MISSION STATEMENT, STRATEGIC GOALS, AND INTERNAL PERFORMANCE INDICATORS (STRATEGIC PLAN)

**July**
Submit Previous Year’s Strategic Plan and Internal Performance Assessment Results and Implement Current Year’s Strategic Plan and Internal Performance Indicators. ---------------- Committees

**September - November**
Review Previous Year’s Strategic Plan and Internal Performance Indicators Assessment Results. ----------------- Planning and Effectiveness Committee, Administrative Council, and Board of Trustees

**October - November**
Continue Review and Discussion of Mission Statement and Strategic Goals. ----------------- Policy and Procedure Committee, Planning and Effectiveness Committee, and Administrative Council

**December - January**
Review Current Year’s Strategic Plan and Internal Performance Indicators Interim Report. ----------------- Planning and Effectiveness Committee and Administrative Council
Propose Next Year’s Strategic Plan and Internal Performance Indicators. ---------------- Committees

**January**
Review, Revise, and Approve Next Year’s Mission Statement, Strategic Goals, and Internal Performance Indicators (Strategic Plan). ----------------- Planning and Effectiveness Committee and Administrative Council

**February**
Review and Approve Next Year’s Mission Statement, Strategic Goals, and Internal Performance Indicators (Strategic Plan). ----------------- Board of Trustees

**BUDGET REVIEW PROCESS**

**June**
Review Next Year’s Budget Allocations. ----------------- Vice President for College Operations and Administrators

**May - June**
Approve Next Year’s Budget. ----------------- Board of Trustees

**March – May**
Prepare Next Year’s Budget. ----------------- Vice President for College Operations and Administrators

**February**
Prepare and Submit Needs Assessment Forms. ----------------- Budget Supervisors

**DIVISION AND DEPARTMENT INSTITUTIONAL EFFECTIVENESS ASSESSMENT CHARTS**

**May – August**
Complete Final Assessment Charts and Prepare New Year’s Fall Semester Assessment Charts based on Mission Statement and Strategic Goals. ----------------- Division/Department Chairs

**September – November**
Review Previous Year’s Assessment Charts and Accomplishments and Current Year’s Fall Semester Assessment Charts. ----------------- Planning and Effectiveness Committee and Administrative Council

**November**
Review Previous Year’s Assessment Charts and Accomplishments. ----------------- Board of Trustees