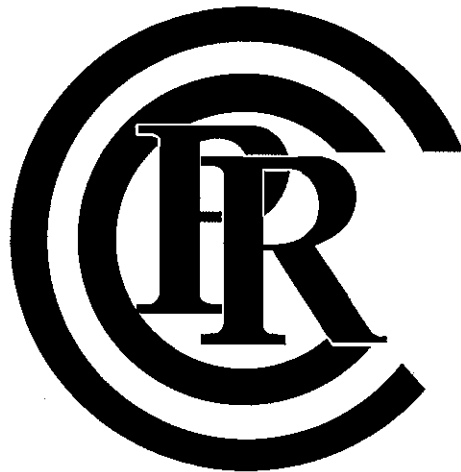


**STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS**

**INTERIM REPORT
2010 FALL SEMESTER**



**PEARL RIVER
COMMUNITY COLLEGE**

**POPLARVILLE - HATTIESBURG
MISSISSIPPI**

**STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS**

**INTERIM REPORT
2010 FALL SEMESTER**

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**PRESIDENT'S
LETTER**



PEARL RIVER COMMUNITY COLLEGE

MISSISSIPPI'S PIONEER COMMUNITY COLLEGE

TO: PRCC Employees

FROM: William Lewis *William Lewis*
President

DATE: July 2010

RE: Strategic Plan and Internal Performance Indicators

I have often thought that one of the great things about being an educator was the opening of a new school year. Even after all of the many years that I have been fortunate enough to have experienced school openings, I still get excited about the possibilities that the new year will bring. Perhaps it is the opportunity to start over each year, but it is a special time.

I hope you share the same excitement about the upcoming school year. The coming year promises to be one of opportunities and challenges. Our early enrollment numbers indicate that we will have a very strong enrollment for the Fall Semester. New technology is currently being installed throughout the College that will enable us to provide better service for our students and the public. A new federal award will provide enhanced technology in support of our instructional efforts. As a result of our insurance and FEMA settlements as well as state bond appropriations, new buildings will be going up on our campuses this year. I could go on about the good things that are happening for our institution, but I believe you understand why I am truly excited about our college and our future.

Sure we have some challenges, but I believe that we are in a great position to thrive even in challenging times. Documentation indicates that our students are currently being prepared extremely well for the world of work and/or for their continued pursuit of higher educational opportunities. Although our funding has been reduced, the College is continuing to grow and develop, and our personnel continue to focus on the enhancement of the learning environment provided for students.

As we continue to plan strategically for the future and to quantify the results of our efforts, improvements in all areas of our college will be made. Our process of planning and evaluation continues to serve us well and move Pearl River Community College to a higher level of achievement so that we can continue to provide the quality educational opportunities that will assist the citizens of South Mississippi in reaching their full potential.

HISTORY
of
PEARL RIVER
COMMUNITY COLLEGE

HISTORY OF PEARL RIVER COMMUNITY COLLEGE

Pearl River Community College (PRCC) is among the oldest colleges of its kind in the South and is the pioneer junior college in Mississippi. PRCC began its journey as the State's first county agricultural high school in the first decade of the twentieth century and has since been a pathfinder for advanced education in South Mississippi.

Pearl River County Agricultural High School (PRCAHS), the first in the State, opened its doors in 1909. For the first eleven years, the school was devoted solely to educating high school age students in academic studies and in agricultural and home sciences. In 1921, PRCAHS became the first agricultural high school to offer freshman college courses, and was soon renamed Pearl River Junior College. The institution's name was changed to Pearl River Community College on July 1, 1988. The name change reflects the comprehensive academic, career, technical, and community services programs that are offered through the College.

The College operates multi-instructional sites. A post-secondary vocational-technical center was built in 1969 in Hattiesburg and developed into the Pearl River Community College Forrest County Center. This facility has been expanded several times, with the most recent addition being a new library and classroom building that opened in the Spring of 2006. The Hancock Center opened in Waveland in January 2005, only to be destroyed by Hurricane Katrina on August 29, 2005. The Hancock Center reopened in late 2006. The Lowery A. Woodall Advanced Technology Center opened in Hattiesburg in October 2004.

FINANCIAL OVERVIEW

**Pearl River Community College
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**Pearl River Community College
Current Unrestricted Fund
Summary Statement of Revenues and Expenditures
For the Years Ended 2009-2010 and 2010-2011**

	<u>2009-2010</u>	<u>% To Total</u>	<u>2010-2011</u>	<u>% To Total</u>	<u>Increase (Decrease)</u>
Revenues					
Student Fees	9,722,223	31.39%	11,530,812	36.87%	1,808,589
County Support	2,759,587	8.91%	2,679,587	8.57%	(80,000)
State Support	16,669,327	53.83%	14,285,542	45.68%	(2,383,785)
Federal Support	1,137,114	3.67%	1,163,181	3.72%	26,067
Private Gifts, Grants, and Contracts	175,000	0.57%	175,000	0.56%	0
Investment Income	180,000	0.58%	180,000	0.58%	0
Sales and Svc of Educ Activities	163,430	0.53%	100,401	0.32%	(63,029)
Other Sources	161,209	0.52%	1,157,404	3.70%	996,195
Total Revenues	<u>30,967,890</u>	<u>100.00%</u>	<u>31,271,927</u>	<u>100.00%</u>	<u>304,037</u>
Expenditures					
Instructional - Academic	9,415,876	30.41%	9,242,905	29.56%	(172,971)
Instructional - Career Technical	5,534,975	17.87%	5,438,969	17.39%	(96,006)
Instructional Support - Library	1,116,244	3.60%	1,120,613	3.58%	4,369
Student Services	3,582,355	11.57%	3,434,128	10.98%	(148,227)
Institutional Support	7,139,448	23.05%	7,669,034	24.52%	529,586
Operation of Plant	4,178,992	13.49%	4,366,278	13.96%	187,286
Total Expenditures	<u>30,967,890</u>	<u>100.00%</u>	<u>31,271,927</u>	<u>100.00%</u>	<u>304,037</u>

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Educational Revenues			
Student Fees			
Academic			
Full Time Tuition - IS	2,390,575	3,250,000	859,425
Part Time Tuition - IS	1,208,498	1,360,100	151,602
Full Time Tuition - OS	137,682	130,262	(7,420)
Part Time Tuition - OS	41,282	40,162	(1,120)
Virtual Community College Tuition	1,021,290	1,030,410	9,120
Night Class Tuition	850,863	799,196	(51,667)
Full Time Fees - OS	194,537	184,945	(9,592)
Part Time Fees - OS	63,562	57,004	(6,558)
Graduation Fees	15,533	11,494	(4,039)
Lab Fees	217,861	735,803	517,942
Technology Fee	169,416	172,500	3,084
Registration Fee	169,602	172,475	2,873
Other Fees	81,185	11,980	(69,205)
Total Academic	6,561,886	7,956,331	1,394,445
Vocational			
Full Time Tuition - IS	324,570	394,000	69,430
Part Time Tuition - IS	23,250	22,300	(950)
Full time Tuition - OS	5,870	5,100	(770)
Part Time Tuition - OS	0	0	0
Night Class Tuition	0	0	0
Full Time Fees - OS	8,393	9,592	1,199
Part Time Fees - OS	0	0	0
Program and Course Fees	70,117	114,900	44,783
Continuing Education Fees	0	0	0
Graduation Fees	6,739	3,160	(3,579)
Technology Fee	10,800	11,425	625
Registration Fee	10,800	11,425	625
Other Fees - Nursing Assistant Program	51,000	23,500	(27,500)
Total Vocational	511,539	595,402	83,863
Technical			
Full Time Tuition - IS	1,502,082	1,738,000	235,918
Part Time Tuition - IS	365,434	282,700	(82,734)
Full time Tuition - OS	52,340	44,837	(7,503)
Part Time Tuition - OS	7,146	7,110	(36)
Night Class Tuition	15,106	14,220	(886)
Full Time Fee - OS	75,538	63,246	(12,292)
Part Time Fees - OS	8,097	7,344	(753)
Virtual Community College Tuition	147,952	184,914	36,962
Program and Course Fees	263,222	351,200	87,978
Graduation Fees	10,996	1,410	(9,586)

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Technology Fee	68,108	58,700	(9,408)
Registration Fee	68,108	58,700	(9,408)
Total Technical	2,584,129	2,812,381	228,252
Other Student Fees			
Orientation	17,081	60,000	42,919
Transcripts	9,033	9,256	223
ACT/GED Testing	29,254	21,185	(8,069)
ID Card Fees	3,341	8,857	5,516
Deferment Fees	5,960	67,400	61,440
Total Other Student Fees	64,669	166,698	102,029
Total Student Fees	9,722,223	11,530,812	1,808,589
General Revenues			
County Support			
Forrest	557,687	557,687	0
Hancock	635,000	555,000	(80,000)
Jefferson Davis	109,900	109,900	0
Lamar	493,000	493,000	0
Marion	264,000	264,000	0
Pearl River	700,000	700,000	0
Total County Support	2,759,587	2,679,587	(80,000)
State Support			
General			
General Appropriations	10,059,299	8,110,605	(1,948,694)
Health Insurance	1,557,892	1,564,500	6,608
Technology Appropriation	199,905	200,689	784
Rural Health Corp Appropriation	74,583	74,907	324
Dropout Recovery Pilot	100,000	100,000	0
A.D.N. Funding	104,379	104,379	0
One Stop Career Center	300,000	300,000	0
Advanced Tech Center	150,000	150,000	0
EEF	2,114,269	1,899,318	(214,951)
Budget Contingency Fund	0	0	0
Other State Revenue			
Vocational Salary Reimbursement	1,977,857	1,781,144	(196,713)
Vocational Equip. Reimbursement	31,143	0	(31,143)
Industrial Training	0	0	0
State Grants - Other	0	0	0
Total State Support	16,669,327	14,285,542	(2,383,785)

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Federal Support			
Vocational Program Reimbursement	385,378	396,675	11,297
ARRA Stimulus	595,312	631,165	35,853
Vocational Program Salary Reimb Other	97,424	104,341	6,917
Recovery of Admin Costs	59,000	31,000	(28,000)
Total Federal Support	1,137,114	1,163,181	26,067
Private Gifts, Grants and Contracts			
Outside Scholarships	175,000	175,000	0
Investment Income			
Interest Income	180,000	180,000	0
Sales & Services of Educational Activities			
Child Care Revenue	37,093	22,142	(14,951)
Wellness Center Usage Fees	30,264	12,620	(17,644)
Gate Receipts	32,678	24,002	(8,676)
Season Ticket Sales	1,292	3,168	1,876
Ad Sales	3,450	2,530	(920)
Program Sales	1,513	1,398	(115)
Barbering Revenue	1,827	880	(947)
Cosmetology Revenue	9,618	1,604	(8,014)
CD Annuals	17,692	17,692	0
Vending	2,400	2,985	585
Vo-Tech Service Income	24,403	10,180	(14,223)
Drama Ticket Sales	1,200	1,200	0
Total Sales & Svc of Ed Activities	163,430	100,401	(63,029)
Other Sources			
Library Fines	1,305	1,305	0
Traffic Violations	48,471	33,335	(15,136)
Parking Permits	33,142	38,637	5,495
Other Income	60,193	26,983	(33,210)
Due from Foundation	17,691	17,691	0
Miscellaneous Income	307	0	(307)
Transfers In - Insurance Funds	0	439,353	439,353
Transfers In - Auxiliary	0	100,000	100,000
Reserves	0	500,000	500,000
Cash Short/Over	100	100	0
Total Other Sources	161,209	1,157,404	996,195
Total Educational and General Revenues	30,967,890	31,271,927	304,037

**Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Salaries	17,358,143	17,395,039	36,896
Fringe Benefits	4,875,632	4,883,678	8,046
Work Study Salaries	100,000	100,000	0
Postage	66,898	65,402	(1,496)
Printing and Reproduction Service	30,276	30,276	0
Repairs and Maintenance	177,175	174,665	(2,510)
Service Contracts on Equipment	352,547	352,547	0
Utilities			
Telephone	138,786	178,786	40,000
Electricity	1,069,255	1,119,255	50,000
Gas	185,556	245,556	60,000
Water	123,423	163,423	40,000
Waste Disposal	43,477	43,477	0
Equipment and Other Rentals	338,171	338,171	0
Insurance	968,779	968,779	0
Professional Fees	478,125	476,428	(1,697)
Medical Services	20,295	20,295	0
Other Contractual Services	35,420	35,420	0
Advertising	70,444	70,444	0
Legal and Membership Dues	161,763	215,364	53,601
Educational Supplies	317,013	317,013	0
Office Supplies	131,442	132,438	996
Building and Construction Supplies	179,015	179,015	0
Janitorial Supplies	85,116	85,116	0
Automotive Supplies	17,150	17,150	0
Landscaping Supplies	24,866	24,866	0

**Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Gas, Oil, and Deisel	52,242	52,242	0
Computer Software	12,210	12,210	0
Other Supplies	184,945	184,533	(412)
Printing and Binding Supplies	2,865	2,865	0
Principal & Interest on Debt	3,176	3,176	0
Scholarships	1,498,871	1,820,279	321,408
Vehicle Tags, Taxes, Etc.	1,572	1,572	0
Bad Debts (Student Accts Receivable)	51,303	51,303	0
Reserve For Unexpected Expenditures	251,080	0	(251,080)
Miscellaneous Expense	37,401	37,401	0
Meal Expense	111,218	131,190	19,972
Uniforms	57,881	56,795	(1,086)
Medical Supplies	9,918	9,918	0
Minor Equipment	104,126	103,126	(1,000)
In State Travel	257,684	249,929	(7,755)
Out of State Travel	127,755	87,755	(40,000)
Equipment	209,608	209,608	0
State 100% Reimburseable Equipment	416,521	396,675	(19,846)
Library Books	99,661	99,661	0
Transfers Out	<u>129,086</u>	<u>129,086</u>	<u>0</u>
Total Expenditures by Object	<u>30,967,890</u>	<u>31,271,927</u>	<u>304,037</u>

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Academic Instruction			
Poplarville			
QEP	202,204	202,204	0
Theatre	9,653	9,653	0
Communications	224,565	224,565	0
String of Pearls	39,861	44,705	4,844
Art	116,537	116,537	0
Band	384,820	344,820	(40,000)
Chorus	163,460	163,460	0
Music	405,875	381,978	(23,897)
Wellness Center	579,182	538,911	(40,271)
Associate Degree Nursing	2,097,905	2,037,168	(60,737)
Business	220,011	220,011	0
Mathematical Sciences	829,772	884,365	54,593
Sciences	925,704	930,037	4,333
English	776,859	754,360	(22,499)
Reading	134,782	134,782	0
Criminal Justice	61,082	61,082	0
Foreign Language	74,292	77,699	3,407
Social Sciences	845,646	744,527	(101,119)
Journalism	3,295	3,295	0
Total Academic Instruction - Poplarville	8,095,505	7,874,159	(221,346)
Forrest County			
QEP	72,952	72,952	0
Communications	92,337	87,903	(4,434)
Art	0	0	0
Music	0	0	0
Health and Physical Education	1,520	1,520	0
Business	7,179	7,179	0
Mathematical Sciences	278,402	278,225	(177)
Sciences	260,000	262,912	2,912
English	140,261	140,261	0
Reading	900	900	0
Criminal Justice	55,767	55,767	0
Foreign Language	40,097	35,685	(4,412)
Social Sciences	196,751	196,751	0
Total Academic Instruction - Forrest County	1,146,166	1,140,055	(6,111)
Hancock Center			
Communications	900	900	0
Art	0	0	0
Music	0	0	0
Health/Wellness	0	0	0

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Business	0	0	0
Mathematical Sciences	4,497	58,983	54,486
Science	4,598	4,598	0
English	95,171	95,171	0
Reading	0	0	0
Foreign Language	0	0	0
Social Science	69,039	69,039	0
	<hr/>	<hr/>	<hr/>
Total Academic Instruction - Hancock Center	174,205	228,691	54,486
Total Academic Instruction	9,415,876	9,242,905	(172,971)
Career Technical Instruction			
Poplarville			
Director's Office	313,335	313,335	0
Auto Mechanics	124,165	124,165	0
Electricity	148,307	148,307	0
Construction Engineering Technology	52,354	52,354	0
Masonry	58,999	58,999	0
Heating, Air Conditioning and Refrigeration	100,300	100,300	0
Cosmetology	68,369	56,625	(11,744)
Barbering	61,775	61,775	0
Machine Shop	73,390	73,390	0
Welding	59,031	59,031	0
Licensed Practical Nursing	177,608	152,696	(24,912)
Commercial Truck Driving	106,754	106,754	0
Web Design Technology	56,141	56,141	0
Business & Office Technology	325,842	302,344	(23,498)
Computer Technology	81,961	81,961	0
Marketing & Management	114,527	114,527	0
Computer Networking Support Tech	50,043	50,043	0
Utility Lineman Technology	45,520	45,520	0
Child Development	131,014	131,014	0
Child Development Lab	60,227	60,227	0
Automated Manufacturing	100,444	94,039	(6,405)
Electronics	111,839	118,134	6,295
Drafting & Design	122,057	122,057	0
Aviation Maintenance	2,510	0	(2,510)
100% Equipment Reimbursed by State	416,521	396,675	(19,846)
	<hr/>	<hr/>	<hr/>
Total Career Technical Instruction Poplarville	2,963,033	2,880,413	(82,620)
Forrest County			
Director's Office	381,032	382,521	1,489
Heating, Air Conditioning and Refrigeration	67,916	67,916	0
Welding	63,034	63,034	0
Licensed Practical Nursing	224,160	224,160	0

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Business & Office Technology	156,119	156,119	0
Computer Servicing Technology	44,020	34,392	(9,628)
Child Development Technology	3,597	3,597	0
Electronics	45,772	45,772	0
Allied Health Programs			
Dental Assisting	120,163	120,163	0
Surgical Technician	140,027	140,027	0
Nursing Assistant	61,649	61,649	0
Nursing Aide Competency Testing	3,949	3,949	0
Physical Therapist Assistant	256,511	256,511	0
Medical Lab Tech	139,942	139,942	0
Respiratory Therapy Tech	202,038	197,705	(4,333)
Dental Hygiene	302,138	301,224	(914)
Occupational Therapy	194,465	194,465	0
X-Ray Technology	165,410	165,410	0
Total Career Technical Instruction Hattiesburg	2,571,942	2,558,556	(13,386)
Total Career Technical Instruction	5,534,975	5,438,969	(96,006)
Total Instruction	14,950,851	14,681,874	(268,977)
Instructional Support Library and Learning Lab			
Poplarville	711,227	715,596	4,369
Forrest County	350,143	350,143	0
Hancock County	54,874	54,874	0
Total Instructional Support Library	1,116,244	1,120,613	4,369
Student Services			
Dean's Office	225,403	203,886	(21,517)
Admissions	255,743	255,743	0
Financial Aid	362,273	362,273	0
Retention and Adult Services	120,804	116,304	(4,500)
Academic Counselors - Poplarville	0	0	0
Academic Counselors - Hattiesburg	0	0	0
Counseling Center - Poplarville	412,299	412,299	0
Counseling Center - Hattiesburg	341,429	341,429	0
Career Tech Counselors - Poplarville	0	0	0
Career Tech Counselors - Hattiesburg	0	0	0
ACT/GED Testing Service	35,151	35,151	0
Student Publications	15,007	15,007	0
Athletic Director	201,918	201,918	0
Athletic Medical Supplies	10,271	10,271	0
Football	489,495	489,495	0
Golf	24,608	0	(24,608)
Men's Basketball	151,617	162,759	11,142

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Women's Basketball	136,796	136,796	0
Men's Baseball	145,568	145,568	0
Women's Softball	109,231	109,231	0
Tennis	58,388	0	(58,388)
Men's Soccer	68,030	68,030	0
Women's Soccer	66,761	66,761	0
Recruitment	150,875	107,839	(43,036)
Parade of Beauties	950	950	0
Cheerleaders	40,699	40,699	0
Homecoming	8,647	8,647	0
School Nurse	51,351	51,351	0
Game Room	16,258	0	(16,258)
Student Activities/Intramurals	72,401	81,339	8,938
Student Council	4,799	4,799	0
Phi Theta Kappa	5,583	5,583	0
Total Student Services	3,582,355	3,434,128	(148,227)
Institutional Support			
Board of Trustees	21,891	21,891	0
Office of the President	346,623	346,623	0
Vice President for Instruction	738,257	1,196,327	458,070
Information Technology	969,954	969,954	0
Planning and Research	179,268	179,268	0
Extended Education/Distance Learning	225,480	225,480	0
Grants & Research Office	97,919	97,919	0
Title III	0	2,000	2,000
Disability Services	11,250	11,250	0
Public Relations and Printing	397,366	397,366	0
Business Office	605,259	605,259	0
Business Office - Forrest County	26,587	26,587	0
Reserved for Unexpected Expenditures	251,080	0	(251,080)
Transfers to Grants and Restricted Funds	129,086	129,086	0
General Administration	1,468,513	1,840,513	372,000
Post Office	0	0	0
Foundation Office	224,223	217,562	(6,661)
Institutional Research	111,592	111,592	0
Campus Police (Poplarville)	425,551	380,808	(44,743)
Campus Police (Hattiesburg)	166,217	166,217	0
Campus Police (Hancock)	30,755	30,755	0
ADA Coordinator	73,712	73,712	0
Drop Out Recovery Program	100,000	100,000	0
Director - Hancock County Campus	123,859	123,859	0
Advanced Technology Center	410,006	410,006	0
ATC - Security	5,000	5,000	0
Total Institutional Support	7,139,448	7,669,034	529,586

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Operation of Plant			
Poplarville			
Janitorial	641,429	641,429	0
Building Maintenance	928,037	925,213	(2,824)
Grounds	294,846	294,846	0
Utilities and Telephone	1,181,726	1,371,726	190,000
Other Transportation	170,391	170,391	0
	<u>3,216,429</u>	<u>3,403,605</u>	<u>187,176</u>
Total Operation of Plant - Poplarville			
Forrest County			
Janitorial	174,168	174,168	0
Building Maintenance	147,042	147,042	0
Grounds	29,693	29,693	0
Utilities	274,985	274,985	0
	<u>625,888</u>	<u>625,888</u>	<u>0</u>
Total Operation of Plant - Forrest County			
Advanced Technology Center			
Janitorial	55,320	55,430	110
Building Maintenance	11,000	11,000	0
Grounds	15,000	15,000	0
Utilities	109,895	109,895	0
	<u>191,215</u>	<u>191,325</u>	<u>110</u>
Total Operation of Plant - Advanced Tech Ctr			
Hancock Center			
Janitorial	15,380	15,380	0
Building Maintenance	111,000	111,000	0
Utilities	19,080	19,080	0
	<u>145,460</u>	<u>145,460</u>	<u>0</u>
Total Operation of Plant - Hancock Center			
Total Operation of Plant	<u>4,178,992</u>	<u>4,366,278</u>	<u>187,286</u>
Total Unrestricted Current Fund Expenditures	<u>30,967,890</u>	<u>31,271,927</u>	<u>304,037</u>

**Pearl River Community College
Auxiliary Fund
Schedule of Revenues and Expenditures**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Revenues			
Food Service			
Food Sales	800	0	(800)
Meal Tickets	1,104,525	1,159,950	55,425
Other Income	23,728	18,119	(5,609)
	<u>1,129,053</u>	<u>1,178,069</u>	49,016
Total Food Service			
Residential Facilities			
Room Rentals	1,236,300	1,270,950	34,650
Other Income	0	56,280	56,280
	<u>1,236,300</u>	<u>1,327,230</u>	90,930
Total Residential Facilities			
Bookstore (Pearl River and Forrest County)			
Book Sales	2,547,653	3,000,000	452,347
Merchandise Sales	452,016	520,047	68,031
Non-Taxable Sales	6,336	8,667	2,331
Interest Income	35,000	49,000	14,000
Other Income	5,429	7,219	1,790
	<u>3,046,434</u>	<u>3,584,933</u>	538,499
Total Bookstore			
Total Auxiliary Revenues			
	<u>5,411,787</u>	<u>6,090,232</u>	678,445
Expenditures			
Food Service			
Contract Cost	1,093,336	1,093,336	0
Equipment Rental	1,175	1,000	(175)
Repairs	19,526	18,000	(1,526)
Other Supplies	1,000	3,000	2,000
	<u>1,115,037</u>	<u>1,115,336</u>	299
Total Food Service			
Residential Facilities			
Salaries	146,121	137,192	(8,929)
Staff Benefits	68,797	68,039	(758)
Maintenance Supplies	20,000	19,790	(210)
Scholarships	45,000	45,000	0
Utilities (Cable)	62,460	63,940	1,480
Repairs	50,000	59,839	9,839
Meal Expense	8,400	7,358	(1,042)
Debt Reserve	141,884	141,884	0
Bond Obligation	703,196	700,711	(2,485)
	<u>1,115,037</u>	<u>1,115,336</u>	299

**Pearl River Community College
Auxiliary Fund
Schedule of Revenues and Expenditures**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Total Residential Facilities	1,245,858	1,243,753	(2,105)
Bookstore (Pearl River and Forrest County)			
Salaries	233,046	235,714	2,668
Fringe Benefits	78,178	80,269	2,091
Book Purchases	2,217,042	2,600,000	382,958
Book Buy Back Purchases	0	77,575	77,575
Merchandise Purchases	350,000	389,110	39,110
Postage and Freight	5,280	9,483	4,203
Service Contracts	1,600	31,290	29,690
Office Supplies	8,000	15,312	7,312
Minor Equipment	1,000	1,583	583
Equipment Rental	2,610	3,021	411
Travel	1,363	1,363	0
Meal Expense	1,000	1,182	182
Sales Tax	20,000	35,000	15,000
Transfer to Unrestricted Current Funds	<u>0</u>	<u>100,000</u>	<u>100,000</u>
Total Bookstore	2,919,119	3,580,902	661,783
Total Auxiliary Expenditures	<u>5,280,014</u>	<u>5,939,991</u>	<u>659,977</u>
Excess Revenues Over/(Under) Expenditures	<u>131,773</u>	<u>150,241</u>	<u>18,468</u>

**Pearl River Community College
Current Restricted Fund
Grants**

	<u>FY 2010</u>	<u>Proposed FY 2011</u>	<u>Increase (Decrease)</u>
Revenues			
Federal			
Tech Prep	99,165	102,935	3,770
Department of Mental Health	15,000	0	(15,000)
Student Support Services - Federal	313,922	334,572	20,650
Adult Basic Education	377,027	347,000	(30,027)
WIA/Dislocated Worker Grant	70,720	70,720	0
WIA/WIN Job Center	67,478	66,078	(1,400)
MEP	35,000	0	(35,000)
WIRED MDES - Welding	368,781	0	(368,781)
NSF - Utility Linemen	148,696	150,632	1,936
Title III	0	399,771	399,771
State			
SBCJC Projects	1,489,984	870,616	(619,368)
NASA Space Grant	4,500	5,000	500
Other			
Courage to Teach	18,000	0	(18,000)
Total Revenues	3,008,273	2,347,324	(660,949)
Expenditures			
Salaries	1,412,449	1,105,955	(306,494)
Fringe Benefits	264,785	210,131	(54,654)
Contractual	151,089	122,884	(28,205)
Materials & Supplies	429,697	344,075	(85,622)
Scholarships	40,000	12,530	(27,470)
Equipment	573,613	442,382	(131,231)
Travel	136,640	109,367	(27,273)
Total Expenditures	3,008,273	2,347,324	(660,949)
Excess Revenues Over Expenditures	<u>0</u>	<u>0</u>	<u>0</u>

Note: All Grants Represent Amounts Requested, not necessarily approved.

**Pearl River Community College
Plant Funds
Enlargement and Improvement Fund**

	<u>2009-2010</u>	<u>2010-2011</u>	<u>Increase (Decrease)</u>
Revenues			
County Tax Support			
Forrest	338,426	338,426	0
Jefferson Davis	28,000	28,000	0
Lamar	442,000	442,000	0
Marion	60,000	60,000	0
Pearl River	<u>718,000</u>	<u>718,000</u>	<u>0</u>
Total County Tax Support	1,586,426	1,586,426	0
Reappropriate Funds	569,871	375,206	(194,665)
Interest Income	<u>5,000</u>	<u>5,000</u>	<u>0</u>
Total Revenues	2,161,297	1,966,632	(194,665)
Expenditures			
Transfer Out - Career Tech Bond Project	288,297	288,297	0
Transfer Out - Lamar County Debt	215,000	215,000	0
Instructional Technology Improvements	250,000	125,000	(125,000)
Vehicles	80,000	63,335	(16,665)
Maintenance Equipment	50,000	40,000	(10,000)
QEP Funds	30,000	30,000	0
Furniture & Special Projects	180,000	180,000	0
I.T. Equipment	80,000	80,000	0
Library Services & Learning Lab	100,000	0	(100,000)
33 Passenger Bus	53,000	0	(53,000)
Security Cameras	30,000	30,000	0
Band Hall	300,000	0	(300,000)
FCC Lighting Project	30,000	0	(30,000)
FCC Parking Improvements	230,000	175,000	(55,000)
HVAC Improvements	25,000	0	(25,000)
Athletic Fieldhouse Equipment	150,000	0	(150,000)
Honor Dorm Repairs	30,000	0	(30,000)
Nursing Equipment	40,000	0	(40,000)
Band Equipment	0	25,000	25,000
Recruitment & Orientation Software	0	25,000	25,000
Soccer Complex Improvements	0	85,000	85,000
Crosby Hall Elevator	0	200,000	200,000
Street Sweeper	0	50,000	50,000
Hazard Mitigation Plan	0	15,000	15,000
Phone System	0	300,000	300,000
Shivers Gym Repairs	<u>0</u>	<u>40,000</u>	<u>40,000</u>
Total Expenditures	2,161,297	1,966,632	(194,665)
Excess Revenues Over Expenditures	<u>0</u>	<u>0</u>	<u>0</u>

FACILITIES PLAN

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING DOCUMENTATION

JULY 13, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday, July 13, 2010, in the Great Hall Conference Room in Crosby Hall. The following committee members were in attendance:

Mr. Ron Fortenberry
Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Dr. Adam Breerwood, Dean of Student Services
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

Also present at today's meeting was Architect Don McClesky.

Dr. Lewis opened today's meeting by giving updates on the following projects:

MOODY HALL

Architect, Don McClesky, informed committee that the lowest bid received was from Rod Cook Construction, of Mobile, AL. Don also told them he had called several companies who had used Rod Cook before and found that everyone was very pleased with his work. The estimated time for completion on this project is 300 days.

H. R. Nobles made a motion to except bid from this company and Frank Ladner seconded the motion with all committee members in favor.

CROSBY HALL

- Dr. Lewis presented all members with a computer generated picture of what the new elevator and lobby would look like.
- Architect, Lewis Griffin has estimated it would cost \$180,000.00 for this project.
- Dr. Lewis did inform the members that \$200,000.00 had been set back for this project.
- Dale Purvis made a motion to move forward on the elevator project, Tony Waits seconded the motion with all committee members in favor.

Dr. Lewis asked Craig Tynes to give updates on the following projects:

- Jeff Davis Hall- Renovation is complete
- Band Hall Courtyard – should be complete by 7/16/10
- Parking Lots – All parking lots and roadways on campus are getting new stripes. Faculty parking will be painted in yellow while student parking will stay white.
- Holden Dorm – All renovations are complete
- New Men's Dorm – Renovations on this should be complete by the end of July 2010
- Hattiesburg Parking Lot – Should be complete in a few weeks
- All Buildings are ready for the start of the Fall Semester.

BROWNSTONE (PERFORMING ARTS BLDG)

- The Bureau wants the drawings for this building complete by July 20th.
- Drawings will be reviewed which can take 4-6 weeks
- Bid range is October, 2010

COLLISIEUM

- FEMA would not agree to the plans on this building that included a 2nd story facility, they did agree to a 1 story facility
- Lewis Griffin will have to completely redo the drawings for this building and then they will have to be re-submitted to FEMA for approval

Meeting was adjourned at 12:00 P.M.

William Lewis, President

BUILDINGS AND GROUNDS COMMITTEE MEETING DOCUMENTATION

SEPTEMBER 14, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:30 a.m. on Tuesday, September 14, 2010, in the Great Hall Conference Room in Crosby Hall. The following committee members were in attendance:

Mr. Ron Fortenberry
Mr. Sonny Knight
Mr. Frank Ladner
Mr. H. R. Nobles
Mr. Dale Purvis
Mr. Tony Waits
Dr. Adam Breerwood, Dean of Student Services
Mr. Roger Knight, Dean of Business Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

Dr. Lewis opened today's meeting by giving updates on the following projects:

BROWNSTONE (PERFORMING ARTS CENTER)

- The state has had these for plans for a few weeks. They should be giving Lewis Griffin feedback on this soon

COLISEUM

- Lewis Griffin has started the plans on this and should be done in November. The plans will then be reviewed by FEMA and MEMA

HATTIESBURG CAMPUS

- New Career Education building- drawings are being put together by Larry Albert

ELEVATOR (CROSBY HALL)

- The plans on this project have been changed to add more lobby space. This project should be ready to go after homecoming

Dr. Lewis asked the committee members to consider having a master plan for the Hattiesburg and Poplarville campus. Both of these locations are running out of space. This would involve an outside person coming in and designing a "Master Plan" for growth at both locations. Dr. Lewis mentioned that Larry Albert has done mastering planning for universities in the past and could be a good asset for PRCC.

Meeting adjourned at 12:10 P.M.

William Lewis, President

BUILDINGS AND GROUNDS COMMITTEE MEETING DOCUMENTATION

NOVEMBER 09, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:00 a.m. on Tuesday, November 09, 2010, in the Great Hall Conference Room in Crosby Hall. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. Dale Purvis
Mr. Tony Waits
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

The Following committee members were not in attendance:

Mr. Ron Fortenberry
Mr. H. R. Nobles
Dr. Adam Breerwood, Dean of Student Services
Mr. Roger Knight, Dean of Business Services

Dr. Lewis opened today's meeting by asking Craig Tynes to give updates on the following projects:

Brownstone (Performing Arts Center)

- Bid date for this project is set for December 16, 2010

New Men's Dorm

- This project is on schedule and should have 2nd floor poured by Christmas with a completion date set for June 6, 2010

Moody Hall

- This project is also on schedule and completion date still set for August, 2011

Shivers Gym

- This project is almost complete. A 2nd floor was added for Visitors dressing rooms along with restrooms. This additional space can also be utilized for classrooms in the future, once the Coliseum is completed

Crosby Hall (Elevator project)

- A bid date has been set for December 7, 2010 for this project. Should take 12 weeks to complete

Dr. Lewis gave an update on the following:

Coliseum

- Lewis Griffin is still working on the revised plans that will be sent to FEMA

Lamar Hall

- This has been appealed and will now go to arbitration

Meeting was adjourned at 11:20 so committee members could go to the 2nd floor of Crosby Hall and see the final completion of the renovation that is now the Student Success Center.

William Lewis, President

PEARL RIVER COMMUNITY COLLEGE

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

DECEMBER 14, 2010

The Pearl River Community College Buildings and Grounds Committee held its regular monthly meeting at 11:30 a.m. on Tuesday, December 14, 2010, in the Great Hall Conference Room in the Crosby Hall Building. The following committee members were in attendance:

Mr. Sonny Knight
Mr. Frank Ladner
Mr. Dale Purvis
Mr. Ron Fortenberry
Mr. H. R. Nobles
Mr. Roger Knight, Dean of Business Services
Dr. Adam Breerwood, Dean of Student Services
Mr. Craig Tynes, Director of Buildings and Grounds
Dr. William Lewis, President

The Following committee members were not in attendance:

Mr. Tony Waits

Dr. Lewis opened the meeting by welcoming all committee members and asked Craig Tynes to give updates on the following projects:

MOODY HALL

- Everything on this project is going as planned with finish date still at August 16, 2011.

NEW MEN'S DORM

- They have had a few set backs on this project but still plan to be done by mid June, the roof should be on by the end of January.

CROSBY HALL ELEVATOR

- Everything is moving right along, Kone was the company who got the bid. This project should be complete by early spring

Dr. Lewis discussed the following with the committee members:

FORREST COUNTY CAREER EDUCATION BUILDING

- Mr. Larry Albert, architect, will do presentation to board members today at board meeting on this project
- Financing has been confirmed by the bureau and hope to get this project started in April, 2011

MASTER PLAN FOR FORREST COUNTY CAMPUS & POPLARVILLE CAMPUS

- Dr. Lewis asked the members to consider a master plan be put in place for both the Forrest County Campus & the Poplarville Campus. Mr. Larry Albert has given Dr. Lewis a proposal of \$15,000.00 to complete a master plan for the Forrest County Campus.
- Dr. Lewis is going to ask Lewis Griffin if he can give a master plan proposal for the Poplarville Campus
- Mr. Frank Ladner made a motion on the proposal for FCC, Sonny Knight 2nd the motion with all committee members in favor

Meeting was adjourned at 12:00 P.M.

William Lewis, President

INTRODUCTION
to
PLANNING
and
EVALUATION
at
PEARL RIVER
COMMUNITY COLLEGE

INTRODUCTION to PLANNING and EVALUATION

at

PEARL RIVER COMMUNITY COLLEGE

The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning and evaluation at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.

As included in the Institutional Effectiveness Planning and Evaluation Calendar, the Mission Statement and Strategic Goals are reviewed annually by members of the Planning and Effectiveness Committee, the Policy and Procedure Committee, the Administrative Council, and the Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division or departmental administrator or chair. Operational plans are reviewed by members of the Planning and Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and then transmitted to the College President and other appropriate administrators for final review and approval.

Each year as detailed in the Institutional Effectiveness Planning and Evaluation Calendar, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission. Since the College's annual budget process is driven by the Mission Statement and the Strategic Goals, this compilation assists in determining the extent to which the College is fulfilling the Mission and the Strategic Goals and directly influences the preparation of the annual budget. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific

Strategic Goals. This procedure ensures that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review. These reports provide evidence of improvement and document that the College is achieving its Mission and Strategic Goals.

RATIONALE
for
STRATEGIC GOALS

RATIONALE FOR STRATEGIC GOALS

In the spring of 2003, all faculty, staff, and administrators at Pearl River Community College (PRCC) were given an opportunity to participate in an analysis of the strengths and weaknesses of the College and the opportunities and threats facing the College. Approximately 27% of the population responded to a strengths, weaknesses, opportunities, and threats (SWOT) form sent by email.

After compiling the responses, a chart was prepared to present the items which received the greatest number of responses. (This chart can be found at the end of this section.) The information in the chart was shared with members of both the Strategic Objectives Committee and with the Administrative Council. The Strategic Objectives Committee, a group of faculty, staff, administrators, student representatives, and community and alumni members, met, researched and reviewed data, and recommended a revised Mission Statement and Strategic Goals. The revised Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003. As can be seen by comparing the Mission Statement and Strategic Goals with the SWOT Analysis, the information received from the PRCC faculty, staff, administrators, and students was critical in determining the direction in which Pearl River Community College will move in the future.

Specifically, PRCC personnel indicated in the SWOT Analysis that the instructional programs offered to students are one of the strengths of the College and should be included in the goals to continue to place emphasis on the preparation that students receive in order to be successful when they transfer and/or enter the world of work. A concern regarding recruitment was viewed as both a weakness and a threat; therefore, it was determined that recruitment should be part of a goal that would also include retention. Emphasis was placed on this topic primarily because of the College's location in a district surrounded by a number of colleges and universities, all seeking expansion.

Although the faculty and staff were seen as strengths of the College, the loss of faculty was found to be a threat. Morale had been low because of funding/budget concerns and low salaries. Budget concerns had also led to deteriorating infrastructure, less emphasis on professional development, a greater need for renovations of facilities, and the employment of more adjunct faculty. With this in mind, a goal was proposed to include employment of qualified faculty and staff who would be compensated well and given the opportunity for professional development, along with the goal of providing facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

A need to improve and expand student services was identified, and a goal to provide quality student services to enhance the development of students was proposed. Lack of communication was also found to be a weakness; therefore, the improvement of communication was included as a Strategic Goal.

With at least three of the six counties in the PRCC district predicted to be among the fastest growing in the State, the opportunity for more partnerships with various businesses and industries was identified; therefore, a goal was recommended to provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. In addition to expanding workforce training, a goal to provide access to college courses and programs using various instructional methods, including distance education, was determined to be needed because of the change in the State's funding formula to that of full-time equivalency (FTE).

In addition to the SWOT Analysis, during the spring of 2002 and the spring of 2004, administrative, instructional, and educational support services were also evaluated by the utilization of the Noel-Levitz Student Satisfaction Survey and the Institutional Priorities Survey. The simultaneous use of these two surveys revealed areas of agreement and disagreement between students and campus personnel and enabled PRCC to (1) confirm further the accuracy of students' perceptions, (2) identify areas for new initiatives, and (3) gain an understanding of the campus climate from a faculty/staff perspective. Beginning with the 2006 Spring Semester, an in-house designed survey, The Campus Climate Survey, was administered annually to students. The survey was designed to obtain responses regarding campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues. After students (including those at the main campus in Poplarville, at the Forrest County Center, and at the Hancock Center) completed this survey during the 2009 Fall Semester, it was discovered that the majority of the students were satisfied with services offered by the College; however, a focus group was once again organized in order to review the results and make recommendations directed toward improving the quality of services offered by the College.

During the 2009-2010 school year, the Mission Statement and Strategic Goals were reviewed by numerous committees. Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, were also reviewed, and several Internal Performance Indicators were revised and approved for evaluation purposes in 2010-2011. Since the College's annual budget process is driven by the Mission Statement and Strategic Goals, the compilation of instructional data and measurements assists in determining the extent to which the College is fulfilling the Mission and Strategic Goals and directly influences the preparation of the annual budget. The budget review process is in place with the Needs Assessment form being utilized by departments and divisions in order to ensure that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College.

STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

STRENGTHS										
	POP - A (22)	POP - VT (20)	FCC - VT (15)	PS (9)	SS (10)	AC (16)				
Faculty/Staff	20	14	12	7	7	16				
Administration	6	-	-	-	-					
Student/Teacher Ratio	4	7	-	-	-	16				
Programs	4	7	7	-	-	16				
Cost	3	7	4	3	6	16				
Locations	-	-	11	10	3	16				
Equipment	-	9	-	-	-					
Placement	-	9	-	-	-					
Scholarships	-	-	-	-	-	16				
Community/Alumni Support	-	-	-	-	-	16				
OPPORTUNITIES										
Locations	9	-	2	-	-					
Program Expansion/New Funding Formula	6	-	6	5	4	16				
Distance Education	3	-	-	2	2					
Extracurricular Activities	3	-	-	-	-					
Growth	-	8	14	5	3	16				
Salary Improvement	-	6	-	-	-					
Placement	-	3	-	-	-					
Public Relations	-	3	-	-	-					
Expansion of Facilities	-	-	-	3	8	16				
Staff Association	-	-	-	-	2					
Partnerships	-	-	-	-	-	16				
Increase in Endowments	-	-	-	-	-	16				

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

2003

WEAKNESSES	POP - A (22)	POP - VT (20)	FCC - VT (15)	PS (9)	SS (10)	AC (16)
Budget/Funding	7	-	4	-	-	16
Adjunct Faculty (too many)	6	-	-	-	-	
Increasing Student/Teacher Ratio	5	-	-	-	-	
Facilities (need upgrading, etc.)	7	-	-	4	-	16
Administration	3	13	5	-	-	
Recruitment	3	-	-	-	-	
Low Salary	-	19	-	-	8	-
Salary Scale	-	12	-	-	-	16
Weak Technical Support	-	6	-	-	-	
Student Advisement	-	3	-	-	-	
Student Services	-	-	12	4	-	
Lack of Cafeteria	-	-	4	-	-	
Morale	-	-	3	-	-	
Lack of Communication	-	-	-	7	3	
Limited Technology	-	-	-	4	-	
Unorganized Registration	-	-	-	-	4	
Lack of Student Center	-	-	-	-	4	
Lack of Professional Development	-	-	-	-	3	16
Customer Service Inconsistency	-	-	-	-	-	16
Lack of faculty, staff, student participation	-	-	-	-	-	16

PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

THREATS									
	POP - A (22)	POP - VT (20)	FCC - VT (15)	PS (9)	SS (10)	AC (16)			
Funding/Budget/Economy	10	5	13	3	2	16			
Publicity (need to increase)	4	-	-	-	-	-			
Low Salary	3	10	4	3	3	-			
Recruitment (competition)	3	-	-	-	3	16			
Losing Faculty	3	12	-	3	-	-			
Poor Morale	-	4	-	-	-	16			
Politics	-	3	-	-	-	-			
Program Expansion (not meeting needs)	-	-	-	3	-	-			
Telephone System	-	-	-	-	4	-			
Deteriorating Infrastructure	-	-	-	-	-	16			
Slow Response to Rapid Change	-	-	-	-	-	16			
Transfer of Local Control	-	-	-	-	-	16			

**MISSION STATEMENT
and
STRATEGIC GOALS**

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

STRATEGIC GOALS
and
INTERNAL
PERFORMANCE
INDICATORS

Mission Statement and Strategic Goals

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Goal 1: To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

Commitment Statement:

Pearl River Community College is committed to providing accredited programs that enable students to earn Associate Degrees in Applied Science, Associates Degrees in Arts, and certificates of proficiency, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.

(This commitment statement previously read: Pearl River Community College is committed to providing accredited programs that enable students to earn associate's degrees and certificates of proficiency, to transfer to bachelor's degree programs, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.)

Internal Performance Indicator 1

Instructors in all for-credit instructional programs will be evaluated according to the PRCC Evaluation Policy and Procedure. *(This indicator previously stated: Instructors in all academic, technical and career education programs will be evaluated yearly by students, self-evaluations, and by supervisors. Results will be used to improve instruction.)*

NOTE:

- *This Internal Performance Indicator is to be achieved in accordance with the Pearl River Community College Evaluation Process as revised on December 10, 2008, which reflects the following:*
 1. *Faculty, staff, and administrators who have been employed at Pearl River Community College for fewer than six years will be evaluated annually.*
 2. *Faculty, staff, and administrators who have been employed at Pearl River Community College for six or more years will be evaluated at least every three years.*

- **Assessment Results 2008-2009:**

Instructors were evaluated by students during the 2008 Fall Semester and 2009 Spring Semester for the 2008-2009 year.

Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2009-2010:**

Instructors were evaluated by students during the 2009 Fall Semester and 2010 Spring Semester for the 2009-2010 year.

Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, the Director of the Hancock Center, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

Fall Progress Report 2010-2011

Instructors are being evaluated by students during Fall Semester 2010 for the 2010-2011 year. Any new instructors will also be evaluated during the Spring Semester 2011.

Internal Performance Indicator 2

At least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2008-2009:** Fall 2008 – 960 academic and technical courses with 3 or more credit hours. This included 565 academic courses and 395 technical courses (no virtual). Of the 565 academic courses, 424 (75%) were taught by full time instructors. Of the 395 technical courses, 381 (96%) were taught by full time instructors. The overall percentage of both academic and technical courses taught by full time instructors for fall 2008 is 84%.

Breakdowns of above by campus:

Poplarville (Main Campus)– 532 academic and technical courses with 3 or more credit hours including 325 academic courses and 207 technical courses (no virtual)
Of the 325 academic courses, 291 (90%) were taught by full time instructors. Of the 207 technical courses, 196 (95%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – 287 academic and technical courses with 3 or more credit hours including 173 academic courses and 114 technical courses (no virtual)
Of the 173 academic courses, 56 (32%) were taught by full time instructors. Of the 114 technical courses, 111 (97%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Forrest County Center is 58%.

Waveland (Hancock Center) – 44 academic and technical courses with 3 or more credit hours including 37 academic courses and 7 technical courses (no virtual)
Of the 37 academic courses, 13 (35%) were taught by full time instructors. Of the 7 technical courses, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Hancock Center is 43%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has increased six percentage points from 78% to 84%.

- **Assessment Results 2009-2010:** In Fall 2009 there were 983 academic and technical classes with 3 or more credit hours. This included 661 academic classes and 322 technical classes (no virtual). Of the 661 academic classes, 454 (69%) were taught by full time instructors. Of the 322 technical classes, 309 (96%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2009 is 78%.

Breakdowns of above by campus:

Poplarville (Main Campus) - There were 609 academic and technical classes with 3 or more credit hours including 405 academic classes and 204 technical classes (no virtual)

Of the 405 academic classes, 365 (90%) were taught by full time instructors. Of the 204 technical classes, 193 (95%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – There were 332 academic and technical classes with 3 or more credit hours including 214 academic classes and 118 technical classes (no virtual). Of the 214 academic classes, 73 (34%) were taught by full time instructors. Of the 118 technical classes, 116 (98%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 57%.

Waveland (Hancock Center) – There were 42 academic and technical classes with 3 or more credit hours including 42 academic classes and 0 technical classes (no virtual). Of the 42 academic classes, 16 (38%) were taught by full time instructors. Of the 7 technical classes, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 38%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has decreased six percentage points, from 84% to 78%. This area will be reviewed.

Fall Progress Report 2010-2011

This information should be available by April 2011.

Internal Performance Indicator 3

One hundred percent (100%) of programs participating in program accreditation will receive full accreditation/reaccreditations in accordance with appropriate time schedules.

- **Assessment Results 2008-2009:** In 2008 the College's Surgical Technology Program accreditation was reaffirmed by the Accreditation Review Committee on Education in Surgical Technology. There were no recommendations.

In 2008 the College's Dental Hygiene Technology and Dental Assisting Technology Programs accreditations were reaffirmed by the American Dental Association. There were no recommendations.

In 2008 the College's Early Childhood Education Technology Program accreditation was reaffirmed by the National Academy of Early Childhood Programs. There were no recommendations.

Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Career-Technical for the Poplarville Campus.

Use of Assessment Results: No improvements needed.

- **Assessment Results 2009-2010:** In 2009 the College's Practical Nursing Program was granted probationary accreditation for a period of one year by the Mississippi State Board for Community and Junior Colleges. There were no recommendations for compliance with a required visit scheduled for December 2, 2010.

Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Career and Technical Education Programs for the Poplarville Campus.

Use of Assessment Results: No improvements needed.

Fall Progress Report 2010-2011

The College's Practical Nursing program received accreditation on December 2, 2010.

Internal Performance Indicator 4

Six months after graduation, 85% of students who completed career and technical programs will be positively placed according to the State measurement definition. *(This indicator previously read: Six months after graduation, 65% of students who completed career and technical programs will be positively placed according to the State measurement definition.)*

- **Assessment Results 2008-2009:**

Results will be available by October 2009.

- **Assessment Results 2009-2010:**

Eighty-nine percent (89%) of students who completed career and technical programs were positively placed in either: (a) jobs, (b) continuing education, or (c) military service.

Source of Documentation: Offices of Career and Technical Education Programs and counselors at the Poplarville campus and the Forrest County Center.

Use of Assessment Results: Because programs exceeded the State requirement, Plans of Improvement were not required.

Fall Progress Report 2010-2011

Results will be available in 2011 after graduation.

Internal Performance Indicator 5

At least eighty percent (80%) of employers attending the Pearl River Community College Career Fair on the Poplarville Campus and responding to a survey will give Pearl River Community College students a satisfactory rating regarding employability. *(This indicator previously read: Employers attending the Pearl River Community College Career Fairs will give Pearl River Community College students a satisfactory rating regarding employability.)*

- **Assessment Results 2008-2009:** Fifty-six of the 68 employers who participated in the Career Fair responded to the survey. Eighty-nine percent rated students as employable; nine percent were undecided; two percent did not respond.

One hundred percent strongly agreed or agreed that students were helpful in set up and registration for the fair.

Eighty-nine percent agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Nine percent were undecided, and two percent disagreed.

One hundred percent strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

Source of Documentation: Career Fair records, Dr. Ann Moore, Counseling, Advisement and Placement Center Director, Poplarville Campus, and Dr. Joe Wesley, Counselor of Career and Technical Education Programs, Forrest County Center

Use of Assessment Results: Employers will be encouraged to respond to the survey. Participating students will be encouraged to show a genuine interest, to have resumes prepared, and to dress appropriately.

- **Assessment Results 2009-2010:** Fifty-nine of the 67 employers who participated in the Career Fair responded to the survey. Ninety-four percent rated students as employable. Six percent were undecided.

One hundred percent strongly agreed or agreed that students were helpful in set up and registration for the fair.

Ninety-one percent agreed or strongly agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Seven percent were undecided, and two percent disagreed.

One hundred percent strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

Source of Documentation: Career Fair records, Dr. Ann Moore, Counseling, Advisement, and Placement Center Director, Poplarville Campus. Dr. Joe Wesley, Counselor of Career and Technical Education Programs, Forrest County Center.

Use of Assessment Results: Employers will be encouraged to respond to the survey. Participating students will be encouraged to show genuine interest, to have resumes prepared, and to dress appropriately. Few employers participated due to the recession; therefore, more encouragement will be provided for improved attendance.

Fall Progress Report 2010-2011

The Career Fair is conducted during the spring semester each year and results will be available following the event.

Internal Performance Indicator 6

The College will have an aggregate institutional passing rate of at least 80% for programs requiring licensure and certification examinations, and each program will reflect a passing rate of 70% or better. *(This indicator previously read: The College will have an aggregate institutional passing rate of 80% for programs requiring licensure and certification examinations and each program will reflect a passing rate of 70% or better.)*

- **Assessment Results 2008-2009: Refer to the Chart attached as Appendix A**

Source of Documentation:

Poplarville Practical Nursing	Barbara Whiddon, Chair
Forrest County Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing
All others	Dr. Joe Wesley, Career Technical Counselor

Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

- **Assessment Results 2009-2010: Refer to the Chart attached as Appendix A**

Source of Documentation:

Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Michelle Patterson, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing Education
All others	Dr. Joe Wesley, Career Technical Counselor

Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

Fall Progress Report 2010-2011

Information will be available following graduation.

Internal Performance Indicator 7

The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be either higher or insignificantly different from the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.

(This indicator previously read: The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.)

- **Assessment Results 2008-2009:**

	Fall 2006	Fall 2007	Fall 2008
PRCC transfer Term GPA	2.81	2.7	2.72
CJC transfer Term GPA	2.78	2.73	2.70
IHL Term GPA	2.79	2.79	2.79

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2008 from STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES .

Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:**

	Fall 2007	Fall 2008	Fall 2009
PRCC transfer Term GPA	2.7	2.72	2.72
CJC transfer Term GPA	2.73	2.70	2.74
IHL Term GPA	2.79	2.79	2.80

Source of Documentation: Office of Planning and Research and Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Program Performance Indicators and Measures for 2009 from State Board for Community and Junior Colleges.

Use of Assessment Results: No action needed.

Fall Progress Report 2010-2011

Information is currently unavailable and will be provided when the Program Performance Indicators and Measures Report is received.

Internal Performance Indicator 8

Analysis of student learning outcomes in courses included in the Quality Enhancement Plan will show improvement in comparison to student learning outcomes in similar courses not included in the Quality Enhancement Plan.

• **Assessment Results 2008-2009:**

Fall 2008 Final Examination average:	QEP	72.54	Traditional	76.81
College Algebra	Students	328		101
	SD	18.27		14.6
Fall 2008 Final Examination average:	QEP	61.15	Traditional	60.32
Intermediate Algebra	Students	109		219
	SD	23.16		23.58
Spring 2009 Final Examination average:	QEP	70.95	Traditional	58.58
College Algebra	Students	266		58
	SD	20.23		15.84
Spring 2009 Final Examination average:	QEP	62.75	Traditional	66.8
Intermediate Algebra	Students	207		66
	SD	22.92		20.43

Use of Assessment Results: The Quality Enhancement Plan will continue to be assessed and additional data collected.

• **Assessment Results 2009-2010:**

	QEP	Traditional
Fall 2009 Final Examination average-		
College Algebra	74.69	41.24
Students	316	63
Standard Deviation	17.16	34.17

	QEP	Traditional
Fall 2009 Final Examination average-		
Intermediate Algebra	62.07	55.61
Students	214	80
Standard Deviation	24.6	28.67

	QEP	Traditional
Fall 2009 Final Examination average-		

Beginning Algebra	49.84	55.25
Students	77	53
Standard Deviation	35.17	33.33

Spring 2010 Final Examination average- College Algebra	QEP	Traditional
	70.96	55.45
Students	229	20
Standard Deviation	19.16	14.02

Spring 2010 Final Examination average- Intermediate Algebra	QEP	Traditional
	61.15	71.65
Students	109	20
Standard Deviation	23.16	13

Spring 2010 Final Examination average- Beginning Algebra	QEP	Traditional
	62.65	74.53
Students	54	15
Standard Deviation	30.88	20.75

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

Use of Assessment Results: The Quality Enhancement Plan will continue to be assessed and additional data collected.

Fall Progress Report 2010-2011

This indicator will be measured at the end of the 2010-2011 year after the yearly report for QEP is completed.

Internal Performance Indicator 9

The number of students receiving an Associate in Arts degree will increase each year. *(This indicator previously stated: The graduation rate for students in AA degree programs will increase each year.)*

- **Assessment Results 2008-2009:** The number of students graduating in Associate in Arts graduation programs for the year 2007-2008 was 187 students and there were 194 students graduating with an AA for 08-09, indicating an increase of approximately four percent (4%).

Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:** The number of students graduating in Associate in Arts graduation programs for the year 2008-2009 was 194 students and there were 205 students graduating with an AA for 2009-2010 (July 1, 2009 – June 30, 2010), resulting in an increase of approximately five percent (5%).

Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

Use of Assessment Results: No action needed.

Fall Progress Report 2010-2011

This indicator will be measured at the end of the 2010-2011 year following graduation.

Goal 2: To provide quality student services.

Commitment Statement:

Pearl River Community College is committed to serving the needs of our student body by providing specialized services.

Internal Performance Indicator 1

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the campus climate. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the campus climate.)*

- **Assessment Results 2008-2009:**

Based upon recommendation by the Focus Group Committee, the Annual Campus Climate Survey was administered during Fall Semester 2008. Survey results concerning student satisfaction indicate that the majority of students are satisfied enough to indicate that they would recommend PRCC to others (80.68% of students surveyed on Poplarville campus; 74.9% of students surveyed at the Forrest County Center, and 87.7% percent of students surveyed at the Hancock Center strongly agreed or agreed that they were satisfied with PRCC).

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Fall 2008. Since results indicated a satisfaction rating of more than 70%, no action is needed at this time.

- **Assessment Results 2009-2010:**

The Campus Climate Survey was administered during fall semester 2009 and survey results indicate an increased satisfaction level at all campuses. Students who indicated that they would recommend PRCC to others increased by four (4) percentage points to 85.1% on the Poplarville campus; the Forrest County Center satisfaction level increased 14.4 percentage points to 89.3%; and the Hancock Center increased 1.4 percentage points to 89.1%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since results indicated a satisfaction rating of more than 70%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

Internal Performance Indicator 2

The Pearl River Community College Libraries will work with instructional leaders to select appropriate materials for the library collection including access to online resources. *(This indicator previously stated:*

The Pearl River Community College Learning Resource Center will meet 80% of Association of College & Research Libraries (ACRL) guidelines by June 2005.)

• **Assessment Results 2008-2009:**

The library and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine and on review cards that are provided to department chairs and other instructional leaders. They return to the libraries or labs the review cards of the materials that they want the library to publish. In addition, the library and lab staffs send out regular emails to the faculty asking if they have any requests for materials that they want to have purchased.

Source of Documentation: Office of Director of College Libraries

Use of Assessment Results: Statistics will be available by the end of the physical year on the total number of items purchased upon teacher request. We will evaluate these results and the methods by which we reach the instructors to see if there is a more effective way to encourage teacher participation in the selection of the materials for the labs and libraries.

• **Assessment Results 2009-2010:**

The library and learning lab staff members work closely with the instructional leaders at the college to select appropriate materials for student use. Several methods are used to accomplish this goal. The library subscribes to Choice magazine, a publication of the Association of College and Research Libraries, a division of the American Library Association, which provides written reviews of college level library materials in the magazine and on review cards that are provided to department chairs and other instructional leaders. They return to the libraries or labs the review cards of the materials that they want the library to purchase. In addition, the library and lab staffs send out regular emails to the faculty asking if they have any requests for materials that they want to have purchased. Because of the expense of AV items, most all of the AV items were purchased upon teacher request. For the print collection, on the Hancock campus, because the collection is small with many needs, approximately 75% of the purchases were made upon teacher request while on the Poplarville and Forrest County campuses with their larger collections, there were not as many requests from instructors. Faculty and students also have access to the statewide MAGNOLIA project that provides online access to thousands of periodical titles in addition to the six databases to which the college subscribes.

POPLARVILLE CAMPUS			FORREST COUNTY CENTER			HANCOCK CENTER		
Ghj Items	Adds	Total	FCC Items	Adds	Total	HAN Items	Adds	Total
Books	879	55,368	Books	740	5,769	Books	661	3,516
B. Periodicals	20	7,523	B. Periodicals	0	107	B. Periodicals	0	0
Microform	0	7,042	CD-ROM's	3	148	CD-ROM's	0	32
Cassettes	0	459	Computer Disks	0	10	DVD's	19	187
CD-ROM's	10	396	DVD's	26	110	Kits	1	2
Computer Disks	0	128	Kits	0	5	Manuals	0	3
DVD's	120	454	Manuals	0	40	Maps	2	2
Kits	0	4	Slide Sets	0	4	Slide Sets	0	0
Manuals	9	374	Sound Disk	0	15	Sound Disk	0	0
Slide Sets	0	6	Videocassettes	0	531	Videocassettes	0	35
Sound Disks	0	68	TOTAL	769	6,739	TOTAL	683	3,777
Transparencies	0	9						
Videocassettes	1	3,745						
TOTAL	1,039	75,576						

ALL CAMPUSES		
PRCC ITEMS	Adds	Total
Books	2,280	64,653
B. Periodicals	20	7,630
Microform	0	7,042
Cassettes	0	459
CD-ROM's	13	576
Computer Disks	0	138
DVD's	165	751
Kits	1	11
Manuals	9	417
Maps	2	2
Slide Sets	0	10
Sound Disks	0	83
Transparencies	0	9
Videocassettes	1	4,311
TOTAL	2,489	86,090
NetLibrary eBooks	3,120	32,867
NetLibrary eAudiobooks	623	623
ebrary eBooks	18,000	18,000
G. TOTAL	24,232	137,580

In order to keep the collection current, the collection is weeded on a regular basis, especially in the Nursing and Allied Health areas and the academic courses that support them. In 2009-2010, 305 books were discarded from the Johnston nursing collection while 156 books were purchased for that collection. Forrest County Library discarded 534 books from the nursing and allied health collection and added 187 books to that collection.

- **Source of Documentation:** Office of Director of College Libraries
- **Use of Assessment Results:** Statistics will be available by the end of the physical year on the total number of items purchased upon teacher request. We will evaluate these results and the methods by which we reach the instructors to see if there is a more effective way to encourage teacher participation in the selection of the materials for the labs and libraries. The above chart provides numbers of items added to the library collection during the 2009-2010 year. The following chart

The Libraries/Learning Labs provided the following services in 2009-2010 to faculty and students.

Totals for Individual Campuses 2009-2010	Johnston Library 2009-2010	Forrest County 2009-2010	Hancock Center 2009-2010	Totals for All 2009-2010
Total # of Library/ Lab Orientations	183	97	16	296
Total # of Classes in Library	324	64	60	448
Total # of Classes in Lab	1,046	484	48	1,578
Total # Learning Lab Computer Usages	32,759	14,298	2,006	49,063
Total # Door counts	113,846	80,736	3,897	198,479
Total # Online Tests	3,351	3,276	284	6,911

Fall Progress Report 2010-2011

This information will be available by the end of the physical year and will be provided in the year-end report.

Internal Performance Indicator 3

At least 70% of students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services.)*

- **Assessment Results 2008-2009:**

According to the results of the survey, 66.68% of students surveyed on the Poplarville Campus agreed or strongly agreed that they were satisfied with the services provided by the Counseling, Advisement and Placement Center. The Forrest County Center results reflected a higher satisfaction rating of 72%, with the highest rating of satisfaction at the Hancock Center at 77.2%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Improvements will continue to be made in the advisement and counseling area with instructors being trained to provide individual counseling and guidance for students.

- **Assessment Results 2009-2010:**

The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated an overall satisfaction level of 77%, as follows: Poplarville campus 76.9%; Forrest County Center 77%; and Hancock Center 77.7%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the satisfaction level is well about 70%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

Internal Performance Indicator 4

At least 70% of students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus. *(This indicator previously stated: Students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus.)*

- **Admissions/Registration**

- **Assessment Results 2008-2009:**

Students participating in the survey at the Poplarville Campus indicated with a percentage of 75% that they are satisfied with services provided by the Admissions Department; 63% of the students at the Forrest County Center indicated satisfaction, and 83% of students at the Hancock Center are satisfied with services provided by Admissions.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Fall 2008. Since results indicated a satisfaction rating of more than 70% for the Poplarville Campus and the Hancock Center, no action is needed at this time.

- **Assessment Results 2009-2010:**

The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated that they were satisfied with the services provided by the Office of Admissions. Student satisfaction level was 74.9% at the Poplarville campus; 78.6% at the Forrest County Center; and 82.8% at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the satisfaction level is above 70%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

- **Bookstore**

- **Assessment Results 2008-2009:**

The annual Campus Climate Survey, which was administered in Fall Semester 2008, indicated that 81.5 % of students surveyed on the Poplarville campus, 83% of students surveyed at the Forrest County Center, and 69.2% of students surveyed at the Hancock Center agreed or strongly agreed with the statements regarding satisfaction with bookstore services. Results indicate a decrease in the level of student satisfaction with services provided by the bookstore at the Poplarville and Forrest County Center campus, with an increase of 9.2 percentage points in satisfaction at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Bookstore personnel will continue to work diligently to provide competitive prices and friendly service to students and instructors.

- **Assessment Report 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students responded as follows: 87.5% of students at the Poplarville campus

agreed or strongly agreed that they were satisfied with services offered by personnel in the Bookstore; 87.2% of students at the Forrest County Center were satisfied; and 76.1% of students at the Hancock Center were satisfied with services offered by the Bookstore.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since student satisfaction level is above 79%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

- **Counseling Center**

- **Assessment Results 2008-2009:** According to the results of the survey, 66.68% of students surveyed on the Poplarville Campus agreed or strongly agreed that they were satisfied with the services provided by the Counseling, Advisement and Placement Center. The Forrest County Center results reflected a higher satisfaction rating of 72%, with the highest rating of satisfaction at the Hancock Center at 77.2%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Efforts are being made in the counseling service to improve and expand counseling services.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students at all campuses indicated that they were satisfied with services provided by the Counseling, Advisement and Placement Center. The satisfaction level at the Poplarville Campus increased by ten (10) percentage points to 76.9%; the satisfaction level at the Forrest County Center increased by five (5) percentage points to 77%; and the Hancock Center student satisfaction level was 77.7%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the satisfaction level is above 70%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

- **Financial Aid Office**

- **Assessment Results 2008-2009:** Survey results reflect that 68.16% of students at the Poplarville Campus are satisfied with services provided by the Financial Aid Office personnel, while 68% of students at the Forrest County Center are satisfied with Financial Aid Office services. The results indicate that 70% of the Hancock Center students are satisfied with services rendered by the Financial Aid office. These percentages reflect a slight improvement in student satisfaction at the Poplarville Campus and a substantial improvement of 12.2 percentage points according to student

responses at the Hancock Center. The satisfaction rating with the Financial Aid Office at the Forrest County Center declined to 68%, a drop of 4.7 percentage points.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Although student satisfaction has increased slightly over the past year at two of the campuses, plans continue to be implemented to improve the quality of student services in the Financial Aid Office. A training program for student workers will be implemented and a full-time staffer will be available at the front desk to assist with student questions.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students at all campuses indicated satisfaction with the services provided by personnel in the Financial Aid office. Results indicate a 75% percent satisfaction level at the Poplarville campus; 71.3% at the Forrest County Center; and 69.6% at the Hancock Center.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Although the satisfaction level of 70% is maintained, cross-training in the financial aid department has been implemented to improve assistance to students.

Fail Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

- **Learning Resource Center (now Library)**
- **Assessment Results 2008-2009:**

Student satisfaction with services provided by the library improved from 73% to 80% on the Poplarville Campus; however, the satisfaction level of the FCC reflected a slight decrease in student satisfaction from 83% to 79%. The most significant change is reflected in the Hancock Center student responses, which reflects an increase in student satisfaction levels from 48.8% to 87.9% satisfaction. A fully functioning library was established at the Hancock Center during this past year, which accounts for this increase.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Satisfaction, while improving slightly on the Poplarville Campus, has maintained the same level at the FCC. Library staff will be encouraged to continue improvement of library services. The most significant change is reflected in the Hancock Center student responses, which reflect an increase in student satisfaction levels from 48.8% to 87.9% satisfaction. A fully functioning library was established at the Hancock Center during this past year, which accounts for this increase.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester and students indicated an increased level of satisfaction with library services at the Poplarville campus and at the Forrest County Center. Satisfaction levels increased 3.5% percentage points at Poplarville to 83.5% and seven percentage points at the Forrest County Center to 86.4%. The responses from Hancock Center students indicated a slight decrease (2.9%) in the level of student satisfaction to 85%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the level of satisfaction is above 70%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

- **Security**
- **Assessment Results 2008-2009:** Approximately 60% of the students surveyed on the Poplarville campus, 79% of the students surveyed at the Forrest County Center, and 91% of the students surveyed at the Hancock Center agreed or strongly agreed that the campus is secure for all students. These percentages reflect a decrease of 8.34 percentage points from last year's survey at the Poplarville campus, while the rating at the Forrest County Center remained about the same. However, the satisfaction level at the Hancock Center regarding security increased from 77.6% to 91%, an increase of 13.4 percentage points.

Regarding the satisfaction level of students with the services provided by the personnel in the Police Office, 63% of students surveyed on the Poplarville campus; 61.8% of students surveyed at the Forrest county Center, and 88.1% of students surveyed at the Hancock Center are satisfied with personnel in the Police Office.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Results will be used to address issues during the 2009-2010 school year.

- **Assessment Results 2009-2010:** The annual Campus Climate Survey was administered during the 2009 fall semester. A majority of students surveyed (81%) responded that they think PRCC campuses are secure for all students as follows: 78% of students surveyed on the Poplarville Campus (an increase of 18 percentage points from last year's 60%); while the level at the Forrest County Center remained the same at 79%; and the response at the Hancock Center was 85.5%, down slightly from last year's 91%.

Regarding the satisfaction level of students with the services provided by the personnel in the Police Office, 71.5% (an increase from 63%) of students surveyed on the Poplarville campus; 74.9 (an increase from 61.8%) of students surveyed at the Forrest County Center, and 84.1 (a slight decrease from 88.1%) of students surveyed at the Hancock Center are satisfied with personnel in the Police Office.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Since the satisfaction level at all campuses is above 70%, no action is needed at this time.

Fall Progress Report 2010-2011

The annual Campus Climate Survey was administered during the months of October and November 2010, and this information will be available following analysis of the survey data.

Internal Performance Indicator 5

The College will designate at least six percent (6%) of the Education and General Budget for instructional support expenditures (libraries and learning labs). *(This indicator previously stated: The library budget at Pearl River Community College will increase by at least a tenth of a percentage point each year until the nationally accepted standard of 6% of the education/general budget total has been reached.)*

- **Assessment Results 2008-2009:** The combined Library budget (Poplarville Campus, Hancock Center, and Forrest County Center) for 2008-2009 was 4.1% of the College's budget. This indicates an increase in the overall library budget as a percentage of the College's budget. Actual expenditures for the fiscal year 2009 indicate that 4.1% of the Institutional Educational & General (E & G) Budget went to library resources.

Source of Documentation: Offices of: Director of College Libraries and Dean of Business Services

Use of Assessment Results: Additional funds will be requested for library.

- **Assessment Results 2009-2010:** The combined Library budget, or Instructional Support budget, for 2009-2010 (FY 2010) was 3.63% of the College's unrestricted general support budget, in comparison to 3.59% for FY 2009. The college's Enlargement & Improvement Budget, (E&I or capital improvements) for FY 2009 allowed \$25,000 for Library Services and Learning Lab needs, while the FY 2010 E&I budget provided a \$100,000 allocation for such capital improvements.

Source of Documentation: Offices of: Director of College Libraries and Dean of Business Services

Use of Assessment Results: Additional funds will be requested for library.

Fall Progress Report 2010-2011

The combined Library budget, or Instructional Support budget for FY 2011 was 3.53%, or \$1,105,348.00, of the College's unrestricted general support budget. This compares to FY 2010 at 3.60%, or \$1,116,244.00. The FY 2011 Enlargement & Improvement Budget made no allowance for the Instructional Support budget, while the FY 2010 E & I budget established \$100,000.00 for Library Services & Learning Labs.

Internal Performance Indicator 6

Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2008-2009:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Career and Technical Education Departments verify that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2009-2010:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus.

Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

Fall Progress Report 2010-2011

The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the Dean of Students, Vice President for Instruction, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Goal 3: To provide access to college courses and programs using various instructional methods, including distance education.

Commitment Statement:

Pearl River Community College is committed to making its programs and services available to all who seek an education. Various instructional methods, including distance education and off-site instruction, will be utilized, and the College will provide reasonable accommodations to the students with developmental disabilities.

Internal Performance Indicator 1

Distance learning classes provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2010-2011, 2011-2012). *(This indicator previously stated: Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each one of the next two years (2008-2009, 2009-2010).)*

• **Assessment Results 2008-2009:**

Fall 2007	Spring 2008	Summer 2008	Total 07+08	Fall 2008	Spring 2009	Summer 2009	Total 08+09	Percent Change
74	69	76	219	79	84	98	261	+19.2%

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: The increase 19.2% is due to an increase in adjunct instructors.

• **Assessment Results 2009-2010:**

Fall 2008- Summer 2009	Fall 2009	Spring 2010	Summer 2010	Fall 2009 – Summer 2010	Percent Change
261	85	99	108	292	+11.9%

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: According to the stated Indicator, there is no need for improvement in this area. However, it must be noted that while there is a recognized need for additional online instructors in order to increase the number of course offerings, there is also recognition of the lack of personnel to manage additional courses. Since instructors are encouraged to teach on-campus classes rather than online classes, additional online classes will need to be taught by adjunct (typically new) instructors. This increases the number of instructors who must be evaluated thus creating a situation that may possibly become unmanageable.

Fall Progress Report 2010-2011

According to the Enrollment Assessment Report provided by the SBCJC, Pearl River had 90 sections online during Fall 2010. Spring 2011 and Summer 2011 will be furnished when the Enrollment Assessment Report for those semesters is complete.

Internal Performance Indicator 2

All high schools in the Pearl River Community College district will be informed of policies regarding dual enrollment opportunities. *(This indicator replaces one that previously stated: At least eighty percent (80%) of academic and technical courses carrying three or more hours will be taught using a combination of whole group lecture, small group work, and individual work within the class setting.)*

- **Assessment Results 2009-2010:**

In July 2009, a Dual Enrollment meeting was held to which all district high schools were invited. Letters of invitation were sent to known Dual Enrollment contacts and/or high school counselors. Each school was asked to send an administrative representative to the meeting and any Dual Enrollment instructors. Seven schools attended the meeting. Six schools have Dual Enrollment Option 1 on their campuses Fall 2009. (A detailed explanation of Option 1 can be found online at <http://pr10.prcc.edu/~mlbyrd/extendededucation/dualenrollment/index.html>).

A Dual Enrollment meeting was held in June 2010. All principals, assistant principals, counselors, and district specific Dual Enrollment personnel were invited. (Superintendents are also informed of any Dual Enrollment meetings.) This meeting was to prepare the administration (principals, counselors, etc.) for any Dual Enrollment activity that will occur between the high schools and the College during the 2010/2011 school year. The meeting was attended by eight high schools in the district. The basics of Dual Enrollment and Dual Credit were explained as well as the procedures for enabling students to take advantage of these opportunities.

It is not yet known how many of the schools will be involved in the Dual Enrollment program in the upcoming school year. The deadline for submitting information is in August 2010. Instructors at schools participating in Option 1 Dual Enrollment will be provided an orientation to inform them of their specific duties (syllabus, grades, audit, etc.)

Note: Due to SB 2389, many changes will be occurring in the Dual Enrollment program. It is not yet known to what degree these changes will impact the College. Senate Bill 2389 is effective July 1, 2010.

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: The stated Indicator was met; therefore, no improvement is needed at this time. The Office of Extended Education and Instructional Design will continue to monitor the developments surrounding SB 2389.

Fall Progress Report 2010-2011

All high schools in the six-county district were invited to attend a Dual Enrollment informational meeting that was held on June 15, 2010 in Crosby Hall. While not all schools attended, all were invited. Information is available on the Extended Education and Instructional Design website regarding the requirements for Dual Enrollment students. Also included are all of the forms students and school districts must complete in order to participate in Dual Enrollment.

Internal Performance Indicator 3

Throughout the implementation of the Quality Enhancement Plan, mathematics classrooms will be enhanced through the increased use of instructional technology at a rate of at least two classrooms per year until all mathematics classrooms are enhanced.

- **Assessment Results 2008-2009:** During Fall 2008, Room 103 was equipped with a classroom set of laptop computers which required additional wiring as well as the addition of a distinct WAP. A Mimeo device was located in Room G05 and the Mathematics^{Power} Laboratory as QEP classes have been expanded to these locations.

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

- **Assessment Results 2009-2010:** During Fall 2009, laptop computers were added to Room 103 in the Science Building at the Poplarville Campus to increase student loads for courses taught in this location. During Spring 2010, laptop computers were added to G03 in the Science Building on the Poplarville Campus to increase student loads for courses taught in this location. During Spring 2010, plans are developing to create another QEP classroom in the current Computer Science room of the Forrest County Center to increase student loads for courses taught in this location.

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

Fall Progress Report 2010-2011

During Fall 2010, laptop computers were added to Room G05 in the Science Building at the Poplarville Campus to increase the amount of QEP classes offered. Also, the Forrest County Center expanded the amount of QEP classes offered by utilizing the Computer Science room. Due to a full-time mathematics instructor being hired at the Hancock Center, a QEP class was offered for the first time. Currently, a classroom serves as the MathPower Lab, the instructor’s office, as well as a QEP classroom.

Internal Performance Indicator 4

During the course of a fiscal year, a total of 15 weekend classes will be offered by Pearl River Community College throughout the six-county district. *(This indicator previously stated: During the course of a fiscal year, a total of 15 weekend courses will be offered by Pearl River Community College throughout the six-county district.)*

- **Assessment Results 2008-2009:**

Location	Fall 2008			Spring 2009		
	Offered	Made	Percent that Made	Offered	Made	Percent that Made
Picayune	3	3	100%	2	2	100%
Columbia	5	3	60%	2	1	50%
Stennis	2	2	100%	4	4	100%

Source of Documentation

umentation: The Office of Extended Education and Instructional Design

Use of Assessment Results: Because the demand for night classes has dropped (as well as the availability of instructors), the number of weekend classes was increased. In Fall 2008, eight night classes were offered and eight were offered in the spring. In reviewing these courses and the courses that actually made, consideration is being given to the need to closely evaluate the

particular courses that are offered in both night and weekend formats. While some full-time instructors have offered to teach certain classes in these formats, it appears that the most basic classes (English, mathematics, etc.) are the most successful as night classes and weekend classes.

- **Assessment Results 2009-2010:**

Summer 2009 – Thirteen (13) weekend classes were offered; four (4) did not make.

Fall 2009 – Nine (9) weekend classes were offered; three (3) did not make.

Spring 2010 – Seven (7) weekend classes are being offered; one (1) did not make.

Source of Documentation:

Office of Extended Education and Instructional Design

Use of Assessment Results:

Since a total of twenty-nine weekend classes were offered, this Indicator was met and no improvement is necessary.

Fall Progress Report 2010-2011

Summer 2010 – Twelve (12) weekend classes were offered; one (1) did not make.

Fall 2010 – Six (6) weekend classes were offered; all made.

Internal Performance Indicator 5

Each student will be informed of the procedures to follow to seek accommodations for disability

- **Assessment Results 2008-2009:** The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

- **Assessment Results 2009-2010:**

The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Office of the Director of Career and Technical Education Programs (Poplarville) verify that the disabilities statement is included on each syllabus. Each career and technical student was provided an information form that inquired into whether special accommodations were required. Information is also provided on the College web site.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Career and Technical Education Programs (Poplarville), the Dean of the Forrest County Center, the Director of the Hancock Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

Fall Progress Report 2010-2011

The Fine Arts and Communications Department; The Humanities and Social Sciences Department; the Science, Mathematics, and Business Department; the Health, Physical Education and Recreation Department; the Nursing Departments; and the Department of Career and Technical Education verify that the disabilities statement is included on each syllabus. The Disability Services Guidebook, which gives the procedures to follow to receive accommodations, is on PRCC's website. There are also copies of the Disability Services Guidebook in the offices of the Dean of Students, Vice President for Instruction, and the Library. All mailings and publications have the Non-Discrimination Statement listed with a contact name and number.

Goal 4: To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

Commitment Statement:

Pearl River Community College will employ well-qualified faculty and staff, provide them with a competitive salary and benefit package, and invest in their professional development.

Internal Performance Indicator 1

Faculty salaries will rank among the top one-third of community colleges in Mississippi by 2011. *(This indicator previously stated: Faculty salaries will rank among the top 50% of community colleges in Mississippi by 2006.)*

- **Assessment Results 2008-2009:** According to the most recent State Board for Community and Junior Colleges report, faculty salaries currently rank in lower 50% of community colleges.

Source of Documentation: Office of Dean of Business Services.

Use of Assessment Results: We will continue in our endeavors to get salaries increased.

- **Assessment Results 2009-2010:** This information will be available in Fall 2010, when the State Board for Community and Junior Colleges Report is released.

Source of Documentation: Office of Dean of Business Services.

Use of Assessment Results: Results not available at this time.

Fall Progress Report 2010-2011

The Mississippi Public Community and Junior Colleges Comparison of Revenue by Source and Expenditures by Program and by Object for FY 2010 indicates that the average faculty salary for Pearl River Community College now ranks second in the State of Mississippi.

Internal Performance Indicator 2

A least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2008-2009:**

Fall 2008 – 960 academic and technical courses with 3 or more credit hours

This included 565 academic courses and 395 technical courses (no virtual).

Of the 565 academic courses, 424 (75%) were taught by full time instructors. Of the 395 technical courses, 381 (96%) were taught by full time instructors. The overall percentage of both academic and technical courses taught by full time instructors for fall 2008 is 84%.

Breakdowns of above by campus:

Poplarville (Main Campus)– 532 academic and technical courses with 3 or more credit hours including 325 academic courses and 207 technical courses (no virtual)
Of the 325 academic courses, 291 (90%) were taught by full time instructors. Of the 207 technical courses, 196 (95%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – 287 academic and technical courses with 3 or more credit hours including 173 academic courses and 114 technical courses (no virtual)
Of the 173 academic courses, 56 (32%) were taught by full time instructors. Of the 114 technical courses, 111 (97%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Forrest County Center is 58%.

Waveland (Hancock Center) – 44 academic and technical courses with 3 or more credit hours including 37 academic courses and 7 technical courses (no virtual)
Of the 37 academic courses, 13 (35%) were taught by full time instructors. Of the 7 technical courses, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical courses taught by full time instructors at the Hancock Center is 43%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has increased six percentage points from 78% to 84%.

- **Assessment Results 2009-2010:** In Fall 2009 there were 983 academic and technical classes with 3 or more credit hours. This included 661 academic classes and 322 technical classes (no virtual). Of the 661 academic classes, 454 (69%) were taught by full time instructors. Of the 322 technical classes, 309 (96%) were taught by full time instructors. The overall percentage of both academic and technical classes taught by full time instructors for Fall 2009 is 78%.

Breakdowns of above by campus:

Poplarville (Main Campus)– There were 609 academic and technical classes with 3 or more credit hours including 405 academic classes and 204 technical classes (no virtual)
Of the 405 academic classes, 365 (90%) were taught by full time instructors. Of the 204 technical classes, 193 (95%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors for the Poplarville Campus is 92%.

Hattiesburg (Forrest County Center) – There were 332 academic and technical classes with 3 or more credit hours including 214 academic classes and 118 technical classes (no virtual)
Of the 214 academic classes, 73 (34%) were taught by full time instructors. Of the 118 technical classes, 116 (98%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Forrest County Center is 57%.

Waveland (Hancock Center) – There were 42 academic and technical classes with 3 or more credit hours including 42 academic classes and 0 technical classes (no virtual). Of the 42 academic classes, 16 (38%) were taught by full time instructors. Of the 7 technical classes, 6 (86%) were taught by full time instructors. Overall percentage of both academic and technical classes taught by full time instructors at the Hancock Center 38%

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction.

Use of Assessment Results: Overall percentage of classes taught by full-time instructors has decreased six percentage points, from 84% to 78%. This area will be reviewed.

Fall Progress Report 2010-2011

The information for both semesters should be available by April 2011.

Internal Performance Indicator 3

One hundred percent (100%) of the faculty of the College will be qualified to teach the courses they are assigned. (*This indicator previously stated: One hundred percent (100%) of faculty will be qualified according to accreditation guidelines.*)

- **Assessment Results 2008-2009:** All fall semester faculty members are qualified according to appropriate standards.

Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: No action is needed.

- **Assessment Results 2009-2010:** All faculty members meet appropriate qualification standards.

Source of Documentation: Office of Vice President for Instruction

Use of Assessment Results: No action is needed.

Fall Progress Report 2010-2011

All fall semester faculty members are qualified to teach the courses to which they are assigned.

Internal Performance Indicator 4

At least 80% of faculty and professional staff will participate in annual faculty/staff professional development sessions.

- **Assessment Results 2008-2009:** At least ninety percent (90%) of PRCC faculty and professional staff attended the Professional Development Sessions on Monday, August 11, 2008. This Internal Performance Indicator has been attained, reflecting a slight increase from last year.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: The format of the program was reviewed as well as the usefulness of various topics presented. Additional ideas regarding topics for the 2009 school year will be requested and reviewed in order to provide sessions which will be more useful to participants.

- **Assessment Results 2009-2010:** Just as last year, at least ninety percent (90%) of PRCC faculty and professional staff attended the Professional Development Sessions on Wednesday, August 12, 2009.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: The new program format was very well received by those who attended; therefore, the same format will be used for Fall 2010 August professional development sessions.

Fall Progress Report 2010-2011

At least eighty-nine percent (89%) of PRCC faculty and professional staff attended the Professional Development Sessions on Wednesday, August 11, 2010.

Internal Performance Indicator 5

At least 80% of faculty and professional staff will participate in professional development activities annually in addition to faculty orientation sessions.

- **Assessment Results 2008-2009:** Information is currently unavailable and will be provided after the August 2009 faculty/staff orientation when reports for 2008-2009 will be submitted.

Source of Documentation: Office of Vice President for Instruction and Office of Institutional Research

Use of Assessment Results: N/A

- **Assessment Results 2009-2010:** Professional development records indicate that 80 percent of personnel attended professional development sessions in addition to the faculty orientation sessions provided by PRCC in 2008-2009. The summary report form and database that has been developed has aided in providing updated information.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: No action needed.

Fall Progress Report 2010-2011

This information will be available after the August 2011 faculty/staff orientation when report forms for 2010-2011 will be submitted .

Internal Performance Indicator 6

At least 80% of support staff will participate in at least one annual staff development activity.

- **Assessment Results 2008-2009:** On October 27, 2008, an information sharing session was implemented for support staff on the Poplarville Campus. In addition, a guest speaker was present to lead a discussion regarding the benefits of organizing and joining a professional organization. On October 30, a similar session was held at the Forrest County Center for support staff. Eighty percent (80%) of support staff members attended the sessions.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: It was found that there was interest among support staff regarding organizing and joining a professional organization. An initial meeting regarding organizing a professional organization was held on December 4 with interested support staff.

- **Assessment Results 2009-2010:** On April 22, 2010, Ms. Deborah Tierce, a professional motivational speaker, presented a staff development session for all support staff. With 80 percent of the support staff in attendance, evaluations were very high, and the information which was shared was very well received.

Source of Documentation: Office of Planning and Research and Office of Institutional Research

Use of Assessment Results: Informative and motivational meetings for support staff will be continued.

Fall Progress Report 2010-2011

Spring semester dates for the annual staff development activities are currently being finalized, and the speaker has been approved.

Internal Performance Indicator 7

Faculty and staff salaries will increase a minimum of 3% annually.

- **Assessment Results 2008-2009:** Salary increases in excess of 3% were made for FY 08-09. These efforts will continue based upon availability of funding from various sources of revenue.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries.

- **Assessment Results 2009-2010:**

Salary increases for FY 2009 were held to 2.00% due to limited funding.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: The institution will continue to take an assertive position in its budgeting effort to strive to increase faculty salaries.

Fall Progress Report 2010-2011

Pearl River Community College was unable to provide salary increases for FY 2011 due to state funding reductions.

Goal 5: To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

Commitment Statement:

Pearl River Community College is committed to providing the resources necessary for students and others served by the College to have successful educational experiences.

Internal Performance Indicator 1

Key service areas on campus will be enhanced through the use of technology on a steady, incremental basis.

- **Assessment Results 2008-2009:** The Division of Information Technology has upgraded wireless Internet Technology. Student computer laboratories have been expanded. Productivity software upgrades have been deployed.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Wireless Internet service was expanded and upgraded. Many access points were upgraded from 802.11g to the faster 802.11n wireless Internet standard. Coverage was expanded to include service to all residence halls on the Poplarville campus. Computer laboratories at the Poplarville Campus, Forrest County Center and Hancock Center locations have been expanded and upgraded to meet the student demands for these resources. Six additional PCs were added to the QEP lab on the Poplarville campus, while a new lab of 33 PCs was established at the Forrest County Center. A 17 workstation learning lab was established to serve the computer needs of students attending the Hancock Center. The Technology Center added a lab with eleven PCs to serve the students enrolled in specific technical courses. Seventeen Extreme Networks wireless Internet access points were installed in the Nursing Building. These access points are providing the latest 801.11n wireless service. SycronEyes remote monitoring software was installed at both the FCC and Poplarville Campus QEP labs. Microsoft Office 2007 upgrades are not available for both faculty and laboratory computers. Bomgar remote management tools have been installed in the Office of Information Technology. These tools will provide enhanced support and diagnostic capabilities for both faculty and student computers. The security of student information was enhanced with the implementation of a policy to prevent the transmission of social security numbers via email.

Assessment Results 2009-2010: Implementation of the College portal (Luminis) has begun. Contracts have been signed and server has been delivered. Server virtualization has started. VM Ware and servers have been configured. Data Domain backup for server virtualization has been completed. A survey of instructional technology needs was solicited and compiled in August and September 2009.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Implementation of the College portal continues to progress toward a December 2010 "go live" date. Policies and procedures for the use and governance of the portal features are being finalized and will be submitted for approval very soon. Content channels

are still being implemented for those items included in the first phase of deployment. We are on schedule to deploy the portal to our student pilot group and employees at the start of the fall semester. Once fully deployed the portal will provide single sign on to all college web services including email, WildcatWeb, Blackboard, library systems and other electronic systems. The portal will also provide a single URL for access to all electronic information for employees and currently enrolled students.

All standalone windows servers have been migrated and virtualized to the VM Ware environment. This has provided efficiency and economies of scale. Cost reductions have been realized in electrical power consumption and in server hardware costs. Additional benefits have been gained in the area of disaster recovery. Virtualization in combination with the implementation of a Data Domain deduplication device have greatly enhanced our disaster recovery capabilities. To achieve disaster preparedness, we still need to ensure that the mission critical data is safely housed at a remote site, intact, with data integrity. While a deduplication appliance for offsite replication has not been purchased, replicating the data to the datacenter has provided added benefits in data recovery for the local site.

Instructional Technology needs assessment surveys were compiled in the fall of 2009. The majority of the allocated funds were used to procure the College portal. The remaining funds were used to purchase approximately fifty personal computers for use in instructional computer laboratories and by instructors for the development of instructional materials.

Staging and configuration of the IP telephony project continues to progress and will conclude with the July deployment. Additional wireless Internet access points have been installed to provide expanded outdoor coverage areas. Indoor access points were upgraded to allow 802.11n devices to utilize the faster connection speeds of newer devices.

Fall Progress Report 2010-2011

Implementation of the College portal continues. Many departments and areas have completed the content channels for their respective areas, however many have not started building their content. The lack of content in certain areas is the primary reason that the portal has not "gone live". Once sufficient content channels have been developed, the portal will be tested with a select pilot group of students. Full deployment of the portal to all students is not planned for the start of the summer 2011 term.

Programmer Analyst Tommy Strahan was hired on January 2, 2011, to fill the position vacated by Brenda Windham. The duties for this position have been redefined and one of the primary responsibilities will be to encourage those departments that have not yet developed their portal content to do so. He will also be available to assist with answering questions related to the portal.

Instructional technology equipment has been ordered and most of the equipment has been delivered. Included in the equipment are the following: classroom data projectors, interactive white boards, symposiums, personal computers, document cameras and other similar technology. Two mobile laptop carts have been purchased for the Poplarville campus and for the Forrest County Center. Forty wireless internet access points have been purchased to support the additional instructional technology that is being deployed. It is anticipated that the installation of all of the instructional technology will be completed during the spring semester.

Internal Performance Indicator 2*

Students participating in an annual campus climate survey will indicate that they are satisfied with the assistance given to them by support staff.

- **Assessment Results 2008-2009:** The annual Campus Climate Survey was administered during October and November 2008. Following analysis of the data collected, 73.6% of students surveyed on the Poplarville campus indicated that they were satisfied with the services of office personnel, 71.6% of the students at the Forrest County Center indicated satisfaction, and 78.6% of the students surveyed at the Hancock Center agreed or strongly agreed that they were satisfied with the services provided by office personnel.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: The average results of student satisfaction are slightly down at the Poplarville campus and at the Forrest County Center. A customer relations workshop is being considered for Spring 2010 semester.

- **Assessment Results 2009-2010:** After the annual Campus Climate Survey was administered during October and November 2008, collected data was analyzed. Results indicated that 79.14 percent of students surveyed on the Poplarville campus indicated that they were satisfied with the services of office personnel, an increase of six (6) percentage points. The level of satisfaction at the Forrest County Center increased to 77.02%, and the level of satisfaction at the Hancock Center was maintained at 78.6% concerning services provided by office personnel.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed at this time. Although the customer relations workshop was not conducted due to budget constraints, plans are being developed to offer a session during the 2010-2011 year.

Fall Progress Report 2010-2011

The Campus Climate Survey was administered during October and November 2010 and results will be provided after analysis of data.

Internal Performance Indicator 3

The Building and Grounds Committee of the Board of Trustees will annually prioritize the facility needs of the College. *(This indicator previously stated: The Master Facilities Plan will be reviewed annually by the Buildings & Grounds Committee of the Board of Trustees and will be implemented based on priorities established by the committee and as financial resources become available.)*

- **Assessment Results 2008-2009:**
 - Completion of a study of the Physical Plant Operations that made recommendations for more effective use of personnel in this area.
 - Completed road improvement project to widen boulevard through the center of the Poplarville campus.
 - Plans developed to create a new parking lot adjacent to the visitor's side of Holden Stadium.
 - Plans developed to create a football field house from the vacated Physical Plant Building.
 - The renovation of Holden Stadium was completed.
 - Career Education Building on the Poplarville Campus was completed.
 - The Transportation Shop/Warehouse on the Poplarville campus was completed.
 - The concrete bleachers in the old football stadium were removed.

- Architectural plans for the following buildings have been developed: Ethel Holden-Brownstone Center for the Performing Arts, Moody Hall addition, and Marvin White Coliseum. Funding for construction of these building is dependent on settlement of the Hurricane Katrina insurance claim.
- The Huey Stockstill, Sr. Transportation and Construction Training Center was completed.

Source of Documentation: Buildings & Grounds Committee Reports

Use of Assessment Results: The constant improvement of the learning environment and overall aesthetics of the campuses will promote the positive growth of the college.

- **Assessment Results 2009-2010:**

- Lamar Hall, severely damaged during Hurricane Katrina, was demolished in preparation for a new men's dormitory.
- Jefferson Davis Hall was renovated. The exterior brick was removed and replaced, new exterior stairs were installed, new flooring installed on the interior and the building was painted.
- The renovation of an existing building for use as a band hall was completed.
- A new parking lot was installed and an existing parking lot was renovated at the Forrest County Center.
- The renovation of an existing building for use as an athletic fieldhouse was completed.
- The following buildings were dedicated: (1) The Huey Stockstill, Sr. Transportation and Construction Training Center, (2) The Kathryn Bass Moody Women's Student Housing Facility and, (3) The Earlora Chapman Holden Women's Student Housing Facility.
- Plans were completed and bids accepted for a new men's housing facility to replace Lamar Hall.
- Plans were completed and bids accepted for the replacement of the Moody Hall Addition destroyed by Hurricane Katrina.
- Plans approved for the installation of an elevator for Crosby Hall.
- A courtyard project was completed adjacent to the new band hall.
- New carpet was installed and painting of the entire building was completed in Earlora Holden Women's Dormitory.

Source of Documentation: Buildings and Grounds Reports

Use of Assessment Results: The continued improvement of the learning environment and the general aesthetics of the campuses will promote the positive growth of the college.

Fall Progress Report 2010-2011

A complete Buildings and Grounds Report will be provided by July 2011.

Internal Performance Indicator 4

Improvements will be made in telecommunications, Internet services, and website services. *(This indicator previously stated: Improvements will be made in telecommunications and Internet services.)*

- **Assessment Results 2008-2009:** The Division of Information Technology has upgraded wireless Internet Technology. Network infrastructure has been upgraded and expanded.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Wireless Internet service was expanded and upgraded.

Many access points were upgraded from 802.11g to the faster 802.11n wireless Internet standard. Coverage was expanded to include service to all residence halls on the Poplarville campus. Additional access points were installed to provide new and expanded coverage in Seal Hall and Crosby Hall. Network infrastructure was enhanced with the installation of an Extreme Networks 8810 Blackdiamond core switch. Approximately thirty aging 3COM switches were replaced with Extreme Networks Summit X150 switches. Switch to switch bandwidth speeds were also upgraded from 100MBs to 1GBs to better handle the increased volume of data traffic flowing across the College network.

- **Assessment Results 2009-2010:** Implementation of the College portal (Luminis) has begun. Contracts have been signed and server has been delivered. Server virtualization has started. VM Ware and servers have been configured. Data Domain backup for server virtualization has been completed. A survey of instructional technology needs was solicited and compiled in August and September 2009.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Implementation of the College portal continues to progress toward a December 2010 "go live" date. Policies and procedures for the use and governance of the portal features are being finalized and will be submitted for approval very soon. Content channels are still being implemented for those items included in the first phase of deployment. We are on schedule to deploy the portal to our student pilot group and employees at the start of the fall semester. Once fully deployed the portal will provide single sign on to all college web services including email, WildcatWeb, Blackboard, library systems and other electronic systems. The portal will also provide a single URL for access to all electronic information for employees and currently enrolled students.

All standalone windows servers have been migrated and virtualized to the VM Ware environment. This has provided efficiency and economies of scale. Cost reductions have been realized in electrical power consumption and in server hardware costs. Additional benefits have been gained in the area of disaster recovery. Virtualization in combination with the implementation of a Data Domain deduplication device have greatly enhanced our disaster recovery capabilities. To achieve disaster preparedness, we still need to ensure that the mission critical data is safely housed at a remote site, intact, with data integrity. While a deduplication appliance for offsite replication has not been purchased, replicating the data to the datacenter has provided added benefits in data recovery for the local site.

Instructional Technology needs assessment surveys were compiled in the fall of 2009. The majority of the allocated funds were used to procure the College portal. The remaining funds were used to purchase approximately fifty personal computers for use in instructional computer laboratories and by instructors for the development of instructional materials.

Staging and configuration of the IP telephony project continues to progress and will conclude with the July deployment. Additional wireless Internet access points have been installed to provide expanded outdoor coverage areas. Indoor access points were upgraded to allow 802.11n devices to utilize the faster connection speeds of newer devices.

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Implementation of the College portal continues. Many departments and areas have completed the content channels for their respective areas, however many have not started building their content. The lack of content in certain areas is the primary reason that the portal has not "gone live". Once sufficient content channels have been developed, the portal will be tested with a select pilot group of students. Full deployment of the portal to all students is not planned for the start of the summer 2011 term.

Programmer Analyst Tommy Strahan was hired on January 2, 2011, to fill the position vacated by Brenda Windham. The duties for this position have been redefined and one of the primary responsibilities will be to encourage those departments that have not yet developed their portal content to do so. He will also be available to assist with answering questions related to the portal.

Instructional technology equipment has been ordered and most of the equipment has been delivered. Included in the equipment are the following: classroom data projectors, interactive white boards, symposiums, personal computers, document cameras and other similar technology. Two mobile laptop carts have been purchased for the Poplarville campus and for the Forrest County Center. Forty wireless internet access points have been purchased to support the additional instructional technology that is being deployed. It is anticipated that the installation of all of the instructional technology will be completed during the spring semester.

Internal Performance Indicator 5

Budget support for the expansion of the Quality Enhancement Plan (QEP) will continue each fiscal year at a minimum of 90 percent of the initial Quality Enhancement Plan budget amount.

- **Assessment Results 2008-2009:** Funding was allocated at the described level. Funding for the Poplarville campus, including salaries for the FY 2009-2010 Budget is \$205,718, and funding for the Forrest County Center is \$72,952. Included in the Quality Enhancement Plan budget are E and I Funds which amount to \$30,000.

Source of Documentation: FY 2009-2010 Budget

Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

- **Assessment Results 2009-2010:** Funding was allocated at the described level. Funding for the Poplarville campus, including salaries for the FY 2010-2011 Budget is \$195,025, and funding for the Forrest County Center is \$72,952. Included in the Quality Enhancement Plan budget are E and I Funds which amount to \$30,000.

Source of Documentation: FY 2010-2011 Budget

Use of Assessment Results: Funding will be used in the continued expansion of the Quality Enhancement Plan. The minimum of 90 percent of the initial Quality Enhancement Plan budget amount has been met. Future requests will remain at this level.

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This information will be provided in the year-end report.

Internal Performance Indicator 6

The Development Foundation will maintain or increase its annual fund contributions each year.

- **Assessment Results 2008-2009:** From July 1, 2008 through June 30, 2009, total funds raised through the foundation were \$992,118.00.

Source of Documentation: The annual audit and Minutes of the Development Foundation Board meetings supports the assessment results.

Use of Assessment Results: The Endowment Fund increased to \$3,605,355.00. This is a 1.64% increase over last year which has been a great achievement in today's economy. Scholarships were funded for 320 students with a value of \$328,732.00. This is an \$111,423.00 increase over last year in scholarship funding made available through the foundation or a 51.3% increase in scholarship funding.

- **Assessment Results 2009-2010:** From July 1, 2009 through June 30, 2010, total funds raised through the foundation were \$702,106.00

Source of Documentation: The Annual Audit and the Minutes of the Development Foundation Board meetings.

Use of Assessment Results: The Endowment fund increased to \$3,717,010.00. This represents an **increase of \$111,655.00** in endowment status or a **.3096% increase** as compared to fiscal year 2008-2009. Scholarships were funded for 341 students through the foundation during this fiscal year in the amount of \$252,958.00. This is an increase in 21 students receiving scholarships this year as compared to last year however the funding is off about \$75,000 in scholarship support. This is primarily due to a much lower income interest on CD investments for scholarship support. Donor giving continues to grow for scholarships however the interest income designated to the scholarships is at a very low point. The foundation is conducting a new scholarship campaign initiative to increase scholarship funding. This will kickoff in August of 2010.

Fall Progress Report 2010-2011

Assessment Results for 2010: From July 1, 2010 through December 16, 2010, total funds raised through the foundation were \$766,363.00. This total reflects giving that is unrestricted, temporarily restricted for ongoing projects, and restricted for endowment purposes.

Source of this Documentation: Accounting records provided through the college development foundation as documented in the Financial Edge Program software that is used by the foundation. This is the reporting by the Foundation Accountant. This information is also included in the Foundation Board Financial Reports submitted to the board and approved at each of the six meetings held during the year.

Use of Assessment Results: The Foundation Endowment Fund now stands at \$4,109,191.00. This represents an increase of \$392,181.00 or 9.045% in endowment status as compared to fiscal year ending June 30, 2010. 278 scholarships were funded during the 2010 fall semester in the amount of \$171,062.62. The foundation has seen an increase in the number of scholarships established however the interest income on restricted scholarship funds continues to remain low due to national economic conditions. We still anticipate an increase in scholarship support for the fiscal year due to the increase in the number of established scholarships with the foundation. Annual giving solicitation for unrestricted funding will begin in February of 2011. The results of these efforts will be reflected in the fiscal year end report of June 30, 2011.

Internal Performance Indicator 7

A comprehensive technology strategic plan will be operational (written, approved, implemented, and funded) by Fall 2010.

- **Assessment Results 2009-2010:** A comprehensive technology strategic plan will be operational by Fall 2010.

Source of Documentation: Office of Information Technology

Use of Assessment Results: The plan continues to be developed and will be submitted for approval by Fall 2010.

Fall Progress Report 2010-2011

The plan is under development.

**Due to changes made by the Planning and Effectiveness Committee and approved by the Board of Trustees in February, 2010, these indicators have been renumbered.*

Goal 6: To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

Commitment Statement:

Pearl River Community College is committed to specific activities with the goal of improving communication.

Internal Performance Indicator 1

The campus community will be informed of activities through a weekly report and a computerized calendar.

- **Assessment Results 2008-2009:** The Office of Student Services continues to distribute the Friday Report to all faculty, staff, and students through email and the PRCC website www.prcc.edu under the subhead Items.

The Drawl, school newspaper, has been published three times during the 2008 fall semester, and has been published four (4) times during the 2008 spring semester.

Source of Documentation: The Friday Report is on file in the Office of the Dean of Student Services, and copies of the school newspaper are kept in the Public Relations Department in Hancock Hall and in the library on each campus.

Use of Assessment Results: No action needed at this time.

- **Assessment Results 2009-2010:** Campus activities are announced through the Friday Report, which is distributed via email to all faculty, staff, and students. PRCC's school newspaper, The Drawl, was published and distributed three times during Fall 2009 semester. It was also published and distributed three times during Spring 2010 semester.

Source of Documentation: The Friday Report is on file in the Office of the Dean of Student Services, and copies of the school newspaper are kept in the Public Relations Department in Hancock Hall and in the library on each campus.

Use of Assessment Results: No action needed at this time.

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Campus activities are announced through the Friday Report, which is distributed via email to all faculty, staff, and students. PRCC's school newspaper, The Drawl, was published and distributed three times during Fall 2010 semester.

Copies of The Drawl can be found in the library on all campuses, as well as on the PRCC website under news calendar.

Campus activities are now also being announced on the front of the school website.

Internal Performance Indicator 2

Planning documents for the College will be made available to the community by means of an updated website and various other methods.

- **Assessment Results 2008-2009:** Mission Statement and Goals are posted in strategic locations throughout the College. Documents produced by the Office of Planning and Research are located online at <http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html>.

Source of Documentation: PRCC website (<http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html>) and Office of Planning and Research

Use of Assessment Results: Documents that are currently available online will continue to be updated as new documents become available. In addition, the Institutional Effectiveness Newsletters will be expanded to provide more information regarding planning and effectiveness activities.

- **Assessment Results 2009-2010:** Documents prepared by the Office of Planning and Research are located online at <http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html>. This site is updated as new documents are finalized. In addition, the Mission Statement and Goals are posted in strategic locations throughout the College.

Source of Documentation: Office of Planning and Research and Office of Institutional Research

Use of Assessment Results: Printed documents will be made available for review in specific campus locations (Office of Planning and Research, Office of Institutional Research, Garvin H. Johnston Library, etc.). Information will continue to be provided as needed through the Institutional Effectiveness Newsletters, email, etc.

Fall Progress Report 2010-2011

Documents prepared by the Office of Planning and Research are located online at <http://pr10.prcc.edu/opr/OIE/OPR/planningdocs.html>. This site is updated as new documents are finalized. These documents include the Strategic Plan and Internal Performance Indicators Final Report 2009-2010, the Institutional Planning and Effectiveness Document Fall Semester 2009-2010, and the Institutional Planning and Effectiveness Document 2009-2010 which were added during the 2010 Fall Semester. As in the past, the Mission Statement and Goals are posted in strategic locations throughout the College.

Internal Performance Indicator 3

A general faculty meeting will be held at least once during each year.

- **Assessment Results 2008-2009:** Faculty from all locations met on the Poplarville campus on August 11, 2008. The main focus of this meeting concerned instruction of the Millennial Generation student. Other topics covered at this meeting included QEP updates, instructional technology, campus safety issues (Wildcat Connection), and effective student assessment. The Poplarville and Forrest County Center Career and Technical Departments met on August 12, 2008, to discuss several issues such as instructional concerns, CPAS scores, student achievement, and professional development opportunities.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2009-2010:** Faculty from all locations met on the Poplarville campus on August 12, 2008. The main focus of this meeting concerned faculty updates provided by various members of the Office of Student Services concerning FERPA, Wildcat Connection, and other topics. Additional topics covered at this meeting included QEP updates, professional development opportunities and instructional technology. In addition, the Poplarville and Forrest County Center Career and Technical Departments met on August 11, 2008, to discuss several issues such as instructional concerns, CPAS scores, and student achievement. Faculty meetings were also conducted on October 19, 2009, on the Poplarville campus, as well as on October 21, 2009, at the Forrest County Center in order to address the topic of student learning outcomes.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

Fall Progress Report 2010-2011

Faculty from all locations met on the Poplarville campus on August 11, 2010. The main focus of this meeting concerned Title III's Role in helping PRCC increase student success. Additional topics covered at this meeting included QEP updates and course redesign. In addition, the Poplarville and Forrest County Center Career and Technical Departments, as well as the Academic Departments, met on August 10, 2008, to discuss several issues such as the results of the Campus Climate survey, improvements in technology (new telephone system) and student achievement.

Internal Performance Indicator 4

Departmental faculty meetings will be held at least twice during each semester.

Assessment Results 2008-2009:

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 14, 2008	October 10, 2008	January 5, 2009	March 12, 2009
Department of Science, Mathematics, and Business	August 12, 2008	September 30, 2008	March 5, 2009	March 12, 2009
Department of Fine Arts and Communication	August 12, 2008	December 15, 2008		May 13, 2009
Department of Health, Physical Education, and Recreation	August 12, 2008	December 5, 2008	January 5, 2009	May 4, 2009
Department of Nursing Education	August 15, 2008 August 25, 2008	October 20, 2008 December 8, 2008	January 21, 2009 February 4, 2009	March 30, 2009 April 20, 2009
Department of Business and Commerce	August 12, 2008	September 25, 2008 October 21, 2008	January 20, 2009	April 21, 2009

Department of Industrial Technology	August 12, 2008	September 25, 2008 October 23, 2008	February 11, 2009	April 3, 2009
Department of Occupational Training Degree Programs	August 12, 2008 September 26, 2008	October 24, 2008 November 21, 2008 December 15, 2008	January 29, 2009 February 26, 2009 March 31, 2009	April 30, 2009 May 12, 2009
Department of Occupational Training Certificate Programs	August 12, 2008 September 25, 2008	October 23, 2008 November 20, 2008 December 15, 2008	January 29, 2009 February 26, 2009 March 31, 2009	April 30, 2009 May 12, 2009

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

• **Assessment Results 2009-2010:**

Department of Humanities and Social Sciences	August 11, 2009	November 5, 2009	January 7, 2010	April 1, 2010
Department of Science, Mathematics, and Business	August 11, 2009	October 2, 2009 November 5, 2009	January 12, 2010	April 6, 2010
Department of Fine Arts and Communication	August 12, 2009		May 10, 2010	
Department of Health, Physical Education, and Recreation	August 11, 2009 September 11, 2009	October 9, 2009 November 13, 2009 December 9, 2009	Aug. 11 th Dec. 9 th	Jan. 7 th April 30 th
Department of Nursing Education	August 31, 2009 September 14, 2009	October 19, 2009 November 30, 2009	January 25, 2010 March 1, 2010	May 10, 2010
Department of Business and Commerce	August 11, 2009 September, 4, 2009	October 6, 2009	February 2, 2010 February 25, 2010 March 2, 2010	April 27, 2010 May 4, 2010
Department of Industrial Technology	August 11, 2009 September 08, 2009	October 4, 2009	February 3, 2010	April 28, 2010
Department of Occupational Training Degree Programs	September 30, 2009	October 30, 2009	Jan 28 2010 Feb 25 2010 Mar 25 2010	April 24 2010 May 6 2010
Department of Occupational Training Certificate Programs	September 30, 2009	October 29, 2009	January 28, 2010 February 25, 2010 March 25, 2010	April 29, 2010 May 6, 2010

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic departmental faculty meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical departmental faculty meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

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Department of Humanities and Social Sciences	August 13, 2010	December 8, 2010		
Department of Science, Mathematics, and Business	August 10, 2010 October 7, 2010	November 16, 2010 December 8, 2010		
Department of Fine Arts and Communication	August 10, 2010	December 13, 2010		
Department of Health, Physical Education, and Recreation	August 10, 2010			
Department of Nursing Education	August 10, 2010 September 1, 2010	October 18, 2010 December 6, 2010		
Department of Business and Commerce	August 10, 2010 October 5, 2010	November 18, 2010		
Department of Industrial Technology	August 17, 2010 September 15, 2010	December 12, 2010		
Department of Occupational Training Degree Programs	August 26, 2010 September 30, 2010 October 28, 2010	November 18, 2010 December 2, 2010		
Department of Occupational Training Certificate Programs	August 26, 2010 September 30, 2010 October 28, 2010	November 18, 2010 December 2, 2010		

Internal Performance Indicator 5

At least one support staff meeting will be held each year.

- **Assessment Results 2008-2009:** On October 27, 2008, an information sharing session was implemented for support staff on the Poplarville Campus. In addition, a guest speaker was present to lead a discussion regarding the benefits of organizing and joining a professional organization. On October 30, a similar session was held at the Forrest County Center for support staff.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: It was found that there was interest among support staff regarding organizing and joining a professional organization. An initial meeting regarding organizing a professional organization was held on December 4 with interested support staff.

- **Assessment Results 2009-2010:** On April 22, 2010, Ms. Deborah Tierce, a professional motivational speaker, presented a staff development session for all support staff. With 80 percent of the support staff in attendance, evaluations were very high, and the information which was shared was very well received.

Source of Documentation: Office of Planning and Research and Office of Institutional Research

Use of Assessment Results: Informative and motivational meetings for support staff will be continued.

Fall Progress Report 2010-2011

A support staff meeting has been scheduled for March, 2011.

Internal Performance Indicator 6

The Alumni Association will hold annual meetings in each county in the Pearl River Community College district.

- **Assessment Results 2008-09.** All Alumni Chapters have held meetings throughout the year but are on an as needed basis. Forrest/Lamar Counties Chapter holds regular scheduled meetings every other month.

Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association minutes, and the editions of the "Riverside".

Use of Assessment Results: The results were that the alumni were continually involved in the programs and activities of the college. Alumni fish fry's, golf tournaments, and steak dinners were held to generate funding for the Development Foundation Endowment and for scholarships for students.

July 1, 2008-June 30, 2009

The Forrest/Lamar Alumni Chapter provided \$6,720 for student scholarships for the year and added \$3,986.20 to the endowment fund.

This is almost a 53% increase in scholarship support and a 33% increase in endowment support over last year.

The Hancock County Alumni Chapter provided \$1,700 for student scholarships for the year which is a 70% increase in support over last year.

The Pearl River County Alumni Chapter provided \$2,550.00 for student scholarships for the year which is a 100% increase in support over last year.

The Marion/Jeff Davis Alumni Chapter provided \$2,550 for student scholarships for the year and added \$1,500 to the endowment fund. This is 200% increase in scholarship support over last year.

- **Assessment Results 2009-2010:** July 1, 2009 – December 15, 2009: The Forrest/Lamar Alumni Chapter raised over \$6,000 for scholarship funding and support of the endowment that the chapter has set up with the foundation. The chapter has now exceeded \$25,000 in their endowment support and will be using the interest from that endowment to establish a fifth scholarship for a student from Forrest or Lamar Counties. The Hancock County Alumni Chapter conducted their first annual scholarship golf tournament in November and with the addition of some financial gifts raised over \$18,000 in support of scholarship and a chapter endowment fund. The Pearl River County Alumni Chapter held their annual scholarship golf tournament and continues to fund scholarship for three Pearl River County Students. The Marion/Jeff Davis Alumni Chapter raised over \$6,000 through their annual steak dinner in Foxworth. The money provides for student scholarships and additional money on the chapters endowment fund for the foundation.

Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association, and the editions of the "Riverside".

Use of Assessment Results: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association, and the editions of the "Riverside".

Fall Progress Report 2010-2011

Assessment Interim Results 2010: July 1, 201-December 16, 2010: The Forrest/Lamar Alumni Chapter is currently funding four (4) annual full tuition scholarships for students from those counties. This is an \$8,000 in annual scholarship support. This chapter has grown its endowment fund to \$28,251.00. The chapter conducts a golf tournament fundraiser in the summer and a fish fry dinner sale during November. The Pearl River County Alumni Chapter is funding three half tuition scholarships each year for a total of \$3,000 annually. The chapter conducts a golf tournament fund raiser during the spring each year. The Hancock County Alumni Chapter is awarding three full tuition scholarships each year for a total of \$6,000 annually. This chapter is conducting a golf tournament fund raiser during the spring each year. The Marion/Jeff Davis County Alumni Chapter is now supporting three half tuition scholarships each year for a total of \$3,000. This chapter has built their endowment fund account to \$14,715.83 as well.

Goal 7: To recruit and retain students from a diverse population.

Commitment Statement:

Pearl River Community College is committed to increasing the number and diversity of the student population and to helping students complete academic and career/technical programs through strong recruitment, retention, and transition programs.

Internal Performance Indicator 1

All high schools in the Pearl River Community College district will be represented in the student body.

- **Assessment Results 2008-2009:** Data indicates that all six counties in the district are represented. Data also indicates that all public school systems are represented and four private schools are represented.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Organizational changes are being considered for the Office of Recruitment and Orientation in order to provide additional services.

- **Assessment Results 2009-2010:** Data indicates that all six counties in the district are represented. Data also indicates that all public school systems are represented and four private schools are represented.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Organizational changes are being considered for the Office of Recruitment and Orientation in order to provide additional services.

Fall Progress Report 2010-2011

Data indicates that all public school systems in the district are represented, as well as six private schools.

Internal Performance Indicator 2

At least 80% of students who begin the semester will remain enrolled through the six-week period.

- **Assessment Results 2008-2009:** The enrollment data for Fall 2008 indicates that 4,455 students were enrolled at the end of late registration and the reported enrollment after the sixth week of scheduled classes was 4,258, which reflects a retention rate of 95%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:** Fall 2009 enrollment data reflects that 96% of students who began the semester remained enrolled through the six week period. (5,112 students were enrolled at the end of late registration and 4,905 were enrolled at the end of the sixth week.)

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

Fall Progress Report 2010-2011

Fall 2010 enrollment data indicates that 5349 students were enrolled at the end of late registration, and 5228 students were enrolled at the end of the sixth week, (97.7% of students who began the semester remained enrolled through the six week period.)

Internal Performance Indicator 3

At least 80% of students enrolled through the six-week period will complete the semester.

- **Assessment Results 2008-2009:** Enrollment data for Fall 2008 reflects an enrollment at the six week audit period of 4,258 students with 4,132 students completing the semester, reflecting a retention rate of 97%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed at this time.

- **Assessment Results 2009-2010:** Enrollment at the end of the six week audit period for Fall 2009 was 4,905 students with 4,789 students completing the semester, which is 97 percent completion.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed at this time.

Fall Progress Report 2010-2011

Fall 2010 enrollment was 5,228 at the end of the sixth week with 5,008 students still enrolled at the end of the semester (95%).

Internal Performance Indicator 4

Summer school enrollment will increase by 5% each summer. (This indicator previously stated that summer school enrollment would increase by 20% each summer. However, in 2006 the Planning and Effectiveness Committee determined that a 5% increase would be a more realistic goal.)

- **Assessment Results 2008-2009:** Summer 2008 total enrollment reflects a slight increase from 1,134 to 1,385.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College.

- **Assessment Results 2009-2010:** The summer 2009 total enrollment reflects an increase from 1385 to 1493, approximately 8%.

Source of Documentation: Office of Institutional Research

Use of Assessment Results: Efforts will continue to contact high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College.

Fall Progress Report 2010-2011

Summer enrollment for 2010 increased from 1493 to 1792, an increase of approximately 20%.

Internal Performance Indicator 5

Recruitment strategies will demonstrate an effort to recruit students from a diverse population.

- **Assessment Results 2008-2009:** Recruitment materials, application packets and a variety of campus information have been distributed to all schools within the six-county district as well as various off-campus sites. Plans include visiting all GED programs within the district; and providing a variety of recruitment programs on campus, such as GED Recruitment Day, Fill the Stadium, Counselor's Day Luncheon, Scholar's Night, Spring Fest, early April registration for students who score 18 or higher on the ACT. Campus visits will be made to all of the area high schools. Numerous private campus tours are provided to potential students, as well as group Career-Technical tours.

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored.

- **Assessment Results 2009-2010:** Recruitment material as well as a variety of information regarding the institution has been distributed to all schools within the six-county district in addition to various off-campus locations. Plans include additional visits to all high schools within the district as well as a variety of on-campus activities such as GED Tour Day, Fill the Stadium, Wildcat Fest, Career Mentor's Day, and early registration for high school seniors with an ACT score of 18 or higher. Campus tours and Career/Technical tours are frequently provided to both small and large groups of students. Additionally, private campus tours are provided to potential students on a regular basis, and institutional information is sent to students by way of e-mail and regular mail.

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored.

Fall Progress Report 2010-2011

Recruitment materials as well as a variety of information regarding the institution have been distributed to all high schools within the six-county district in addition to various off-campus locations. Plans include additional visits to all high schools within the district as well as a variety of on-campus activities such as Fill the Stadium, Wildcat Fest, and Counselor's Day. Campus tours and Career/Technical tours are frequently provided to both small and large groups of students. Additionally, private campus tours are provided to potential students on a regular basis, and institutional information is sent to students by way of e-mail and regular mail.

Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored. These methods include but are not limited to a community outreach project to help better prepare individuals for college as well as a new form of parent orientation.

Internal Performance Indicator 6

Eighty percent (80%) of career and technical education students who are eligible for graduation will successfully complete their respective programs according to the State measurement definition.

- **Assessment Results 2008-2009:** Of those who met eligibility requirements for graduation, all graduated for a 100% completion rate.

Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors, and Instructors

Use of Assessment Results: The graduation rate of 100 percent (100%) meets the state requirement. No plan of improvement is required.

- **Assessment Results 2009-2010:** One hundred percent (100%) of students who met graduation eligibility requirements graduated.

Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors; and Instructors.

Use of Assessment Results: The graduation rate exceeds the state requirement. No plan of improvement is required.

Fall Progress Report 2010-2011

This information will be available following graduation in May 2011.

Internal Performance Indicator 7

Career and technical education programs will demonstrate a retention rate of 86% according to the State measurement definition.

- **Assessment Results 2008-2009:** Approximately eighty-eight percent (87.8%) of the students enrolled in career technical programs (unduplicated enrollment) passed a level of instruction according to the State measurement definition of retention.

Source of Documentation: Offices of the career and technical counselors and instructors at the Poplarville campus, Forrest County Center, and the Hancock County Center.

Use of Assessment Results: The retention rate of 87.8% exceeds the baseline requirement (73.1%) of the State. No plan of improvement was necessary. However, a recommendation will be made to change the indicator to reflect the updated state baseline.

- **Assessment Results 2009-2010:** Approximately ninety-two percent (92%) of career and technical students who were defined by the Mississippi Department of Education as concentrators met the required retention rate.

Source of Documentation: Offices of the career and technical counselors and instructors at the Poplarville campus and the Forrest County Center.

Use of Assessment Results: Because programs exceeded the Mississippi Department of Education requirement, plans of improvement were not required.

Fall Progress Report 2010-2011

This information will be available by October 2011.

Internal Performance Indicator 8

At least 60% of full-time first semester general education students enrolled after six weeks in any fall semester will enroll in the next fall semester. *(This indicator previously stated: At least 80% of those students who have earned less than sixteen semester hours of credit and are enrolled in at least twelve hours of academic course work after six weeks of any fall semester will be enrolled at the end of registration for the next fall semester.)*

- **Assessment Results 2008-2009:** The Planning and Effectiveness Committee has made its recommendation concerning the modification of this indicator to be implemented for the 2009-2010 report.

Source of Documentation: The Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2009-2010:** From Fall 2008 to Fall 2009, 55.8% of the students enrolled met the Indicator 8 guidelines above.

Source of Documentation: The Office of Institutional Research

Use of Assessment Results: This indicator was modified by the Planning and Effectiveness Committee in 2009-2010, and the new indicator will be implemented for 2010-2011 reporting.

Fall Progress Report 2010-2011

Data indicates that 1087 full-time first semester general education students were enrolled after six weeks in fall 2009 and 574 of these students returned in fall 2010, 52.8 percent.

Internal Performance Indicator 9

At least 50% of full-time first semester general education students enrolled after six weeks in any fall semester will receive a degree within 3 years.

Fall Progress Report 2010-2011

In Fall 2007, there were 854 full-time first semester general education students enrolled after six weeks. Of these, 118 were awarded degrees within 3 years. It should be noted that this was checked against degrees awarded. More students may have earned the hours but not applied for the degree.

Goal 8: To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Commitment Statement:

The Pearl River Community College Department of Workforce Education is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals. *(This indicator previously stated: Commitment Statement: The Pearl River Community College Workforce Development Center is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals.)*

Internal Performance Indicator 1

The number of training projects developed and delivered to businesses, industries, educational and public service entities will increase at least five percent (5%) per year and will include high impact projects that will be measured by the Mississippi State University's National Strategic Planning and Analysis Research Center (nSparc). *(This indicator previously read: At least 60 training projects will be developed and delivered to businesses, industries, educational and public service entities.)*

- **Assessment Results 2008-2009:** PRCC has submitted 65 training and education projects, of which 55 are currently approved. One National Science Foundation Grant began on October 1, 2008. The Pathways to Reconstructing the Mississippi Gulf Coast is near close out and will end on February 28, 2009. The two South Mississippi Planning and Development District grants are again funded for this fiscal year.

Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office.

Use of Assessment Results: The State Board for Community and Junior Colleges started an accountability effort in this fiscal year. The result of this will be made available in the next several months.

- **Assessment Results 2009-2010:** PRCC has submitted 52 training and education projects, of which 45 are currently approved. While reporting is not complete, as of June 2010, 5111 unduplicated students and 8394 duplicated students received training in these workforce projects.
 - The National Science Foundation Grant that began on October 1, 2008, is reaching the end of year two. There have been 130 students enrolled in this program.
 - The two South Mississippi Planning and Development District grants are again funded for this fiscal year. In the computer training program funded in this effort, 153 students have completed 759 courses. The dislocated worker grant effort has offered counseling to 866 individuals that are unemployed seeking educational guidance and assistance.
 - The National Emergency Grant, which was an extension of the Pathways to Reconstructing the Gulf Coast effort, was funded for this fiscal year at approximately \$500,000. Students affected by Hurricane Katrina received training in Construction Equipment Operations (65),

Commercial Drivers Licensure (71), Geographic Information Systems (4), Welding (23), and Culinary (29).

Source of Documentation: State Board for Community and Junior Colleges GCR and PRCC Business Office.

Use of Assessment Results: The State Board for Community and Junior Colleges started an accountability effort in this fiscal year. The result of this will be made available in the next several months.

Fall Progress Report 2010-2011

A full report will be provided for the year-end report.

Internal Performance Indicator 2

Pearl River Community College's district will be served by at least one Adult Education Center located in each county throughout the district in order to assist students in developing the skills needed to pass the General Equivalency Diploma (GED) test. *(This indicator previously read: Each of Pearl River Community College's six counties will be served by at least one Adult Education Center.)*

- **Assessment Results 2008-2009:** Each PRCC county has an Adult Basic Education program.

Source of Documentation: Adult Basic Education Director

Use of Assessment Results: PRCC has been awarded a grant from the Mississippi Legislature to increase the number of GED graduates by 15%. This data will be analyzed in FY'10.

- **Assessment Results 2009-2010:** Each county in PRCC's district currently has an Adult Basic Education program.

Source of Documentation: Adult Basic Education Director

Use of Assessment Results: PRCC has been awarded a grant from the Mississippi Legislature to increase the number of GED graduates by 15%. This data will be analyzed in FY'10.

Fall Progress Report 2010-2011

PRCC's district is currently served by an Adult Basic Education program.

Internal Performance Indicator 3

The PRCC Department of Workforce Education will continue to apply for at least one grant per quarter from private, state, federal and/or other sources of funding to obtain resources needed to operate training programs. *(This indicator previously read: At least 8000 persons will be trained in the Workforce Development Center's training projects with businesses, industries, educational and public service customers annually.)*

- **Assessment Results 2008-2009:** This information will not be available until FY'10.

Source of Documentation: Director of Workforce Education

Use of Assessment Results: N/A

- **Assessment Results 2009-2010:** Reports for 2008-2009 reflected a total of 80 State Board for Community and Junior Colleges projects, which produced total trainees of approximately 13,000. Due to reporting procedures, information for 2009-2010 will be provided in 2011.

Source of Documentation: Director of Workforce Education

Use of Assessment Results: No action needed.

Fall Progress Report 2010-2011

This information will be provided fully in the year-end report.

**INTERNAL
PERFORMANCE
INDICATOR
RESPONSIBILITY
CHART**

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal		Persons Responsible for Indicators		
Indicator	Goal	Person 1	Person 2	Person 3
1	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
2		Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
3		Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
4		Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor	
5		Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor	
6		Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
7		Dr. John A. Grant, Jr. Vice President for Instruction		
8		Ms. Jennifer Seal QEP Director	Ms. Brenda Wells Institutional Research Specialist	
9		Dr. John A. Grant, Jr. Vice President for Instruction		

Internal Performance Indicator Responsibility Chart (2010-2011)

Persons Responsible for Indicators			
Goal	Indicator		
2 Dr. Adam Breerwood Dean of Student Services	1	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services
	2	Ms. Jeanne Dyar Director of College Libraries	
	3	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services
	4	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services
	5	Ms. Jeanne Dyar Director of College Libraries	
	6	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal	Indicator	Persons Responsible for Indicators
3 Dr. John A. Grant, Jr. Vice President for Instruction	1	Dr. Martha Lou Smith Director of Extended Education
	2	Dr. Martha Lou Smith Director of Extended Education
	3	Ms. Jennifer Seal QEP Director
	4	Dr. Martha Lou Smith Director of Extended Education
	5	Dr. John A. Grant, Jr. Vice President for Instruction
	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal	Indicator	Persons Responsible for Indicators		
4 Ms. Brenda Wells Chair Professional Development Committee	1	Mr. Roger Knight Dean of Business Services		
	2	Dr. John A. Grant, Jr. Vice President for Instruction		
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. Becky Askew Chief Planning Officer		
	5	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	6	Dr. Becky Askew Chief Planning Officer		
	7	Mr. Roger Knight Dean of Business Services		

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal	Indicator	Persons Responsible for Indicators	
5 Dr. William Lewis President	1	Mr. Steve Howard Chief Technology Officer	
	2	Ms. Brenda Wells Institutional Research Specialist	
	3	Dr. William Lewis President	
	4	Mr. Steve Howard Chief Technology Officer	
	5	Ms. Jennifer Seal QEP Director	Mr. Steve Howard Chief Technology Officer
	6	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs	Mr. Roger Knight Dean of Business Services
	7	Mr. Steve Howard Chief Technology Officer	Dr. Martha Smith Director Extended Education

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal	Indicator	Persons Responsible for Indicators		
Dr. William Lewis President	1	Mr. Chuck Abadie Director of Public Relations		
	2	Dr. Becky Askew Chief Planning Officer		
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	5	Dr. Becky Askew Chief Planning Officer		
	6	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs		

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal	Indicator	Persons Responsible for Indicators
7 Dr. Adam Breerwood Dean of Student Services	1	Caycee Simon Director of Recruitment and Orientation
	2	Caycee Simon Director of Recruitment and Orientation
	3	Dr. Adam Breerwood Dean of Student Services
	4	Dr. Adam Breerwood Dean of Student Services
	5	Caycee Simon Director of Recruitment and Orientation
	6	Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	7	Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	8	Dr. John A. Grant, Jr. Vice President for Instruction Ms. Brenda Wells Institutional Research Specialist
	9	Dr. John A. Grant, Jr. Vice President for Instruction Ms. Brenda Wells Institutional Research Specialist

Internal Performance Indicator Responsibility Chart (2010-2011)

Goal	Indicator	Persons Responsible for Indicators
8 Mr. Scott Alsobrooks Director of Workforce Development Center	1	Mr. Scott Alsobrooks Director of Workforce Development Center
	2	Mr. Scott Alsobrooks Director of Workforce Development Center
	3	Mr. Scott Alsobrooks Director of Workforce Development Center