

# PEARL RIVER COMMUNITY COLLEGE

## BOARD OF TRUSTEES MEETING MINUTES

**January 12, 2016**

The Board of Trustees of Pearl River Community College met Tuesday, January 12, 2016, at 1:00 p.m. for their monthly meeting in the Olivia Bender Cafeteria's Board of Trustees Room on the Pearl River Community College Campus in Poplarville, Mississippi.

### **ALL TRUSTEES IN ATTENDANCE:**

Mr. Alan Lumpkin, Chairman	Mr. Frank Ladner
Mr. Alan Dedeaux, Vice Chairman	Mr. Herbert Ray Nobles
Mr. M. L. "Sonny" Knight, Secretary	Ms. Wendy Bracey
Ms. Tess Smith	Mr. Donnie Williamson
Mr. Dale Purvis	Mr. Brian Freeman
Mr. Purvis W. "P.W." Polk, Jr.	Mr. Will Russell
Dr. Gale Harris	Mr. Don Welsh
Mr. Anthony Charles "Tony" Waits - Absent	Ms. Teresa Lynn Stafford

**PRCC STAFF:** President Dr. William Lewis, Vice President for Business and Administrative Services Mr. Roger Knight, Assistant Director of Public Relations Ms. Janet Braswell, Vice President for the Poplarville Campus and Hancock Center Dr. Adam Breerwood, Executive Director of Development Foundation/Alumni Association Mr. Ernie Lovell, Vice President for General Education and Technology Services Dr. Martha Lou Smith, Vice President for Forrest County Operations Dr. Jana Causey, Vice President for Planning and Institutional Research Dr. Jennifer Seal, PRCC Board Attorney Manya Bryan, and President's Administrative Assistant Ms. Marilyn Dillard

**GUESTS:** PRCC Head Football Coach David Saunders, PRCC Women's Soccer Coach Mr. Jack Byrd, PRCC Men's Soccer Coach Mr. Drew Galant, and PRCC Assistant Men's Basketball Coach Mr. Chris Oney

Chairman Lumpkin opened the meeting by welcoming all attendees to today's meeting. Dale Purvis provided the Invocation. Following the Invocation and Pledge of Allegiance, the following business was transacted.

Coach Byrd and Coach Galant were recognized for a successful soccer season. The women's soccer team was the winner in the 2015 NJCAA XXIII Region Champion in Women's Soccer Division 1 and in the 2015 Mississippi Association of Community and Junior Colleges State Champion in Women's Soccer. The men's soccer team was the winner in the 2015 NJCAA XXIII Region Champion in Men's Soccer.

Dr. Lewis also recognized and welcomed Mr. Chris Oney. He informed the board that a recommendation will be presented later in the meeting or Mr. Oney to fill the vacant position of Men's Basketball Coach.

### **Approval of Minutes**

Chairman Lumpkin requested approval of the **December 8, 2015 board meeting minutes**. A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to approve the December 8, 2015 board meeting minutes. The motion was unanimous.

### Departmental Reports

Departmental reports were given by Dr. Smith, Dr. Causey, Dr. Breerwood, and Ernie Lovell.

### Financial Reports

In the Financial Reports, Roger Knight presented and reviewed the **Reconciled Bank Balances and Unrestricted Current Fund Statement of Expenditures for December 31, 2015**. No action was necessary.

Mr. Knight then presented for review and approval the **December 2015 Disbursement Register (Claim Docket) in the amount of \$1,598,379.72**. A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the December 2015 Disbursement Register (Claim Docket) as presented herein. The motion was unanimous. The original Disbursement Register is on file in the Business Office.

Mr. Knight presented the following **single source items** for purchase:

- A Siemens PLC Trainer with 1200 Series Controller and a Siemens PLC Trainer with 300 Series Controller for Career-Technical Education to sole distributor Future Tek, Inc., in the amount of \$14,970.00. Funding will be provided by Carl Perkins Funds. The sole source letter is on file for this purchase.
- Point of Sale Terminals/upgrade and System Hardware and Software Upgrades for the College Bookstore to sole distributor Nebraska Book Company in the amount of \$14,010.00. The sole source letter is on file for this purchase.

A motion was made by Will Russell, seconded by Frank Ladner, to approve these single source purchases as stated and defined herein. The motion was unanimous.

### Executive Session

A motion was made by Frank Ladner, seconded by Sonny Knight, to **consider entering** Executive Session to discuss a personnel matter. The motion was unanimous.

A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to **enter** into Executive Session. The motion was unanimous.

A motion was made by Frank Ladner, seconded by Will Russell, to **exit** Executive Session. The motion was unanimous.

The meeting returned to Open Session. There was no board action taken during the Executive Session.

### Personnel Matters

The following **personnel matters** were presented for board approval and acceptance.

**Resignation and Recommendations presented by Dr. Breerwood:**

- Resignation of **Ms. Kimberly Waller** from the position of Financial Aid Data Management Coordinator effective January 4, 2016.

A motion was made by Frank Ladner, seconded by Dale Purvis, to approve and accept the resignation of Ms. Waller as presented and defined herein. The motion was unanimous.

- Recommendation of employment of **Mr. Cleo Lemon** for the position of Assistant Football Coach (2/5) and Student Services Assistant (3/5)(12 Months) effective January 4, 2016; employment of **Mr. Derrick LeBlanc** for the position of Assistant Football Coach (2/5) and Instructor of HPR/LLS (12 Months) effective January 4, 2016; employment of **Mr. Zack Lochard** for the position of Assistant Football Coach (2/5) and Student Services Assistant (12 months) effective January 4, 2016; and employment of **Mr. Ted Egger** for the position of Assistant Football Coach (2/5) and Student Services Assistant (12 Months) effective January 4, 2016.

A motion was made by Sonny Knight, seconded by Herbert Ray Nobles, to approve the recommendations of employment for Mr. Lemon, Mr. LeBlanc, Mr. Lochard, and Mr. Egger as stated and defined herein. The motion was unanimous.

**Recommendation/Transfer presented by Dr. Smith:**

- Recommendation of transfer for **Ms. Lisa Palchak** from the position of Instructor/Library Services Coordinator (12 Mos)(FCC) to the position of First Year Seminar Coordinator effective January 4, 2016.

A motion was made by Dale Purvis, seconded by Will Russell, to approve of the transfer of Ms. Palchak as presented and defined herein. The motion was unanimous.

**Recommendation presented by Dr. Lewis:**

- In the absence of Dr. Alsobrooks, Dr. Lewis recommended the employment of **Ms. Crystal Penton** for the position of Career-Technical Education Student Services Coordinator effective February 1, 2016.

A motion was made by Herbert Ray Nobles, seconded by Will Russell, to approve and accept the recommendation of employment for Ms. Penton as presented and defined herein. The motion was unanimous.

**Recommendation/Transfer presented by Dr. Lewis:**

- Recommendation for the transfer of **Mr. Chris Oney** from the position of Assistant Men's Basketball Coach to the position of Men's Basketball Coach effective January 1, 2016.

A motion was made by Sonny Knight, seconded by Brian Freeman, to approve and accept the transfer of Mr. Oney as presented and defined herein. The motion was unanimous.

**Recommendation presented by Dr. Lewis:**

- Employment of **Mr. David Saunders** for the position of Head Football Coach effective January 1, 2016.

A motion was made by Dr. Gale Harris, seconded by Will Russell, to approve and accept the recommendation of employment for Mr. Saunders as presented and defined herein. The motion was unanimous.

**Legal Matters**

There were no items under Legal Matters to present at today's meeting.

**Other Business**

There were no items under Other Business to present at today's meeting.

**President's Report**

- Reminded board members that Sandi Patti will be in concert at 7:00 p.m. March 7 at the Ethel Holden Brownstone Center for the Performing Arts.
- Reminded board members that the February board meeting will be held Wednesday, February 10 due to the Mardi Gras holiday scheduled on Tuesday, February 9.

**Adjournment**

There being no further business to come before the Board of Trustees, the meeting was adjourned. A motion was made by Herbert Ray Nobles, seconded by Frank Ladner, to adjourn. The motion was unanimous.

The next meeting of the PRCC Board of Trustees will be held Wednesday, February 10, 2016, at 1:00 p.m. in the Board of Trustees Room at Pearl River Community College in Poplarville, Mississippi.

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Alan Lumpkin, Board Chairman

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M. L. "Sonny" Knight, Board Secretary

The official signed minutes and Exhibit Items (if applicable)  
Are on file in the PRCC President's Office and are  
Available for viewing upon request.