

PEARL RIVER COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

May 12, 2015

The Board of Trustees of Pearl River Community College met Tuesday, May 12, 2015, at 1:00 p.m. for their monthly meeting in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus.

TRUSTEES IN ATTENDANCE/ABSENT:

Mr. Dale Purvis, Chairman
Mr. Brian Freeman, Vice Chairman
Mr. M. L. "Sonny" Knight, Secretary
Ms. Tess Smith
Mr. Alan Lumpkin
Mr. Purvis W. "P.W." Polk, Jr.
Dr. Gale Harris
Mr. Anthony Charles "Tony" Waits

Mr. Frank Ladner
Mr. Herbert Ray Nobles
Mr. Craig Robbins
Mr. Albert Brooks
Mr. Alan Dedeaux
Mr. Will Russell
Don Welsh
Ms. Teresa Lynn Stafford

PRCC STAFF: President Dr. William Lewis, Vice President for Business and Administrative Services Roger Knight, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President of the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Director of Public Relations Mr. Chuck Abadie, Director of Development Foundation and Alumni Association Mr. Ernie Lovell, Vice President for Forrest County Operations Dr. Cecil Burt, Vice President of Economic and Community Development Dr. Scott Alsobrooks, Vice President for Planning and Institutional Research Dr. Jennifer Seal, and President's Administrative Assistant Ms. Marilyn Dillard

GUESTS: Mr. Buddy McDonald, Mr. Gerald Patch, and Ms. Manya Bryan, Attorneys at Law, representing the law firm of McDonald, Patch, & Bryan

Chairman Dale Purvis opened the meeting by welcoming all attendees to today's meeting. Alan Lumpkin provided the Invocation. After the Invocation and Pledge of Allegiance, the following business was transacted.

Chairman Purvis requested approval of the **April 14, 2015 board meeting minutes**. A motion was made by Craig Robbins, seconded by Frank Ladner, to approve the April 14, 2015 board meeting minutes. The motion was unanimous.

Departmental reports were presented by Dr. Smith, Dr. Burt, Dr. Breerwood, Dr. Alsobrooks, and Ernie Lovell.

Courtyard Project (Poplarville Campus)

Dr. Lewis stated that the advertising of bids for the Poplarville Campus's Courtyard Project will begin soon. A similar grant for the Forrest County Center's Courtyard Project has also been awarded to the College by the Mississippi Department of Transportation.

Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for April 30, 2015**. No action was necessary.

Mr. Knight presented for review and approval the **April 2015 Disbursement Register (Claim Docket) in the amount of \$1,544,480.07**. A motion was made by Herbert Ray Nobles, seconded by Tony Waits, to approve the April 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented a **Single Source Item** from IPSC Mobile for security cameras for the Math Lab in the amount of \$7,562.63. A motion was made by Tony Waits, seconded by P.W. Polk, to approve said Single Source Item for purchase. A single source letter is on file from this vendor. The motion was unanimous.

Mr. Knight requested approval for an **emergency purchase** for the Chiller Replacement. The following three quotes were presented: Alamo Mechanical, LLC in the amount of \$120,982.00; Daikin in the amount of \$127,912.00; and Vaughn Heating & Air in the amount of \$132,040.00. Mr. Knight recommended approval of the quote provided by Alamo Mechanical, LLC in the amount of \$120,982.00. Said quote includes the chiller replacement and five year parts and labor warranty. A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the emergency purchase quote as presented herein. The motion was unanimous.

Mr. Knight presented the **May 2015 Fixed Asset Deletions Report** in the amount of \$39,106.85 for approval. Said report contains various non-serviceable computer/electronic items which will be prepared for salvage. A motion was made by Craig Robbins, seconded by Tony Waits, to approve the May 2015 Fixed Asset Deletions Report. The motion was unanimous. Said report is on file in the PRCC Business Office.

Personnel Matters

The following **personnel matters** were presented for board approval and acceptance.

Recommendations and Resignations presented by Dr. Breerwood:

- Recommendation of employment of Mr. Rueben McDowell for the position of Assistant Director of Bands (2/5) / Instructor of Music (3/5) (11 Months) effective July 1, 2015.
- Recommendation of Ms. Maghan Broom for the position of Instructor of Biology effective August 10, 2015
- Recommendation of Ms. Abigail Warden for the position of Instructor of Biology effective August 10, 2015.
- Resignation of Ms. Kelly Tucker from the position of Instructor of Mathematics effective May 14, 2015.

A motion was made by Tony Waits, seconded by Will Russell, to approve the employment recommendations of Mr. McDowell, Ms. Broom, and Ms. Warden and the resignation of Ms. Tucker as presented by Dr. Breerwood. The motion was unanimous.

Retirements, Resignations, Recommendations, and Transfers presented by Dr. Burt:

- Retirement of Dr. Joseph Wesley Counselor of the FCC Career and Technical Education programs effective June 30, 2015;
- Retirement of Ms. Julie Pierce from the position of Instructor of Developmental English effective June 1, 2015;
- Resignation of Ms. Christy Brady from the position of Instructor of Psychology effective May 15, 2015.
- Transfer of Mr. Jeff Long from the position of Instructor of English (Poplarville) to the position of Instructor of English (FCC) effective August 10, 2015.
- Recommendation of employment of Ms. Heather Peerboom for the position of Instructor of English effective August 10, 2015.

A motion was made by Frank Ladner, seconded by Tony Waits, to accept the retirements, resignations, transfer, and employment recommendations of Dr. Wesley, Ms. Pierce, Ms. Brady, Mr. Long, and Ms. Peerboom as presented herein by Dr. Burt. The motion was unanimous.

Transfers and Retirements presented by Dr. Alsobrooks:

- Transfer of Ms. Rebecca Jackson from the position of G Dislocated Worker/ITA Coordinator to the position of Instructor of Business Marketing/Management Technology effective August 10, 2015.
- Transfer of Ms. Terri Clark Ward from the position of G GED Success Counselor (12 months) to the position of Director of Adult Basic Education effective May 18, 2015;
- Retirement of Ms. Ola Carpenter from the position of Instructor of Barbering effective July 1, 2015.
- Retirement of Ms. Susan Anderson from the position of Instructor of Computer Programming Technology effective June 1, 2015.

A motion was made by Alan Lumpkin, seconded by Alan Dedeaux, to accept the transfers of Ms. Jackson and Ms. Ward and the retirements of Ms. Carpenter and Ms. Anderson as presented by Dr. Alsobrooks. The motion was unanimous.

Transfer presented by President Lewis:

- Transfer of Dr. Jana Causey from the position of Assistant Vice President for Forrest County Operations to the position of Vice President for Forrest County Operations effective July 1, 2015.

A motion was made by Herbert Ray Nobles, seconded by Sonny Knight, to accept the transfer of Dr. Causey as presented by President Lewis. The motion was unanimous.

Legal Matters

There were no **legal matters** to be presented at today's board meeting.

Executive Session

At this time, a motion was made by Dr. Gale Harris, seconded by Sonny Knight, to **consider entering** Executive Session to discuss a personnel issue. The motion was unanimous.

A motion was then made by Frank Ladner, seconded by Tony Waits, to **enter into** Executive Session. The motion was unanimous.

A motion was made by Brian Freeman, seconded by Craig Robbins, to **exit** Executive Session. The motion was unanimous.

The meeting then returned to Open Session. No action was taken during Executive Session.

Other Business

Legal Counsel: On behalf of the Board Attorney Selection Committee consisting of Brian Freeman (Committee Chair), Frank Ladner, Tony Waits, Dale Purvis, Alan Lumpkin, Craig Robbins, and President William Lewis (Ex-Officio), Brian Freeman made a motion that the board approve the committee's recommendation for the law firm of McDonald, Patch and Bryan to serve as the College's legal counsel. The motion was seconded by Sonny Knight, and the motion was unanimous.

President's Report

In the **President's Report**, Dr. Lewis discussed the following items:

2015 Graduation: Graduation will be held Thursday, May 14, 2015, at 10:00 a.m. in the Marvin R. White Coliseum. Board members who indicated plans to attend the ceremony included Brian Freeman, Herbert Ray Nobles, Frank Ladner, Will Russell, Dale Purvis, Alan Lumpkin, P. W. Polk, and Teresa Stafford.

MACJC Trustees Conference: The July 14 board meeting was discussed as a possibility of being held concurrently during the MACJC Trustees Conference July 10-12. Dr. Lewis stated he will check to see if a room is available for the meeting and will report his findings at the June 9 board meeting.

SACSOC: Dr. Lewis briefly discussed the recent visit of SACSCOC Committee Chair Dr. Cleve Cox and the committee's on-visit in October 2015.

Adjournment

There being no further business to come before the Board of Trustees, a motion was made by Tony Waits, seconded by Craig Robbins, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held **Tuesday, June 9, 2015**, at 1:00 p.m. in the Board of Trustees Room in the Olivia Bender Cafeteria on the Poplarville Campus. Lunch will be served at 12:00 noon prior to the board meeting.

Glenn Dale Purvis, Board Chairman

M. L. "Sonny" Knight, Board Secretary

The official signed minutes and exhibit item(s)
(if applicable) are on file in the PRCC
President's Office and are available
For viewing upon request.