previously read: Employers attending the Pearl River Community College Career Fairs will give Pearl River Community College students a satisfactory rating regarding employability.*)

- **Assessment Results 2009-2010:** Fifty-nine of the 67 employers who participated in the Career Fair responded to the survey. Ninety-four percent rated students as employable. Six percent were undecided.

  One hundred percent strongly agreed or agreed that students were helpful in set up and registration for the fair.

  Ninety-one percent agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Seven percent were undecided, and two percent disagreed.

  One hundred percent strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

  Source of Documentation: Career Fair records, Dr. Ann Moore, Counseling, Advisement, and Placement Center Director, Poplarville Campus. Dr. Joe Wesley, Counselor of Career and Technical Education Programs, Forrest County Center.

    Use of Assessment Results: Employers will be encouraged to respond to the survey. Participating students will be encouraged to show genuine interest, to have resumes prepared, and to dress appropriately. Few employers participated due to the recession; therefore, more encouragement will be provided for improved attendance.

- **Assessment Results 2010-2011:** Fifty-eight of the 63 employers who participated in the Career Fair responded to the survey. Ninety-seven (97%) percent rated students as employable. Three percent were undecided.

  One hundred percent (100%) strongly agreed or agreed that students were helpful in set up and registration for the fair.

Ninety-two percent (92%) agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Six percent were undecided, and two percent disagreed.

Ninety-seven percent (97%) agreed or strongly agreed that student interest in networking with employers was enthusiastic and genuine. Three percent were undecided.

Source of Documentation: Dr. Ann Moore, Director of Counseling, Advisement, & Placement (Poplarville) and Dr. Joe Wesley, Career Fair Records.

> **Use of Assessment Results:** Students will be encouraged to prepare resumes, dress appropriately, and exhibit polite conduct. Employers will be encouraged to complete the survey.

Fall Progress Report 2011-2012
The Career Fair is scheduled during spring semester 2012 and information will be available in the year-end report.

Internal Performance Indicator 6
The College will have an aggregate institutional passing rate of at least 80% for programs requiring licensure and certification examinations, and each program will reflect a passing rate of 70% or better. *(This indicator previously read: The College will have an aggregate institutional passing rate of 80% for programs requiring licensure and certification examinations and each program will reflect a passing rate of 70% or better.)*

- **Assessment Results 2009-2010: Refer to the Chart attached as Appendix A**

  Source of Documentation:

Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Michelle Patterson, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing Education
All others	Dr. Joe Wesley, Career Technical Counselor

  > **Use of Assessment Results:** No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

- **Assessment Results 2010-2011: Refer to the Chart attached as Appendix A**

  Source of Documentation:

Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Michelle Patterson, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing Education
All others	Dr. Joe Wesley, Career Technical Counselor

Use of Assessment Results: Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

Fall Progress Report 2011-2012
The information will be available following graduation.

Internal Performance Indicator 7
The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be either higher or insignificantly different from the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.
(This indicator previously read: The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.)

- **Assessment Results 2009-2010:**

	Fall 2007	Fall 2008	Fall 2009
PRCC transfer Term GPA	2.7	2.72	2.72
CJC transfer Term GPA	2.73	2.70	2.74
IHL Term GPA	2.79	2.79	2.80

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2009 from State Board for Community and Junior Colleges.

Use of Assessment Results: No action needed.

- **Assessment Results 2010-2011:**

The following chart has been amended to reflect Fiscal Year instead of semester in order to be aligned correctly with the Mississippi State Board for Community and Junior Colleges.

	FY 2008	FY 2009	FY 2010
PRCC transfer Term GPA	2.72	2.72	2.72
CJC transfer Term GPA	2.70	2.74	2.74
IHL Term GPA	2.79	2.80	2.80

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2011 from State Board for Community and Junior Colleges.

Use of Assessment Results: Department Chairs will be made aware of PRCC's Performance Indicators and discussions will be held to determine steps that need to be taken for improvement.

Fall Progress Report 2011-2012

	FY 2009	FY 2010	FY 2011
PRCC transfer Term GPA	2.72	2.72	2.98
CJC transfer Term GPA	2.74	2.74	3.08
IHL Term GPA	2.80	2.80	3.05

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2011 from State Board for Community and Junior Colleges.

Internal Performance Indicator 8

Analysis of student learning outcomes in courses included in the Quality Enhancement Plan will show improvement in comparison to student learning outcomes in similar courses not included in the Quality Enhancement Plan.

- **Assessment Results 2009-2010:**

Fall 2009 Final Examination average-	QEP	Traditional
College Algebra	74.69	41.24
Students	316	63
Standard Deviation	17.16	34.17

Fall 2009 Final Examination average-	QEP	Traditional
Intermediate Algebra	62.07	55.61
Students	214	80
Standard Deviation	24.6	28.67

Fall 2009 Final Examination average-	QEP	Traditional
Beginning Algebra	49.84	55.25
Students	77	53
Standard Deviation	35.17	33.33

Spring 2010 Final Examination average-	QEP	Traditional
College Algebra	70.96	55.45
Students	229	20
Standard Deviation	19.16	14.02

Spring 2010 Final Examination average-	QEP	Traditional
Intermediate Algebra	61.15	71.65
Students	109	20

Standard Deviation		23.16	13

Spring 2010 Final Examination average-	QEP	Traditional
Beginning Algebra	62.65	74.53
Students	54	15
Standard Deviation	30.88	20.75

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

Use of Assessment Results: The Quality Enhancement Plan will continue to be assessed and additional data collected.

- **Assessment Results 2010-2011:**

FALL 2010

		# Students	Final Exam Avg.	Standard Deviation
	Treatment	336	76.5	15.66
	Control	48	72.2	15.09

	Treatment	119	72.38	14.29
	Control	None		

	Treatment	97	71.56	15.79
	Control	33	69.12	18.94

Spring 2011

		# Students	Final Exam Avg.	Standard Deviation
	Treatment	250	71.13	18.14
	Control	None		

	Treatment	185	69.78	13.6
	Control	11	61.55	19.25

	Treatment	71	72.67	13.01
	Control	6	81.5	20.95

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

Use of Assessment Results: The Quality Enhancement Plan will continue to be assessed and additional data collected.

Fall Progress Report 2011-2012

Year five (5) of the Quality Enhancement Plan requires no more traditional classes be offered, therefore eliminating comparisons. A recommendation for deletion of this indicator has been made.

Internal Performance Indicator 9

The number of students receiving an Associate in Arts degree will increase each year. *(This indicator previously stated: The graduation rate for students in AA degree programs will increase each year.)*

- **Assessment Results 2009-2010:** The number of students graduating in Associate in Arts graduation programs for the year 2008-2009 was 194 students and there were 205 students graduating with an AA for 2009-2010 (July 1, 2009 – June 30, 2010), resulting in an increase of approximately five percent (5%).

  Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

    Use of Assessment Results: No action needed.

- **Assessment Results 2010-2011:** The number of students graduating in Associate in Arts graduation programs for the year 2009-2010 was 205 students (July 1, 2009 – June 30, 2010), and there were 294 students graduating with an Associate in Arts degree for 2010-2011, resulting in an increase of approximately 43 percent .

  Source of Documentation: Office of Planning and Research.

    Use of Assessment Results: *The 43 percent increase in the number of students receiving the Associate in Arts degree for the 2010-2011 school year was attributed to several factors, including the encouragement and information given to students regarding the importance of graduation. Also, those who had already transferred to universities were encouraged to transfer appropriate courses from the university to apply toward an associate degree. Note: in addition to the documentation above of student success, statistics from the Mississippi Community College Board indicate that the preliminary graduation numbers show a 25.04 percent overall increase in PRCC graduates from fiscal year 2010 to fiscal year 2011. Note: These preliminary graduation numbers accurately reflect the number of graduates at the time the report was run. Students are constantly filing graduation applications; therefore, these numbers continually change

Fall Progress Report 2011-2012

In order to accurately measure graduation (AA degree completion), a more definitive timeline is needed. This will be discussed and a decision made based on the most logical time to report the data. There is a possibility that in order to have accurate reporting, this data will need to be reported one year later than the date on the Indicator because students often have a degree posted for a particular timeframe several months after that actual date. If the college decides to measure this Indicator based on a recent date, there is potential to inadvertently omit a number of graduates from the calcuations.

Internal Performance Indicator 10

Of those entering students who state that their educational goal is to transfer to a four-year college or university, 50 percent will either transfer or change their goal to a terminal degree or certificate program within three calendar years.

Fall Progress Report 2011-2012

Information regarding this indicator should be available once additional guidelines are received from the state.

Internal Performance Indicator 11

The achievement of student learning outcomes will be assessed each year within specified courses in the areas of oral communication, computer literacy, humanities, mathematics, natural sciences, social sciences, written communication, and wellness.

Fall Progress Report 2011-2012

Student learning outcomes have been developed from each area and can be found in the 2011-12 Institutional Planning and Effectiveness Fall Document .

Internal Performance Indicator 12

Sixty-five percent (65%) of students who earn a grade of C or better in Intermediate Algebra will pass College Algebra within one calendar year.

Sixty-five percent (65%) of students who earn a grade of C or better in Intermediate English will pass English Composition I within one calendar year.

Sixty-five percent (65%) of students who earn a grade of C or better in Intermediate Reading will pass a course in the social sciences or humanities within one calendar year.

Fall Progress Report 2011-2012

This information will be provided upon analysis of grade distributions at end of year.

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Goal 2: To provide quality student services.

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Commitment Statement:

Pearl River Community College is committed to serving the needs of our student body by providing specialized services.

Internal Performance Indicator 1

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the campus climate. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the campus climate.)*

- **Assessment Results 2009-2010:**

  The Campus Climate Survey was administered during fall semester 2009 and survey results indicate an increased satisfaction level at all campuses. Students who indicated that they would recommend PRCC to others increased by four (4) percentage points to 85.1% on the Poplarville campus; the Forrest County Center satisfaction level increased 14.4 percentage points to 89.3%; and the Hancock Center increased 1.4 percentage points to 89.1%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Since results indicated a satisfaction rating of more than 70%, no action is needed at this time.

- **Assessment Results 2010-2011:**

  The Annual Campus Climate Survey was administered during Fall Semester 2010 and survey results concerning student satisfaction indicate that the majority of students (86 percent) are satisfied enough to indicate that they would recommend PRCC to others (85 percent of students surveyed on Poplarville campus; 85 percent of students surveyed at the Forrest County Center, and 92 percent of students surveyed at the Hancock Center strongly agreed or agreed that they were satisfied with PRCC).

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Since results indicated a satisfaction rating over 70 percent, no action is needed at this time.

Fall Progress Report 2011-2012

The Annual Campus Climate Survey was administered during Fall Semester 2011 and survey results concerning student satisfaction indicate that the majority of students (86 percent) are satisfied enough to indicate that they would recommend PRCC to others (85 percent of students surveyed on Poplarville campus; 86 percent of students surveyed at the Forrest County Center, and 90 percent of students surveyed at the Hancock Center strongly agreed or agreed that they were satisfied with PRCC).

Internal Performance Indicator 2

The Pearl River Community College Libraries will work with instructional leaders to select appropriate materials for the library collection including access to online resources. *(This indicator previously stated: The Pearl River Community College Learning Resource Center will meet 80% of Association of College & Research Libraries (ACRL) guidelines by June 2005.)*

- **Assessment Results 2009-2010:**

The library and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine and on review cards that are provided to department chairs and other instructional leaders. They return to the libraries or labs the review cards of the materials that they want the library to purchase. In addition, the library and lab staffs send out regular emails to the faculty asking if they have any requests for materials that they want to have purchased. Because of the expense of AV items, most all of the AV items were purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases were made upon teacher request while on the Poplarville and Forrest County campuses with their larger collections, there were not as many requests from instructors. Faculty and students also have access to the statewide MAGNOLIA project that provides online access to thousands of periodical titles in addition to the six databases to which the college subscribes.

POPLARVILLE CAMPUS

GHJ ITEMS	Adds	Total
Books	879	55,368
B. Periodicals	20	7,523
Microform	0	7,042
Cassettes	0	459
CD-ROM's	10	396
Computer Disks	0	128
DVD's	120	454
Kits	0	4
Manuals	9	374
Slide Sets	0	6
Sound Disks	0	68
Transparencies	0	9
Videocassettes	1	3,745
TOTAL	1,039	75,576

FORREST COUNTY CENTER

FCC ITEMS	Adds	Total
Books	740	5,769
B. Periodicals	0	107
CD-ROM's	3	148
Computer Disks	0	10
DVD's	26	110
Kits	0	5
Manuals	0	40
Slide Sets	0	4
Sound Disk	0	15
Videocassettes	0	531
TOTAL	769	6,739

HANCOCK CENTER

HAN ITEMS	Adds	Total
Books	661	3,516
B. Periodicals	0	0
CD-ROM's	0	32
DVD's	19	187
Kits	1	2
Manuals	0	3
Maps	2	2
Slide Sets	0	0
Sound Disk	0	0
Videocassettes	0	35
TOTAL	683	3,777

ALL CAMPUSES

PRCC ITEMS	Adds	Total
Books	2,280	64,653
B. Periodicals	20	7,630
Microform	0	7,042
Cassettes	0	459
CD-ROM's	13	576
Computer Disks	0	138
DVD's	165	751
Kits	1	11
Manuals	9	417
Maps	2	2
Slide Sets	0	10
Sound Disks	0	83
Transparencies	0	9
Videocassettes	1	4,311
TOTAL	2,489	86,090
NetLibrary eBooks		

		3,120	32,867	
NetLibrary eAudiobooks		623	623	
ebrary eBooks		18,000	18,000	
G. TOTAL		24,232	137,580	

In order to keep the collection current, the collection is weeded on a regular basis, especially in the Nursing and Allied Health areas and the academic courses that support them. In 2009-2010, 305 books were discarded from the Johnston nursing collection while 156 books were purchased for that collection. Forrest County Library discarded 534 books from the nursing and allied health collection and added 187 books to that collection.

- **Source of Documentation:** Office of Director of College Libraries

- **Use of Assessment Results:** Statistics will be available by the end of the physical year on the total number of items purchased upon teacher request. We will evaluate these results and the methods by which we reach the instructors to see if there is a more effective way to encourage teacher participation in the selection of the materials for the labs and libraries. The above chart provides numbers of items added to the library collection during the 2009-2010 year. The following chart provides services to faculty and students.

The Libraries/Learning Labs provided the following services in 2009-2010 to faculty and students.

Totals for Individual Campuses 2009-2010	Johnston Library 2009-2010	Forrest County 2009-2010	Hancock Center 2009-2010	Totals for All 2009-2010
Total # of Library/ Lab Orientations	183	97	16	296
Total # of Classes in Library	324	64	60	448
Total # of Classes in Lab	1,046	484	48	1,578
Total # Learning Lab Computer Usages	32,759	14,298	2,006	49,063
Total # Door counts	113,846	80,736	3,897	198,479
Total # Online Tests	3,351	3,276	284	6,911

- **Assessment Results 2010-2011:** The library and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine and on review cards that are provided to department chairs and other instructional leaders. They return to the libraries or labs the review cards of the materials that they want the library to purchase. In addition, the library and lab staffs send out regular emails to the faculty asking if they have any requests for materials that they want to have purchased. Because of the expense of AV items, most all of the AV items are purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases are made upon teacher request while on the Poplarville and Forrest County campuses with their larger collections, there are not as many requests from instructors. Faculty and students also have access to the statewide MAGNOLIA project that provides online access to thousands of periodical titles in addition to the six databases to which the college subscribes.

GHJ ITEMS	Adds	Total
Books	848	56,173
B. Periodicals	6	7,529
Microform	0	7,042
Cassettes	0	459
CD-ROM's	6	402
Computer Disks	0	127
DVD's	259	713
Kits	0	4
Manuals	0	365
Slide Sets	0	6
Sound Disks	0	68
Transparencies	0	9
Videocassettes	3	3,351
TOTAL	1,122	76,248

FCC ITEMS	Adds	Total
Books	437	6,187
B. Periodicals	0	107
CD-ROM's	1	149
Computer Disks	0	10
DVD's	59	168
Kits	0	5
Manuals	4	44
Slide Sets	0	4
Sound Disk	0	15
Videocassettes	1	447
TOTAL	502	7,136

HAN ITEMS	Adds	Total
Books	371	3,874
B. Periodicals	0	0
CD-ROM's	0	32
DVD's	23	210
Kits	0	2
Manuals	0	3
Maps	1	3
Slide Sets	0	0
Sound Disk	0	0
Videocassettes	2	37
TOTAL	397	4,161

PRCC ITEMS	Adds	Total
Books	1,656	66,234
B. Periodicals	6	7,636
Microform	0	7,042
Cassettes	0	459
CD-ROM's	7	583
Computer Disks	0	137
DVD's	341	1,091
Kits	0	11
Manuals	4	412
Maps	1	3
Slide Sets	0	10
Sound Disks	0	83
Transparencies	0	9
Videocassettes	5	3,835
TOTAL	2,020	87,545
NetLibrary eBooks	4,191	36,435
NetLibrary eAudiobooks	69	690

ebrary eBooks	0	18,000
G. TOTAL	**6,280**	**142,67 0**

Source of Documentation: Office of Director of College Libraries

- Statistics will be available by the end of the physical year on the total number of items purchased upon teacher request. We will evaluate these results and the methods by which we reach the instructors to see if there is a more effective way to encourage teacher participation in the selection of the materials for the labs and libraries. The above chart provides numbers of items added to the library collection during the 2010-2011 year. The following chart provides orientations conducted and numbers of students and classes served.

The Libraries/Learning Labs provided the following services in 2010-2011 to faculty and students.

Totals for Individual Campuses 2010-2011	Johnston Library 2010-2011	Forrest County 2010-2011	Hancock Center 2010-2011	Totals for All 2010-2011
Total # of Library/ Lab Orientations	173	94	10	277
Total # of Classes in Library	192	51	0	243
Total # of Classes in Lab	815	444	140	1,399
Total # Learning Lab Computer Usages	27,120	15,013	4,733	46,866
Total # Door counts	101,247	75,424	4,733	181,404
Total # Online Tests	4,569	3,840	3	8,412

Fall Progress Report 2011-2012
Statistics will be available at the end of the year and a detailed report will be provided after evaluation and analysis of statistical results.

Internal Performance Indicator 3
At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services.)*
- **Assessment Results 2009-2010:**

The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated an overall satisfaction level of 77%, as follows: Poplarville campus 76.9%; Forrest County Center 77%; and Hancock Center 77.7%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Since the satisfaction level is well about 70%, no action is needed at this time.

- **Assessment Results 2010-2011:**

   The annual Campus Climate Survey was administered during the 2010 fall semester and students indicated an overall satisfaction level of 91 percent, as follows: Poplarville campus 91 percent; Forrest County Center 84 percent; and Hancock Center 91 percent.

   Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

   > **Use of Assessment Results:** Since the satisfaction level is well about 70%, no action is needed at this time.

Fall Progress Report 2011-2012

The annual Campus Climate Survey was administered during the 2011 fall semester and students indicated an overall satisfaction level of 92 percent, as follows: Poplarville campus 93 percent; Forrest County Center 92 percent; and Hancock Center 95 percent.

Internal Performance Indicator 4

At least 70% of students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus.)*

- **Admissions**
- **Assessment Results 2009-2010:**

   The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated that they were satisfied with the services provided by the Office of Admissions. Student satisfaction level was 74.9% at the Poplarville campus; 78.6% at the Forrest County Center; and 82.8% at the Hancock Center.

   Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

   > **Use of Assessment Results:** Since the satisfaction level is above 70%, no action is needed at this time.

- **Assessment Results 2010-2011:**

   The annual Campus Climate Survey was administered during the 2010 fall semester and 89 percent of students indicated that they were satisfied with the services provided by the Office of Admissions.

Student satisfaction level was 90 percent at the Poplarville campus, 86 percent at the Forrest County Center, and 94 percent at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Since the satisfaction level is above 70%, no action is needed at this time.

Fall Progress Report 2011-2012

The annual Campus Climate Survey was administered during the 2011 fall semester and 92 percent of students indicated that they were satisfied with the services provided by the Office of Admissions. Student satisfaction level was 94 percent at the Poplarville campus, 92 percent at the Forrest County Center, and 97 percent at the Hancock Center.

- **Bookstore**

- **Assessment Report 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students responded as follows: 87.5% of students at the Poplarville campus agreed or strongly agreed that they were satisfied with services offered by personnel in the Bookstore; 87.2% of students at the Forrest County Center were satisfied; and 76.1% of students at the Hancock Center were satisfied with services offered by the Bookstore.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since student satisfaction level is above 79%, no action is needed at this time.

- **Assessment Results 2010-2011:**

  The annual Campus Climate Survey was administered during the 2010 fall semester and 90 percent of overall students were satisfied. Campus breakdown as follows: 92 percent of students at the Poplarville campus agreed or strongly agreed that they were satisfied with services offered by personnel in the Bookstore; 90 percent of students at the Forrest County Center were satisfied; and 94 percent of students at the Hancock Center were satisfied with services offered by the Bookstore.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since student satisfaction level is above 70%, no action is needed at this time.

Fall Progress Report 2011-2012

The annual Campus Climate Survey was administered during the 2011 fall semester and 94 percent of overall students were satisfied with bookstore services. Campus breakdown as follows: 95 percent of students at the Poplarville campus agreed or strongly agreed that they were satisfied with services offered by personnel in the Bookstore; 94 percent of students at the Forrest County Center were satisfied; and 94 percent of students at the Hancock Center were satisfied with services offered by the Bookstore.

- **Counseling Center**

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students at all campuses indicated that they were satisfied with services provided by the Counseling, Advisement and Placement Center. The satisfaction level at the Poplarville Campus increased by ten (10) percentage points to 76.9%; the satisfaction level at the Forrest County Center increased by five (5) percentage points to 77%; and the Hancock Center student satisfaction level was 77.7%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Since the satisfaction level is above 70%, no action is needed at this time.

- **Assessment Results 2010-2011:**
  According to the results of the survey, 91 percent of students surveyed on the Poplarville Campus agreed or strongly agreed that they were satisfied with the services provided by the Counseling, Advisement and Placement Center, the Forrest County Center results reflected a rating of 84 percent, with the highest rating of satisfaction at the Hancock Center of 91 percent. Results indicated an overall 89 percent satisfaction level.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Since the satisfaction level is above 70%, no action is needed at this time.

Fall Progress Report 2011-2012
According to the results of the survey, 95 percent of students surveyed on the Poplarville Campus agreed or strongly agreed that they were satisfied with the services provided by the Counseling, Advisement and Placement Center, the Forrest County Center results reflected a rating of 92 percent, with the highest rating of satisfaction at the Hancock Center of 95 percent. Results indicated an overall 92 percent satisfaction level.

- **Financial Aid Office**

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students at all campuses indicated satisfaction with the services provided by personnel in the Financial Aid office. Results indicate a 75% percent satisfaction level at the Poplarville campus; 71.3% at the Forrest County Center; and 69.6% at the Hancock Center.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Although the satisfaction level of 70% is maintained, cross-training in the financial aid department has been implemented to improve assistance to students.

- **Assessment Results 2010-2011:**

  The annual Campus Climate Survey was administered during the 2010 fall semester and 78 percent of students at all campuses indicated satisfaction with the services provided by personnel in the Financial Aid office. Results indicate a 79 percent satisfaction level at the Poplarville campus, 73 percent at the Forrest County Center, and 87 percent at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

> **Use of Assessment Results:** Since the satisfaction level is above 70%, no action is needed at this time.

Fall Progress Report 2011-2012

The annual Campus Climate Survey was administered during the 2011 fall semester and 85 percent of students at all campuses indicated satisfaction with the services provided by personnel in the Financial Aid office. Results indicate a 87 percent satisfaction level at the Poplarville campus, 85 percent at the Forrest County Center, and 84 percent at the Hancock Center.

- **Learning Resource Center (now Library)**

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated an increased level of satisfaction with library services at the Poplarville campus and at the Forrest County Center. Satisfaction levels increased 3.5% percentage points at Poplarville to 83.5% and seven percentage points at the Forrest County Center to 86.4%.The responses from Hancock Center students indicated a slight decrease (2.9%) in the level of student satisfaction to 85%.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since the level of satisfaction is above 70%, no action is needed at this time.

- **Assessment Results 2010-2011:**

  The annual Campus Climate Survey was administered during the 2010 fall semester and students indicated an 95 percent level of satisfaction with library services overall. Satisfaction levels at the Poplarville campus were 95 percent, 93 percent at the Forrest County Center, and 97 percent at the Hancock Center.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  > **Use of Assessment Results:** Since the level of satisfaction is above 70%, no action is needed at this time.

Fall Progress Report 2011-2012

The annual Campus Climate Survey was administered during the 2011 fall semester and students indicated an 97 percent level of satisfaction with library services overall. Satisfaction levels at the Poplarville campus were 98 percent, 97 percent at the Forrest County Center, and 97 percent at the Hancock Center.

- **Security**

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester. A majority of students surveyed (81%) responded that they think PRCC campuses are secure for all students as follows: 78% of students surveyed on the Poplarville

Campus (an increase of 18 percentage points from last year's 60%); while the level at the Forrest County Center remained the same at 79%; and the response at the Hancock Center was 85.5%, down slightly from last year's 91%.

Regarding the satisfaction level of students with the services provided by the personnel in the Police Office, 71.5% (an increase from 63%) of students surveyed on the Poplarville campus; 74.9 (an increase from 61.8%) of students surveyed at the Forrest County Center, and 84.1 (a slight decrease from 88.1%) of students surveyed at the Hancock Center are satisfied with personnel in the Police Office.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the satisfaction level at all campuses is above 70%, no action is needed at this time.

- **Assessment Results 2010-2011:**

  The annual Campus Climate Survey was administered during the 2009 fall semester. A majority of students surveyed (84 percent) responded that they think PRCC campuses are secure for all students as follows: 83 percent of students surveyed on the Poplarville Campus; the level at the Forrest County Center was 84 percent satisfaction; and the satisfaction level at the Hancock Center was 92 percent .

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Since the satisfaction level at all campuses is above 70%, no action is needed at this time.

Fall Progress Report 2011-2012
The annual Campus Climate Survey was administered during the 2011 fall semester. A majority of students surveyed (86 percent) responded that they think PRCC campuses are secure for all students as follows: 84 percent of students surveyed on the Poplarville Campus; the level at the Forrest County Center was 86 percent satisfaction; and the satisfaction level at the Hancock Center was 94 percent .

Internal Performance Indicator 5
The College will designate at least six percent (6%) of the Education and General Budget for instructional support expenditures (libraries and learning labs). *(This indicator previously stated: The library budget at Pearl River Community College will increase by at least a tenth of a percentage point each year until the nationally accepted standard of 6% of the education/general budget total has been reached.)*
- **Assessment Results 2009-2010:** The combined Library budget, or Instructional Support budget, for 2009-2010 (FY 2010) was 3.63% of the College's unrestricted general support budget, in comparison to 3.59% for FY 2009. The college's Enlargement & Improvement Budget, (E&I or capital improvements) for FY 2009 allowed $25,000 for Library Services and Learning Lab needs, while the FY 2010 E&I budget provided a $100,000 allocation for such capital improvements.

  Source of Documentation: Offices of: Director of College Libraries and Dean of Business Services

  Use of Assessment Results: Additional funds will be requested for library.

- **Assessment Results 2010-2011:** The combined Library budget or Instructional Support budget for FY 2011 was 3.53%, or $1,105,348.00, of the College's unrestricted general support budget. This compares to FY 2010 at 3.60%, or $1,116,244.00. The FY 2011 Enlargement & Improvement Budget made no allowance for the Instructional Support budget, while the FY 2010 E&I budget established $100,000.00 for Library Services and Learning Labs.

  Source of Documentation: Dean of Business Services

  Use of Assessment Results: Additional funds will be requested for library.

Fall Progress Report 2011-2012
The combined Library budget or Instructional Support budget for FY 2012 was 3.51%, or $1,139,693.00, of the College's unrestricted general support budget. This compares to FY 2011 at 3.53%, or $1,105,348.00.

Internal Performance Indicator 6
Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2009-2010:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

  Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

  Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2010-2011:**

  The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the Dean of Students, Vice President for Instruction, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

  Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

  Use of Assessment Results: Procedures already in place will be continued and monitored.

Fall Progress Report 2011-2012
The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify

that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Goal 3: To provide access to college courses and programs using various instructional methods, including distance education.

Commitment Statement:

Pearl River Community College is committed to making its programs and services available to all who seek an education. Various instructional methods, including distance education and off-site instruction, will be utilized, and the College will provide reasonable accommodations to the students with developmental disabilities.

Internal Performance Indicator 1

Distance learning classes provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2010-2011, 2011-2012). *(This indicator previously stated: Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2008-2009, 2009-2010).)*

- **Assessment Results 2009-2010:**

Fall 2008-Summer 2009		Fall 2009	Spring 2010	Summer 2010	Fall 2009 – Summer 2010	Percent Change
261		85	99	108	292	+11.9%

Source of Documentation: Office of Extended Education and Instructional Design

> **Use of Assessment Results:** According to the stated Indicator, there is no need for improvement in this area. However, it must be noted that while there is a recognized need for additional online instructors in order to increase the number of course offerings, there is also recognition of the lack of personnel to manage additional courses. Since instructors are encouraged to teach on-campus classes rather than online classes, additional online classes will need to be taught by adjunct (typically new) instructors. This increases the number of instructors who must be evaluated thus creating a situation that may possibly become unmanageable.

- **Assessment Results 2010-2011: Assessment Results 2010-2011:**

Fall 2009-Summer 2010		Fall 2010	Spring 2011	Summer 2011	Fall 2010 – Summer 2011	Percent Change
292		90	117	119	326	+11.6%

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: An effort is underway to evaluate the possibility of full-time on-campus instructors teaching online classes as part of the recognized full-time load. This has the potential to be beneficial while creating a domino effect of additional issues; therefore a committee will be formed to discuss the best approach to this option for creating additional online sections.

Fall Progress Report 2011-2012

According to the Enrollment Assessment Report provided by the SBCJC, Pearl River had 121 sections online during Fall 2011. Spring 2012 and Summer 2012 will be furnished when the Enrollment Assessment Report for those semesters is complete.

Assessment Results 2011-2012:

Fall 2010-Summer 2011		Fall 2011	Spring 2012	Summer 2012	Fall 2011 – Summer 2012	Percent Change
326		121	Not Avail.	Not Avail.	Not Avail.	Not Avail.

Internal Performance Indicator 2

All high schools in the Pearl River Community College district will be informed of policies regarding dual enrollment opportunities. *(This indicator replaces one that previously stated: At least eighty percent (80%) of academic and technical courses carrying three or more hours will be taught using a combination of whole group lecture, small group work, and individual work within the class setting.)*

- **Assessment Results 2009-2010:**

  In July 2009, a Dual Enrollment meeting was held to which all district high schools were invited. Letters of invitation were sent to known Dual Enrollment contacts and/or high school counselors. Each school was asked to send an administrative representative to the meeting and any Dual Enrollment instructors. Seven schools attended the meeting. Six schools have Dual Enrollment Option 1 on their campuses Fall 2009. (A detailed explanation of Option 1 can be found online at http://pr10.prcc.edu/~mlbyrd/extendededucation/dualenrollment/index.html).
  A Dual Enrollment meeting was held in June 2010. All principals, assistant principals, counselors, and district specific Dual Enrollment personnel were invited. (Superintendents are also informed of any Dual Enrollment meetings.) This meeting was to prepare the administration (principals, counselors, etc.) for any Dual Enrollment activity that will occur between the high schools and the College during the 2010/2011 school year. The meeting was attended by eight high schools in the district. The basics of Dual Enrollment and Dual Credit were explained as well as the procedures for enabling students to take advantage of these opportunities.
  It is not yet known how many of the schools will be involved in the Dual Enrollment program in the upcoming school year. The deadline for submitting information is in August 2010. Instructors at schools participating in Option 1 Dual Enrollment will be provided an orientation to inform them of their specific duties (syllabus, grades, audit, etc.)
  Note: Due to SB 2389, many changes will be occurring in the Dual Enrollment program. It is not yet known to what degree these changes will impact the College. Senate Bill 2389 is effective July 1, 2010.

  Source of Documentation: Office of Extended Education and Instructional Design

  > **Use of Assessment Results:** The stated Indicator was met; therefore, no improvement is needed at this time. The Office of Extended Education and Instructional Design will continue to monitor the developments surrounding SB 2389.

- **Assessment Results 2010-2011:** All high schools in the six-county district were invited to attend a Dual Enrollment informational meeting that was held on June 15, 2010 in Crosby Hall. While not all schools attended, all were invited. Information is available on the Extended Education and Instructional Design website regarding the requirements for Dual Enrollment students (http://pr10.prcc.edu/~mlbyrd/extendededucation/dualenrollment/index.html). Also included are all of the forms students and school districts must complete in order to participate in Dual Enrollment.

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: The stated Indicator was met; therefore, no improvement is needed at this time. The Office of Extended Education and Instructional Design will continue to provide current information to area high schools as well as monitor the Dual Enrollment classes being offered through the high schools.

Fall Progress Report 2011-2012

All school administration (superintendents, principals, assistant principals, and counselors as well as some instructors) were contacted in Spring 2011 regarding the Fall 2011 semester. They were provided with information regarding the different options provided to Dual Enrollment students. In addition, meetings have been held at district high schools when requested by the district. These meetings have been information sessions to provide guidelines and procedures for those who deal directly with the Dual Enrollment students.

Internal Performance Indicator 3

Throughout the implementation of the Quality Enhancement Plan, mathematics classrooms will be enhanced through the increased use of instructional technology at a rate of at least two classrooms per year until all mathematics classrooms are enhanced.

- **Assessment Results 2009-2010:** During Fall 2009, laptop computers were added to Room 103 in the Science Building at the Poplarville Campus to increase student loads for courses taught in this location. During Spring 2010, laptop computers were added to G03 in the Science Building on the Poplarville Campus to increase student loads for courses taught in this location. During Spring 2010, plans are developing to create another QEP classroom in the current Computer Science room of the Forrest County Center to increase student loads for courses taught in this location.

    Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

    Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

- **Assessment Results 2010-2011:** During 2010-2011, course redesign was implemented in all MAT 1313, MAT 1233, MAT 0123, and MAT 0113 classes on the Poplarville campus. Four computers were added to the MathPower Lab on the Poplarville campus. No additional technology is needed to support the Poplarville campus in course redesign. Plans are being made for course redesign implementation at the Forrest County Center for MAT 1233 and MAT 0123 which will require three classrooms to be outfitted with netbooks and a sympodium. Due to enrollment and facilities, the Hancock Center remains the same.

    Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

    Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

Fall Progress Report 2011-2012

A full report will be provided at the end of the year.

Internal Performance Indicator 4

During the course of a fiscal year, a total of 15 weekend classes will be offered by Pearl River Community College throughout the six-county district. *(This indicator previously stated: During the course of a fiscal*

year, a total of 15 weekend courses will be offered by Pearl River Community College throughout the six-county district.)

- **Assessment Results 2009-2010:**
  Summer 2009 – Thirteen (13) weekend classes were offered; four (4) did not make.
  Fall 2009 – Nine (9) weekend classes were offered; three (3) did not make.
  Spring 2010 – Seven (7) weekend classes are being offered; one (1) did not make.

  Source of Documentation:
  Office of Extended Education and Instructional Design

    Use of Assessment Results:
    Since a total of twenty-nine weekend classes were offered, this Indicator was met and no improvement is necessary.

- **Assessment Results 2010-2011: Assessment Results 2010-2011:**
  Summer 2010 – Twelve (12) weekend classes were offered; one (1) did not make.
  Fall 2010 – Six (6) weekend classes were offered; all made.
  Spring 2011 – Seven (7) weekend classes were offered; all made.

  Source of Documentation: Office of Extended Education and Instructional Design

    Use of Assessment Results: Since a total of twenty-six weekend classes were offered, this indicator was met. Weekend classes are becoming more popular among students, but it is often difficult to find instructors for these classes. This is typically due to the fact that the instructors teaching Monday through Friday and teaching a full weekend followed by another Monday through Friday schedule find it very difficult to maintain this type of load. A committee will discuss the possibility of making weekend classes part of the full-time load.

Fall Progress Report 2011-2012
Summer 2011 – Twelve (12) weekend classes were offered; two (2) did not make
Fall 2010 – Nine (9) weekend classes were offered; all made

Internal Performance Indicator 5
Each student will be informed of the procedures to follow to seek accommodations for disability

- **Assessment Results 2009-2010:**
  The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Office of the Director of Career and Technical Education Programs (Poplarville) verify that the disabilities statement is included on each syllabus. Each career and technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

  Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education Programs (Poplarville), the Dean of the Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

    Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2010-2011:**

  The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation

Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the Dean of Students, Vice President for Instruction, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education Programs (Poplarville), the Dean of the Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

Fall Progress Report 2011-2012
The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the Vice President for Poplarville Campus & Hancock Center, Vice President for General Education & Technology Services, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Internal Performance Indicator 6

At least one community-wide wellness program will be offered annually to those living within the College's District.

Fall Progress Report 2011-2012
The following community-wide wellness programs have been offered:
1. Women's Health Symposium
2. Silver Sneakers Program for Senior Citizens
3. Blue Cross & Blue Shield (BCBS) Discount Program
4. Exercise Classes: Zumba, Pilates, Cardio Training, Strength Training, Circuit Training, Yoga, Relaxation
5. Food Drives

Goal 4: To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

Commitment Statement:
Pearl River Community College will employ well-qualified faculty and staff, provide them with a competitive salary and benefit package, and invest in their professional development.

Internal Performance Indicator 1
Faculty salaries will remain among the top one-third of community colleges in Mississippi. *(This indicator previously stated:* Faculty salaries will rank among the top one-third of community colleges in Mississippi by 2011.*)*

- **Assessment Results 2009-2010:** This information will be available in Fall 2010, when the State Board for Community and Junior Colleges Report is released.

    Source of Documentation: Office of Dean of Business Services.

    Use of Assessment Results: Results not available at this time.

- **Assessment Results 2010-2011:**

    The Mississippi Public Community and Junior Colleges Comparison of Revenue by Source and Expenditures by Program and by Object for FY 2010 indicates that the average faculty salary for Pearl River Community College now ranks second in the State of Mississippi.

    Source of Documentation: Office of Dean of Business Services.

    Use of Assessment Results: We will continue in our endeavors to get salaries increased.

Fall Progress Report 2011-2012
This information should be available for the year-end report .

Internal Performance Indicator 2
A least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.
- **Assessment Results 2009-2010:** In Fall 2009 there were 983 academic and technical classes with 3 or more credit hours. This included 661 academic classes and 322 technical classes (no virtual). Of the 661 academic classes, 454 (69%) were taught by full time instructors. Of the 322 technical classes, 309 (96%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2009 is 78%.

    Breakdowns of above by campus:

    Poplarville (Main Campus)– There were 609 academic and technical classes with 3 or more credit hours including 405 academic classes and 204 technical classes (no virtual)
    Of the 405 academic classes, 365 (90%) were taught by full time instructors. Of the 204 technical classes, 193 (95%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – There were 332 academic and technical classes with 3 or more credit hours including 214 academic classes and 118 technical classes (no virtual) Of the 214 academic classes, 73 (34%) were taught by full time instructors. Of the 118 technical classes, 116 (98%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 57%.

Waveland (Hancock Center) – There were 42 academic and technical classes with 3 or more credit hours including 42 academic classes and 0 technical classes (no virtual). Of the 42 academic classes, 16 (38%) were taught by full time instructors. Of the 7 technical classes, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 38%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

> **Use of Assessment Results:** Overall percentage of classes taught by full-time instructors has decreased six percentage points, from 84% to 78%. This area will be reviewed.

- **Assessment Results 2010-2011:** In Fall 2010 there were 812 academic and technical classes with 3 or more credit hours. This included 578 academic classes and 234 technical classes (no virtual). Of the 578 academic classes, 381 (66%) were taught by full time instructors. Of the 234 technical classes, 220 (94%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2010 is 74%.

Poplarville (Main Campus) - There were 483 academic and technical classes with 3 or more credit hours including 317academic classes and 166 technical classes (no virtual) Of the 317 academic classes, 285 (90%) were taught.by full time instructors. Of the 166 technical classes, 152 (92%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 90%.

Hattiesburg (Forrest County Center) – There were 283academic and technical classes with 3 or more credit hours including 217 academic classes and 66 technical classes (no virtual) Of the 217 academic classes, 75 (35%) were taught by full time instructors. Of the 66 technical classes, 66 (100%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 50%.

Waveland (Hancock Center) – There were 46 academic and technical classes with 3 or more credit hours including 44 academic classes and 2 technical classes (no virtual). Of the 44 academic classes, 21 (48%) were taught by full time instructors. Of the 2 technical classes, 2 (100%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 50%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

> **Use of Assessment Results:** The Cabinet is aware of the need to hire more full-time instructors and diligent effort is being made to increase the number of full-time instructors at the Forrest County Center and the Hancock Center.

Fall Progress Report 2011-2012
In Fall 2011 there were 833 academic and technical classes with 3 or more credit hours. This included 590 academic classes and 243 technical classes (no virtual). Of the 590 academic classes, 424 (72%) were taught by full time instructors. Of the 243 technical classes, 223 (92%) were taught by full time

instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2011 is 78%.

Poplarville (Main Campus) - There were 485 academic and technical classes with 3 or more credit hours including 319 academic classes and 166 technical classes (no virtual)
Of the 319 academic classes, 307 (96%) were taught by full time instructors. Of the 166 technical classes, 151 (91%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 90%.

Hattiesburg (Forrest County Center) – There were 298 academic and technical classes with 3 or more credit hours including 226 academic classes and 72 technical classes (no virtual)
Of the 226 academic classes, 92 (41%) were taught by full time instructors. Of the 72 technical classes, 69 (96%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 54%.

Waveland (Hancock Center) – There were 50 academic and technical classes with 3 or more credit hours including 45 academic classes and 5 technical classes (no virtual). Of the 45 academic classes, 25 (56%) were taught by full time instructors. Of the 5 technical classes, 3 (60%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center is 56%.

Internal Performance Indicator 3
One hundred percent (100%) of the faculty of the College will be qualified to teach the courses they are assigned. *(This indicator previously stated:* One hundred percent (100%) of faculty will be qualified according to accreditation guidelines.)
- **Assessment Results 2009-2010:** All faculty members meet appropriate qualification standards.

    Source of Documentation: Office of Vice President for Instruction

    Use of Assessment Results: No action is needed.

- **Assessment Results 2010-2011:** All faculty members meet appropriate qualification standards.

    Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

    Use of Assessment Results: No action is needed.

Fall Progress Report 2011-2012
All Fall 2011 faculty members meet appropriate qualification standards.

Internal Performance Indicator 4
At least 80% of faculty and professional staff will participate in annual faculty/staff professional development sessions.
- **Assessment Results 2009-2010:** Just as last year, at least ninety percent (90%) of PRCC faculty and professional staff attended the Professional Development Sessions on Wednesday, August 12, 2009.

    Source of Documentation: Office of Planning and Research

    Use of Assessment Results: The new program format was very well received by those who attended; therefore, the same format will be used for Fall 2010 August professional development sessions.

- **Assessment Results 2010-2011:** At least eighty-nine percent (89%) of PRCC faculty and professional staff attended the Professional Development Sessions on Wednesday, August 11, 2010.

    Source of Documentation: Office of Planning and Research

    Use of Assessment Results: Although the program format has been very well received by participants, a slightly different format is being considered for Fall 2011 which will allow for several concurrent sessions.

Fall Progress Report 2011-2012
At least ninety-one percent (91%) of PRCC faculty and professional staff attended the Professional Development Sessions on Wednesday, August 10, 2011.

Internal Performance Indicator 5
At least 80% of faculty and professional staff will participate in professional development activities annually in addition to faculty orientation sessions.
- **Assessment Results 2009-2010:** Professional development records indicate that 80 percent of personnel attended professional development sessions in addition to the faculty orientation sessions provided by PRCC in 2008-2009.The summary report form and database that has been developed has aided in providing updated information.

    Source of Documentation: Office of Institutional Research

    Use of Assessment Results: No action needed.

- **Assessment Results 2010-2011:** Professional development records indicate that 72.5 percent of personnel attended professional development sessions in addition to the faculty orientation sessions provided by PRCC in 2009-2010.

    Source of Documentation: Office of Planning and Research and Office of Institutional Research

    Use of Assessment Results: Faculty and professional staff will be encouraged to attend meetings and conferences.

- ## Fall Progress Report 2011-2012
The data collection process is being revised and results will be provided at a later date following completion of collection of data.

Internal Performance Indicator 6
At least 80% of support staff will participate in at least one annual staff development activity.
- **Assessment Results 2009-2010:** On April 22, 2010, Ms. Deborah Tierce, a professional motivational speaker, presented a staff development session for all support staff. With 80 percent of the support staff in attendance, evaluations were very high, and the information which was shared was very well received.

    Source of Documentation: Office of Planning and Research and Office of Institutional Research

    Use of Assessment Results: Informative and motivational meetings for support staff will be continued.

- **Assessment Results 2010-2011:** Eighty-one percent (81%) of the PRCC support staff attended one of the Professional Development Sessions on March 23 and March 24, 2011.

    Source of Documentation: Office of Planning and Research and Office of Institutional Research

    Use of Assessment Results: Similar professional development meetings for support staff will be continued.

Fall Progress Report 2011-2012
A support staff meeting will be scheduled during the 2012 Spring Semester.

Internal Performance Indicator 7
Faculty and staff salaries will increase a minimum of 3% annually.
- **Assessment Results 2009-2010:**

    Salary increases for FY 2009 were held to 2.00% due to limited funding.

    Source of Documentation: Office of Dean of Business Services

    Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries.

- **Assessment Results 2010-2011:**

    The College was able to award a 2% salary increase for all faculty and staff for the FY 2012 fiscal year.

    Source of Documentation: Office of Dean of Business Services

    Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries.

Fall Progress Report 2011-2012
The College was able to award a 2% salary increase for all faculty and staff for the FY 2012 fiscal year, but was unable to achieve the institutional salary increase goal of 3% annually due to the lack of sufficient funding to do so.

Goal 5: To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

Commitment Statement:

Pearl River Community College is committed to providing the resources necessary for students and others served by the College to have successful educational experiences.

Internal Performance Indicator 1

Key service areas on campus will be enhanced through the use of technology on a steady, incremental basis.

Assessment Results 2009-2010: Implementation of the College portal (Luminis) has begun. Contracts have been signed and server has been delivered. Server virtualization has started. VM Ware and servers have been configured. Data Domain backup for server virtualization has been completed. A survey of instructional technology needs was solicited and compiled in August and September 2009.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Implementation of the College portal continues to progress toward a December 2010 "go live" date. Policies and procedures for the use and governance of the portal features are being finalized and will be submitted for approval very soon. Content channels are still being implemented for those items included in the first phase of deployment. We are on schedule to deploy the portal to our student pilot group and employees at the start of the fall semester. Once fully deployed the portal will provide single sign on to all college web services including email, WildcatWeb, Blackboard, library systems and other electronic systems. The portal will also provide a single URL for access to all electronic information for employees and currently enrolled students.

All standalone windows servers have been migrated and virtualized to the VM Ware environment. This has provided efficiency and economies of scale. Cost reductions have been realized in electrical power consumption and in server hardware costs. Additional benefits have been gained in the area of disaster recovery. Virtulization in combination with the implementation of a Data Domain deduplication device have greatly enhanced our disaster recovery capabilities. To achieve disaster preparedness, we still need to ensure that the mission critical data is safely housed at a remote site, intact, with data integrity. While a deduplication appliance for offsite replication has not been purchased, replicating the data to the datacenter has provided added benefits in data recovery for the local site.

Instructional Technology needs assessment surveys were compiled in the fall of 2009. The majority of the allocated funds were used to procure the College portal. The remaining funds were used to purchase approximately fifty personal computers for use in instructional computer laboratories and by instructors for the development of instructional materials.

Staging and configuration of the IP telephony project continues to progress and will conclude with the July deployment. Additional wireless Internet access points have been installed to provide expanded outdoor coverage areas. Indoor access points were upgraded to allow 802.11n devices to utilize the faster connection speeds of newer devices.

- **Assessment Results 2010-2011:** Implementation of the College portal (RiverGuide) was completed in December 2010. A large pilot group tested the portal during the Spring 2011 term. The current list of revisions and suggestions were incorporated into the portal functionality and the portal was officially placed into production in May 2011. A survey of instructional technology needs was solicited and compiled during June to August 2011. Server virtualization and migration from Unix to VM Ware has begun. Hardware and software have been installed and configured. The migration of Banner data and application software has begun. A complete redesign of the user interface for early alert and recording of student absence data was begun in the spring 2011 semester. Pharos print management software was purchased and installed in the spring of 2011. Instructional technology for the newly renovated Moody Hall, White Hall and various other classrooms was ordered and installed.

  Source of Documentation: Office of Information Technology

- **Use of Assessment Results:** During the past year major investments were made to purchase new technology needed to enhance the learning environment for students attending PRCC. The Division of Information Technology assisted with the installation and upgrade of instructional technology in over forty classrooms. Equipment being utilized include: interactive white boards, laptops, netbooks, personal computers, data projectors and screens, document cameras, sound reinforcement systems and Sympodiums. Approximately 200 netbook and laptop computers with mobile carts were purchased for distributed use among several classrooms.

  Expansion and enhancements to the Internet services for both students and employees continue to be deployed. The capacity of wireless services was significantly enhanced with the addition of fifty Meraki wireless internet access points. Increases in bandwidth capacity for both the wide area network and the local area network were accomplished during the past year. Thirty-three wireless access points were installed in the new men's residence hall.

  One of the most significant improvements to online services has been the deployment of the College portal called RiverGuide. RiverGuide is the single primary source for online services at Pearl River Community College. RiverGuide allows both employees and students to check email, register for courses, pay tuition, check your calendar and stay connected with the Pearl River family all from one central website. A student print management system called Pharos has been installed in the library and learning labs on both the Poplarville campus and the Forrest County Center. Installation at the Hancock Center is scheduled for later this year. The Pharos system will provide students with a number of free prints each term in addition to more cost effectively managing document printing.

  Other enhancements include improvements to the student and employee email systems, telephone system upgrades and additional server virtualization.

Fall Progress Report 2011-2012
- A pilot group tested the Grades First attendance and early alert system. User interfaces to extract data from the student information system (SIS) and import it into Grades First were written and tested. Programs were written to export the attendance data captured in Grades First into Banner and display that information in the attendance audit rolls. A channel was created on the faculty tab of the College portal (RiverGuide) in order to provide easy access to the software. Work continues on a single-sign-on interface between the portal and GradesFirst.
- A survey of instructional technology needs was solicited and compiled during June to September 2011. The results of the survey are being assessed and equipment is currently out for bid.
- Programs have been written and continue to be tested for the bookstore POS system. Data is being exchanged between the Banner financial aid module, the student accounts receivable module and the Nebraska POS. Two systems analysts continue to make modifications and test the interfaces. It

is anticipated that the POS will be placed into production in time for the start of the spring 2012 semester.

- Information Technology personnel have assisted with the installation and configuration of the Pharos print management system kiosk. This kiosk will provide students with the convenience of adding funds to their print account without requiring the assistance of library personnel.
- Instructional technology equipment for the newly renovated Moody Hall, White Hall and various other classrooms was installed. The equipment installed includes the following: iMac lab, smart classrooms, data projectors, interactive Smartboards, Sympodiums and personal computers for classrooms and instructor offices.
- Work continues to progress on the online admissions application integration into Banner. Several versions of the application have been built in the test instance of the Banner database.
- Wireless Internet service was installed in the new men's suites and in Moody Hall.
- Interviews were conducted for the new webmaster position. RFPs were issued and evaluated for outside vendors to construct a new College public website. The proposal also calls for the development of a mobile version of the site that can be viewed on mobile devices. Proposals from various vendors are currently being evaluated. Banner server virtualization hardware has been installed and the process of conversion from a Unix platform to a Windows server platform has begun.
- Approximately fifteen rack mounted windows servers were replaced by a single virtual server utilizing VMWare.

Internal Performance Indicator 2

Students participating in an annual campus climate survey will indicate that they are satisfied with the assistance given to them by support staff.

- **Assessment Results 2009-2010:** After the annual Campus Climate Survey was administered during October and November 2008, collected data was analyzed. Results indicated that 79.14 percent of students surveyed on the Poplarville campus indicated that they were satisfied with the services of office personnel, an increase of six (6) percentage points. The level of satisfaction at the Forrest County Center increased to 77.02%, and the level of satisfaction at the Hancock Center was maintained at 78.6% concerning services provided by office personnel.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: No action needed at this time. Although the customer relations workshop was not conducted due to budget constraints, plans are being developed to offer a session during the 2010-2011 year.

- **Assessment Results 2010-2011:** After data collection and analysis of the results for the Campus Climate Survey, the following results were indicated concerning services of personnel in various offices:
  - Poplarville campus: approximately 88 percent of students were either very satisfied or satisfied ; Forrest County Center students indicated 82 percent satisfaction; Hancock Center students indicated 90 percent satisfaction level.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: Each campus reflected an increase in student satisfaction with services provided by office personnel. Administrators will continue to emphasize positive attitudes and the importance of customer service when dealing with students.

Fall Progress Report 2011-2012
The annual Campus Climate Survey was administered in Fall 2011 with a 92 percent overall satisfaction level regarding personal attention received by personnel in various offices.

Internal Performance Indicator 3
The Building and Grounds Committee of the Board of Trustees will annually prioritize the facility needs of the College. *(This indicator previously stated: The Master Facilities Plan will be reviewed annually by the Buildings & Grounds Committee of the Board of Trustees and will be implemented based on priorities established by the committee and as financial resources become available.)*

- **Assessment Results 2009-2010:**

  - Lamar Hall, severely damaged during Hurricane Katrina, was demolished in preparation for a new men's dormitory.
  - Jefferson Davis Hall was renovated. The exterior brick was removed and replaced, new exterior stairs were installed, new flooring installed on the interior and the building was painted.
  - The renovation of an existing building for use as a band hall was completed.
  - A new parking lot was installed and an existing parking lot was renovated at the Forrest County Center.
  - The renovation of an existing building for use as an athletic fieldhouse was completed.
  - The following buildings were dedicated: (1) The Huey Stockstill, Sr. Transportation and Construction Training Center, (2) The Kathryn Bass Moody Women's Student Housing Facility and, (3) The Earlora Chapman Holden Women's Student Housing Facility.
  - Plans were completed and bids accepted for a new men's housing facility to replace Lamar Hall.
  - Plans were completed and bids accepted for the replacement of the Moody Hall Addition destroyed by Hurricane Katrina.
  - Plans approved for the installation of an elevator for Crosby Hall.
  - A courtyard project was completed adjacent to the new band hall.
  - New carpet was installed and painting of the entire building was completed in Earlora Holden Women's Dormitory.

  Source of Documentation: Buildings and Grounds Reports

  Use of Assessment Results: The continued improvement of the learning environment and the general aesthetics of the campuses will promote the positive growth of the college.

- **Assessment Results 2010-2011:**
  - Construction on new men's dormitory was begun.
  - Construction on a new lobby and elevator for Crosby Hall was completed in June 2011.
  - Band Hall Courtyard was completed.
  - Repairs and renovations to Holden Hall were completed.
  - New parking lot for the Forrest County Center campus was completed.
  - Plans for the Holden-Brownstone Performing Arts Center were completed. Project was bid in December 2010, but bids that were received put the project over budget. New plans were developed and submitted to the Bureau of Buildings in June 20111.
  - Plans for the new Career Education Building for the Forrest County Center campus were completed and submitted to the Bureau of Buildings in June, 2011.
  - A new Master Facilities Plan was developed by Albert & Associates and presented to the Board of Trustees in June 2011.
  - Repairs and renovations to the second floor of Shivers Gymnasium were completed. These facilities will be used as dressing rooms for visiting basketball teams.

- o The addition to Moody Hall to replace facilities damaged during Hurricane Katrina were begun. Scheduled completion date is July 2011.
- o Portable classrooms were moved to the Woodall Center for use by the Utility Lineman Technology Program.
- o All portable classrooms installed after Hurricane Katrina were removed from the Poplarville campus. Five of the classroom buildings were moved to the Forrest County Center campus for use by the Adult Basic Education Program. The remaining units were moved to the Athletic Complex for use by the soccer program.
- o Renovations to Building #1 at the Forrest County Center campus were completed for use by the mathematics and Title III programs.
- o A grant proposal was submitted to the U.S. Department of Transportation for the development of a new access road for the Forrest County Center campus.
- o Construction for a new student activities area/band practice facility was begun.
- o Flooring and office renovation projects for Jeff Davis Hall have been completed.

Source of Documentation: Buildings and Grounds Reports

Use of Assessment Results: To continually improve the learning environment and the general aesthetics of the campuses.

Fall Progress Report 2011-2012

1. A new Master Facilities Plan for the Forrest County Center was developed and adopted by the Board of Trustees.
2. A new Career Education Center was bid and construction scheduled to begin on December 5, 2011.
3. A new men's dormitory was completed and opened for occupancy in August 2011 on the Poplarville campus.
4. A renovation of the outfield fencing and seating was completed in the baseball stadium.
5. The Brownstone Center for the Performing Arts was bid and construction begun.
6. Plans for the new M.R. White Coliseum were completed and schedule for bidding the facility was developed. Bids are to be received in January 2012 with construction to begin soon thereafter.
7. Plans for a new men's dormitory are being developed with construction to begin in the first half of 2012.
8. A new Title III Success Center was created at the Forrest County Center.
9. A new Mathematics Lab was created and opened at the Forrest County Center.
10. Portable classrooms from the Poplarville campus were transferred to the Forrest County Center to be used as a Center for Adult Basic Education.
11. The "dirt work" for the new student activities center on the Poplarville campus was completed by the Equipment Operator Technology Program.
12. New computer classrooms were completed in renovated facilities in White Hall on the Poplarville campus.

Internal Performance Indicator 4

Improvements will be made in telecommunications, Internet services, and website services. *(This indicator previously stated: Improvements will be made in telecommunications and Internet services.)*

- **Assessment Results 2009-2010:** Implementation of the College portal (Luminis) has begun. Contracts have been signed and server has been delivered. Server virtualization has started. VM Ware and servers have been configured. Data Domain backup for server virtualization has been completed. A survey of instructional technology needs was solicited and compiled in August and September 2009.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Implementation of the College portal continues to progress toward a December 2010 "go live" date. Policies and procedures for the use and governance of the portal features are being finalized and will be submitted for approval very soon. Content channels are still being implemented for those items included in the first phase of deployment. We are on schedule to deploy the portal to our student pilot group and employees at the start of the fall semester. Once fully deployed the portal will provide single sign on to all college web services including email, WildcatWeb, Blackboard, library systems and other electronic systems. The portal will also provide a single URL for access to all electronic information for employees and currently enrolled students.

All standalone windows servers have been migrated and virtualized to the VM Ware environment. This has provided efficiency and economies of scale. Cost reductions have been realized in electrical power consumption and in server hardware costs. Additional benefits have been gained in the area of disaster recovery. Virtulization in combination with the implementation of a Data Domain deduplication device have greatly enhanced our disaster recovery capabilities. To achieve disaster preparedness, we still need to ensure that the mission critical data is safely housed at a remote site, intact, with data integrity. While a deduplication appliance for offsite replication has not been purchased, replicating the data to the datacenter has provided added benefits in data recovery for the local site.

Instructional Technology needs assessment surveys were compiled in the fall of 2009. The majority of the allocated funds were used to procure the College portal. The remaining funds were used to purchase approximately fifty personal computers for use in instructional computer laboratories and by instructors for the development of instructional materials.

Staging and configuration of the IP telephony project continues to progress and will conclude with the July deployment. Additional wireless Internet access points have been installed to provide expanded outdoor coverage areas. Indoor access points were upgraded to allow 802.11n devices to utilize the faster connection speeds of newer devices.

- **Assessment Results 2010-2011:** Implementation of the College portal (RiverGuide) was completed in December 2010. A large pilot group tested the portal during the Spring 2011 term. The current list of revisions and suggestions were incorporated into the portal functionality and the portal was officially placed into production in May 2011. A survey of instructional technology needs was solicited and compiled during June to August 2011. Server virtualization and migration from Unix to VM Ware has begun. Hardware and software have been installed and configured. The migration of Banner data and application software has begun. A complete redesign of the user interface for early alert and recording of student absence data was begun in the spring 2011 semester. Pharos print management software was purchased and installed in the spring of 2011. Instructional technology for the newly renovated Moody Hall, White Hall and various other classrooms was ordered and installed.

Source of Documentation: Office of Information Technology

Use of Assessment Results: During the past year major investments were made to purchase new technology needed to enhance the learning environment for students attending PRCC. The Division of Information Technology assisted with the installation and upgrade of instructional technology in over forty classrooms. Equipment being utilized include: interactive white boards, laptops, netbooks, personal computers, data projectors and screens, document cameras, sound reinforcement systems and Sympodiums. Approximately 200 netbook and laptop computers with mobile carts were purchased for distributed use among several classrooms.

Expansion and enhancements to the Internet services for both students and employees continue to be deployed. The capacity of wireless services was significantly enhanced with the addition of fifty Meraki wireless internet access points. Increases in bandwidth capacity for both the wide area network and the local area network were accomplished during the past year. Thirty-three wireless access points were installed in the new men's residence hall.

One of the most significant improvements to online services has been the deployment of the College portal called RiverGuide. RiverGuide is the single primary source for online services at Pearl River Community College. RiverGuide allows both employees and students to check email, register for courses, pay tuition, check your calendar and stay connected with the Pearl River family all from one central website. A student print management system called Pharos has been installed in the library and learning labs on both the Poplarville campus and the Forrest County Center. Installation at the Hancock Center is scheduled for later this year. The Pharos system will provide students with a number of free prints each term in addition to more cost effectively managing document printing.

Other enhancements include improvements to the student and employee email systems, telephone system upgrades and additional server virtualization.

Fall Progress Report 2011-2012
- Wireless Internet service was installed in the new men's suites, White Hall and in Moody Hall.
- The primary data circuit providing Internet service to the College was upgraded from 50Mbs to 100Mbps. The MetroEthernet data circuit doubled the available bandwidth to the Internet. Plans are continuing to be developed to add an additional 50Mb of bandwidth during the spring semester.
- Interviews were conducted for the new webmaster position. RFPs were issued and evaluated for outside vendors to construct a new College public website. The proposal also calls for the development of a mobile version of the site that can be viewed on mobile devices. Contract negotiations are currently in progress.
- Backoffice switches from Brocade were configured and installed. These switches provide for 1Gbps data transfer rates.

Internal Performance Indicator 5
Budget support for the expansion of the Quality Enhancement Plan (QEP) will continue each fiscal year at a minimum of 90 percent of the initial Quality Enhancement Plan budget amount.
- **Assessment Results 2009-2010:** Funding was allocated at the described level. Funding for the Poplarville campus, including salaries for the FY 2010-2011 Budget is $195,025, and funding for the Forrest County Center is $72,952. Included in the Quality Enhancement Plan budget are E and I Funds which amount to $30,000.

   Source of Documentation: FY 2010-2011 Budget

   Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

- **Assessment Results 2010-2011:** Funding was allocated at the described level. Funding for the Poplarville campus, including salaries for the FY 2010-2011 Budget is $216,926, and funding for the Forrest County Center is $75,831. Included in the Quality Enhancement Plan budget are E and I Funds.

   Source of Documentation: FY 2011-2012 Budget

Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

Fall Progress Report 2011-2012

Funding was allocated at the described level. Funding for the Poplarville campus, including salaries for the FY 2011-2012 Budget is $223,507, and funding for the Forrest County Center is $79,421. Included in the Quality Enhancement Plan budget are E and I Funds.

Internal Performance Indicator 6

The Development Foundation will maintain or increase its annual fund contributions each year.

- **Assessment Results 2009-2010:** From July 1, 2009 through June 30, 2010, total funds raised through the foundation were $702,106.00

   Source of Documentation: The Annual Audit and the Minutes of the Development Foundation Board meetings.

   Use of Assessment Results: The Endowment fund increased to $3,717,010.00. This represents an **increase of $111,655.00** in endowment status or a **.3096% increase** as compared to fiscal year 2008-2009. Scholarships were funded for 341 students through the foundation during this fiscal year in the amount of $252,958.00. This is an increase in 21 students receiving scholarships this year as compared to last year however the funding is off about $75,000 in scholarship support. This is primarily due to a much lower income interest on CD investments for scholarship support. Donor giving continues to grow for scholarships however the interest income designated to the scholarships is at a very low point. The foundation is conducting a new scholarship campaign initiative to increase scholarship funding. This will kick-off in August of 2010.

- **Assessment Results 2010-2011:**

   From July 1, 2010 through June 30, 2011, total funds raised through the foundation were $987,357.95.

   Source of Documentation: The Annual Audit and the Minutes of the Development Foundation Board of Directors Meetings.

   Use of Assessment Results: The Endowment Fund and Investments increased to $4,261,994.42. This represents an increase of $544,984.42 as compared to the June 30, 2010 investment. Scholarships were funded for 442 students through the foundation during this fiscal year. Total scholarship support was $286,115.27. This is an increase of 101 scholarships and $33,157.27 in scholarship funding through the foundation. The foundation will be making an adjustment is scholarships that we receive in the 2011-12 fiscal year. In and out, or one-time payment scholarships, will be funded through the college business office instead of through the foundation office. The foundation will solicit scholarships that have established guidelines and are funded for more than one year or have and endowment established to support them over the course of multiple years. There was a decrease in annual fund or foundation unrestricted giving in the 2010-11 fiscal year of about $11,000.00 as compared to the 2009-10 giving. Foundation expenditures have been adjusted to offset this shortfall. We anticipate continued growth in scholarship support and improving conditions for unrestricted giving. The interest rates on investments are still at a low point however market conditions have made some improvement in the last 30-60 days.

Fall Progress Report 2011-2012

The foundation has made a change this year as compared to previous years in which we will accept scholarship funds that are associated with established scholarships only that have established guidelines with the foundation. In past years all scholarships that came to the college were posted through the development foundation. Beginning July 1, 2011, a change was made in documenting one time funded scholarships that allows these funds to be processed directly through the college business office. It is not anticipated that there is any overall reduction in the scholarship support to the college but this process will show a decrease in the funding that comes through the foundation and an increase in what is recorded through the business office.

Scholarships funded for students through established foundation scholarships with guidelines totaled 162 students in the amount of $105,618.00 for the period of July 1-December 6, 2011.

The Foundation Endowment Fund currently stands at $4,249,843.00. This is compared to $4,109,191.00 at the same time last year. This is an endowment increase of $140,652.00.

Giving to the Annual Campaign for unrestricted funding kicked off on December 1, 2011. Results for this total campaign effort will be documented in the June 30, 2012 Assessment Report.

Internal Performance Indicator 7

A comprehensive technology strategic plan will be operational (written, approved, implemented, and funded) by Fall 2011. *(This indicator previously stated: A comprehensive technology strategic plan will be operational (written, approved, implemented, and funded) by Fall 2010).*
- **Assessment Results 2009-2010:** A comprehensive technology strategic plan will be operational by Fall 2010.

  Source of Documentation: Office of Information Technology

  Use of Assessment Results: The plan continues to be developed and will be submitted for approval by Fall 2010.

  *Due to changes made by the Planning and Effectiveness Committee and approved by the Board of Trustees in February, 2010, these indicators have been renumbered.

- **Assessment Results 2010-2011:** The plan is awaiting approval by the Information Technology Committee.

  Source of Documentation: Office of Information Technology

  Use of Assessment Results: The plan is awaiting approval by the Information Technology Committee.

Fall Progress Report 2011-2012
The plan continues to be revised.

Internal Performance Indicator 8

In order to assist in improving the personal health and fitness of the citizens in this area of the State, at least one community-wide wellness program will be offered annually.

Fall Progress Report 2011-2012

The following community-wide wellness programs are being offered:

1. Women's Health Symposium
2. Silver Sneakers Program for Senior Citizens
3. Blue Cross & Blue Shield (BCBS) Discount Program
4. Exercise Classes: Zumba, Pilates, Cardio Training, Strength Training, Circuit Training, Yoga, Relaxation
5. Food Drives

Goal 6: To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

Commitment Statement:

Pearl River Community College is committed to specific activities with the goal of improving communication.

Internal Performance Indicator 1

The campus community will be informed of activities through a weekly report and a computerized calendar.

- **Assessment Results 2009-2010:** Campus activities are announced through the Friday Report, which is distributed via email to all faculty, staff, and students. PRCC's school newspaper, The Drawl, was published and distributed three times during Fall 2009 semester. It was also published and distributed three times during Spring 2010 semester.

  Source of Documentation: The Friday Report is on file in the Office of the Dean of Student Services, and copies of the school newspaper are kept in the Public Relations Department in Hancock Hall and in the library on each campus.

    Use of Assessment Results: No action needed at this time.

- **Assessment Results 2010-2011:** Campus activities were announced through the Friday Report, which was distributed via email to all faculty, staff, and students. PRCC's school newspaper, The Drawl, was published and distributed three times during Fall 2010 semester, as well as being published and distributed three times during Spring 2011 semester.

  Source of Documentation:
  Copies of the Friday report are on file in the office of the Vice President for Poplarville Campus and Hancock Center. Copies of The Drawl newspaper are available in the PRCC library on the Poplarville campus, the library at the Forrest County Center, the Public Relations Department in Hancock Hall, and on the school's website under News and Calendar.

    Use of Assessment Results: Plans are made to continue expanded distribution of the master calendar for the year to all on campus students. One way we plan to do that is to begin posting the Friday Report on Facebook, starting with the fall 2011 reports. We have begun putting news releases relative to students and faculty on Facebook. A 12-month calendar of all campus events (sports schedules, banquets, school breaks, holidays, final exams) are passed out to all students, along with the Cat Country Guide, which is a printed student handbook and is distributed to all students at the first of the school year in August. The marquees in front of the Poplarville campus and the Forrest County Center provides information on scheduled activities. Encouragement needs to be given to all faculty members and students to utilize campus email accounts and PRCC's Facebook page to check for announcements.

Fall Progress Report 2011-2012

The Drawl newspaper, published three times during the 2011 fall semester, included an upcoming calendar of events for all campuses. The office of the vice president for the Poplarville campus and Hancock Center operation continues to distribute the Friday report to all faculty, staff and students through email and the PRCC website (www.prcc.edu). Copies of The Drawl can also be found on the

PRCC website under the subhead item. Some of these calendar of events also appear on the front page of the school website.

Internal Performance Indicator 2
Planning documents for the College will be made available to the community by means of an updated website and various other methods.

- **Assessment Results 2009-2010:** Documents prepared by the Office of Planning and Research are located online at http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html. This site is updated as new documents are finalized. In addition, the Mission Statement and Goals are posted in strategic locations throughout the College.

  Source of Documentation: Office of Planning and Research and Office of Institutional Research

  Use of Assessment Results: Printed documents will be made available for review in specific campus locations (Office of Planning and Research, Office of Institutional Research, Garvin H. Johnston Library, etc.). Information will continue to be provided as needed through the Institutional Effectiveness Newsletters, email, etc.

- **Assessment Results 2010-2011:** Documents prepared by the Office of Planning and Research are located online at http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html. This site is updated as new documents are finalized. The Strategic Plan and Internal Performance Indicators 2010-2013 and the Strategic Plan and Internal Performance Indicators Fall 2010 Interim Report are currently available to be placed on the website. The Institutional Planning and Effectiveness Document Fall 2010 and the Institutional Planning and Effectiveness Document 2010-2011 will be finalized and placed on the website within the next two months. As in the past, the Mission Statement and Goals are posted in strategic locations throughout the College.

  Source of Documentation: Office of Planning and Research and Office of Institutional Research

  Use of Assessment Results: Printed documents will be made available for review in specific campus locations (Office of Planning and Research, Office of Institutional Research, Garvin H. Johnston Library, etc.). Information will continue to be provided as needed through the Institutional Effectiveness Newsletters, email, etc.

Fall Progress Report 2011-2012
Documents prepared by the Office of Planning and Institutional Research are located online at http://pr10.prcc.edu/opr/OPR/strategic_planning.html. This site is updated as new documents are finalized. Additional documents are available to be placed on the new website during the 2012 Spring Semester. As in the past, the Mission Statement and Goals are posted in strategic locations throughout the College.

Internal Performance Indicator 3
A general faculty meeting will be held at least once during each year.
- **Assessment Results 2009-2010:** Faculty from all locations met on the Poplarville campus on August 12, 2008. The main focus of this meeting concerned faculty updates provided by various members of the Office of Student Services concerning FERPA, Wildcat Connection, and other topics. Additional topics covered at this meeting included QEP updates, professional development opportunities and instructional technology. In addition, the Poplarville and Forrest County Center Career and Technical Departments met on August 11, 2008, to discuss several issues such as instructional concerns,

CPAS scores, and student achievement. Faculty meetings were also conducted on October 19, 2009, on the Poplarville campus, as well as on October 21, 2009, at the Forrest County Center in order to address the topic of student learning outcomes.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2010-2011:**

Faculty from all locations met on the Poplarville campus on August 11, 2010. The main focus of this meeting concerned Title III's Role in helping PRCC increase student success. Additional topics covered at this meeting included QEP updates and course redesign. In addition, the Poplarville and Forrest County Center Career and Technical Departments, as well as the Academic Departments, met on August 10, 2008, to discuss several issues such as the results of the Campus Climate survey, improvements in technology (new telephone system) and student achievement.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

Fall Progress Report 2011-2012
Faculty from all locations met on the Poplarville campus in August 2011. The need for a renewed focus on creating a culture conducive to student success was the theme throughout the day's sessions. Departmental meetings were also conducted at the Poplarville Campus and at the Forrest County Center during the semester, and a variety of topics were discussed which included student learning outcomes and the reorganization of the College administration.

Internal Performance Indicator 4
Departmental faculty meetings will be held at least twice during each semester.
- **Assessment Results 2009-2010:**

Department of Humanities and Social Sciences	August 11, 2009	November 5, 2009	January 7, 2010	April 1, 2010
Department of Science, Mathematics, and Business	August 11, 2009	October 2, 2009 November 5, 2009	January 12, 2010	April 6, 2010
Department of Fine Arts and Communication	August 12, 2009		May 10, 2010	
Department of Health, Physical Education, and Recreation	August 11, 2009 September 11, 2009	October 9, 2009 November 13, 2009 December 9, 2009	Aug. 11th Dec. 9th	Jan. 7th April 30th
Department of Nursing Education	August 31, 2009 September 14, 2009	October 19, 2009 November 30, 2009	January 25, 2010 March 1, 2010	May 10, 2010

Department of Business and Commerce	August 11, 2009 September, 4, 2009	October 6, 2009	February 2, 2010 February 25, 2010 March 2, 2010	April 27, 2010 May 4, 2010
Department of Industrial Technology	August 11, 2009 September 08, 2009	October 4, 2009	February 3, 2010	April 28, 2010
Department of Occupational Training Degree Programs	September 30, 2009	October 30, 2009	Jan 28 2010 Feb 25 2010 Mar 25 2010	April 24 2010 May 6 2010
Department of Occupational Training Certificate Programs	September 30, 2009	October 29, 2009	January 28, 2010 February 25, 2010 March 25, 2010	April 29, 2010 May 6, 2010

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic departmental faculty meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical departmental faculty meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

- **Assessment Results 2010-2011:**

Department of Humanities and Social Sciences	August 13, 2010	December 8, 2010	January 6, 2011	March 17, 2011
Department of Science, Mathematics, and Business	August 10, 2010 October 7, 2010	November 16, 2010 December 8, 2010	February 15, 2011	April 7, 2011
Department of Fine Arts and Communication	August 10, 2010	December 13, 2010	April 20, 2011	
Department of Health, Physical Education, and Recreation	August 11, 2011			
Department of Nursing Education	August 10, 2010 September 1, 2010	October 18, 2010 December 6, 2010	January 6, 2011 January 24, 2011 February 28, 2011	March 14, 2011 April 6, 2011
Department of Business and Commerce	August 10, 2010 October 5, 2010	November 18, 2010	February 2, 2011 March 22, 2011	March 31, 2011 April 28, 2011 May 5, 2011
Department of Industrial Technology	August 17, 2010 September 15, 2010	December 12, 2010	February 9, 2011 March 22, 2011	April 5, 2011
Department of Occupational Training Degree Programs	August 11, 2011	December 1, 2011		
Department of Occupational Training Certificate Programs	August 11, 2011	December 1, 2011	January 27, 2011 February 24, 2011 March 31, 2011	April 28, 2011 May 5, 2011

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Faculty meetings were used to discuss student learning outcomes and specific issues related to each department. Information was disseminated to faculty members as needed.

Fall Progress Report 2011-2012

Department of Humanities and Social Sciences	August 9, 2011 August 25, 2011	December 6, 2011		
Department of Science, Mathematics, and Business	August 9, 2011 August 30, 2011	September 29, 2011 November 14, 2011		
Department of Fine Arts and Communication	August 25, 2011	December 9, 2011		
Department of Health, Physical Education, and Recreation	August 26, 2011			
Department of Nursing Education	August 22, 2011 September 19, 2011	October 17, 2011 November 28, 2011 December 14, 2011		
Department of Business and Commerce	August 29, 2011 September 8, 2011	December 7, 2011		
Department of Industrial Technology	September 6, 2011	November 30, 2011		
Department of Occupational Training Degree Programs	August 11, 2011	December 1, 2011		
Department of Occupational Training Certificate Programs	August 11, 2011	December 1, 2011		
Department of Construction and Transportation	September 6, 2011	November 30, 2011		
Family and Consumer Science	September 8, 2011	December 1, 2011		

General Education discussions included, but were not limited to: changes in organization, student evaluations, student learning outcomes, supplies, and schedules. Career Technical discussions included, but were not limited to: work schedules, instructor responsibility (travel, PO's, etc.) professional development training needs, audit rolls, textbook data sheets, syllabus, budgets, and reviewing accreditation standards.

Internal Performance Indicator 5
At least one support staff meeting will be held each year.

- **Assessment Results 2009-2010:** On April 22, 2010, Ms. Deborah Tierce, a professional motivational speaker, presented a staff development session for all support staff. With 80 percent of the support staff in attendance, evaluations were very high, and the information which was shared was very well received.

    Source of Documentation: Office of Planning and Research and Office of Institutional Research

    Use of Assessment Results: Informative and motivational meetings for support staff will be continued.

- **Assessment Results 2010-2011:** At least 81 percent of the PRCC support staff attended one of the Professional Development Sessions led by Ms. Janie Walters, a professional motivational speaker, on March 23 and March 24, 2011. According to evaluation results, the program was very well received.

    Source of Documentation: Office of Planning and Research and Office of Institutional Research

    Use of Assessment Results: Similar professional development meetings for support staff will be continued.

Fall Progress Report 2011-2012

A support staff meeting will be scheduled during the 2012 Spring Semester. Ms. Diana O'Toole, Program Director at the Mississippi Development Authority is currently scheduled as the guest speaker tol discuss customer service issues.

Internal Performance Indicator 6

The Alumni Association will hold annual meetings in each county in the Pearl River Community College district.

- **Assessment Results 2009-2010:** July 1, 2009 – December 15, 2009: The Forrest/Lamar Alumni Chapter raised over $6,000 for scholarship funding and support of the endowment that the chapter has set up with the foundation. The chapter has now exceeded $25,000 in their endowment support and will be using the interest from that endowment to establish a fifth scholarship for a student from Forrest or Lamar Counties. The Hancock County Alumni Chapter conducted their first annual scholarship golf tournament in November and with the addition of some financial gifts raised over $18,000 in support of scholarship and a chapter endowment fund. The Pearl River County Alumni Chapter held their annual scholarship golf tournament and continues to fund scholarship for three Pearl River County Students. The Marion/Jeff Davis Alumni Chapter raised over $6,000 through their annual steak dinner in Foxworth. The money provides for student scholarships and additional money on the chapters endowment fund for the foundation.

    Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association, and the editions of the "Riverside".

    Use of Assessment Results: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association, and the editions of the "Riverside".

- **Assessment Results 2010-2011:**

    The Forrest/Lamar Alumni Chapter has a current Scholarship Endowment of $28,251.00. This is a growth over June 30, 2010. The chapter is currently funding four scholarships and is giving toward a fifth scholarship that will be awarded in the near future. The chapter will also be adding to their endowment fund in the next two weeks after a successful golf tournament fund raiser. The Marion/Jeff Davis Alumni Chapter has increased their scholarship endowment to $18,444.31 during

this fiscal year. This is an increase of $3,728.48 over June, 2010. They have awarded three scholarships each semester over the past year. The Hancock County Alumni Chapter has increased their scholarship from three to four this year and is awarding full tuition each semester. The chapter has had a great scholarship golf tournament and is growing fast in their support for scholarships. The Pearl River County Alumni chapter has provided $3,000 in scholarship support during this fiscal year.

Source of Documentation: Results are documented in the minutes of the Foundation Board , the Board of Trustees minutes, and the editions of the "Riverside".

Use of Assessment Results: The alumni chapters continue to grow in their funding of student scholarships. They are a tremendous asset to the foundation and our ability to make college tuition affordable to many students.

Fall Progress Report 2011-2012
Assessment Interim Results for July 1, 2011 through December 6, 2011: The Forrest/Lamar Alumni Chapter is currently funding four (4) annual full tuition scholarships for students from these counties. This is the same number of funded scholarships as 2010. The Alumni Chapter has increased their endowed funds for scholarships to $30,751.00. This is an increase of $2,500 over 2010. The chapter conducts a golf tournament in June and a fish fry dinner in November in order to raise dollars to fund these foundation scholarships. The Pearl River County Alumni Chapter is funding three (3) half tuition scholarships each year for a total of $3,000 annually. This is the same as the 2010 support. The Hancock County Alumni Chapter is now awarding four (4) full tuition scholarships for students from Hancock County. The chapter has also an established scholarship endowment of $10,050.00. Hancock County Chapter has now established a golf tournament in May of each year in Bay St. Louis. The Marion/Jeff Davis County Alumni Chapter is now supporting two (2) foundation scholarships in the fall semester and (3) foundation scholarships during the spring semester. These are half tuition scholarships. The chapter has increased its endowed scholarship fund to $18,704.32. This is a $4,000 increase over 2010.

Internal Performance Indicator 7

The College will sponsor a minimum of 12 special events *(including, but not limited to Fine Arts, Humanities, and Wellness)* annually, which will provide quality educational activities and information to those living in our district.

Fall Progress Report 2011-2012
The following special events/activities were among many offered to those living in this community college district during the 2011 Fall Semester: Student Recitals (3), "Spirit of Southern" Guest Recital, Acting Class Recital, Christmas Choral Concert, Think Pink Day (Breast Cancer Awareness), and Food Drive for Brother's Keepers.

Goal 7: To recruit and retain students from a diverse population.

Commitment Statement:

Pearl River Community College is committed to increasing the number and diversity of the student population and to helping students complete academic and career/technical programs through strong recruitment, retention, and transition programs.

Internal Performance Indicator 1

All high schools in the Pearl River Community College district will be represented in the student body.

- Assessment Results 2009-2010: Data indicates that all six counties in the district are represented. Data also indicates that all public school systems are represented and four private schools are represented.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Organizational changes are being considered for the Office of Recruitment and Orientation in order to provide additional services.

- **Assessment Results 2010-2011:** Data indicates that all public school systems in the district are represented, as well as six private schools.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: Organizational changes will be implemented in the Office of Recruitment and Orientation during the 2011-2012 year.

Fall Progress Report 2011-2012
Fall 2011 data indicates that all public school systems in the district are represented in the PRCC student body, as well as eight private schools.

Internal Performance Indicator 2
At least 80% of students who begin the semester will remain enrolled through the six-week period.

- **Assessment Results 2009-2010:** Fall 2009 enrollment data reflects that 96% of students who began the semester remained enrolled through the six week period. *(5,112 students were enrolled at the end of late registration and 4, 905 were enrolled at the end of the sixth week.)*

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

    Use of Assessment Results: No action needed.

- **Assessment Results 2010-2011:**

  Fall 2010 enrollment data indicates that 5349 students were enrolled at the end of late registration, and 5228 students were enrolled at the end of the sixth week, (97.7% of students who began the semester remained enrolled through the six week period.) Spring 2010 enrollment data indicates that 5063 enrolled at end of late registration and 4908 students were enrolled at end of sixth week (96.9% of students remained enrolled through the six-week period).

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: No action needed.

Fall Progress Report 2011-2012
Fall enrollment data indicates that 5,366 students were enrolled at the end of late registration with 5,053 remaining enrolled at the end of the 6th week (94 percent of students who enrolled remained enrolled through the six week period).

Internal Performance Indicator 3
At least 80% of students enrolled through the six-week period will complete the semester.

- **Assessment Results 2009-2010:** Enrollment at the end of the six week audit period for Fall 2009 was 4,905 students with 4,789 students completing the semester, which is 97 percent completion.

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: No action needed at this time.

- **Assessment Results 2010-2011:** Fall 2010 enrollment was 5,228 at the end of the sixth week with 5,008 students still enrolled at the end of the semester (95%).

  Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

  Use of Assessment Results: No action needed at this time.

Fall Progress Report 2011-2012
This information will be available following the fall semester and will be included in the end of year report.

Internal Performance Indicator 4
Summer school enrollment will increase by 5% each summer. *(This indicator previously stated that summer school enrollment would increase by 20% each summer. However, in 2006 the Planning and Effectiveness Committee determined that a 5% increase would be a more realistic goal.)*
- **Assessment Results 2009-2010:** The summer 2009 total enrollment reflects an increase from 1385 to 1493, approximately 8%.

  Source of Documentation: Office of Institutional Research

  Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College.

- **Assessment Results 2010-2011:**

Summer enrollment for 2010 increased from 1493 to 1792, an increase of approximately 20%.

Source of Documentation: Office of Director of Extended Education and Office of Institutional Research.

Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College.

Fall Progress Report 2011-2012
The summer 2011 enrollment increased from 1792 to 1797 students, an increase of approximately .2 percent.

Internal Performance Indicator 5
Recruitment strategies will demonstrate an effort to recruit students from a diverse population.
- **Assessment Results 2009-2010:** Recruitment material as well as a variety of information regarding the institution has been distributed to all schools within the six-county district in addition to various off-campus locations. Plans include additional visits to all high schools within the district as well as a variety of on-campus activities such as GED Tour Day, Fill the Stadium, Wildcat Fest, Career Mentor's Day, and early registration for high school seniors with an ACT score of 18 or higher. Campus tours and Career/Technical tours are frequently provided to both small and large groups of students. Additionally, private campus tours are provided to potential students on a regular basis, and institutional information is sent to students by way of e-mail and regular mail.

  Source of Documentation: Office of the Director of Recruitment and Orientation

  Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored.

- **Assessment Results 2010-2011:**

  Recruitment materials as well as a variety of information regarding the institution have been distributed to all high schools within the six-county district in addition to various off-campus locations. Plans include additional visits to all high schools within the district as well as a variety of on-campus activities such as Fill the Stadium, Wildcat Fest, and Counselor's Day. Campus tours and Career/Technical tours are frequently provided to both small and large groups of students. Additionally, private campus tours are provided to potential students on a regular basis, and institutional information is sent to students by way of e-mail and regular mail.

  Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored. These methods include but are not limited to a community outreach project to help better prepare individuals for college as well as a new form of parent orientation.

  Source of Documentation: Office of the Assistant Dean for Student Life.

  Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored.

Fall Progress Report 2011-2012
Recruitment materials as well as a variety of information regarding the institution have been distributed to all high schools within the six-county district in addition to various off-campus locations. Plans include

additional visits to all high schools within the district as well as a variety of on-campus activities such as Wildcat Fest, Pack the Stadium, and Counselor's Day. Campus tours and career/technical tours are frequently provided to both small and large groups of students. Additionally, private campus tours are provided to potential students on a regular basis, and institutional information is sent to students by way of email and regular mail upon request.

Internal Performance Indicator 6
Eighty percent (80%) of career and technical education students who are eligible for graduation will successfully complete their respective programs according to the State measurement definition.
- **Assessment Results 2009-2010**: One hundred percent (100%) of students who met graduation eligibility requirements graduated.

  Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors; and Instructors.

  Use of Assessment Results: The graduation rate exceeds the state requirement. No plan of improvement is required.

- **Assessment Results 2010-2011:** Ninety-six (96%) of the students who reached eligibility status for graduation completed the requirements and received a certificate or associate degree.

  Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley: Counselors, and Instructors

  Use of Assessment Results: The graduation rate exceeds the state requirement. No plan of improvement is required.

Fall Progress Report 2011-2012
This information will be available following graduation in May 2012.

Internal Performance Indicator 7
Career and technical education programs will demonstrate a retention rate of 86% according to the State measurement definition.
- **Assessment Results 2009-2010**: Approximately ninety-two percent (92%) of career and technical students who were defined by the Mississippi Department of Education as concentrators met the required retention rate.

  Source of Documentation: Offices of the career and technical counselors and instructors at the Poplarville campus and the Forrest County Center.

  Use of Assessment Results: Because programs exceeded the Mississippi Department of Education requirement, plans of improvement were not required.

- **Assessment Results 2010-2011:** Approximately eighty-three percent (83%) of career technical students who entered or returned to a program from the previous reporting year remained in the program and earned passing grades.

  Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors, and Instructors

  Use of Assessment Results: The State does not require career and technical programs to follow students who have completed less than 50% of the required courses. However, the 83% figure reported in this document is calculated on students who began as a participant or as a returning concentrator and remained in the program earning passing grades for the reporting period from July 1, 2010 to June 30, 2011. The figure of 83% exceeds the State requirement. No plan of improvement is required.

Fall Progress Report 2011-2012
This information will be available following graduation in May 2012.

Internal Performance Indicator 8
At least 60% of full-time first semester general education students enrolled after six weeks in any fall semester will enroll in the next fall semester. *(This indicator previously stated: At least 80% of those students who have earned less than sixteen semester hours of credit and are enrolled in at least twelve hours of academic course work after six weeks of any fall semester will be enrolled at the end of registration for the next fall semester.)*

- **Assessment Results 2009-2010:** From Fall 2008 to Fall 2009, 55.8% of the students enrolled met the Indicator 8 guidelines above.

  Source of Documentation: The Office of Institutional Research

    Use of Assessment Results: This indicator was modified by the Planning and Effectiveness Committee in 2009-2010, and the new indicator will be implemented for 2010-2011 reporting.

- **Assessment Results 2010-2011:**

  Data indicates that 1087 full-time first semester general education students were enrolled after six weeks in fall 2009 and 574 of these students returned in fall 2010, 52.8 percent.

  Source of Documentation: Office of Vice President of Instruction and Office of Institutional Research

    Use of Assessment Results: A new position to coordinate both recruitment and retention efforts is being considered.

Fall Progress Report 2011-2012
Data indicates that 1096 full-time first semester general education students were enrolled after six weeks in fall 2010 and 568 returned in Fall 2011 (51.8 %).

Internal Performance Indicator 9
At least 50% of full-time first semester general education students enrolled after six weeks in any fall semester will receive a degree within 3 years.
- **Assessment Results 2010-2011:**

  In Fall 2007, there were 854 full-time first semester general education students enrolled after six weeks. Of these, 118 were awarded degrees within 3 years. It should be noted that this was checked against degrees awarded. More students may have earned the hours but not applied for the degree.

  Source of Documentation: Office of Institutional Research

    Use of Assessment Results: A new position to coordinate both recruitment and retention efforts is being considered.

Fall Progress Report 2011-2012
This information will be available following graduation in May 2012.

Commitment Statement:

The Pearl River Community College Department of Workforce Education is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals. *(This indicator previously stated: Commitment Statement: The Pearl River Community College Workforce Development Center is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals.)*

Internal Performance Indicator 1

The number of training projects developed and delivered to businesses, industries, educational and public service entities will increase at least five percent (5%) per year and the data made available through and measured by the Mississippi State University's National Strategic Planning and Analysis Research Center (nSparc) will be made public. *(This indicator previously read:* The number of training projects developed and delivered to businesses, industries, educational and public service entities will increase at least five percent (5%) per year and will include high impact projects that will be measured by the Mississippi State University's National Strategic Planning and Analysis Research Center (nSparc).*)*

- **Assessment Results 2009-2010:** PRCC has submitted 52 training and education projects, of which 45 are currently approved. While reporting is not complete, as of June 2010, 5111 unduplicated students and 8394 duplicated students received training in these workforce projects.
  - o The National Science Foundation Grant that began on October 1, 2008, is reaching the end of year two. There have been 130 students enrolled in this program.
  - o The two South Mississippi Planning and Development District grants are again funded for this fiscal year. In the computer training program funded in this effort, 153 students have completed 759 courses. The dislocated worker grant effort has offered counseling to 866 individuals that are unemployed seeking educational guidance and assistance.
  - o The National Emergency Grant, which was an extension of the Pathways to Reconstructing the Gulf Coast effort, was funded for this fiscal year at approximately $500,000. Students affected by Hurricane Katrina received training in Construction Equipment Operations (65), Commercial Drivers Licensure (71), Geographic Information Systems (4), Welding (23), and Culinary (29).

  Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office.

  Use of Assessment Results: The State Board for Community and Junior Colleges started an accountability effort in this fiscal year. The result of this will be made available in the next several months.

- **Assessment Results 2010-2011:** PRCC submitted 42 training and education projects of which 40 were approved. The number served for these projects was 8,521 students.

The National Science Foundation Grant is in the process of close-out. This project now has a full time enrollment of 18 students, which is at maximum full time enrollment. There are many students on the waiting list to enroll.

• A continuing South Mississippi Planning and Development District grant funded a computer training program at the local WIN Job Centers had an enrollment of 255 students have completed 1328 courses.

• The National Emergency Grant related to Hurricane Katrina reached its final funding period with a fiscal year amount of just under $500,000. 136 students affected by Hurricane Katrina received training in Construction Equipment Operations, Commercial Drivers Licensure and Welding .

Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office and the nSPARC database.

> **Use of Assessment Results:** While the number of actual training projects is down, the number of trainees was steady. This indicates that the areas of emphasis for project creation are effectually providing programs that are in demand. The nSPARC partnership is also allowing the project management personnel the opportunity to determine if trainees are entering employment and how wagers are affected.

Fall Progress Report 2011-2012

A full report of the data for training projects delivered to businesses, industries, education and public service entities will be measured and provided by nSparc and included in the Strategic Plan Year-End Report.

Internal Performance Indicator 2

Pearl River Community College's district will be served by at least one Adult Education Center located in each county throughout the district in order to assist students in developing the skills needed to pass the General Equivalency Diploma (GED) test. *(This indicator previously read: Each of Pearl River Community College's six counties will be served by at least one Adult Education Center.)*

- **Assessment Results 2009-2010:** Each county in PRCC's district currently has an Adult Basic Education program.

  Source of Documentation: Adult Basic Education Director

  > **Use of Assessment Results:** PRCC has been awarded a grant from the Mississippi Legislature to increase the number of GED graduates by 15%. This data will be analyzed in FY'10.

- **Assessment Results 2010-2011:** Each county in PRCC's district currently has an Adult Basic Education program. PRCC served 1812 students in our district. 382 GEDs earned. 684 in college with GEDs

  Source of Documentation: The ABE Director and the SBCJC GCR database.

  > **Use of Assessment Results:** The program, and student body, has benefitted from the addition of the Success Counselor funded by a MCCB grant.

Fall Progress Report 2011-2012

Each county in PRCC's district is currently provided with an Adult Basic Education program.

Internal Performance Indicator 3

The PRCC Department of Workforce Education will continue to apply for at least one grant per quarter from private, state, federal and/or other sources of funding to obtain resources needed to operate training programs. *(This indicator previously read: At least 8000 persons will be trained in the Workforce Development Center's training projects with businesses, industries, educational and public service customers annually.)*

- **Assessment Results 2009-2010:** Reports for 2008-2009 reflected a total of 80 State Board for Community and Junior Colleges projects, which produced total trainees of approximately 13,000. Due to reporting procedures, information for 2009-2010 will be provided in 2011.

    Source of Documentation: Director of Workforce Education

    Use of Assessment Results: No action needed.

- **Assessment Results 2010-2011:** A major effort was completed in applying for the Department of Labor's Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant Program. The grant application required a documented research report that was funded in the amount of $20k by the Mississippi Department of Employment Security. The grant was completed and the application entered to the DoL. Awards are to be announced in September of 2011.

    PRCC was also awarded the opportunity to apply for an Aspen Award by being chosen as one of the top 120 community colleges in the USA. This selection allowed PRCC to compete for awards totaling $1M.

    Source of Documentation: Vice President of Economic and Community Development.

    Use of Assessment Results: Grant funding opportunities are a focal point for new program development and existing program rejuvenation. PRCC will continue to pursue sponsored program.

Fall Progress Report 2011-2012

The following grant applications have been submitted in first two quarters of FY 12.

1. Submitted an application to the Department of Labor Trade Adjustment Assistance Community College Career Training Grants as part of the Mississippi Gulf South Consortium.
2. Submitted a National Science Foundation Advanced Technological Education Grant in partnership with Lansing Community College.
3. Submitted an Aspen Award Application.

APPENDIX A
To Goal 1: IPI 6

PROGRAM	2007 - 2008			2008 - 2009			2009 - 2010			2010 - 2011		
	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING	PASS RATE	NO. PASSING	NO. TAKING
Associate Degree Nursing	93%	64	69	98%	84	86	94%	65	69	85%	83	98 *
Barbering	85	11	13	93	14	15	92	11	12	91	10	11
Cosmetology	100	13	13	100	14	14	100	15	15	80	12	15
Dental Assisting (certificate)	100	10	10	100	13	13	100	11	11	100	12	12
Dental Hygiene Technology	94	15	16	100	16	16	94	15	16	100	14	14
Medical Laboratory Technology	100	9	9	92	11	12	100	10	10	100	10	10
Medical Radiologic Technology	100	18	18	100	18	18	100	15	15	87	14	16
Occupational Therapy Assistant Technology	95	18	19	95	18	19	94	17	18	87	21	24
Practical Nursing (Forrest County Center)	89	16	18	96	23	24	78	14	18	84	28	33
Practical Nursing (Poplarville Campus)	92	11	12	100	10	10	100	13	13	92	12	13
Physical Therapist Assistant Technology	88	15	17	89	17	19	100	18	18	100	20	20
Respiratory Care Technology	88	14	16	95	18	19	100	20	20	94	16	17
Surgical Technology	91	21	21	94	16	17	100	21	21	100	13	13

Total for all programs	93%	235	235	96%	272	282	96%	245	256	90%	265	296

*Indicates 1st time taking

State reports generally run one year behind schedule

INTERNAL PERFORMANCE INDICATOR RESPONSIBILITY CHART

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators	
1 Dr. Scott Alsobrooks Vice President for Economic & Community Development Dr. Martha Lou Smith Vice President for General Education & Technology Services	1	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Economic & Community Development
	2	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Economic & Community Development
	3	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Economic & Community Development
	4	Dr. Scott Alsobrooks Vice President for Economic & Community Development	Ms. Gwen Smith Director of Career & Technical Programs Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	5	Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor
	6	Dr. Scott Alsobrooks Vice President for Economic & Community Development	

Internal Performance Indicator Responsibility Chart (2011-2012)

7	Dr. Martha Lou Smith Vice President for General Education & Technology Services	
8	Dr. Jennifer Seal QEP Director	Dr. Martha Lou Smith Vice President for General Education & Technology Services
9	Dr. Martha Lou Smith Vice President for General Education & Technology Services	
10	Dr. Martha Lou Smith Vice President for General Education & Technology Services	
11	Dr. Martha Lou Smith Vice President for General Education & Technology Services	
12	Dr. Martha Lou Smith Vice President for General Education & Technology Services	

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators		
2 Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Cecil Burt Vice President for Forrest County Operations	1	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center	Dr. Cecil Burt Vice President for Forrest County Operations
	2	Ms. Jeanne Dyar Director of College Libraries		
	3	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center	Dr. Cecil Burt Vice President for Forrest County Operations
	4	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center	Dr. Cecil Burt Vice President for Forrest County Operations
	5	Mr. Roger Knight Vice President for Business & Administrative Services		
	6	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Economic & Community Development	Ms. Tonia Moody ADA/Civil Rights Coordinator

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators		
3 Dr. Martha Lou Smith Vice President for General Education & Technology Services	1	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Ms. Michelle Mitchell Director of e-Learning	
	2	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Ms. Michelle Mitchell Director of e-Learning	
	3	Dr. Jennifer Seal QEP Director		
	4	Dr. Martha Lou Smith Vice President for General Education & Technology Services		
	5	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Economic & Community Development	Ms. Tonia Moody ADA/Civil Rights Coordinator
	6	Ms. Tara Rouse Department Chair of Health, Physical Education, and Recreation and Director of the Wellness Center		

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators	
4 Ms. Brenda Wells Chair, Professional Development Committee	1	Mr. Roger Knight Vice President for Business & Administrative Services	
	2	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Dr. Scott Alsobrooks Vice President for Economic & Community Development
	3	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Cecil Burt Vice President for Forrest County Operations	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Economic & Community Development
	4	Dr. Becky Askew Vice President for Planning & Institutional Research	Ms. Brenda Wells Institutional Research Specialist
	5	Dr. Becky Askew Vice President for Planning & Institutional Research	Ms. Brenda Wells Institutional Research Specialist
	6	Dr. Becky Askew Vice President for Planning & Institutional Research	Ms. Brenda Wells Institutional Research Specialist
	7	Mr. Roger Knight Vice President for Business & Administrative Services	

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators		
5 Dr. William Lewis President	1	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Mr. Steve Howard Chief Technology Officer	
	2	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center	Dr. Cecil Burt Vice President for Forrest County Operations
	3	Dr. William Lewis President		
	4	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Mr. Steve Howard Chief Technology Officer	
	5	Dr. Jennifer Seal QEP Director	Mr. Steve Howard Chief Technology Officer	
	6	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs		
	7	Dr. Martha Lou Smith Vice President for General Education & Technology Services	Mr. Steve Howard Chief Technology Officer	Mr. Roger Knight Vice President for Business & Administrative Services
	8	Ms. Tara Rouse Department Chair of Health, Physical Education, and Recreation and Director of the Wellness Center		

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators	
6 Dr. William Lewis President	1	Mr. Chuck Abadie Director of Public Relations	
	2	Dr. Becky Askew Vice President for Planning & Institutional Research	
	3	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Economic & Community Development	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Cecil Burt Vice President for Forrest County Operations
	4	Dr. Adam Breerwood Vice President for Poplarville Campus & Hancock Center Dr. Cecil Burt Vice President for Forrest County Operations	Dr. Martha Lou Smith Vice President for General Education & Technology Services Dr. Scott Alsobrooks Vice President for Economic & Community Development
	5	Dr. Becky Askew Vice President for Planning & Institutional Research	Ms. Brenda Wells Institutional Research Specialist
	6	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs	

Internal Performance Indicator Responsibility Chart (2011-2012)

| 7 | Dr. Becky Askew
Vice President for Planning &
Institutional Research | Ms. Brenda Wells
Institutional Research Specialist | |

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators		
7 Mr. Dow Ford	1	Ms. Casey Rawls Director of Recruitment and Orientation		
	2	Mr. Dow Ford Vice President for Enrollment Management		
	3	Mr. Dow Ford Vice President for Enrollment Management		
	4	Mr. Dow Ford Vice President for Enrollment Management		
	5	Ms. Casey Rawls Director of Recruitment and Orientation		
	6	Dr. Scott Alsobrooks Vice President for Economic & Community Development	Ms. Gwen Smith Director of Career & Technical Programs	Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	7	Dr. Scott Alsobrooks Vice President for Economic & Community Development	Ms. Gwen Smith Director of Career & Technical Programs	Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	8	Dr. Martha Lou Smith Vice President for General Education & Technology Services		

Internal Performance Indicator Responsibility Chart (2011-2012)

	9			
	Dr. Martha Lou Smith Vice President for General Education & Technology Services			

Internal Performance Indicator Responsibility Chart (2011-2012)

Goal	Indicator	Persons Responsible for Indicators		
8 Mr. Scott Alsobrooks Director of Workforce Development Center	1	Dr. Scott Alsobrooks Vice President for Economic & Community Development		
	2	Mr. Barry Upton Director of Adult Education Services		
	3	Dr. Scott Alsobrooks Vice President for Economic & Community Development		