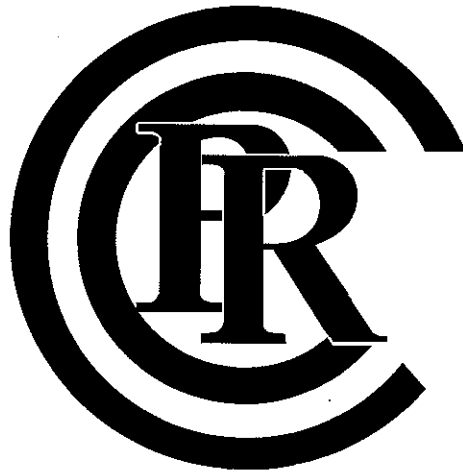


**STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS**

**INTERIM REPORT
2007 FALL SEMESTER**



**PEARL RIVER
COMMUNITY COLLEGE**

**POPLARVILLE - HATTIESBURG
MISSISSIPPI**

**STRATEGIC PLAN
and
INTERNAL PERFORMANCE INDICATORS**

**INTERIM REPORT
2007 FALL SEMESTER**

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**PRESIDENT'S
LETTER**



PEARL RIVER COMMUNITY COLLEGE

MISSISSIPPI'S PIONEER COMMUNITY COLLEGE

TO: PRCC Board of Trustees
PRCC Employees

FROM:  William Lewis
President

DATE: February 2008

RE: Strategic Plan and Internal Performance Indicators

As can be seen by reviewing the 2007-2008 Interim Report regarding the Strategic Plan and Internal Performance Indicators, progress is being made toward achieving our goals for the year. As in the past, various college committees, including the Administrative Council, have reviewed our accomplishments and have made recommendations which will be used to measure our success during the coming years.

Documentation indicates that our students are currently being prepared extremely well for the world of work and/or for their continued pursuit of higher educational opportunities. Although our funding has been reduced, the College is continuing to grow and develop. In addition, educational programs and services continue to be expanded, and our personnel continue to focus on the enhancement of the learning environment provided for students.

As we continue to plan strategically for the future and to quantify the results of our efforts, improvements in all areas of our college will be made. Our process of planning and evaluation continues to serve us well and move Pearl River Community College to a higher level of achievement.

WL:sl

HISTORY
of
PEARL RIVER
COMMUNITY COLLEGE

HISTORY OF PEARL RIVER COMMUNITY COLLEGE

Pearl River Community College (PRCC) is among the oldest colleges of its kind in the South and is the pioneer junior college in Mississippi. PRCC began its journey as the State's first county agricultural high school in the first decade of the twentieth century and has since been a pathfinder for advanced education in South Mississippi.

Pearl River County Agricultural High School (PRCAHS), the first in the State, opened its doors in 1909. For the first eleven years, the school was devoted solely to educating high school age students in academic studies and in agricultural and home sciences. In 1921, PRCAHS became the first agricultural high school to offer freshman college courses, and was soon renamed Pearl River Junior College. The institution's name was changed to Pearl River Community College on July 1, 1988. The name change reflects the comprehensive academic, career, technical, and community services programs that are offered through the College.

The College operates multi-instructional sites. A post-secondary vocational-technical center was built in 1969 in Hattiesburg and developed into the Pearl River Community College Forrest County Center. The facility has been expanded several times. The most recent addition is a new library and classroom building that opened in the Spring of 2006. The Hancock Center opened in Waveland in January 2005, only to be destroyed by Hurricane Katrina on August 29, 2005. The Hancock Center reopened in late 2006. The Lowery A. Woodall Advanced Technology Center opened in Hattiesburg in October 2004.

Although the College has made a dramatic recovery from the extensive damage due to Hurricane Katrina, it continues to suffer the losses of M.R. White Coliseum and Moody Hall Auditorium. Plans are being drawn for the construction of a new performing arts center and a new coliseum/assembly center.

FINANCIAL OVERVIEW

Pearl River Community College

Budgets

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Pearl River Community College
Current Unrestricted Fund
Summary Statement of Revenues and Expenditures
FY 2007-2008

	<u>2006-2007</u>	<u>% Total</u>	<u>2007-2008</u>	<u>% Total</u>	<u>Increase (Decrease)</u>
Revenues					
Student Fees	8,102,890	30.6%	8,232,863	28.7%	129,973
County Support	1,736,190	6.6%	2,359,968	8.2%	623,778
State Support	13,007,457	49.2%	15,368,750	53.6%	2,361,293
Federal Support	249,856	0.9%	530,083	1.8%	280,227
Private Gifts, Grants, and Contracts	205,000	0.8%	205,000	0.7%	0
Investment Income	180,000	0.7%	180,000	0.6%	0
Sales and Svc of Educ Activities	118,070	0.4%	163,430	0.6%	45,360
Other Sources	2,854,421	10.8%	1,636,623	5.7%	(1,217,798)
Total Revenues	<u>26,453,884</u>	<u>100.0%</u>	<u>28,676,717</u>	<u>100.0%</u>	<u>2,222,833</u>
Expenditures					
Instructional - Academic	8,265,336	31.2%	9,052,966	31.6%	787,630
Instructional - Career Tech	4,956,231	18.7%	5,411,899	18.9%	455,668
Instructional - Support	876,046	3.3%	1,012,894	3.5%	136,848
Student Services	3,273,344	12.4%	3,485,766	12.2%	212,422
Institutional Support	5,679,139	21.5%	5,914,549	20.6%	235,410
Operation of Plant	3,403,788	12.9%	3,798,643	13.2%	394,855
Total Expenditures	<u>26,453,884</u>	<u>100.0%</u>	<u>28,676,717</u>	<u>100.0%</u>	<u>2,222,833</u>

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Educational Revenues			
Student Fees			
Academic			
Full Time Tuition - IS	2,676,240	2,279,170	(397,070)
Part Time Tuition - IS	1,369,860	987,300	(382,560)
Full Time Tuition - OS	76,140	124,934	48,794
Part Time Tuition - OS	27,540	46,274	18,734
Virtual Community College Tuition	325,584	624,120	298,536
Night Class Tuition	750,000	1,035,375	285,375
Full Time Fees - OS	100,800	194,397	93,597
Part Time Fees - OS	22,000	79,100	57,100
Graduation Fees	20,657	10,247	(10,410)
Lab Fees	171,027	176,895	5,868
Technology Fee	153,225	169,845	16,620
Registration Fee	153,225	169,807	16,582
Other Fees	2,100	49,435	47,335
Total Academic	5,848,398	5,946,899	98,501
Vocational			
Full Time Tuition - IS	320,760	249,279	(71,481)
Part Time Tuition - IS	42,330	36,221	(6,109)
Full time Tuition - OS	4,000	3,240	(760)
Part Time Tuition - OS	0	3,870	3,870
Night Class Tuition	0	0	0
Full Time Fees - OS	10,000	4,796	(5,204)
Part Time Fees - OS	0	4,500	4,500
Program and Course Fees	52,000	52,253	253
Continuing Education Fees	0	0	0
Graduation Fees	3,177	7,880	4,703
Technology Fee	12,075	10,600	(1,475)
Registration Fee	12,075	10,600	(1,475)
Other Fees - Nursing Assistant Program	61,500	37,500	(24,000)
Total Vocational	517,917	420,739	(97,178)
Technical			
Full Time Tuition - IS	1,078,920	1,054,967	(23,953)
Part Time Tuition - IS	220,830	212,067	(8,763)
Full time Tuition - OS	11,340	19,440	8,100
Part Time Tuition - OS	0	4,214	4,214
Night Class Tuition	37,958	51,443	13,485
Full Time Fee - OS	11,510	28,776	17,266

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Part Time Fees - OS	0	5,697	5,697
Virtual Community College Tuition	28,728	85,505	56,777
Program and Course Fees	182,738	231,499	48,761
Graduation Fees	6,500	10,798	4,298
Technology Fee	44,500	48,085	3,585
Registration Fee	44,500	48,065	3,565
Total Technical	1,667,524	1,800,556	133,032
Other Student Fees			
Orientation	23,561	17,081	(6,480)
Transcripts	7,000	9,033	2,033
ACT/GED Testing	22,490	29,254	6,764
ID Card Fees	6,000	3,341	(2,659)
Deferment Fees	10,000	5,960	(4,040)
Total Other Student Fees	69,051	64,669	(4,382)
Total Student Fees	8,102,890	8,232,863	129,973
General Revenues			
County Support			
Forrest	540,000	550,378	10,378
Hancock	0	500,000	500,000
Jefferson Davis	94,190	94,190	0
Lamar	435,000	435,000	0
Marion	252,000	257,400	5,400
Pearl River	415,000	523,000	108,000
Total County Support	1,736,190	2,359,968	623,778
State Support			
General			
General Appropriations	6,737,767	9,225,448	2,487,681
Health Insurance	1,127,719	1,408,128	280,409
Technology Appropriation	203,859	205,500	1,641
Rural Health Corp Appropriation	72,545	73,743	1,198
One Stop Career Center	300,000	300,000	0
Advanced Tech Center	150,000	150,000	0
EEF	2,210,131	2,216,168	6,037
Other State Revenue			
Vocational Salary Reimbursement	2,008,073	1,719,750	(288,323)
Vocational Equip. Reimbursement	78,000	27,413	(50,587)

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Industrial Training	31,363	42,600	11,237
State Grants - Other	88,000	0	(88,000)
Total State Support	13,007,457	15,368,750	2,361,293
Federal Support			
Vocational Program Reimbursement	174,856	143,000	(31,856)
Vocational Program Salary Reimb Other	16,000	328,083	312,083
Recovery of Admin Costs	59,000	59,000	0
Total Federal Support	249,856	530,083	280,227
Private Gifts, Grants and Contracts			
Outside Scholarships	205,000	205,000	0
Investment Income			
Interest Income	180,000	180,000	0
Sales & Services of Educational Activities			
Child Care Revenue	34,700	37,093	2,393
Wellness Center Usage Fees	15,500	30,264	14,764
Gate Receipts	15,000	29,841	14,841
Season Ticket Sales	420	1,292	872
Ad Sales	600	3,450	2,850
Program Sales	600	1,513	913
Barbering Revenue	2,700	1,827	(873)
Cosmetology Revenue	2,600	9,618	7,018
CD Annuals	13,650	17,692	4,042
Vending	10,000	4,719	(5,281)
Vo-Tech Service Income	20,300	24,403	4,103
Drama Ticket Sales	2,000	1,718	(282)
Total Sales & Svc of Ed Activities	118,070	163,430	45,360
Other Sources			
Library Fines	2,900	1,305	(1,595)
Traffic Violations	23,000	48,471	25,471
Parking Permits	20,000	33,142	13,142
Other Income	35,776	60,193	24,417
Due from Foundation	17,691	17,691	0
Miscellaneous Income	2,000	307	(1,693)
Community Disaster Loan Funding	2,000,000	1,000,000	(1,000,000)
Reappropriation of FY 2006 Funds	452,954	0	(452,954)

**Pearl River Community College
Current Unrestricted Fund
Schedule of Revenue**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Cash Short/Over	<u>100</u>	<u>100</u>	<u>0</u>
Total Other Sources	2,554,421	1,161,209	(1,393,212)
Transfers In	<u>300,000</u>	<u>475,414</u>	<u>175,414</u>
Total Educational and General Revenues	<u>26,453,884</u>	<u>28,676,717</u>	<u>2,222,833</u>

**Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Salaries	14,813,956	16,048,999	1,235,043
Fringe Benefits	4,121,526	4,580,283	458,757
Work Study Salaries	100,000	120,000	20,000
Postage	71,056	71,531	475
Telephone	132,703	132,703	0
Printing and Reproduction Service	46,741	51,041	4,300
Repairs and Maintenance	132,381	135,854	3,473
Service Contracts on Equipment	393,227	455,122	61,895
Utilities			
Electricity	766,695	766,695	0
Gas	315,901	315,901	0
Water	79,453	79,453	0
Waste Disposal	29,079	29,079	0
Equipment and Other Rentals	248,823	278,823	30,000
Insurance	1,318,817	1,061,899	(256,918)
Professional Fees	367,172	487,082	119,910
Medical Services	10,892	10,892	0
Other Contractual Services	44,800	44,800	0
Advertising	54,662	74,662	20,000
Legal and Membership Dues	77,656	78,684	1,028
Educational Supplies	270,209	288,283	18,074
Office Supplies	103,834	110,322	6,488
Building and Construction Supplies	111,068	142,075	31,007
Janitorial Supplies	76,200	82,920	6,720

**Pearl River Community college
Current Unrestricted Fund
Schedule of Expenditures by Object**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Automotive Supplies	12,822	12,822	0
Landscaping Supplies	17,961	17,961	0
Gas, Oil, and Deisel	44,100	44,100	0
Computer Software	39,853	42,722	2,869
Other Supplies	127,192	145,243	18,051
Printing and Binding Supplies	3,422	3,422	0
Scholarships	1,414,042	1,414,042	0
Vehicle Tags, Taxes, Etc.	1,683	1,683	0
Bad Debts (Student Accts Receivable)	51,303	51,303	0
Miscellaneous Expense	13,000	13,000	0
Meal Expense	79,276	91,494	12,218
Uniforms	92,070	45,257	(46,813)
Medical Supplies	7,729	8,000	271
Minor Equipment	46,479	53,864	7,385
In State Travel	295,326	309,562	14,236
Out of State Travel	76,573	84,875	8,302
Equipment	144,282	295,848	151,566
State 100% Reimburseable Equipment	78,000	355,496	277,496
Library Books	107,920	107,920	0
Transfers Out	<u>114,000</u>	<u>131,000</u>	<u>17,000</u>
Total Expenditures by Object	<u>26,453,884</u>	<u>28,676,717</u>	<u>2,222,833</u>

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Academic Instruction			
Poplarville			
Vice President of Instruction	884,346	858,799	(25,547)
QEP	173,026	209,512	36,486
Theatre	9,153	13,253	4,100
Communications	188,647	203,017	14,370
String of Pearls	38,467	40,056	1,589
Art	92,786	101,500	8,714
Band	386,844	352,853	(33,991)
Chorus	188,881	179,553	(9,328)
Music	270,472	354,793	84,321
Wellness Center	492,865	498,599	5,734
Associate Degree Nursing	1,617,546	1,957,882	340,336
Business	156,984	164,026	7,042
Mathematical Sciences	633,852	674,578	40,726
Sciences	779,822	803,720	23,898
English	587,023	646,122	59,099
Reading	33,412	41,213	7,801
Criminal Justice	52,311	53,335	1,024
Foreign Language	70,917	74,238	3,321
Social Sciences	646,367	681,069	34,702
Journalism	3,295	3,295	0
Total Academic Instruction - Poplarville	7,307,016	7,911,413	604,397
Forrest County			
Communications	41,093	43,305	2,212
QEP	0	74,336	74,336
Art	7,137	7,137	0
Music	16,593	16,593	0
Health and Physical Education	7,501	7,501	0
Business	10,705	10,705	0
Mathematical Sciences	220,856	230,800	9,944
Sciences	247,461	234,543	(12,918)
English	134,558	138,091	3,533
Reading	18,614	18,614	0
Criminal Justice	7,137	57,466	50,329
Foreign Language	7,136	7,136	0
Social Sciences	81,481	142,511	61,030

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Total Academic Instruction - Forrest County	800,272	988,738	188,466
Hancock Center			
Health and Physical Education	772	772	0
Art	1,785	1,785	0
Music	3,568	3,568	0
Business	5,353	5,353	0
Mathematical Sciences	18,377	18,377	0
English	87,394	18,378	(69,016)
Reading	3,568	3,568	0
Social Sciences	37,231	101,014	63,783
Total Academic Instruction - Hancock Center	158,048	152,815	(5,233)
Total Academic Instruction	8,265,336	9,052,966	787,630
Career Technical Instruction			
Poplarville			
Director's Office	385,170	398,873	13,703
Auto Mechanics	103,171	110,762	7,591
Electricity	124,672	132,530	7,858
Construction Engineering Technology	47,257	49,935	2,678
Masonry	52,905	55,547	2,642
Heating, Air Conditioning and Refrigeration	45,477	92,141	46,664
Cosmetology	61,365	64,349	2,984
Barbering	55,514	58,190	2,676
Machine Shop	65,788	68,970	3,182
Welding	69,391	72,214	2,823
Licensed Practical Nursing	127,456	142,735	15,279
Commercial Truck Driving	102,659	106,136	3,477
Web Design Technology	70,481	46,747	(23,734)
Business & Office Technology	399,051	303,122	(95,929)
Computer Technology	131,100	140,396	9,296
Marketing & Management	101,475	108,075	6,600
Computer Networking Support Tech	95,297	99,709	4,412
Child Development	118,008	123,104	5,096
Child Development Lab	53,363	58,035	4,672
Automated Manufacturing	99,495	90,267	(9,228)

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Electronics	97,529	103,079	5,550
Drafting & Design	116,024	122,864	6,840
Aviation Maintenance	79,595	80,614	1,019
Truck Driver Testing	8,327	8,327	0
100% Equipment Reimbursed by State	<u>78,000</u>	<u>355,496</u>	<u>277,496</u>
 Total Career Technical Instruction Poplarville	 2,688,570	 2,992,217	 303,647
Forrest County			
Director's Office	338,804	390,644	51,840
Heating, Air Conditioning and Refrigeration	60,242	64,626	4,384
Welding	54,121	62,980	8,859
Licensed Practical Nursing	187,348	210,169	22,821
Business & Office Technology	81,125	88,181	7,056
Banking and Finance	1,785	1,785	0
Computer Servicing Technology	47,487	49,845	2,358
Electronics	48,592	56,151	7,559
Allied Health Programs			
Dental Assisting	105,492	110,696	5,204
Surgical Technician	127,026	135,939	8,913
Nursing Assistant	55,825	58,605	2,780
Nursing Aide Competency Testing	3,926	3,944	18
Physical Therapist Assistant	231,096	246,162	15,066
Medical Lab Tech	125,365	131,590	6,225
Respiratory Therapy Tech	213,039	184,480	(28,559)
Dental Hygiene	261,557	283,345	21,788
Occupational Therapy	172,979	181,106	8,127
X-Ray Technology	<u>147,688</u>	<u>155,270</u>	<u>7,582</u>
 Total Career Technical Instruction Hattiesburg	 2,263,497	 2,415,518	 152,021
Hancock Center			
Child Development	<u>4,164</u>	<u>4,164</u>	<u>0</u>
 Total Career Technical Instruction	 4,956,231	 5,411,899	 455,668
Instructional Support Library and Learning Lab			
Poplarville	667,926	701,690	33,764
Forrest County	<u>208,120</u>	<u>311,204</u>	<u>103,084</u>

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Total Instructional Support Library	876,046	1,012,894	136,848
Student Services			
Dean's Office	154,889	162,841	7,952
Admissions	229,752	240,996	11,244
Financial Aid	343,636	377,401	33,765
Academic Counselors - Poplarville	148,682	199,448	50,766
Academic Counselors - Hattiesburg	81,213	88,496	7,283
Career Tech Counselors - Poplarville	209,112	214,060	4,948
Career Tech Counselors - Hattiesburg	287,921	293,705	5,784
ACT/GED Testing Service	35,151	35,151	0
Student Publications	15,007	15,007	0
Athletic Director	268,382	272,877	4,495
Athletic Medical Supplies	10,000	10,539	539
Phi Theta Kappa	5,583	5,583	0
Football	420,900	447,742	26,842
Golf	21,787	23,382	1,595
Men's Basketball	132,414	134,616	2,202
Women's Basketball	114,475	120,490	6,015
Men's Baseball	142,286	146,105	3,819
Women's Softball	67,954	72,478	4,524
Tennis	34,250	48,558	14,308
Men's Soccer	60,924	63,206	2,282
Women's Soccer	61,969	64,244	2,275
Recruitment	213,833	227,033	13,200
Parade of Beauties	950	950	0
Cheerleaders	30,572	32,072	1,500
Homecoming	8,647	8,647	0
Game Room	21,079	22,109	1,030
Student Intramurals	42,506	34,160	(8,346)
Student Activities	59,248	68,590	9,342
School Nurse	45,423	50,481	5,058
Student Counsel	4,799	4,799	0
Total Student Services	3,273,344	3,485,766	212,422

Institutional Support

Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Board of Trustees	15,530	15,530	0
Office of the President	291,905	324,088	32,183
Business Office	495,735	520,996	25,261
Business Office - Forrest County	30,301	25,025	(5,276)
Information Technology	864,438	983,521	119,083
Alumni-Foundation Office	208,021	214,488	6,467
Grants & Research Office	36,030	36,030	0
ADA Office/Disability Services	67,386	81,724	14,338
Director Hancock County Center	127,604	124,696	(2,908)
Workforce Development Center	440,379	466,350	25,971
General Administration	1,728,152	1,471,234	(256,918)
Public Relations and Printing	338,648	378,634	39,986
Post Office	6,593	6,955	362
Transfers to Grants and Restricted Funds	114,000	131,000	17,000
Reserve for Unexpected Expenditures		0	0
Bad Debts (Student Accounts)	51,303	51,303	0
Campus Security (Poplarville)	347,006	437,820	90,814
Campus Security (Hattiesburg)	109,058	158,432	49,374
Institutional Research	89,445	81,391	(8,054)
Extended Education/Distance Learning	138,191	210,825	72,634
Planning and Research	179,414	194,507	15,093
Total Institutional Support	5,679,139	5,914,549	235,410
Operation of Plant			
Poplarville			
Janitorial	494,662	577,508	82,846
Building Maintenance	741,938	938,251	196,313
Grounds	250,089	300,201	50,112
Utilities and Telephone	1,002,348	1,002,348	0
Other Transportation	159,870	163,822	3,952
Total Operation of Plant - Poplarville	2,648,907	2,982,130	333,223
Forrest County			
Janitorial	147,572	163,104	15,532
Building Maintenance	91,322	130,785	39,463
Grounds	25,793	25,793	0
Utilities	249,010	249,010	0

**Pearl River Community College
Current Unrestricted Fund
Schedule of Expenditures by Function**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Transportation	838	838	0
Total Operation of Plant - Forrest County	514,535	569,530	54,995
Advanced Technology Center			
Janitorial	57,526	60,803	3,277
Building Maintenance	10,000	10,000	0
Grounds	15,000	15,000	0
Utilities	88,100	88,100	0
Total Operation of Plant - Advanced Tech Ctr	170,626	173,903	3,277
Hancock Center			
Janitorial	9,200	12,560	3,360
Building Maintenance	45,920	45,920	0
Utilities	14,600	14,600	0
Total Operation of Plant - Hancock Center	69,720	73,080	3,360
Total Operation of Plant	3,403,788	3,798,643	394,855
Total Unrestricted Current Fund Expenditures	<u>26,453,884</u>	<u>28,676,717</u>	<u>2,222,833</u>

Pearl River Community College
Auxiliary Fund
Schedule of Revenues and Expenditures

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Revenues			
Food Service			
Food Sales	185,000	72,776	(112,224)
Meal tickets	1,176,000	1,176,000	0
Sales to college	85,000	193,803	108,803
	<hr/>	<hr/>	<hr/>
Total Food Service	1,446,000	1,442,579	(3,421)
Residential Facilities			
Room Rentals	1,313,200	1,352,436	39,236
Miscellaneous	500	0	(500)
	<hr/>	<hr/>	<hr/>
Total Residential Facilities	1,313,700	1,352,436	38,736
Bookstore (Pearl River and Forrest County)			
Book Sales	1,762,500	1,868,165	105,665
Merchandise Sales	500,000	585,522	85,522
Non-Taxable Sales	1,200	5,000	3,800
Other Income	6,000	5,000	(1,000)
	<hr/>	<hr/>	<hr/>
Total Bookstore	2,269,700	2,463,687	193,987
Total Auxiliary Revenues	5,029,400	5,258,702	229,302
Expenditures			
Food Service			
Contract Cost	1,034,880	866,831	(168,049)
Postage and Freight	300	200	(100)
Equipment Rental	500	500	0
Repairs	5,000	5,000	0
Other Supplies	1,000	500	(500)
Meal Expense	1,000	500	(500)
	<hr/>	<hr/>	<hr/>
Total Food Service	1,042,680	873,531	(169,149)
Residential Facilities			
Salaries	155,429	162,600	7,171

Pearl River Community College
Auxiliary Fund
Schedule of Revenues and Expenditures

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Staff Benefits	74,654	78,278	3,624
Maintenance Supplies	15,000	49,551	34,551
Scholarships	45,000	45,000	0
Utilities (Cable)	50,000	50,000	0
Repairs	15,000	53,856	38,856
Professional Fees	2,900	0	(2,900)
Meal Expense	3,500	4,196	696
Minor Equipment	0	500	500
Debt Reserve	0	141,884	141,884
Bond Obligation	539,985	701,890	161,905
Total Residential Facilities	901,468	1,287,755	386,287
Bookstore (Pearl River and Forrest County)			
Salaries	196,609	200,600	3,991
Fringe Benefits	72,686	75,730	3,044
Book Purchases	1,410,000	1,567,426	157,426
Book Buy Back Purchases	43,000	2,000	(41,000)
Merchandise Purchases	300,000	300,000	0
Postage and Freight	4,000	4,000	0
Repairs	500	500	0
Office Supplies	5,000	5,000	0
Minor Equipment	500	500	0
Equipment Rental	1,500	1,500	0
Dues and Subscriptions	75	75	0
Travel	2,000	2,500	500
Meal Expense	1,000	2,000	1,000
Sales Tax	35,420	35,420	0
POS Equipment Lease	36,000	36,000	0
Transfer to Unrestricted Current Funds	300,000	475,414	175,414
Work-Study Salaries	5,000	5,000	0
Total Bookstore	2,413,290	2,713,665	300,375
Total Auxiliary Expenditures	<u>4,357,438</u>	<u>4,874,951</u>	<u>517,513</u>
Excess Revenues Over/(Under) Expenditures	<u>671,962</u>	<u>383,751</u>	<u>(288,211)</u>

**Pearl River Community College
Current Restricted Funds
Federal and State Grants for Students**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Revenues			
PELL Grants	6,400,000	6,400,000	0
Supplemental Grants	130,000	146,628	16,628
State Student Incentive Grants	<u>288,774</u>	<u>290,000</u>	<u>1,226</u>
Total Revenues	6,818,774	6,836,628	17,854
Expenditures			
Payment to General Fund for Student Accts	4,432,203	4,442,199	9,996
Payment to Students	<u>2,386,571</u>	<u>2,394,429</u>	<u>7,858</u>
Total Expenditures	<u>6,818,774</u>	<u>6,836,628</u>	<u>17,854</u>
Excess Revenues Over Expenditures	<u>0</u>	<u>0</u>	<u>0</u>

**Pearl River Community College
Current Restricted Fund
Grants**

	<u>FY 2007</u>	<u>Proposed FY 2008</u>	<u>Increase (Decrease)</u>
Revenues			
ABE/GED - Federal	403,971	403,971	0
WIN Job Center	58,360	58,360	0
NASA	132,491	145,730	13,239
SMPDD/WIA	118,293	0	(118,293)
MEP	40,000	0	(40,000)
WIA/Geospatial Tech	24,733	0	(24,733)
WIA/Pre-Employ Const Trade	158,913	0	(158,913)
Dislocated Workers	60,097	60,097	0
Student Support Services - Federal	298,263	298,263	0
Student Support Services - Grant Aid	100,000	0	(100,000)
Technical Preparation	100,006	100,006	0
Cops Grant	22,000	0	(22,000)
Rural Health	110,354	110,354	0
ATC SBCJC Projects	1,097,482	1,097,482	0
Underage Drinking Grant	8,000	0	(8,000)
NASA Space Grant	4,500	4,500	0
Partnership for Healthy Mississippi	0	0	0
USM/PME	2,308	0	(2,308)
Courage to Teach	18,000	18,000	0
H-1B Pathways	772,508	515,005	(257,503)
H-1B Highgrowth	69,022	46,014	(23,008)
Developmental Disabilities	74,583	0	(74,583)
Total Revenues	3,673,884	2,857,782	(816,102)
Expenditures			
Salaries	1,571,572	1,288,767	(282,805)
Fringe Benefits	288,740	230,901	(57,839)
Contractual	749,121	598,596	(150,525)
Materials & Supplies	537,696	342,685	(195,011)
Scholarships	210,354	110,354	(100,000)
Equipment	261,525	241,591	(19,934)
Travel	86,628	65,540	(21,088)
Other	(31,752)	(20,652)	11,100
Total Expenditures	3,673,884	2,857,782	(816,102)
Excess Revenues Over Expenditures	<u>0</u>	<u>0</u>	<u>0</u>

Note: All Grants Represent Amounts Requested, not necessarily approved.

**Pearl River Community College
Current Restricted Funds
Federal Workstudy Fund**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Revenues			
Receipts from U.S. Department of Education	160,000	168,172	8,172
Receipts from PRCC - Matching (25%)	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	160,000	168,172	8,172
Expenditures			
Payments to qualifying students	<u>160,000</u>	<u>168,172</u>	<u>8,172</u>
Excess Revenues Over Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**Pearl River Community College
Plant Funds
Faculty Housing Fund**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Revenues			
Rent from Apartments	18,575	22,000	3,425
Interest Income	300	900	600
	<hr/>	<hr/>	<hr/>
Total Revenues	18,875	22,900	4,025
Expenditures			
Transfer to Debt Service	6,270	6,270	0
Repairs	7,500	7,500	0
Building and Construction Supplies	5,000	6,000	1,000
	<hr/>	<hr/>	<hr/>
Total Expenditures	18,770	19,770	1,000
	<hr/>	<hr/>	<hr/>
Excess Revenues Over Expenditures	<u>105</u>	<u>3,130</u>	<u>3,025</u>

**Pearl River Community College
Plant Funds
Debt Service**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Revenues			
County Tax Support			
Forrest	75,000	120,000	45,000
Hancock	0	33,000	33,000
Jeff Davis	10,500	11,000	500
Lamar	188,000	195,000	7,000
Marion	1,000	0	(1,000)
Pearl River	<u>96,000</u>	<u>106,000</u>	<u>10,000</u>
Total County Tax Support	370,500	465,000	94,500
Interest	16,000	34,000	18,000
Transfers In	<u>223,527</u>	<u>511,644</u>	<u>288,117</u>
Total Revenues	610,027	1,010,644	400,617
Expenditures			
Principal & Interest - Pymt. Crosby Hall	83,060	84,070	1,010
Principal & Interest - ADN Building	152,003	155,813	3,810
Principal & Interest - Faculty Housing	6,270	6,090	(180)
Principal & Interest - CAPS Loan	52,182	52,181	(1)
Principal & Interest - Energy Management	100,757	100,757	0
Principal & Interest - Career Tech Bonds	0	288,297	288,297
Principal & Interest - Forrest County	146,220	148,387	2,167
Other Bond Costs	<u>1,000</u>	<u>1,175</u>	<u>175</u>
Total Expenditures	<u>541,492</u>	<u>836,770</u>	<u>295,278</u>
Excess Revenues Over/(Under) Expenditures	<u><u>68,535</u></u>	<u><u>173,874</u></u>	<u><u>105,339</u></u>

**Pearl River Community College
Plant Funds
Enlargement and Improvement Fund
Capital Expenditures**

	<u>2006-2007</u>	<u>2007-2008</u>	<u>Increase (Decrease)</u>
Revenues			
County Tax Support			
Forrest	326,096	380,023	53,927
Jefferson Davis	24,108	24,108	0
Lamar	200,000	200,000	0
Marion	56,000	58,500	2,500
Pearl River	<u>332,374</u>	<u>502,000</u>	<u>169,626</u>
Total County Tax Support	938,578	1,164,631	226,053
Reappropriate Funds	416,000	344,638	(71,362)
Interest Income	<u>5,000</u>	<u>5,000</u>	<u>0</u>
 Total Revenues	 1,359,578	 1,514,269	 154,691
Expenditures			
Transfer Out - Career Tech Bond Project	244,000	288,297	44,297
Transfer Out - FCC Bond Project	116,500	116,500	0
Tennis Courts (PRCC Project)	141,000	103,000	(38,000)
Vehicles	60,000	50,000	(10,000)
Maintenance Equipment	45,000	56,500	11,500
FCC Creek Project	25,000	25,000	0
Learning Lab Computers - P'ville	27,475	0	(27,475)
FCC Library Books	7,000	0	(7,000)
QEP Funds	184,850	98,000	(86,850)
Faculty Housing Renovations	40,000	40,000	0
Athletic Complex; Restrooms, etc	45,000	0	(45,000)
Furniture - Cafe', Seal, FCC Class	150,000	180,000	30,000
President's Home Repairs	40,000	40,000	0
Tech Bldg Special Events Room	15,000	0	(15,000)
Huff Hall Repairs	20,000	0	(20,000)
Road & Building Signs	8,000	0	(8,000)
Entrance Gates/Seal Hall Brick	17,000	17,000	0
Crosby Hall Repairs (2nd Floor)	15,000	0	(15,000)
Science Lab - Hburg	34,732	0	(34,732)
Football Scoreboard	30,000	0	(30,000)

**Pearl River Community College
Plant Funds
Enlargement and Improvement Fund
Capital Expenditures**

	<u>2006-2007</u>	<u>2007-2008</u>	Increase (Decrease)
I.T. Equipment	79,021	79,021	0
Parking Area Project	15,000	0	(15,000)
ADA (sidewalks)	0	30,000	30,000
Career-Tech New Admin Office	0	75,000	75,000
Cafeteria Equipment	0	30,000	30,000
Java Joes - Renovations Hburg	0	100,000	100,000
Tech Bldg - A/C Units	0	45,000	45,000
Courtyard Project - Demo	0	40,000	40,000
Library Services	0	23,475	23,475
Band Instruments	0	23,476	23,476
Campus Lighting and Street Signs	0	54,000	54,000
	<hr/>	<hr/>	<hr/>
Total Expenditures	<u>1,359,578</u>	<u>1,514,269</u>	<u>154,691</u>
Excess Revenues Over Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

FACILITIES PLAN

MEETING DOCUMENTATION

MEETING: Buildings & Grounds Committee

DATE: September 11, 2007

PLACE: Hancock Center

ATENDEES:

Sonny Knight	Dale Purvis	Clint Tapper
Frank Ladner	Craig Robbins	Roger Knight
H.R. Nobles	Tony Waits	Lewis Griffin
William Lewis		

The Buildings and Grounds Committee and selected College administrators met to discuss the following items:

1. Approved the President's recommendation to demolish Bilbo Hall and the Transportation Building on the Poplarville Campus. (Motion by Frank Ladner, Second by H.R. Nobles) Unanimous Vote
2. Reviewed the bids for construction of the new Transportation Shop and the recommendation to accept the bid of \$1,675,900.00 from Mac's Construction Company. (Motion by Frank Ladner, Second by H.R. Nobles) Unanimous Vote
3. Dr. Lewis reviewed projects that are either currently underway or are being developed through the Bureau of Buildings & Grounds:
 - A. Performing Arts Center
 - B. Moody Hall Addition
 - C. Courtyard
4. Dr. Lewis reviewed the current parking situation at the Forrest County Center and informed the Committee that a new temporary parking facility was being constructed behind the Allied Health Center to relieve the overcrowding situation. The College's Construction Equipment Operator Program will construct the new temporary facility.
5. Dr. Lewis reviewed the state bond funds the College received from the 2007 Legislative session.

6. Clint Tapper reviewed current projects that are underway on the Poplarville campus:
 - A. Career Education Center
 - B. Technology Building air conditioning project
 - C. Sports Complex Additions
 - D. Huff Hall
 - E. Moody Hall

7. Dr. Lewis discussed the projected stadium renovations and asked Lewis for his recommendations regarding the needed changes to the stadium. Dr. Lewis recommended that the board consider borrowing the needed monies from the Brownstone Fund. The Committee asked Dr. Lewis to bring specific recommendation back to the Committee for consideration at the October meeting.

MEETING DOCUMENTATION

MEETING: Buildings & Grounds Committee

DATE: October 9, 2007

PLACE: Great Hall Conference Room

ATENDEES:

Sonny Knight	Dale Purvis	Clint Tapper
Frank Ladner	Craig Robbins	Roger Knight
H.R. Nobles	Tony Waits	Lewis Griffin
William Lewis		

The Buildings and Grounds Committee and selected College administrators met to discuss the following items:

1. The focus of the meeting was the renovations to Dobie Holden Stadium. The following renovations to Holden Stadium were recommended to the Committee by Dr. Lewis: new metal seating, replacement of existing chairback seating, renovation and expansion of the existing pressbox, additional seating for the home side, creation of a new entry to the stadium with ticket offices, new restroom facilities and a new visitor's dressing facility. The College will attempt to perform as much of the construction in-house as possible. Funding is to be secured through borrowing \$1.2 million from the Brownstone Estate Fund. (Motion by H.R. Nobles, Second by Frank Ladner) Unanimous Vote
2. Dr. Lewis and Clint Tapper reviewed the status of the Courtyard Project.

MEETING DOCUMENTATION

MEETING: Buildings & Grounds Committee

DATE: December 11, 2007

PLACE: Great Hall Conference Room

ATENDEES:

Sonny Knight	Dale Purvis	Clint Tapper
Frank Ladner	Craig Robbins	Roger Knight
H.R. Nobles	Tony Waits	Adam Breerwood
William Lewis		

The Buildings and Grounds Committee and selected College administrators met to discuss the following items:

1. The Committee discussed the need for a study of available options to create a new entrance and exit for the Forrest County Center campus. Dr. Lewis briefed the Committee on the challenges that traffic flow on the FCC campus is presenting as enrollment grows and recommended that Shows, Dearman & Waits be employed to advise the College on the best plan for creating a new entrance/exit for the campus. The Committee voted unanimously to recommend hiring Shows, Dearman & Waits for this study.
2. The Committee was briefed on the possibility of creating a Walking Trail in that would be associated with the Wellness Program. There are grant funds available that can be applied for to support this project. The Committee was asked to support the recommendation to employ Shows, Dearman & Waits to assist the College in providing professional engineering drawings to support the grant proposal. The Committee voted unanimously to recommend the employment of Shows, Dearman & Waits to the Board of Trustees for this project.
3. Dr. Lewis and Roger Knight reported on the need to lease additional space at the Hancock Center for the expansion of the library. This project will support the College in its Substantive Review proposal with the Southern Association of Schools. Mr. Knight presented a proposal to lease this additional space and the Committee voted unanimously to support this recommendation.

INTRODUCTION
to
PLANNING
and
EVALUATION
at
PEARL RIVER
COMMUNITY COLLEGE

INTRODUCTION to PLANNING and EVALUATION

at

PEARL RIVER COMMUNITY COLLEGE

The underlying philosophy that Pearl River Community College (PRCC) holds regarding institutional effectiveness is that its principal mission is that of a teaching/learning institution. The College has planning and evaluation processes that are broad-based and systematic with involvement at all levels. The strategic planning process at PRCC involves the formulation of the Mission Statement and Strategic Goals which serve as the foundation for all planning and evaluation at the College. The faculty and staff at Pearl River Community College realize that planning and evaluation are very important responsibilities. The planning and evaluation processes are continuous and provide assurance that the Mission Statement is being fulfilled, provide a method to measure performance, and provide documentation that improvements are being made as needed.

In the past, the Mission Statement and Strategic Goals have been reviewed annually by the Policy and Procedure Committee, which has representation from all areas of the College. In the spring of 2003, the President appointed a special committee composed of faculty, staff, administrators, student representatives, and community and alumni members to review them once again. Using historical data as a basis, this committee met, researched and reviewed data, and recommended a revised Mission Statement and Strategic Goals. The revised Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President and the Administrative Council in May, and final approval was received from the Board of Trustees in June.

As included in the Institutional Effectiveness Planning and Evaluation Calendar, the Mission Statement and Strategic Goals are reviewed annually by members of the Planning and Effectiveness Committee, the Administrative Council, and the Board of Trustees and are included in various College publications (College catalog, student handbook, etc.). Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, are written with the assistance of the Chief Planning Officer, the Institutional Research Specialist, and committees in order to assist with the documentation of progress and the development of new objectives and plans of action that should lead to even greater improvements. This provides more specific delineations for development of objectives and assessment methods at the divisional level where operational planning is performed. The composition of the working groups which develop divisional objectives is left to the discretion of the particular division or departmental administrator or chair. Operational plans are reviewed by members of the Institutional Effectiveness Committee who determine if the objectives are appropriate in relation to the College's Mission Statement and Strategic Goals and then transmitted to the College President and other appropriate administrators for final review and approval.

Each year as detailed in the Institutional Effectiveness Planning and Evaluation Calendar, institutional data and measurements are collected and reviewed by College committees, the Administrative Council, the President, and the Board of Trustees in order to determine the extent to which Pearl River Community College is achieving its Mission. Since the College's annual budget process is driven by the Mission Statement and the Strategic Goals, this compilation assists in determining the extent to which the College is fulfilling the Mission and the Strategic Goals and directly influences the preparation of the annual budget. When Internal Performance Indicators are reviewed and found to need additional effort before being met, strategies to improve the action plans are discussed, financial support is provided when budgets are considered, and the Strategic Plan and Internal Performance Indicators are updated. Requests for additional funds are identified on the appropriate Needs Assessment form and related to specific Strategic Goals. This procedure ensures that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College. The President and Board of Trustees have final budget authority.

With this process followed annually, improvements are made based on the use of information from surveys, reports, and data. Progress is reported each year in documents that are available for review. These reports provide evidence of improvement and document that the College is achieving its Mission and Strategic Goals.

RATIONALE
for
STRATEGIC GOALS

RATIONALE FOR STRATEGIC GOALS

In the spring of 2003, all faculty, staff, and administrators at Pearl River Community College (PRCC) were given an opportunity to participate in an analysis of the strengths and weaknesses of the College and the opportunities and threats facing the College. Approximately 27% of the population responded to a strengths, weaknesses, opportunities, and threats (SWOT) form sent by email.

After compiling the responses, a chart was prepared to present the items which received the greatest number of responses. (This chart can be found at the end of this section.) The information in the chart was shared with members of both the Strategic Objectives Committee and with the Administrative Council. The Strategic Objectives Committee, a group of faculty, staff, administrators, student representatives, and community and alumni members, met, researched and reviewed data, and recommended a revised Mission Statement and Strategic Goals. The revised Mission Statement and Strategic Goals were presented to all College personnel and the community through email and other appropriate methods, and input was requested. After much discussion and review, several minor changes were made. Approval was received from the Policy and Procedure Committee, the President, and the Administrative Council in May, and final approval was received from the Board of Trustees in June 2003. As can be seen by comparing the Mission Statement and Strategic Goals with the SWOT Analysis, the information received from the PRCC faculty, staff, administrators, and students was critical in determining the direction in which Pearl River Community College will move in the future.

Specifically, PRCC personnel indicated in the SWOT Analysis that the instructional programs offered to students are one of the strengths of the College and should be included in the goals to continue to place emphasis on the preparation that students receive in order to be successful when they transfer and/or enter the world of work. A concern regarding recruitment was viewed as both a weakness and a threat; therefore, it was determined that recruitment should be part of a goal that would also include retention. Emphasis was placed on this topic primarily because of the College's location in a district surrounded by a number of colleges and universities, all seeking expansion.

Although the faculty and staff were seen as strengths of the College, the loss of faculty was found to be a threat. Morale had been low because of funding/budget concerns and low salaries. Budget concerns had also led to deteriorating infrastructure, less emphasis on professional development, a greater need for renovations of facilities, and the employment of more adjunct faculty. With this in mind, a goal was proposed to include employment of qualified faculty and staff who would be compensated well and given the opportunity for professional development, along with the goal of providing facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

A need to improve and expand student services was identified, and a goal to provide quality student services to enhance the development of students was proposed. Lack of communication was also found to be a weakness; therefore, the improvement of communication was included as a Strategic Goal.

With at least three of the six counties in the PRCC district predicted to be among the fastest growing in the State, the opportunity for more partnerships with various businesses and industries was identified; therefore, a goal was recommended to provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training. In addition to expanding workforce training, a goal to provide access to college courses and programs using various instructional methods, including distance education, was determined to be needed because of the change in the State's funding formula to that of full-time equivalency (FTE).

In addition to the SWOT Analysis, during the spring of 2002 and the spring of 2004, administrative, instructional, and educational support services were also evaluated by the utilization of the Noel-Levitz Student Satisfaction Survey and the Institutional Priorities Survey. The simultaneous use of these two surveys revealed areas of agreement and disagreement between students and campus personnel and enabled PRCC to (1) confirm further the accuracy of students' perceptions, (2) identify areas for new initiatives, and (3) gain an understanding of the campus climate from a faculty/staff perspective. In Spring 2007, an in-house designed survey, The Campus Climate Survey, was administered to students. The survey was designed to obtain responses regarding campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues. Although the majority of the students were satisfied with services offered by the College, focus groups were organized in order to review the results and make recommendations directed toward improving the quality of services offered by the College.

During the 2006-2007 school year, the Mission Statement and Strategic Goals were reviewed by numerous committees; however, no changes were made. Internal Performance Indicators, standards to assist in determining if a Strategic Goal has been met, were also reviewed, and several Internal Performance Indicators were revised and approved for evaluation purposes in 2007-2008. Since the College's annual budget process is driven by the Mission Statement and Strategic Goals, the compilation of instructional data and measurements assists in determining the extent to which the College is fulfilling the Mission and Strategic Goals and directly influences the preparation of the annual budget. The budget review process is in place with the Needs Assessment form being utilized by departments and divisions in order to ensure that the PRCC Mission Statement and Strategic Goals continue to serve as the foundation for all planning and evaluation at the College.

**PEARL RIVER COMMUNITY COLLEGE
STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS**

STRENGTHS									
	POP - A (22)	POP - VT (20)	FCC - VT (15)	PS (9)	SS (10)	AC (16)			
Faculty/Staff	20	14	12	7	7	16			
Administration	6	-	-	-	-	-			
Student/Teacher Ratio	4	7	-	-	-	16			
Programs	4	7	7	-	-	16			
Cost	3	7	4	3	6	16			
Locations	-	-	11	10	3	16			
Equipment	-	9	-	-	-	-			
Placement	-	9	-	-	-	-			
Scholarships	-	-	-	-	-	16			
Community/Alumni Support	-	-	-	-	-	16			
OPPORTUNITIES									
Locations	9	-	2	-	-	-			
Program Expansion/New Funding Formula	6	-	6	5	4	16			
Distance Education	3	-	-	2	2	-			
Extracurricular Activities	3	-	-	-	-	-			
Growth	-	8	14	5	3	16			
Salary Improvement	-	6	-	-	-	-			
Placement	-	3	-	-	-	-			
Public Relations	-	3	-	-	-	-			
Expansion of Facilities	-	-	-	3	8	16			
Staff Association	-	-	-	-	2	-			
Partnerships	-	-	-	-	-	16			
Increase in Endowments	-	-	-	-	-	16			

PEARL RIVER COMMUNITY COLLEGE

2003

STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

WEAKNESSES	POP - A (22)	POP - VT (20)	FCC - VT (15)	PS (9)	SS (10)	AC (16)
Budget/Funding	7	-	4	-	-	16
Adjunct Faculty (too many)	6	-	-	-	-	
Increasing Student/Teacher Ratio	5	-	-	-	-	
Facilities (need upgrading, etc.)	7	-	-	4	-	16
Administration	3	13	5	-	-	
Recruitment	3	-	-	-	-	
Low Salary	-	19	-	-	8	-
Salary Scale	-	12	-	-	-	16
Weak Technical Support	-	6	-	-	-	
Student Advisement	-	3	-	-	-	
Student Services	-	-	12	4	-	
Lack of Cafeteria	-	-	4	-	-	
Morale	-	-	3	-	-	
Lack of Communication	-	-	-	7	3	
Limited Technology	-	-	-	4	-	
Unorganized Registration	-	-	-	-	4	
Lack of Student Center	-	-	-	-	4	
Lack of Professional Development	-	-	-	-	3	16
Customer Service Inconsistency	-	-	-	-	-	16
Lack of faculty, staff, student participation	-	-	-	-	-	16

PEARL RIVER COMMUNITY COLLEGE

2003

STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS ANALYSIS

THREATS	POP - A (22)	POP - VT (20)	FCC - VT (15)	PS (9)	SS (10)	AC (16)
Funding/Budget/Economy	10	5	13	3	2	16
Publicity (need to increase)	4	-	-	-	-	-
Low Salary	3	10	4	3	3	-
Recruitment (competition)	3	-	-	-	3	16
Losing Faculty	3	12	-	3	-	-
Poor Morale	-	4	-	-	-	16
Politics	-	3	-	-	-	-
Program Expansion (not meeting needs)	-	-	-	3	-	-
Telephone System	-	-	-	-	4	-
Deteriorating Infrastructure	-	-	-	-	-	16
Slow Response to Rapid Change	-	-	-	-	-	16
Transfer of Local Control	-	-	-	-	-	16

**MISSION STATEMENT
and
STRATEGIC GOALS**

MISSION STATEMENT

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

STRATEGIC GOALS

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

STRATEGIC GOALS
and
INTERNAL
PERFORMANCE
INDICATORS

Mission Statement

Pearl River Community College is a public institution committed to providing quality educational and service opportunities for all who seek them.

Strategic Goals

1. To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.
2. To provide quality student services.
3. To provide access to college courses and programs using various instructional methods, including distance education.
4. To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.
5. To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make College services available via the Internet.
6. To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.
7. To recruit and retain students from a diverse population.
8. To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Goal 1: To prepare students to transfer and be successful in their studies at baccalaureate institutions and/or to be successful in careers for which they have been prepared.

Commitment Statement:

Pearl River Community College is committed to providing accredited programs that enable students to earn associate's degrees and certificates of proficiency, to transfer to bachelor's degree programs, to pass licensure examinations, and to gain employment in their chosen fields. Students completing these programs will express a high degree of satisfaction and will be successful in their careers and in their transfer programs.

Internal Performance Indicator 1

Instructors in all academic, technical and career education programs will be evaluated yearly by students, self-evaluations, and by supervisors. Results will be used to improve instruction.

- **Assessment Results 2002-2003:** This Internal Performance Indicator was achieved in accordance with the Pearl River Community College Evaluation Process Policy, adopted Nov. 11, 1980.

Source of Documentation: The results are on file in the offices of the Dean of Academic Affairs, the Director of Poplarville Career and Technical Education Programs, the Director of Forrest County Career and Technical Education Programs, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2003-2004:** This Internal Performance Indicator was achieved in accordance with the Pearl River Community College Evaluation Process Policy, adopted Nov. 11, 1980.

Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Director of Forrest County Career and Technical Education Programs, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2004-2005:** This Internal Performance Indicator was achieved in accordance with the Pearl River Community College Evaluation Process Policy, adopted Nov. 11, 1980.

Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2005-2006:** Due to time lost for instruction as a result of Hurricane Katrina, instructors were not evaluated by students in Fall 2005. New instructors were evaluated by students in Spring 2006. All instructors were evaluated by their supervisors, as usual, in Spring 2006.

Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually.

- **Assessment Results 2006-2007:** This Internal Performance Indicator was achieved in accordance with the Pearl River Community College Evaluation Process as revised on October 11, 2006, and reflects the following:

Pearl River Community College will periodically evaluate instructors in all academic, technical and career education programs as follows:

- Faculty employed at Pearl River Community College for fewer than six years will be evaluated annually.
- Faculty employed at Pearl River Community College for at least six years, but fewer than ten years, will be evaluated at least every two years.
- Faculty employed at Pearl River Community College for ten or more years will be evaluated at least every three years.

Source of Documentation: The results are on file in the offices of the Vice President for Instruction, the Director of Poplarville Career and Technical Education Programs, the Dean of Forrest County Center, and directors or chairs of instructional departments.

Use of Assessment Results: Activities for general improvement of instruction are planned annually, and specific suggestions for improvement, if needed, are placed in files of individual instructors and are reviewed annually

FALL PROGRESS REPORT FOR 2007-2008

- **Instructors are being evaluated by students in Fall semester 2007 for the 2007-2008 year.**

Internal Performance Indicator 2

At least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2002-2003:** During the Fall 2002 and Spring 2003 semesters, 1,023, or 85.1%, of 1,202, academic and technical classes carrying three or more semester hours of credit were taught by full time instructors. This percentage is well over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Dean of Academic Affairs.

Use of Assessment Results: No action needed.

- **Assessment Results 2003-2004:** During the Fall 2003 and Spring 2003 semesters, 1,409, or 85.14%, of 1,655 academic and technical classes carrying three or more semester hours credit were taught by full time instructors. This percentage is over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: No action needed.

- **Assessment Results 2004-2005:** During the Fall 2004 and Spring 2005 semesters, 1,326, or 83.92%, of 1,580 academic and technical classes carrying three or more semester hours credit were taught by full time instructors. This percentage is over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: No action needed.

- **Assessment Results 2005-2006:** During the Fall 2005 and Spring 2006 semesters, 1,403, or 83.8%, of 1,675 academic and technical classes carrying three or more semester hours credit were taught by full time instructors. This percentage is over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: No action needed.

- **Assessment Results 2006-2007:** During the Fall 2006 and Spring 2007 semesters, 1327, or 74%, of 1788 academic and technical classes carrying three or more semester hours credit were taught by full time instructors.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: The 74% is lower than the 80% stated in the indicator, therefore, a review of the number of classes taught by full-time instructors will be conducted.

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until approximately April 2008.

Internal Performance Indicator 3

One hundred percent (100%) of programs participating in program accreditation will receive full accreditation/reaccreditations in accordance with appropriate time schedules.

- **Assessment Results 2002-2003:** The accreditations of the Associate Degree Nursing, Automotive Mechanics Technology, and Child Development Technology Programs were reaffirmed during the 2002-2003 school year. No other programs were scheduled for reaffirmation of accreditation.

Source of Documentation: Offices of the Dean of Academic Affairs and the Director of Poplarville Career and Technical Programs.

Use of Assessment Results: No improvements needed at this time

- **Assessment Results 2003-2004:** The practical nursing program was reaffirmed during the 2003 fall semester.

Source of Documentation: Offices of the Vice President for Instruction and the Director of Poplarville Career and Technical Education Programs.

Use of Assessment Results: There was one recommendation regarding the practical nursing evaluation. The practical nursing program exceeded the recommended number of students (10) per full time instructor. This recommendation has been addressed and resolved by planning to have any students who exceed the allowable instructor to student ratio to attend observational areas under the supervision of a registered nurse (RN). Examples of this include observing dialysis and assisting school nurses.

- **Assessment Results 2004-2005:** No programs at Pearl River Community College had to experience reaffirmation during the 2004-2005 school year.

Source of Documentation: Offices of the Vice President for Instruction and the Director of Poplarville Career and Technical Education.

Use of Assessment Results: No action needed.

- **Assessment Results 2005-2006:** Medical Laboratory Technology Program was accredited for 7 years by National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 8410 West Bryn Mawr Avenue, Suite 670, Chicago, Illinois 60631, Phone: 773.714.8880. Accreditation has been reaffirmed for Respiratory Therapy through 2013. The Automotive program received a site visit and accreditation was reaffirmed.

Source of Documentation: Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Poplarville Career and Technical Education.

Use of Assessment Results: No action is needed.

- **Assessment Results 2006-2007:** The Medical Radiologic Technology Program progress report was submitted to JRCERT early in 2007 and was evaluated by the committee on April 20, 2007. The JRCERT took the following action: Maintenance of accreditation for a period of five years. The college was notified of this by letter dated April 30, 2007. No other programs were scheduled for reaffirmation of accreditation.

Source of Documentation: JRCERT official notification - Offices of the Vice President for Instruction, the Dean of the Forrest County Center, and the Director of Poplarville Career and Technical Education

Use of Assessment Results: Begin to prepare for next cycle of accreditation/reaffirmation.

FALL PROGRESS REPORT FOR 2007-2008

The physical therapist assistant education program at Pearl River Community College Forrest County Center is scheduled for an on-site visit in 2008 for accreditation by the Commission on Accreditation in Physical Therapy Education (CAPE) of the American Physical Therapy Association. The physical therapist assistant education program will submit a self-study prior to the on-site visit.

Internal Performance Indicator 4

Six months after graduation, 65% of students who completed career and technical programs will be positively placed according to the State measurement definition.

- **Assessment Results 2001-2002:** Ninety-four and five tenths percent (94.5%) of the students who completed programs were in jobs.

Source of Documentation: Offices of Poplarville Career and Technical Education, Forrest County Career and Technical Education, and Career and Technical Counselors.

Use of Assessment Results: A placement rate of 94.5% exceeds the State's requirement of 65%. No written plan of improvement is required.

Assessment Results 2002-2003: Ninety percent (90%) of the students on the Poplarville campus and at the Forrest County center are positively placed either in jobs, continuing education, or serving in the military (state definition of positive placement). The state requirement for 2002-03 for positive placements is 61.65 percent.

Source of Documentation: Offices of Poplarville Career and Technical Education, Forrest County Career and Technical Programs, and Career and Technical Counselors.

Use of Assessment Results: The ninety percent (90%) placement rate exceeds the State's 2002-2003 requirement of 61.65 percent. No written plans of improvement are required on the placement standard.

- **Assessment Results 2003-2004:** Ninety two percent (92%) of the students on the Poplarville campus and at the Forrest County Center are positively placed either in jobs, continuing education, or serving in the military (state definition of positive placement). The state requirement for 2003-04 is 62.15 percent.

Source of Documentation: Offices of Poplarville Career and Technical Education, Forrest County Center Career and Technical Education, and Career Technical Counselors.

Use of Assessment Results: The ninety two percent (92%) placement rate exceeds the State's placement requirement of 62.15 percent. No written plans of improvement are required on the placement standard.

- **Assessment Results 2004-2005:** Ninety-one percent (91%) of the students who completed programs at the Poplarville campus and at the Forrest County Center are positively placed either in jobs, continuing education, or in military service (State definition of positive placement).

Source of Documentation: Offices of Poplarville Career and Technical Education Programs, Forrest County Career and Technical Education Programs, and Career and Technical Counselors.

Use of Assessment Results: The ninety-one percent (91%) placement rate exceeds the State's 2004-05 requirement of 65 percent requirement. No written plans of improvement are required on the placement standard.

- **Assessment Results 2005-2006:** Ninety-two percent (92%) of the career and technical graduating students were placed either in the field for which they were trained, or related fields, or in the military service, or were continuing their education.

Source of Documentation: Placement records in offices of Dr. Ann Moore, Dr. Joe Wesley, and Instructors.

Use of Assessment Results: No plan of improvement is required. This performance exceeded the required state standard.

- **Assessment Results 2006-2007:** This information will not be available until October 2007.

Source of Documentation:

Use of Assessment Results:

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until October 2008.

Internal Performance Indicator 5

Employers attending the Pearl River Community College Career Fairs will give Pearl River Community College students a satisfactory rating regarding employability.

- **Assessment Results 2002-2003:** The survey was not developed and used until February 2004.

Source of Documentation: Offices of Career and Technical Counselors on the Poplarville campus and at the Forrest County Center.

Use of Assessment Results: Developing and using the survey in 2004 is the result of an effort for improvement placement efforts.

- **Assessment Results 2003-2004:** Forty-five employers completed and returned the survey.

A hundred percent (100%) strongly agreed or agreed that the students were helpful in set up and registration for the fair. This demonstrates courtesy.

Eighty-nine percent (89%) strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine. Eleven percent (11%) was undecided.

Eighty percent (80%) strongly agreed or agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Fifteen percent (15%) were undecided, and five percent (5%) disagreed.

Ninety-six percent (96%) strongly agreed or agreed that in general the upcoming graduated were employable. Four percent (4%) were undecided.

Survey results for the Forrest County Center's career fair will be available December 1, 2004.

Source of Documentation: Offices of Career and Technical Counselors on the Poplarville campus and at the Forrest County Center.

Use of Assessment Results: Survey results will be used in Placement Workshops conducted in November 2004 and February 2005 for improving student readiness for career fairs.

- **Assessment Results 2004-2005:** Fifty employers responded to the survey.

Ninety-six percent (96%) strongly agreed or agreed that the students were helpful in set up and registration for the fair. Four percent (4%) were undecided. This demonstrates courtesy.

A hundred percent (100%) strongly agreed or agreed that student interest in networking with employers was enthusiastic and genuine.

Ninety percent (90%) strongly agreed or agreed that student participation, preparation of resumes, proper attire, and polite conduct were exhibited. Eight percent (8%) were undecided, and two percent (2%) disagreed.

Eighty-eight percent (88%) strongly agreed or agreed that in general the upcoming graduates were employable. Twelve percent (12%) were undecided.

Source of Documentation: Placement Office and Offices of Career Technical Counselors at the Poplarville campus and Forrest County Center.

Use of Assessment Results: Survey results will be used in Placement Workshops conducted in November 2005 and February 2006 for improving student readiness for career fairs and employment.

- **Assessment Results 2005-2006:** Fifty of 73 employers who participated in the Career Fair responded to the survey. Eighty-four percent rated students as employable, and 16 percent were undecided.

Source of Documentation: Career Fair Records, Dr. Ann Moore and Dr. Joe Wesley

Use of Assessment Results: More responses from employers who participated in the fair are needed.

Career Technical students will be encouraged in class as well as in the Placement Workshop to present themselves in a professional manner and to exhibit qualities of employability. Academic students who participate in the fair will be transferring to a four-year program at a college or university; thus delaying career employment.

- **Assessment Results 2006-2007:** 85 Companies participated; 89% agreed or strongly agreed that our participating students were employable.

Source of Documentation: Career Fair Records, Dr. Ann Moore and Dr. Joe Wesley

Use of Assessment Results: Survey results will be used in Placement Workshops conducted in November 2006 and February 2007 for improving student readiness for career fairs.

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until October 2008.

Internal Performance Indicator 6

The College will have an aggregate institutional passing rate of 80% for programs requiring licensure and certification examinations and each program will reflect a passing rate of 70% or better.

- **Assessment Results 2002-2003:** Refer to the chart that follows Indicator 6.

Source of Documentation:

Associate Degree Nursing	Peggy Dease, Director of Nursing Education
Poplarville Practical Nursing	Barbara Whiddon, Instructor
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
All others	Joe Wesley, Career/Technical Counselor

Use of Assessment Results: No action needed.

- **Assessment Results 2003-2004:** Refer to the chart that follows Indicator 6.

Source of Documentation:

Associate Degree Nursing	Peggy Dease, Director of Nursing Education
Poplarville Practical Nursing	Barbara Whiddon, Instructor
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor

All others

Joe Wesley, Career/Technical Counselor

Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take the licensure and certification exams; however, after graduation, the College has little to no influence on students decision to take the exams.

- **Assessment Results 2004-2005:** Refer to the chart that follows Indicator 6.

(The Associate Degree Nursing statistics include a student from two years prior who took the exam along with the graduating class of 2005.)

Source of Documentation:

Poplarville Practical Nursing	Barbara Whiddon, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
All others	Dr. Joe Wesley, Career Technical Counselor

Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

- **Assessment Results 2005-2006:** Refer to the chart that follows Indicator 6.

Source of Documentation:

Poplarville Practical Nursing	Barbara Whiddon, Chair
Forrest County Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing
All others	Dr. Joe Wesley, Career Technical Counselor

Use of Assessment Results: No improvement plan is required. State standards were met or exceeded.

- **Assessment Results 2006-2007:** Refer to the chart attached as Appendix A.

Source of Documentation:

Poplarville Practical Nursing	Barbara Whiddon, Chair
Forrest County Practical Nursing	Susan Bedwell, Chair
Barbering	Ola Carpenter, Instructor
Cosmetology	Delois Stovall, Instructor
Associate Degree Nursing	Peggy Dease, Director of Nursing
All others	Dr. Joe Wesley, Career Technical Counselor

Use of Assessment Results: No action needed. Prior to graduation, students are encouraged to take licensure and/or certification examinations; however, after graduation, the College has little or no influence on decisions graduates make regarding when or if they complete the exams.

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until October 2008.

Internal Performance Indicator 7

The cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College will be higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges.

- **Assessment Results 2004-2005:**

	Fall 2002	Fall 2003*	Fall 2004*
PRCC transfer Term GPA	2.77		
CJC transfer Term GPA	2.80		
IHL Term GPA	2.58		

*The Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Academic Year 2003 – 2004 and the Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Academic Year 2004 – 2005 are not yet available. When this information is available, it will be included in the above chart.

Source of Documentation: Fall 2002: Office of Planning and Research: Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Academic Year 2002 – 2003 (published May 2003)

Use of Assessment Results: See asterisk statement above.

- **Assessment Results 2005-2006:**

	Fall 2002	Fall 2003	Fall 2004*
PRCC transfer Term GPA	2.77	2.92	
CJC transfer Term GPA	2.80	2.86	
IHL Term GPA	2.58	2.60	

*The Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Academic Year 2004 – 2005 is not yet available. When this information is available, it will be included in the above chart.

Source of Documentation: Fall 2002: Office of Planning and Research: Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Academic Year 2002 – 2003 (published May 2003); Fall 2003: Office of Planning and Research: Mississippi Public Community/Junior College Students Enrolled in Mississippi Public Universities Academic Year 2003 – 2004 (published October 2005)

Use of Assessment Results: As indicated in the chart above, the cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College (2.92) is higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges (2.86). No action needed.

- **Assessment Results 2006-2007:** The Information from this Indicator is still not available from the SBCJC. Attempts have been made to contact Dr. Larry Day for the release of this information.

Source of Documentation:

Use of Assessment Results:

FALL PROGRESS REPORT FOR 2007-2008

	Fall 2006	Fall 2007
PRCC transfer Term GPA	2.81	2.7
CJC transfer Term GPA	2.78	2.73
IHL Term GPA	2.79	2.79

As indicated in the chart above, for Fall 2006 the cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College (2.81) is higher than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges (2.78). The results for Fall 2007 indicates that the cumulative grade point average of students at public universities in Mississippi who have transferred from Pearl River Community College (2.7) is slightly lower than the cumulative grade point average of students at public universities in Mississippi who have transferred from all Mississippi public community colleges (2.78).

Internal Performance Indicator 8

Analysis of student learning outcomes in courses included in the Quality Enhancement Plan will show improvement in comparison to student learning outcomes in similar courses not included in the Quality Enhancement Plan.

- **Assessment Results 2006-2007:** The final examination which encompasses all student learning objectives reveal the Quality Enhancement Plan College Algebra courses scored slightly higher than traditional College Algebra Courses as indicated in the following:

Fall 2006 Final Examination average:	QEP	76.68
	Traditional	71.21
Spring 2007 Final Examination average:	QEP	73.89
	Traditional	71.20

Source of Documentation: Office of QEP Chair

Use of Assessment Results: Continued assessment of Quality Enhancement Plan results. Additional data will be collected as the QEP is continued and expanded.

FALL PROGRESS REPORT FOR 2007-2008

- This Indicator will be measured at the end of the 2007-2008 year after the yearly write-up for the QEP.

Internal Performance Indicator 9

The graduation rate for students in AA degree programs will increase each year.

- **Assessment Results 2006-2007:** The number of students graduating in Associate of Arts programs for the year 2005-2006 was 182 and the number of students graduating in Associate of Arts graduation programs for the year 2006-2007 was 167.

Source of Documentation: Office of Planning and Research and Office of the Vice President for Instruction

Use of Assessment Results: Due to the manner in which data is collected, this indicator will be revisited for the 2007-2008 year.

PROGRESS REPORT FOR 2007-2008

- This Indicator will be measured at the end of the 2007-2008 year after graduation.

Goal 2: To provide quality student services.

Commitment Statement:

Pearl River Community College is committed to serving the needs of our student body by providing specialized services.

Internal Performance Indicator 1

Students participating in an annual campus climate survey will indicate they are satisfied with the campus climate.

- **Assessment Results 2001-2002:** The Campus Climate Scale Performance Gap on the Student Satisfaction Inventory (SSI) was 0.79 on the Poplarville campus and 0.93 at the Forrest County Center, both of which indicated satisfaction; however, students at both locations did indicate some dissatisfaction with the concern shown for them as individuals. Students at the Forrest County Center also indicated a concern regarding safety.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: A new day security officer was hired, and both new parking lots at the Forrest County Center are well lighted. Additional customer relations meetings were planned.

- **Assessment Results 2003-2004:** The Campus Climate Scale Performance Gap on the Student Satisfaction Inventory (SSI) was 0.80 on the Poplarville campus and 0.92 at the Forrest County Center, both of which indicated satisfaction. Improvements were made in both locations regarding concern shown for students. In addition, significant improvements were made in other areas.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: Additional discussions regarding ways to improve channels of communication with students will be scheduled by the Dean of Students Affairs. In addition, plans are underway for a revised policy regarding the grievance procedure for students.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 69% of the students surveyed on the Poplarville Campus and 73% of students surveyed at the Forrest County Center strongly agreed or agreed with the campus climates statements. This indicates that nearly three-quarters of the students are satisfied with campus climate issues.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey results, 65% of the students surveyed on the Poplarville Campus and 62% of students surveyed at the Forrest County Center strongly agreed or agreed with the campus climates statements. This indicates that nearly two-thirds of the students are satisfied

with campus climate issues. The primary concern on both campuses was: Channels for expressing student complaints are readily available. At both locations, approximately half of those surveyed were either undecided or disagreed with the statement. A selection of "undecided" indicates students are unaware of channels that may already exist for expressing complaints.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. To address the matter of appropriate channels for students to express complaints, Pearl River's email system will be used to send a blanket email to all students informing of proper procedures for expressing complaints.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. According to the survey results 76% of students surveyed on Poplarville campus, 79% of students surveyed at Forrest County Center, and 85% of students surveyed at Hancock Center strongly agreed or agreed that campus services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. In addition, the campus climate survey will be revised for use during 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.

Internal Performance Indicator 2

The Pearl River Community College Learning Resource Center will meet 80% of Association of College & Research Libraries (ACRL) guidelines by June 2005.

- **Assessment Results 2002-2003:** The Learning Resource Center met 67% of the staffing requirements, 91% of the total collection owned requirements, and 58% of the budget requirements as established by ACRL guidelines.

Source of Documentation: Office of the Director of Learning Resources

Use of Assessment Results:

- Staffing: Additional staffing was requested.
 - Collection: The current collection was measured against ACRL guidelines for purchase of materials.
 - Budget: Additional funds were requested to purchase resources and technology.
- **Assessment Results 2003-2004:** The Garvin H. Johnston Library met 66% of the staffing requirements, 94% of the total collection owned requirements, and 57% of the budget requirements as established by ACRL guidelines. A clerical position was added at the Forrest County Center.

Source of Documentation: Office of the Director of College Libraries

Use of Assessment Results: Additional staffing has been requested for the following year. The total collection owned needs no improvement. The library budget has seen a decrease in funding over the last four years. Additional funds were requested to enable the library to meet the ACRL guidelines of 6% of the institution's budget.

- **Assessment Results 2004-2005:** The Garvin H. Johnston Library met 75% of the staffing requirements, 96% of the total collection owned requirements, and 58% of the budget requirements as established by ACRL guidelines. While the Poplarville Campus Library remained at 2.9% of the total school budget during the 2004-2005 school year, the Forrest County Center Library budget was increased from .5% of the overall school budget to .6% of the overall school budget. This increase was due in part to the new facility which will house the Library at the Forrest County Center.

Source of Documentation: Office of the Director of College Libraries

Use of Assessment Results: According to ACRL guidelines, additional staff is still needed at the Forrest County Center. Additional funds were requested to enable the Library to meet the ACRL guidelines of 6% of the institution's budget. Money has been allocated for the Hancock County Center, which began operation in Fall 2004. This money will be used to purchase library supplies for this facility.

- **Assessment Results 2005-2006:** This information will not be available until December 2006.

Source of Documentation:

Use of Assessment Results:

- **Assessment Results 2006-2007:** There have been changes in ACRL guidelines and discussion is underway among ACRL personnel as to guideline specifics. A portion of the library budget was increased to accommodate salaries that were added due to the expansion of the Forrest County Center Library and Learning Lab. During Hurricane Katrina, the entire Hancock Center facility was destroyed, including the library. Some grant funds were awarded the institution during 2006-2007 to reconstruct and remediate the Hancock Center, but additional funds are needed to bring back the full library services and additional funding is being sought.

Source of Documentation: Office of the Director of College Libraries

Use of Assessment Results: Additional funding is being sought to assist with Hancock Center needs.

PROGRESS REPORT FOR 2007-2008

This information will not be available until Fall 2008.

Internal Performance Indicator 3

Students participating in an annual campus climate survey will indicate that they are satisfied with the advising and counseling services.

- **Assessment Results 2001-2002:** The Academic Advising/Counseling Scale Performance Gap on the SSI was 0.84 on the Poplarville Campus and 0.83 at the Forrest County Center, both of which indicated satisfaction. The only item in this scale where dissatisfaction was indicated was one referring to assistance given to Forrest County Center students in reaching educational goals.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Survey)

Use of Assessment Results: An additional orientation/registration session is planned for July in order to assist with overcrowding concerns during registration at the Forrest County Center. Students will have more time to discuss educational goals with academic advisors. Also, the number of academic advisors at the Forrest County Center will be increased during open registration.

- **Assessment Results 2003-2004:** The Academic Advising/Counseling Scale Performance Gap on the SSI was 0.89 on the Poplarville campus and 0.85 at the Forrest County Center, both of which indicated satisfaction. Improvements in the satisfaction level of students were made in all except two areas, one of which had a -0.01 mean difference with the other having a -0.04 mean difference.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: Academic advisement workshops with faculty advisors will be continued at both the Poplarville campus and at the Forrest County Center with emphasis on transfer program requirements and changes.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 75% of the students surveyed on the Poplarville Campus and 82% of students surveyed at the Forrest County Center strongly agreed or agreed with the advising and counseling statements. This indicates that over three-quarters of the students are satisfied with advising and counseling issues.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey results, 75% of the students surveyed on the Poplarville Campus and 74% of students surveyed at the Forrest County Center strongly agreed or agreed with the campus climates statements. This indicates that nearly three-quarters of the students are satisfied with counseling issues.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. According to the results of the survey, 71% of students surveyed on Poplarville campus, 72% of students at Forrest County Center, and 82% of student surveyed at Hancock Center agreed or strongly agreed that advising and counseling services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. The position of Placement Director and Director of Counseling Center was added in order to improve and expand counseling services. Additional counseling and advisement services were provided at the Hancock Center during registration. In addition, the campus climate survey will be revised for use in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.

Internal Performance Indicator 4

Students participating in an annual campus climate survey will indicate they are satisfied with the personal attention given by various offices on campus.

- **Admissions/Registration**

- **Assessment Results 2001-2002:** The Admissions Performance Gap on the SSI was 0.86 on the Poplarville campus and 1.00 at the Forrest County Center. The Registration Performance Gap was 0.85 on the Poplarville campus and 1.13 at the Forrest County Center; therefore, satisfaction was achieved in both areas on the Poplarville campus but not at the Forrest County Center.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: An additional orientation/registration session is planned for July in order to assist with overcrowding concerns during registration at the Forrest County Center. Students will have more time to discuss educational goals with academic advisors. Also, the number of academic advisors at the Forrest County Center will be increased during open registration.

- **Assessment Results 2003-2004:** The Admissions Performance Gap on the SSI was 0.89 on the Poplarville campus and 0.98 at the Forrest County Center. The Registration Performance Gap was 0.96 on the Poplarville campus and 1.38 at the Forrest County Center; therefore, additional study needs to take place regarding registration services at the Forrest County Center.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: The Dean of Student Affairs will schedule meetings with appropriate staff to discuss needed improvements in the registration process at the Forrest County Center.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 68% of the students surveyed on the Poplarville Campus and 74% of students surveyed at the Forrest County Center strongly agreed or agreed with the admission and registration statements. This indicates that nearly three-quarters of the students are satisfied with admission assistance and registration procedures.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey results, 76% of the students surveyed on the Poplarville Campus and 73% of students surveyed at the Forrest County Center strongly agreed or agreed with the admission and registration statements. This indicates that approximately three-quarters of the students are satisfied with admission assistance and registration procedures.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. The format of the Summer registration and the late registration for Fall 2006 were both changed to facilitate a more evenly transitioned process for students. A discussion is underway regarding a registration survey to be administered to students at the completion of the registration process. This will take thought and planning due to the fact that many steps are involved in the process. When, where, and how to administer such a survey will require detailed preparation.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. Results of the survey indicate that 71% of students surveyed on the Poplarville campus, 71% of students surveyed at Forrest County Center and 78% of students surveyed at the Hancock Center agreed or strongly agreed that the admission and registration services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. In addition, the campus climate survey will be revised in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.

- **Bookstore**

- **Assessment Results 2001-2002:** The Bookstore Performance Gap on the SSI was 0.41 on the Poplarville campus and 0.77 at the Forrest County Center, both of which indicated satisfaction.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: No changes are necessary at this time.

- **Assessment Results 2003-2004:** The Bookstore Performance Gap on the SSI was 0.50 on the Poplarville campus and 0.72 at the Forrest County Center, both of which indicated satisfaction.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: No changes are necessary at this time.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 86% of the students surveyed on the Poplarville Campus and 84% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding the bookstore. This indicates that over three-quarters of the students are satisfied with bookstore services.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey results, 82% of the students surveyed on the Poplarville Campus and 78% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding the bookstore. This indicates that over three-quarters of the students are satisfied with bookstore services.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. Bookstore personnel will continue to work diligently to provide competitive prices and friendly service to students and instructors.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. The survey indicated that 84% of students surveyed on the Poplarville campus, 85% of students surveyed at the Forrest County Center, and 77% of students surveyed at the Hancock Center agreed or strongly agreed with the statements regarding the bookstore. Indications are that over three-quarters of the students are satisfied with bookstore services.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. Bookstore personnel will continue to work diligently to provide competitive prices and friendly service to students and instructors. In addition, the campus climate survey will be revised in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.
- **Counseling Center**
 - **Assessment Results 2001-2002:** The Counseling Center Performance Gap on the SSI was 0.82 on the Poplarville campus and 0.91 at the Forrest County Center, both of which indicated satisfaction.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: No changes are necessary at this time.

- **Assessment Results 2003-2004:** The Counseling Center Performance Gap on the SSI was 0.80 on the Poplarville campus and 0.89 at the Forrest County Center, both of which indicated improvement in the level of satisfaction.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: No changes are necessary at this time.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 68% of the students surveyed on the Poplarville Campus and 74% of students surveyed at the Forrest County Center strongly agreed or agreed with the admission and registration statements. This

indicates that nearly three-quarters of the students are satisfied with admission assistance and registration procedures.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey results, 75% of the students surveyed on the Poplarville Campus and 74% of students surveyed at the Forrest County Center strongly agreed or agreed with the campus climates statements. This indicates that nearly three-quarters of the students are satisfied with counseling issues.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. An effort is being made to better prepare advisors (instructors) for the task of advising students regarding the appropriate classes to be taken.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. The survey results indicate that 62% of students surveyed on Poplarville campus, 65% of students surveyed at the Forrest County Center and 72% of students surveyed at the Hancock Center agreed or strongly agreed that counseling services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. Efforts continue to better prepare advisors (instructors) for the task of advising students regarding the appropriate classes to be taken. The position of Placement Director and Director of Counseling Center was added in order to improve and expand counseling services. In addition, the campus climate survey will be revised in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.
- **Financial Aid Office**
 - **Assessment Results 2001-2002:** The Financial Aid Office Performance Gap on the SSI was 1.24 on the Poplarville campus and 1.33 at the Forrest County Center, both of which indicated dissatisfaction with the assistance provided by the Financial Aid counselors.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: Additional customer relations training will be provided during the staff development sessions. Also, a new office working with financial aid concerns is being planned for the Forrest County Center.

- **Assessment Results 2003-2004:** The Financial Aid Office Performance Gap on the SSI was 1.13 on the Poplarville campus and 1.34 at the Forrest County Center; however, the satisfaction level at both locations improved.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: Additional customer relations training will be scheduled for support staff, and an additional full-time financial aid employee has been hired for the Poplarville campus for the 2004-2005 school year.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 59% of the students surveyed on the Poplarville Campus and 68% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding financial aid. This indicates that over half of the students are satisfied with financial aid services.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year. It was suggested that more staff provide services at the front desk in financial aid and that work study students be provided with guidance. In response to this, a mini workshop is being organized for work study students.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey results, 60% of the students surveyed on the Poplarville Campus and 60% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding financial aid. This indicates that over half of the students are satisfied with financial aid services.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. The Financial Aid Office has hired a new assistant director to help facilitate and expedite the processing of student paperwork.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. Survey results indicate that 60% of students surveyed on the Poplarville campus, 63% of students surveyed at the Forrest County Center, and 67% of students surveyed at the Hancock Center agreed or strongly agreed that financial aid services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. In addition, the campus climate survey will be revised in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- **Assessment Results 2007-2008:** The annual Campus Climate Survey will be administered in Spring 2008.

- **Learning Resource Center (now Library)**

- **Assessment Results 2001-2002:** The Learning Resource Center Performance Gap on the SSI was 0.57 on the Poplarville campus and 0.60 at the Forrest County Center, both of which indicated satisfaction.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: No need for improvement was indicated; however, a library assistant will be hired at the Forrest County Center in order to lengthen hours of service.

- **Assessment Results 2003-2004:** The Learning Resource Center Performance Gap on the SSI was 0.71 on the Poplarville campus and 0.63 at the Forrest County Center, both of which indicated satisfaction.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: No changes are necessary at this time.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 77% of the students surveyed on the Poplarville Campus and 78% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding the library. This indicates that over three-quarters of the students are satisfied with services provided by the library on each campus.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey given, 74% of the students surveyed on the Poplarville Campus and 75% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding the library. This indicates that over three-quarters of the students are satisfied with services provided by the library on each campus.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. A new library facility will be open at the Forrest County Center beginning Fall 2006.

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. Results of the survey indicate that 71% of students surveyed on the Poplarville campus, 83% of students surveyed at the Forrest County Center, and 68% of students surveyed at the Hancock Center agreed or strongly agreed that library services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. In addition, the campus climate survey will be revised in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.
- **Security**
 - **Assessment Results 2001-2002:** The Security Performance Gaps on the SSI were 0.99 and 1.27 on the Poplarville campus and 1.32 and 1.80 at the Forrest County Center, three of which indicated dissatisfaction.

Source of Documentation: Office of Institutional Effectiveness and Guidance (Student Satisfaction Inventory)

Use of Assessment Results: Street signs have been proposed, a master light plan has been proposed, and both new parking lots at the Forrest County Center are well lighted. Also, a new day security officer has been hired at the Forrest County Center.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.)

Source of Documentation:

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2003-2004:** The Security Performance Gaps on the SSI were 1.44 and 1.18 on the Poplarville campus and 1.28 and 0.61 at the Forrest County Center, three of which indicated dissatisfaction.

Source of Documentation: Office of Planning and Research (Student Satisfaction Inventory)

Use of Assessment Results: Although significant improvements were made at the Forrest County Center, meetings will be scheduled by the Dean of Student Affairs in order to plan for additional methods to improve these services. An additional security guard has been hired for the Poplarville campus and security cameras will be installed before the 2004 Fall Semester in all female dormitories. An additional security car will be utilized for campus patrols, and a new security golf cart will assist in improving the response time of security personnel. Work-study students will also be used to assist in the new security office which will be located outside the main entrance of the College.

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 60% of the students surveyed on the Poplarville Campus and 80% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding security.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year. During the 2004-2005 school year, campus security was given the privileges of campus police and new personnel were hired. A new security facility was built on the main avenue entrance to campus.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey given, 66% of the students surveyed on the Poplarville Campus and 72% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding security.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. Campus police have received training in the following areas:

- Firearm Training
- Breathalyzer Training
- High Speed pursuit Training
- Mississippi Law Course (D.A.'s Office Poplarville)
- First Aid CERT (Certified Emergency Response Team) Training

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. Results of the survey indicate that 70% of the students surveyed on the Poplarville campus, 82% of the students surveyed at the Forrest County Center, and 72% of the students surveyed at the Hancock Center agreed or strongly agreed that the campus is secure for all students.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. Campus police have received training in the following areas:

- Security Planning for campus
- National Incident Management System (NIMS)
- Taser Certification
- Police Academy Refresher course
- Standard Professional Development Orientation for Police Departments on all new emergency plans and safety manuals

Plans are underway for Campus Police to provide crisis management training for the faculty and staff on all campuses. In addition, the campus climate survey will be revised in 2007-2008.

FALL PROGRESS REPORT FOR 2007-2008

- The annual Campus Climate Survey will be administered in Spring 2008.

Internal Performance Indicator 5

The library budget at Pearl River Community College will increase by at least a tenth of a percentage point each year until the nationally accepted standard of 6% of the education/general budget total has been reached.

- **Assessment Results 2005-2006:** The combined Library budget (Poplarville Campus and Forrest County Center) for 2004-2005 was 3.486% of the College's budget. The combined Library budget for

2005-2006 is 3.344% of the College's budget. This indicates a decrease in the overall library budget as a percentage of the College's budget. However, in actual dollars, the combined Library budget experienced a growth of 1.5% (\$11,281) from 2004-2005 to 2005-2006.

Source of Documentation: Offices of Director of College Libraries and Dean of Business Services

Use of Assessment Results: A Needs Assessment chart will be completed to request additional funds for the Library.

- **Assessment Results 2006-2007:** The combined Library budget (Poplarville Campus and Forrest County Center) for 2005-2006 was 3.344% of the College's budget. The combined Library budget for 2006-2007 is 3.322% of the College's budget. This indicates a decrease in the overall library budget as a percentage of the College's budget. However, in actual dollars, the combined Library budget experienced a growth of 15.6% (\$117,356) from 2005-2006 to 2006-2007. The College experienced an overall budget increase of approximately 16% explaining why a 15.6% increase in the Library budget did not bring that section to 6% of the overall College budget. In addition a portion of the Library budget was increased to accommodate salaries that were added due to the expansion of the Forrest County Center Library and Learning Lab. Actual expenditures for the fiscal year 2007 indicate that 7.8% of the Institutional Educational & General (E & G) Budget went to library resources.

Source of Documentation: Offices of: Director of College Libraries and Dean of Business Services

Use of Assessment Results: A Needs Assessment chart will be completed to request additional funds for the Library.

FALL PROGRESS REPORT FOR 2007-2008

This information will be available July 2008.

Internal Performance Indicator 6

Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2006-2007:** The Fine Arts and Communications Department, The Humanities and Social Sciences Department, the Science, Mathematics, and Business Department, the Health, Physical Education and Recreation Department and the Nursing Departments have all verified that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

FALL PROGRESS REPORT FOR 2007-2008

- The Fine Arts and Communications Department, The Humanities and Social Sciences Department, the Science, Mathematics, and Business Department, the Health, Physical Education and Recreation Department and the Nursing Departments are verifying that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required.

Goal 3: To provide access to college courses and programs using various instructional methods, including distance education.

Commitment Statement:

Pearl River Community College is committed to making its programs and services available to all who seek an education. Various instructional methods, including distance education and offsite instruction, will be utilized, and the College will provide reasonable accommodations to the students with developmental disabilities.

Internal Performance Indicator 1

Distance learning courses provided through the Mississippi Virtual Community College will increase by 10% for each year of the next two years.

- **Assessment Results 2002-2003:** Pearl River Community College met this Internal Performance Indicator by adding two new on-line courses during the Fall 2002-2003 semester: ENG1113 taught by Greg Underwood and EPY2533 taught by Janice Poole.

Source of Documentation: Office of Director of Extended Education

Use of Assessment Results: The Office of Extended Education will continue to recruit and train faculty in order to meet this goal.

- **Assessment Results 2003-2004:** Pearl River Community College met this Internal Performance Indicator by adding one new on-line course during the Fall 2003-2004 semester: ENG2423 was taught by Marjory Thrash.

Source of Documentation: Office of Director of Extended Education

Use of Assessment Results: The Office of Extended Education will continue to recruit and train faculty in order to meet this goal. Training sessions will be provided for online instructors and the faculty handbook will be updated to include information specific to online instructors.

- **Assessment Results 2004-2005:** Pearl River Community College met this Internal Performance Indicator by adding nine new on-line courses during the Fall 2004-2005 semester: Stacy Smith – BAD 2533; Brenda Wells – BOT 1713; Leah Verdin – CNT 1323 and CPT 1513; Nicole Donald – ENG 1123; Mike Wadyko – HIS 2213 and HIS 2223; Terry Cook – PSY 1513; Steven Crowder – SOC 2113.

Source of Documentation: Office of Director of Extended Education

Use of Assessment Results: The Office of Extended Education will continue to recruit and train faculty in order to meet this goal. Training sessions and professional development are provided for online instructors and the faculty handbook has been updated to include information specific to online instructors.

- **Assessment Results 2005-2006:** Sixty classes (36 courses) are being taught online for Pearl River Community College during Fall 2005. Seven of these are new classes. During the Spring 2006 semester, 52 (41 courses) classes were taught online.

Source of Documentation: Office of Director of Extended Education

Use of Assessment Results: The Office of Extended Education continues to recruit and train faculty to teach online. An additional use of this information is to develop courses and offer classes based on student demand and need.

- **Assessment Results 2006-2007:** Forty-nine classes (37 courses) were taught online for Pearl River Community College during Fall 2006. During the Spring 2007 semester, 50 classes (40 courses) were taught online.

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: These data do not reflect a growth of 10% from the previous year; however, the wording of Internal Performance Indicator specifies a two year time period with 2002-2003 as the beginning of this time frame. This indicator will be revisited to determine a more realistic goal for growth. The current information will be used in conjunction with in-house research regarding the demand for classes that the College was unable to fill. Since we have employed a person specially hired for full-time Distance Education and demand for sessions was higher, changes have been made to address the demand for sessions.

FALL PROGRESS REPORT FOR 2007-2008

Fall 2006	Spring 2007	Total 06+07	Fall 2007	Spring 2008	Total 07+08	Percent Change
49	50	99	74	69	143	+44.4%

In Fall 2006 and Spring 2007 a total of 99 courses were provided through MSVCC. In Fall 2007 and Spring 2008, a total of 143 courses were provided through MSVCC.

Documentation is maintained in the Office of Extended Education and Instructional Design

This is a increase of 44.4%. No action is needed because the goal of 10% increase was met. In an effort to continue the growth of the Pearl River Community College distance learning program, the Office of Extended Education and Instructional Design will persist in efforts to recruit and train instructors.

Internal Performance Indicator 2

At least eighty percent (80%) of academic and technical courses carrying three or more hours will be taught using a combination of whole group lecture, small group work, and individual work within the class setting.

- **Assessment Results 2003-2004:** Department chairs reviewed syllabi for each class to ascertain that a combination of instructional methods was used within the class setting. The established Internal Performance Indicator of 80% was achieved.

Source of Documentation: Office of Department Chairs

Use of Assessment Results: Department chairs will continue to review the syllabus for each class each semester.

- **Assessment Results 2004-2005:** Department chairs have reviewed syllabi from the fall and spring semesters to verify that a combination of teaching methods is used in the classroom.

Source of Documentation: Office of Department Chairs

Use of Assessment Results: In addition to the regular review of each syllabus by department chairs, a question is being added to the faculty self-evaluation and supervisor evaluation of faculty that will specifically address the use of a combination of whole group lecture, small group

work, and individual work within the class. This will enable a better system of documentation for this indicator.

- **Assessment Results 2005-2006:** Due to the disruption caused by the hurricane, this Indicator was not addressed as suggested in the 2005-2006 Use of Assessment Results. Instead, department chairs once again verified the information by reviewing syllabi.

Source of Documentation: Office of Department Chairs

Use of Assessment Results: Notations have already been made to make the change to the faculty self-evaluation and the supervisor evaluation for the 2006-2007 school year.

- **Assessment Results 2006-2007:** Department Chairs review syllabi from fall and spring semesters to verify that instructors are using a combination of teaching methods in the classroom.

Source of Documentation: Offices of Department Chairs

- **Use of Assessment Results:** Department chairs will continue to review syllabi from the fall and spring semesters to verify that a combination of teaching methods is used in the classroom.

FALL PROGRESS REPORT FOR 2007-2008

- This Indicator will be measured at the end of the 2007 – 2008 year after the completion of faculty self-evaluations and supervisor evaluations.

Internal Performance Indicator 3

Throughout the implementation of the Quality Enhancement Plan, mathematics classrooms will be enhanced through the increased use of instructional technology at a rate of at least two classrooms per year until all mathematics classrooms are enhanced.

- **Assessment Results 2006-2007:** During Summer 2006, one room was equipped as a classroom for use with QEP treatment groups. At this same time, a mathematics laboratory was created in the Science Building.

Source of Documentation: Office of Chair of Department of Science, Mathematics, and Business

Use of Assessment Results: Efforts will continue to enhance mathematics classrooms with instructional technology.

FALL PROGRESS REPORT FOR 2007-2008

During Summer 2007 Room 103 and Room 131 in the Science Building on the Poplarville campus were equipped with needed technology, including computer, symposium, Internet access, digital presenter, and data projector. At the Forrest County Center, a lab was created and a classroom equipped with needed technology as mentioned above.

Internal Performance Indicator 4

At least 10 classes will be offered at off-campus sites each semester.

- **Assessment Results 2002-2003:** A variety of course offerings were made available to students at all off-campus sites: Picayune, Columbia, Stennis Space Center, and Bay St. Louis. Although only twelve classes actually made, nineteen were offered.

Source of Documentation: Office of Dean of Academic Affairs

Use of Assessment Results: Students at off-campus locations were able to access course offerings in several disciplines. The Office of Extended Education will continue to offer a variety of classes to its constituencies at off-campus sites in an effort to assist students in achieving their educational goals.

- **Assessment Results 2003-2004:** A variety of course offerings were made available to students at all off-campus sites: Picayune, Columbia, Stennis Space Center, and Bay St. Louis. Eleven classes made.

Source of Documentation: Office of Vice President for Instruction

Use of Assessment Results: Students at off-campus locations were able to access course offerings in several disciplines. The Office of Extended Education will continue to offer a variety of classes to its constituencies at off-campus sites in an effort to assist students in achieving their educational goals. Classes will be offered in Jefferson Davis county in an attempt to offer night class opportunities for individuals in this area.

- **Assessment Results 2004-2005:** Twenty-six night courses were made available to students at the off-campus sites of Picayune, Columbia, Jefferson Davis County. In addition, a total of six weekend classes were offered in either Poplarville or Hattiesburg.

Source of Documentation: Office of Director of Extended Education

Use of Assessment Results: Students at off-campus sites were able to access course offerings in several disciplines. The Office of Extended Education strives to offer a variety of classes in an effort to assist students in achieving their educational goals.

- **Assessment Results 2005-2006:** In Fall 2005 Thirty-seven classes were offered at the following locations and times: Picayune, Columbia, Hancock, Stennis Space Center, and on weekends. During the Spring 2006 semester, 34 classes were offered at the following locations and times: Picayune, Columbia, Hancock, Stennis Space Center, weekends.

Source of Documentation: Office of Extended Education

Use of Assessment Results: While 34 classes were offered, only 25 classes made. This information is used to track student demand and need.

- **Assessment Results 2006-2007:** A total of 31 classes were offered at off-campus sites for 2006-2007. In Fall 2006, 11 classes were offered at off-campus sites. These classes were held at Columbia, Picayune, and Stennis Space Center. In Spring 2007, 16 classes were offered at off-campus sites. These sites included Columbia, Picayune, and Prentiss. In addition, there were four (4) courses offered for credit by Workforce Development.

Source of Documentation: Office of Extended Education and Instructional Design

Use of Assessment Results: The demand for night classes has decreased while the demand for weekend classes has seen a tremendous increase. The information will be used to explore the possibility of alternative scheduling for a changing student population.

FALL PROGRESS REPORT FOR 2007-2008

Fall 2007			
Location	Offered	Made	Percent that Made
Picayune	10	6	60%
Columbia	4	3	75%
Prentiss	9	2	22%

Internal Performance Indicator 5

Each student will be informed of the procedures to follow to seek accommodations for disability.

- **Assessment Results 2003-2004:** Each Career and Technical student was provided an information form that inquired into whether special accommodations were required. Academic students were informed of special accommodation procedures via the course syllabus in each class.

Source of Documentation: Copies of each instructor’s syllabus is maintained in the Office of the Vice President for Instruction and the Office of the Director of Poplarville Career and Technical Education Programs

Use of Assessment Results: Department chairs and the Director of Poplarville Career and Technical Education Programs verify that the appropriate special accommodation information has been provided for students.

- **Assessment Results 2004-2005:** All of the nursing syllabi had the appropriate disabilities statement included. The Humanities and Social Sciences Department, the Fine Arts and Communication Department, the Health, Physical Education and Recreation Department, and the Science, Mathematics and Business Department reported that some syllabi were lacking the appropriate statement. Each department chair stated that faculty members were reminded to include the statement on the fall syllabi.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of the Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Each faculty member in the Humanities and Social Sciences Department, the Fine Arts and Communication Department, and the Science, Mathematics and Business Department was reminded of the necessity of the disabilities statement and each syllabus will be checked in the Fall semester.

- **Assessment Results 2005-2006:** The Fine Arts and Communication Department, The Humanities and Social Sciences Department, the Science, Mathematics, and Business Department, the Health, Physical Education and Recreation Department and the Nursing Departments have all verified that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required.

Source of Documentation: Copies of all syllabi are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of the Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

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- **Assessment Results 2006-2007:** The Fine Arts and Communications Department, The Humanities and Social Sciences Department, the Science, Mathematics, and Business Department, the Health, Physical Education and Recreation Department, the Department of Nursing Education, and the Department of Career and Technical Education have all verified that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required.

Source of Documentation: Copies of each syllabus are maintained in the offices of the Director of Poplarville Career and Technical Education, the Dean of the Forrest County Center, and the directors or chairs of instructional departments.

Use of Assessment Results: Procedures already in place will be continued and monitored.

FALL PROGRESS REPORT FOR 2007-2008

The Fine Arts and Communications Department, The Humanities and Social Sciences Department, the Science, Mathematics, and Business Department, the Health, Physical Education and Recreation Department, the Department of Nursing Education, and the Department of Career and Technical Education are verifying that the disabilities statement is included on each syllabus. Each Career and Technical student was provided an information form that inquired into whether special accommodations were required.

Goal 4: To employ qualified faculty and staff, compensate them well, and provide opportunities for their professional development.

Commitment Statement:

Pearl River Community College will employ well-qualified faculty and staff, provide them with a competitive salary and benefit package, and invest in their professional development.

Internal Performance Indicator 1

Faculty salaries will rank among the top 50% of community colleges in Mississippi by 2006.

- **Assessment Results 2003-2004:** A recent SBCJC publication entitled Mississippi Community and Junior Colleges Comparison of Revenue by Source and Expenditure by Program and by Object Fiscal Year 2003, dated September 9, 2003, ranked PRCC 14th out of 15 institutions within the State of Mississippi for both full-time average salaries and full-time average faculty salaries. This ranking does not reflect the salary increases that were implemented for FY 2004.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: There will be an on-going focus throughout the budget process each fiscal year to implement incremental salary increases in addition to across the board increases in an effort to improve the institution's salary ranking within the State of Mississippi for both defined salary groups. These efforts will be directly affected by the availability of funding sources.

- **Assessment Results 2004-2005:** Since the September 9, 2003 document released from the State Board for Community and Junior Colleges, there have been no new publications released to update the salary rankings of the 15 community colleges throughout Mississippi.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: Pearl River Community College has taken an assertive position in its budgeting effort to improve the institution's salary ranking. Despite the state funding reductions over the past several years, the institution has managed to implement salary increases each fiscal year since FY 2002, including the upcoming Fiscal Year 2006.

- **Assessment Results 2005-2006:** A SBCJC publication entitled Mississippi Community and Junior Colleges Comparison of Revenue by Source and Expenditure by Program and by Object Fiscal Year 2005, dated August 2005, ranked PRCC 10th out of 15 institutions within the State of MS for full-time average faculty salaries.

Source of Documentation: Mississippi Community and Junior Colleges Comparison of Revenue by Source and Expenditure by Program and by Object Fiscal Year 2005

Use of Assessment Results: Recent legislation will increase salaries for the 2006-2007 school year, but it is yet uncertain how this will impact the salaries of Pearl River faculty salaries. The institution continues to take an assertive position in its budgeting effort to improve the salary ranking. While it is unlikely that this Indicator will be realized by FY2006, the College continues to strive to increase faculty salaries.

- **Assessment Results 2006-2007:** A SBCJC publication entitled Mississippi Community and Junior Colleges Comparison of Revenue by Source and Expenditure by Program and by Object Fiscal Year

2006 ranked PRCC 8th out of 15 institutions within the State of MS for full-time average faculty salaries.

Source of Documentation: Mississippi Community and Junior Colleges Comparison of Revenue by Source and Expenditure by Program and by Object Fiscal Year 2006

Use of Assessment Results: This report from FY 2006 indicates that Pearl River Community College has achieved the goal stated in the Indicator. Faculty salaries rank among the top 50% of community colleges in Mississippi.

FALL PROGRESS REPORT FOR 2007-2008

- This information will be available June 2008.

Internal Performance Indicator 2

A least 80% of Pearl River Community College classes carrying three or more semester hours of credit in the fall and spring will be delivered by full-time instructors.

- **Assessment Results 2002-2003:** During the Fall, 2002, and Spring, 2003, semesters, 1023, or 85.1%, of 1202, academic and technical classes carrying three or more semester hours of credit were taught by full time instructors. This percentage is well over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Dean of Academic Affairs.

Use of Assessment Results: No action needed.

- **Assessment Results 2003-2004:** During the Fall, 2003, and Spring, 2004, semesters, 1409, or 85.14%, of 1655 academic and technical classes carrying three or more semester hours credit were taught by full time instructors. This percentage is over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Academic Affairs. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: No action needed.

- **Assessment Results 2004-2005:** During the Fall, 2004 and Spring, 2005 semesters, 1,326, or 83.92%, of 1,580 academic and technical classes carrying three or more semester hours credit were taught by full time instructors. This percentage is over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Academic Affairs. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: No action needed.

- **Assessment Results 2005-2006:** During the Fall 2005 and Spring 2006 semesters, 1,403, or 83.8%, of 1,675 academic and technical classes carrying three or more semester hours credit were taught by full time instructors. This percentage is over our Internal Performance Indicator of 80%.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Academic Affairs. This information is also maintained in the Office of Institutional Research.

Use of Assessment Results: No action needed.

- **Assessment Results 2006-2007:** During the Fall 2006 and Spring 2007 semesters, 1327, or 74%, of 1788 academic and technical classes carrying three or more semester hours credit were taught by full time instructors.

Source of Documentation: Documentation, in the form of printed copies of the schedules for these two semesters, is on file in the office of the Vice President for Instruction. This information is also maintained in the Office of Institutional Research

Use of Assessment Results: The 74% is lower than the 80% stated in the indicator, therefore, a review of the number of classes taught by full-time instructors will be conducted. We are continuing to move toward hiring more full-time instructors.

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until approximately April 2008.

Internal Performance Indicator 3

One hundred percent (100%) of faculty will be qualified according to accreditation requirements.

- **Assessment Results 2002-2003:** One faculty member lacks a limited number of graduate semester hours to be qualified.

Source of Documentation: Offices of Dean of Academic Affairs, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: The faculty member lacking graduate semester hours is working on this deficiency according to an agreed upon plan of action.

- **Assessment Results 2003-2004:** All faculty members in the Career and Technical Division and at the Forrest County Center are licensed by the Mississippi State Department of Education. There is one academic faculty member who lacks a limited number of hours to be qualified

Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: No action needed at the Forrest County Center. The academic faculty member will complete all hours by the end of the 2004 summer semester.

- **Assessment Results 2004-2005:** All faculty members in the Career and Technical Division and at the Forrest County Center are licensed by the Mississippi State Department of Education. All members of the academic faculty are qualified according to accreditation requirements.

Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: Since all faculty members are qualified according to the appropriate standards, no action is needed.

- **Assessment Results 2005-2006:** The 2005 Southern Association of Colleges and Schools Commission on Colleges review of Pearl River Community College indicated that 100% of faculty are qualified according to accreditation requirements.

Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: Since all faculty members are qualified according to the appropriate standards, no action is needed.

- **Assessment Results 2006-2007:** One hundred percent of Pearl River Community College faculty are qualified according to accreditation guidelines.

Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: Since all faculty members are qualified according to the appropriate standards, no action is needed.

FALL PROGRESS REPORT FOR 2007-2008

- All fall semester faculty members are qualified according to appropriate standards.

Internal Performance Indicator 4

At least 80% of faculty and professional staff will participate in annual faculty/staff professional development sessions.

- **Assessment Results 2002-2003:** All faculty and professional staff were encouraged to attend the professional development sessions in August; however, the percentage who attended is not available.

Source of Documentation: President's Office

Use of Assessment Results: Detailed registration information will be prepared and made available so that attendance can be verified in the future. Also, requests were made to have all sessions in one building and to offer a greater variety of session topics.

- **Assessment Results 2003-2004:** Eighty-seven percent (87%) of PRCC faculty and professional staff attended the Professional Development Sessions on Tuesday, August 12, 2003.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Since a registration session was scheduled at the Forrest County Center on this date, several faculty and staff members could not attend this session; therefore, the date for the 2004 professional development session has already been distributed.

- **Assessment Results 2004-2005:** Eighty-nine percent (89%) of PRCC faculty and professional staff attended the Professional Development Sessions on Monday, August 16, 2004.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Although the percentage of those attending increased, additional encouragement regarding attendance will be communicated to faculty and professional staff by email.

- **Assessment Results 2005-2006:** Ninety-one percent (91%) of PRCC faculty and professional staff attended the Professional Development Sessions on Monday, August 15, 2005.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Although this Internal Performance Indicator has been attained, personnel will continue to be encouraged to attend these sessions which will be planned in order to provide information and instruction regarding specific identified areas or issues.

- **Assessment Results 2006-2007:** Eighty-seven (87%) of PRCC faculty and professional staff attended the Professional Development Sessions on Tuesday, August 15, 2006.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Although this Internal Performance Indicator has been attained, the attendance percentage was lower this year. The format of the program was changed and will be discussed as plans are finalized for the 2007-2008 school year. Personnel will continue to be encouraged to attend these sessions which will be planned in order to provide information and instruction regarding specific identified areas or issues.

FALL PROGRESS REPORT FOR 2007-2008

- **Assessment Results 2006-2007:** Eighty-nine percent (89%) of PRCC faculty and professional staff attended the Professional Development Sessions on Tuesday, August 14, 2007. This Internal Performance Indicator has been attained, reflecting a slight increase from last year. The format of the program was changed and will be discussed as plans are finalized for the 2007-2008 school year. Personnel will continue to be encouraged to attend these sessions which will be planned in order to provide information and instruction regarding specific identified areas or issues.

Internal Performance Indicator 5

At least 80% of faculty and professional staff will participate in professional development activities annually in addition to faculty orientation sessions.

- **Assessment Results 2003-2004:** Seventy-seven percent of faculty and professional staff participated in professional development activities in addition to faculty orientation sessions.

Source of Documentation: Offices of Vice President for Instruction, Director of Poplarville Career and Technical Education, and Director of Forrest County Career and Technical Education

Use of Assessment Results: Due to restrictions in travel funding, out-of-state travel is limited. Faculty and professional staff are encouraged to see professional development activities that are in close proximity to the Institution. In addition, opportunities for on-campus professional development are also being explored. Currently, faculty can avail themselves of seminars and workshops offered by the library media specialist and the trainer in Information Technology.

- **Assessment Results 2004-2005:** During the 2004-2005 school year, 66.3% of the faculty and professional staff participated in professional development activities in addition to the faculty orientation session.

Source of Documentation: Office of Vice President for Instruction

Use of Assessment Results: Due to restrictions in travel funding, out-of-state travel is limited. Faculty and professional staff are encouraged to seek professional development activities that are in close proximity to the Institution. In addition, opportunities for on-campus professional development are also being explored. Currently, faculty can avail themselves of seminars and workshops offered by the library media specialist and the trainer in Information Technology.

- **Assessment Results 2005-2006:** At the time of publication of the Internal Performance Indicators, there is documentation which indicates 45% of the faculty and professional staff participated in professional development activities beyond the faculty orientation session.

Source of Documentation: Office of Vice President for Instruction and Office of Institutional Research

Use of Assessment Results: The current system of assessing whether this Indicator has been met has been difficult to maintain. Verbal conversations indicate that individuals not in the documentation have indeed participated in professional development. In order to better document this Indicator, an alternative method for gathering the information is being formatted.

- **Assessment Results 2006-2007:** The Faculty and Staff Development Committee has included as one of their objectives: Discuss and finalize an annual summary report form for the purpose of documenting self improvement that faculty and staff continually obtain independent of workshops or formal training sessions. This form will aid in calculating the percentage of faculty who participate in professional development in addition to faculty orientation sessions.

Source of Documentation: Faculty and Staff Development Committee objectives and action plans.

Use of Assessment Results: Personnel will continue to be encouraged to attend these sessions which will be planned in order to provide information and instruction regarding specific identified areas or issues.

FALL PROGRESS REPORT FOR 2007-2008

- **Documentation indicates that sixty-two percent (62%) of personnel attended professional development sessions in addition to the faculty orientation sessions provided by PRCC in 2006-2007. The summary report form that was developed and distributed to faculty and professional staff has aided in providing updated information. The use of this form will be continued to collect professional development information.**

Internal Performance Indicator 6

At least 80% of support staff will participate in at least one annual staff development activity.

- **Assessment Results 2001-2002:** All support staff were encouraged to participate in the staff development session in November regarding quality customer service. Although staff registered, the exact percentage who attended is not available.

Source of Documentation: Office of Institutional Effectiveness and Guidance

Use of Assessment Results: Detailed registration information will be prepared and made available so that attendance can be verified in the future. Quality service programs will be scheduled in the future.

- **Assessment Results 2003-2004:** Sixty-eight percent (68%) of PRCC support staff attended the Professional Development Sessions on Friday, October 24, 2003.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Since several offices did not realize that all support staff should attend this session, additional information will be provided regarding the need for all support staff to participate. The evaluations were positive; therefore, plans are being made to continue these sessions on an annual basis.

- **Assessment Results 2004-2005:** Eighty-eight percent (88%) of PRCC support staff attended at least one professional development session during the 2004-2005 school year.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Additional sessions regarding various campus topics are being planning for the 2005-2006 school year.

- **Assessment Results 2005-2006:** Eighty-eight percent (88%) of the PRCC support staff attended one of the Professional Development Sessions on October 3, October 4, and October 7, 2005.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Topics for the 2006-2007 support staff sessions are being discussed and will include more participatory type activities.

- **Assessment Results 2006-2007:** Eighty percent (80%) of the PRCC support staff attended one of the professional development sessions on May 1 and May 4, 2007.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Although both sessions were well received by those in attendance, additional communication with supervisors is being planned in order to encourage a higher percentage of participation.

FALL PROGRESS REPORT FOR 2007-2008

- A professional development session for support staff was conducted on the Poplarville campus on October 23, 2007, and a session was conducted at the Forrest County Center on November 15, 2007. Eighty-four (84%) of support staff members attended these sessions.

Internal Performance Indicator 7

Faculty and staff salaries will increase a minimum of 3% annually.

- **Assessment Results 2006-2007:** In fiscal year 2007, a salary increase of 7% was implemented and in Fiscal Year 2008, a salary increase of 5% will be provided.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: The institution continues to take an assertive position in its budgeting effort to strive to increase faculty salaries.

FALL PROGRESS REPORT FOR 2007-2008

This information will be available June 2008.

Goal 5: To provide facilities, technology, and support staff in order to improve student learning, enhance faculty and staff performance, augment community services, and make college services available via the Internet.

Commitment Statement:

Pearl River Community College is committed to providing the resources necessary for students and others served by the College to have successful educational experiences.

Internal Performance Indicator 1

Key service areas on campus will be enhanced through the use of technology on a steady, incremental basis.

- **Assessment Results 2002-2003:** Information Technology installed a new database server for use with the campus ID card transaction system. Blackboard Transaction System software was upgraded. Windows 2000 based INB server was installed. Banner release 5.X was upgraded. An upgrade was conducted on Oracle to 8.1.7 and OAS on Banner web servers.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Improved efficiency and expanded capabilities of transaction system. Enhanced Registration by providing greater access to the Banner database with the addition of the INB server. For details on other projects please refer to the Information Technology Master Plan.

- **Assessment Results 2003-2004:** The primary database server for the college was replaced with an HP rp8400 server. This server provides automated functionality for registration, payroll, finance, accounts payable, purchasing, student records and fixed assets. An update to Oracle 9i and Banner 6.x were also completed.

Source of Documentation: Office of Information Technology

Use of Assessment Results: The functionality of the Banner software was expanded. Enhanced storage capacity was provided. Down time for server was reduced by reducing the time required for automated nightly backups.

- **Assessment Results 2004-2005:** Thirty-two Windows XP desk side units were installed in faculty offices. Twenty-three new Dell servers running Windows 2003 were installed to replace the aging servers currently in use. Some of the applications installed on these servers include: DHCP, DNS, anti-virus, Banner Web applications, Internet Native Banner applications, Microsoft Active Directory, GFI LANguard for patch management. Signed Microsoft campus agreement for operating system, server, and MS Office upgrades.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Thirty-two faculty upgraded their office PCs in order to have the capability of running updated versions of popular software applications. Many of these PCs were running Windows 95 and could not be patched in order to protect them from computer viruses. The Dell, windows 2003 servers are providing the platform to install applications which will enhance network security from unauthorized access, provide more efficient and timely deployment of patches to campus PCs, install new anti-virus applications and help control the volume of email SPAM. Implementation of the Microsoft campus agreement assures the college

of timely access to software upgrades and the security of knowing that all installed copies of the software are legal licensed copies.

- **Assessment Results 2005-2006:** Completed the installation of a new email server for faculty and staff. Testing of the Microsoft Exchange server is ongoing. Training sessions on Microsoft Outlook client software are ongoing for faculty and staff. Installed Banner financial aid upgrades. The Business Office purchased new software and hardware to produce campus ID cards. Installation and connection to the Blackboard transaction system has been completed. Configuration of active directory continues for student labs and faculty personal computers. Once completed these upgrades will provide for greater network security. Replaced V-Tel interactive video conferencing system on the Poplarville campus with an enhanced IP based Polycom interactive video conferencing system.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Improved efficiency and expanded capabilities of the student information system. Enhanced financial aid processing by providing greater access to the Banner database and grant programs. Microsoft Exchange installation has provided greater email access from off-campus locations and also provided for individual and group calendar functions. The new ID card equipment will produce more cards in less time resulting in reduced wait times for students. An additional portable system allows for production of ID cards at other campus branch locations. Active directory implementation is ongoing and will provide for greater network security and protection against virus attacks. The new video conferencing equipment has enhanced the capabilities of the system to allow for small groups of participants without intervention from the SBCJC. Ad hoc meetings can now be conducted on short notice. For details on other projects please refer to the Information Technology Master Plan.

- **Assessment Results 2006-2007:** Installation of *MyMathLab* software on a new twenty-five station computer lab has been completed. Additional software applications are also available for use by students enrolled in select mathematics courses.

The Blackboard Learning Management System has been installed and is currently being configured. This software will provide a platform to facilitate greater faculty to student communication and allow for a repository of supplemental course materials.

A new in-house television system, located in the I.T. building, will provide TV service to the new residence halls with future expansion planned for other areas of the Poplarville campus.

Other enhancements include the addition of a learning lab located in the library of the Forrest County Center in Hattiesburg and the installation of many new classroom data projectors and interactive white boards.

Improvements to the College ID card system insure that the card is universally accepted on any of PRCC's campus locations.

Oracle database software has been upgraded in preparation for Banner upgrades.

Source of Documentation: Office of Information Technology, Director of QEP

Use of Assessment Results: The results of the implementation of the 'MyMathLab' software and computer lab are being assessed as part of the Quality Assessment Plan. This data will be published at a later date. The Blackboard Learning Management System was used to provide supplemental material to 28 sections of various courses during the spring 2007 semester. The results of student and faculty surveys revealed that most believed this helped enhance the learning environment. A complete list of the survey results can be found in the office of the director of the QEP. Students living in the new men's and women's suites have access to over forty different local and national television stations. Students surveys indicate and overall

satisfaction with the new system. ID cards are now being produced on the Poplarville, Forrest County and Hancock Center locations. This ensures that students at all locations now have any ID card. Oracle updates were completed in addition to Banner upgrades. These upgrades have provided enhanced features to the administrative software system.

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The Division of Information Technology has deployed Microsoft Office 2007 with a campus licensing agreement which allows installation on any college owned computer. The anti-virus software program, AVAST, has also been deployed in the ongoing battle against the spread of computer viruses. This anti-virus software is available, without cost, to faculty and students for installation on either PRCC owned or home computers.

Internal Performance Indicator 2

By the year 2008, at least 80% of monies collected through technology fees (distance learning fees, etc.) will be earmarked for use by Information Technology and Distance Education.

- **Assessment Results 2003-2004:** Due to state funding issues, the monies collected through technology fees were not directed toward Information Technology and Distance Education.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: As budgeting issues are resolved, monies collected through technology fees will be designated for use by Information Technology and Distance Education. Although collected technology fees are not currently earmarked for Information Technology and Distance Education, the nature of the budgeting process allows for these fees to indirectly support areas such as Information Technology and Distance Education. The collected technology fees are part of the existing revenue structure used to support the unrestricted budget needs of the Institution.

- **Assessment Results 2004-2005:** Funding issues continue to hinder the institution's efforts to implement this goal. In an effort to address the existing technology needs of the institution, \$300,000 was drawn from the institution's fund balances and used during the Fiscal Year 2005 to upgrade hardware and software throughout the institution with the primary focus being the Information Technology Center.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: All indications are that this particular goal and performance indicator may not be realistic in today's economic environment.

- **Assessment Results 2005-2006:** The extensive destruction caused by Hurricane Katrina has created a number of budgeting issues for the institution. Despite the financial limitations created by the storm, the Information Technology Department E&G budget experienced an increase of \$130,787.00, and an E&I budget increase of \$79,021.00, effective with the FY 2007 budget.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: Since it still appears that the Institution will be unable to meet the Indicator as it is currently stated, it is recommended that the wording of the Indicator be revised.

- **Assessment Results 2006-2007:** FY 2006 provided a total E&G (Educational & General Expenditures) budget in the amount of \$693,803.00 for the Information Technology Department. The FY 2007 budget process realized an increase of \$170,635.00 for this department, or a total E&G

budget of \$864,438.00 for the operation of the Information Technology Department. The institution's E&I (Enlargement & Improvement Fund) budget also provided for an additional \$79,021.00 for capital improvement needs of the I.T. Department for FY 2007. No E&I (Enlargement & Improvement Fund) funds had been provided during FY 2006.

Source of Documentation: Office of Dean of Business Services

Use of Assessment Results: The College is providing increasing support to the IT Department as evidenced in the Assessment Results.

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- This Indicator will be measured in June 2008.

Internal Performance Indicator 3

Students participating in an annual campus climate survey will indicate that they are satisfied with the assistance given to them by support staff.

- **Assessment Results 2001-2002:** The Service Excellence Scale Performance Gap on the SSI was 0.81 on the Poplarville campus and 1.00 at the Forrest County Center; therefore, satisfaction with services given to the students by personnel was attained on the Poplarville campus but not at the Forrest County Center. Students indicated a concern getting the "run around" at both locations when seeking information and the need for more readily available channels for expressing student complaints. In addition, results at the Forrest County Center indicated that improvement was needed in the areas of registration and the approachability of administrators.

Source of Documentation: Office of Institutional Effectiveness and Guidance

Use of Assessment Results: Focus groups were organized to address these concerns. Recommendations were made to plan an information-sharing meeting for support staff in order to improve communication with students regarding all aspects of campus life. IN addition, personnel changes were made at the Forrest County Center in order to assist with the registration process and to increase administrative time available for students.

- **Assessment Results 2003-2004:** The Service Excellence Scale Performance Gap on the SSI was 0.87 on the Poplarville campus and 1.04 at the Forrest County Center. Although the Performance Gap in both locations was higher than in 2002, both satisfaction levels improved. Significant improvements on the Poplarville Campus were found in items related to Bookstore staff being helpful and campus communications. No significant differences were found at the Forrest County Center.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Professional development sessions will be utilized to provide additional good customer relations information for College personnel and to provide better communication among all office staff. These steps should assist in the areas where improvements still need to be made (students getting the "run-around" and information regarding complaint procedures).

- **Assessment Results 2004-2005:** (The survey given this year was an in-house survey designed to respond to campus climate, security, bookstore, financial aid, admissions/registration, advising/counseling, library, and support staff issues.) According to the survey given, 66% of the students surveyed on the Poplarville Campus and 72% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding support staff.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2005. Results will be used to address issues during the 2005-2006 school year.

- **Assessment Results 2005-2006:** The in-house Campus Climate Survey was administered in February 2006. According to the survey given, 72% of the students surveyed on the Poplarville Campus and 69% of students surveyed at the Forrest County Center strongly agreed or agreed with the statements regarding support staff. These numbers indicate that over half of the students are satisfied with support staff services on the respective campuses. The statement regarding the Financial Aid Office was the area of greatest concern for students.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2006. Results will be used to address issues during the 2006-2007 school year. The Financial Aid Office has hired a new assistant director to better facilitate the

- **Assessment Results 2006-2007:** The annual Campus Climate Survey was administered in April 2007. The survey results indicated that 77% of students surveyed on the Poplarville Campus, 79% of students surveyed at the Forrest County Center, and 80% of the students surveyed at the Hancock Center agreed or strongly agreed that support staff services were satisfactory.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Surveys were administered during Spring 2007. Results will be used to address issues during the 2007-2008 school year. In addition, the Campus Climate Survey will be revised for 2007-2008.

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- The annual Campus Climate Survey will be administered in Spring 2008.

Internal Performance Indicator 4

The Master Facilities Plan will be implemented.

- **Assessment Results 2002-2003:** The following construction and/or renovation projects were initiated:

Poplarville Campus:

- New campus entrance
- New roof on the Library
- Student Center expansion begun

Forrest County Center:

- New campus entrance
- Building #2 renovated with 5 new classrooms

Source of Documentation: Master Facilities Plan & Facilities Committee Report

Use of Assessment Results: These new facilities will be used to enhance access to our campuses and to improve the learning environment for students and faculty.

- **Assessment Results 2003-2004:** The following construction and/or renovation projects were initiated:

Poplarville Campus:

- Renovations to four faculty housing facilities completed with two more underway
- Student Center expansion completed

Forrest County Center:

- Financial Aid facility renovated
- New parking area created
- Advanced Technology Center complete as of August 1, 2004

Hancock County Center

- New center facility established

The following construction and/or renovation projects are planned for implementation:

- Air conditioning and heating White Coliseum
- Lighting in White Coliseum
- Stairways of Huff and Pearl River Halls
- Courtyard development
- New residence halls (in the planning stage)
- Upgrading of street lights

Source of Documentation: Master Facilities Plan & Facilities Committee Report

- **Use of Assessment Results:** These new facilities will be used to enhance access to our campuses and to improve the learning environment for students and faculty.

- **Assessment Results 2004-2005:** The following construction and/or renovation projects were initiated:

Poplarville Campus:

- Air conditioning and heating of White Coliseum was completed
- Lighting in White Coliseum was completed
- Stairways of Huff and Pearl River Halls were renovated
- Six new tennis courts
- New football field house
- Remodeled visitor field house
- Remodeled Shivers Gym
- New lights at the athletic field
- Improved streets and parking

Forrest County Center:

- Improved streets and parking

Hancock County Center:

- New Aviation classroom

The following construction and/or renovation projects are planned for implementation:

- Courtyard development (working on bids)
- New residence halls (bids start June 2005)
- Upgrading of street lights (planning stage)

Source of Documentation: Master Facilities Plan & Facilities Committee Report

Use of Assessment Results: These new facilities will be used to enhance access to the campuses and to improve the learning environment for students and faculty.

- **Assessment Results 2005-2006:** All Katrina damaged/destroyed roofs have been repaired with the exception of Seal Hall. Contractors are approximately 90% complete with this remaining roof.
 - White Hall – Remediation has been completed.
 - Marion Hall – Remediation has been completed.
 - Crosby and Huff Halls – Remediation is not complete.
 - Lamar Hall – Remediation is not complete.
 - New Men's and Women's dorms are completed.
 - Baseball, Softball, and Soccer facilities are completed.
 - Six new Tennis courts are completed.
 - New parking lots are completed.
 - New entrance on the south end of campus is in progress.
 - New courtyard has been submitted to the state for bids.
 - White Coliseum will be demolished in September 2006.
 - New library and classrooms are complete at the Forrest County Center.
 - The second week of September will see the opening of the new Hancock Center.

Source of Documentation: Master Facilities Plan & Facilities Committee Report

Use of Assessment Results: These new facilities will be used to enhance access to the campuses and to improve the learning environment for students and faculty.

- **Assessment Results 2006-2007:**
 - All Katrina damaged/destroyed roofs have been repaired.
 - Remediation work is in progress on the following facilities:
 - Crosby Hall
 - Huff Hall
 - Moody Hall
 - Nursing Building and Wellness Center
 - Remediation work has yet to begin on Lamar Hall and Marion Hall
 - New entrance for the south end of campus is complete
 - New parking lot, pedestrian bridge and creek stabilization project on the Forrest County Center campus is complete
 - White Coliseum has been demolished
 - The demolition of Moody Hall Auditorium has been completed.
 - The Hancock Center has been renovated and is in operation
 - New lighting has been installed on the baseball, softball and soccer fields
 - Landscaping and fencing for the new student housing facilities is underway
 - A new parking lot adjacent to the Nursing Building is underway
 - A Campus Police substation has been completed at the female student housing complex (River Village)
 - The courtyard project, adjacent to Crosby Hall, is under construction

Source of Documentation: Buildings and Grounds Committee Reports

Use of Assessment Results: The restoration of the Poplarville campus from the extensive damage caused by Hurricane Katrina will allow for a return to normal level of campus activity. The new facilities will enhance student recruitment and improve the learning environment.

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A complete report on renovation progress and completion of projects will be provided by July 2008.

Internal Performance Indicator 5

Improvements will be made in telecommunications and Internet services.

- **Assessment Results 2002-2003:** Faculty requests indicated a need for a web-based server to be used for faculty posting of syllabi and supplemental course materials. Bandwidth utilization reports indicated a need for increased Internet capacity.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Increased capacity of access to all Internet services by 100% by increasing from 1.5 MegaBit (single T1) to a 3 MegaBit IMA (two T1s). Added CISCO Cache Engine to improve Internet performance and assist with streaming video. Added a web server (pr10.pccc.edu) dedicated for faculty use. Additional switches, web content filtering software and traffic shaping tools will need to be added. Other planned enhancements are detailed in the Information Technology Master Plan.

- **Assessment Results 2003-2004:** Added Extreme Networks switches at the Forrest County Center. Consolidated three T1 lines into two clear channel T1 lines for voice, video and data traffic to the Forrest County Center. Upgraded anti-virus software. Expanded telephone and data communications to the new chapel.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Reduced monthly recurring line charges by consolidating three T1 lines into two. Increased network security with the addition of new switches for the Forrest County Center. Enhanced protection from the numerous virus attacks against application servers and individual PCs with upgrades in anti-virus software. Other planned enhancements are detailed in the Information Technology Master Plan.

- **Assessment Results 2004-2005:** The following equipment has been added to provide internet and network services: 1) Installed Extreme Networks model 3803 switch on the Poplarville campus, 2) Installed Extreme Networks model 3804 switch at the Woodall Center in Hattiesburg, 3) Purchased Extreme Networks model 3804 switch at the Hancock Center. Voice over IP telephone service has been installed for the Woodall Center in Hattiesburg. Four business lines have been installed to provide telephone and fax service to the Hancock Center. Wireless network access has been installed at the Woodall Advanced Technology Center. Packeteer internet traffic management devices have been installed at the Poplarville campus, Forrest County Center and the Woodall Advanced Technology Center. Nineteen aging 3Com switches were replaced with Extreme Networks switches. Transferred the college backbone from ATM to Ethernet and added clear channel T-1s to provide increased capacity to the state community college network. Installed and configured new firewall equipment.

Source of Documentation: Office of Information Technology

Use of Assessment Results: Replacing the ten year old 3Com switches has provided more bandwidth to handle the growing need for network resources. The installation of Packeteer devices at three locations has provided tools to better allocate network resources where and when they are needed the most. The new Sonicwall firewall device and software have provided enhancements to the college network in order to reduce SPAM, control viruses and improve network security.

- **Assessment Results 2005-2006:** Added encrypted wireless network capabilities for Lamar Hall and Shivers Gym. Additional wireless network access equipment is currently on order and will be installed in the following areas: Garvin Johnston Library, Crosby Hall, Forrest County Center Library, Seal Hall, New Women's Suites, New Men's Suites and the Science Building. This project is ongoing. Added frame relay switch to connect to the campus police department to the NCIC (National Criminal Information Center). Also connected campus police to the college telecommunications network.

Source of Documentation: Office of Information Technology

Use of Assessment Results: 802.11g wireless internet service is providing greater network access for both students and faculty where limited wired services were previously offered. The addition of a National Criminal Information Center is allowing background checks of students in various allied health programs to be conducted with greater efficiency. Previously, these checks were performed by the county sheriff's office. Having this service in-house will also allow for an increased number of background checks to be performed.

- **Assessment Results 2006-2007:** The wireless Internet service has been expanded and more students on the Poplarville Campus, at the Forrest County Center, and at the Hancock Center are now able to connect wirelessly to network resources. However, it is recognized that the wireless Internet service needs to be expanded to include the residence halls that currently do not have the service and that the bandwidth necessary to support wireless Internet be increased.
- However, it is recognized that expansions to include additional coverage areas need to be made.

Source of Documentation: Office of Information Technology

- **Use of Assessment Results:** In addition to the wireless Internet access for residence hall students, wireless service is now available to students in many additional classrooms and buildings. This service is now available in all floors of the Science building. Additional service areas have also been added in Seal Hall, Fine Arts complex and the Johnston Library. However, it is recognized that the wireless Internet service needs to be expanded to include the residence halls that currently do not have the service and that the bandwidth necessary to support wireless Internet be increased.

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Technology updates continue to assist students and faculty in expanding their access to information and network services. The Metro-Ethernet data circuit project has been completed which increases available bandwidth from 6 Mbps to 50 Mbps. Anyone connected to campus network should notice a significant improvement in the time needed to download files or retrieve information across the network.

The wireless Internet service has been upgraded in the men's and women's suites, which greatly increases the number of simultaneous connections that can be made to the Internet. Wireless services are currently available on the Poplarville campus in the following locations: Johnston Library, Crosby Hall, Science Building, Fine Arts Complex, men's suites and women's suites. The Forrest County Center has wireless access in the library. The Woodall Center and the Hancock Center also have wireless Internet services available for student and faculty use.

Internal Performance Indicator 6

Budget support for the expansion of the Quality Enhancement Plan (QEP) will continue each fiscal year at a minimum of 90 percent of the initial Quality Enhancement Plan budget amount.

- **Assessment Results 2006-2007:**
Funding was allocated at the described level.

Source of Documentation:

FY 2007-2008 Budget

Use of Assessment Results:

Funding will be used in the continued expansion of the Quality Enhancement Plan. Future requests will remain at this level.

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- Measurement of this Indicator should occur by July 2008.

Internal Performance Indicator 7

The Development Foundation will maintain or increase its annual fund contributions each year.

- **Assessment Results 2003-2004:** The total funds raised \$704,182 represent an increase of 3% over the prior fiscal year. Out of this total the Annual Fund amount was \$611,182, which exceeded the Annual Fund goal of \$475,000 by 29%.

Source of Documentation: The annual audit and minutes of the Development Foundation supports the assessment results.

Use of Assessment Results:

- Scholarships were funded for 216 students for a total of \$178,000 exceeding the indicator of excellence expectation of a minimum of 100 by 100%.
 - The Teaching Enhancement Grants changed focus (upon the request of the College President) to fund faculty development (workshops, seminars, etc.) instead of equipment and supplies for the classrooms. The funds of \$4,118.95 provided opportunities for professional development for 10 instructors, which met the minimum indicator of excellence that was set at 10.
 - The endowment fund increased by 10.17% (\$2,109,221), which exceeded the indicator of excellence minimum of 2.5%.
 - \$93,000 of the total funds raised was given toward the building of the Chapel on campus.
- **Assessment Results 2004-2005:** The total funds raised \$738,766 represent an increase of 4.91% over the prior fiscal year. Out of this total the Annual Fund amount was \$698,766, which exceeded the Annual Fund goal of \$500,000 by 39.75%.

Source of Documentation: The annual audit and minutes of the Development Foundation supports the assessment results.

Use of Assessment Results:

- Scholarships were funded for 200 students for a total of \$153,172.
- Faculty development funds were provided to afford the faculty professional opportunities through workshops and seminars, etc. The funds of \$5,000 provided opportunities for professional development for 15 instructors, which exceeded the minimum indicator of excellence of 10 by 50%.
- The endowment fund increased by 14.03% (\$2,405,280), which exceeded the indicator of excellence minimum of 2.5%.
- \$40,000 of the total funds raised was given toward the building of the Chapel on campus.

- **Assessment Results 2005-2006:** The total funds raised were \$684,143. Out of this total, the Annual Fund amount was \$672,143 which exceeded the Annual Fund goal of \$550,000 by 22.2%. \$12,000 of the total was given toward the maintenance of the Chapel on campus.

Source of Documentation: The annual audit and minutes of the Development Foundation supports the assessment results.

Use of Assessment Results:

- The endowment fund increased by 11.67% (\$2,685,996), which exceeded the indicator of excellence minimum of 2.5%.
- Scholarships were funded for 219 students with a dollar value of \$116,128. This exceeded the indicator of excellence expectation of a minimum of 100 by 119%.
- **Assessment Results 2006-2007:** The total funds raised were \$769,228.20. This represents an increase of 12.4% over the prior fiscal year. Out of this total the Annual Fund was \$632,903.59 which exceeded the Annual Fund goal of \$600,000.00 by 5.4%.

Source of Documentation: The annual audit and Minutes of the Development Foundation Board meetings supports the assessment results.

Use of Assessment Results: The endowment fund increased by 7.9% (\$2,899,650.00) which exceeded the indicator of excellence minimum of 2.5%. Scholarships were funded for students with a dollar value of \$180,538.27. \$50,000.00 of total funds was raised for support of the Workforce Education Heavy Equipment Instruction Program. \$63,000.00 of total funds was raised for program upgrades at the Hancock Center in Bay St. Louis. \$40,000.00 of total funds was raised for educational assistance for students who are graduates of Pearl River County Schools.

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The Development foundation is on track to increase annual fund contributions. Since the Foundations fiscal year runs through June 2008, a complete update of winter and spring fundraising efforts will be provided at the end of the fiscal year.

Goal 6: To improve communication among campus personnel and community members regarding the College goals, objectives, and activities.

Commitment Statement:

Pearl River Community College is committed to specific activities with the goal of improving communication.

Internal Performance Indicator 1

The campus community will be informed of activities through a weekly report and a computerized calendar.

- **Assessment Results 2002-2003:** The Friday Report is distributed weekly by the Dean of Students Office. Copies are made available to all faculty, staff, and students on the Poplarville and Forrest County campuses. Weekly activities, taken from the Friday Report, appear on the PRCC website (www.prcc.edu) under the subhead calendar. RiverTec is a quarterly newsletter that focuses primarily on the Forrest County Center. RiverTec is made available to all faculty, staff, and students and contains a calendar of upcoming events. Dixie Drawl is a newspaper published twice each semester and includes a calendar of events.

Source of Documentation: Office of Dean of Student Affairs, Director of Public Relations, and Director of the Learning Resource Center

Use of Assessment Results: Plans were made to expand the computerized calendar by adding a master calendar for the year on the school's website for 2003-04. The calendar of events for each month will be listed individually.

- **Assessment Results 2003-2004:**
 1. Friday report: Distributed by the office of Dean of Student Affairs. Copies are made available to all faculty, staff and students on Poplarville and Forrest County campuses.
 2. Weekly activities, taken from the Friday report, appear on the PRCC website, www.prcc.edu under the subhead calendar. Weekly events are also listed on the front page of the website in the scroll.
 3. RiverTec: A quarterly newsletter that focuses primarily on the Forrest County Center, made available to all faculty, staff and students, includes upcoming calendar of events
 4. Dixie Drawl newspaper: Published a minimum of twice each semester, includes upcoming calendar of events.

Source of Documentation: Copies of the Friday report are on file in the office of Dean of Student Affairs. Copies of the RiverTec newsletter are available in the public relations department. Copies of the Dixie Drawl newspaper are available in the PRCC library and the public relations department.

Use of Assessment Results: Plans are made to expand the computerized calendar by adding a master calendar for the year on the school's official website for 2004-05. Each month will be listed individually. Additions will be able to be made to the calendar as they are reported to the webmaster. Weekly activities, taken from the Friday report, will also appear on the PRCC website, under the subhead calendar. Future events will also be listed on the front page of the website in the scroll.

- **Assessment Results 2004-2005:**
 1. The Friday Report: Distributed by the Office of Student Services. Copies are made available to all faculty, staff and students on the Poplarville and Forrest County campuses, as well as the Hancock Center in Waveland.
 2. Items on the Friday Report are also put on the PRCC website www.prcc.edu under the subhead calendar. Weekly events on campus are also listed on the front page of the website in the scroll.

3. Dixie Drawl newspaper: The school newspaper is published a minimum of twice each semester. It contains upcoming calendar of events. It is distributed to all faculty, staff and students, and made available in racks at all the major venues on the Poplarville and Hattiesburg campuses.

Source of Documentation: Copies of the Friday report are on file in the office of the Dean of Student Services. Copies of the Dixie Drawl newspaper are available in the PRCC library on the Poplarville campus and the Public Relations Department in Hancock Hall. Copies of the Dixie Drawl can also be found on the PRCC website under News-Calendar.

Use of Assessment Results: Plans are made to expand distribution of the master calendar for the year to all on-campus students. A 12-month calendar of all campus events (athletics, banquets, holidays, school breaks, etc.) will be included in the Cat Country Guide, which is a printed student handbook and is distributed to all students at the first of the school year in August. The Cat Country Guide is also distributed to all new students attending PRCC for the first time in the spring semester. Space in the calendar will be allotted for each day of the month so students can make additions of school, as well as personal, activities and events.

• **Assessment Results 2005-2006:**

1. The Friday Report: Distributed by the Office of Student Services. Copies are made available to all faculty, staff and students on the Poplarville and Forrest County campuses, as well as the Hancock Center operations in Waveland.
2. Items on the Friday Report are also put on the PRCS website www.prcc.edu under the subhead calendar. Weekly and monthly events are also listed on the front page of the website in the scroll.
3. Dixie Drawl newspaper: The school newspaper is published a minimum of twice each semester. It contains upcoming calendar of events, weekly and monthly. It is distributed to all faculty, staff and students, and also made available to the general public in racks and carts in some business establishments throughout the PRCC district.

Source of Documentation: Copies of the Friday report are on file in the office of the Dean of Student Services. Copies of the Dixie Drawl newspaper are available in the PRCC library on the Poplarville campus and the Public Relations Department in Hancock Hall. Copies of the Dixie Drawl can also be found on the PRCC website under News-Calendar.

Use of Assessment Results: Plans are made to continue expanded distribution of the master calendar for the year to all on-campus students. A 12-month calendar of all campus events (athletics, banquets, school breaks, final exam schedules, etc.) is passed out to all students, along with the Cat Country Guide, which is a printed student handbook and is distributed to all students at the first of the school year in August. Space in the calendar will be allotted for each day of the month so students can make additions of school activities and events, as well as personal events.

Assessment Results 2006-2007:

1. The Friday Report: Distributed by the Office of Student Services. Copies are made available to all faculty, staff, and students on the Poplarville and Forrest County Center campuses, as well as the Hancock Center operations in Waveland and the Lowery A. Woodall Advanced Technology Center in Hattiesburg.
2. Items on the Friday Report are also put on the PRCC website www.prcc.edu under the subhead Items. Weekly and monthly events are also listed on the front page of the website in the scroll.
3. Dixie Drawl school newspaper. The school newspaper is published a minimum of twice each semester. It contains upcoming calendar of events, weekly and monthly. It is distributed to all faculty, staff and students, and also made available to the general public in racks and carts in some business establishments throughout the PRCC district.

Source of Documentation: Copies of the Friday report are on file in the office of the Dean of Student Services. Copies of the Dixie Drawl newspaper are available in the PRCC library on the Poplarville

campus, the library at the Forrest County center, and the Public Relations Department in Hancock Hall. Copies of the Dixie Drawl can also be found on the PRCC website under News-Calendar.

Use of Assessment Results: Plans are made to continue expanded distribution of the master calendar for the year to all on-campus students. A 12-month calendar of all campus events (athletics, banquets, school breaks, final exam schedules, etc.) is passed out to all students, along with the Cat Country Guide, which is a printed student handbook and is distributed to all students at the first of the school year in August. Space in the calendar is allotted for each day of the month so students can make additions of school activities and events, as well as personal events. The marquee in front of the Poplarville campus provides information on scheduled activities. Encouragement needs to be given to all faculty members and students to utilize campus email accounts to check for announcements.

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- This Indicator will be completed at the end of the fiscal year.

Internal Performance Indicator 2

Planning documents for the College will be made available to the community by means of an updated website and various other methods.

- **Assessment Results 2002-2003:** The Policy and Procedure Manual was made available to all PRCC personnel and community members by means of the PRCC web site. In addition, each administrator was given a copy of this manual. The new Mission Statement and Strategic Goals were made available to all PRCC personnel and to the public by means of the PRCC web site and by use of laminated signs placed in strategic locations on the Poplarville campus and at the Forrest County Center.

Source of Documentation: PRCC website and Office of Institutional Effectiveness and Guidance

Use of Assessment Results: An Institutional Effectiveness website is being planned which will include documents relating to the Mission Statement, Strategic Goals, and Internal Performance Indicators. In addition, Mission Statement cards will be given to all PRCC personnel and will be made available to the public during the 2003 Fall Semester.

- **Assessment Results 2003-2004:** The Institutional Effectiveness website which includes documents relating to the Mission Statement, Strategic Goals, and Internal Performance Indicators has been established. Mission Statement cards were given to all PRCC personnel and were made available to the public during the 2003 Fall Semester. Updated Policy and Procedure Manuals were distributed to members of the Administrative Council.

Source of Documentation: PRCC website and Office of Planning and Research

Use of Assessment Results: Additional documentation, including the Institutional Planning and Effectiveness document and the Strategic Plan and Internal Performance Indicators for Progress document will be added to the Planning and Research (IE) website during the 2004-2005 school year.

- **Assessment Results 2004-2005:** Additional planning and evaluation documents have been included on the PRCC Institutional Effectiveness website. Information regarding the Southern Association of Colleges and Schools reaffirmation process has also been included. Framed Mission Statements have been placed in strategic locations on campus.

Source of Documentation: PRCC website and Office of Planning and Research

Use of Assessment Results: Plans are being made to distribute Mission Statement and Strategic Goals Cards to PRCC personnel and to make them available for community members.

- **Assessment Results 2005-2006:** Mission Statement and Strategic Goals cards were distributed to PRCC personnel during the 2005 Fall Semester and were available for community members in various campus offices. Additional planning documents have been added to the PRCC Office of Planning and Research website.

Source of Documentation: PRCC website and Office of Planning and Research

Use of Assessment Results: Additional planning documents, including the PRCC Fact Book, will be added to the Office of Planning and Research website as they become available. The Policy and Procedure Manual will also be updated as needed.

- **Assessment Results 2006-2007:** Mission Statement and Goals are posted in strategic locations throughout the College. Documents produced by the Office of Planning and Research are located online at <http://pr10.prcc.edu/~mlbyrd/ie/>.

Source of Documentation: PRCC website (<http://pr10.prcc.edu/~mlbyrd/ie/>) and Office of Planning and Research

Use of Assessment Results: Documents that are currently available online will continue to be updated as new documents become available.

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- **Assessment Results 2006-2007:** Mission Statement and Goals are posted in strategic locations throughout the College. Documents produced by the Office of Planning and Research are located online at <http://pr10.prcc.edu/~mlbyrd/ie/>.

Source of Documentation: PRCC website (<http://pr10.prcc.edu/~mlbyrd/ie/>) and Office of Planning and Research

Use of Assessment Results: Documents that are currently available online will continue to be updated as new documents become available.

Internal Performance Indicator 3

A general faculty meeting will be held at least once during each year.

- **Assessment Results 2003-2004:** Academic meetings were held in August 2003 and April 2004. Career and Technical meetings on the Poplarville campus were held on December 12, 2003, and January 5, 2004. Meetings on the Forrest County campus were held on August 13, 2003 and April 13, 2004.

Source of Documentation: Office of Vice President for Instruction and the Office of the Director of Poplarville Career and Technical Education Programs.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2004-2005:** The Career and Technical Division meetings on the Poplarville campus were held on August 17, 2004 and January 5, 2005. On both the Poplarville Campus and the Forrest County Center, meetings were held with groups of faculty members from across all

departments. These small meetings were held in place of larger whole group sessions to allow for question and answer times about the Quality Enhancement Plan.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction and the Director of Poplarville Career and Technical Education Programs.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2005-2006:** The Poplarville Career and Technical Department met on August 16, 2005. Faculty met on the Poplarville campus on October 18, 2005 to discuss the upcoming SACS visit.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction and the Director of Poplarville Career and Technical Education Programs.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

- **Assessment Results 2006-2007:** Faculty from all locations met on the Poplarville campus on August 14, 2007. Some topics covered at this meeting included QEP updates, professional development activities, faculty handbook topics, etc. The Poplarville and Forrest County Center Career and Technical Departments met on August 15, 2006, to discuss several issues such as CPAS scores, student achievement, professional development opportunities, etc.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

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- **Assessment Results 2007-2008:** Faculty from all locations met on the Poplarville campus on August 14, 2007. The main focus of this meeting concerned campus safety issues. Other topics covered at this meeting included QEP updates, professional development activities, faculty handbook topics, etc. The Poplarville and Forrest County Center Career and Technical Departments met on August 15, 2007, to discuss several issues such as CPAS scores, student achievement, professional development opportunities, etc.

Source of Documentation: The information is on file in the offices of the Vice President for Instruction, Director of Poplarville Career and Technical Education Programs and Dean of the Forrest County Center.

Use of Assessment Results: Faculty meetings are held to disseminate information regarding policies, procedures, QEP plans, etc. that are necessary for the effective functioning of the College.

Internal Performance Indicator 4

Departmental faculty meetings will be held at least twice during each semester.

- **Assessment Results 2003-2004:**

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 13, 2003	October 9, 2003	Jan. 8, 2004	March 25, 2004
Department of Science, Mathematics, and Business	August 2, 2003	October 13, 2003	Feb. 5, 2004	March 4, 2004
Department of Fine Arts and Communication	August 14, 2003	Dec. 10, 2003	Jan. 9, 2004	May 6, 2004
Department of Health, Physical Education, and Recreation	August 13, 2003	October 21, 2003	March 23, 2004	May 18, 2004
Department of Nursing Education	August 13, 2003	October 21, 2003	Jan. 8, 2003	May 6, 2004
Resource Services	August 13, 2003	October 16, 2003	Jan. 8, 2003	March 25, 2004
Business and Commerce	August 13, 2003	October 16, 2003	Jan. 8, 2003	March 25, 2004
Engineering Technology	August 13, 2003	October 16, 2003	Jan. 8, 2003	March 25, 2004

Departmental meetings on the Forrest County Center were held; however, the structure of the campus is identified as Programs rather than Departments.

Source of Documentation: Meeting information is the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and pre-registration for spring semester.

- **Assessment Results 2004-2005:**

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 17, 2004	October 14, 2004	March 10, 2005	March 29, 2005
Department of Science, Mathematics, and Business	August 17, 2004	October 28, 2004	March 24, 2005	April 5, 2005
Department of Fine Arts and Communication	August 12, 2004	Dec. 9, 2004	May 9, 2005	February 15, 2005
Department of Health, Physical Education, and Recreation	August 17, 2004	October 26, 2004	February 3, 2005	May 17, 2005
Department of Nursing Education	August 25, 2004	Nov. 8 & 29, 2004	January 24, 2005	March 21, 2005
Business and Commerce	August 17, 2004	Nov. 1, 2004	January 6, 2005	April 4, 2005

Industrial Technology*	August 17, 2004	October 29, 2004	January 6, 2005	April 4, 2005
Occupational Training	August 13, 2003	October 16, 2003	January 6, 2005	April 4, 2005

*Changes in Technical Departmental titles are a result of changes in the State curriculum.

Departmental meetings on the Forrest County Center were held; however, the structure of the campus is identified as Programs rather than Departments.

Source of Documentation: Meeting information is the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and pre-registration for spring semester.

• **Assessment Results 2005-2006:**

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 15, 2005	October 10, 2005	Jan. 5, 2006	March 21, 2006
Department of Science, Mathematics, and Business	August 16, 2005	Nov. 8, 2005	March 24, 2006	April 4, 2006
Department of Fine Arts and Communication	August 16, 2005	Sept. 16, 2005	Jan. 6, 2006	May 9, 2006
Department of Health, Physical Education, and Recreation	August 16, 2005	Dec. 13, 2005	Jan. 9, 2006	May 8, 2006
Department of Nursing Education	August 15, 2005	August 22, 2005	Jan. 23, 2006	April 24, 2006
Business and Commerce	August 16, 2005	August 18, 2005	Jan. 4, 2006	April 6, 2006
Industrial Technology	August 16, 2005	August 18, 2005	Jan. 4, 2006	April 11, 2006
Occupational Training	August 16, 2005	August 18, 2005	Jan. 4, 2006	April 10, 2006

Source of Documentation: Meeting information is the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

• **Assessment Results 2006-2007:**

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences	August 17, 2006	Dec. 12, 2006	Jan. 5, 2007	March 22, 2007
Department of Science, Mathematics, and Business	August 16, 2006	Sept. 28, 2006	March 1, 2007	April 3, 2007 April 13, 2007
Department of Fine Arts	August 16, 2006	Dec. 11, 2006	Jan. 5, 2007	May 7, 2007

and Communication				
Department of Health, Physical Education, and Recreation	August 16, 2006	Dec. 4, 2006	Jan. 4, 2007	May 3, 2007
Department of Nursing Education	Sept. 11, 2006	Oct. 16, 2006	Jan. 24, 2007 Feb. 24, 2007	March 19, 2007 April 23, 2007
Business and Commerce	Sept. 7, 2006	Oct. 3, 2006	n/a	April 3, 2007
Industrial Technology	August 18	Oct. 5, 2006	March 6, 2007	May 6, 2007
Occupational Training	October 3, 2006	Dec. 11, 2006	Jan. 9, 2007	March 6, 2007

Departmental meetings were also held at the Forrest County Center.

Source of Documentation: This information can be found in the office of each department chair.

Use of Assessment Results: Academic meetings were used to discuss the new issues related to the departments, upcoming semesters scheduling, advising of students, and the yearly award ceremony. Career and Technical meetings were used to disseminate information concerning State equipment and fall pre-registration which occurs during the spring semester.

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- **Assessment Results 2006-2007:**

Departmental meetings were held on the following dates:

Department of Humanities and Social Sciences				
Department of Science, Mathematics, and Business	August 15, 2007 August 16, 2007	October 16, 2007 October 18, 2007		
Department of Fine Arts and Communication				
Department of Health, Physical Education, and Recreation				
Department of Nursing Education				
Business and Commerce	August 15, 2007			
Industrial Technology				
Occupational Training				

Internal Performance Indicator 5

At least one support staff meeting will be held each year.

- **Assessment Results 2002-2003:** A "Quality Customer Service" workshop for all support staff was held in November.

Source of Documentation: Office of Institutional Effectiveness and Guidance

Use of Assessment Results: Positive evaluations indicated that the speaker was very effective in communicating a focus on providing quality services to all customers of the institutions. Additional sessions will be planned.

- **Assessment Results 2003-2004:** In October, a professional development workshop which emphasized the importance of good customer relations, was held for all support staff.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Evaluations were very positive, and plans are being made to continue these meetings on an annual basis with consideration being given to having the 2004-2005 meeting at the Forrest County Center.

- **Assessment Results 2004-2005:** A number of professional development sessions were provided for support staff during the 2004-2005 school year with 88% of the staff attending at least one of the sessions.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Additional sessions are being planned for the 2005-2006 school year with an emphasis on training in specialized areas.

- **Assessment Results 2005-2006:** A number of professional development sessions were provided for support staff during the 2005-2006 school year, including sessions on October 3, October 4, and October 7, 2005.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Sessions continue to be well attended. Input will be requested regarding topics for consideration for future programs.

- **Assessment Results 2006-2007:** A professional development session for support staff was held on May 1 at the Forrest County Center and May 4 on the Poplarville Campus and focused on workplace etiquette.

Source of Documentation: Office of Planning and Research

Use of Assessment Results: Both sessions were well received by those in attendance. Suggestions for future meetings included offering additional business/office etiquette topics and inviting other staff to attend.

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- **Assessment Results 2007-2008:** A professional development session for support staff was held on October 23, 2007, on the Poplarville Campus and on November 15, 2007, at the Forrest County Center. The topic for the sessions focused on campus safety issues.

Internal Performance Indicator 6

The Alumni Association will hold annual meetings in each county in the Pearl River Community College district.

- **Assessment Results 2003-2004:** Alumni Chapter activities are now underway in all six counties of the PRCC district.

Source of Documentation: Results are located in the minutes of the College of the Board of Trustees, Development Foundation, Alumni Association and quarterly editions of the alumni magazine, RiverSide.

Use of Assessment Results: The results provide opportunities for alumni to continue their involvement in the programs and activities of the College such as Homecoming including reunions, an alumni luncheon and a golf tournament. The alumni chapter activities increase the alumni's involvement through meetings, social events and scholarship fundraising efforts.

- **Assessment Results 2004-2005:** Alumni Chapter activities are now underway in all six counties of the PRCC district.

Source of Documentation: Results are located in the minutes of the College of the Board of Trustees, Development Foundation, Alumni Association and quarterly editions of the alumni magazine, RiverSide.

Use of Assessment Results: The results provide opportunities for alumni to continue their involvement in the programs and activities of the College such as Homecoming including reunions, an alumni luncheon and a golf tournament. The alumni chapter activities increase the alumni's involvement through meetings, social events and scholarship fundraising efforts. The number in attendance at the events in 2004-2005 was 1,700 and the funds raised were \$23,100.

- **Assessment Results 2005-2006:** Alumni chapter activities expanded with more events such as golf tournaments and/or fish try socials as well as monthly meetings in some counties.

Source of Documentation: Results are located in the minutes of the College of the Board of Trustees, Development Foundation, Alumni Association and quarterly editions of the alumni magazine, RiverSide.

Use of Assessment Results: Efforts are now underway in all six counties of the PRCC district. During Fall 2005 and Spring 2006, the following scholarship monies were supplied by the counties:

- Marion / Jeff Davis \$1,620
- Forrest / Lamar \$6,480
- Hancock \$3,000

Pearl River County alumni will begin scholarship donations in Fall 2006.

- **Assessment Results 2006-2007:** Each Alumni Chapter of the PRCC Alumni Association is now conducting Bi-Monthly meetings which indicate that this measurement will far surpass expectations.

Source of Documentation: Results are documented in the minutes of the Foundation Board, the Board of Trustees, Alumni Association minutes, and the editions of the "Riverside".

Use of Assessment Results: The results were that the alumni were continually involved in the programs and activities of the college. Alumni fish fry's and golf tournaments help generate funding for the Development foundation and for scholarships for needy students.

The Forrest/Lamar Chapter provided over \$3,200 in funding for student scholarships for the year and added an additional \$7,500 to their endowment.

The Hancock County Alumni Chapter was able to acquire \$1,500 in scholarship support in 2006. This was unexpected after the results of Hurricane Katrina.

The Pearl River County Alumni Chapter provided \$1,500 in scholarship support for three students.

The Marion/Jeff Davis Alumni Chapter also provided over \$2,000 in scholarship support for students from those counties.

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Each Alumni Chapter of the PRCC Alumni Association is now conducting regular meetings.

Goal 7: To recruit and retain students from a diverse population.

Commitment Statement:

Pearl River Community College is committed to increasing the number and diversity of the student population and to helping students complete academic and career/technical programs through strong recruitment, retention, and transition programs.

Internal Performance Indicator 1

All high schools in the Pearl River Community College district will be represented in the student body.

- **Assessment Results 2002-2003:** Data indicates that all six counties in the district are represented. Data from each high school indicates that 22 out of 25 high schools in the district are represented.

Source of Documentation: Office of the Dean of Student Affairs and Office of Institutional Research

Use of Assessment Results: The high schools not represented will be identified and additional recruitment efforts will be directed at these institutions.

- **Assessment Results 2003-2004:** Data indicates that all six counties in the district are represented. Data from each high school indicates that 23 out of 25 high schools (92%) in the district are represented.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: The high schools not represented will be identified and additional recruitment efforts will be directed at these institutions. High schools that are not represented are two small private schools. Efforts are being made to disseminate information to juniors and seniors at these schools.

- **Assessment Results 2004-2005:** Data indicates that all six counties in the district are represented. Data from each high school indicates that 22 out of 25 high schools in the district are represented.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: An increased number of counselor and private visits will be initiated at the schools where student enrollment is listed as zero.

- **Assessment Results 2005-2006:** Data indicates that all six counties in the district are represented. Data from each high school indicates that 23 out of 25 high schools in the district are represented.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: There is some question regarding the high schools that are listed as unrepresented. These schools are Lamar Christian School and Presbyterian Christian School. According to verbal statements, students from these schools do attend Pearl River; however, the records do not reflect this. An analysis of the data error will ensue from the Office of the Dean of Student Services who oversees data entry in the Office of Admissions.

- **Assessment Results 2006-2007:** Data indicates that all six counties in the district are represented and data from each high school indicates that all 25 high schools in the district are represented.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: Efforts will continue to disseminate information to all high schools in the district.

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- This Indicator cannot be measured until audit data is available for review.

Internal Performance Indicator 2

At least 80% of students who begin the semester will remain enrolled through the six-week period.

- **Assessment Results 2002-2003:** According to Pearl River Community College enrollment data, a total of 3,742 students were enrolled at the end of the designated late registration period. After the sixth week of scheduled classes, 3,389 students were enrolled. This is a 90.5% retention rate.

Source of Documentation: Office of the Dean of Student Affairs and Office of Institutional Research

Use of Assessment Results: Retention rate was higher than the established Internal Performance Indicator; therefore, procedures already in place will be maintained.

- **Assessment Results 2003-2004:** According to Pearl River Community College enrollment data, a total of 3925 students were enrolled at the end of the designated late registration period. After the sixth week of scheduled classes, 3,589 students were enrolled. This is a 91.4% retention rate.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2004-2005:** According to Pearl River Community College enrollment data, a total of 4,109 students were enrolled at the end of the designated late registration period. After the sixth week of scheduled classes, 3,768 students were enrolled. This is a 91.7% retention rate.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2005-2006:** According to Pearl River Community College enrollment data, a total of 4,185 students were enrolled at the end of the designated late registration period. After the sixth week of scheduled classes, 3,556 students were enrolled. This is an 85.0% retention rate.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: While 85.0% is above the stated Indicator measurement of 80%, this number is lower than previous semesters. This is due to the circumstances surrounding Hurricane Katrina. The late registration number of 4,185 was the largest number of students to ever enroll at Pearl River Community College.

- **Assessment Results 2006-2007:** According to Pearl River Community College enrollment data, a total of 4006 students were enrolled at the end of the designated late registration period. After the sixth week of scheduled classes, 3659 students were enrolled. This is a 91% retention rate.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

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- This Indicator cannot be measured until audit data is available for review.

Internal Performance Indicator 3

At least 80% of students enrolled through the six-week period will complete the semester.

- **Assessment Results 2003-2004:** During Fall 2003, 3,589 students were enrolled at the six week audit period. 3,507 students completed the semester. This is a retention rate of 98%. During Spring 2004, 3,380 students were enrolled at the six week audit period. 3,349 students completed the semester. This is a retention rate of 99%.

Source of Documentation: Office of the Dean of Student Affairs and Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2004-2005:** During Fall 2004, 3,768 students were enrolled at the six week audit period. 3,601 students completed the semester. This is a retention rate of 96%. During Spring 2005, 3,714 students were enrolled at the six week audit period. 3,549 students completed the semester. This is a retention rate of 96%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2005-2006:** During Fall 2003, 3,556 students were enrolled at the six week audit period. 3,474 students completed the semester. This is a retention rate of 97.7%.

Source of Documentation: Office of the Dean of Student Services and Office of Institutional Research

Use of Assessment Results: No action needed.

- **Assessment Results 2006-2007:** This Indicator cannot be measured until audit data is available for review.

Source of Documentation:

Use of Assessment Results:

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- This Indicator cannot be measured until audit data is available for review.

Internal Performance Indicator 4

Summer school enrollment will increase by 5% each summer. (Previously, this indicator stated that summer school enrollment would increase by 20% each summer. However, in 2006 the Planning and Effectiveness Committee determined that a 5% increase would be a more realistic goal.)

- **Assessment Results 2002-2003:** Summer enrollment for 2002 was 1,315 students. Enrollment for summer 2003 was 1,373 students. This is an increase of 4%. Assessment results indicate that the Internal Performance Indicator of 20% was not achieved.*

Source of Documentation: Office of the Dean of Student Affairs

Use of Assessment Results: Recruitment activities are being developed and implemented that advertise summer semester classes.

- **Assessment Results 2003-2004:** Summer enrollment for 2003 was 1,373 students. Enrollment for summer 2004 was 1,478 students. This is an increase of 8%. Assessment results indicate that the Internal Performance Indicator of 20% was not achieved.*

Source of Documentation: Office of the Dean of Student Services

Use of Assessment Results: On-going recruitment activities that advertise summer semester classes are continually being developed and implemented.

* The enrollment numbers for summer 2003 and summer 2004 have been changed to reflect audited figures. Audited numbers are consistent with other fall and spring numbers used throughout the Indicators.

- **Assessment Results 2004-2005:** Summer enrollment for 2004 was 1,478 students. Enrollment for summer 2005 was 1,473 students. This is a *decrease* of less than 1%. Assessment results indicate that the Internal Performance Indicator of 20% increase was not achieved.

Source of Documentation: Office of the Dean of Student Services

Use of Assessment Results: Information on early registration and summer classes will be mailed to all high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College. In addition, in early Spring information regarding summer classes is given to high school counselors in the district.

- **Assessment Results 2005-2006:** Summer enrollment for 2005 was 1,473 students. Enrollment for summer 2006 was 1,331 students. This is a *decrease* of 9.6%. Assessment results indicate that the Internal Performance Indicator of 20% increase was not achieved.

Source of Documentation: Office of the Dean of Student Services

Use of Assessment Results: Information on early registration and summer classes will be mailed to all high school seniors in the district and to all individuals who have completed applications to attend Pearl River Community College. In addition, in early Spring information regarding summer classes is given to high school counselors in the district.

Summer school enrollment will increase by 5% each summer. (It was recognized that an Indicator requiring a 20% increase each year in summer school enrollment was not feasible at this time; therefore, the Indicator has been revised to reflect a more achievable goal.)

- **Assessment Results 2006-2007:** This Indicator cannot be measured until Summer 2007 audit data is available for review in October, 2007.

Source of Documentation:

Use of Assessment Results:

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- This Indicator cannot be measured until audit data is available for review.

Internal Performance Indicator 5

Recruitment strategies will demonstrate an effort to recruit students from a diverse population.

- **Assessment Results 2002-2003:** The following activities were implemented in an effort to recruit from a diverse population:
 - Scholar's Night: Aimed at the upper academic arena of High School Students
 - Spring Fest: Aimed at all high school seniors in all programs (career/technical and academic)
 - Local Wal-Marts and Unemployment agencies: Information has been placed at these locations to reach both traditional and non-traditional students.
 - Hancock County night class registration: Aimed at traditional and non-traditional students

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored (such as weekend and online classes).

- **Assessment Results 2003-2004:** The following activities were implemented in an effort to recruit from a diverse population:
 - Fill the Stadium Football Night: All high school seniors and parents in the PRCC district
 - Scholar's Night: Aimed at the upper academic arena of High School Students
 - Spring Fest: Aimed at all high school seniors in all programs (career/technical and academic)
 - Local Wal-Marts, area restaurants, and Unemployment agencies: Information has been placed at these locations to reach both traditional and non-traditional students.
 - Hancock County night class registration: Aimed at traditional and non-traditional students

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored (such as weekend and online classes).

- **Assessment Results 2004-2005:** The following activities were implemented in an effort to recruit from a diverse population:
 - Fill the Stadium Football Night: All high school seniors and parents in the PRCC district
 - Scholar's Night: Aimed at the upper academic arena of High School Students
 - Spring Fest: Aimed at all high school seniors in all programs (career/technical and academic)
 - Local Wal-Marts, area restaurants, and Unemployment agencies: Information has been placed at these locations to reach both traditional and non-traditional students.
 - Hancock County night class registration: Aimed at traditional and non-traditional students

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored (such as weekend and online classes). An orientation session for the Hancock County Center has been planned for Fall 2005. The Recruiter, the Assistant Recruiter, and the Director of Recruitment and Orientation will deliver new recruitment packets to high schools in the district and to the WIN Job Center.

- **Assessment Results 2005-2006:** The following activities were implemented in an effort to recruit from a diverse population:
 - Fill the Stadium Football Night: All high school juniors and seniors in the PRCC district
 - Scholars Night: Aimed at upper academic arena of High School Students
 - Spring Fest: Aimed at all high school seniors in all programs (career/ technical and academic)
 - Local Wal-Marts, area restaurants, and Unemployment agencies: Information has been placed at these locations to reach both traditional and non-traditional students
 - Hancock County registration and orientation: Aimed at traditional and non-traditional students in Hancock County
 - April Early Orientation: Limited to 100 students with an ACT score of an 18 or higher, in the PRCC district
 - Space Day: Students in grades 8th-12th were invited, in addition to the general public
 - Geer Up Mississippi: Area high school students in the 8th, 9th and 10th grade

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored. The level of success experienced during April Early Orientation has lead to the implementation of new procedures for Summer Orientation. The Recruiter, the Assistant Recruiter, and the Director of Recruitment and Orientation will deliver new recruitment packets to high schools in the district, as well as continue to inform the community as to the many diverse educational opportunities available at Pearl River Community College. Both College and Career fairs will be attended by college representatives, so as to make information available to the largest and most diverse group of potential students.

- **Assessment Results 2006-2007:** Recruitment presentations have been made to various GED classes in our six-county district. The recruiter has also attended numerous College/ Career fairs which seek to provide information for both traditional and non-traditional students. Schools outside of district requesting material and tours have been accommodated. District high schools receive campus tours and tours of specific Career-Technical programs as requested. A Non-traditional Field of Study Day was provided for district schools.

Source of Documentation: Office of the Director of Recruitment and Orientation

Use of Assessment Results: Dissemination of information regarding Pearl River Community College is an on-going endeavor. The above-mentioned recruitment activities are being continued while other methods of attracting a diverse population of students are being explored. The Recruiter and the Director of Recruitment and Orientation will deliver new recruitment packets to high schools in the district, as well as continue to inform the community as to the many diverse educational opportunities available at Pearl River Community College. Both College and Career fairs will be attended by college representatives, so as to make information available to the largest and most diverse group of potential students.

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Recruitment presentations have been made to various GED classes in the six county district. The recruiter has made numerous visits to schools in the six county area and has attended College/career fairs, seeking to disseminate information for both traditional and non-traditional students.

Internal Performance Indicator 6

Eighty percent (80%) of career and technical education students who are eligible for graduation will successfully complete their respective programs according to the State measurement definition.

- **Assessment Results 2001-2002:** Ninety-five and five tenths percent (95.5%) of the students completed their respective programs.

Source of Documentation: Offices of Poplarville Career and Technical Education Programs, Forrest County Career and Technical Education Programs, and Career and Technical Counselors.

Use of Assessment Results: Attainment of 95.5% exceeds the State's completion requirement. No written plan of improvement is required.

- **Assessment Results 2002-2003:** Ninety-four percent of the students who were eligible for graduation on the Poplarville campus and at the Forrest County center completed their respective programs. However, the State reporting program was changed in 2001-2002. The results of the pilot program for reporting were not used because of incomplete data and computer glitches. Some reporting errors occurred as late as 2002-2003 due to misinterpretations of State guidelines and unclear definitions of terms such as majors, participants, concentrators, and completers. The results submitted herein reflect the correct enrollment figures for 2002-2003, and those figures include the actual majors in programs. The State reporting program differs and permits duplication that appears inflationary for the purposes of reporting for the SACS evaluation.

Source of Documentation: Offices of Career and Technical Education on Poplarville campus, at the Forrest County center, and Career and Technical Counselors.

Use of Assessment Results: Plans of improvement were submitted and accepted by the State. Reporting errors were taken into consideration but not corrected by the State. The plans of improvement ensure that the State's definition of terms is understood by those submitting reports and that future reports are submitted using the clarified definitions.

- **Assessment Results 2003-2004:** Ninety-three percent (93%) of the students who were eligible for graduation on the Poplarville campus and at the Forrest County center completed their respective programs.

Source of Documentation: Offices of Career and Technical Education on the Poplarville campus, the Forrest County center, and Career and Technical Counselors.

Use of Assessment Results: Ninety-three percent (93%) completion exceeds the State's original and new standards for completion. Clarification of guidelines and terms should eliminate the necessity for plans of improvement in the future on the completion standard.

- **Assessment Results 2004-2005:** Ninety-seven (97%) of the career and technical students who were eligible for graduation completed their respective programs. The results submitted herein reflect the correct unduplicated enrollment for actual majors in programs. The State reporting program permits duplication counts where students are enrolled in classes differing from their major; therefore, enrollment can appear inflated.

Source of Documentation: Offices of Career and Technical Education on the Poplarville campus, Forrest County Center, and Career Technical Counselors.

Use of Assessment Results: The completion rate of 97% exceeds the State requirement. No plan of improvement is required.

- **Assessment Results 2005-2006:** Ninety four percent of those students who were eligible for graduation completed their respective programs.

Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors, and Instructors

Use of Assessment Results: The graduation rate of 94 percent (94%) exceeds the state requirement. No plan of improvement is required.

- **Assessment Results 2006-2007:** Of those who met eligibility requirements for graduation, all graduated for a 100% completion rate.

Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors, and Instructors

Use of Assessment Results: The graduation rate of 100 percent (100%) meets the state requirement. No plan of improvement is required.

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until October 2008.

Internal Performance Indicator 7

Career and technical education programs will demonstrate a retention rate of 86% according to the State measurement definition.

- **Assessment Results 2001-2002:** A retention rate of 89.5% was achieved.

Source of Documentation: Offices of Poplarville Career and Technical Education Programs, Forrest County Career and Technical Education Programs, and Career and Technical Counselors.

Use of Assessment Results: A retention rate of 89.5% exceeds the State's 86% retention requirement. No written plan of improvement is required.

- **Assessment Results 2002-2003:** Eighty-nine percent (89%) of the students enrolled in career and technical programs on the Poplarville campus and at the Forrest County center passed a level of instruction according to the State measurement definition of retention.

Source of Documentation: Offices of the Career and Technical Programs on the Poplarville campus, at the Forrest County center, and Career and Technical Counselors.

Use of Assessment Results: Eighty-nine percent (89%) retention exceeds the State requirement. No plans of improvement are required on the retention standard.

- **Assessment Results 2003-2004:** Ninety percent (90) of the students enrolled in career and technical programs on the Poplarville campus and at the Forrest County center passed a level of instruction according to the State measurement definition of retention.

Source of Documentation: Offices of the Career and Technical Programs on the Poplarville campus, at the Forrest County center, and Career and Technical Counselors.

Use of Assessment Results: Ninety percent (90%) retention exceeds the State requirement. No plans of improvement are required on the retention standard.

- **Assessment Results 2004-2005:** Ninety percent (90%) of the students enrolled in career technical education passed a level of instruction (State definition for retention). No plans of improvement are required.

Source of Documentation: Offices of the Career and Technical Education Programs on the Poplarville campus, the Forrest County Center, and Career and Technical Counselors.

Use of Assessment Results: The retention rate of 90% exceeds the State requirement of 86%. No plan of improvement is required.

- **Assessment Results 2005-2006:** Career and Technical Programs maintained a retention rate of 87 percent.

Source of Documentation: Dr. Ann Moore and Dr. Joe Wesley, Counselors, and Instructors

Use of Assessment Results: The State standard for retention was met. No plan of improvement plan is required.

- **Assessment Results 2006-2007:** This information will not be available until October 2007.

Source of Documentation:

Use of Assessment Results:

FALL PROGRESS REPORT FOR 2007-2008

- This information will not be available until October 2008.

Internal Performance Indicator 8

At least 80% of those students who have earned less than sixteen semester hours of credit and are enrolled in at least twelve hours of academic course work after six weeks of any fall semester will be enrolled at the end of registration for the next fall semester.

- **Assessment Results 2004-2005:** A total of 61.34% of the students named in the Indicator above were retained from six week audit period of Fall 2003 through the late registration of Fall 2004.

Source of Documentation: The Office of Institutional Research

Use of Assessment Results: Pearl River Community College recognizes that intellectual development is necessary for an individual to obtain gainful employment; however, the need to devote concentrated effort to the development of the whole individual is also recognized. In an effort to improve the retention of first time freshmen, Pearl River Community College has hired a full-time student activities director who will plan activities designed to appeal to the student as a whole. Additional personnel will be designated for intramural programs.

- **Assessment Results 2005-2006:** A total of 58.6% of the students named in Goal seven Indicator eight were retained from six week audit period of Fall 2004 through the late registration of Fall 2005.

Source of Documentation: The Office of Institutional Research

Use of Assessment Results: In an effort to provide a more cohesive college experience for students, new residence halls have been established. Discussion regarding the issue of retention revealed how closely the concept of retention is tied to the action of advisement. To this end, an effort is underway to better inform students of advisement proceedings. Efforts include appropriate publicity concerning advisement and web page links to a variety of information regarding advisement including catalogs of four-year universities and colleges.

- **Assessment Results 2006-2007:** This Indicator has not been measured at this time due to discussion regarding “the end of registration.” Since registration occurs throughout the semester for certain classes, it is difficult to obtain a number that reflects all students.

Source of Documentation: The Office of Institutional Research

Use of Assessment Results: Consideration will be given to modification of this indicator during the 2007-2008 year in order to reflect the changes taking place in the programs.

FALL PROGRESS REPORT FOR 2007-2008

- **The Planning and Effectiveness Committee has recommended the modification of this indicator in order to accurately reflect data and is currently in the process of revising the indicator.**

Internal Performance Indicator 9

The Hancock Center will increase total credit hours by at least 20% by Fall 2007.

- **Assessment Results 2005-2006:** Due to the situation that evolved following Hurricane Katrina's devastation at the Hancock Center, classes were disrupted and later reconvened at the Hancock County airport. The measurement of this Indicator will likely be reworded to a date later than Fall 2007.
- **Assessment Results 2006-2007:** Pre-Katrina, twenty-six classes were offered for a total of seventy-nine credit hours at the Hancock Center. Post-Katrina numbers reflect eighteen classes which were offered for a total of fifty-five credit hours. In the spring 2006, twenty-six classes were offered for a total of seventy-six credit hours. In the fall 2006, thirty classes were offered to students at the Hancock Center for a total of ninety-one credit hours. In the spring 2007, thirty-six classes were offered for a total of 107 credit hours.

Source of Documentation: Coordinator of Hancock Center

Use of Assessment Results: In the fall 2007, thirty-six classes are being offered for a total of 110 credit hours.

FALL PROGRESS REPORT FOR 2007-2008

Goal 8: To provide workforce training programs that meet requirements of business, industry, educational, and public service agencies for basic skills, specific job skills, and technical skills training.

Commitment Statement:

The Pearl River Community College Workforce Development Center is committed to enabling businesses, industries, educational and public service organizations, and individuals in need of employability skills improvement to achieve their personal and organizational job performance goals.

Internal Performance Indicator 1

At least 60 training projects will be developed and delivered to businesses, industries, educational and public service entities.

- **Assessment Results 2001-2002:** Ninety-five projects were developed and delivered.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results were used to evaluate organizational effectiveness and forecast project activity for Fiscal Year 2003.

- **Assessment Results 2002-2003:** Sixty-six projects were developed and delivered.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results were used to evaluate organizational effectiveness and forecast project activity for Fiscal Year 2004.

- **Assessment Results 2003-2004:** As of June 30, 2004, the Workforce Development Center delivered 67 training projects to businesses, industries, educational and public service entities in the Pearl River Community College District.

Source of Documentation: Documentation to confirm this data exists in the form of Project Applications approved by the State Board for Community and Junior Colleges and a listing of approved training projects published via computer program by the Board.

Use of Assessment Results: Results were used to evaluate organizational effectiveness and forecast project activity for Fiscal Year 2005. It was concluded on the basis of assessment results that the Workforce Development Center's organization was sound and effective and project activity forecast for FY 2005 should remain at the current level of approximately 60 projects.

- **Assessment Results 2004-2005:** Sixty-five projects were developed and delivered.

Source of Documentation: Documentation to confirm this data exists in the form of Project Applications approved by the State Board for Community and Junior Colleges and a listing of approved training projects published via computer program by the Board.

Use of Assessment Results: Results were used to evaluate organizational effectiveness and forecast project activity for Fiscal Year 2006. It was concluded on the basis of assessment results that the Workforce Development Center's organization was sound and effective and

project activity forecast for FY 2006 should remain at the current level of approximately 60 projects.

- **Assessment Results 2005-2006:** As a result of hurricane Katrina, approximately one quarter of the fiscal year for training was lost. In spite of this catastrophe, PRCC's Workforce Education Center developed and delivered forty-six projects.

Source of Documentation: Documentation to confirm this data exists in the State Board for Community and Junior Colleges' GCR System.

Use of Assessment Results: Results were used to evaluate organizational effectiveness and forecast project activity for Fiscal Year 2007. It was concluded on the basis of assessment results that the Workforce Education Center's organization was sound and effective and project activity forecast for FY 2007 should remain at the current level of approximately 60 projects.

- **Assessment Results 2006-2007:** As of November 28, 2006 35 SBCJC projects have been submitted along with the approximately 12 externally/grant funded programs, the total is near 40. However, to streamline paperwork many projects that were once included in several smaller ones are now being consolidated.

Source of Documentation: SBCJC GCR and PRCC Grant funded programs

Use of Assessment Results: The measurements used in prior fiscal years are being reexamined for validity and to meet the new criteria of meeting SBCJC goals.

- **Assessment Results 2006-2007:** FY 2007 was a banner year for the Workforce Education Department. A total of 36 SBCJC workforce projects were executed. This department also managed 4 Department of Labor Grants, 1 NASA Grant and 2 SMPDD grants. The total budget of the SBCJC Workforce projects exceeded \$1.1 million. The DoL total grant budget amount exceeds \$1.2 million.

Source of Documentation: SBCJC GCR and PRCC Grant funded programs

Use of Assessment Results: The evaluation and impact of these programs provides for a difficult metric; however the SBCJC is funding a Program Evaluation and Transcription grant for each college to measure and transcript outcomes.

FALL PROGRESS REPORT FOR 2007-2008

Information will be provided at end of fiscal year.

Internal Performance Indicator 2

Each of Pearl River Community College's six counties will be served by at least one Adult Education Center.

- **Assessment Results 2002-2003:** Each of the six counties in the district was served.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results used to evaluate organizational effectiveness and forecast needs for additional Adult Education Centers for Fiscal Year 2004.

- **Assessment Results 2003-2004:** Each of Pearl River Community College's six supported counties has convenient access to an Adult Education site. Two of those facilities, at Picayune and Columbia, are located in mobile training labs provided by the College. The remaining six Adult Education facilities are co-located with schools or vocational-technical centers.

Source of Documentation: Documentation confirming the existence of the aforementioned Adult Education facilities may be obtained by on-site visits and observation of training, by consulting the written Adult Education Grant or by inquiring of the County Boards of Supervisors.

Use of Assessment Results: Results used to evaluate organizational effectiveness and forecast needs for additional Adult Education Centers for Fiscal Year 2005. It was concluded on the basis of assessment results that the Adult Education Program is sound and effectively serving the needs of the PRCC District and that no additional Adult Education sites are needed.

- **Assessment Results 2004-2005:** Pearl River Community College provided comprehensive Adult Education services to each of the six counties in the PRCC district.

Source of Documentation: Documentation provided on end-of-year reports generated by AEM's software used to track Adult Education data.

Use of Assessment Results: Results used to evaluate program effectiveness and determine needs for 2006. Assessment results showed that the Adult Education program is effectively service the PRCC district.

- **Assessment Results 2005-2006:** All counties were served with the exception of Jeff Davis, as the enrollment numbers prohibited the continuation of the program.

Source of Documentation: Documentation provided on end-of-year reports generated by AEM's software used to track Adult Education data.

Use of Assessment Results: Results used to evaluate program effectiveness and determine needs for 2006. Assessment results showed that the Adult Education program is effectively service the PRCC district.

- **Assessment Results 2006-2007:** As of June 30, 2007 all counties are being served except Jefferson Davis. The ABE Department held a cap and gown graduation for GED 2006-2007 recipients.

Source of Documentation: ABE Director

Use of Assessment Results: The GED as a milestone in a career development path is still under development; however, the overall goal is to move a large percentage of GED graduates into degree or certificate programs.

FALL PROGRESS REPORT FOR 2007-2008

Information will be available in July 2008.

Internal Performance Indicator 3

At least 8000 persons will be trained in the Workforce Development Center's training projects with businesses, industries, educational and public service customers annually.

- **Assessment Results 2001-2002:** The total number of individuals receiving training was 8,306.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results used to evaluate organizational effectiveness and forecast requirements for training activities and associated courses for Fiscal Year 2003.

- **Assessment Results 2002-2003:** The total number of individuals receiving training was 10,901.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results used to evaluate organizational effectiveness and forecast requirements for training activities and associated courses for Fiscal Year 2004.

- **Assessment Results 2003-2004:** Non-duplicated count of persons trained in Fiscal Year 2004 is 8,362. Duplicated count is 38,633.

Source of Documentation: Documentation confirming numbers of persons trained is contained in the end-of-year Close-Out reports completed by Project Managers and also by referring to the State Board for Community and Junior Colleges on-line Legislative Accountability Report system.

Use of Assessment Results: Results used to evaluate organizational effectiveness and forecast requirements for training activities and associated courses for Fiscal Year 2005. It was concluded on the basis of assessment results that the Workforce Development Center is offering adequate training across the broad spectrum of training activities applicable to the businesses, industries, educational and public service entities in the PRCC District. Further, results indicate that the Workforce Development Center staff is reaching the trainee population most in need of training.

- **Assessment Results 2004-2005:** The total number of individuals receiving training was 7484.

Source of Documentation: Documentation confirming calculations related to numbers of persons trained is contained in the end-of-year Close-Out reports completed by Project Managers and also in the State Board for Community and Junior Colleges on-line Legislative Accountability Report system.

Use of Assessment Results: Results are used to evaluate organizational effectiveness and to forecast training requirements for Fiscal Year 2006. It was concluded on the basis of assessment results that the Workforce Education Center is offering adequate support for training across the broad spectrum of training activities applicable to the businesses, industries, educational and public service entities in the PRCC district. Further, assessment results indicate that the Workforce Education Center is reaching the trainee population most in need of training.

- **Assessment Results 2005-2006:** Non-duplicated count of persons trained in Fiscal Year 2006 is 6,808; duplicated is 17,761. The slight decrease in number of persons trained this fiscal year is due to the effects of Hurricane Katrina.

Source of Documentation: Documentation confirming calculations related to numbers of persons trained can be found on the GCR and on file at the Woodall Center.

Use of Assessment Results: Results are used to evaluate organizational effectiveness and to forecast training requirements for Fiscal Year 2007. It was concluded on the basis of assessment results that the Workforce Education Center is offering adequate support for training across the broad spectrum of training activities applicable to the businesses, industries, educational and public service entities in the PRCC district. Further, assessment results indicate that the Workforce Education Center is reaching the trainee population most in need of training.

- **Assessment Results 2006-2007:** The following indicates the quantity of people completing training in various segments.

Program – SBCJC/Workforce and WIA Funds	Number Trained
Medical/Healthcare including CPR, First Aid and EMT	2859
Geospatial Technologies	201

Computer Use and Applications	837
Environment Health and Safety	250
Computer Aided Design	14
Electricity	260
Team Management	16
Industrial Maintenance and Production	498
Quality Control Management	101
Customer Service	907
Telecommunications	12
Law Enforcement	13
Construction Trades	231
Supervisory and Leadership	93
Basic Skills	28
Airframe and Propulsion Aviation	10

Program – Department of Labor (Pathways & H1B)	Number Trained
Heavy Equipment Operations	12
Carpentry	52
Electricity	5
HVAC	12
English as a Second Language	62
Residential Building Code	116
Residential Plumbing Code	65
Residential Electrical Code	65
Residential Mechanical Code	63
Spanish/English for Supervisors	35

Source of Documentation: Workforce Director.

Use of Assessment Results: This quantitative data might be an indicator of outreach but should not be taken as a qualitative measure. The qualitative measure can only be derived by using recognized measurement and analysis tools. This is noted by the SBCJC and funding will be allocated to measure and document this information.

FALL PROGRESS REPORT FOR 2007-2008

Information will be provided at end of fiscal year.

Internal Performance Indicator 4

One hundred percent of the Workforce Development Center's customers responding to the Legislative Accountability Report will indicate that their training objectives were met and they will continue to use the Center.

- **Assessment Results 2001-2002:** Ninety-nine percent (99%) indicated that training objectives were met.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results used to determine level of customer satisfaction and areas of workforce training that require performance improvement.

- **Assessment Results 2002-2003:** Ninety-nine percent (99%) indicated that training objectives were met.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results used to determine level of customer satisfaction and areas of workforce training that require performance improvement.

- **Assessment Results 2003-2004:** Owing to a change in the system for completing and forwarding Legislative Accountability Reports to the SBCJC for FY 04, (from paper to electronic) this information is not currently available. Anticipate that the SBCJC will release this figure to PRCC at a future time.

Source of Documentation: Documentation to confirm the accomplishment of this Internal Performance Indicator is available in the SBCJC LAR reporting system.

Use of Assessment Results: Results used to determine level of customer satisfaction and areas of workforce training that require performance improvement. When, and if, the SBCJC releases information regarding the results of the LARs submitted by the PRCC Workforce Development Center's customers, actions will be taken should any of the LARs reveal customers who state that their training objectives were not met.

- **Assessment Results 2004-2005:** Out of 64 Projects, the results are as follows:
 - 59 Projects reported they would use Pearl River Community College's Workforce Education again
 - 2 Projects didn't complete the LAR
 - 3 Projects reported they would not use us again. (1 company is shut down and the other didn't use the funds)

Source of Documentation: State Board for Community and Junior Colleges

Use of Assessment Results:

- **Assessment Results 2005-2006:** LAR data have been tabulated, however, 100% was not attained. The LAR process is being evaluated due to low customer response.

Source of Documentation: State Board for Community and Junior Colleges

Use of Assessment Results: The SBCJC is creating an improved LAR system, the Workforce Center Director's Association is working with the SBCJC to create a better measurement tool.

- **Assessment Results 2006-2007:** Workforce Education commenced the Heavy Equipment Operations Program in the Spring of 2007. This program came about by donations from the Caterpillar Foundation, Puckett Machinery and Huey Stockstill, Inc. The program graduated 11 students in the summer of 2007.

Source of Documentation: Workforce Director

Use of Assessment Results: This program is slated to be growth program as John Deere and Stribling Equipment have announced their intention to allocate more equipment for program utilization.

FALL PROGRESS REPORT FOR 2007-2008

Information will be available in July 2008.

Internal Performance Indicator 5

The Advanced Technology Center's facility will be occupied by the Workforce Development Center and commence training operations in Fiscal Year 2005.

- **Assessment Results 2002-2003:** Facility is under construction and on target for opening when scheduled.

Source of Documentation: Information is on file in the Workforce Development Office.

Use of Assessment Results: Results used to forecast probable date of Advanced Technology Center facility completion and operational readiness.

- **Assessment Results 2003-2004:** Construction continued on the Lowery A Woodall Center throughout Fiscal Year 2004 and is scheduled for completion by mid-August 2004. Relocation of the Workforce Development Center's offices to the Woodall Center will occur during the August-September 2004 time frame. Training in the Center will begin prior to January 1, 2005.

Source of Documentation: Verification of this Internal Performance Indicator may be made by on-site observation.

Use of Assessment Results: Results used to forecast probable date of Advanced Technology Center facility completion and operational readiness. It was concluded on the basis of assessment results that the Workforce Development Center may plan on occupying the Woodall Center in August-September 2004. Further, equipment for training should be delivered and installed so that the Center may reach full-up training capability by mid-January 2005.

[Since the Advanced Technology Center is now occupied, the original Internal Performance Indicator 5 was met. The Indicator was reworded (below) to specify activities that are planned for the facility.]

Internal Performance Indicator 5

The Advanced Technology Center's facility will commence training operations in all of the following areas:

- Industrial Maintenance
- Spatial Technologies
- Computer Assisted Design
- Computer Applications Training
- CISCO Networking

- **Assessment Results 2004-2005:** The Lowery A. Woodall Advanced Technology Center was occupied by the Workforce Development Center staff on September 1, 2004. Use of the facility for training purposes began the following day. Assessment and evaluation of advanced technology training programs indicates the desirability of increasing trainee participation by a factor of 25-50% in Spatial Technologies, Computer Network, Industrial Maintenance, Programmable Logic Controls and Computer Assisted Design training programs in Fiscal Year 2006.

Source of Documentation: Verification of this Internal Performance Indicator may be made by on-site observation that the Woodall Center is occupied and training activities underway. Records verifying the conduct of advanced technology training programs and trainee enrollments may be made by examining the training project file for each program.

Use of Assessment Results: Results used to measure organizational effectiveness by determining the extent to which The Woodall Advanced Technology Center is accomplishing its intended mission to offer advanced technology training to businesses, industries, educational and public service organizations in the PRCC district.

- **Assessment Results 2005-2006:** Industrial Maintenance, Spatial Technologies, Computer Assisted Design, Computer Applications Training, and CISCO Networking programs were conducted at the Woodall Center along with EMT, First Aid/CPR, Real Estate, Disaster Response and many other

programs. The center has also been used extensively for business meetings, seminars and private industry training engagements.

Source of Documentation: SBCJC Project Database and the center's schedule of events database.

Use of Assessment Results: The center desires to grow the training programs in the list above as well as becoming a choice site for companies' in the region to have meetings, seminars and conferences.

- **Assessment Results 2006-2007:** The Woodall ATC has accommodated conferences, seminars, training and business meetings for customers such as Pine Belt Mental Health, Kohler Engines, Digital Opportunity Trust, Compressed Gas Association, Mississippi PERS, FEMA and many others. Center revenue continues robust growth and exceeded \$37,500 in FY 2006.

Source of Documentation: SBCJC Project Database and the center's schedule of events database.

Use of Assessment Results: The center desires to grow the use of the ATC in the region to as a place for meetings, seminars and conferences.

PROGRESS REPORT FOR 2007-2008

Information will be available in July 2008.

**INTERNAL
PERFORMANCE
INDICATOR
RESPONSIBILITY
CHART**

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal		Indicator	Persons Responsible for Indicators		
Dr. John A. Grant, Jr. Vice President for Instruction	1	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs	
	2	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs	
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs	
	4	Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor		
	5	Dr. Ann Moore Director of Counseling, Advisement, and Placement	Dr. Joe Wesley Career and Technical Counselor		
	6	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs	
	7	Dr. John A. Grant, Jr. Vice President for Instruction			
	8	Ms. Jennifer Seal QEP Director	Ms. Brenda Wells Institutional Research Specialist		
	9	Dr. John A. Grant, Jr. Vice President for Instruction			

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal		Indicator	Persons Responsible for Indicators	
2 Dr. Adam Breerwood Dean of Student Services	1	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services	
	2	Ms. Jeanne Dyar Director of College Libraries		
	3	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services	
	4	Ms. Brenda Wells Institutional Research Specialist	Dr. Adam Breerwood Dean of Student Services	
	5	Ms. Jeanne Dyar Director of College Libraries		
	6	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal	Indicator	Persons Responsible for Indicators
<p>3 Dr. John A. Grant, Jr. Vice President for Instruction</p>	1	Dr. Martha Lou Smith Director of Extended Education
	2	Ms. Brenda Wells Institutional Research Specialist
	3	Ms. Jennifer Seal QEP Director
	4	Dr. Martha Lou Smith Director of Extended Education
	5	Dr. John A. Grant, Jr. Vice President for Instruction
		Dr. Cecil Burt Dean of Forrest County Center
		Mr. Don Welsh Director of Poplarville Career and Technical Education Programs

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal	Indicator	Persons Responsible for Indicators		
4 Ms. Brenda Wells Chair Professional Development Committee	1	Mr. Roger Knight Dean of Business Services		
	2	Dr. John A. Grant, Jr. Vice President for Instruction		
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. Becky Askew Chief Planning Officer		
	5	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	6	Dr. Becky Askew Chief Planning Officer		
	7	Mr. Roger Knight Dean of Business Services		

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal	Indicator	Persons Responsible for Indicators	
5 Dr. William Lewis President	1	Mr. Steve Howard Chief Technology Officer	
	2	Mr. Roger Knight Dean of Business Services	
	3	Ms. Brenda Wells Institutional Research Specialist	
	4	Dr. William Lewis President	
	5	Mr. Steve Howard Chief Technology Officer	
	6	Ms. Jennifer Seal QEP Director	Mr. Steve Howard Chief Technology Officer
	7	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs	Mr. Roger Knight Dean of Business Services

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal	Indicator	Persons Responsible for Indicators		
Dr. William Lewis President	1	Mr. Chuck Abadie Director of Public Relations		
	2	Dr. Becky Askew Chief Planning Officer		
	3	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	4	Dr. John A. Grant, Jr. Vice President for Instruction	Dr. Cecil Burt Dean of Forrest County Center	Mr. Don Welsh Director of Poplarville Career and Technical Education Programs
	5	Dr. Becky Askew Chief Planning Officer		
	6	Mr. Ernie Lovell Director, Development Foundation/Alumni Affairs		

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal	Indicator	Persons Responsible for Indicators
7 Dr. Adam Breenwood Dean of Student Services	1	Dr. Barbara Gandy Director of Recruitment and Orientation
	2	Dr. Barbara Gandy Director of Recruitment and Orientation
	3	Dr. Adam Breenwood Dean of Student Services
	4	Dr. Adam Breenwood Dean of Student Services
	5	Dr. Barbara Gandy Director of Recruitment and Orientation
	6	Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	7	Dr. Ann Moore Director of Counseling, Advisement, and Placement Dr. Joe Wesley Career and Technical Counselor
	8	Ms. Brenda Wells Institutional Research Specialist
	9	Ms. Maggie Smith Coordinator of Hancock Center

Internal Performance Indicator Responsibility Chart (2007-2008)

Goal	Indicator	Persons Responsible for Indicators
8 Mr. Scott Alsobrooks Director of Workforce Development Center	1	Mr. Scott Alsobrooks Director of Workforce Development Center
	2	Mr. Scott Alsobrooks Director of Workforce Development Center
	3	Mr. Scott Alsobrooks Director of Workforce Development Center
	4	Mr. Scott Alsobrooks Director of Workforce Development Center
	5	Mr. Scott Alsobrooks Director of Workforce Development Center